



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Community Services Committee
to be held in the Council Chamber,
First Floor, Civic Administration Building,
101 Esk Street, Invercargill on
Monday 12 October 2015 at 4.00pm**

His Worship the Mayor Mr T R Shadbolt JP
Cr R L Abbott (Chair)
Cr P W Kett (Deputy Chair)
Cr R R Amundsen
Cr N D Boniface
Cr I L Esler
Cr G D Lewis
Cr Rowly Currie (Environment Southland) (Total
Mobility and Passenger Transport)

**EIRWEN HARRIS
MANAGER, SECRETARIAL SERVICES**

AGENDA

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TO: COMMUNITY SERVICES COMMITTEE
FROM: THE DIRECTOR OF WORKS AND SERVICES
MEETING DATE: MONDAY 12 OCTOBER 2015

MONITORING OF SERVICE PERFORMANCES

Report Prepared by: Melissa Short – Strategy and Policy Manager
Commentaries from individual managers

SUMMARY

Reporting on the Community Services levels of service measures for the period comprising 1 July 2015 to 31 August 2015.

RECOMMENDATIONS

It is recommended that the report be received.

IMPLICATIONS

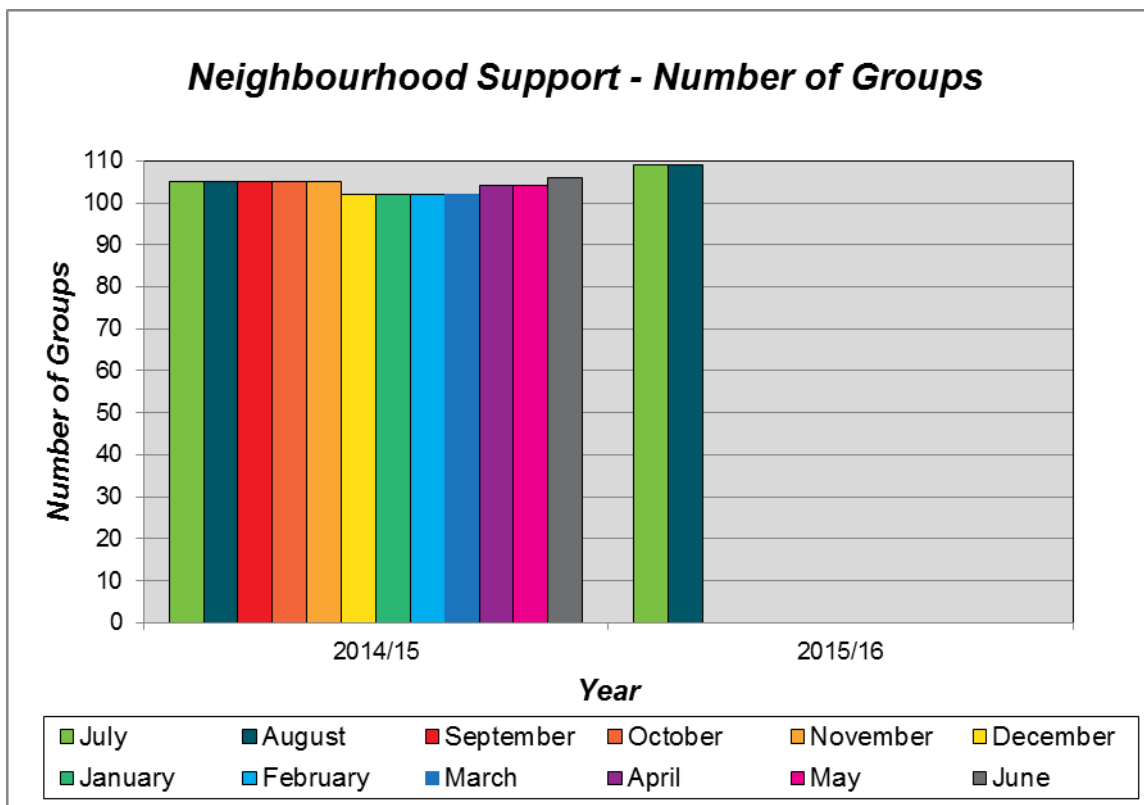
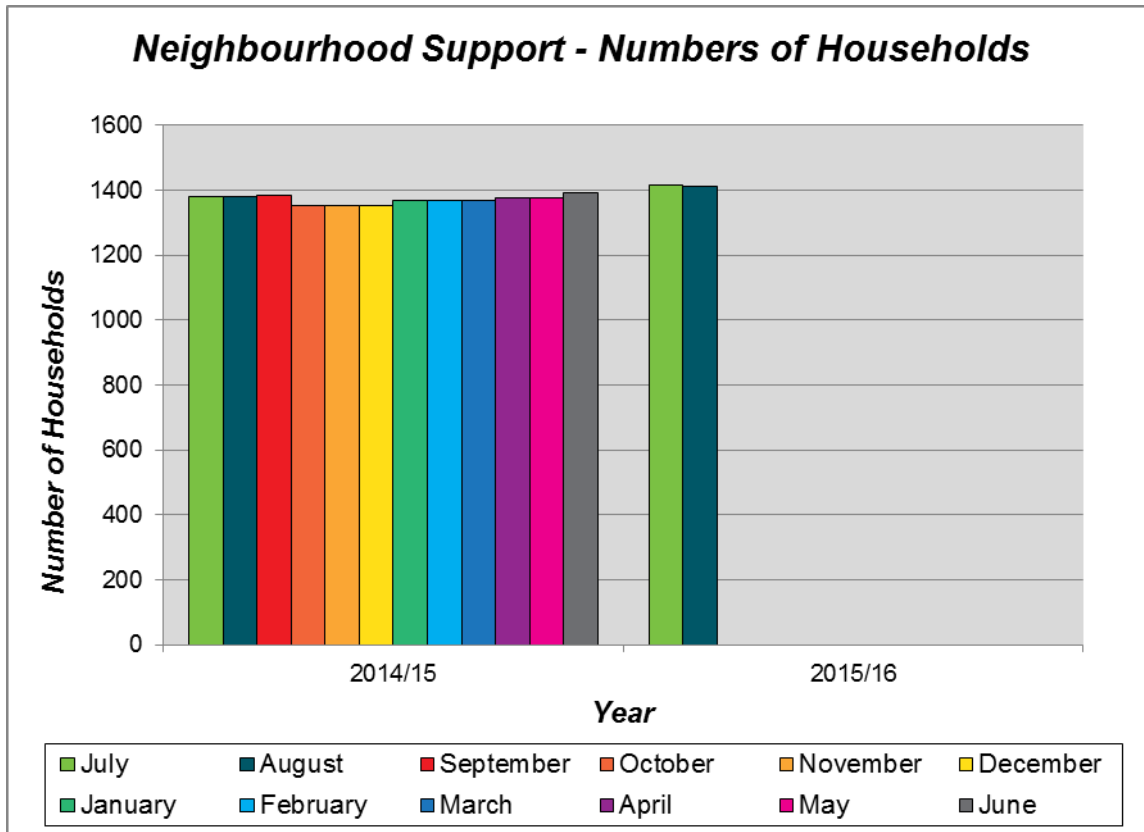
1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> The report monitors performance in relation to levels of service measures identified in the Long Term Plan and the Annual Plan.
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> No

FINANCIAL IMPLICATIONS

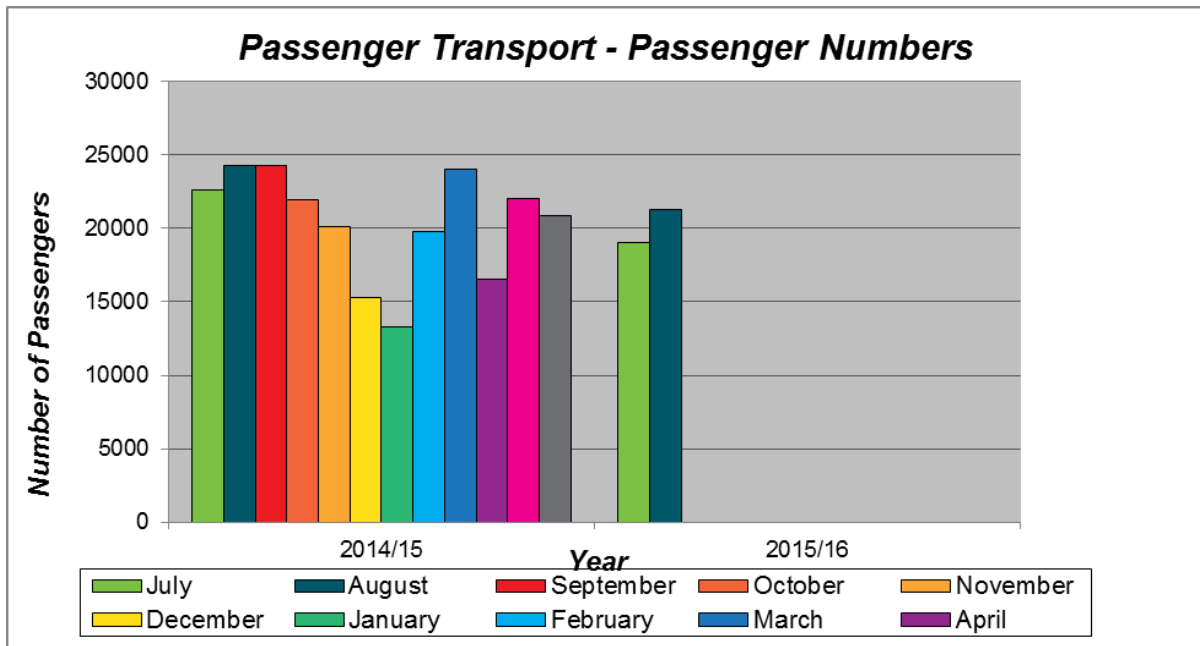
No financial implications arise from this report.

COMMUNITY DEVELOPMENT

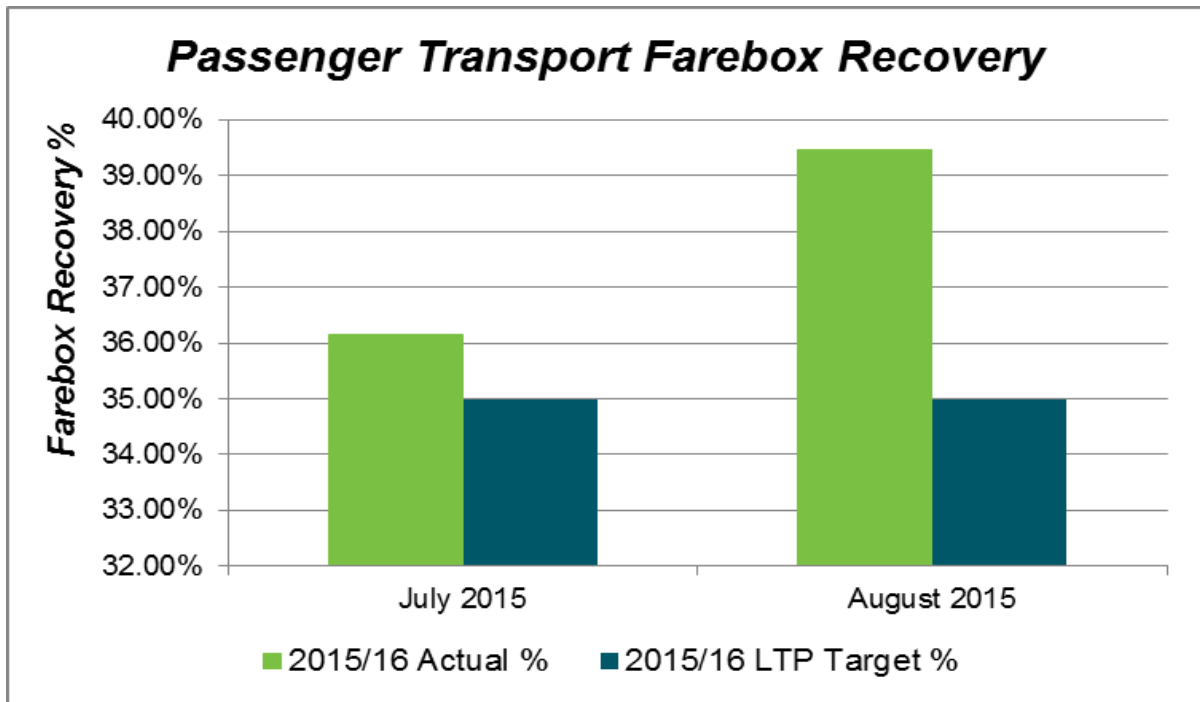
	1 July 2015 to 31 August 2015
Neighbourhood Support	
Number of households involved in Neighbourhood Support	1,412
Number of groups involved in Neighbourhood Support	109



PASSENGER TRANSPORT



Graph of Passenger Transport Numbers



Graph of Passenger Transport Farebox Recovery

COMMENTARY

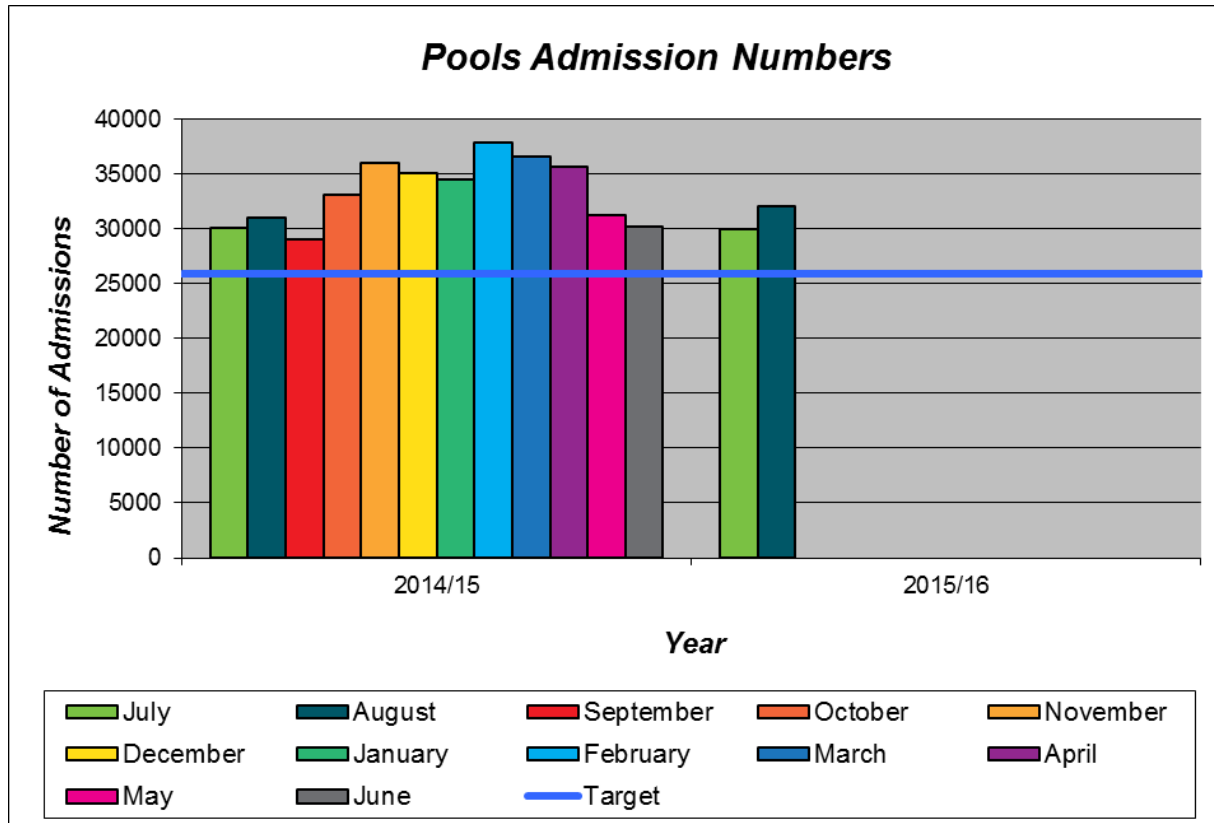
Passenger numbers are again below the similar periods for last year. As previously reported, no specific issue has been identified as the cause for this decrease.

Farebox recoveries are above the target but this is expected as periods (such as December and January) have fewer passengers and accordingly the cumulative result will reduce.

POOLS

Use of Services

Annual pool usage maintained at a minimum of six visits per head of population. (*LTP measure*)



Graph of Pool Admission Numbers

COMMENTARY

Events

July

- 17 Southland Stags Relay Race
- 25 Swim Southland Winter Meet #2

August

- 1 – 2 Waterpolo Tournament
- 22 Swim Southland Winter Meet #3

The new year has started well at Splash Palace with the Southland Stags Relay Race a huge hit with kids and families who turned up on the day. The event marked the end of the school holidays and drew hundreds of excited children to the facility, who got up close with the Southland Stags and offered the chance to compete against them in the Splash Palace Relay Race.



Ten teams of kids competed against the Stags which, as one child put it was "... something that you might do once in a lifetime."

The Swim School survey completed late June showed an impressive 97% of customers rated their experience with the Swim School good or very good. A very pleasing result and one that has improved undoubtedly since the beginning of the very successful and popular 1:1 swim lessons. Additionally, the Holiday Learn to Swim Programmes are also very full, with over 70 children enrolled for the first week of the September/October school holidays.

Splash Palace has also been particularly busy over July and August with a number of sports tournaments in town making use of the facility. Most popular has been the hot and cold pools for contrast hydrotherapy with lines regularly forming for use of these two pools. Curiously, the cold pool has been especially popular with sufferers of arthritis and repetitive use injuries who report submersion in the cold pool is one of only a few useful remedies. It has of course also continued to be very popular over the winter months with athletes and sports teams being regular users.



Recently there have been a number of serious incidents at Splash Palace involving the near drowning of young children; two of these have required CPR and in all cases have been put down to caregivers not providing adequate supervision.

The existing policy is children under the age of five must be within arm's reach of a caregiver aged 16 years and older and all children under the age of eight must be actively supervised at all times with caregivers available for immediate assistance. From Monday (5 October 2015) we will be making some changes to the Pool Alone policy. Specifically:

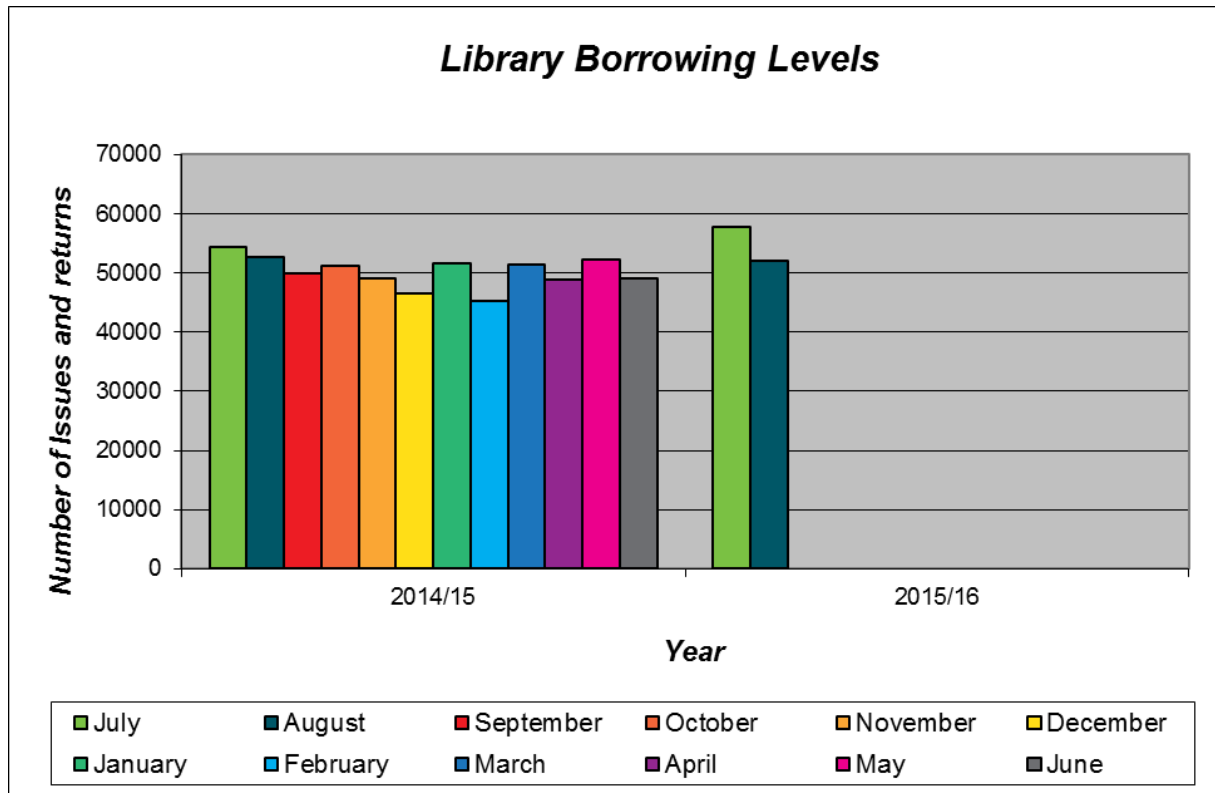
1. Tyvek (paper) wristbands will be placed on all children aged eight and under (apart from obvious toddlers). This is to improve the identification of the most at risk kids and whether they are being appropriately supervised. This will apply to all children, including casual swimmers, clubs, learn to swim classes, etc.
2. Parents found not supervising their children will be warned and then subsequently asked to leave the facility if they continue to not appropriately supervise their kids.

From 1 December 2015 the “within arm’s reach” age will be increased to a child up to the age of but not including seven. A new ratio of one supervising adult per two children maximum will also be included for any children under the age of seven. The pricing schedule will be modified to allow one adult to swim free with any paying child up to the age of but not including seven. At all times children under the age of eight must be actively supervised by a responsible caregiver aged 16 years or older.

Additionally, a review of our staffing levels has identified times when, due to high admission numbers, we require more life guards on poolside for safety and levels of service. The additional cost to provide extra staffing is approximately \$35,000-40,000 per annum and has not been budgeted for in the 2015/16 year.

Commentary provided by Peter Thompson
MANAGER – AQUATIC SERVICES

LIBRARIES AND ARCHIVES



Graph of Library Services Borrowing Levels

COMMENTARY

Visitor Numbers

	2014	2015
Jul	49162	47215
Aug	43747	44298
Total	92909	91513

Membership

From	Added Jul/Aug 2014	Added Jul/Aug 2015
Invercargill	371	383
Bluff	6	12
Other	8	20
Total	385	403

Total Circulation

	2014	2015
All items		
Jul	54415	57728
Aug	52601	51969
Total	107016	109697

Ebook/Eaudio circulation statistics

	Jul/Aug 2014	Jul/Aug 2015
eBooks	2126	2699
eAudio	283	341
Total	2409	3040

Changes have been made to the Bolinda Borrowbox application which have now made it easier for borrowers to download to tablets and smartphones, resulting in a 20% increase from the previous year.

Events

'Have a Go' Day

To celebrate International Day of Older Persons on 1 October, a 'Have a Go' Day for elderly is being held at Southland Stadium.

There will be over 50 displays from a number of organisations, groups and clubs to encourage older folk in the Southland area to join something new, gain information or 'Have a Go' at some activities.

Celebration of the
International Day of the
OLDER PERSON
October 1, 2015

'HAVE A GO' DAY

Do you remember the Have a Go Expo 4 years ago? We invite you to this year's event to "Celebrate and Participate". 50 Activities and displays to join in. Be entertained, meet friends and have fun.

ILT Stadium Southland
Thursday, October 1, 2015
10am to 3.30pm - \$5 Door Entry

Entertainment includes...

- Steve Wilcox • Uniquely Us Choir • Winton Men's Probus Choir
- Marching Display • Rock 'n' Roll demonstration & more...

RAFFLES - great prizes to be won!

Bring your own lunch or purchase on site at the stadium cafe.

DOWN MEMORY LANE SINGALONG

Come along and join us...

*No Health,
No Sales,
No Politics*

This year the Invercargill Library is hosting a stall at this event. Here, the public will get the opportunity to have some hands-on time with the library's new robots. The robots are controlled using an application downloaded to a device, and are a fun and interactive way to get children and adults alike familiar with using devices. The library will also be promoting their Kick Start adult learning classes, which will focus on device basics this coming November. These digital classes are proving to be popular, especially with older customers.

Stig Live @ the Library

Stig Wemyss is Australia's favourite children's narrator and performer and his show is coming to the Invercargill Public Library on Friday 30 October at 1.30 pm as part of a nationwide tour. Entry is free.



Kids just adore Stig's shows – they are high energy with plenty of laughter and kids become enthralled when Stig narrates out loud to them. His shows are wildly entertaining, cleverly irreverent and chocked full of fun. There will be heaps of audience interaction with participation rewarded in prizes! He showcases the benefits and fun of audiobooks for school aged children from years 3-7.

At the end of the show Stig signs and distributes fan cards that explain how users can sign up and start downloading and listening to audiobooks using Bolinda Borrowbox. The application can be downloaded for both Apple and Android devices and Invercargill City Libraries and Archives provide access to these audiobooks as part of the Southlib consortia.

About Stig Wemyss

Stig trained as an actor at the Chimera School of Acting in Perth Western, Australia and then in New York with acclaimed theatre actor Uta Hagen. He has narrated multiple audiobooks including popular titles by Andy Griffiths, Tim Winton, Paul Jennings, Morris Gleitzman and many more.

Space is limited, and schools are encouraged to contact Cynthia Smith, Customer Experience Manager, at cynthia.smith@ilibrary.co.nz to book and for any further information. The show lasts for approximately one hour.

Programmes

Kick Start Review



Background:

Over the past couple of years, Library staff have noticed an increase in customers asking for help with basic computer and internet skills. To address this issue, the Library decided to trial running free computer courses for customers. Tracy Pasco, Learning Connections Coordinator, would manage the enrolment and administration of the courses and look for staff support to help run them. It was decided that two staff members would be required for each course to better support the participants. The courses would be run in the Library's computer room.

It was decided to brand these courses as 'Kick Start' courses, with the catch phrase being 'Building Confidence Digitally'. The philosophy behind Kick Start is about helping individuals become more comfortable with technology, learning hands-on skills and meeting some like-minded people.

The courses were advertised within the Library and on the Library's website. The Eye newspaper also heard about the courses and promoted them.

Table 1: Enrolments vs Actual Participants

Enrolments	8
Less non-attendees	2
Actual Participants	6

Table 2: Gender of Participants

Female	4
Male	2
Total	6

Table 3: Ages of Participants

18-30	0
31-55	2
55+	4
Total	6

Highlights

- Enthusiastic participants!
- Could see the real need for the course and how much it was benefiting the participants.
- Big improvement and confidence from week one to week three.
- Having eight training computers is ideal, as it makes for a supportive and safe environment.
- Crucial to have two staff members so you can support the group.

Considerations for next time

- Possibility of running the course for four weeks as this would allow more time to practice/go over things that required repetition.
- Make sure that the material doesn't get too in-depth or irrelevant for the group.
- Be flexible enough to allow for participants not being there for every session (eg, work commitments) or to accommodate walk-ins on the first day.

Feedback from participants

What event did you attend?	How did you hear about this event?	How would you rate this event?	Would you come to more of these events?	How could this event be improved?
Kickstarter: Computer Basics	Outreach: Friendship Group Meeting	Excellent	Yes	
Kickstarter: Computer Basics	Library: In house advertising	Excellent	Yes	
Kickstarter: Computer Basics	Library Staff	Excellent	Yes	The course should be longer. 3 sessions not enough
Kickstarter: Computer Basics	Library: In house advertising	Excellent	Yes	
Kickstarter: Computer Basics	Newspapers: The Eye	Excellent	Yes	
Kickstarter: Computer Basics	Word of Mouth	Excellent	Yes	

Services

Book a Bag

The library is trialling a new 'book a bag' service where customers who are too busy to browse our collections can complete an online form and have a librarian pick a selection of six books for them on the topic/s they have chosen. The bag will be available from 3 pm the day following their request and must be collected within three days.

There is also a range of Six Packs which are a selection of six books already made up and ready for people to take if they don't want to select their own. These are all available for adults, children, teens and Large Print customers.



Events & Displays

Events/Visits

Regular Book Chat, After School Clubs (now includes Lego Club, Minecraft Club, Film Club, and Arts and Craft Club), Pre-School, Wriggle & Rhyme, Visits to Bluff Kindergarten, Crafternoon tea, Chatter, Music in the Foyer and Community Hotseat.

2015

July

1 Jul	Representation Review
1 Jul	Invercargill Vegan Society
2 Jul	Agriculture New Zealand
4 Jul	WW1 Family History Seminar
7 Jul	Representation Review
8 Jul	WW1 Family History Seminar
9 Jul	Agriculture New Zealand
14 Jul	FairWay Resolutions
15 Jul	FairWay Resolutions
15 Jul	New Zealand Society of Genealogy – Southland Branch
19 Jul	Dan Davin Literary Foundation – Writers Hub
20 Jul	Plastic Bag Campaign
20 Jul	Inner Wheel Committee
22 Jul	Public Service Association
23 Jul	Anderson Park Art Gallery
24 Jul	WW1 Family History Seminar
26 Jul	Pet First Aid and Training
28 Jul	Youth Focus Group
29 Jul	FairWay Resolutions
30 Jul	Agriculture New Zealand

August

2 Aug	Mary Palmer – Speech pre-exam
3 Aug	New Zealand Post Book Awards
3 Aug	Your Education
4 Aug	Compassionate Friends
5 Aug	Geocaching
11 Aug	FairWay Resolutions
12 Aug	FairWay Resolutions
12 Aug	Dan Davin Literary Foundation
12 Aug	Foot Joint Workshop
13 Aug	Foot Joint Workshop
13 Aug	Invercargill Vegan Society
14 Aug	Foot Joint Workshop
14 Aug	Edulgnite Workshop
15 Aug	Foot Joint Workshop
16 Aug	Foot Joint Workshop
16 Aug	Dan Davin Literary Foundation – Writers Hub
19 Aug	New Zealand Society of Genealogy – Southland Branch
20 Aug	Fonterra
22 Aug	New Zealand Society of Genealogy – Southland Branch
25 Aug	Youth Focus Group
26 Aug	FairWay Resolutions
26 Aug	Heritage South
27 Aug	CCS Disability Action

Displays

Riverton Environmental Centre
Precious Babies
Otago Southland Campus
Library Whodunit display
Southland Competitions Society
Gaius Cottage Dementia Day Centre

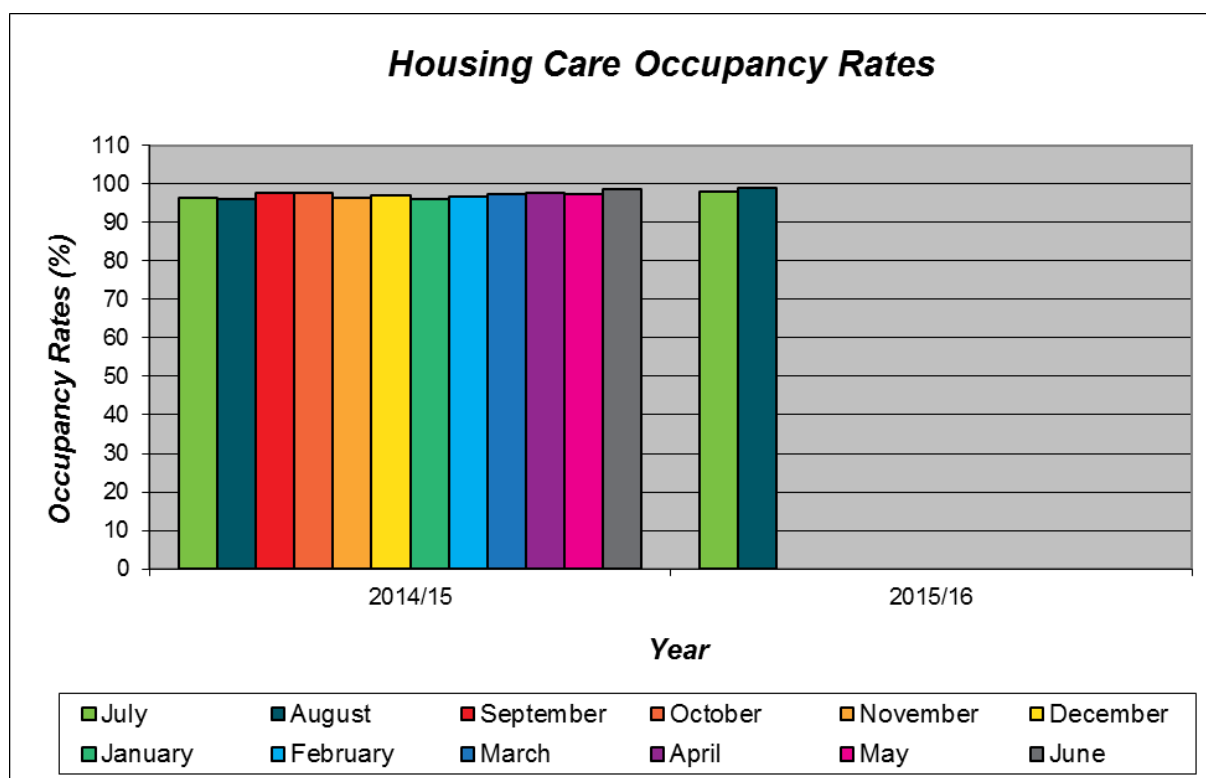
Meeting Room Bookings

	2014	2015
Jul	19	26
Aug	22	28
Total Year to Date	41	54

The meeting room is showing a steady increase in use.

Commentary provided by Marianne Foster
MANAGER – LIBRARY AND ARCHIVES

HOUSING CARE SERVICE



Graph of Housing Care Occupancy Rates

COMMENTARY

Waiting List

	September 2015	August 2015	July 2015	June 2015
Invercargill	19	14	16	15
Bluff	4	3	3	3
Invercargill Supplementary	12	12	12	13
Invercargill On Hold	15	22	21	17
Bluff Supplementary	1	1	1	1
TOTAL	51	52	53	49

	September 2015	August 2015	July 2015	June 2015
Applications received	4	4	8	5
Tenancy Exits	1	1	2	2
Vacant Units	1	1	4	5

Occupancy levels for August and September were 99.0% and 99.5% respectively. There has been very little movement of late, and potential demand continues to outstrip supply with some prospective tenants struggling with their present living costs or wanting to relocate from other centres.

Neighbourhood Support Groups

A meeting has been held to re-establish a neighbourhood support group for the Selwyn and Janet Street complexes and this has been successful. The Lithgow Street complex is also to have a meeting on 5 October 2015 to establish a group there. With spring in the air a number of tenants are considering having their own vegetable patches or assisting at community gardens.

Commentary provided by Stephen Ridden
CORPORATE SERVICES MANAGER



TO: COMMUNITY SERVICES COMMITTEE
FROM: THE DIRECTOR OR WORKS AND SERVICES
MEETING DATE: MONDAY 12 OCTOBER 2015

MONITORING OF FINANCIAL PERFORMANCE
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Report Prepared by: Cameron McIntosh – Director of Works and Services

SUMMARY

Financial commentary for activities reporting to the Community Services Committee for the two month period to 31 August 2015.

RECOMMENDATIONS

That this report be received

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not applicable.

FINANCIAL IMPLICATIONS

The financial commentary and financial accounts are provided for information.

COMMUNITY DEVELOPMENT

The Community Development service is operating within budget.

HOUSING CARE

Housing Care rental revenue for the two months ending August is \$10,915 ahead of budget. This revenue increase, along with some minor operational expenditure savings, has resulted in a surplus year to date of \$15,899. Demand for Council housing units remains high and this is likely to drive further surplus results in the year ahead.

LIBRARY AND ARCHIVES

Results for the year end August 2015. Library and Archives is close to budget for income but is \$3,261 over budget for operational expenditure. This is mainly due to staff training where we have paid in advance to get the best deal regarding registration and any travel expenses. Capital expenditure is under budget by \$7,048 with the final rates required being over budget by \$4,258.

PASSENGER TRANSPORT

Passenger transport budgets are slightly ahead of budget but this is more about timing of claims. Although the passenger numbers are lower than previous similar periods, the Farebox recovery rate (for both July and August) is aligned to the performance targets.

POOLS

At the end of August Splash Palace operational accounts were 8% and 0.5% under budget for income and expenditure respectively. Pools is on budget for the year to date.

Community Services Committee
Community Development

Operating Statement

Two months to 31 August 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
<u>Operational Income</u>				
Community Development	2,830 CR	0	2,830 CR	2,380 CR
Safer City	0	0	0	0
Project	235 CR	0	235 CR	0
<i>Total Income</i>	<i>3,065 CR</i>	<i>0</i>	<i>3,065 CR</i>	<i>2,380 CR</i>
<u>Operational Expenditure</u>				
Community Development	38,979	32,934	6,045	216,009
Safer City	1,692	31,950	30,258 CR	86,849
Projects	242	0	242	0
<i>Total Expenditure</i>	<i>40,913</i>	<i>64,884</i>	<i>23,971 CR</i>	<i>302,858</i>
Net Operational Surplus (CR) / Deficit	37,848	64,884	27,036 CR	300,478
 <i>Appropriation (Rates Required) Account</i>				
Net Operational Surplus (CR) / Deficit b/fwd	37,848	64,884	27,036 CR	300,478
<u>Capital Expenditure</u>				
Community Development	0	0	0	0
Safer City	0	0	0	0
Projects	0	0	0	0
<i>Total Capital Expenditure</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
<u>Capital Movements</u>				
Community Development	0	0	0	8,412 CR
Safer City	0	0	0	0
Projects	242 CR	0	242 CR	0
<i>Total Capital Movements</i>	<i>242 CR</i>	<i>0</i>	<i>242 CR</i>	<i>8,412 CR</i>
Rates Required	37,607	64,884	27,277 CR	292,066

Community Services Committee
Passenger Transport

Operating Statement

Two months to 31 August 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
<u>Operational Income</u>				
Bus and Transport	209,275 CR	239,154 CR	29,879	1,434,909 CR
<i>Total Income</i>	<i>209,275 CR</i>	<i>239,154 CR</i>	<i>29,879</i>	<i>1,434,909 CR</i>
<u>Operational Expenditure</u>				
Bus and Transport	277,100	366,856	89,756 CR	2,201,107
<i>Total Expenditure</i>	<i>277,100</i>	<i>366,856</i>	<i>89,756 CR</i>	<i>2,201,107</i>
Net Operational Surplus (CR) / Deficit	67,825	127,702	59,877 CR	766,198
 <i>Appropriation (Rates Required) Account</i>				
Net Operational Surplus (CR) / Deficit b/fwd	67,825	127,702	59,877 CR	766,198
<u>Capital Expenditure</u>				
Bus and Transport	19,406	4,000	15,406	78,000
<i>Total Capital Expenditure</i>	<i>19,406</i>	<i>4,000</i>	<i>15,406</i>	<i>78,000</i>
<u>Capital Movements</u>				
Bus and Transport	0	0	0	54,000 CR
<i>Total Capital Movements</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>54,000 CR</i>
Total	87,230	131,702	44,472 CR	790,198
Add Back Non Cash Depreciation	4,594 CR	5,500 CR	906	32,996 CR
Rates Required	82,637	126,202	43,565 CR	757,202

Community Services Committee

Pools

Operating Statement

Two months to 31 August 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
<u>Operational Income</u>				
Invercargill Pools	290,061 CR	293,960 CR	3,899	1,763,767 CR
Bluff	1,017 CR	19,824 CR	18,807	118,949 CR
<i>Total Income</i>	<i>291,078 CR</i>	<i>313,784 CR</i>	<i>22,706</i>	<i>1,882,716 CR</i>
<u>Operational Expenditure</u>				
Invercargill Pools	620,146	604,516	15,630	3,738,180
Bluff	1,017	19,010	17,993 CR	118,949
<i>Total Expenditure</i>	<i>621,163</i>	<i>623,526</i>	<i>2,363 CR</i>	<i>3,857,129</i>
Net Operational Surplus (CR) / Deficit	330,085	309,742	20,343	1,974,413
 <i>Appropriation (Rates Required) Account</i>				
Net Operational Surplus (CR) / Deficit b/fwd	330,085	309,742	20,343	1,974,413
<u>Capital Expenditure</u>				
Invercargill Pools	0	3,334	3,334 CR	20,000
Bluff	0	0	0	0
<i>Total Capital Expenditure</i>	<i>0</i>	<i>3,334</i>	<i>3,334 CR</i>	<i>20,000</i>
<u>Capital Movements</u>				
Invercargill Pools	18,131 CR	0	18,131 CR	20,765 CR
Bluff	0	0	0	0
<i>Total Capital Movements</i>	<i>18,131 CR</i>	<i>0</i>	<i>18,131 CR</i>	<i>20,765 CR</i>
Rates Required	311,954	313,076	1,122 CR	1,973,648

Community Services Committee
Library and Archives

Operating Statement

Two months to 31 August 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
<u>Operational Income</u>				
Invercargill Public Library	31,847 CR	29,668 CR	2,179 CR	178,000 CR
Bluff Library	138 CR	100 CR	38 CR	600 CR
<i>Total - Income</i>	<i>31,984 CR</i>	<i>29,768 CR</i>	<i>2,216 CR</i>	<i>178,600 CR</i>
<u>Operational Expenditure</u>				
Invercargill Public Library	719,479	714,720	4,759	4,454,585
Bluff Library	5,635	4,916	719	31,718
<i>Total Expenditure</i>	<i>725,114</i>	<i>719,636</i>	<i>5,478</i>	<i>4,486,303</i>
Net Operational Surplus (CR) / Deficit	693,129	689,868	3,261	4,307,703
 <i>Appropriation (Rates Required) Account</i>				
Net Operational Surplus (CR) / Deficit b/fwd	693,129	689,868	3,261	4,307,703
<u>Capital Expenditure</u>				
Invercargill Public Library	69,952	76,666	6,714 CR	460,000
Bluff Library	0	334	334 CR	2,000
<i>Total Capital Expenditure</i>	<i>69,952</i>	<i>77,000</i>	<i>7,048 CR</i>	<i>462,000</i>
<u>Capital Movements</u>				
Invercargill Public Library	0	0	0	0
Bluff Library	0	0	0	0
<i>Total Capital Movements</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>
Total	763,082	766,868	3,786 CR	4,769,703
Add Back Non Cash Depreciation	134,728 CR	142,772 CR	8,044	856,636 CR
Rates Required	628,354	624,096	4,258	3,913,067

Community Services Committee
Housing Care

Operating Statement

Two months to 31 August 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
<u>Operational Income</u>				
Income	177,601 CR	166,686 CR	10,915 CR	1,000,055 CR
Expenditure	161,702	162,950	1,248 CR	979,845
Net Operational Surplus (CR) / Deficit	15,899 CR	3,736 CR	12,163 CR	20,210 CR

Appropriation (Rates Required) Account

Net Operational Surplus (CR) / Deficit b/f	15,899 CR	3,736 CR	12,163 CR	20,210 CR
<i>Capital Expenditure</i>	0	0	0	0
<i>Capital Movements</i>	0	0	0	20,210
Rates Required	15,899 CR	3,736 CR	12,163 CR	0

Community Services Committee
Financial Summary

Operational Statement

Two months to 31 August 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
Library and Archives	693,129	689,868	3,261	4,307,703
Pools	330,085	309,742	20,343	1,974,413
Community Development	37,848	64,884	27,036 CR	300,478
Housing Care	15,899 CR	3,736 CR	12,163 CR	20,210 CR
Passenger Transport	67,825	127,702	59,877 CR	766,198
Net Operational Surplus (CR) / Deficit	1,112,989	1,188,460	75,471 CR	7,328,582

Appropriation (Rates Required) Account

Two months to 31 August 2015

	Actual	Year to Date Budget	Variance	12 Month Budget
Library and Archives	628,354	624,096	4,258	3,913,067
Pools	311,954	313,076	1,122 CR	1,973,648
Community Development	37,607	64,884	27,277 CR	292,066
Housing Care	15,899 CR	3,736 CR	12,163 CR	0
Passenger Transport	82,637	126,202	43,565 CR	757,202
Rates Required	1,044,652	1,124,522	79,870 CR	6,935,983

TO: COMMUNITY SERVICES COMMITTEE

FROM: CHIEF EXECUTIVE OFFICER

MEETING DATE: MONDAY 12 OCTOBER 2015

COMMUNITY DEVELOPMENT PROJECTS

Report Prepared by: Mary Napper, Community Development Manager

SUMMARY

The Community Development Service continues to be involved in a variety of community based programmes. The Youth Council will complete its year on 29 October.

RECOMMENDATIONS

That this report be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> N/A
2.	<i>Is a budget amendment required?</i> N/A
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> N/A
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> N/A
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A

FINANCIAL IMPLICATIONS

N/A.

NEIGHBOURHOOD SUPPORT PROGRAMME

The development of the programme continues with further groups being established in the wider community and in our Housing Care complexes.

CHILD YOUTH AND FAMILY FRIENDLY SUBCOMMITTEE

The subcommittee meeting minutes of 28 September 2015 are attached.

INVERCARGILL SOUTHLAND TRUSTPOWER AWARDS

The Invercargill Southland TrustPower Awards were announced on 21 September 2015 in the Victoria Room. The Supreme winner was the Murihiku Marae Wardens. Other Invercargill based awardees were the Glengarry Community Market, the Invercargill Citizens Advice Bureau, the Otatara Landcare Trust, the Bluff 2024 Charitable Trust, Age Concerns Accredited Visitor Service and Bellyful Invercargill. The Blind Citizens NZ Southland Branch and the Hospice Shop also received commendations.

A former Youth Council member, Thomas Slee, was awarded the Youth Spirit award.

SAFE COMMUNITIES PROGRAMME

Following the presentation by the Area Commander of the Southland Police, Area Manager of the NZ Fire Service and ACC to the 1 September 2014 Mayoral Forum and the Invercargill City Council meeting on 23 September 2014, the development of the Safe Communities programme has been proceeding well. The application for a \$10,000 contribution to the programme through the Long Term Plan was declined. The existing community development budget is supporting the work for this financial year.

The application for WHO Safe Communities Accreditation is being completed and will be submitted to the Safe Communities NZ Foundation by early December 2015. The accreditation panel will visit the region in February 2016.

**MINUTES OF A MEETING OF THE CHILD YOUTH AND FAMILY FRIENDLY
SUB-COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC
ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON MONDAY
28 SEPTEMBER 2015 AT 4.00 PM**

PRESENT: His Worship the Mayor, Mr T R Shadbolt, JP
Cr R R Amundsen
J McInerney
G Crombie
R Thwaites

IN ATTENDANCE: Ms M Napper – Community Development Manager
Mr O Mortensen – Community Development Project Officer
Ms L Kuresa – Committee Secretary

1. **APOLOGIES**

Cr D J Ludlow, Cr I L Esler, A Knowles and A McSoriley.

Moved J McInerney, seconded R Thwaites and **RESOLVED** that the apologies be accepted.

2. **MINUTES OF THE MEETING HELD ON 17 AUGUST 2015**

Moved Cr Amundsen, seconded J McInerney and **RESOLVED** that the minutes be accepted as a true and correct record with the amendment of the meeting date to be changed to “17 August 2015”.

3. **MATTERS ARISING**

3.1 **Polyfest**

M Napper took the meeting through the report.

Cr Amundsen said she went through on Saturday and there was a variety of food available including healthy foods.

His Worship the Mayor also commented that he was impressed with the variety of food available in the VIP part of the Polyfest.

3.2 **H & J Smiths Presentation**

O Mortensen took the meeting through the report. He informed the meeting that H & J Smiths would be presented with its branding designation certificate this Wednesday at 4.00 pm by His Worship the Mayor in the Mayor’s Lounge.

A friendly branded memory stick was circulated for Members to look and comment on. The Committee were impressed and agreed that it would assist in marketing the “Friendly” brand.

O Mortensen said the “Friendly” branded memory stick would be sent to the organisations that had been branded such as Splash Palace and Chipmunks with all the logos on there so they can use the logo when advertising their Holiday Programmes and such.

His Worship the Mayor suggested that with the lead up to Christmas, it would be nice to have a “Friendly” branded Christmas light somewhere. M Napper would speak to Mrs Montgomery about it.

3.3 **Membership of the Sub-Committee**

This matter was deferred to the next meeting for Cr Ludlow to report on.

4. **GENERAL BUSINESS**

The report had been circulated.

4.1 **Friendly Events**

M Napper took the meeting through the report.

In response to a question by J McInerney as to whether there was some sort of newsletter done to update people, especially in marketing, M Napper said there was the newsletter that was included in the rates bill. There were also the two free pages that the Council paid for in The Southland Express and The Southland Times. We have had articles about the “Friendly” brand in those newspapers. She said she preferred to use The Southland Express because it seems more people read it than The Southland Times.

4.2 **Brand Merchandise**

This matter was discussed under Matters Arising.

4.3 **Phone APP**

O Mortensen took the meeting through the report. He said some of the things discussed were having an interactive map on the APP so that “Friendly” activities could pop up on a map.

His Worship the Mayor said the Youth Council was looking at signage around the City and how attractive and welcoming it was. They felt that there was room for change with regard to the welcome to the City sign. It was also raised that there was no signage to the Stirling Point signpost.

M Napper said that could be something that the Bluff Community Board could look into.

4.4 **Brand Promotion**

M Napper took the meeting through the report including the article that was published in The Southland Times, which had been circulated with the agenda for Member's information.

4.5 **Christmas Tree Festival**

M Napper said the Christmas Tree Festival was back and she had booked a tree to assist in promoting the “Friendly” brand. Decorating of the tree would be discussed further at the November meeting. A Family Friendly charity would also be discussed for the money from the Christmas Tree Festival to be donated to.

5. **GENERAL BUSINESS**

5.1 **Family Works**

J McInerney reported that they had been working on some projects that impacted on children and families in the City, as follows:

- We have been working on an APP around ways to easily access information for young parents. We’ve been having focus group meetings with young parents and other professionals to find out what sorts of things young people want to know and need to know about young people raising families. We are working with the idea of developing an APP plus a fold out wallet size information sheet. We are working with a business called Hubcap. The person who manages that business is a young adult who was in care. He wanted to give something back to the community and he’s offered to develop the APP for free as part of what he’s studying at SIT. It’s coming together well and we are excited about it. It looks like it’s going to be easy to navigate, so if the Committee is interested, once that’s completed we could get someone to come along and do a presentation on it. The young people who are involved in the project are excited about it because we’ve listened to them and they’ve helped to develop this so they are going to help trial it for us to ensure that there’s nothing that needs changed before we put it out for public use.
- We are just starting to think about another project which is a Transition to Independence for young people because we have found that there’s lots of providers doing work in that space but everybody does it their way and differently. We want to pull together focus groups talking to young people, professionals and caregivers/parents about what things are useful. We are doing a lot of work on that and to get started we’re looking for the right people to do the work for us, so please let us know if Members know of people who could be good for this project. We’ve had a few providers that want to come on board with this project.
- The Ministry of Social Development has acknowledged that the Family Start Programme is underfunded. What they have to do nationally is to reduce the contracted number of families on Family Start and therefore increase the funding per family, which is good on the one hand but not so good on the other. Family Start is only for families in the Invercargill boundary area. We will lose service to 27 families so it’s huge for Invercargill. Our volumes will go from 233 down to 206 families at any given time. We are trying to figure out the best ways to manage those families while they wait to get into the programme because the criteria for those families are high and complex needs. We are quite concerned that those families would slip through system because they are so at risk. We are establishing a dedicated intake service model for those families and will do our best to support them. We are under the hammer at Family Works with our funding at the moment. Our funding has become very tight within Family Works and we will probably need to consider the amount of service we deliver in Invercargill for the Southland community, so it’s a worrying time.

The Committee discussed this matter further and Cr Amundsen thanked J McInerney for informing the Committee on the programmes available at Family Works.

6. **NEXT MEETING**

The next meeting would be held 9 November 2015.

M Napper put in an apology for the November meeting.

There being no further business the meeting closed at 4.35 pm.
