SS 3.3 - INTERFACED FIRE OR SMOKE DOORS OR WINDOWS

Address:			
Provided by (name):			

Equipment Register

No.	Make	Model	Location
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Performance/Installation Standard:	☐ AS1851:2005 ☐ Specifically Designed Alternate Solution ☐ Other (Historical) _____
Inspections and Maintenance Standard:	☐ Comp. Schedule Handbook and NZS 4178 ☐ Comp. Schedule Handbook and AS1851:2005 ☐ Specifically designed solution provide details separately
As a minimum these inspections and maintenance procedures will be carried out:	Planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard or document to ensure the system will operate as required.
Buildings Requiring daily maintenance: If selected daily inspections are required as stated below	☐ CS Purpose group ☐ CL Purpose group ☐ CO Purpose group ☐ CM Purpose group ☐ Building undergoing Building Work affecting an Auto Door

Inspection frequency and responsibility:	☐ Daily ☐ Owner
	           ☐ IQP
	☐ Monthly ☐ Owner
	             ☐ IQP
	☐ Annually ☐ Owner
	             ☐ IQP

Monthly Inspections (Daily if applicable)	• Doors should be inspected to ensure they can be opened and that they are not:

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	➢ locked ➢ barred ➢ blocked
Annual Inspections	• Operation of fail-safe devices in power outage situations • Operation of manual release provisions. • Connection to the building emergency warning system
Reporting:	The owner must keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. The records must be kept with the compliance schedule and as a minimum, include: • Details of any inspection, test or preventative maintenance carried out. Include dates, work undertaken, faults found, remedies applied, and the person who performed the work. • A Form 12A provided by an IQP annually

The information above is used to help generate the compliance schedule. If you are unsure of how to fill in this form please consult an IQP who is registered for the system above.