



## **NOTICE OF MEETING**

**Notice is hereby given of the Meeting of the  
Community Services Committee  
to be held in the Council Chamber,  
First Floor, Civic Administration Building,  
101 Esk Street, Invercargill on  
Tuesday 2 June 2015 at 4.00 pm**

His Worship the Mayor Mr T R Shadbolt JP  
Cr R L Abbott (Chair)  
Cr P W Kett (Deputy Chair)  
Cr R R Amundsen  
Cr N D Boniface  
Cr I L Esler  
Cr G D Lewis  
Cr Rowly Currie (Environment Southland) (Total  
Mobility and Passenger Transport)

**EIRWEN HARRIS  
MANAGER, SECRETARIAL SERVICES**



# AGENDA

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6. **URGENT BUSINESS**

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**TO: COMMUNITY SERVICES COMMITTEE**  
**FROM: THE DIRECTOR OF WORKS AND SERVICES**  
**MEETING DATE: TUESDAY 2 JUNE 2015**

**MONITORING OF SERVICE PERFORMANCES**

**Report Prepared by:** Melissa Short – Strategy and Policy Manager  
Commentaries from individual managers

**SUMMARY**

Reporting on the Community Services levels of service measures for the period comprising 1 July 2014 to 30 April 2015.

**RECOMMENDATIONS**

**It is recommended that the report be received.**

**IMPLICATIONS**

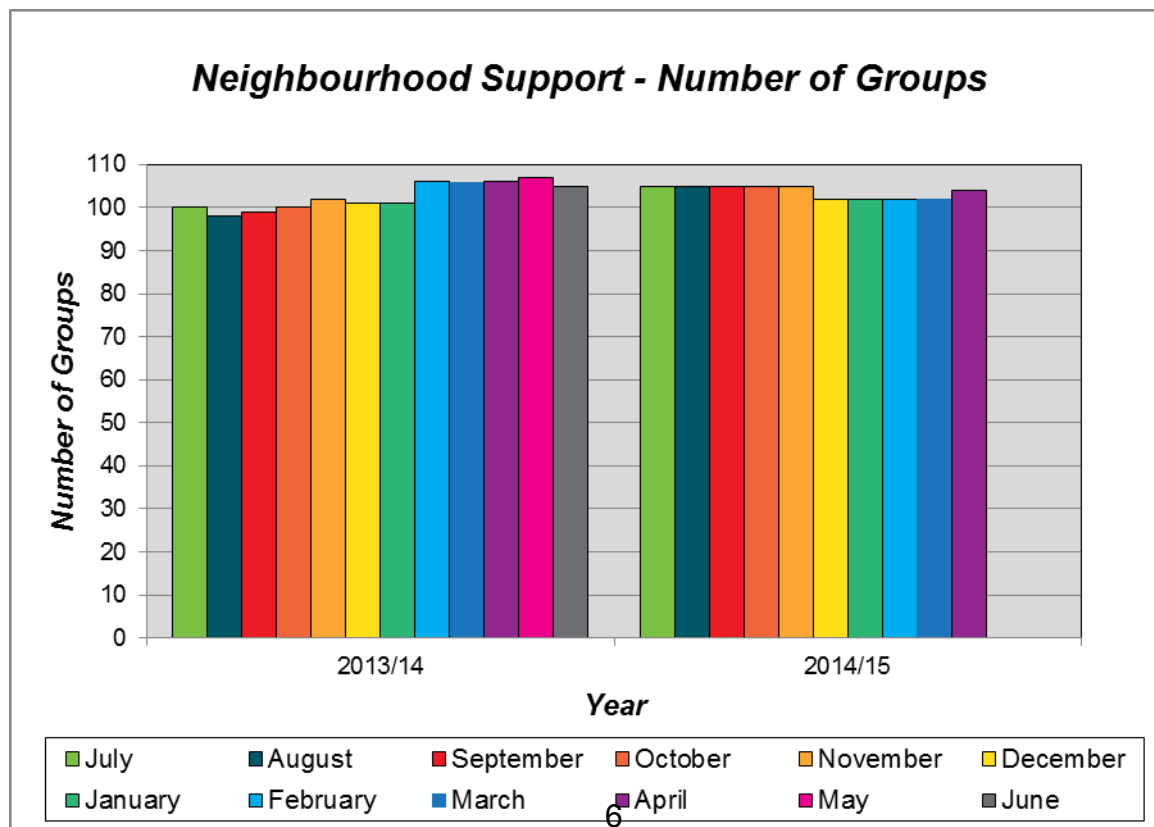
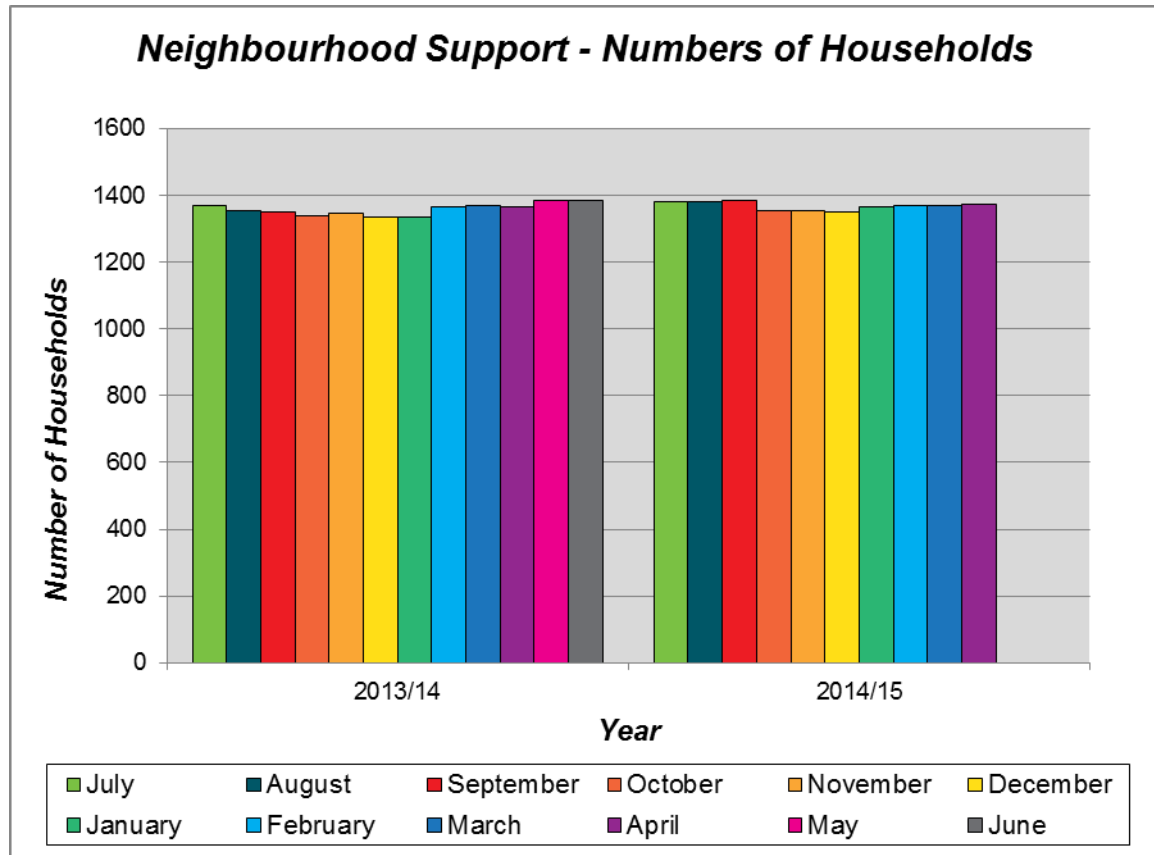
1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> The report monitors performance in relation to levels of service measures identified in the Long Term Plan and the Annual Plan.
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> No

**FINANCIAL IMPLICATIONS**

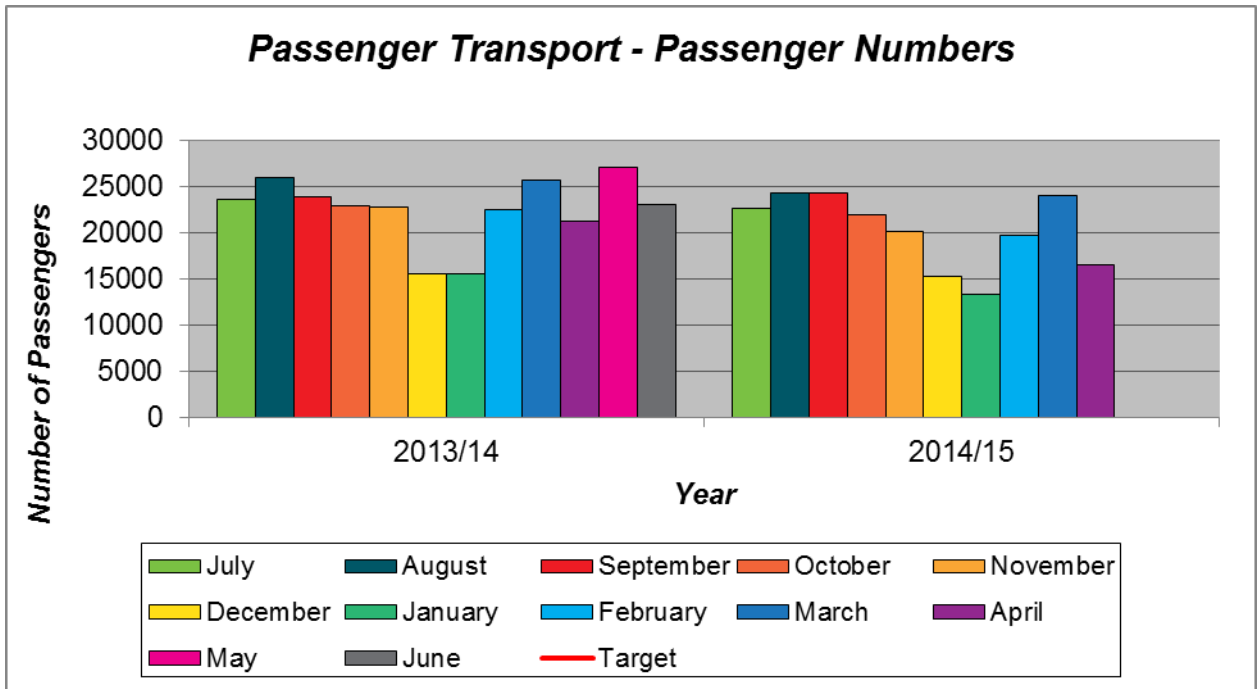
No financial implications arise from this report.

**COMMUNITY DEVELOPMENT**

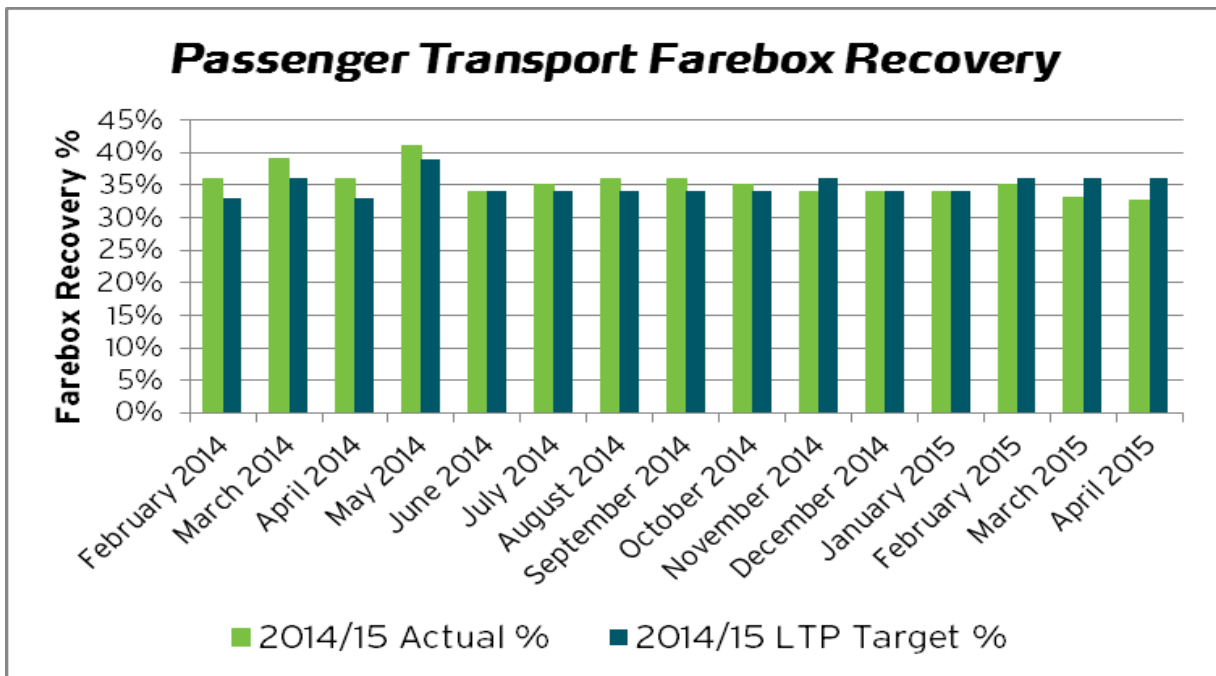
	<b>1 July 2014 to 30 April 2015</b>
<b>Neighbourhood Support</b>	
Number of households involved in Neighbourhood Support.	1,375
Number of groups involved in Neighbourhood Support	104



**PASSENGER TRANSPORT**



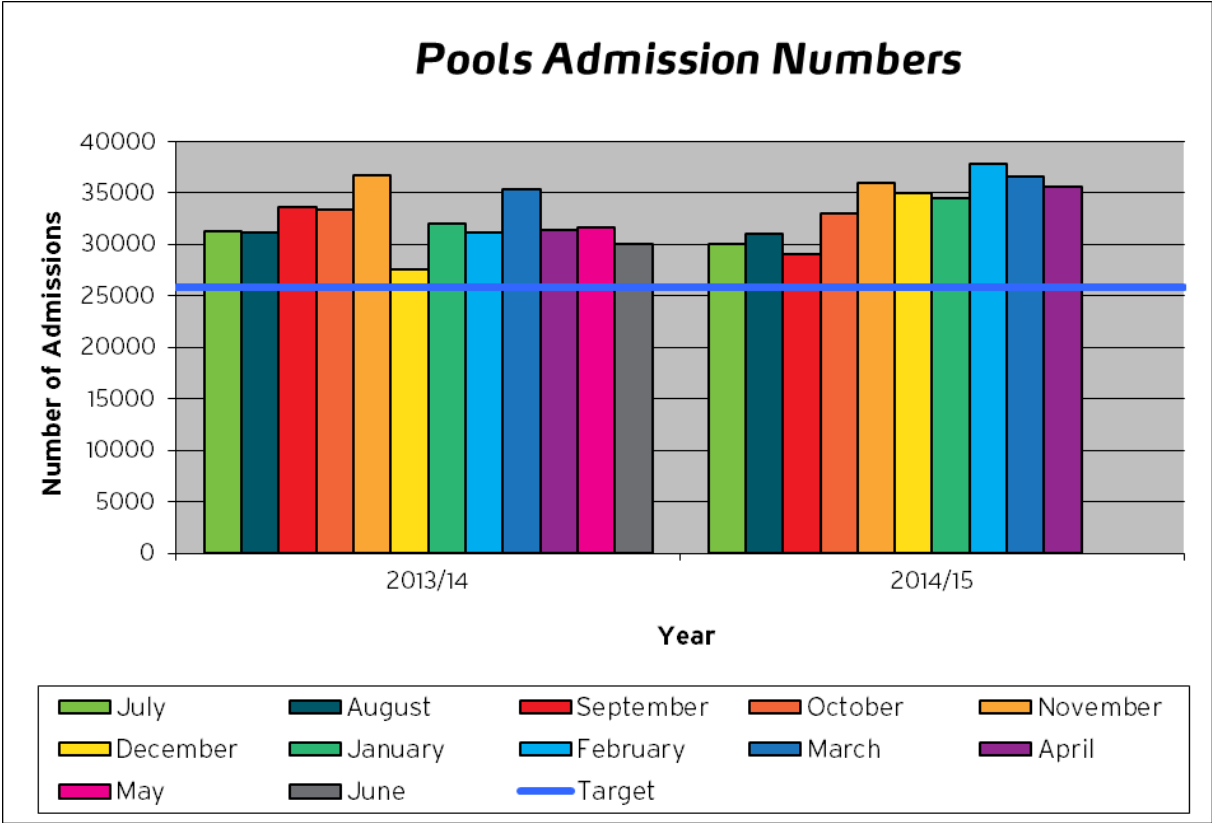
**Graph of Passenger Transport Numbers**



**Graph of Passenger Transport Farebox Recovery**

**POOLS**

<b>Use of Services</b>
Annual pool usage maintained at a minimum of 6 visits per head of population. (LTP measure)



**EVENTS**

**March**

- 14 Swim Southland Ribbon Day
- 22 AMP Kids Try-athlon
- 22-25 South Island Secondary Schools Waterpolo Tournament
- 29 Junior and Senior Schools Swimming Championships

**April**

- 7 NZ Synchronised Swimming team arrives
- 8-17 School Holiday Programme
- 18 Swim Southland Long course meet
- 19 Triathlon

The months of March and April were particularly busy at Splash Palace, with numbers exceeding the norms for this time of year. With the various events, competitions and club trainings going on, there has barely been a quiet moment in the facility. I am pleased to



report that a number of organisers from different events make special effort to contact me with very positive comments about the staff and facility.

As reported in February, a number of scheduled maintenance issues were carried out in March and April including the Wave Machine, Wood Chip Boiler, Diesel Burner, Pool filters and Hydroslide pumps. These have all been completed successfully and we have further improved the operation of the Wood Chip agitator in the Wood Chip Bin. During May the Foyer toilets will also be freshened up with a coat of paint.

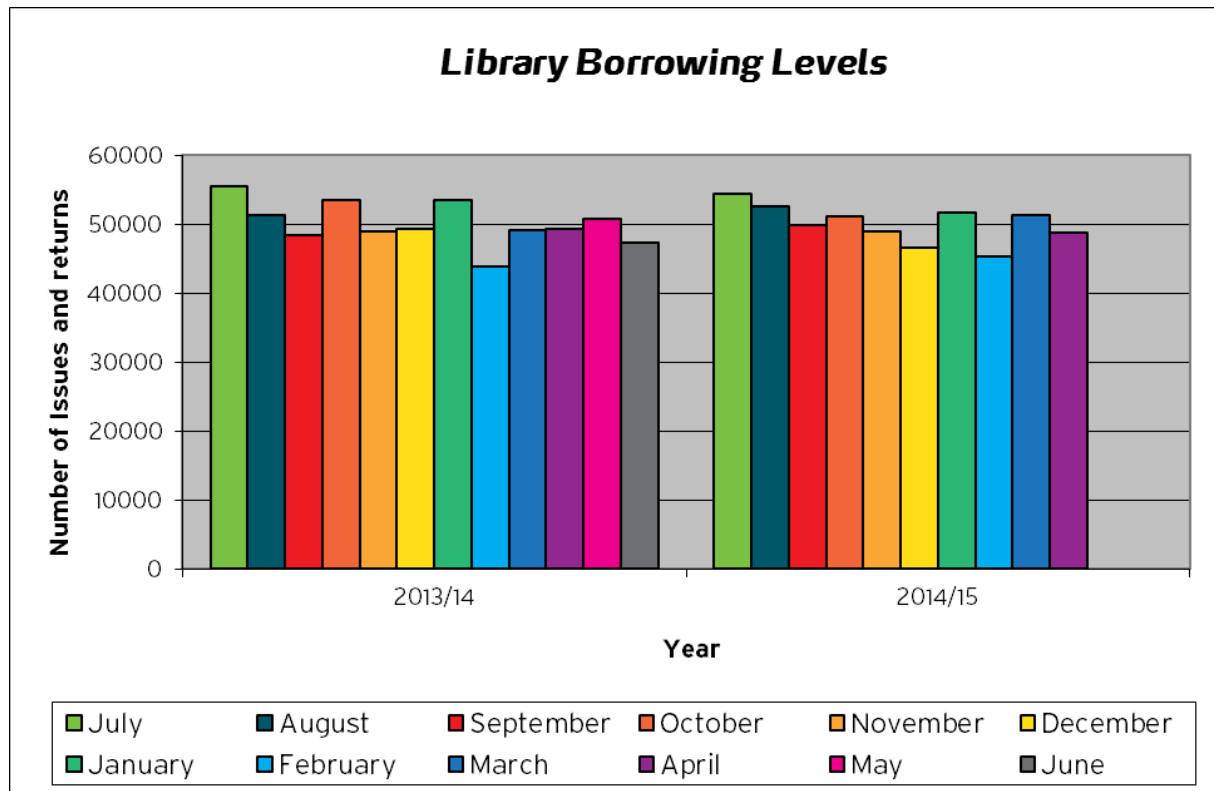
Plans are currently underway to improve the toilet area in the mens changing rooms, rust treatment and painting of roof trusses, drainage improvements and improvements to the Woodchip Bin. Investigations have also begun into replacing the very old public storage lockers located around the facility as these are nearing the end of their operational life.

Splash Palace had a very successful outing at the Womens Expo on 21-22 March at the ILT Stadium this year, with a number of enrolments taken for the swim school during the event. The site always proves popular and we received a large amount of positive feedback about the facility during these two days.

Finally, both Splash Palace and Bluff pool were audited by the New Zealand Recreation Association earlier this year and have been accredited Poolsafe for 2015.

Commentary provided by Peter Thompson  
**MANAGER – AQUATIC SERVICES**

## LIBRARIES AND ARCHIVES



**Graph of Library Services Borrowing Levels**

## VISITOR NUMBERS

	2014	2015
April	41411	38550
Total	<b>41411</b>	<b>38550</b>

The decrease in visitor numbers reflects the extra day closed for Anzac day this year.

## Membership

From	Added April 2014	Added April 2015
Invercargill	200	222
Bluff	3	3
Other	7	8
Total	<b>210</b>	<b>233</b>

## Total Circulation

All items	2014	2015
April	49363	48884
Total	<b>49363</b>	<b>48884</b>

## Ebook / Eaudio circulation statistics

	Apr 2014	Apr 2015
eBooks	1029	1274
eAudio	128	134
Total	<b>1157</b>	<b>1408</b>

Circulation continues to increase for eBooks.



The library also has a subscription with Tumblebook Library which is an online collection of animated, talking picture books. These animated children's books are available for use on any computer connected to the internet, from home or in the Library.

## Youth Week May 2015

Youth Week 2015 has been quite different to any Youth Week of the last few years. The Invercargill Public Library has worked in collaboration with Adventure Development, Youthline, Awarua Whanau Services, Poppycock Trust, the Invercargill Youth Council and Number 10 to create a fun week of activities that appeal to the youth in Invercargill. The events are aimed between the ages of 10 and 24 and range from movies to a quiz night to Minecraft to hip hop dance classes. All events are being held in the Invercargill Library, but without the support and hard work of the other organisations we would not be able to host such a wide range of activities. We hope that the youth in our community enjoy and support the events so that we can work towards a bigger and better Youth Week 2016.

**YOUTH WEEK  
MAY 2015**

We are the future/Kō tātau te ao o āpōpō

**SCAVENGER HUNT**  
Saturday 23rd, 10am - 4pm - Run by the Invercargill Public Library  
Ages 12 - 24.  
Complete the hunt to go in the draw for some awesome prize packs

**MOVIE DAY**  
Sunday 24th, 1pm & 3.30pm - Run by Adventure Development Invercargill  
Ages 12+ for the first movie & 15-19 for the second.  
Contact Kate Collie at 027 477 2992 for more info

**QUIZ NIGHT**  
Monday 25th, 5pm - 7pm - Run by Youthline  
Ages 13 - 18  
Teams of two or more (we can help you find a team) - RSVP required  
Contact Jared Stanford at 0220922605 to RSVP or to get more info

**KANI KANI**  
Tuesday 26th, 4pm - 5.30pm - Run by Awarua Whanau Services  
Ages 12 - 24 and you can bring a whanau member. - RSVP required  
Intro Hip Hop dance class for all levels  
Contact Asha Paenga at 021915309 to RSVP or to get more info

**MINECRAFT HUNGER GAMES**  
Thursday 28th, 5pm - 7pm - Run by Invercargill Public Library  
Ages 12 - 16  
Try your luck at a sudden death Hunger Games style session  
Contact Eve Moodie at (03) 211 1444 for more info

All organisations events held at Invercargill Public Library.  
For more info go to the Invercargill Youth Council Facebook Page  
In collaboration with:

## May Music Month

As a part of New Zealand Music Month, the library has been the host of a series of local musical performances. Musicians have been playing in the library foyer at various times

throughout the month. As well as this, a collaboration was formed with the Southern Institute of Technology Music Department, seeing music students perform each Friday lunch time with an overwhelming amount of success.



### **Coding for Kids - Just Add Robots**

The Library has recently purchased some robots, to be used as a part of our kids and teens programming. The robots link to wireless devices and children need to use apps to code and programme the robots to complete a range of tasks from basic movement, to drawing and even playing music. The robots are educational, with a programming focus and the tasks are scaffolded with the children's ages and abilities meaning they can be used by 5 year olds and 12 year olds alike. The first use of these by the public will be as a part of the next Library school holiday programme.

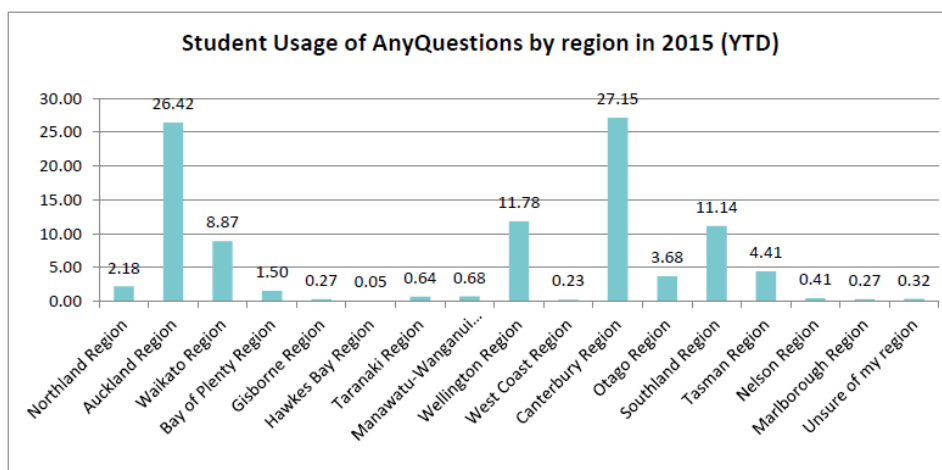


### **AnyQuestions**

AnyQuestions offers online schoolwork help to New Zealand school students. via the AnyQuestions.co.nz website, you can log on between 1pm and 6pm Monday to Friday and talk to a real person about schoolwork. Invercargill has just completed its first year of partnership with this service.

AnyQuestions has experienced the busiest start to the year since the service began with 2389 chat sessions recorded in February and March. This compares to the previous busiest year in 2007 with 2053 chats. Both February and March were respectively the busiest February and March on record.

AnyQuestions provide formal class sessions which are typically booked through the AnyQuestions website and involve a full chat on AnyQuestions between a librarian and a class group, and AnyQuestions demos which involve a brief demonstration of the software as part of a broader library visit. Invercargill City Libraries was able to incorporate this demo with visits from students from Southland Girls' High School and this is reflected in increased use of the service in the Southland region.



## Events & displays

### Events / visits

#### Regular

Book Chat, After School Clubs (now includes Lego Club, Minecraft Club, Film Club & Arts and Craft Club), PreSchool, Wriggle & Rhyme, Visits to Bluff Kindergarten, Crafternoon tea, Chatter, Music in the Foyer and Community Hotseat.

#### 2015

01 Apr Youth Focus Group Meeting  
 01 Apr PSA  
 02 Apr Southland Museum and Art Gallery Trust Board  
 02 Apr Agriculture New Zealand  
 08 Apr FairWay Resolutions  
 13 Apr Barnardos  
 13 Apr Fibre Octave  
 14 Apr Barnardos  
 14 Apr Invercargill Vegan Society  
 15 Apr New Zealand Society of Genealogy – Southland Branch  
 20 Apr Invercargill City Council  
 21 Apr Invercargill City Council  
 21 Apr FairWay Resolutions  
 22 Apr FairWay Resolutions  
 24 Apr St Josephs  
 28 Apr Fiordland College  
 29 Apr FairWay Resolutions  
 30 Apr Agriculture New Zealand

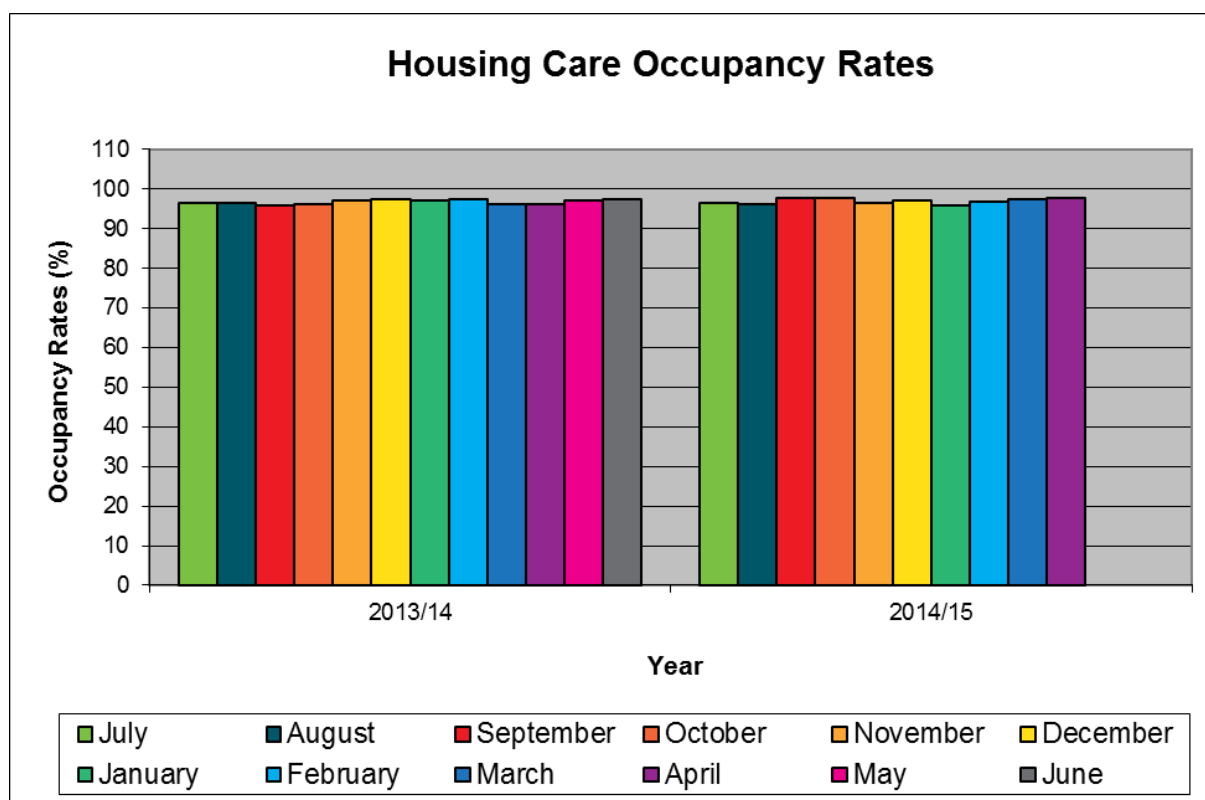
#### Displays

Southland Community College  
 WW1  
 May Music Month

#### Meeting room bookings

	Apr 2014	Apr 2015
Meeting Room	23	24

## HOUSING CARE SERVICE



**Graph of Housing Care Occupancy Rates**

## COMMENTARY

### *Waiting List*

	<b>April 2015</b>	<b>March 2015</b>	<b>February 2015</b>	<b>January 2015</b>
Invercargill	17	12	15	20
Bluff	3	3	3	4
Invercargill Supplementary	12	9	14	29
Invercargill On Hold	15	15	18	-
Bluff Supplementary	1	1	1	0
<b>TOTAL</b>	<b>48</b>	<b>40</b>	<b>51</b>	<b>53</b>

	<b>April 2015</b>	<b>March 2015</b>	<b>February 2015</b>	<b>January 2015</b>
Applications received	8	2	3	4
Tenancy Exits	3	3	3	5
Vacant Units	5	4	7	10

Our March waiting list figures showed a 21% reduction. This was the result of several factors including all applicants being contacted by phone and in some cases withdrawing their application. The pendulum has now swung back and the April figures are up by 20%. As advised previously, we also have a number on our priority list who have declined units offered.

## **Complex Report**

Our occupancy level for March was 97.4% and this reflects the number of new tenancies which have occurred with units coming back on stream following eight exits in January / February. The occupancy level for April was 97.8%.

We have had a couple of tenants go into care after being with us for 32 and 25 years respectively.

## **Market Rental Assessment**

We recently requested Thayer Todd Valuations Ltd to report on the Invercargill rental market in order to benchmark Invercargill City Council rentals in relation to those in the private sector. They advise:

*“Demand for residential rental accommodation within Invercargill city has remained relatively static from 2011 through to early 2015.*

*According to rental data sourced from the Ministry of Business Innovation and Employment (1 September 2014 – 28 February 2015) the median rent paid for a single room accommodation was \$90.00 per week, with an average rent of \$87.00 per week and a range of \$70.00 to \$95.00 per week.*

*In regard to single bedroom flats, the median rent was \$125.00 with an average rent of \$130.00 per week and a range of \$110.00 to \$156.00 per week.*

*At present there are limited bedsit and single bedroom flats advertised, however they are generally advertised at a range of \$100.00 to \$120.00 per week. This will typically include a fridge / freezer or washing machine.”*

Based on current market conditions and inspections of some sample flats, we received various market rental assessments.

These assessments show our rents to be in a range of 89% – 98% of the market rental with the majority sitting around 93%.

Our aim was to be at 95% of market so we have room to move when we next review our rents in 2016.

Commentary provided by Stephen Ridden  
**CORPORATE SERVICES MANAGER**

**\*\*\*\*\***





**TO: COMMUNITY SERVICES COMMITTEE**  
**FROM: THE DIRECTOR OR WORKS AND SERVICES**  
**MEETING DATE: TUESDAY 2 JUNE 2015**

<b>MONITORING OF FINANCIAL PERFORMANCE</b>
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**Report Prepared by:** Cameron McIntosh – Director of Works and Services

**SUMMARY**

Financial commentary for activities reporting to the Community Services Committee for the ten month period to 30 April 2015.
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**RECOMMENDATIONS**

**That this report be received**

**IMPLICATIONS**

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not applicable.

**FINANCIAL IMPLICATIONS**

The financial commentary and financial accounts are provided for information.

**COMMUNITY DEVELOPMENT**

The Community Development service continues to operate within budget. The appointment of a community development officer to a vacant part time position will result in the end of year result being close to budget.

The youth council are busy allocating their budget to youth week and leadership week projects.

**HOUSING CARE**

Housing Care revenue at the end of April is \$28,063 ahead of budget with expenses under budget by \$370. This gives a nett operational surplus of \$54,503 year to date. Occupancy levels will continue to drive a better than anticipated budget result.

**LIBRARY AND ARCHIVES**

Results for the year end April 2015. Libraries and Archives income is under budget by \$16,462 but this is expected to move closer to budget as there is an annual invoice awaiting payment. Operational and capital expenditure remain under budget with the rates required being in credit by \$98,794.

**PASSENGER TRANSPORT**

The financial year to date result for Passenger Transport and Total Mobility is ahead of budget and a small surplus is expected at year end.

The fares structure increased in February 2015 as per the Annual Plan, and the revenues received for February and March also increased by only a small amount (as the passenger numbers decreased), whilst in April revenues decreased due primarily to Easter and Anzac days.

This year with ANZAC day falling on a Saturday (and it being Mondayised) it was decided that the service would not run on either day, and therefore in April we had only 19 days where the service ran.

Whilst the passenger numbers have decreased the revenues have increased by implementing the regular fare increases (ie. for December to April each year's revenue is: (Year 1 - \$111,332, Year 2 - \$120,102, Year 3 - \$126,194). Fare Box Recovery continues to remain at approximately 33% slightly down on the target of 36%.

**POOLS**

At the end of April 2015 the pools account is 10.9% and 1.4% ahead of budget for income and expenditure respectively. The consequent rates draw is 7.1% lower than budgeted.



**Community Services Committee  
Community Development**

*Operating Statement*

Ten months to 30 April 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
<b><u>Operational Income</u></b>				
Community Development	69,052 CR	0	69,052 CR	1,850 CR
Safer City	0	0	0	0
Project	20,096 CR	0	20,096 CR	0
<i>Total Income</i>	<i>89,147 CR</i>	<i>0</i>	<i>89,147 CR</i>	<i>1,850 CR</i>
<b><u>Operational Expenditure</u></b>				
Community Development	145,453	150,390	4,937 CR	180,436
Safer City	18,102	51,240	33,138 CR	61,469
Projects	42,477	0	42,477	0
<i>Total Expenditure</i>	<i>206,031</i>	<i>201,630</i>	<i>4,401</i>	<i>241,905</i>
<b>Net Operational Surplus (CR) / Deficit</b>	<b>116,884</b>	<b>201,630</b>	<b>84,746 CR</b>	<b>240,055</b>
 <i>Appropriation (Rates Required) Account</i>				
Net Operational Surplus (CR) / Deficit b/fwd	116,884	201,630	84,746 CR	240,055
<b><u>Capital Expenditure</u></b>				
Community Development	0	0	0	0
Safer City	0	0	0	0
Projects	0	0	0	0
<i>Total Capital Expenditure</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<b><u>Capital Movements</u></b>				
Community Development	2,824	2,925	101 CR	2,925
Safer City	0	0	0	0
Projects	23,344 CR	0	23,344 CR	0
<i>Total Capital Movements</i>	<i>20,520 CR</i>	<i>2,925</i>	<i>23,445 CR</i>	<i>2,925</i>
<b>Rates Required</b>	<b>96,364</b>	<b>204,555</b>	<b>108,191 CR</b>	<b>242,980</b>

*Community Services Committee*  
**Passenger Transport**

*Operating Statement*

Ten months to 30 April 2015

	<b>Actual</b>	<b>Year to Date Budget</b>	<b>Variance</b>	<b>12 Month Budget</b>
<b><u>Operational Income</u></b>				
Bus and Transport	1,051,636 CR	1,134,360 CR	82,724	1,373,425 CR
<i>Total Income</i>	<i>1,051,636 CR</i>	<i>1,134,360 CR</i>	<i>82,724</i>	<i>1,373,425 CR</i>
<b><u>Operational Expenditure</u></b>				
Bus and Transport	1,511,674	1,643,360	131,686 CR	1,972,031
<i>Total Expenditure</i>	<i>1,511,674</i>	<i>1,643,360</i>	<i>131,686 CR</i>	<i>1,972,031</i>
<b>Net Operational Surplus (CR) / Deficit</b>	<b>460,038</b>	<b>509,000</b>	<b>48,962 CR</b>	<b>598,606</b>
 <i>Appropriation (Rates Required) Account</i>				
Net Operational Surplus (CR) / Deficit b/fwd	460,038	509,000	48,962 CR	598,606
<b><u>Capital Expenditure</u></b>				
Bus and Transport	150,570	112,000	38,570	155,483
<i>Total Capital Expenditure</i>	<i>150,570</i>	<i>112,000</i>	<i>38,570</i>	<i>155,483</i>
<b><u>Capital Movements</u></b>				
Bus and Transport	0	0	0	12,000 CR
<i>Total Capital Movements</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>12,000 CR</i>
<b>Total</b>	<b>610,607</b>	<b>621,000</b>	<b>10,393 CR</b>	<b>742,089</b>
Add Back Non Cash Depreciation	27,496 CR	0	27,496 CR	0
<b>Rates Required</b>	<b>583,111</b>	<b>621,000</b>	<b>37,889 CR</b>	<b>742,089</b>

*Community Services Committee*  
**Pools**

*Operating Statement*

Ten months to 30 April 2015

	<b>Actual</b>	<b>Year to Date Budget</b>	<b>Variance</b>	<b>12 Month Budget</b>
<b><u>Operational Income</u></b>				
Invercargill Pools	1,467,575 CR	1,318,240 CR	149,335 CR	1,581,894 CR
Bluff	58,258 CR	56,970 CR	1,288 CR	68,372 CR
<i>Total Income</i>	<i>1,525,832 CR</i>	<i>1,375,210 CR</i>	<i>150,622 CR</i>	<i>1,650,266 CR</i>
<b><u>Operational Expenditure</u></b>				
Invercargill Pools	2,734,791	2,697,340	37,451	3,236,768
Bluff	58,258	56,990	1,268	68,372
<i>Total Expenditure</i>	<i>2,793,049</i>	<i>2,754,330</i>	<i>38,719</i>	<i>3,305,140</i>
<b>Net Operational Surplus (CR) / Deficit</b>	<b>1,267,216</b>	<b>1,379,120</b>	<b>111,904 CR</b>	<b>1,654,874</b>
 <i>Appropriation (Rates Required) Account</i>				
Net Operational Surplus (CR) / Deficit b/fwd	1,267,216	1,379,120	111,904 CR	1,654,874
<b><u>Capital Expenditure</u></b>				
Invercargill Pools	4,580	16,670	12,090 CR	20,000
Bluff	0	0	0	0
<i>Total Capital Expenditure</i>	<i>4,580</i>	<i>16,670</i>	<i>12,090 CR</i>	<i>20,000</i>
<b><u>Capital Movements</u></b>				
Invercargill Pools	30,430	0	30,430	20,516 CR
Bluff	0	0	0	0
<i>Total Capital Movements</i>	<i>30,430</i>	<i>0</i>	<i>30,430</i>	<i>20,516 CR</i>
<b>Rates Required</b>	<b>1,302,226</b>	<b>1,395,790</b>	<b>93,564 CR</b>	<b>1,654,358</b>

**Community Services Committee**  
**Library and Archives**

*Operating Statement*

Ten months to 30 April 2015

	<b>Actual</b>	<b>Year to Date Budget</b>	<b>Variance</b>	<b>12 Month Budget</b>
<b><u>Operational Income</u></b>				
Invercargill Public Library	135,163 CR	151,420 CR	16,257	181,700 CR
Bluff Library	625 CR	830 CR	205	1,000 CR
<i>Total - Income</i>	<i>135,788 CR</i>	<i>152,250 CR</i>	<i>16,462</i>	<i>182,700 CR</i>
<b><u>Operational Expenditure</u></b>				
Invercargill Public Library	3,400,326	3,670,000	269,674 CR	4,403,988
Bluff Library	26,663	24,490	2,173	29,400
<i>Total Expenditure</i>	<i>3,426,990</i>	<i>3,694,490</i>	<i>267,500 CR</i>	<i>4,433,388</i>
<b>Net Operational Surplus (CR) / Deficit</b>	<b>3,291,202</b>	<b>3,542,240</b>	<b>251,038 CR</b>	<b>4,250,688</b>
 <b><i>Appropriation (Rates Required) Account</i></b>				
Net Operational Surplus (CR) / Deficit b/fwd	3,291,202	3,542,240	251,038 CR	4,250,688
<b><u>Capital Expenditure</u></b>				
Invercargill Public Library	334,790	382,500	47,710 CR	459,000
Bluff Library	1,753	5,250	3,497 CR	6,300
<i>Total Capital Expenditure</i>	<i>336,542</i>	<i>387,750</i>	<i>51,208 CR</i>	<i>465,300</i>
<b><u>Capital Movements</u></b>				
Invercargill Public Library	0	0	0	0
Bluff Library	0	0	0	0
<i>Total Capital Movements</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<b>Total</b>	<b>3,627,744</b>	<b>3,929,990</b>	<b>302,246 CR</b>	<b>4,715,988</b>
Add Back Non Cash Depreciation	641,549 CR	845,000 CR	203,451	1,014,000 CR
<b>Rates Required</b>	<b>2,986,196</b>	<b>3,084,990</b>	<b>98,794 CR</b>	<b>3,701,988</b>

*Community Services Committee*  
**Housing Care**

*Operating Statement*

Ten months to 30 April 2015

	<b>Actual</b>	<b>Year to Date Budget</b>	<b>Variance</b>	<b>12 Month Budget</b>
<i><u>Operational Income</u></i>				
Income	857,133 CR	829,070 CR	28,063 CR	994,829 CR
Expenditure	802,630	803,000	370 CR	963,591
<b>Net Operational Surplus (CR) / Deficit</b>	<b>54,503 CR</b>	<b>26,070 CR</b>	<b>28,433 CR</b>	<b>31,238 CR</b>

*Appropriation (Rates Required) Account*

Net Operational Surplus (CR) / Deficit b/fwd	54,503 CR	26,070 CR	28,433 CR	31,238 CR
<i>Capital Expenditure</i>	0	0	0	0
<i>Capital Movements</i>	0	0	0	31,238
<b>Rates Required</b>	<b>54,503 CR</b>	<b>26,070 CR</b>	<b>28,433 CR</b>	<b>0</b>

**Community Services Committee**  
**Financial Summary**

*Operational Statement*

Ten months to 30 April 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
Library and Archives	3,291,202	3,542,240	251,038 CR	4,250,688
Pools	1,267,216	1,379,120	111,904 CR	1,654,874
Community Development	116,884	201,630	84,746 CR	240,055
Housing Care	54,503 CR	26,070 CR	28,433 CR	31,238 CR
Passenger Transport	460,038	509,000	48,962 CR	598,606
<b>Net Operational Surplus (CR) / Deficit</b>	<b>5,080,837</b>	<b>5,605,920</b>	<b>525,083 CR</b>	<b>6,712,985</b>

*Appropriation (Rates Required) Account*

Ten months to 30 April 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
Library and Archives	2,986,196	3,084,990	98,794 CR	3,701,988
Pools	1,302,226	1,395,790	93,564 CR	1,654,358
Community Development	96,364	204,555	108,191 CR	242,980
Housing Care	54,503 CR	26,070 CR	28,433 CR	0
Passenger Transport	583,111	621,000	37,889 CR	742,089
<b>Rates Required</b>	<b>4,913,393</b>	<b>5,280,265</b>	<b>366,872 CR</b>	<b>6,341,415</b>



**TO: COMMUNITY SERVICES COMMITTEE**  
**FROM: CHIEF EXECUTIVE OFFICER**  
**MEETING DATE: TUESDAY 2 JUNE 2015**

**COMMUNITY DEVELOPMENT PROJECTS**

**Report Prepared by:** Mary Napper, Community Development Manager

**SUMMARY**

The Community Development Service continues to be involved with a range of projects across the city.

**RECOMMENDATIONS**

**That this report be received.**

**IMPLICATIONS**

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> N/A
2.	<i>Is a budget amendment required?</i> N/A
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> N/A
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> N/A
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A

**FINANCIAL IMPLICATIONS**

N/A

**INVERCARGILL YOUTH COUNCIL**

The Youth Council has been very busy with Youth Week, May 23-31. The Youth Council undertook the role of coordinating the promotion of all youth week activities being held in Invercargill. This included the publication of a diary of events in the Southland Express, and the production of a series of podcasts which were broadcast by Radio Southland which are available on the Youth Council Facebook page.

They also undertook a survey of students to determine the favourite subway, Classic Chicken. The Wachner Place and South City Subways then made this 6 inch sub available at a discounted price to young people during youth week.

**NEIGHBOURHOOD SUPPORT**

Two new groups have been established and a third is underway.

**CHILD YOUTH AND FAMILY FRIENDLY SUB COMMITTEE**

Minutes of the May meeting are attached. *(Appendix 1)*

**TRUSTPOWER INVERCARGILL SOUTHLAND 2015 AWARDS**

Entries are now open for the Invercargill Southland TrustPower Community Awards. The forms can be picked up at your local Council office or library or you can enter online at [www.trustpower.co.nz/communityawards](http://www.trustpower.co.nz/communityawards). Entries close on Friday 24 July 2015.

The awards are for projects which are undertaken by groups of volunteers in the Invercargill City and Southland District areas. The awards are not for individual volunteers.

There are five categories: Heritage and Environment, Health and Wellbeing, Arts and Culture, Sport and Leisure and Education and Youth/Child Development.

Councillors are invited to enter projects and encourage organisations to enter.

**CREATIVE COMMUNITIES INVERCARGILL FUNDING SCHEME**

The Creative Communities Invercargill Assessment Committee allocated the final grants for the 2014/2015 year during April. The grants allocated are attached. *(Appendix 2)*

**BLUFF 2024**

The Bluff 2014 committee unveiled the new Bluff sign on May 21, prior to the 2015 Oyster Festival. The Invercargill City Council contribute through a grant from the Urban Rejuvenation Fund.

The Bluff 2024 group are a very motivated community development group who are undertaking a range of projects throughout Bluff to beautify the town and build community spirit.



**MINUTES OF A MEETING OF THE CHILD, YOUTH AND FAMILY FRIENDLY SUB-COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON MONDAY 18 MAY 2015 AT 4.00 PM**

**PRESENT:** His Worship the Mayor  
Cr D J Ludlow  
Cr I L Esler  
A McSoriley  
G Pope  
J McInerney (from 4.20 pm)

**IN ATTENDANCE:** Ms M Napper – Community Development Manager  
Ms L Kuresa – Committee Secretary

**1. APOLOGIES**

Cr R R Amundsen, A Knowles, R Thwaites, B McDermott, G Crombie and J McInerney for lateness.

Moved Cr Esler, seconded A McSoriley and **RESOLVED** that the apologies be accepted.

**2. MINUTES OF THE MEETING HELD ON 30 MARCH 2015**

Moved Cr Esler, seconded A McSoriley and **RESOLVED** that the minutes be accepted as a true and correct record.

**3. MATTERS ARISING**

**3.1. Polyfest Branding**

Ms Napper took the meeting through this Item as set out in her report. She added that Ms Tou had also advised that as part of the Polyfest Programme this year, a Food Festival Day would be held. It has been suggested to Ms Tou that she speaks to Public Health South with regard to having some healthy options available.

The Committee discussed this matter further and agreed that it was good that discussions were happening in relation to healthy options. Ms Napper said Polyfest would be using the Friendly brand, which included stickers, balloons and the flags. Wristbands may be available if an affordable supply is available.

**3.2 Rugby Park Open Day**

Ms Napper said she had spoken to Kate Feaver about using the Friendly Brand for the open day however this did not occur. Attendance was steady all day.

#### 4. **REPORT OF THE COMMUNITY DEVELOPMENT MANAGER**

The report had been circulated.

##### 4.1. **Friendly Business Designation – H & J Smiths, Toy Libraries**

Ms Napper took the meeting through the report.

A McSoriley asked if the provision of breastfeeding facilities for staff is part of our brand criteria. She said by law it the facility should be available to staff. Ms Napper said the criteria only related to the public at this stage.

Cr Ludlow said it was an employer requirement to provide a space for breastfeeding under Employment Legislation. Ms Napper said she would follow up on it.

Ms Napper said they would be again approaching the other Toy Library, which has moved from Layard Street to the Gladstone Scout Den to discuss branding.

**Note:** J McInerney joined the meeting at 4.20 pm.

##### 4.2. **Activity Branding – Social Science Fair**

Ms Napper said the Social Science Fair event had been through the process of getting branded.

Cr Esler urged all members to attend this event, which would be held on 23 June to 30 June. It was a free of charge to attend and there were 30 schools taking part in it.

##### 4.3 **101 Activities – Travis Hubber**

Cr Ludlow asked for an update on Travis Hubber and M Napper said they had a meeting with Travis Hubber and he would be coming to them with a proposal which could then be used to apply for funding to get an APP created. This was so 101 Activities could be on a website that would be linked to an APP. She said Ollie Mortensen was working on this and it was slowly growing.

#### 5. **URGENT BUSINESS**

##### 5.1 **ICC Long Term Plan**

M Napper reminded members about the Long Term Plan and took the meeting through some key issues that were in the Long Term Plan. It was important for agencies and members of the public to comment on the key issues and other things they would like Council to do over the next ten years. She said Saniya Yusipova had just started with Community Development last week and she would be assisting Ollie Mortensen with brand delivery.

5.2 **NZ Flag Postcard**

M Napper advised that the NZ Flag postcard, had been distributed to all letter boxes recently. It had nothing to do with local government except, a member of the Youth Council was representing youth for the whole of New Zealand on the Flag Panel. This was the first stage of having your say and a public meeting would be held on Thursday 24 May from 5.30 pm to 7.30 pm at the Victoria Rooms for people to go along and comment.

5.3 **UNICEF NZ Child Friendly Cities Initiative**

M Napper read out an email about this matter from UNICEF New Zealand.

Cr Ludlow said Council did look at UNICEF accreditation some years back and there was no harm in revisiting it. He asked if they would be interested in making a presentation to this Committee and after further discussions, it was agreed that Ms Napper would follow up with Sarah Dowie MP and talk about the process, going forward.

5.4 **Le Quesnoy**

His Worship the Mayor showed the Committee this children's book and said he was not sure if war books should be a children's book and whether children should be dealing with issue of war so young.

The Committee discussed this matter further and agreed it was a lovely book and it was one of those battles that we should be proud of. It was a much cleaner victory because there were no civilian casualties and it was good to get a child's perspective of war.

6. **NEXT MEETING**

29 June 2015.

There being no further business the meeting closed at 4.45 pm.

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## CREATIVE COMMUNITIES INVERCARGILL FUNDING PROGRAMME

### MARCH/APRIL 2015 ALLOCATIONS

Invercargill Irish Society	\$1,800.00
Bluff 2024 Rejuvenation Community Action Bus Shelter Mural	\$2,000.00
Quint Baker: Contemporary Exhibition	\$1,000.00
Murihiku Maori & Pasifika Cultural Trust:	
Polyfest Korowai Project & Exhibition	\$1,130.00
Cook Island Traditional Crochet Workshop	\$ 660.00
Riverton Community Arts Council:	
Steam Punk Exhibition	\$ 545.00
Coast to Coast Exhibition	\$ 574.00
Screening of the “Unnatural History of the Kakapo” and Directors talk	\$ 260.00
Southland Art Society: Imagine Asia Exhibition	\$3,000.00
K Buess: A Portrait of East Timor Exhibition	\$ 260.00
Kids at Bluff: Children’s Art Classes & Exhibition	\$1,519.00
Art South Charitable Trust: Musical Theatre Workshop for Children	\$1,150.00
Invercargill Rock n Roll Club: Workshop for Members	\$ 750.00
Southland Help: Art Workshops	\$2,000.00
Connected Media charitable Trust: Film Making Workshop for Young People	\$1,000.00
Foveaux Harmony Chorus: Coaching Workshops for Members	\$1,500.00
Venture Southland:	
Yarn Bombing Workshops	\$1,000.00
Matariki Festival	\$1,070.00
ILT Kidzone	\$1,000.00

Southland Competitions Society: Annual Festival	\$2,000.00
Southland WEA: Display and Have a Go Day	\$1,500.00
CS Art Studio: Extension Workshops	\$4,625.00
<b>Total Funding Allocated:</b>	<b>\$30,244.00</b>
<b>Total Funding Allocated 2014/2015</b>	<b>\$52,716.00</b>

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**TO: COMMUNITY SERVICES**  
**FROM: THE DIRECTOR OF WORKS AND SERVICES**  
**MEETING DATE: TUESDAY 2 JUNE 2015**

**REAL TIME BUS TRACKING INFORMATION**

**Report Prepared by: Russell Pearson** Roading Manager

**SUMMARY**

Waiting for the bus and not knowing how long before it comes or if you have just missed it has always been one of the biggest limitations to people using the services.

Technology is now able to offer a solution.

Council has implemented a solution from TrackaBus which offers an effective solution to providing real time information to customers.

**RECOMMENDATIONS**

**This report is received.**

**IMPLICATIONS**

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Not specifically but is an operational matter
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> No

**FINANCIAL IMPLICATIONS**

Costs will be met from existing budgets.

## **BACKGROUND**

Waiting for the bus and not knowing how long before it comes or if you have just missed it has always been one of the biggest limitations to people using the services. Technology is now able to offer a solution.

When the Bus Smart service was launched a basic texting service was provided through 022 469 7867 or 022 4MYSTOP so customers could text and find the next scheduled time for the bus.

Council has been working with Dunedin based company TrackaBus on a live trial to provide a cost competitive real time automated product for tracking of buses in cities.

Most of the world's biggest cities have bus tracking and train tracking, however smaller cities around the world are still lacking these services and ironically the need for tracking is much more acute in these smaller cities since the bus times are often much more infrequent or varied.

TrackABus are a New Zealand locally owned and operated company operating out of Dunedin. They have been working with and on integrating live-tracking on buses for some time.

After developing a starting solution they have since rapidly expanded during this last year and are now able to start rolling out the solution to clients on a wider scale.

The initial work started with Bus Operators in Dunedin and Queenstown to streamline and improve the service and have adapted their feedback into the TrackABus service. They have systems operating "live" in Queenstown, Dunedin, Wairarapa, with live trials in Invercargill, Gisborne, Taranaki and simulations underway in Nelson, Palmerston North, Tauranga and Rotorua. The service uses Global Positioning System (GPS) hardware and wireless communications technology to track the real-time location of buses.

This lets bus users use their computer, cell phone, smartphone or other connected device to get information about when the next bus will arrive at their stop, even if they are still at home, the office, shopping, or dining. Specifically, the service is available using a desktop website, a mobile accessibility-friendly website on iPhone, Android, BlackBerry, or other smartphones, dedicated iPhone and Android apps, or using SMS text messaging on any mobile phone.

The service has proved to be accurate and reliable over the period it has been trialled and it is now appropriate to release it for use by Council's customers.

It is acknowledged that not everyone has access to technology, but this system will make getting information much easier and assist many customers.

The current texting system along with a solution from TrackaBus will continue to operate for those people who do not have smart phones.

## **CONCLUSION**

The TrackaBus product offers an effective solution to providing real time information to customers.

