



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Community Services Committee
to be held in the Council Chamber,
First Floor, Civic Administration Building,
101 Esk Street, Invercargill on
Monday 31 August 2015 at 4.00pm**

His Worship the Mayor Mr T R Shadbolt JP
Cr R L Abbott (Chair)
Cr P W Kett (Deputy Chair)
Cr R R Amundsen
Cr N D Boniface
Cr I L Esler
Cr G D Lewis
Cr Rowly Currie (Environment Southland) (Total
Mobility and Passenger Transport)

**EIRWEN HARRIS
MANAGER, SECRETARIAL SERVICES**

AGENDA

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TO: COMMUNITY SERVICES COMMITTEE
FROM: THE DIRECTOR OF WORKS AND SERVICES
MEETING DATE: MONDAY 31 AUGUST 2015

MONITORING OF SERVICE PERFORMANCES

Report Prepared by: Melissa Short – Strategy and Policy Manager
Commentaries from individual managers

SUMMARY

Reporting on the Community Services levels of service measures for the period comprising 1 July 2014 to 30 June 2015.

RECOMMENDATIONS

It is recommended that the report be received.

IMPLICATIONS

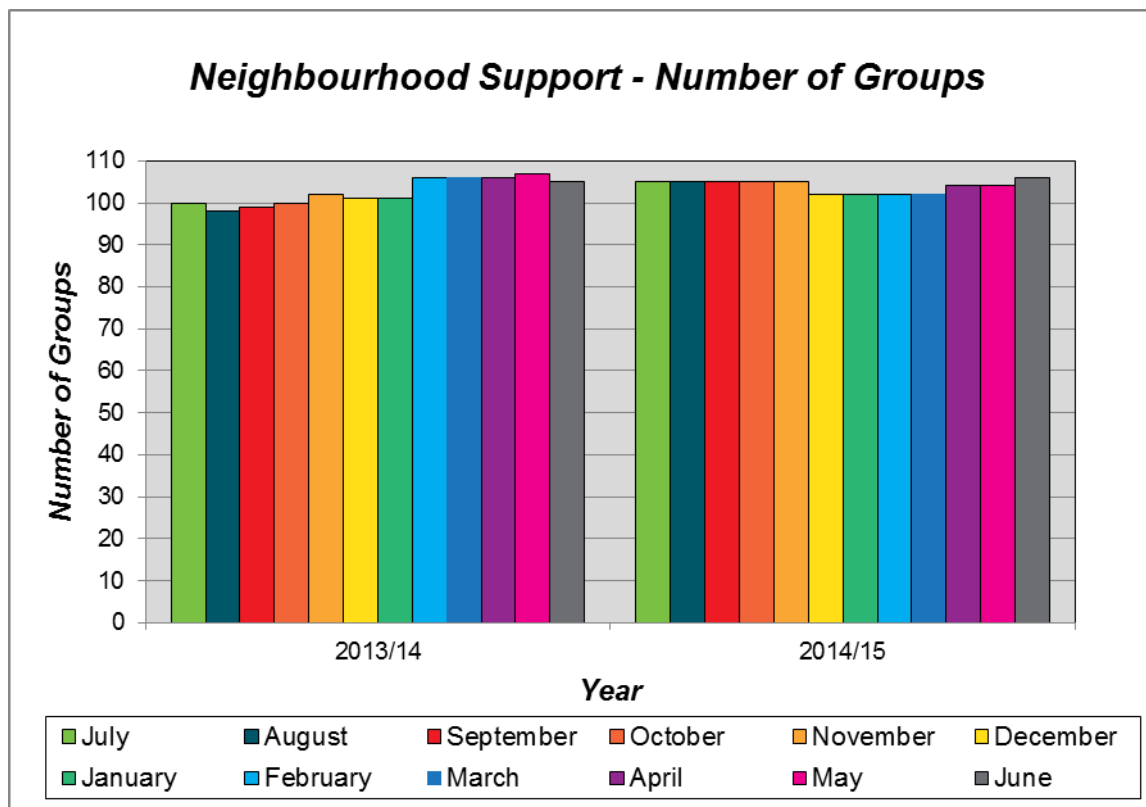
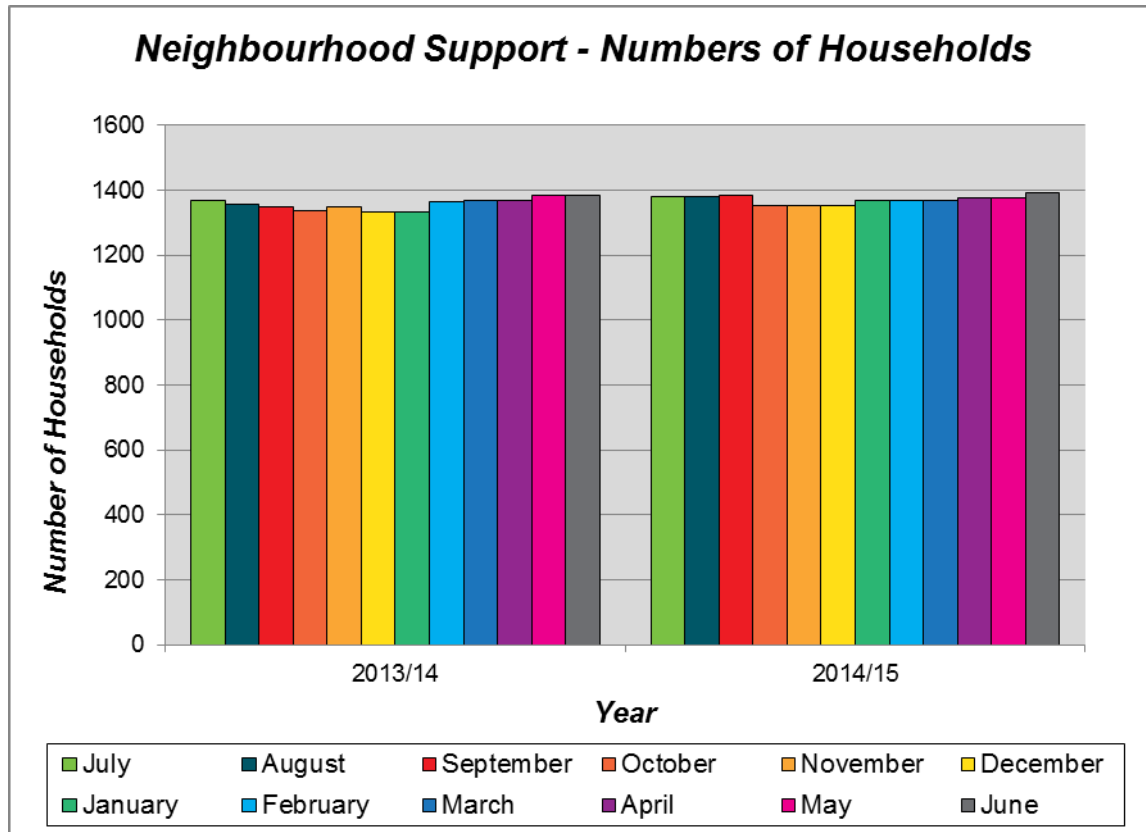
1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> The report monitors performance in relation to levels of service measures identified in the Long Term Plan and the Annual Plan.
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> No

FINANCIAL IMPLICATIONS

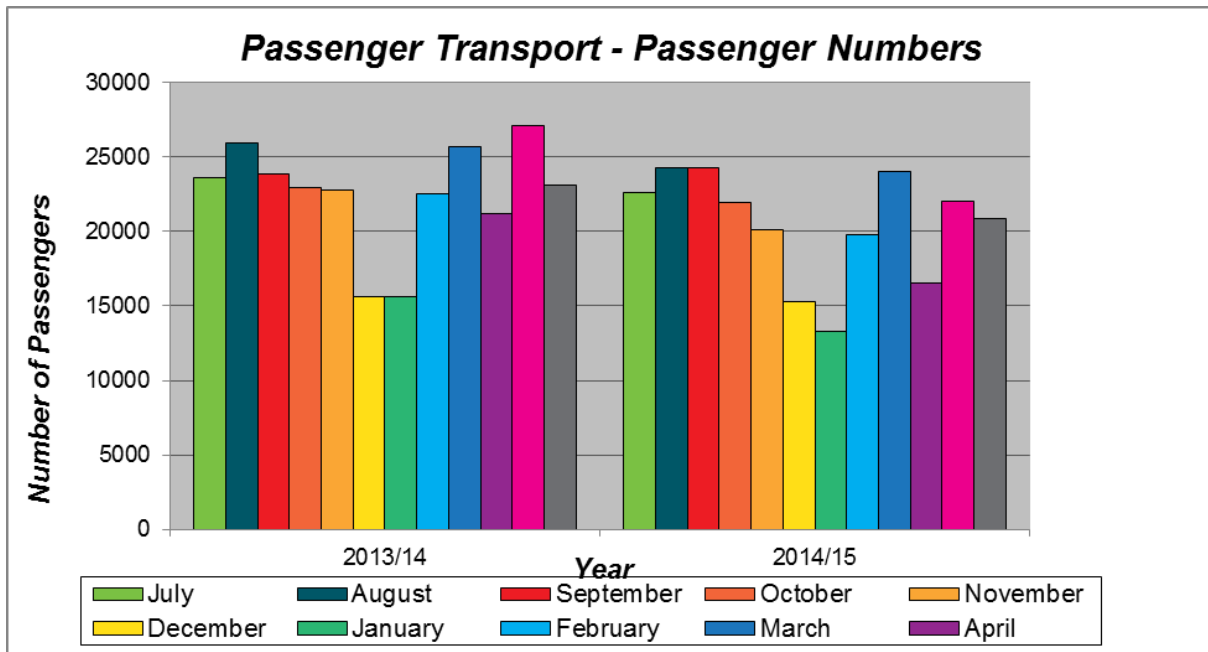
No financial implications arise from this report.

COMMUNITY DEVELOPMENT

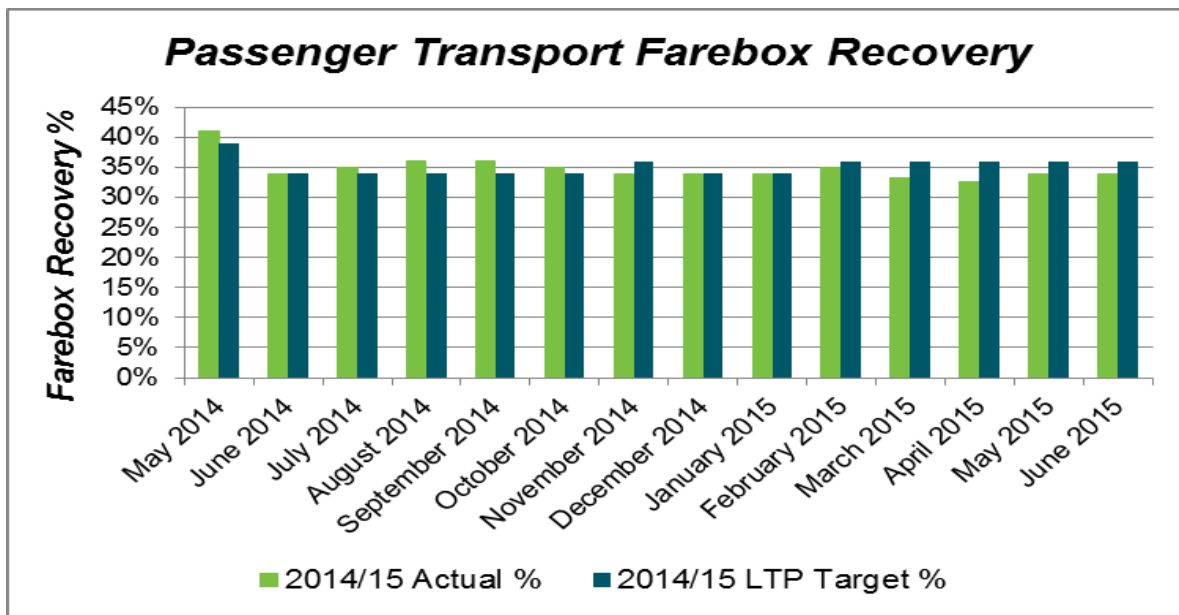
	1 July 2014 to 30 June 2015
Neighbourhood Support	
Number of households involved in Neighbourhood Support	1,394
Number of groups involved in Neighbourhood Support	106



PASSENGER TRANSPORT



Graph of Passenger Transport Numbers



Graph of Passenger Transport Farebox Recovery

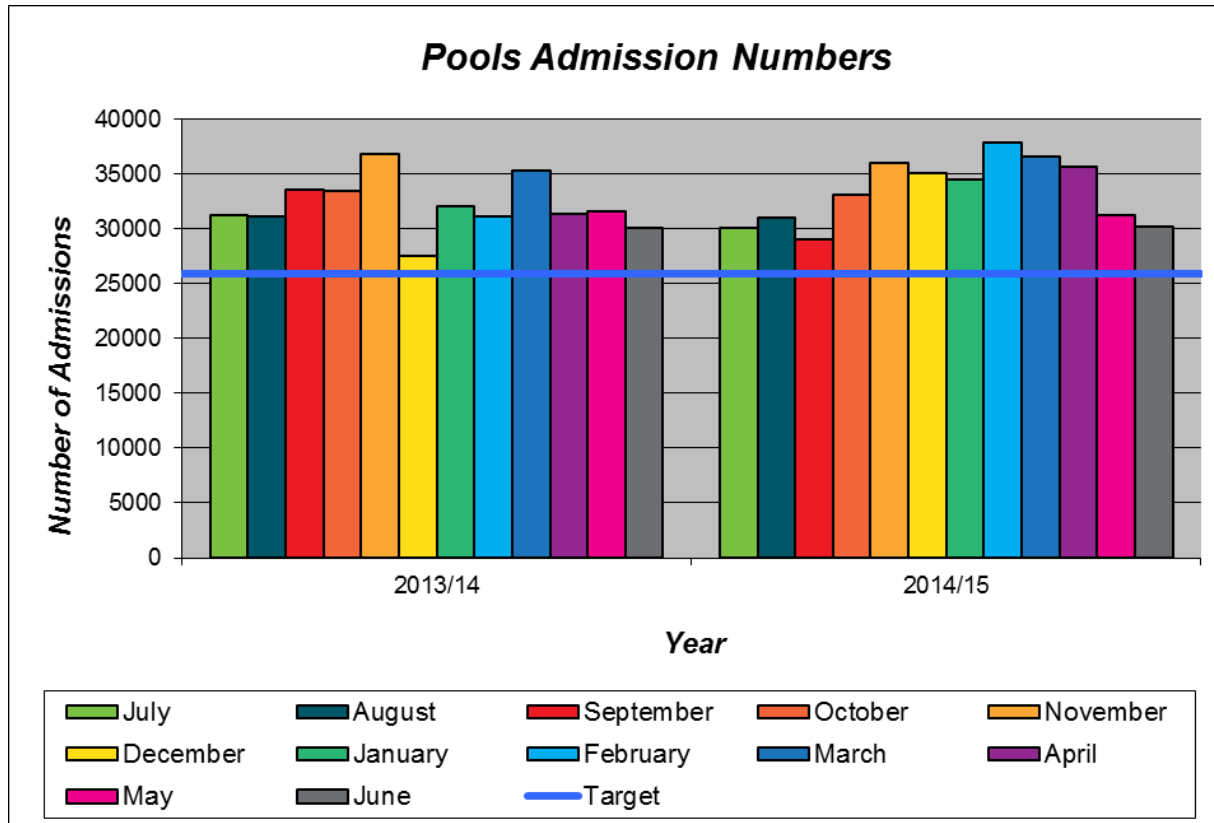
COMMENTARY

During the financial year 245,118 passenger trips were taken. This is slightly down from the 266,600 taken in the previous year. There has been a decrease (relative to the previous year) and this has occurred in the last six months of this year (January to June). As previously reported there does not appear to be any single factor which appears to have caused this, as the only change has been the fare adjustment in February and we have received no feedback that this has been the issue. The area of concern is the change in the adult passenger numbers. The passenger service is now run by Go Bus and the levels of service have been maintained since the contract was assigned from Invercargill Passenger Transport. Approximately 51,000 subsidised travel trips have been provided to Invercargill's Total Mobility Clients during the year. This is a similar number to previous years and the scheme continues to run effectively for the 1,400 clients.

Pools

Use of Services

Annual pool usage maintained at a minimum of six visits per head of population. (*LTP measure*)



Graph of Pool Admission Numbers

COMMENTARY

Events

June 2015

Monday 1st

Queen's Birthday

Pool Open 11am – 4pm

Saturday 6th – Sunday 7th

South Island Synchro Competition

Saturday 13th

Swim Southland Winter Meet # 1

June marked the end of the busiest year on record for Splash Palace. Just over 400,000 admissions were recorded for the year, 4% higher than the next busiest year and indicative of the continued rising popularity of the facility.

During the month of June Splash Palace was confirmed by Swimming New Zealand as the preferred centre for the National Div 2 Swimming Championships for March 2016. The Div 2's were held at Splash Palace only a few years ago and this recognition again demonstrates just how much notice Splash Palace has gained nationally.

A number of very successful events were held at the pool during June. The events bring many people into the facility and we received very positive feedback from organisers about the pool, staff and amenities.

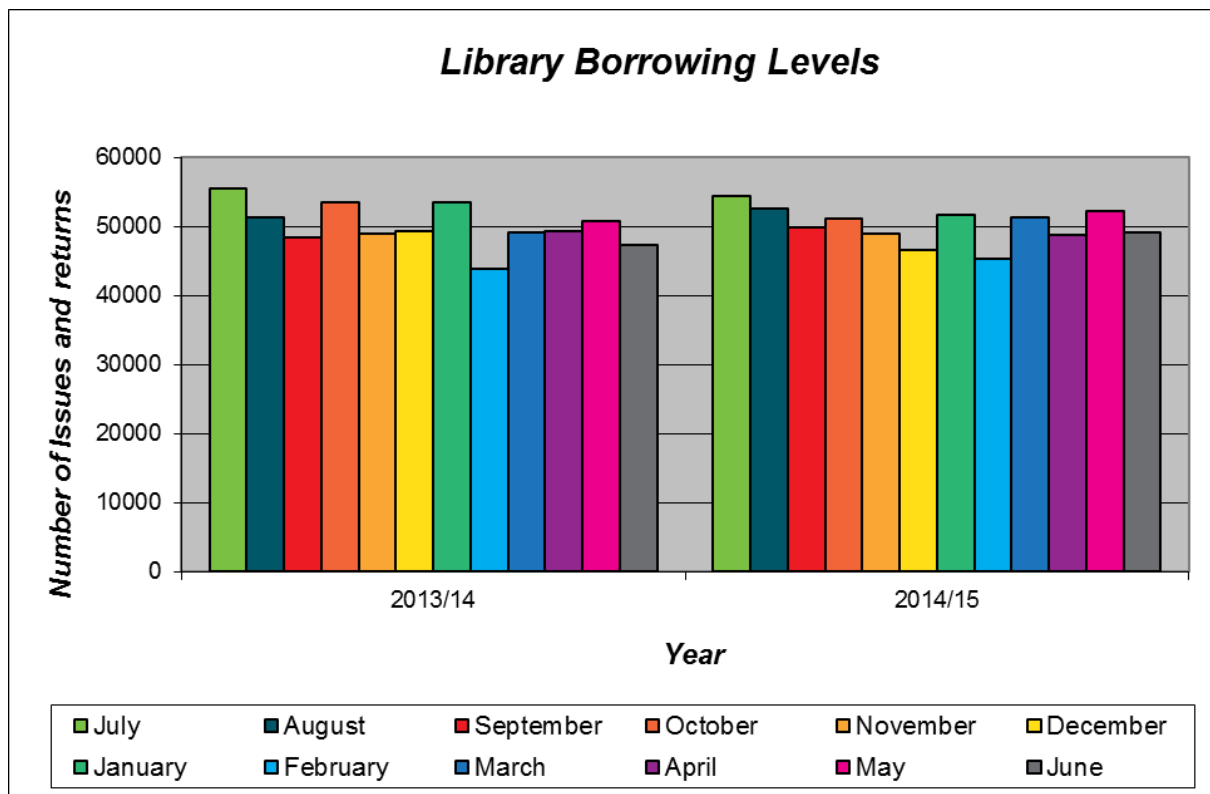
The Pools manager recently delivered a paper for the New Zealand Recreation Association, 'Recreation in Action' conference in Christchurch and has been asked to deliver another paper at the Just Add Water NZRA conference in Dunedin in August; NZRA's most anticipated event that was first held in 1962. The Pools manager will also be the MC for this conference and the assistant manager will be presenting a paper in the 'best practice' section. Additionally we have had a number of visiting groups (eg Forestry) visit the pool recently for tours of the wood chip system and boiler, indicative perhaps of the growing interest and acceptance of this technology.

Pools will be receiving new lockers, ordered at the end of last year, to replace our aged and failing existing lockers, which in the past has been a problem both for customers and staff alike. Additionally, given the vast popularity of Aqua Jogging we have ordered replacements for our very worn collection of aqua jogging belts, which we should see in the facility during September.

Finally, monitoring of admissions has revealed that during the month of June 1,685 lessons were conducted at Splash Palace for Learn to Swim. A significant number and one that shows the high value and demand placed on learn to swim in our community and facility.

Commentary provided by Peter Thompson
MANAGER – AQUATIC SERVICES

LIBRARIES AND ARCHIVES



Graph of Library Services Borrowing Levels

COMMENTARY

Circulation

	2013/2014	2014/2015
Jul-Jun	601,506	602,381

Visitor Numbers

	2013/2014	2014/2015
Jul-Jun	531,205	512,494

Visitor numbers have shown a decline and circulation has shown a slight increase from the previous year.

Membership

Invercargill/Bluff	36,727
Other	2,491
Total	39,218

From	Added 2013/2014	Added 2014/2015
Invercargill/Bluff	2,702	2,602
Other	67	131
Total	2,769	2,733

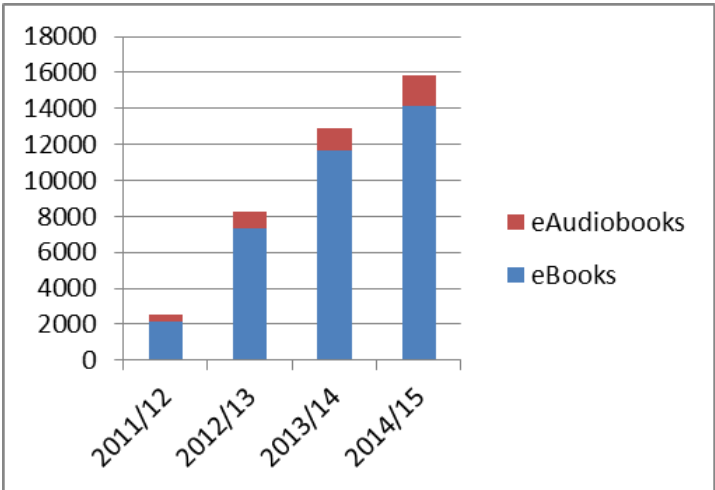
The membership of 36,727 from Invercargill/Bluff has shown a decrease to 71% of the total Invercargill population of 51,696 (Statistics New Zealand) with 2,491 library users from other regions. The number of registrations added each year has remained level but in the most recent year has shown an increase in those from outside the Invercargill/Bluff area.



Ebook/Eaudio circulation statistics

	2013/2014	2014/2015
eBooks	11,639	14,140
eAudio	1,272	1,695
Total	12,911	15,835

eBook issue statistics continue to grow, with July 2015 seeing an achievement of 1,500 electronic checkouts in one month for the first time (via Overdrive and Bolinda Borrowbox). eBooks remain the most popular of our electronic offerings, with eAudiobooks making up a small (but growing) portion of our total checkouts.



In 2014/15 there were 942 unique users of the Overdrive services, an increase from 858 users in 2013/14. The biggest user of Overdrive borrowed 267 eBooks during the year. Lee Child, Michael Connelly, Nora Roberts, and Jodi Picoult are the most borrowed adult authors on Overdrive, making up all of the top 20 titles since we launched. Eleanor Catton's *The Luminaries* is the most-borrowed New Zealand title. eBook circulation trends tend to reflect print, in that crime and romance books are particularly popular fiction titles. Non-fiction biographies are the most borrowed form of non-fiction.

Over the past year, the top 10 titles borrowed from Overdrive were:

- Paulo Coelho, The alchemist
- JA Jance, Until proven guilty
- Helen Forrester, Yes Mama
- Charles Todd, A test of wills
- Andrew Gross, 15 seconds
- Gretchen Rubin, The happiness project
- Alison Maloney, Life below stairs
- Janet Evanovich, Pros and cons
- Charles Todd, Hunting shadows
- Stuart MacBride, Close to the bone

Books made into films are particularly popular young adult titles, with The Hunger Games, Divergent, and If I Stay featuring in the Young Adult Top 20 this year. John Green is one of the most popular young adult authors. Harry Potter and Geronimo Stilton are the most popular children's series on Overdrive, and children's fiction and picture books are generally more popular than children's non-fiction.

End-user customer support needs have dropped significantly over the past couple of years as Overdrive has refined and simplified their processes. Adobe IDs are no longer required for most users, which has made it much simpler to download eBooks. More customers are using mobile devices to access eBooks (rather than eReaders) which are very straightforward to navigate.

Currently the Association of Public Library Managers are investigating different eBook platform options for New Zealand libraries – research which we will use to help assess which option(s) will be best for customers in future. Downloadable magazines are also being considered as these are proving popular in other libraries and would enhance our eResources collections.



APNK Internet statistics

PC sessions

	2013/2014	2014/2015
Jul-Jun		
Total Uses	66,339	49,916
Total Time	29,654:30:00	28,114:12:00
Average Session	26.819	33.9515

Wi-Fi sessions

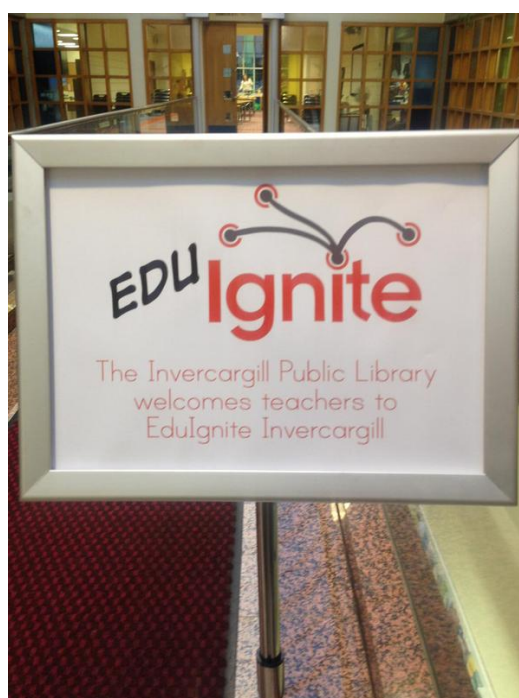
Jul-Jun	2013/2014	2014/2015
Unique users/devices	14,961	19,255
Total user/device sessions	43,090	54,780

Aotearoa People's Network Kaharoa (APNK) remains a popular service in Invercargill and Bluff. A secure Wi-Fi service is now available which runs parallel to the current service and uses encryption to help prevent "sniffing". When APNK initially developed its Wi-Fi network the emphasis was on enabling access to the Internet with the least barriers possible. Wi-Fi was a relatively new technology and it was important to make connecting to it quick and easy. Most other free public networks at the time were also open. However, as time has passed Wi-Fi users have become more sophisticated and accustomed to various methods of connecting so it is now considered an appropriate time to offer APNK libraries a secure option.

Programmes and Events

Edu Ignite

Ignite is an event in over 100 cities worldwide. At the events, Ignite presenters share their personal and professional passions, using 20 slides that auto-advance every 15 seconds for a total of just five minutes. The first Invercargill Edu Ignite was held on Friday 14 August at the Invercargill Public Library, and was attended by 25 local teachers and education experts, as well as a few from Queenstown, Dunedin and Christchurch. The evening was a great success, and was a night where educators could share their success, gain new strategies for their classroom, and learn about the various ways the library can support local educators. Positive feedback was overwhelming regarding the range of digital tools and experts that the Invercargill Library provides.



Kick Start

The second week of September is Adult Learners' Week, and to tie in with this, the library is kicking off its brand new digital learning courses for adults called Kick-Start. The aim of these courses is to give adults the confidence to use a range of digital devices and applications. The first two sessions focus on Facebook and computer basics. If successful, the courses will grow to cover; Microsoft Office basics, social media (including using social media for professional development), email and Google apps, digital footprints, and much more. These courses are free and run for 1.5 hours, once a week for four weeks.



BUILDING CONFIDENCE DIGITALLY

Are you struggling with your computer? Need help with your Facebook account? Sounds like you need to sign up for our FREE digital courses and KICK START your learning.

We have two 3 week courses available.
Computer Basics and Facebook.

Tuesdays in September 10:30am – 12pm
Thursdays in September 10:30am – 12pm

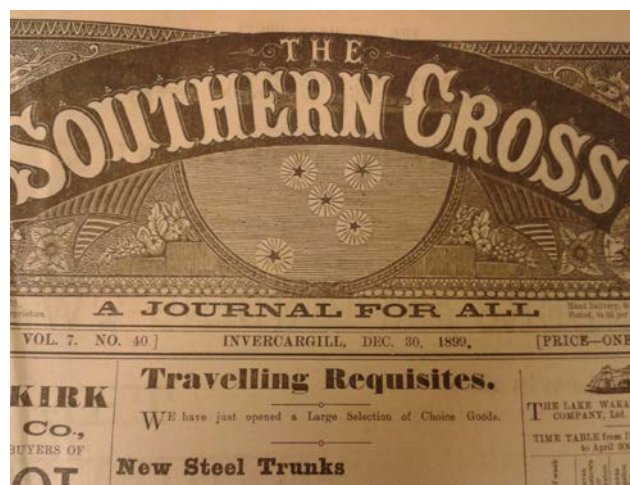
Register online at www.library.co.nz For more information visit our website at facebook.com/library

Digital Ninja Roadshow

Working with a group of teachers, and the Invercargill Licensing Trust, the Library has become involved in a new event called the Digital Ninja Roadshow. The aim of the roadshow is to take the skills of library staff into the community to help showcase the libraries digital tools and expertise as well as help local school children become familiar with information technology. It also aims to highlight to teachers how the library can support them, and bring to them digital tools they could be using in their classrooms. The first session will see children use iPads to create art, use Any Questions (an online service aimed at primary and secondary students providing research assistance which is staffed by librarians) to research, and use Minecraft to learn complicated mathematical skills.

Southern Cross Digitisation Project

The Southern Cross newspaper was published weekly from 1893 to 1946. It contained classified advertisements, general news, social notes and news from areas such as Bluff, Colac Bay, Woodlands and Thornbury. We are about to enter a collaborative partnership with National Library and Micrographic Services New Zealand to microfilm our copies up to 1920 and then digitise them. We are extremely grateful to the generosity of The Community Trust of Southland and the ILT Foundation who have approved grants of \$10,000 each for this project. It will take three years and when completed the Southern Cross will appear on Papers Past, which already gives researcher's access to the Southland Times.



Events & Displays



Events/Visits

Regular

Book Chat, Book Clubs (now includes Lego Club, Minecraft Club, Film Club & Arts and Craft Club), PreSchool, Wriggle & Rhyme, Visits to Bluff Kindergarten, Crafternoon tea, Chatter, Music in the Foyer and Community Hotseat.

2015

3 Jun	Invercargill Vegan Society
4 Jun	Agriculture New Zealand
8 Jun	Quest Invercargill - Ministry of Social Development
8 Jun	Inner Wheel Committee
9 Jun	FairWay Resolution Limited
9 Jun	Open Polytechnic of New Zealand
10 Jun	PBT Couriers
11 Jun	Agriculture New Zealand
15 Jun	Matariki celebrations
16 Jun	Southland oral history project
17 Jun	New Zealand Society of Genealogy – Southland Branch
18 Jun	Agriculture New Zealand
21 Jun	Dan Davin Writers Hub
23 Jun	FairWay Resolution Limited
24 Jun	Film Society
25 Jun	Agriculture New Zealand
26 Jun	Southern Media Digital Conference
29 Jun	Inner Wheel Committee
30 Jun	Citizen's Advice Bureau
1 Jul	Representation Review
1 Jul	Invercargill Vegan Society
2 Jul	Agriculture New Zealand
4 Jul	Family History seminar
7 Jul	Representation Review
8 Jul	Family History seminar
9 Jul	Agriculture New Zealand
14 Jul	FairWay Resolution Limited
15 Jul	FairWay Resolution Limited
15 Jul	New Zealand Society of Genealogy – Southland Branch
19 Jul	Dan Davin Writers Hub
20 Jul	Plastic bag free New Zealand
20 Jul	Inner Wheel committee

22 Jul Public Service Association
 23 Jul Anderson Park Art Gallery
 24 Jul Family History seminar
 26 Jul Pet First Aid & Training
 29 Jul FairWay Resolution Limited
 30 Jul Agriculture New Zealand

Displays

- Matariki
- Scleroderma Society
- Falun Dafa
- Precious Babies
- Otago University South Campus

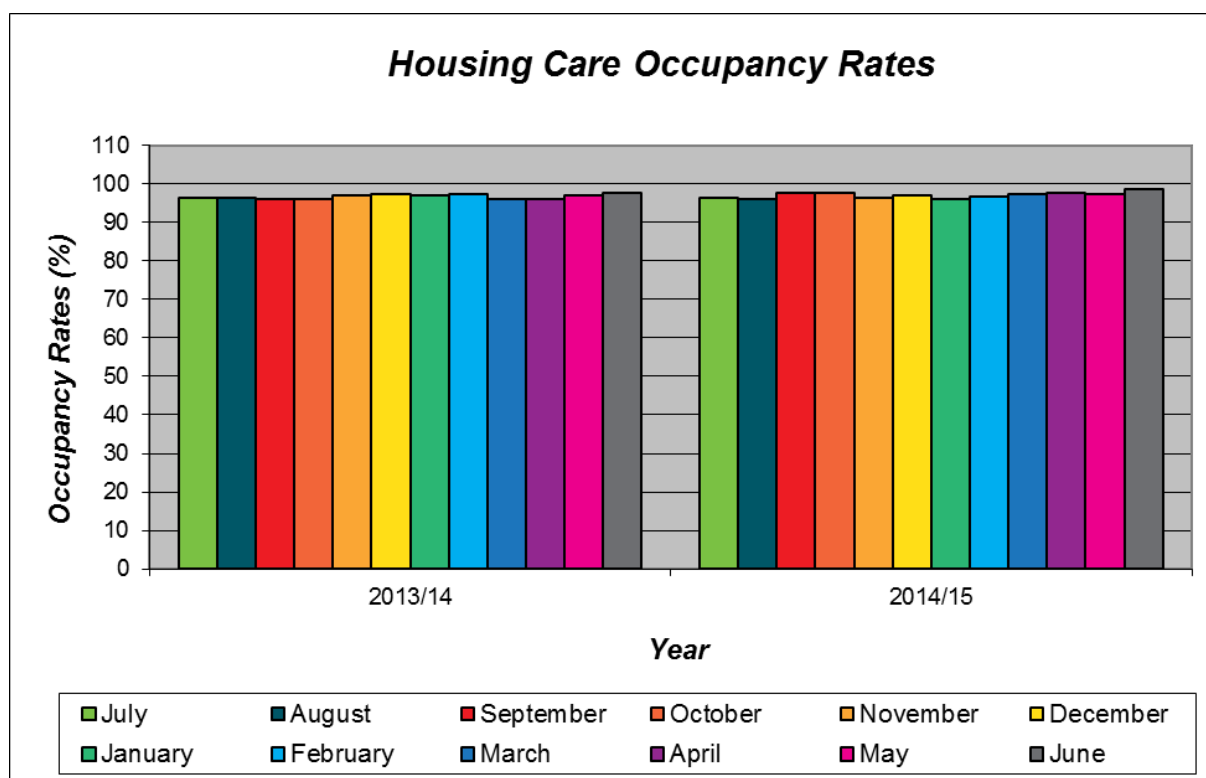
Meeting Room Bookings

	2013/2014	2014/2015
Meeting Room	284	290
	2014	2015
Jun	24	29
Jul	19	26

The meeting room income for the year ending June 2015 was under budget by \$19. This is an improvement on the previous year when it was \$1,994 under budget.

Commentary provided by Marianne Foster
MANAGER – LIBRARY AND ARCHIVES

HOUSING CARE SERVICE



Graph of Housing Care Occupancy Rates

COMMENTARY

Waiting List

	July 2015	June 2015	May 2015	April 2015
Invercargill	16	15	13	17
Bluff	3	3	3	3
Invercargill Supplementary	12	13	13	12
Invercargill On Hold	21	17	15	15
Bluff Supplementary	1	1	1	1
TOTAL	53	49	45	48

	July 2015	June 2015	May 2015	April 2015
Applications received	8	5	2	8
Tenancy Exits	2	2	2	3
Vacant Units	4	5	2	5

Our occupancy level for July was at 97.8% and this follows recent monthly trends. For a brief period we had no units available.

We have received eight new applications and 10 enquiries for the month.

A new neighbourhood support group has been established at our Crinan Street complex following a meeting on 6 August 2015 using the consultation caravan.

During the next school holidays it is intended to hold a similar meeting at Ascot Community School for Lithgow complex residents with a view to getting a neighbourhood support group established there. Deborah Little (Housing Support Officer) has visited almost 50% of our complexes during the last month.

Commentary provided by Stephen Ridden
CORPORATE SERVICES MANAGER

TO: COMMUNITY SERVICES COMMITTEE
FROM: THE DIRECTOR OF WORKS AND SERVICES
MEETING DATE: 31 AUGUST 2015

MONITORING OF FINANCIAL PERFORMANCE

Report Prepared by: Cameron McIntosh – Director of Works and Services

SUMMARY

Financial commentary for activities reporting to the Community Services Committee for the twelve month period to 31 June 2015.

RECOMMENDATIONS

That this report be received

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not applicable.

FINANCIAL IMPLICATIONS

The financial commentary and financial accounts are provided for information.

COMMUNITY DEVELOPMENT

The department has concluded the financial year with a significant increase on budgeted income. This is a result of grants received for specific projects undertaken, which included crime prevention and youth initiatives.

Expenditure against budget is a result of staff taking leave and a resignation which was not filled immediately. A carry forward is being requested for two youth initiatives which are still underway.

HOUSING CARE

Housing Care revenue as at year end 30 June 2015 was \$42,686 ahead of budget as a result of increased occupancy levels. Operational expenditure was on budget, and overall a surplus of \$74,273 was achieved, which has been transferred to reserves, resulting in a nil result.

LIBRARY AND ARCHIVES

Libraries and Archives finished the financial year at \$4,420 under budget. Visitor numbers have decreased slightly, while attendance at after-school clubs and holiday programmes has increased. Circulation has remained steady and income is under budget by \$1,637, which is an improvement on the previous year. Renewal of library materials is under budget due to the strong New Zealand dollar. Savings continue to be made in areas such as postage. There was over expenditure in the subscriptions budget as access to online databases has now become part of the operational budget.

PASSENGER TRANSPORT

Passenger Transport and Total Mobility Services finished the year with a \$62,000 credit. Total expenditure was lower than budget (as per the recoveries from New Zealand Transport Agency) as income. Total Mobility expenditure provided most of the under expenditure. The revenue achieved from paying customers (Farebox) was close to budget.

A carry forward has been requested for some of this amount which is planned to be invested in new bus shelters (if approved) in the coming year.

POOLS

At the end of June 2015 the pools operational budget was 11.8% and 4.7% over budget for income and expenditure respectively. The 2014/15 budget was set at 50% rates funding and 50% user pays funding. The end result for the financial year shows an achievement of 47% rates funded and 53% user pays funded, which is a good result.



Community Services Committee
Community Development

Operating Statement

Twelve months to 30 June 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
<u>Operational Income</u>				
Community Development	94,343 CR	1,850 CR	92,493 CR	1,850 CR
Safer City	0	0	0	0
Project	33,488 CR	0	33,488 CR	0
<i>Total Income</i>	<i>128,331 CR</i>	<i>1,850 CR</i>	<i>126,481 CR</i>	<i>1,850 CR</i>
<u>Operational Expenditure</u>				
Community Development	202,882	180,436	22,446	180,436
Safer City	19,573	61,469	41,896 CR	61,469
Projects	42,711	0	42,711	0
<i>Total Expenditure</i>	<i>265,166</i>	<i>241,905</i>	<i>23,261</i>	<i>241,905</i>
Net Operational Surplus (CR) / Deficit	136,836	240,055	103,219 CR	240,055
 <i>Appropriation (Rates Required) Account</i>				
Net Operational Surplus (CR) / Deficit b/fwd	136,836	240,055	103,219 CR	240,055
<u>Capital Expenditure</u>				
Community Development	0	0	0	0
Safer City	0	0	0	0
Projects	0	0	0	0
<i>Total Capital Expenditure</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<u>Capital Movements</u>				
Community Development	35,341	2,925	32,416	2,925
Safer City	0	0	0	0
Projects	9,224 CR	0	9,224 CR	0
<i>Total Capital Movements</i>	<i>26,117</i>	<i>2,925</i>	<i>23,192</i>	<i>2,925</i>
Rates Required	162,953	242,980	80,027 CR	242,980

Community Services Committee
Passenger Transport

Operating Statement

Twelve months to 30 June 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
<u>Operational Income</u>				
Bus and Transport	1,285,741 CR	1,373,425 CR	87,684	1,373,425 CR
<i>Total Income</i>	<i>1,285,741 CR</i>	<i>1,373,425 CR</i>	<i>87,684</i>	<i>1,373,425 CR</i>
<u>Operational Expenditure</u>				
Bus and Transport	1,835,021	1,972,031	137,010 CR	1,972,031
<i>Total Expenditure</i>	<i>1,835,021</i>	<i>1,972,031</i>	<i>137,010 CR</i>	<i>1,972,031</i>
Net Operational Surplus (CR) / Deficit	549,281	598,606	49,325 CR	598,606
 <i>Appropriation (Rates Required) Account</i>				
Net Operational Surplus (CR) / Deficit b/fwd	549,281	598,606	49,325 CR	598,606
<u>Capital Expenditure</u>				
Bus and Transport	174,039	155,483	18,556	155,483
<i>Total Capital Expenditure</i>	<i>174,039</i>	<i>155,483</i>	<i>18,556</i>	<i>155,483</i>
<u>Capital Movements</u>				
Bus and Transport	10,270 CR	12,000 CR	1,730	12,000 CR
<i>Total Capital Movements</i>	<i>10,270 CR</i>	<i>12,000 CR</i>	<i>1,730</i>	<i>12,000 CR</i>
Total	713,050	742,089	29,039 CR	742,089
Add Back Non Cash Depreciation	32,996 CR	0	32,996 CR	0
Rates Required	680,054	742,089	62,035 CR	742,089

Community Services Committee
Pools

Operating Statement

Twelve months to 30 June 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
<u>Operational Income</u>				
Invercargill Pools	1,728,683 CR	1,581,894 CR	146,789 CR	1,581,894 CR
Bluff	109,804 CR	68,372 CR	41,432 CR	68,372 CR
<i>Total Income</i>	<i>1,838,486 CR</i>	<i>1,650,266 CR</i>	<i>188,220 CR</i>	<i>1,650,266 CR</i>
<u>Operational Expenditure</u>				
Invercargill Pools	3,349,741	3,236,768	112,973	3,236,768
Bluff	109,803	68,372	41,431	68,372
<i>Total Expenditure</i>	<i>3,459,545</i>	<i>3,305,140</i>	<i>154,405</i>	<i>3,305,140</i>
Net Operational Surplus (CR) / Deficit	1,621,058	1,654,874	33,816 CR	1,654,874
 <i>Appropriation (Rates Required) Account</i>				
Net Operational Surplus (CR) / Deficit b/fwd	1,621,058	1,654,874	33,816 CR	1,654,874
<u>Capital Expenditure</u>				
Invercargill Pools	47,555	20,000	27,555	20,000
Bluff	0	0	0	0
<i>Total Capital Expenditure</i>	<i>47,555</i>	<i>20,000</i>	<i>27,555</i>	<i>20,000</i>
<u>Capital Movements</u>				
Invercargill Pools	9,328 CR	20,516 CR	11,188	20,516 CR
Bluff	0	0	0	0
<i>Total Capital Movements</i>	<i>9,328 CR</i>	<i>20,516 CR</i>	<i>11,188</i>	<i>20,516 CR</i>
Rates Required	1,659,285	1,654,358	4,927	1,654,358

Community Services Committee
Library and Archives

Operating Statement

Twelve months to 30 June 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
<u>Operational Income</u>				
Invercargill Public Library	180,272 CR	181,700 CR	1,428	181,700 CR
Bluff Library	791 CR	1,000 CR	209	1,000 CR
<i>Total - Income</i>	<i>181,063 CR</i>	<i>182,700 CR</i>	<i>1,637</i>	<i>182,700 CR</i>
<u>Operational Expenditure</u>				
Invercargill Public Library	4,197,235	4,403,988	206,753 CR	4,403,988
Bluff Library	33,845	29,400	4,445	29,400
<i>Total Expenditure</i>	<i>4,231,080</i>	<i>4,433,388</i>	<i>202,308 CR</i>	<i>4,433,388</i>
Net Operational Surplus (CR) / Deficit	4,050,017	4,250,688	200,671 CR	4,250,688
 <i>Appropriation (Rates Required) Account</i>				
Net Operational Surplus (CR) / Deficit b/fwd	4,050,017	4,250,688	200,671 CR	4,250,688
<u>Capital Expenditure</u>				
Invercargill Public Library	411,605	459,000	47,395 CR	459,000
Bluff Library	1,753	6,300	4,547 CR	6,300
<i>Total Capital Expenditure</i>	<i>413,357</i>	<i>465,300</i>	<i>51,943 CR</i>	<i>465,300</i>
<u>Capital Movements</u>				
Invercargill Public Library	9,555	0	9,555	0
Bluff Library	0	0	0	0
<i>Total Capital Movements</i>	<i>9,555</i>	<i>0</i>	<i>9,555</i>	<i>0</i>
Total	4,472,929	4,715,988	243,059 CR	4,715,988
Add Back Non Cash Depreciation	775,361 CR	1,014,000 CR	238,639	1,014,000 CR
Rates Required	3,697,568	3,701,988	4,420 CR	3,701,988

Community Services Committee
Housing Care

Operating Statement

Twelve months to 30 June 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
<i><u>Operational Income</u></i>				
Income	1,037,515 CR	994,829 CR	42,686 CR	994,829 CR
Expenditure	963,242	963,591	349 CR	963,591
Net Operational Surplus (CR) / Deficit	74,273 CR	31,238 CR	43,035 CR	31,238 CR

Appropriation (Rates Required) Account

Net Operational Surplus (CR) / Deficit b/fwd	74,273 CR	31,238 CR	43,035 CR	31,238 CR
<i>Capital Expenditure</i>	0	0	0	0
<i>Capital Movements</i>	74,273	31,238	43,035	31,238
Rates Required	0	0	0	0

Community Services Committee

Financial Summary

Operational Statement

Twelve months to 30 June 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
Library and Archives	4,050,017	4,250,688	200,671 CR	4,250,688
Pools	1,621,058	1,654,874	33,816 CR	1,654,874
Community Development	136,836	240,055	103,219 CR	240,055
Housing Care	74,273 CR	31,238 CR	43,035 CR	31,238 CR
Passenger Transport	549,281	598,606	49,325 CR	598,606
Net Operational Surplus (CR) / Deficit	6,282,919	6,712,985	430,066 CR	6,712,985

Appropriation (Rates Required) Account

Twelve months to 30 June 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
Library and Archives	3,697,568	3,701,988	4,420 CR	3,701,988
Pools	1,659,285	1,654,358	4,927	1,654,358
Community Development	162,953	242,980	80,027 CR	242,980
Housing Care	0	0	0	0
Passenger Transport	680,054	742,089	62,035 CR	742,089
Rates Required	6,199,861	6,341,415	141,554 CR	6,341,415

TO: COMMUNITY SERVICES COMMITTEE
FROM: CHIEF EXECUTIVE OFFICER
MEETING DATE: MONDAY 31 AUGUST 2015

COMMUNITY DEVELOPMENT PROJECTS

Report Prepared by: Mary Napper, Community Development Manager

SUMMARY

The Neighbourhood Support Programme continues to expand and the use of the “friendly” brand increases.

RECOMMENDATIONS

That this report be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> N/A
2.	<i>Is a budget amendment required?</i> N/A
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> N/A
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> N/A
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A

FINANCIAL IMPLICATIONS

N/A.

NEIGHBOURHOOD SUPPORT PROGRAMME

Two new groups have been formed including one in a council Housing Care village.

CHILD YOUTH AND FAMILY FRIENDLY SUBCOMMITTEE

The subcommittee meeting minutes of 17 August 2015 are attached. Interest in the use of the friendly brand continues to grow. The most recent clip on ICCTV features the brand.

INVERCARGILL SOUTHLAND TRUSTPOWER AWARDS

The Invercargill Southland TrustPower Awards will be announced on 21 September 2015 in the Victoria Room. 32 entries were received for the organisation awards and six for the youth spirit awards. Entries include at least six in each category.

MINUTES OF A MEETING OF THE CHILD, YOUTH AND FAMILY FRIENDLY SUB-COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON MONDAY 18 MAY 2015 AT 4.00 PM

PRESENT: Cr D J Ludlow
Cr I L Esler
Cr R R Amundsen
A McSoriley
B McDermott (from 4.08 pm)
A Knowles
G Pope

IN ATTENDANCE: Ms M Napper – Community Development Manager
Mr O Mortensen – Community Development Project Officer
Ms L Kuresa – Committee Secretary

1. APOLOGIES

J McInerney, G Crombie, R Thwaites and B McDermott for lateness.

Moved Cr Esler, seconded A McSoriley and **RESOLVED** that the apologies be accepted.

2. MINUTES OF THE MEETING HELD ON 18 MAY 2015

Moved Cr Esler, seconded A McSoriley and **RESOLVED** that the minutes be accepted as a true and correct record.

3. MATTERS ARISING

3.1. Polyfest Branding

A McSoriley asked for an update on healthy food options for Polyfest and M Napper said she had sent a letter to the Polyfest organisers to speak to Public Health South about any suggestions or ideas that they may require.

Cr Ludlow said Healthy Families Invercargill was also talking to the organisers and they would be attending to see what was happening at the event. They had discussed the matter at the last Healthy Families meeting commenting that a lot of the Pacifica cuisine was fat heavy. He said not always saturated fats but it did depend on how the food was cooked. It was a case of as many agencies as possible working together and the funders applying pressure when Polyfest reapplied for funding in relation to healthy food options available.

M Napper said that the “Friendly” brand would be present at Polyfest and O Mortensen would be taking the two flags, balloons and other bits and pieces to the Stadium on Monday for the organisers. The event was due to start next week for four days.

3.2 **Social Science Fair**

The “Friendly” brand supported this event and Cr Esler presented a certificate that had the logo on it as well as logos of other supporters of the event.

Cr Esler thanked the Committee for the “Friendly” branded items that were available at the event and said that 30 schools participated with 290 exhibits from Year 5 to 13 students which was a lot more than past years. It was more concentrated on Year 7 and 8 students and there were five to six schools that entered for the first time this year.

3.3 **UNICEF Child Friendly Cities Initiatives**

M Napper said she spoke to Ms Downie who expressed interest in the brand and wanted her office to be branded. This has not yet been progressed. She was contacted by the UNICEF office and had explained the brand to them. They were pleased and understood why we were not proceeding with the UNICEF application at this point in time.

4. **GENERAL BUSINESS**

The report had been circulated.

4.1. **Friendly Business Designation**

Cr Ludlow informed the meeting that the Don Street Toy Library was presented with their certificate of accreditation at the last Council meeting.

O Mortensen took the meeting through this Item. The Committee discussed H&J Smith being presented with its certificate of accreditation and it was agreed that representatives from the Committee would go and present the certificate at the a time and place to suit H&J Smith.

4.2. **ICC TV**

Cr Ludlow took the meeting through this Item and the short YouTube clip was viewed.

4.3 **Friendly Events**

O Mortensen took the meeting through this Item as per report.

4.4 **Faith Community**

M Napper took the meeting through this Item as per report.

G Pope explained this matter further for clarification and after discussions it was agreed that application’s for accreditation from faith communities should be considered when approaches are made. M Napper and O Mortensen would take applicants through the assessment process.

Discussion included:

- Was there a need to differentiate between faith activities and general public youth/child/family activities and events? Agreed the criteria could apply to both.
- If only a particular service is “branded” would the public perceive this as all activities being branded? Agreed this might occur but could also occur with any branded activity/agency.

4.5 **Safe Communities Programme**

M Napper took the meeting through this Item as per report.

4.6 **Brand Merchandise**

O Mortensen tabled some “Friendly” branded merchandise for the Committee to view.

4.7 **Phone APP**

The report had been circulated and O Mortensen took the meeting through this Item.

4.8 **Action Plan**

The Action Plan had been circulated.

5. **URGENT BUSINESS**

5.1 **Sub-Committee Member**

Cr Ludlow said Tina McColgan was a community representative who had not attended a meeting for some time. A representative from The 1000 Day Trust had indicated he could be interested in being a member of this Sub-Committee or someone else from the Trust could be approached. Cr Ludlow would be following this up and report back to the next meeting.

5.2 **Smoke Free Seminar**

A McSoriley circulated information on a Smoke Free Seminar and said everybody was welcome to attend. She said if anybody was interested in attending they should email her with numbers.

5.3 **Invercargill Events**

Cr Esler informed the meeting that he sends an email every week to over 100 organisations and people advising of upcoming events in Invercargill and if anybody wanted to be included in the email list, they should contact him. He said it was the most comprehensive one around compared to the list in the Southland Express and The Eye.

6. **NEXT MEETING**

28 September 2015.

There being no further business the meeting closed at 4.42 pm.
