

**INVERCARGILL ACTIVE COMMUNITIES FUNDING SCHEME
EVALUATION AND ACCOUNTABILITY REPORT**

This report should be completed by an elected representative of all clubs and organisation who received Invercargill Active Communities Funding Scheme in the 200__/200__ funding year. This report must be returned to **Mary Napper, Community Development Manager, Private Bag 90104, Invercargill** by ___/___/____. If this report is not completed, support from the scheme in future years may be jeopardised.

Name of Organisation:

Address:

Name of Person Completing this Report:

Phone Contact: (Day) (Night)

Email:

Amount Received: \$ (GST exclusive)

Total Cost of the Project: \$ (GST exclusive)

Please describe the project on which the funds have been used:

How has the project benefitted your club and the community?

How many new members have joined your club this season / year?

Has your club increased its membership this season / year?

If yes, how many extra individuals have joined?

If you received a grant for volunteer development,

how many people attended the training / seminar?

How many hours of volunteer work have been undertaken by those who attended the training using the knowledge / skills gained?

If you received a grant for equipment,

how many people have made use of the equipment?

For all other grants, how many people have been involved in the project?

Please add any other details you would like to tell us about the project.

Signed:

Position:

Date:

Please add additional pages if you wish. This information is collated annually and used to account to the Invercargill City Council. The information is also used to assist the Assessment Committee plan for future targeting of the funding.