



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board
to be held in the Bluff Municipal Chambers,
Gore Street, Bluff on
Monday 2 February 2015 at 7.00 pm**

Mr R Fife (Chairperson)
Mrs W Glassey
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr I L Esler

**EIRWEN HARRIS
MANAGER, SECRETARIAL SERVICES**

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MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 17 NOVEMBER 2014 AT 7.00 PM

PRESENT: Mr R Fife (Chair)
Mrs W Glassey
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr R R Amundsen

IN ATTENDANCE: Mr S Ridden – Manager Corporate Services
Mr R Pearson – Roading Manager
Mr R Pagan – Parks and Reserves Manager
Mrs H Williams – Service Centre Manager
Mrs N Allan – Assistant Service Centre Manager
Mr L Beer – Bluff Publicity/Promotions Officer
Ms L Kuresa – Committee Secretary

1. **APOLOGY**

Cr I L Esler.

Moved G Henderson, seconded G Laidlaw and **RESOLVED** that the apology be accepted.

2. **PUBLIC FORUM**

2.1 **Bluff Issues – Roading and Planting**

Gemma de Jong was in attendance to speak to this Item.

A copy of Ms de Jong's submission had been circulated and she took the meeting through it.

The Chairperson said he and Mr Pearson had looked at the one-way issue on Lagan Street last week and they noticed that people did drive through the "No Entry" side which was illegal. He confirmed that it was a one-way street. It was a matter of working through the issues and people being aware that they needed to drive the correct way for safety reasons.

W Glassey said from a safety perspective for the Ambulance and Fire Service, the narrowness of the road was an issue.

Mr Pearson said it was legally a one-way street and there were a number of ways to catch people who were not complying with the road rules by having videos/cameras installed in that area. He could follow up on that if it continued. The second issue was with regard to parking. He was aware that it was narrow and it was difficult if people could not park outside their properties. The likelihood of Council having sufficient funds to build extra carparking was unlikely as there were no funds in the budget to carry that out. The Board could put a submission through the Long Term Plan which was around March 2015.

The Chairperson said that there was a need to look at the narrowness of Lagan Street and it had always been that way.

Ms de Jong said she had noticed in the minutes there was discussion of planting along the main road by Argyle Beach. She said she was the Manager of the Bluff School nursery and they needed to have a clear up of plants so they would be able to donate about 100 to 300 plants to that project. The Bluff School students could also offer their services by planting an area of it, and the caretaker was also on board to assist.

The Chairperson said it would need to be low shrubby plants for that area and that it would be taken into consideration with Mr Pagan and Mr Pearson. He said the other issues set out in her submission would be referred to Mr Pearson as it was a matter that could be included in a submission to the Council Long Term Plan.

The Chairperson thanked Ms de Jong for taking the time to make a submission to the Board.

2.2 **2024 Bluff Rejuvenation Group**

Steve Mitchell was in attendance to speak to this Item.

Mr Mitchell said the Group had completed planting the first section of the highway coming into Bluff. He acknowledged the assistance from the community and volunteers, and said that without the support of the community and Mr Laidlaw's business they would not have been able to get the work completed. He said there were three more stages to go, subject to funding from the Invercargill City Council and other community funders. It would take about three to four years to complete the project. He said the Group now had funding for the new signage for the entrance into Bluff. They had called for submissions and ideas. He presented two designs that the Bluff Engineering Company had submitted. He said the designs would be sent to the New Zealand Transport Authority for approval and then it would go through the resource consent process. He also informed the meeting that a Bluff clean-up day was organised for Saturday 22 November from 10.00 am with a sausage sizzle afterwards.

In response to questions, the following answers were given:

- A member of the Sub-Committee who is in charge of the rock project presented at a previous meeting is overseas at the moment so there will be an update on that project in the New Year.
- We need to consider a number of options for the rock project because the Council was very generous with the \$25,000 funding that we received, which was a quarter of the annual budget for urban rejuvenation. I am hoping that it indicates a quantum that we can get funding on an annual basis. I'm mindful that we have committee members who are very enthusiastic about all these different projects and there are a huge number of volunteer hours we have done this year and I'm mindful of the fact that we don't want to exhaust that resource. We have to accept the fact that funding is an ongoing thing and we are not going to get everything we want, when we put our hands out. I will be suggesting that we have a Working Committee to prioritise what needs to be done and alternative sources of funding that Mr Beer is assisting us with as well. We don't want to burn out in two years and be left with nothing. We need to be sustainable long term because we still have ten years before our bi-centenary.

The Chairperson congratulated Mr Mitchell and the 2024 Rejuvenation Group for the work carried out and said the Group had the Board's support for the good of Bluff.

3. **MINUTES OF THE MEETING HELD ON 6 OCTOBER 2014**

Moved G Henderson, seconded P Young and **RESOLVED** that the minutes be accepted as a true and correct record.

4. **MATTERS ARISING**

4.1 **Pioneer Generation**

The Chairperson said the Pioneer Generation had turned its first dirt up there last week as reported in The Southland Times. He said they were looking at getting it installed by April 2015.

5. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The report was tabled and Mr Beer took the meeting through it, a copy of which is available from Secretarial Services.

Moved W Glassey, seconded Cr Amundsen and **RESOLVED** that the report be received.

6. **REPORT OF THE DIRECTOR OF WORKS AND SERVICES**

The report was tabled.

6.1 **Bluff Tour of Inspection**

Mr Pearson and Mr Pagan took the meeting through the report.

In response to questions, the following answers were given:

- If funding is approved for the Stirling Point plan as per Item 9, it will be available as from 1 July 2015.
- We will need to go back to the New Zealand Transport Authority to see if they are satisfied with what's been done by Ravensdown. It would not appear to be wide enough. Also with regard to the highway coming into Bluff before Shannon Street, NZTA need to continue to monitor the condition.
- A rubbish bin has been installed at the top of Bluff Hill and if there are any further problems, let Parks knows.

G Henderson said it would be beneficial to have better signage for tourists travelling into Stirling Point. She said they travel as far as the monument and they turn around and come back through the town because they did not know where to go after that. It would be good if the sign could be placed at Argyle Beach. She said there also needed to be signage at Morrisons Beach.

Mr Pearson said that providing signage for interest points was not as easy as it seemed because there was a book on it indicating what you're allowed to provide. He would look into it and report back to the Board in the New Year.

Moved P Young, seconded Cr Amundsen and **RESOLVED** that the report be received.

7. **CHAIRMAN'S REPORT**

The report was tabled and Mr Fife took the meeting through it.

7.1 **Bursary Awards**

The Chairperson said it was that time of the year where the Bluff Service Centre would be sending out notices before the end of the year that the Bursary was available for people wanting to apply. He said he hoped that the interviews be carried out on Tuesday 27 January 2015.

7.2 **Bluff Civil Defence**

The Chairperson said he had received an email from Mr Cruickshank regarding setting up a Coordinator for the Bluff Civil Defence. There had not been a Coordinator in Bluff for some time now and some training for the volunteers needed to be arranged. The Board needed to sort this matter out early next year so that everybody was prepared in the event of an emergency and work through that process. He said Mr Cruickshank would be attending the February meeting to speak on the matter.

7.3 **Submission to Historic Places Trust**

The Chairperson read out the submission that was sent to the Historic Places Trust about the Club Hotel. A reply was received saying that the submission had been accepted and it was now a matter of waiting to see what the outcome was. He hoped a decision would be made by the end of this year.

7.4 **Christmas Function**

The Chairperson said the Christmas function would be held on Thursday 11 December at the Te Rau Aroha Marae. It would be the same format as last year and invitations would be sent out soon with all the necessary details.

7.5 **Corrections Department Update**

The Chairperson said work had been carried out by the Corrections Department, waterblasting the fences along the main street. It had been slow going but they had also been doing work for the Bluff Oyster Festival and with only one water blaster it was a slow process to ensure that the fence was clean. He said the Council had donated five 10 litre pails of stain for the fences but they may need double that amount.

Moved R Fife, seconded W Glassey and **RESOLVED** that the balance of the stain required be funded through from the Bluff Community Board Reserves Fund.

7.6 **Storm Water Runoff - 192 Gore Street**

The Chairperson tabled a letter from Mrs Richards, a Bluff resident. He took the meeting through it and said he had spoken to Mr Tonkin who had sent a notice to Mr White of 553 Gorge Road about undertaking work on the storm water runoff at 192 Gore Street. The Council had given him until February 2015 to resolve it.

Moved R Fife, seconded P Young and **RESOLVED** that the report be received.

8. **FINANCIAL STATEMENTS**

The report had been circulated.

Moved W Glassey, seconded G Laidlaw and **RESOLVED** that the report be received.

Moved R Fife, seconded W Glassey and **RESOLVED** that the Draft Bluff Ten Year Annual Plan be taken under Urgent Business.

9. **URGENT BUSINESS**

9.1 **Draft Bluff Ten Year Annual Plan**

The report was tabled and the Chairperson took the meeting through it.

Moved R Fife, seconded W Glassey and **RESOLVED** that the report be endorsed.

The Chairperson thanked members for their contribution this year and wished everybody an enjoyable Christmas and safe New Year. He acknowledged Mrs Williams for her service to the Bluff Service Centre. He said Mrs Williams had always had the Bluff community at heart and ensured that all core services stayed in Bluff. She was passionate about Bluff and had also been a great help since he had taken up the position as Chairman of the Bluff Community Board. He wished her well on her retirement.

There being no further business, the meeting finished at 8.15 pm.

TO: BLUFF COMMUNITY BOARD
FROM: BLUFF PUBLICITY/PROMOTIONS OFFICER
MEETING DATE: MONDAY 2 FEBRUARY 2015

REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER

Report Prepared by: Lindsay Beer – Bluff Publicity/Promotions Officer

RECOMMENDATIONS

It is recommended that this report be received.

BLUFF HERITAGE EVENT – 15 MARCH 2015

I am currently finalising details for this event and I am also completing an event funding application form from the Invercargill City Council.

LOTTERY WW1 COMMEMORATIONS FUNDING ROUND

The Invercargill City Council forwarded information regarding World War One Centenary funding. I discussed this with Lindsay Key of the Bluff RSA and forwarded him the information and offered assistance and support where necessary. The funding is available for WW1 Commemorations such as community events, activities and capital projects.

SUMMER SOUNDS BLUFF

I did a small amount of publicity for Sunday's Summer Sounds Bluff concert at Argyle Park.

BLUFF OYSTER AND FOOD FESTIVAL FUNDING

As I do at this time every year, I am currently assisting the Bluff Oyster & Food Festival Committee with their event funding applications.

EVENTS CALENDAR

A dual December/January Events Calendar was distributed and I am currently finalising the February calendar.

TO: BLUFF COMMUNITY BOARD
FROM: THE DIRECTOR OF WORKS AND SERVICES
MEETING DATE: MONDAY 2 FEBRUARY 2015

BLUFF TOUR OF INSPECTION

Report Prepared by: Russell Pearson – Roading Manager
Robin Pagan – Parks Manager

SUMMARY

This report provides an update on the issues noted on the Action Sheet (**Appendix 1**).

RECOMMENDATIONS

That this report be received for information.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No.
2.	<i>Is a budget amendment required?</i> None.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> None.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.

FINANCIAL IMPLICATIONS

No specific financial issues are raised by this report.

BLUFF TOUR OF INSPECTION

The report updates the status of the action sheet.

A meeting with residents from Elizabeth Street occurred on 8 December 2014.

The opinion on the ownership issue of the boat ramp has been received and Council has written to South Port advising them that it is understood they are the owners of the Ramp.

The vegetation along the foreshore area has been cut as a trial and feedback from the Board is sought.

CONCLUSION

That the report be received.

Bluff Inspection Action Sheet

Item	Responsibility Area	Issues	Actions	ICC Contact	Anticipated Timeframe	Completed
3	Reserves	Green Point Cemetery	White picket fence will be painted by the end of January 2015	Robin Pagan	January 2015	
4	Reserves	Lagan Street water seeping into garages	No recent complaints regarding this issue.	Robin Pagan - Malcolm Loan	Ongoing	
6	Reserves	Old Bluff Cemetery	Spraying out of smaller hard to mow areas and plant in ground cover plantings.	Robin Pagan	November 2014	Complete
7	Reserves	Old Bluff Cemetery	Trees on Western boundary have been trimmed back and the vegetation at the carpark tidied. The carpark area has had gravel added in December.	Robin Pagan	November 2014	
8	Reserves/Roading	SH1 Marine Parade Vegetation on Shoreline	A trial cut of the area has occurred to assess the costs of this work. The Board feedback is sought. The contractor is also planning to spray around the rocks to make future cuts easier.	Robin Pagan	October 2014	
9	Reserves/Roading	Stirling Point	Council Staff have prepared a concept plan for the area. Discussions have been held with DOC staff over what they may be considering. This was reported separately to the Board in September. The Plan provides a path linking sign, link and DOC walking track. Further submission by Board required in LTP process for potential funding of project.	Robin Pagan	Plan presented in September 2014	
11	Roading	Sweeping	Ongoing. If any sumps are observed to be blocked please call the Council Customer Team on 2111 777 as this will be logged and the contractor will action.	Russell Pearson		
12	Roading	Sumps	Ongoing. As above.	Russell Pearson		
13	Roading	Elizabeth Street Speed Bump	A meeting was held with the residents on 8 December. A plan of some changes will be tabled at the meeting for discussion.	Russell Pearson		
16	Water	Leaking Water Reservoir	Work is still planned on the reservoir after commission of the two zone system.	Alister Murray	December 2014	
18	Non Council	Awarua Rowing Club Erosion	Parks Manager has met with rowing club members. Members will prepare plan of planned works and report back. Still waiting on plans.	Robin Pagan	November 2014	
20	Non Council	Boat Ramp by Museum	Council has received a draft opinion and written to South Port advising the Council believes the ramp is owned by SouthPort.	Russell Pearson	October 2014	
21	Non Council	Fences on Gore Street with Coolstore	The fences are on the road reserve but it is understood they were build by the Harbour Board. The benefit from the fences is for the cool stores. The fences are in reasonably tidy order. NZTA have been asked what their views are on this issue. The Board are asked for their direction.	Russell Pearson	August 2014	
22	Roading	Sump - Palmer and Foyle	Sump full following road sealing	Russell Pearson	November 2014	Complete
23	Roading	Elizabeth street Berm Area	Vegetation growth needs to be reviewed and measures put in place. Spraying has been undertaken and some gorse removed and the remaining sprayed.	Russell Pearson	November 2015	
24	Roading	Folye Street - Slaney to Bandon Street	Vegetation has been cut back and will be rechecked.	Russell Pearson	February 2015	

Last Updated: 27/01/15

Ref: A1187782

TO: BLUFF COMMUNITY BOARD
FROM: THE DIRECTOR OF WORKS AND SERVICES
MEETING DATE: MONDAY 2 FEBRUARY 2015

CAMPING – BLUFF HILL

Report Prepared by: Robin Pagan – Parks Manager

SUMMARY

Over the Christmas period, it has been reported that freedom campers have been using the Bluff Hill including areas around the old Reservoir.

RECOMMENDATIONS

That the report be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> No.

FINANCIAL IMPLICATIONS

Nil.

FREEDOM CAMPING ON BLUFF HILL

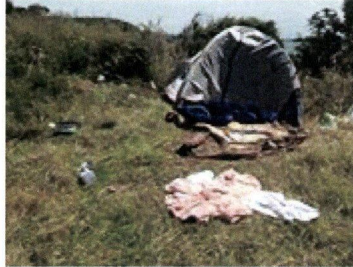
Concern has been expressed via Gemma de Jong regarding camping on Bluff Hill as follows:

"This was on Bluffys page, apparently up by reservoir. A lot of free camping been happening over holiday period, some in full view of houses down Gore St and Ocean Beach. I wonder if you could approach the council on behalf to get this mess cleaned up, or find the culprits and get them to do it.

Maybe "No camping" signs or rules need to be put in place in public areas like this with enforcement/fines in place for breaking the rule.

Just a thought, might be something worth bringing up as tourists and teens seem to be taking the free way out a lot lately. It makes me wonder where they are going to the toilet and that doesn't bear thinking about.

Cheers, Gemma"



CONCLUSION

The Parks division will arrange for signs to be put on existing access gates to discourage camping on the Hill and check for any rubbish which may remain.

Community Boards
BLUFF COMMUNITY BOARD

Operational Statement

Six months to 31 December 2014

	Actual	Year to Date Budget	Variance	12 Month Budget
<u>Operational Income</u>				
Income	0	0	0	0
<i>Total Operational Income</i>	0	0	0	0
<u>Operational Expenditure</u>				
Expenditure	20,061	35,400	15,339 CR	70,795
<i>Total Operational Expenditure</i>	20,061	35,400	15,339 CR	70,795
Net Operational Surplus (CR) / Deficit	20,061	35,400	15,339 CR	70,795

Appropriation (Rates Required) Account

Six months to 31 December 2014

	Actual	Year to Date Budget	Variance	12 Month Budget
Net Operational Surplus (CR) / Deficit b/fwd	20,061	35,400	15,339 CR	70,795
Capital Movements	0	0	0	0
Total	20,061	35,400	15,339 CR	70,795
Add Back Non Cash Depreeciation	0	0	0	0
Rates Required	20,061	35,400	15,339 CR	70,795