



NOTICE OF MEETING

**Notice is hereby given of a Meeting of the
Audit Committee
to be held in the CE Meeting Room,
First Floor, Civic Administration Building,
101 Esk Street, Invercargill on
Tuesday, 28 March 2017 at 10.00 am**

Cr I R Pottinger (Chairman)
Cr D J Ludlow
Cr R L Abbott
Cr R R Amundsen
Cr L S Thomas

A G E N D A

1. **APOLOGIES**
2. **CONFIRMATION OF MINUTES OF MEETING 17 OCTOBER 2016**
3. **MATTERS ARISING**
4. **GENERAL BUSINESS**
5. **PUBLIC EXCLUDED SESSION**

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Minutes for Confirmation from the Meeting of 17 October 2016
- (b) Matters Arising
- (c) Welcome and Introduction to Audit New Zealand
- (d) Audit Sub Committee Terms of Reference
- (e) Rugby Park Stadium – Legal Opinion
- (f) General Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a)	<i>Minutes for Confirmation from the Meeting of 17 October 2016</i>	<i>Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>	Section 7(2(i))
b)	<i>Matters Arising</i>	<i>Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i>	Section 7(2(i))

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| c) | <i>Welcome and Introduction to Audit New Zealand</i> | <i>Prevent the disclosure or use of official information for improper gain or improper advantage.</i> | Section 7(2(j)) |
| d) | <i>Audit Sub Committee Terms of Reference</i> | <i>Enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i> | Section 7(2)(i) |
| e) | <i>Rugby Park Stadium - Legal Opinion</i> | <i>Maintain legal professional privilege.</i> | Section 7(2(g)) |
| f) | <i>General Business</i> | <i>Prevent the disclosure or use of official information for improper gain or improper advantage.</i> | Section 7(2(j)) |

Apologies

**MINUTES OF THE MEETING OF THE AUDIT COMMITTEE HELD IN THE
COMMITTEE ROOM, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET,
INVERCARGILL, ON MONDAY 17 OCTOBER 2016 AT 8.00 AM**

PRESENT: Cr G D Lewis – Chairman
Cr D J Ludlow

IN ATTENDANCE: Mr Richard King – Chief Executive Officer
Mr D J Johnston - Director of Finance and Corporate Service
Ms M Short – Manager, Strategy and Policy
Mr T O'Connor – Financial Accountant
Mr D Booth – Manager, Financial
Ms A K Sleeman – Committee Secretary
Mr I Lothian – Audit NZ
Mr C Genet – Audit NZ

1. **APOLOGIES**

Nil

2. **CONFIRMATION OF COMMITTEE MINUTES**

19 September 2016

It was resolved:

That the minutes from the meeting held 19 September 2016 be accepted as a true and correct record.

Lewis / Ludlow
Carried

3. **MATTERS ARISING**

Nil

4. **PUBLIC EXCLUDED SESSION**

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) Confirmation of the In Committee Minutes from the meeting held 19 September 2016
- (b) Annual Report 2016

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
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| a) | Confirmation of the in-committee minutes from the meeting held:

<i>19 September 2016</i> | To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 7(2)(i) |
| b) | Matters Arising | To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 7(2)(i) |
| c) | Draft Annual Report 2016 | To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 7(2)(j) |
| d) | General Business | To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). | Section 7(2)(i) |

Matters Arising

General Business