



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board
to be held in the Bluff Municipal Chambers,
Gore Street, Bluff on
Monday 20 March 2017 at 7.00 pm**

Mr R Fife (Chairperson)
Mrs W Glassey (Deputy Chairperson)
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr I L Esler

EIRWEN HARRIS MITCHELL
MANAGER, SECRETARIAL SERVICES

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10. **PUBLIC EXCLUDED SESSION**

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) *Confirmation of Minutes of the Public Excluded Session held on 13 February 2017*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Confirmation of Minutes – 13 February 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 13 FEBRUARY 2017 AT 7.00 PM

PRESENT: Mr R Fife (Chair)
Mr W Glassey (Deputy Chair) (up to 8.04 pm)
Mrs G Henderson
Mr G A Laidlaw
Cr I L Esler

IN ATTENDANCE: Cr L F Soper
Mr R Pearson – Roading Manager
Mr R Pagan – Parks and Reserves Manager
Mrs N Allan – Service Centre Manager
Ms L Kuresa – Governance Officer

1. **APOLOGY**

Mrs P Young.

Moved G Henderson, seconded W Glassey and **RESOLVED** that the apology be accepted.

2. **NOTICE OF PUBLIC FORUM ITEM**

The Chairman said the Presentation by Awarua Research and Development should be under Public Forum and not in Public Excluded Session. He said that Mr Tyrone Strongman was running late due to his plane being delayed in Christchurch. He would try and make it to the meeting and when he arrived, the Board would come back to this matter. He also informed the Board of a second matter under Public Forum with regard to Emergency Management in Bluff.

3. **PUBLIC FORUM**

3.1 **Civil Defence**

Angus McKay and Delia Riley from Emergency Management Southland were in attendance to speak to this Item.

Mr McKay said that part of his role as the Manager of Emergency Management Southland was to ensure that the communities in Southland were prepared for an emergency. He was aware that people say that Emergency Management Services came to Bluff three years ago and they were not seen since, which was a fair criticism around Southland. He said one of the problems they had was that they had a model of 21 different geographical locations in Southland and that did not include Invercargill city, so they would come in, set something up and disappeared because they were going around the other 20 locations to get back to Bluff. That may take two to three years and the original people who set things up had moved on and that was not a very sustainable way to do things.

Emergency Management had a five year plan of its work programme and they had just completed that process over the last year. One of the key things they needed to do was to renew that community engagement. With the new process they needed a new pilot and Bluff was a good community to try this out because it had a geographically well-defined area. Bluff already had a good community structure in place and lots of good community initiatives going on. From Emergency Management's point of view, there were some risks in relation to tsunami, the Tiwai Smelter, a port and one road in and out of Bluff. It was an area that Emergency Management needed to be involved. It was difficult to come in and engage and put structure and on top of it there was a lot of planning involved on how to approach this project. Emergency Management intended to hold a community Hui in early March to bring everybody together and explain what its role was and to raise awareness in Bluff. From that general awareness meeting, Emergency Management would follow that up with training sessions, which would be open to everybody. The training would be carried out a week apart and it would be an informal and generalised where a BBQ would be provided. He hoped to get some involvement in the community. Emergency Services would also be doing a lot of pre-work talking to what already existed such as Rotary, Lions, Scout Group or the Marae. Unfortunately every little community was completely different and not one model fitted everybody. It was more effective for Emergency Services to get other people to spread the message and be able to engage with those communities and talk about it at their meetings, rather than Emergency Services imposing a whole new structure on top of it. They had already spoken to the Runanga at the Marae and they were keen to be involved. He said Kaikoura had taken things in their stride when they had an earthquake by getting on with it to look after their community, so there was no point in reinventing the wheel when it was better to make use of what was already there. Through the process they had come across a few key people who want to be more engaged in this process, so they would be offered more training. He said in an event on an emergency, he needed to be able to speak to somebody who knew what was going on in this area. He needed them to be able to open up a hall or Marae for people for refreshments and they needed to tell him that the emergency was getting out of hand and they needed more resources from outside Southland. If those things were done well, it meant there was a good basis for everything else. It was like the old days where there was lots of paperwork to fill in and reports because the experience in Kaikoura recently showed that did not work at all. The question was, what role the Board had in this matter and was the Board willing to be involved in the wider community meetings that Emergency Management would be holding in Bluff.

The Chairman said the Board needed to play a role because the community looked at the Board as leadership in the community. It was important that the Board played a role in the aspect in any sort of emergency in Bluff. Three years ago the Board had looked at having some people trained in this area but he was not sure if anything eventuated from that.

G Laidlaw confirmed that he had attended one lot of training that was held in Bluff.

Ms Riley said the issue was that it only happened once and it should be ongoing.

G Laidlaw said Bluff was an isolated place because in the event of a tsunami, Bluff would be on its own. Emergency Services would not be able to get to Bluff and residents would not be able to get out of town.

Mr McKay said another part of their message was not to expect the Civil Defence armies to come over the hill because all they did was to coordinate what services were already out there.

The Board discussed this matter further and agreed to look into this matter and engage the community in relation to the Hui at the Marae. There was also discussion on who should be invited to the Hui. It was also agreed that the Chairman would be contacted with all the necessary arrangements, including confirmation of a time, date and venue for the Hui.

Cr Esler said it would be good to have the Department of Conservation involved in this project as well. He had put in a submission on this because the Department of Conservation manages 70% of Southland and probably 70% of the coastline and they had a lot of local knowledge on who was on board.

Mr McKay said because of Cr Esler's submission, the Department of Conservation was involved in a lot of Emergency Services Committees and plans and that was explained in the plan. There was some good stability with the Department of Conservation at the moment, so they were getting some good people involved.

The Chairman thanked Angus McKay and Delia Riley for taking the time to present to the Board.

3.2 **Presentation by Awarua Research and Development**

Mr Tyrone Strongman was in attendance to speak to this Item.

Mr Strongman said the issues with the initial proposed site at 75 Suir Street came down to contamination issues. He said that initial investigations towards gaining Resource Consent was that OPUS, the consultants, reported that there were too many unknowns at the site. There was water coming off the land and they were now in a position where they were in a position to put any more public money into this site with the risks that it would be unsuitable. They had discussed this matter with Robin Pagan towards the end of last year about getting a contingency site in the meantime and they were now looking at the Ocean Beach Reserve. It was one of the southern sports fields behind Konini School that was not utilised and it would include the carpark and toilet facilities. The proposal was the same as before with a change of location to be established and set up with the key points being access to the carpark and the area would need to be upgraded to a higher standard during the sub-development phase. The upgrade would need to include refurbished toilets and they were looking at building a small container reception in that area, off the carpark as an entry point for guests. They needed another access road off the back beach access road towards the water treatment plant, so that was another issue they needed to resolve. They were also looking at fencing off a large section of the top field to contain the site and to provide ease of access to Te Araroa Trail users. He said those were the major issues with taking over that site and to recover the lost funds that they had already spent on 75 Suir Street, they would be seeking an extension of the fee lease period. He said initially Council had approved a two lease free period and they would be looking at extending that from three to five years to recover those funds and to ensure that the long term feasibility of the project. The piece of land behind Konini School was nice and flat and clear, which was a lot more straight forward and ensured the liability of this project.

In response to questions, the following answers were given:

1. The set up costs would be less because the field is already flat compared to the site at 75 Suir Street. It won't necessarily be a long term location because we still want to go into 75 Suir Street if it can be made suitable in the future. We will be happy to look at that location again in five years' time if it's an option. The Ocean Beach Reserve site is about 100 metres away from the nearest house, so there shouldn't be any issues. We will be looking at using 75 Suir Street, if it can be made suitable for another future project.
2. We still have to do some research development but we will be looking to take this proposal back to Council and ideally we want to secure the site so that we can start getting things started.
3. If this is not feasible in three years' time, the clean-up of the site is part of the Lease Agreement. We are setting this up so that it's guaranteed to be feasible.

In response to a question by R Fife, as to what the site would be classified as with an activity like this, Mr Pagan said it was a recreational type activity but it would be classified as a commercial site but it did not interpret commercial activity on a reserve. There would need to be aspects of it considered in relation to access and carparking. It was remote enough but if there was to be annoyance to neighbours. There would be cars coming and going to the activity, but it depended on how that was managed. They still needed some information on the proposal to take it back to Council for further consideration. There were a lot of organisations out there that were struggling to pay rental on their sites, it would be for Council to decide on the lease.

The Board discussed the Suir Street site and Mr Pagan said that a report had been done on that site by Malcolm Loan. The Board requested a copy that report.

The Chairman thanked Mr Strongman for taking the time to update the Board on this matter.

4. **MINUTES OF THE MEEITNG HELD ON 21 NOVEMBER 2017**

Moved W Glassey, seconded G Henderson and **RESOLVED** that the minutes be accepted as a true and correct record.

5. **MATTERS ARISING**

5.1 **Bluff School Timeline Project**

W Glassey informed the meeting that there had been a lot of positive feedback on this project and it looked very good.

5.2 **Argyle Beach Access Ramp**

W Glassey informed the meeting that there had been a lot of positive feedback on the beach access ramp, especially from the elderly as it made it easier for them and young children to access the beach.

5.3 **Environment Southland**

G Laidlaw asked if there had been a response from Environment Southland as per request at previous meeting and the Chairman said he had not heard from Environment Southland to date.

6. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The report had been circulated.

The Chairman said Mr Beer had put in an apology due to his flight been delayed. His report was taken as read.

6.1 **Burt Munro Challenge 2018**

6.2 **11/12 February Weekend**

6.3 **Emergency Management Southland**

Moved W Glassey, seconded Cr Esler that the report be received.

Cr Esler said he had attended some of the events over the last weekend, including the Wind Farm Event, the Flower Show and the Book Sale and he hoped they were reasonably well patronised.

G Henderson said the Triathlon was a great success. They had a better turnout than last year.

The motion, now being put, was **RESOLVED** in the **affirmative**.

7. **REPORT OF THE DIRECTOR OF WORKS AND SERVICES**

The report had been circulated and Mr Pearson and Mr Pagan took the meeting through it.

7.1 **Bluff Action Sheet**

In response to a question by W Glassey, as to whether street sweeping in Bluff could be carried out the day after rubbish day, instead of the day before, and Mr Pearson said he did not see any reason why that could not happen and he would follow it up with the contractor.

In response to a question by W Glassey, for an update on the Elizabeth Street Speed Bump and Mr Pearson said he would find out this was progressing. He had not received a lot of angst on this matter but it was one of those matters that would come up again.

In response to a question by G Henderson as to what was happening with the Morrison's Beach signage that had been discussed at a previous meeting and Mr Pearson said that was ongoing work at this stage.

In response to a question by R Fife, as to what was happening to the slippery footpath around Stirling Point and Mr Pearson said it had been water blasted and it should be done every fortnight. He was looking at putting a slot behind it but other people had suggested putting a ramp over top of it. It had been included in the February programme which was yet to start.

Cr Esler said there was a material that he had seen at the wharf near the ferry channel. It was green plastic mesh that they were using for the boardwalks on the quarry. It was made in Tasmania and it was recycled plastic that was reinforced with fibreglass and it was extremely tough material that sat on top of the sub-stray. It had excellent grip and it would last for a very long time, it could be worth following on it. He said he was aware that Tony Preston from the Department of Conservation was interested in that as a potential track making material. Mr Pearson noted that for further investigations.

Note: W Glassey left the meeting at 8.04 pm.

In response to a question by R Fife, as to when the resealing would be carried out, and Mr Pearson said the work would be started in March with some minor repairs. The resealing was not extensive but they needed to be done.

In response to a question by R Fife, for an update on New Zealand Transport Agency regarding the Marine Parade matter and, Mr Pearson said New Zealand Transport Agency had come up with a clever idea that included putting a kerb on the seaward site. He said he had not seen a proposal on that.

Cr Esler said with regard to Omaui, he wondered if the Council was monitoring the beach that was eroding quite rapidly after several years, which meant that the erosion problem along the edge of the road could reappear. It had been on hold for several years because of the lagoon but he predicted the sandy area could disappear quite rapidly.

Mr Pearson said the Council was not formally monitoring the beach but it would be added to the list because it would start to affect some of those areas.

Moved W Glassey, seconded G Henderson and **RESOLVED** that the report be received.

8. **CHAIRMAN'S REPORT**

The report was tabled and the Chairman took the meeting through it.

8.1 **Community Board Bursaries**

The Chairman informed the meeting that the Bursary Committee had some very hard decisions to make with regard to the Community Board Bursary applications received. There was a very high standard of applicants with the bursaries being awarded to Serena Russell who would be studying for a Bachelor of Commerce and Tremaine Maka who would be studying towards Health Science, both studying at Otago University. The Board wished them and all unsuccessful applicants best wishes for all future endeavours.

8.2 Local Government Community Boards Conference 2017

The Chairman said the Local Government Community Boards Conference 2017 would be held at Methven on the 12 and 13 May. The normal procedure was that, if it was held in the North Island then three people would attend and if it was in the South Island, an invitation was extended to all Board Members. He said the Board needed to sort that out at some stage, but he had not received any details of when Board names were to be put forward. Once he received that information he would contact all Board Members on who could attend the Conference.

Moved R Fife, seconded Cr Esler and **RESOLVED** that all Board Members have the opportunity to attend the Local Government Community Board Conference 2017 being held in Methven on 12 and 13 May.

8.3 Annual Tour of Inspection

The Chairman said the Tour of Inspection would be held in March/April and a date would be confirmed where key staff members were available.

G Henderson said she had spoken to Mrs Gare on another matter earlier today and she also mentioned to Mrs Gare about derelict houses in Bluff. She said Mrs Gare would be happy to speak to the Board about earthquake prone buildings and derelict buildings before the Tour of Inspection.

The Chairman said Mrs Gare had mentioned a workshop before the end of last year and he would follow it up with her to arrange a workshop date to go over some of the issues involved.

8.4 Bluff/Konini Schools Reunion

The Chairman said that the Bluff/Konini School reunion was held a week ago. There were about 400 registered to attend the reunion and the town hummed that weekend and the businesses did very well with the number of people who attended this event. He acknowledged the work of the School Reunion Committee. They worked very hard and the event was very well run. It was a generally good and overall successful event. He also congratulated all the other community organisations that had events last week. It was great to see more people coming to Bluff, which was what everybody was trying to achieve for the good of the town.

8.5 Empty Section on 208 Gore Street

The Chairman said the other matter that was raised at the previous meeting was the empty section on Gore Street and the fact that it had been changed from an industrial property to a residential property. The owners of that property had made contact with him and they wanted the Board's support but he was not sure how to proceed on this matter, because that decision was made prior to this Community Board. The decision was made by the last Community Board where the District Plan was changed and the Board was able to make submissions to it. There were no submissions regarding that section to be changed to residential, and he believed there was bit of a push to do so by a group of people. He said he did not know where this Board's stance was to try and reverse it but he believed it would be very difficult. The Board also needed to be aware of the fact that there were other residential houses on either side of the property.

He understood their plight but he was not sure what the best action was. He said that maybe this Board should stay neutral on this matter because of the consequences that could arise from it.

G Laidlaw said the section was commercial and the owner had intentions of building a shed onto it but it had now been changed back to residential and they needed to build a house on that section, but there was a stormwater pipe running underneath it, so there was no point of building a house on it, so that property was worthless to build a house on. If somebody came along and built a commercial property on it and turn it into a shop, he would have no issues with that. If somebody was to come along and store scrap metal on that site, he would object to it because that site needed to be kept tidy. He also raised the matter of the Ravensdown property and wondered if that property would be changed to residential.

G Henderson said there had been discussions at a meeting before this Board and she was of the understanding that where there was a house, it would stay as a house and where there was an industrial building, it would remain as that but there were limits as to how big they could build. When she spoke to Mrs Gare, she was told that there were two submissions on this matter, one was from South Port and the one was from Mr Smellie. A Hearing had been scheduled on the District Plan in relation to those two submissions and wondered if Cr Esler was aware of it.

Cr Esler said he was not aware of the Hearing and the Chairman said a Hearing had been scheduled on the District Plan to hear those submissions, but he was not sure of the date.

Moved R Fife, seconded G Laidlaw and **RESOLVED** that the report be received.

9. **FINANCIAL STATEMENTS**

The report had been circulated and a copy of the 2017/18 Budget was tabled and the Board went through it together.

Moved R Fife, seconded G Henderson and **RESOLVED** that the Financial Report be received.

The Chairman said that the 2017/18 Budget had just been tabled at tonight's meeting and wondered if the Board wanted to schedule a workshop to discuss the 2017/18 Budget thoroughly before making a decision.

After discussions, it was agreed that a workshop would be scheduled for the Board to discuss this matter further.

Moved G Laidlaw, seconded G Henderson and **RESOLVED** that the report be received;

AND THAT

The Board would hold a Workshop to discuss the 2017/18 Budget. The final recommendations will be made by 31 March 2017.

10. **URGENT BUSINESS**

Nil.

11. **PUBLIC EXCLUDED SESSION**

Moved R Fife, seconded Cr Esler and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

(a) *Confirmation of Public Excluded Session Minutes held on 21 November 2017*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirmation of Minutes – 21 November 2016	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

TO: BLUFF COMMUNITY BOARD
FROM: BLUFF PUBLICITY/PROMOTIONS OFFICER
MEETING DATE: MONDAY 20 MARCH 2017

REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER

Report Prepared by: Lindsay Beer – Bluff Publicity/Promotions Officer

RECOMMENDATIONS

It is recommended that this report be received.

BURT MUNRO CHALLENGE BLUFF HILL CLIMB – 8 FEBRUARY 2018

We are still collating the financial position of last year's Burt Munro Bluff Hillclimb. Many of the accounts relate to all six events that form the challenge – items such as hire equipment, sound equipment, trophies, St John services etc. and these costs and various incomes are apportioned back to each event. Not everything has been collated yet but at the moment with our own income and costs and what we have seen of the apportionments the event performed reasonably well.

The other matter that has come to light again is the road. It was extremely slippery in places on the day of the event even in light of the conditions but now in the hotter weather apparently the tar has been bleeding. I have discussed the issue with Merv Gunn while Burt Munro Challenge Chairman Wayne Affleck is also going to discuss it with council.

11/12 FEBRUARY WEEKEND

We liaised with media regarding the events of the weekend of 11/12 February and also did a boosted Facebook post on our Bluff Promotions page which I have now resurrected.

We also arranged a small number of volunteers for the Tri Whanau Triathlon.

BLUFF PROMOTIONS FACEBOOK PAGE

I have now resurrected the Bluff Promotions Facebook page so feel free to go online, like it and share material when appropriate.

BLUFF OYSTER & FOOD FESTIVAL – SATURDAY 20 MAY

I have compiled and distributed a media release nationally advising that tickets are selling well for the Festival and that there will be no gate sales this year.

I have also been working on funding applications for this year's event.

BLUFF BROCHURES

We have delivered two batches of brochures to the Invercargill I-site in recent weeks. We also made two deliveries to the General Travel representative who visits Southland when cruise ships aligned to their company visit Bluff.

BLUFF MAP

It appears that we may finally be exhausting our copies of the Bluff Map that we had printed several years ago so we will begin discussions in the near future regarding options for a reprint.

OYSTER WORLD FEASIBILITY COMMUNITY HUI

Unfortunately I was unavailable to attend the Oyster World Feasibility Community Hui last Sunday but instead made an appointment to meet with Awarua Developments and Gibson Group representatives in Bluff the following day.

TO: BLUFF COMMUNITY BOARD
FROM: THE DIRECTOR OF WORKS AND SERVICES
MEETING DATE: MONDAY 20 MARCH 2017

BLUFF ACTION SHEET

Report Prepared by: Russell Pearson – Roading Manager

SUMMARY

This report provides an update on the issues identified during the inspection tour.

RECOMMENDATIONS

That this report be received for information and the Board agree that plans for the footpath at Stirling Point be finalised.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> None.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

FINANCIAL IMPLICATIONS

No specific financial issues are raised by this report but some work requested does not have available budget allocations.

ACTION SHEET

The Action Sheet has been updated (*as per Appendix 1 attached*).

The Roading Contractor has been working hard to improve the service to the Bluff area, including the completion of pre-sealing repairs necessary in Foreshore Road, a full sweep of the streets (*as per Appendix 2 attached*) and a respraying of the kerb lines. Ongoing monitoring of this spraying (and the larger weeds which will be killed) will be undertaken.

The repair to Marine Parade has been marked and should commence in March. This repair will install a slot drain and capture the run off from the wall before it can run across the path.

The Parks Manager has arranged the repair and installation of the bus shelter, and we have agreed with the Committee Chair to provide stain to have the shelter repainted.

The Board is invited to develop a list of minor activities for the roading and footpath areas. These ideas would be very helpful, and will be considered when developing the next asset plan. Such ideas could include revisiting the town centre streetscape and any improvements (rather than major works) where we would achieve better outcomes for businesses.

The Stirling Point Carparking project has previously run two workshops to establish a direction to improving this area, and the input from the stakeholders who attended was very much appreciated. After much review and consideration it is suggested to the Board that there is no easy solution, nor single opportunity which will provide the extra car parks at the Sign Post which everyone desired. Options for development, potentially on non-council land, would need much consultation and negotiation, yet would still not deliver expected outcomes.

It is therefore recommended that a detailed design be finalised for improving the footpath along the southern edge to provide a safe area for people to park and walk to the sign. This will mean that the cars will need to park further back from the bank but will be significantly safer for pedestrians. This work is budgeted for this year. After the design is finished this plan will be circulated to the Board for review and communicated to the stakeholder group. Once this is underway, consideration could be given to look at the bank area on the northern side of the carpark but discussions with the landowners is required.

The Boat Ramp project has some added importance given recent announcements from South Port, so needs to progress by appointing a consultant to prepare concept plans and detailed costings. A number of existing ramps have been identified where similar ramps have been built to provide suitable access jetties, which will make this work much more straight forward. It will be important to consider the timing of this project as this is an important access point for recreational fishermen and it will be likely that during any construction work the ramp will not be able to be used.

CONCLUSION

That this report be received.

BLUFF COMMUNITY BOARD MEETING - 20 MARCH 2017 - REPORT OF THE DIRECTOR OF WORKS AND SERVICES

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Anticipated Timeframe	Completed
9	2014	Reserves/Roading	Stirling Point	Recommend plans to be finalised for footpath to south side of sign.	Robin Pagan - Russell Pearson		
11	2014	Roading	Sweeping	Good coverage of work for the month.	Russell Pearson	Monitoring	
12	2014	Roading	Sumps	Ongoing. Only one call out to action requested.	Russell Pearson	Monitoring	
13	2014	Roading	Elizabeth Street Speed Bump	No further action.	Russell Pearson		
18	2014	Non Council	Awarua Rowing Club Erosion	Parks Manager has met with rowing club members. Members will prepare plan of planned works and report back. Received plans and seeking consent from Environment Southland. The consent process is likely to be costly and ongoing and a request for financial assistance has been made. Options may need to be reconsidered. A further site visit is recommended to confirm the options.	Robin Pagan	November 2014	
20	2014	Non Council	Boat Ramp by Museum	2016-2017 Annual Plan has allocated a budget for this project. Consultatnt to be selected.	Russell Pearson	October 2014	
39	2016	Roading	Bann Street vegetation along kerbside	Vegetation needs to be trimmed back and removed. Contractor has not yet completed this work.	Russell Pearson	April 2016	
42	2016	Roading	Who will maintain the beautification alongside Ocean Beach Road by the tank area	Investigate options. Who is responsible for this area and the level of maintenance required and has been tasked to contractor. No funding allocated in Annual Plan. Unresolved.	Russell Pearson		
47	2016	Roading	Morrison's Beach Signage	Checking with NZTA about installing.	Russell Pearson	May 2016	
48	2016	Parks	Bluff Hill Panels	Repairs underway.	Robin Pagan	October 2016	
49	2016	Roading	Slippery Footpaths along Marine Parade	Tasked to contractor to check and waterblast as required. Continuing to monitor and clean as necessary. Repairs are planned. Site monitored but repairs yet to be undertaken. Site marked and expected start in March.	Russell Pearson	May 2016	

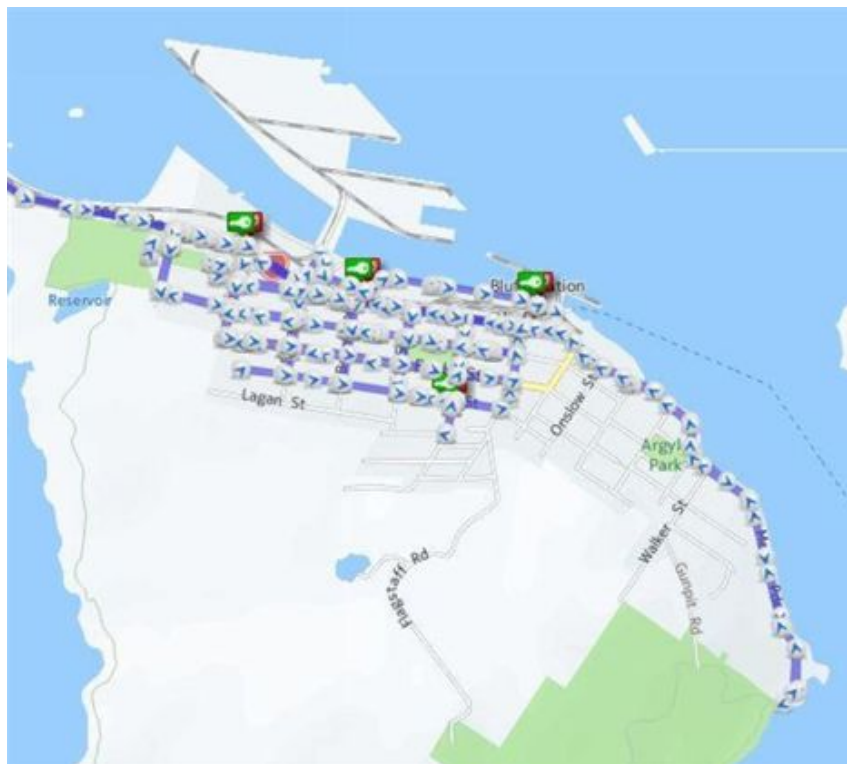
Last Updated: 9/03/17

Appendix 1

Sweeping on 8 February 2017



Sweeping on 23 February 2017



Sweeping on 1 March 2017



Business Unit **320000 - Democratic Responsibility - Community Boards**

Seven months to 31 January 2017

	Jan YTD			2016 / 17	
	Actual	Budget	Variance	Remaining Budget	Budget
Staff Expenditure	13,619	14,415	(796)	11,361	24,980
Administration Expenditure	1,014	4,445	(3,431)	6,606	7,620
Grants & Subsidies Expenditure	29,201	29,406	(205)	8,277	37,478
Operational Expenditure	2,277	1,167	1,110	(277)	2,000
Total Expenditure	46,110	49,432	(3,322)	25,968	72,078
Operating Surplus / (Deficit)	(46,110)	(49,432)	3,322	(25,968)	(72,078)
Rates Required	46,110	49,432	(3,322)	25,968	72,078

Commentary:

Bluff Community Board is \$3,322 under budget for the first seven months of the year.