



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Invercargill City Council
to be held in the Council Chamber,
First Floor, Civic Administration Building,
101 Esk Street, Invercargill on
Tuesday 23 May 2017 at 4.00 pm**

His Worship the Mayor Mr T R Shadbolt JP
Cr D J Ludlow (Deputy Mayor)
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr K F Arnold
Cr T M Biddle
Cr A H Crackett
Cr I L Esler
Cr G D Lewis
Cr I R Pottinger
Cr L F Soper
Cr L S Thomas

EIRWEN HARRIS MITCHELL
MANAGER, SECRETARIAL SERVICES

COUNCIL AGENDA - APOLOGIES

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	To be tabled.	
14.	URGENT BUSINESS	
15.	PUBLIC EXCLUDED SESSION	
	Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely:	
	(a) <i>Confirming of Minutes of the Public Excluded Session of Council 11 April 2017</i>	
	(b) <i>Confirming of Minutes of the Public Excluded Session of the Community Services Committee 8 May 2017</i>	

- (c) *Confirming of Minutes of the Public Excluded Session of the Finance and Policy Committee 16 May 2017*
- (d) *Report of the Chief Executive*
- (e) *Report of the Director of Works and Services*
- (f) *Report of the Director of Finance and Corporate Services*

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirming of Minutes – Council 11 April 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(b) Confirming of Minutes – Community Services 8 May 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(c) Confirming of Minutes – Finance and Policy 16 May 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(d) Notice of Motion	To protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
(e) 17A Rview	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

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| (f) Remuneration
Review | Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) | Section 7(2)(i) |
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TO: COUNCIL
FROM: CHIEF EXECUTIVE
MEETING DATE: TUESDAY 23 MAY 2017

RESIGNATION AND APPOINTMENT OF DEPUTY MAYOR
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Report Prepared by: Richard King, Chief Executive

RECOMMENDATIONS

That the Council appoint a Deputy Mayor.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> N/A
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A

RESIGNATION AND APPOINTMENT OF DEPUTY MAYOR

By written notice dated 26 April 2017, Cr Ludlow resigned as Deputy Mayor with effect from 23 May 2017.

The Local Government Act 2002 requires the Council to appointment one of its members as Deputy Mayor.

His Worship the Mayor will exercise the power contained in section 41A(3)(a) of the Local Government Act 2002 to appoint a Deputy Mayor at the Council meeting on 23 May 2017.

7 March 2017 TO: INVERCARGILL CITY COUNCIL
FROM: CHIEF EXECUTIVE OFFICER
MEETING DATE: TUESDAY 23 MAY 2017

INVERCARGILL YOUTH COUNCIL

Report Prepared by: Mary Napper, Community Development Manager

SUMMARY

The Invercargill Youth Council will have at least three members at the Council meeting to present their report and speak about the South Island Youth Council Gathering - #activate.
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RECOMMENDATIONS

That the report be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> Yes.

FINANCIAL IMPLICATIONS

No implications.

#ACTIVATE 2017

Four members of the youth council, Hamish Muhl, Hayden Scott Chambers, Caitlin Smith, Janaya Stevenson and Oliver Mortensen, Youth Council Coordinator, attended the South Island Youth Council gathering in Christchurch on 13/14 May.

Members attended workshops on social media, events 101, the Treaty of Waitangi, Wellbeing and Resilience and Top Tips for Being an Effective Youth Council. It was an excellent training weekend and members will now pass on their learnings to other members.

COUNCIL AGENDAS

Community Services – Members are pleased to learn that the new bus ticketing system may be introduced in early 2018. The proposal for new smaller buses is a good idea.

Regulatory Services – The Youth Council is pleased to learn that the new menacing dogs programme is progressing well.

Works and Services – The Cycling Strategy was explained to the Youth Council. Members have agreed to ask Council to include at least two young people on the Governance Group for the Strategy.

“IT’S LIT”

The 2017 Youth Leadership Forum will be held at the Invercargill Workingmen’s Club, Friday 9 June, 9.30 – 3.00pm. The focus is on being an entrepreneur and leader. Guest speakers include Orion Scott from Wellington who developed her own fashion label whilst still at school and Andrew Moreton from Rugby Southland. During the afternoon an “Ignition” session will be held. This involves young people presenting an idea/business opportunity they are working on. Three projects will be chosen to receive a grant and a mentor to help realise their dream. This project has been fully funded by the Ministry of Youth Development.

MINUTES OF THE MEETING OF THE INVERCARGILL CITY COUNCIL HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL, ON TUESDAY 11 APRIL 2017 AT 4.00 PM

PRESENT: His Worship the Mayor Mr T R Shadbolt
Cr D J Ludlow – Deputy Mayor
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr K F Arnold
Cr A H Crackett
Cr I L Esler
Cr G D Lewis
Cr I R Pottinger
Cr L F Soper
Cr L S Thomas

IN ATTENDANCE: Mr R W King – Chief Executive
Mr C A McIntosh – Director of Works and Services
Mrs P M Gare – Director of Environmental and Planning Services
Mr D J Johnston – Director of Finance and Corporate Services
Mrs E Harris Mitchell – Manager Communications and Secretarial Services
Mr D Booth – Manager Financial Services
Ms M Short - Manager Strategy and Policy
Miss A Goble – Policy Analyst
Mr P Casson – Chief Executive Officer – Venture Southland
Ms L Kuresa – Governance Officer

1. **APOLOGIES**

Cr T M Biddle.

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the apology be accepted.

2. **PUBLIC FORUM**

Nil.

3. **REPORT OF THE INVERCARGILL YOUTH COUNCIL**

The report had been circulated and Mackenzie Fallow and Meg O'Connell were in attendance to speak to this item.

3.1 **Invercargill Youth Council**

3.2 **Council Agendas**

In response to a question by Cr Thomas, as to whether the design for the welcome sign would be put forward as a competition for the best design to be selected by the Council, Miss O'Connell said the Youth Council would be opening it up to the public to submit designs for the welcome sign. The Youth Council have yet to decide as to whether it would be the Council, public or artists who would be making the decision on the design.

His Worship the Mayor thanked the Youth Council representatives for their report.

Moved Cr Crackett, seconded Cr Thomas and **RESOLVED** that the report be received.

4. **MINUTES OF THE MEETING OF COUNCIL HELD ON 7 MARCH 2017**

Moved Cr Ludlow, seconded Cr Abbott and **RESOLVED** that the minutes be approved.

5. **MINUTES OF THE MEETING OF THE BLUFF COMMUNITY BOARD HELD ON 20 MARCH 2017**

Moved Cr Esler, seconded Cr Ludlow and **RESOLVED** that the minutes be approved with the amendment that Gnocchi Noel should be Gnocchi Knoll.

6. **NOTES OF THE MEETING OF THE SHARED SERVICES FORUM HELD ON 12 AUGUST 2016**

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the minutes be received.

6.1 **Shared Services Forum Action Sheet**

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the minutes be received.

7. **MINUTES OF COMMITTEES**

7.1 **Community Services Committee 27 March 2017**

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the minutes be approved with the amendment on Page 39, 77% needs to be changed to 7%.

7.2 **Regulatory Services Committee 28 March 2017**

Moved Cr Amundsen, seconded Cr K Arnold that the minutes be approved.

Cr Abbott said in response to Mr Morris's comment on Page 43 in relation to fines that had not been paid and had been referred to the Court system, Cr Thomas had said that some of the work that Council wanted carried out by individuals would be demeaning and that was part of the criteria.

He wanted to see this matter progressed with Council discussing with Community Probation Services to see if there were any Council projects that could be conducted by individuals. He said a lot of the individuals who were fined by Council met their obligations and paid their fines but there were others who slipped through the system.

The motion, now being put, was **RESOLVED** in the **affirmative**.

7.3 Infrastructure and Services Committee 3 April 2017

Cr Thomas highlighted the fact that the public consultation process with regard to the Teviot Street Reserve was well done. He said it was very good process with a good outcome that the public were happy with.

Cr Soper said with regard to Page 51, she had said that, "She supported the concept and was surprised not to see the Airport Avenue suggested as a location".

Cr Abbott said he had made a comment with regard to Item 3.2.1, Teviot Street Reserve Submissions on Proposal to Freehold Land that was not recorded in the minutes, that "It was a no brainer and should be supported".

Moved Cr Thomas, seconded Cr Crackett and **RESOLVED** that the minutes be approved with amendment.

7.4 Finance and Policy Committee 4 April 2017

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the minutes be approved.

8. REPORT OF THE DIRECTOR OF FINANCE AND CORPORATE SERVICES

The reports had been circulated.

8.1 Community Outcomes

Ms Short took the meeting through the report.

Moved Cr Ludlow, seconded Cr Amundsen and **RESOLVED** that the Community Outcomes are adopted for use in the 2018-28 Long Term Plan.

8.2 Long Term Plan Assumptions

Moved Cr Ludlow, seconded Cr Thomas that the report be received;

AND THAT

The Long Term Plan Assumptions be adopted.

Cr Amundsen said after reading through the document, there was a comment about Esk Street vibrancy and contributing to the drop in levels was inner city carparking. She was one of those people who was not convinced that there was not enough inner city carparking and she wondered if that point was necessary or not.

Cr Ludlow said in supporting the recommendation as it stood, it was a starting point. He understood what Cr Amundsen was saying but a lot of people in this town wanted to be able to find a park as close as possible to the business they were attending. He said it was not “a die in the hole thing”, but it was one of those things that was a fair assumption and does preclude any way from putting forward a point of view to the Long Term Plan Consultation Process.

Cr Thomas said The Warehouse carpark were now monitored by private contractors who issued infringement notices to overstayers of those carpark. He said it was relevant to keep that point in the Assumptions, as highlighted by Cr Amundsen.

Cr K Arnold said there was reference to the Southland Regional Development Strategy, it was time that this Council acknowledged that although it had signalled what it was going to do in the Long Term Plan, in the short term, this Council had achieved a lot when it came to SoRDS. There was a need to highlight what this Council and the people around this table had already done. There was a Retail Strategy underway for the City, there was a feasibility study underway for an Art Gallery, plus studies underway for the Tuatarium and Kakaporium proposal. There was a feasibility study being finalised for Anderson Park House. She said that this Council, in the short term that the Strategy had been put out had achieved a lot and committed a lot to the future of this City. Council had taken some knocks in the public about how slow Council was but this Council was fast and it was looking to achieve for the benefit of the City, not just in the long term but Council was doing it now. Council should not be so reluctant to congratulate itself for the work it had done this far.

The motion, now being put, was **RESOLVED** in the **affirmative**.

9. **REPORT OF COUNCILLOR DARREN LUDLOW**

The report had been circulated.

9.1 **Events Committee Grants**

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the report be received.

10. **REPORT OF HIS WORSHIP THE MAYOR**

The report was tabled.

Moved His Worship the Mayor, seconded Cr Ludlow and **RESOLVED** that the report be received.

11. **URGENT BUSINESS**

Nil.

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COUNCIL IN PUBLIC EXCLUDED SESSION

Moved His Worship the Mayor, seconded Cr Ludlow and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) *Confirming of Minutes of the Public Excluded Session of Council 7 March 2017*
- (b) *Receiving of Minutes of the Public Excluded Session of the Regulatory Services Committee 28 March 2017*
- (c) *Confirming of Minutes of the Public Excluded Session of the Infrastructure and Services Committee 3 April 2017*
- (d) *Confirming of Minutes of the Public Excluded Session of the Finance and Policy Committee 4 April 2017*
- (e) *Receiving of Notes of the Public Excluded Session of Shared Services Forum 12 August 2016*
- (f) *Report of the Director of Works and Services*
- (g) *Report of the Chief Executive*
- (h) *Chief Executive Performance Review*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirming of Minutes – Council 7 March 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(b) Confirming of Minutes – Regulatory Services Committee 28 March 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(c) Confirming of Minutes – Infrastructure and Services Committee 3 April 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(d) Confirming of Minutes – Finance and Policy Committee 4 April 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(e) Confirming of Notes form Shared Services Forum 12 August 2016	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(f) An integrated Art Collection and Activity	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
Makarewa Sewerage – Purchase of Land	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(g) SoRDS Update	To protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
The Governance Arrangement – Museum/Art Gallery	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

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| | Bluff Harbour Board | Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations) | Section 7(2)(i) |
| (h) | Chief Executive Performance Review | To protect the privacy of natural persons, including that of deceased natural persons | Section 7(2)(a) |

MINUTES OF THE EXTRAORDINARY MEETING OF THE INVERCARGILL CITY COUNCIL HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON MONDAY 10 APRIL 2017 AT 9.00 AM

PRESENT: His Worship the Mayor Mr T R Shadbolt
Cr D J Ludlow – Deputy Mayor
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr K F Arnold
Cr A H Crackett (from 9.18 am)
Cr I L Esler
Cr G D Lewis
Cr I R Pottinger
Cr L F Soper
Cr L S Thomas

IN ATTENDANCE: Mr R W King – Chief Executive
Mr C A McIntosh – Director of Works and Services
Mr D J Johnston – Director of Finance and Corporate Services
Mr R Pearson – Roading Manager
Mr D Booth – Manager Financial Services
Ms M Short - Manager Strategy and Policy
Miss A Goble - Policy Analyst
Mr Monaghan - Manager Building Services
Mr P Casson – Chief Executive Officer – Venture Southland
Ms L Kuresa – Governance Officer

1. **APOLOGIES**

Cr T M Biddle and Cr A H Crackett for lateness.

Moved Cr Ludlow, seconded Cr Thomas and **RESOLVED** that the apologies be accepted.

2. **REPORT OF THE DIRECTOR OF FINANCE AND CORPORATE SERVICES**

The report had been circulated.

2.1 **Submissions to 2017/2018 Annual Plan**

2.1.1 ***Bluff Community Board***

In addition to their written submission, the submitter took the meeting through key points in their submission.

1. We presented a number of different options last year to the Council for having public toilets in Bluff and we got the costings from Robin Pagan. The costings varied from \$30,000 to \$100,000. The current public toilet that's in Bluff now is close to \$100,000. An area that we looked at for the toilets is an area where a toilet was once there, so the pipes are still there and it was a matter of reconnecting it. We are not saying we want the same type of toilet as the one that's there now but there are cheaper options to look into.

2. I would like to have these in earlier because Council has set a budget and now we are asking for more. This has always been the way forward for the Bluff Community Board. We are intending to put a Concept Plan together for Bluff with the assistance of Ms Short. That Concept Plan will be for the next 10 to 20 years and part of that will go towards Invercargill City Council for budgeting, going forward.
3. We have a lot of campervans coming to Bluff now, so quite a large number of rubbish will be from campervans that go to Stirling Point and Bluff Hill and empty their rubbish while they are visiting those areas.
4. I have not had a chance to speak to the Bluff 2024 Group about the beautification of Flagstaff Road. They've been quite busy doing what they're doing and they still have a lot of work to do on the entrance into Bluff. They are focusing on that at the moment.
5. I am aware that Environment Southland has agreed to three years of funding to be spent in one financial year on the Invercargill to Bluff Cycle and Walkway but I would like to see enough funding to get the work done at once. I've been on the Community Board for four years and the Board has been asking for this work to be done since then and nothing happens.

His Worship the Mayor thanked the submitter for his submission and taking the time to present to Council.

2.1.2 ***Southland District Health Board***

Note: Cr Crackett joined the meeting at 9.18 am.

In addition to their written submission, the submitters tabled a copy of their submission and took the meeting through it.

1. I can't determine how many people who were interviewed for Smokefree Esk Street were business owners but it was around half. We were really open about the fact that its site specific, so some of the businesses that we went to said they couldn't comment because they had to go to the top level but we are working through that with them.
2. I don't have the figures on how much tax the Government takes annually but I'm happy to send them to Councillors. I do know that they are increasing the tax by 10% every year.
3. Fluoridation is very much a work in progress.
4. The statistics that we are working from at the moment in terms of Smokefree 2025 have been taken from the 2013 Census and that will be updated at the next Census. Progress has been made and currently there is a revision of the way in which the Smokefree goal has been worked towards. We are tracking behind where we would like to be.

His Worship the Mayor thanked the submitters for their submission and taking the time to present to Council.

2.1.3 ***Rodney Tribe***

In addition to his written submission, the submitter tabled a copy of his submission and took the meeting through it.

1. When I looked at Council's fees and charges they have other fees with professional charges, so with the original CPU and you have other charges or time that relates to that, you can charge out the Director's time, staff time, in addition to that. I don't see where the issue is.

2. If you're issuing the CPU that's one thing to issue that document and there's a cost involved in that. There are other things working behind it. What I'm saying is that the issuing of the CPU is \$350.00 and that's the same as building warrant of fitness, its one set fee. The cost behind that, like building inspection and staff time for instance, can be different again.
3. Within the Building Act there are timeframes and it says that if things are not done on time, you can start enforcement. The timeframes are already within the Building Act.

His Worship the Mayor thanked the submitter for his submission and taking the time to present to Council.

2.1.4 ***Paul Horner – Southland Museum and Art Gallery***

In addition to his written submission, the submitter took the meeting through key points in his submission.

1. Progress for the project to re-catalogue all the elements is a process called de-accessioning and it is very troublesome to the Museum, partially because everything we have in our collection has been a donation, so if you want to get rid of something, you have to offer it back to the people who donated it for a start. If you can't achieve that, then the article will be offered around other museums. It helps you to get rid of very small proportion of the collection and as far as trying to manage the collection, the only real opportunity we have to do that is use our Collection Policy and only collect things that pertain to Southland. The main aspect of our Collection Policy is that items in the collection will have a Southland reference, so we are always turning away items which are offered that have no Southland prominence. We probably get something in the order 500 to 600 objects being offered per annum at the moment and most of the collection is made up of things that are donated.
2. We haven't had a rigorous process of looking at downsizing the stock that we have because that would go back to the cataloguing that we need to do. That's never been re-catalogued in the first place. We can't say what is surplus to requirements until we have a full picture of what we actually own. We look after 73,500 items and we need to identify those items so that we can say that our collection is very strong in this area, we would like to do more in that area but we are weak in items for this area. We can't do that until we have full list of what is accurate. We have a full list but they are mostly names of the items without having a lot of background information.
3. The art gallery part of the title covers both fine art and creative arts like pottery. There are about 800 items in the Southland Museum and Art Gallery collection and around 400 in the Southland Art Foundation collection that we look after as well.
4. Once an item has been donated to the Museum, it is in the Museum's ownership, so when that person dies there's no relevance to the ownership. We don't wish to but it has been done in the past where we have received items that have conditions on them, like if somebody dies it goes back to the family. Museums around the world have got in trouble in the past by accepting donations on the basis that they will be shown to the public or a certain way, which has ended up costing millions of dollars to do that. You have to be very careful about how you receive donations. They must be given over without any restrictions on them whatsoever.

His Worship the Mayor thanked the submitter for his submission and taking the time to present to Council.

2.1.5 ***Vanessa Hughey and Brianne Lindsay – Sport Southland***

In addition to their written submission, the submitters tabled a copy of their submission and took the meeting through it.

1. Manual labour is not included in the sport and recreation figures. They focus on activities defined as sport and recreation. It's more about sustained physical activities and that's the Ministry of Health guidelines as well.
2. Some of the feedback that we received from the community is focused around the safety side of things with regard to the Stead Street Stopbank being used as a walkway and cycleway. Particularly where you may have little children on bikes and down one side you have a steep bank into the waterway and on the other side there was a 100k zone for cars. Whether its perception or reality, it is that safety aspect that recreational and transport users are concerned about. Without knowing what the solution might be, we would like to better understand what it is about the safety side of it that might make families or people more likely to continue using it or use it in the first place. The consultation side of it is a very important part of understanding exactly what the problem is, so we can design solutions specifically for that.
3. The specific figure for the 2013 Census is included in the graph below that. The Maori and Asian communities are ones where we're seeing the real growth and they are ones where moving forward, we will have the most growth.
4. We need to be cognizant of the fact that we are not sure where these 10,000 people may come from. They may come from communities within New Zealand but they also may come from communities outside of New Zealand. As we know New Zealand is becoming more culturally diverse, so even for people who are born in New Zealand, we are starting to identify in terms of multicultural. What that means is the significance that people place on their leisure time and how they choose to recreate or use that leisure time is becoming less and less traditionally what we know of New Zealand from the past. How do we ensure that we stay connected to our community that we understand what other future needs and wants when we start looking at future proofing our facilities around spaces and places?
5. We want to make sure that anything that's developed is not going to be just another strategy, or just another document that's going to be added to a shelf. We see a group of people representing organisations where we can identify regional priorities and look at how we connect resources and get some efficiency going. This isn't necessarily about funding, this is about an acknowledgement that Council plays a significant role around infrastructure and Sport Southland plays a significant role around connecting the communities and understanding what's happening kind of grass roots. Then we have community funders, regional sporting bodies, clubs, so we would like to facilitate some conversations around what good looks like and how do we get there and how do we start working more collaboratively together. We want to develop something but we don't want to do it if not relevant for Council and we want some advice and feedback on what would be useful for Council where we can start these conversations.
6. Our approach is about finding solutions together. We are not here saying that we know the right answers, or that we know exactly how it should be. We can see what's happening around the country and we can take the lead to facilitate some of these conversations but two heads and more are better than one. Collectively that's where we can start to make some difference in terms of how efficiently and how effectively some of these resources are being used. We can't do that alone and we want to do that alongside this Council and the two TLAs.

7. We try and make the Surf to City event better every year and overall the numbers increased this year compared to last year. It's true that there are a growing number of cyclists and that's indicative of families wanting to recreate together, so you'll probably see a lot of the wee tots on the bikes as well. We saw a huge number of growth in the 3km participants and particularly for the small ones.
8. We are certainly open to ideas and maybe having it as a City to Surf event is something we can connect with our participants and get a sense of whether that would be something that they would be interested in doing. It is tricky because the beach has such a limited access but as long as we continue to see the growth in numbers, we try and get a sense of whether people still want this or not. The community is telling us that they definitely want it but I will take the suggestions back to the Events Team.

His Worship the Mayor thanked the submitter for their submission and taking the time to present to Council.

2.1.6 ***Jared Cappie and Stella O'Connor – Healthy Families Invercargill***

In addition to their written submission, the submitter took the meeting through key point in their submission.

1. We're not about developing programmes, we're about working with the community based on the community's needs, coming up with community champions and coming up with solutions for the community.
2. We've seen wonderful examples of how they are joining up kindergartens to help them with their gardens, so we encourage more of that happening.
3. A Food Policy Council is about identifying some experts within food systems that could assist by being resource people for when it comes to making decisions around food. Some of the expertise might be someone from Environment Southland or local food people as well.
4. We put in our submission about how much land we put aside for edible plantings. A few years there was an earthquake in Christchurch, and we were cut off from food supplies coming to Invercargill. What sort of supplies do we have if something like that was to happen again?
5. We have a wonderful Community Champion called Pip Munro who runs food rescue and with the help of some businesses around town, she goes to the supermarkets and re-distributes food to places like the Salvation Army. A lot of that is tinned or packaged food. We don't have a lot of fresh food to give the Salvation Army or the needy and that's where we are coming from.
6. At the moment there are some issues around food control and the NBI as well around getting food from the supermarkets because there are some issues around handling fresh food.
7. It would be great if we had some box gardens around the city and plants to bring people to the city and encourage them to go home and do their own gardens. It would also be great to teach Invercargill that you can grow more than just silverbeet.

His Worship the Mayor thanked the submitter for their submission and taking the time to present to Council.

Note: The meeting adjourned at 10.20 am and resumed at 10.30 am.

2.1.7 **May and Russell Evans – Bush Haven Native Bird Rehabilitation**

In addition to their written submission, the submitters took the meeting through key points in their submission.

1. We didn't realise that we can put an application into the Annual Plan next year and that funding would last three years.
2. The increase in native birds has been driven by the Nest Ratification Programme that's running in Otatara at the moment. We adopted the survey a few years ago. I found think they found one nest with Tui and there were very few pictures that fledged chicks in all of Otatara and the surrounding areas of Invercargill.
3. Possums do kill our birds off. Queens Park and Thomson's Bush is a concern with possums. I'm trying to get a young man who is interested in helping with pest eradication. He's a student and he has some friends who, we can give an area like Thomson's Bush. We can supply the poison and they can do the work. He is very keen but we're still going through the process of getting it started.
4. Dogs are not a problem and we use kill traps for the possums. We use a lure for the possums and not bait. Aniseed is one but there are several different types now, some are longer lasting than others. It would be quite interesting to put some cameras in Queens Park so that Council can see what happens during the night.

His Worship the Mayor thanked the submitter for their submission and taking the time to present to Council.

2.1.8 **Brian Rance – Otatara Landcare Group**

In addition to his written submission, the submitter and took the meeting through the key points in their submission.

1. I'm not exactly sure how many years we've been receiving funding from Council but it's probably over five years now.
2. We have requested more funding this year. Last year we received \$1,000 in the City Council reserves, \$1,000 for general Pest Busters and \$1,000 for Bush Point. Bush Point has increased partly because our other funding is coming to an end and it's a contribution towards our \$10,000 annual cost.
3. We have applied to the Community Trust of Southland for funding in the past but we can only submit one application at a time. The Community Trust of Southland and some of the funding applications are quite onerous with a lot of pages to complete and comprehensive reporting.

His Worship the Mayor thanked the submitter for his submission and taking the time to present to Council.

2.1.9 **Mrs Chris Henderson**

In addition to her written submission, the submitter tabled material to support key points in her submission and took the meeting through it.

1. The Power Company loans out \$6 million per year to its customers and a lot of the households get a \$175.00 to \$200.00 rebate from the profits at the end of the year. If they could lend to Council up to \$3 million at no interest for a set period, they will get it back but at the meantime the Council is able to refurbish and reinvigorate the town centre.

I can't think of a better use for that, apart from a fund for Awarua Energy to complete the installation of homes, which will be another revolving fund that's probably additional to what you've already got.

His Worship the Mayor thanked the submitter for her submission and taking the time to present to Council.

2.1.10 ***Nathan Surendran***

In addition to his written submission, the submitter took the meeting through key points in his submission.

1. What I'm proposing is that the Council should action that the citizens can follow. Council can lead by example.
2. Would you create more mayhem? That's an interesting question. The alternative is that there isn't any food or that we are relying on central government to meet our needs as well as Queenstown, Dunedin and all the other population centres throughout the South Island. We know that capacity isn't there, so I'm suggesting that anything we can do to improve food that we have locally would be a good thing.
3. We have two choices at this point. We can either be proactive or recognise these multiple converging crisis that are going to lead to eradicate different futures than the one that we've grown with and are used to. Be ahead and be proactive about these things. I've made a couple of suggestions and you don't have to take them on board. Cr Potttinger's suggestion of encouraging people to plant more than in their gardens is as valid as anything that I've suggested, if you choose to go in that direction, I would be fully supportive of that. What I'm saying is that, we need to do something rather than sitting here and doing nothing about this issue because that brings risks to the city that could be managed far more effectively. You are here to manage this risk and I'm asking you to manage it through the suggestions I've made.
4. I kept the submission deliberately short because the feedback from previous submissions have not been short enough and therefore, they haven't been read. This one is short enough to be digested but the basic premise of the Food Council is you get interested parties from all the different sectors of society, to talk about what the right solution for Invercargill. It's about starting to have that conversation in a coordinated, strategic approach with the intention of either a policy or putting place initiatives that support the overall goal of building community resilience and having more fresh food available from the local area for the local area. There's no reason why anybody should go without in Southland. We've had a local experiment of this sort of thing in the Glengarry community and I believe that has gone reasonably well.
5. An example of a local Food Council that's working successfully is in Vancouver, Columbia. That's a strategic initiative, initiated by the local body authority. It was created about 2010 and they have regular meetings and putting in place everything from supporting community gardens and individual citizens making their own gardens more productive through to some of the larger scale of things like a strategic approach to encouraging local market gardeners back into the region.
6. There's so many different ways we can approach this strategically and what I'm saying is, let's start to take a strategic approach to local food and I've given a couple of suggestions as to how I think it could go forward. It's up to Council how it wishes to proceed.

His Worship the Mayor thanked the submitter for his submission and taking the time to present to Council.

2.1.1 ***Rochelle Surendran***

In addition to her written submission, the submitter took the meeting through the key points in her submission.

1. Obviously \$1 million could get you a lot more in weapons than it would in building a wall, so I can see how you might go for that option. I believe that if we did the research and looked into local food systems, we would see that we have an over-supply of animal protein produced locally that there's huge potential as Venture Southland has identified for non-animal protein and different forms of crops to be produced in Invercargill. Currently we are not meeting the dietary needs of the community and we need to diversify and small scale, market gardening in a local level as an appropriate first action that we can take towards building a resilient in local foods.
2. I'm not an expert on local food systems nor do I personally want to undertake that sort of research project that would require a lot of work. I do understand the Ahika Consulting, based out of Dunedin. They had done pieces of work like that for the Otago Regional Council. There are other local authorities around the country that are commissioning research to establish that kind of information and I guess my argument is, we need to know that and need to appropriately skilled and qualified person to do that work for us. That's something that Council could do alongside Civil Defence, there's a resilience fund that the Government launched last year to look at how to improve community resilience. I'm just one person with children and a garden of my own that is much neglected and I'm already engaged in the community, so I don't have time to do that sort of project. That's the Council's responsibility to commission that research.

His Worship the Mayor thanked the submitter for her submission and taking the time to present to Council.

2.1.12 ***Invercargill Youth Council – H Scott-Chambers and Calvin Jenkins***

In addition to their written submission, the submitters took the meeting through key points in their submission.

1. We want events that are youth based and family friendly.
2. The foyer at the Library costs a lot of money to develop and the café is a business and it should pay for itself.
3. I remember last year at Youth Council we discussed getting a fruit garden instead of a Chinese Garden.
4. The Youth Council this year has not discussed the development of a local food systems but I do remember in previous years we had some very robust discussions on things like allowing people to plant vegetables and small trees on their verges, outside their houses. Some schools, generally primary schools have had community gardens in the past.
5. It all comes back to commitment by a staff member at the schools who had community gardens and parents. As you can appreciate, things move on but some have been very successful but it takes that continuation year to year.

His Worship the Mayor thanked the submitter for their submission and taking the time to present to Council.

2.1.13 **L O'Callaghan**

In addition to her written submission, the submitter took the meeting through the key points in her submission.

His Worship the Mayor thanked the submitter for her submission and taking the time to present to Council.

2.1.14 **Brad Harris**

In addition to his written submission, the submitter took the meeting through the key points in his submission.

1. There has been no change to the road since my last submission. Most people drive on that road at 50 km to 60 km now.
2. On the east side there is quite a concern by residents about the amount of dust. On the west side there are a lot of properties that are close to the road by about 10 to 15 metres.
3. There are the original farm houses there and what's happened over time is that the road has been graded and it's been graded wider and more gravel has been dumped down there.
4. I'm not too sure if the original farm owner still lives on that road.
5. That road was already there to service a few farms that were on that road.
6. I can appreciate that it is a dead end road but it means a lot to us because we live there and we drive in and out on that road every day. There are 26 properties, two people per house, 50 trips per day.
7. Some residents have had part of the road oiled but that puts oil all over people's cars.
8. The school bus stops at the end of Wilcox Road and our kids walk down the road to get home.
9. Some residents would agree with putting money towards getting the road fixed and would be happy to pay but others wouldn't. I don't want to get into conversation until I know what it is we could intentionally put forward.

His Worship the Mayor thanked the submitter for his submission and taking the time to present to Council.

2.2 **New Fee: Certificate of Public Use Second or Subsequent Application**

2.2.1 **Sue Hill**

In addition to her written submission, the submitter took the meeting through the key points in her submission.

1. I deal with other councils in New Zealand and, hands down this Council is the most difficult in terms of building projects.
2. We will continue on with this project because it's Stage 2 of a project that's already started. More importantly, it's because Jocelyn and Scott have an absolute passion to carry out projects here in Invercargill to get people here, to boost the town's economy and get that flow on. Two hours up the road we have Queenstown that's overflowing with people who don't have enough to do. We've already seen it here with the other projects, so we're "dog determined" to keep going. I was born in Southland and this was the most vibrant and exciting city and there's reason why that can't happen again.
3. The project that we are not continuing with is a minor project and it was due to how hard this Council is to deal with.

His Worship the Mayor thanked the submitter for her submission and taking the time to present to Council.

Moved His Worship the Mayor, seconded Cr Ludlow and **RESOLVED** that the submission be received and considered by Council.

There being no further business, the meeting finished at 12.30 pm.

**MINUTES OF THE EXTRAORDINARY MEETING OF THE INVERCARGILL CITY
COUNCIL HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL ON TUESDAY 9 MAY 2017 AT 4.30 PM**

PRESENT: His Worship the Mayor Mr T R Shadbolt
Cr D J Ludlow – Deputy Mayor
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr K F Arnold
Cr T M Biddle
Cr A H Crackett
Cr I L Esler
Cr G D Lewis
Cr I R Pottinger
Cr L F Soper
Cr L S Thomas

IN ATTENDANCE: Mr D J Johnston – Director of Finance and Corporate Services
Mr C A McIntosh – Director of Works and Services
Mrs P M Gare – Director of Environmental and Planning Services
Mrs E Harris Mitchell – Manager Communications and Secretarial Services
Mr D Booth – Manager Financial Services
Ms M Short - Manager Strategy and Policy
Mr J Youngson - Manager - Environmental Health and Compliance
Mr P Thompson - Manager Aquatic Services
Mr P Horner - Manager - Building Assets and Museum
Mr T Boylan – Manager Planning
Mr M Morris - Legal Advisor
Mr B Monaghan - Manager - Building Services
Mr R Pearson Rooding Manager
Ms L McCoy - Building Assets Administration
Mr P Casson – Chief Executive Officer – Venture Southland
Ms L Kuresa – Governance Officer

In accordance with Meeting Procedures, Cr Ludlow declared the meeting open at 4.35 pm and adjourned it at 4.36pm, the meeting resumed at 4.50 pm.

1. **APOLOGIES**

Nil.

2. **NOTICE OF URGENT BUSINESS**

Moved Cr K Arnold, seconded Cr Soper and **RESOLVED** that the item with regard to the Invercargill City Holdings Limited – Draft Statement of Intent be taken under Urgent Business.

3. **URGENT BUSINESS**

3.1 **Invercargill City Holdings Limited – Draft Statement of Intent**

The letter from Invercargill City Holdings Limited was tabled and Chairman, Mr Cam McCulloch, was in attendance to speak to this Item.

His Worship the Mayor thanked Mr McCulloch for bringing some good news to Council that Invercargill City Holdings Limited had increased the 2017/2018 dividend by an additional \$350,000.

4. **REPORT OF HIS WORSHIP THE MAYOR**

The report had been circulated and Ms Short took the meeting through it.

4.1 **Annual Plan Submission**

Cr Biddle said she was not present when the Submissions Hearing was held and would abstain from voting on this matter until she had listened to all the submissions through audio.

Cr Crackett said she missed the first five minutes of the Submissions Hearing and she would be abstaining from voting on this matter.

In response to a question by Cr K Arnold, that towards the end of the document there were some funding requests that had been proposed to be funded by reserves and they were still listed as being rated for, Ms Short said that was error on her part and it should have been changed to reserves following the workshop and she would amend it as such.

Cr Amundsen said there was discrepancy on Page 56 of this report that was different to the report that had been received in the Regulatory Services Committee Meeting and there needed to be a change around the 100% of the standard dog not de-sexed \$100.00 and it should equal \$150.00 and not \$250.00 to make the two reports align.

Cr Pottinger said with regard to Page 58, Investment Property, he wanted clarification on the question asked by Mr Tribe regarding an investment property and the profit of dividend that was supposed to come from it. He could not work out the explanation on the right hand column on why it was not happening and whether the \$1 million demolition of Esk Street had been budgeted for.

Mr Booth said there was a budget to be funded from reserves for the demolition of lower Esk Street. That was why the profit was down, as it came from the operating costs for the contractor's demolition job.

In response to a question by Cr Pottinger, as to whether the demolition of lower Esk Street was going ahead, Mr Booth confirmed it was not going ahead. The costs would not affect rates it would have been taken out of reserves.

Moved His Worship the Mayor, seconded Cr Amundsen and **RESOLVED** that the recommended decisions in Appendix One be adopted and included in Council's 2017/2018 Annual Plan;

AND THAT

Subject to the amendment to page 56, Council approves the comments in the Recommended Response column in Appendix Two, to be sent to submitters in response to their submissions. It is further recommended that where the issues raised by submitters are discussed in Appendix One to the Mayor's Report a copy of that discussion is included in the response to their submission.

AND THAT

The additional \$350,000 from Invercargill City Holdings Limited be included in the Annual Plan.

There being no further business, the meeting finished at 5.03 pm.

MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 1 MAY 2017 AT 7.00 PM

PRESENT: Mrs W Glassey (Chair)
Mrs G Henderson
Mr G Laidlaw
Cr I L Esler

IN ATTENDANCE: Cr A J Arnold
Cr L Soper
Mr R Pearson – Roading Manager
Mrs D Fife – Service Centre Officer
Mr L Beer – Bluff Publicity / Promotions Officer
Ms M Chapman – Personal Assistant

1. **APOLOGY**

Mr R Fife, Mrs P Young and Cr I L Esler for lateness.

Moved G Henderson, seconded G Laidlaw and **RESOLVED** that the apologies be accepted.

2. **PUBLIC FORUM**

Nil.

3. **MINUTES OF THE MEETING HELD ON 20 MARCH 2017**

Moved W Glassey, seconded G Henderson that the minutes be accepted as a true and correct record.

G Laidlaw said with regard to Item 4.1 – Environment Southland, it stated ‘ ... it was not aware of any seafood export in Bluff ...’ but seafood could not be exported from Bluff Harbour.

Note: Cr L Esler arrived at 7.03 pm.

The motion, now being put, was **RESOLVED** in the affirmative.

4. **MATTERS ARISING**

Nil.

5. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The report had been circulated and Mr Beer took the meeting through it.

5.1 **Bluff Oyster & Food Festival – Saturday 20 May**

5.2 **Bluff Brochures**

Moved G Henderson, seconded Cr Esler that the report be accepted.

Mr Beer said all tickets had been sold for the Bluff Oyster and Food Festival and have been for some time. It was his intention to put out some media material to keep the festival in people's minds. He would be reiterating the sale of next year's festival shortly following this years'.

Mr Beer said there was a reasonable supply of the Bluff Brochure but would probably run out during the tourist season, and would prepare another run. The Bluff map was also due for a reprint.

Mr Beer had met with Council staff regarding the road concerns for the Burt Munro Challenge where there had been several accidents. He would document the issues and work on a solution to this problem.

The motion, now being put, was **RESOLVED** in the affirmative.

6. **REPORT OF THE DIRECTOR OF WORKS AND SERVICES**

The report had been tabled, copies available from Secretarial Services, and Mr Pearson took the meeting through it.

6.1 **Bluff Action Sheet**

Moved G Henderson, seconded G Laidlaw that the report be accepted.

Mr Pearson had included the actions taken following the Inspection Tour and took the meeting through some of the important tasks. He said it was important to watch the timings for requests for road closures as not enough time was being given to action. There were a number of actions which could be taken under the Local Government Act but it would help and be cost effective if all road closures could be dealt with once.

In response to a question from G Henderson about the Act used, Mr Pearson said it was the 1965 Traffic Regulations and the Local Government Act 1974.

In response to a question from W Glassey about why it had to be advertised in the local newspapers, Mr Pearson said the legislation stated it was the local newspapers circulated.

Mr Pearson said the spraying of gorse and broom on Bluff Hill was being undertaken by Mr Pagan's team.

Mr Pearson and Mr Laidlaw explained how the boat ramp would be patched underwater by using dry mix.

Mr Pearson said an environmental report for the refuse site would be circulated to Board members.

The motion, now being put, was **RESOLVED** in the affirmative.

7. **DEPUTY CHAIRMAN'S REPORT**

The report was tabled, copies available from Secretarial Services, and the Deputy Chairman took the meeting through it.

Moved W Glassey, seconded Cr Esler and **RESOLVED** that the report be accepted.

8. **FINANCIAL STATEMENTS**

The report had been circulated.

Moved W Glassey, seconded Cr Esler and **RESOLVED** that the report be received.

9. **URGENT BUSINESS**

9.1 **Environment Southland – Water Quality in Bluff Harbour**

Cr Esler asked if Environment Southland had been invited and G Laidlaw said they said they would come to this meeting. Cr Esler suggested they be reminders before the next meeting.

9.2 **Te Aroha Trail**

Cr Esler said this was a growing tourist attraction to New Zealand.

9.3 **Invercargill City Council Annual Plan**

Mr Pearson said there was potential for projects to be submitted into the planning process prior to being a submission to the Annual Plan. Most activity managers were starting to build budgets for the 2018/19 financial year now so it would be useful for the Bluff Community Board to contemplate what projects they required.

9.4 **Southland Cycling Strategy**

Mr Pearson said this would be presented at a Workshop on what the Cycling Strategy was and to refresh before the strategy went to the next Infrastructure meeting. Environment Southland were working on this as well.

There being no further business the meeting closed at 7.40 pm.

**MINUTES OF A MEETING OF THE COMMUNITY SERVICES COMMITTEE HELD IN THE
COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK
STREET, INVERCARGILL ON MONDAY 8 MAY 2017 AT 4.00 PM**

PRESENT: Cr R L Abbott (Chair)
Cr A J (Deputy Chair)
Cr T M Biddle
Cr I L Esler
Cr G D Lewis
Cr L F Soper
Cr R Currie – Environment Southland

IN ATTENDANCE: Cr D J Ludlow
Cr L S Thomas
Cr R R Amundsen
Mrs G Henderson – Bluff Community Board
Mr C McIntosh – Director of Works and Services
Mr R Pearson – Manager Roothing
Mr P Thompson – Aquatic Services Manager
Mr S Ridden – Manager Corporate Services
Mrs M Foster – Manager Library and Archives
Ms M Napper – Community Development Manager
Mrs D Little - Housing Support Officer
Ms L McCoy - Building Assets Administration
Ms L Kuresa – Committee Secretary

1. **APOLOGIES**

His Worship the Mayor Mr T R Shadbolt.

Moved Cr Soper, seconded Cr Esler and **RESOLVED** that the apology be accepted.

2. **PUBLIC FORUM**

Nil.

3. **MONITORING OF SERVICE PERFORMANCE**

The report had been circulated.

3.1 **Levels of Service**

3.1.1 ***Community Development***

3.1.2 ***Libraries and Archives***

3.1.3 ***Pools***

3.1.4 ***Housing Care Service***

3.1.5 ***Bus and Transport***

Library and Archives

In response to a question by Cr Abbott, for more information on the Stepping Up Programme, Mrs Foster said advertising had just started on this programme and the first session was set to start on 15 May. The bookings were all done on the Stepping Up website, so staff were only able to see the numbers that had been booked online.

Pools

Cr Soper complimented Splash Palace on being one of the few pools nationwide to obtain accreditation on the first round for Pool Safe 2017.

Cr Abbott also highlighted the fact that Splash Palace had featured in the New Zealand Local Government Magazine.

Mr Thompson said that the current Long Term Plan measure was six visits per head of population and that this would be changed in the new Long Term Plan because seven was a more meaningful measure. He noted that Splash Palace was the only facility in New Zealand to obtain accreditation first time through. He said that was thanks to the hard work of staff and the team working at Splash Palace.

In response to a question by Cr Thomas, as to how the door count numbers worked on Page 14 of the report, Mr Thompson said entry to the facility was an actual count of the number of people entering the facility, whereas the "change room use" was the number of times the changing rooms were used. He said by taking the total number and dividing it by two, it meant that the same person was not counted twice, for example if spectators went into the facility, they may or may not use the changing rooms.

In response to a question by Cr Amundsen as to whether there was a point that entrance to the pool or the number using the pool was beyond capacity of the pool, Mr Thompson said that the pool was nearing maximum utilisation and in many instances staff had to turn user groups away from using the pool. He said that would be addressed in the Long Term Plan.

Bus and Transport

In response to a question by Cr Esler, as to whether there was the possibility for the new technology to credit style cards for parking, Mr Pearson said staff were working on a Parking Strategy that would include an App type approach where you could park in different ways and pay by card or coins. Individual parking meters are planned to be replaced in 2019 but that may need to come forward. He agreed that a lot of people did not have coins in their pockets or in their cars.

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that the report be received.

4. **MONITORING OF FINANCIAL PERFORMANCE**

The report had been circulated.

4.1 **Report of the Director of Works and Services**

4.1.1 ***Community Services Summary***

4.1.2 ***Community Development***

4.1.3 ***Library***

4.1.4 ***Pools***

4.1.5 ***Housing Care***

4.1.6 ***Bus and Transport***

Moved Cr Soper, seconded Cr Esler and **RESOLVED** that the report be received.

5. **OTHER BUSINESS**

The report had been circulated.

5.1 **Report of the Chief Executive**

The report had been circulated and Ms Napper took the meeting through it.

5.1.1 ***Community Development Project***

Moved Cr Lewis, seconded Cr Biddle that the report be received.

Cr Thomas said with regard to the 101 Family Friendly Things To Do, while he applauded it, there seemed to be a few anomalies there, such as Number 11, "Don Street Umbrella – find your family name engraved beneath". He wondered if there had been a lot of complaints from people who had moved to the City and did not find their names beneath the umbrella because that umbrella had been there for quite a few years and there were a lot of new ratepayers now. He asked if there was a plan to get the names updated. He said if Council was looking at making Don Street a two way street, the umbrella could be relocated so that it could be updated. He also raised the point where it said, "Visit the Greenacres Golf Club at Makarewa, but that was at West Plains Road and on the outskirts of town. It also said to visit the Murihiku Marae and the Te Rau Aroha Marae but in the Bluff area it did not mention the Te Rau Aroha Marae. He liked the fact that people could go around the Chorus Boxes and look at all the designs but wondered where a tourist was able obtain a map.

Ms Napper said that the Family Friendly Sub-Committee had discussions about the Don Street Umbrella but felt that there was an enormous range of names there and it was a fun activity for a family to go and have a look at. The Committee had not received any negative comments about that and it was getting a lot of feedback with 98% being positive. The Marae entry was discussed as to whether it should be split out the Bluff Marae and put into the Bluff area but they had run out of lines, so it was left it as it was. The Driving Range would be amended.

The 101 Fun and Family Friendly Things To Do was printed on pads so they were not changed until they ran out but it was also on the Council website for downloading and that was kept current every day when a change was made. The Chorus Cabinets was a project that included a map where it had been produced and they were waiting for a grant to be finalised, so the tear-off pads could be created and then it would go on the Council website and available in places like the I-Site.

Cr Esler said he thought that the Awarua Communications Museum was now open from 1.00 pm to 3.00 pm and Ms Napper said she would get Gemma Crawford to look into it.

6. **URGENT BUSINESS**

Nil.

7. **PUBLIC EXCLUDED SESSION**

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting with the exception of Consultants Alison Broad and Tina von Pein, namely:

- (a) *Report of the Chief Executive*
- (b) *Report of the Director of Works and Services*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject matter of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Southland Community Housing Strategy	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(b) Contract 655 – Invercargill City Bus Services Contract Extension Consideration	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

**MINUTES OF A MEETING OF THE REGULATORY SERVICES COMMITTEE HELD IN
THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING,
101 ESK STREET INVERCARGILL ON TUESDAY 9 MAY 2017 AT 4.00 PM**

PRESENT: Cr R R Amundsen – Chairperson
Cr T M Biddle – Deputy Chairperson
Cr K F Arnold
Cr A H Crackett
Cr D J Ludlow
Cr L F Soper

IN ATTENDANCE: Cr A J Arnold
Cr I L Esler
Mrs G Henderson – Bluff Community Board
Mrs P M Gare – Director of Environmental and Planning Services
Mr T Boylan – Manager Planning
Mr B Monaghan – Building Regulation Services Manager
Mr J Youngson – Manager Environmental and Compliance
Mr M Morris - Legal Advisor
Ms M Short - Manager Strategy and Policy
Mr P Thompson – Manager Aquatic Services
Ms L Kuresa – Governance Officer

1. **APOLOGIES**

His Worship the Mayor T R Shadbolt.

Moved Cr K Arnold, seconded Cr Biddle and **RESOLVED** that the apology be accepted.

2 **ITEM UNDER PUBLIC EXCLUDED SESSION**

Cr Amundsen informed the meeting that Item 1.1, Update on High Risk Dog Programme under Public Excluded Session needed to be discussed in public meeting as it did not need to be In Committee.

Moved Cr Amundsen, seconded Cr K Arnold and **RESOLVED** that the Item with regard to the Update on High Risk Dog Programme that was under Public Excluded Session be moved into open meeting.

3. **PUBLIC FORUM**

Nil.

4. **MONITORING OF SERVICE PERFORMANCE**

4.1 **Levels of Service**

4.1.1 ***Alcohol Licensing***

4.1.2 ***Animal Control***

- 4.1.3 ***Building Control***
- 4.1.4 ***Compliance***
- 4.1.5 ***Environmental Health***
- 4.1.6 ***Resource Management***
- 4.1.7 ***Valuation***

Moved Cr Soper, seconded Cr Crackett that the report be received.

Animal Control

Cr Ludlow noted the positive results around Animal Control in the reduction in the number of registered dogs and the reduction in the number of complaints about aggressive and wandering dogs. It was a tougher stance but at the same time it was increasing education and it was paying off and he acknowledged the great progress in this area.

In response to a question by Cr Esler, as to whether the increase in the dog population was a result of the tougher enforcement and people getting their dogs registered, Mrs Gare said some dogs had appeared while staff had been carrying out street walking. If staff found that there was a dog barking at an address, they went in and spoke to the residents at that address to find out more information.

In response to a question by Cr K Arnold, as to how confident Mr Youngson was with the accuracy of the Animal Control figures, Mr Youngson said the figures had been sorted now in the dog population. Some of the figures included some unregistered dogs and staff would be doing a presentation about how that could be tidied up further but the dog statistics were correct. He said when dogs die and when people moved house there was always data cleansing going on so the numbers would never be 100%. The numbers would occasionally be about 20 to 50 dogs out.

The motion, now being put, was **RESOLVED** in the **affirmative**.

5. **MONITORING OF FINANCIAL PERFORMANCE**

The report had been circulated.

- 5.1 **Directorate Overview**
- 5.1.1 ***Administration***
- 5.1.2 ***Valuation***
- 5.1.3 ***Building***
- 5.1.4 ***Alcohol Licensing***
- 5.1.5 ***Animal Services***
- 5.1.6 ***Environmental Health***

5.1.7 **Compliance**

5.1.8 **Resource Management**

Moved Cr Crackett, seconded Cr Soper and **RESOLVED** that the report be received.

6. **OTHER BUSINESS**

6.1 **Report of the Director of Environmental and Planning Services**

6.1.1 **Resource Legislation Amendment Act 2017**

The report had been circulated and Mr Boylan took the meeting through it.

In response to questions, the following answers were given:

1. I haven't worked out what impacts these changes will create. I need to go back and look at the numbers to see which applications wouldn't need consent because when you read it further, it's only if they have minor incursion. If there are other matters at the address then it falls by the wayside and you still need consent, so they may have a minor height incursion on the boundary but if the overall building is still breaching then you will still need resource consent. There will be a few but I don't think there will be a lot of them.
2. The training done through making good decisions is all about making decisions that won't change. If you want to learn a bit more about these changes, the local planning branch is working with MFE. They have a roadshow around the changes and what they want to see in the District Plans and we're working on a date in June for them to come down and it will be open to professionals and Councillors who want to come along and talk with MFE, so it will be an interactive workshop.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the report be received.

6.1.2 **Review of Dog Control Policy and Bylaw**

The report had been circulated and Mr Youngson took the meeting through it.

In response to a question by Cr A Arnold, as to whether there had been any thought given to fire arms registered owners as opposed to dogs or owners as well as dogs, Mr Youngson said to get a response for ownership category was on the owner, so the owner needed to be responsible and be aware of their responsibilities. There was a test they needed to sit so that responsibility was on the owner and if they failed that, they received a reduced fee.

Cr A Arnold said he was thinking more around someone needing a permit before owning a dog and Mr Youngson said Council was controlled by the Dog Control Act set by Government. Council's Bylaw allowed a bit more teeth around it but it was primarily driven by the Dog Control Act.

Moved Cr Ludlow, seconded Cr Biddle and **RESOLVED** that it be **RECOMMENDED** to Council that the approval be given of the Invercargill Dog Control Policy and Bylaw.

6.1.3 **Update on High Risk Dog Programme**

The report had been circulated and Mr Youngson took the meeting through it.

In response to a question by Cr K Arnold, as to what the ramifications would be if the new law came in and owners refused to de-sex their dogs and what the penalty would be, Mr Youngson said Council would need to see what the final regulations were around this but Council was anticipating that after going through the education process and given the written instructions that if owners did not de-sex their dogs, the dogs would be impounded.

In response to a question by Cr Amundsen, as to what happened if the funding from the Government to do the de-sexing had not been spent by 30 June, Mr Youngson said staff were in discussions about that. As long as people had booked with the vet by end of June and they were able to carry out the de-sexing of the dogs in July/August, Council was happy with that and that funding would be carried over. Council staff were pushing that people needed to get a booking with the vet by the end of June because the vets may not be able to do them all straight away or there may be obvious reasons why people could not get the actual operation done by the end of June.

Cr Biddle said she was delighted in working with staff on this project. Mr Youngson's team were very open to new and different ideas for this project and the whole goal was to allow people to see that Council, especially in that particular Department were not there to be hard handed but more willing to work together. She thanked Mr Youngson and his team for being part of this project.

Moved Cr Amundsen, seconded Cr Soper and **RESOLVED** that the report be received.

7. **URGENT BUSINESS**

Nil.

There being no further business, the meeting finished at 4.21 pm.

**MINUTES OF A MEETING OF THE INFRASTRUCTURE AND SERVICES COMMITTEE
HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL ON MONDAY 15 MAY 2017 AT 4.00 PM**

PRESENT: Cr L S Thomas – Chairperson
Cr I R Pottinger – Deputy Chairperson
Cr A J Arnold
Cr K F Arnold
Cr A H Crackett
Cr I L Esler

IN ATTENDANCE: Cr L F Soper
Cr R R Amundsen (from 4.01 pm)
Mrs G Henderson – Bluff Community Board
Mr C A McIntosh – Director of Works and Services
Mr R Pearson – Roading Manager
Mr R Pagan – Parks Manager
Mr P Horner – Building Assets Manager
Mr M Loan – Drainage Manager
Mr A Murray – Water Manager
Mr R Keen – Manager 3 Waters
Ms M Short – Manager Strategy and Policy
Ms L McCoy - Building Assets Administration
Ms L Kuresa – Governance Officer

1. **APOLOGIES**

His Worship the Mayor Mr T R Shadbolt.

Moved Cr K Arnold, seconded Cr Pottinger and **RESOLVED** that the apology be accepted.

2. **PUBLIC FORUM**

Nil.

3. **MONITORING OF SERVICE PERFORMANCE**

The report had been circulated.

3.1 **Levels of Service**

3.1.1 ***Parks and Reserves***

3.1.2 ***Public Toilets***

3.1.3 ***Roading***

3.1.4 ***Sewerage***

3.1.5 ***Solid Waste Management***

3.1.6 ***Stormwater***

3.1.7 ***Water Supply Activity***

Moved Cr Pottinger, seconded Cr K Arnold that the report be received.

Note: Cr Amundsen joined the meeting at 4.01 pm.

Cr K Arnold said there was a presentation at the Regulatory Services Committee Meeting last week about the reporting and ideas about changing the reporting, so that it was more relevant. She asked if this Directorate would be doing a similar exercise as to what and how information was reported.

Mr McIntosh said staff had not started that but the Directorate had a whole series of mandatory reporting measures that staff needed to meet through the Local Government Act. The challenge staff had was that because they were like a national standard or expectation that the Directorate needed to report against, some of them were not that meaningful. For example, if they were looking at a traffic measure of congestion, that was hugely significant to Auckland but not in other parts of the South Island. He said staff had not commenced a dedicated Directorate specific review but some of that may come out of the Long Term Plan process as each activity was brought before Council.

Cr K Arnold said when looking at vandalised signs that were promptly responded to, that was measured but Council was not informed about how often signs were vandalised or what the cost of that was. She said even if there was a commentary around the figures that could be more helpful.

In response to a question by Cr Thomas as to whether it was a fixed contract price that applied to signs that were vandalised around the city, Mr Pearson said the current contract was managed by Fulton Hogan. Staff could produce the number of signs that had been vandalised if that was required.

Cr K Arnold said that was just an example but there were other examples. She found the presentation at Regulatory Services quite helpful that there were suggestions put forward and then Councillors were able to add to that about what was meaningful to Council.

Mr McIntosh said he was happy to address that going forward.

The motion, now being put, was **RESOLVED** in the **affirmative**.

4. **MONITORING OF FINANCIAL PERFORMANCE**

4.1 **Financials**

4.1.1 ***Works and Services Summary***

4.1.2 ***Services***

4.1.3 ***Toilets***

4.1.4 ***Engineering Services***

4.1.5 ***3 Waters***

- 4.1.6 **Drainage**
- 4.1.7 **Parks Operation**
- 4.1.8 **Property**
- 4.1.9 **Roading Services**
- 4.1.10 **Water**
- 4.1.11 **Parks Assets**
- 4.1.12 **Solid Waste**
- 4.1.13 **WasteNet**

Moved Cr Crackett, seconded Cr Pottinger that the report be received.

In response to a question by Cr Soper as to what the process was with regard to the very large under-budgeted deferrals on Page 37 and how it was going to affect this financial year, Mr Pearson said there would be certain elements that they would not be able to catch up on. The footpath was an area that was concerning because the contractors made a poor start in the year, so they would either have the opportunity to carry the funds forward or defer some of the programmes and carry on. He said part of the current Asset Management Plan allowed for underfunding of depreciation and the idea that the reserve had managed to balance that underspent depreciation in footpath areas. That could be an element for those funds to be utilised elsewhere.

In response to a question by Cr Thomas as to how that affected Council's targets for audit purposes with Council carrying forward large amounts of funds, Mr Pearson said it was a performance indicator that there was a number of footpaths that Council would not have achieved that work.

In response to a question by Cr Thomas as to whether there had been any conversations around looking at a way forward, Mr Pearson said staff had been working closely with the current contractors to gear up. Council's current contract had provisions that Council could decrease the term of the contract because currently it was a five year contract with the provision that they had the right to remove one of those years.

In response to a question by Cr Soper as to how many years the contract was currently, Mr Pearson said this was the first year of the contract, which was quite a concern in terms of the resource. Staff had been working closely with the contractors and they were working fully in the footpath area but this time of the year was not necessarily a good time to do it.

Mr McIntosh noted the typographical error in the second line of the commentary on Page 37 where it said "subsided", it should be "subsidised".

Cr K Arnold said in the paragraph that talked about the new roading contract for street sweeping and cleaning but then it said that, "...the new schedule rates will be less than the available budgets". She asked what that meant.

Mr Pearson said it meant that Council was anticipating having a saving in that area, due to the current tender rate been less than the budget.

The motion, now being put, was **RESOLVED** in the **affirmative**.

5. **DEVELOPMENT OF POLICIES/BYLAWS**

The report had been circulated and Mr Pearson took the meeting through it.

5.1 **Bylaw 2015/2 Parking Control Amendment**

Cr K Arnold said with regard Page 52 where the whole of Point 5.2 paragraph had been taken out, she wondered if that was because Council had a new Bylaw Act separate to this Bylaw.

Mr Pearson said that was because there was an overlap of two bylaws. There was a second Bylaw, which was the new Rooding Bylaw, so rather than complicate things that had been deleted from this Bylaw.

In response to a question by Cr K Arnold as to whether the two bylaws contradicted each other in any way, Mr Pearson said they were very similarly worded, so there was no contradiction.

In response to a question by Cr A Arnold as to whether this was the opportunity for the whole Parking Policy for the city to be reviewed, Mr Pearson said this was the Parking Bylaw, so this was the regulatory side of the process to allow the enforcement control to occur. The second part was the Parking Strategy which staff had been working through and hoped to bring back to the next Committee meeting for discussion on how Council was going to deliver the parking and where it would be put. He said that was where the debate needed to occur and that was a slightly different discussion.

In response to a question by Cr Pottinger, that with regard to Page 54, Point 12.1 where it talked about parking on planted areas, it did not mention the word "berm" and he wondered if parking on berms was allowed. Mr Pearson said "road margins" was the actual area which was covered under 12(e) on Page 55.

In response to a question by Cr Esler, that were a lot more intersections where there was no road markings and wondered if that was the parking was off-set to three spaces from the intersection because of the volume of traffic, Mr Pearson said that was where the yellow lines were on the road. The general road rules say that vehicles are not allowed to park within 9 metres of an intersection, so technically there was no need to mark those. Vehicles could not be parked over a vehicle crossing and the road rules said that those areas did not need to be marked. These were places where it was required to physically mark the yellow dots on the road and for a Compliance Team to be able to enforce that, they needed to be displayed.

Moved Cr K Arnold, seconded Cr A Arnold and **RESOLVED** that it be **RECOMMENDED** to Council that Council resolves in accordance with Clause 5.1 of bylaw 2015/2 – Parking Control that the amendments as set as out in the report be adopted.

6. **OTHER BUSINESS**

6.1 **Report of the Director of Works and Services**

6.1.1 ***Capital Project Update Regarding Upgrades at Branxholme Water Treatment Plant and Clifton Waste Water Treatment Plant***

The report had been circulated and Mr Keen took the meeting through the report.

In response to a question by Cr K Arnold as to whether this project was within budget, Mr Keen said the project was very close to budget with a couple of things to be completed that would be within budget.

In response to a question by Cr Esler, that there had been some fairly low flows in the rivers such as the Aparima and the Waiau River and he wondered if there was risk with the Oreti River that the water would fail to meet the city's needs, Mr Murray said the Oreti River had been flowing reasonably slow and low during the months of March and April but had been charged as of last week with a reasonable amount of water. Council kept a record and it was obliged to do so but Council was required to not take any water in excess of 20% of the flow. He did not have the latest figures on hand but it was rare that the water take went above 15%.

Moved Cr K Arnold, seconded Cr A Arnold and **RESOLVED** that the report be received;

AND THAT

It be **RECOMMENDED** to Council that the outstanding balances of 2016/2017 be transferred to the 2017/2018 financial year to complete both projects.

6.1.2 ***Temporary Road Closure – Bluff Oyster Festival***

The report had been circulated and Mr Pearson took the meeting through it.

Cr K Arnold said it was disappointing that this application was applied late and wondered if the road closure would be advertised this Wednesday.

Mr Pearson said he intended to put the road closure on the website. He said that staff were working on getting all the closures on a calendar, so that they could be published several months ahead of the events. It seemed that the number of community events wanting the road closures just occurred but for the protection of the organiser, it was important that the process was followed.

Moved Cr Thomas, seconded Cr K Arnold and **RESOLVED** that it be **RECOMMENDED** to Council that Council agrees that the proposed event, the Bluff Oyster Festival will not impede traffic unreasonably;

AND THAT

As permitted under the Local Government Act 1974 (Section 342 and Schedule 10) approves the temporary closure for the event for the times, dates and locations as specified in the report.

6.1.3 ***Southland Cycling Strategy***

The report had been circulated and Mr Pagan took the meeting through it.

Cr Pottinger said that on Page 104, it said that the “The Strategy aligns with New Zealand Government’s actions to provide for safe, accessible cycling as a transport mode...” He wondered how Council aligned Dee Street/North Road to become a safe cycle mode. This had been talked about for the six years that he had been on Council and it was a tough issue because it was just space with two lanes and cars parked on the side of the road and it was hard to get out of a vehicle. He asked what the strategy was to identify this because the New Zealand Government wanted people to be safe on the road but how did that work with the fact that it was also a State Highway.

Mr Pearson said Cr Pottinger was correct that it was a State Highway and it was the responsibility for NZTA to manage all the transport choices on that highway. The purpose of the Strategy was to review the infrastructure plus the whole network and identify those areas where there was no connection and State Highway 6, North Road was one of those areas. The Strategy would highlight that and the groups would work together to come up with a number of solutions that could be considered. At the moment it could be argued that it was NZTA issue to resolve but at the same time it was the community. There was nobody driving the Strategy to create a Governance Group to drive an infrastructure review and from there you would get the priority of which the highway would be one of them. There were also a number of options that could assist.

In response to a question by Cr Thomas that the recommendation said that Council nominated a Councillor as a representative. He wondered whether it was for this Committee to make a recommendation to Council. If a Councillor present at this meeting wanted to be a member on that Infrastructure Governance Group. Mr Pagan said because the Strategy was intended to come to this Committee and then to the Council meeting, it was probably appropriate that the recommendation be recommended to Council.

Cr Thomas said he would open it up to the Committee for anybody who wished to be a member of the Governance Group.

Cr Esler said he had an interest with cycling through the issues with cycleways in Otatara, around town and out to Bluff and he would be interested in being a member of the Group.

Cr Thomas asked Cr Esler if he felt that he would be conflicted from the Governance point of view. Cr Esler said there was no financial or pecuniary interest on his part, other than that it was purely beneficial to the community. He was willing to help out in lieu of anybody else.

Cr Crackett said it would be good for the community to have this Strategy in place and she would be interested in being a member of the Governance Group.

Cr Thomas asked Councillors Soper and Amundsen who were not members of this Committee for their input and both Councillors commented that a combination of Cr Crackett and Cr Esler would be beneficial for the Governance Group.

Cr Esler said he would be happy to stand aside and nominate Cr Crackett to be the Council representative. He was offering to fill a void should there be no volunteers but he would happy to assist if needed.

Moved Cr Pottinger, seconded Cr Esler and **RESOLVED** that it be **RECOMMENDED** to Council that Council receives the report and supports the formation of a Cycling Governance Group;

AND THAT

The Infrastructure and Services Committee recommends Cr Crackett to be the Council representative on that Group.

6.1.4 ***Changes to Rural Fire***

The report had been circulated and Mr Pagan took the meeting through it.

Cr K Arnold said when the Committee received reports such as this, it talked about financial implications and savings in the budgets but there were no figures included. She said it would be helpful for Committee Members and the public who had access to these reports to understand what those figures were. The words suggested something but it was whatever your imagination was. Mr Pagan said he should have included the figures in the report. The current Council contribution was around \$89,000 and this coming financial year that would be reduced to \$50,000 because it was done prior to Christmas and it was confirmed as to what the final implications would be. There was an indication that it could be lower than \$50,000.

Moved Cr A Arnold, seconded Cr Crackett and **RESOLVED** that the report be received.

6.1.5 ***Notification of Potential Carry Forward Funds at 30 June 2017***

The report had been circulated and Mr Pagan took the meeting through it.

In response to a question by Cr K Arnold, that the carry forwards would not have an impact on this year's budgets but it would surely have an impact on the programme of works for the next financial year, so was Council overcommitting the Works Programme each year, Mr Pagan said he did not think so. The two of the four programmes were already planned. The other two programmes would be done externally and it was not something that Council had the expertise to do.

Moved Cr A Arnold, seconded Cr Pottinger and **RESOLVED** that the report be received.

6.1.6 ***Events Booked Using Invercargill City Council Park Resources***

The report had been circulated and Mr Pagan took the meeting through it.

Moved Cr K Arnold, seconded Cr A Arnold that the report be received.

Cr Pottinger noted that Anderson Park popped up for events, weddings, birthdays, and he wondered if that was purely for photographic background or were there other options. Mr Pagan said there was an area to put a marquee up for catering. Most of the weddings tended to be outside on the grounds and informal and from November through to March, the picnic pavilion was continually booked for children's parties, BBQs and that sort of thing.

In response to a question by Cr Pottinger, as to whether there were other facilities out there that Council was overlooking that could help these peripheral things that were happening besides the actual Anderson House, Mr Pagan said to date the house had not been used for anything but the art gallery. There were two picnic grounds there. The things that had been suggested in the past was an outdoor sculpture trail but it was probably limited to what you could do outside in the grounds.

The motion, now being put, was **RESOLVED** in the **affirmative**.

6.1.7 ***Proposed Classification of Reserve Status at Surrey Park***

The report had been circulated and Mr Pagan took the meeting through it.

Moved Cr Crackett, seconded Cr K Arnold and **RESOLVED** that it be **RECOMMENDED** to Council that Council approves classification of Section 3 SO 480427 and Lot 2 DP 5294 (ex-Surrey Park School site) of Surrey Park as Recreation Reserve under the Reserve Act 1977.

7. **URGENT BUSINESS**

Nil.

There being no further business, the meeting finished at 5.00 pm.

**MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD
IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL, ON TUESDAY 16 MAY 2017
AT 4.00 PM**

PRESENT: Cr D J Ludlow – Chair
Cr G D Lewis – Deputy Chair
Cr R L Abbott
Cr R R Amundsen
Cr I R Pottinger
Cr L S Thomas

IN ATTENDANCE: Cr K F Arnold
Cr A J Arnold
Cr L F Soper
Mr R W King – Chief Executive
Mr D J Johnston – Director of Finance and Corporate Services
Mrs E Harris Mitchell – Manager of Communications and Secretarial Services
Mr D Booth – Manager Financial Services
Ms M Short – Strategy and Policy Manager
Ms L Kuresa – Governance Officer

1. **APOLOGY**

His Worship the Mayor Mr T R Shadbolt and Cr R L Abbott.

Moved Cr Thomas, seconded Cr Amundsen and **RESOLVED** that the apologies be accepted.

2. **PUBLIC FORUM**

2.1 **Presentation**

Cr Ludlow informed the meeting that Mr Collier from Air New Zealand had put in an apology that he would be making an informal briefing to Council.

3. **MONITORING OF SERVICE PERFORMANCE**

3.1 **Levels of Service 1 July 2016 to 30 April 2017**

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the report be received.

4. **MONITORING OF FINANCIAL PERFORMANCE**

4.1 **Report of the Director of Finance and Corporate Services**

4.1.1 ***Financials to 31 March 2017***

Moved Cr Amundsen, seconded Cr Thomas that the report be received.

In response to questions, the following answers were given:

1. The new staff member for the Human Resources Department has started in the last two weeks because it took longer to find the best person for the job.
2. The staff member who has reduced hours as a lead up to retirement is retiring at the end of June and the new replacement member started work yesterday.
3. The houses at the Awarua Estate are all fully tenanted. The income from those properties goes into the pot to keep costs down.
4. It's up to Council to decide if it wanted the savings from Human Resources to be put into reserve or carried forward for future projects.
5. Council needs to have a good discussion about the Bluff Pool with regard to the hours of operation and the lack of patronage. The pool was now closed for the off-season and those costs should be minimal now. We had discussions with the Bluff Pool Trustees and they have just come on board, so they want to sit down and work through it.

The motion, now being put, was **RESOLVED** in the **affirmative**.

5. **DEVELOPMENT OF POLICIES/BYLAWS**

5.1 **Fire Prevention (Vegetation) Bylaw 2010/1**

The report had been circulated and Ms Short took the meeting through it.

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the report be received;

AND THAT

It be **RECOMMENDED** to Council that in accordance with Section 155 of the Local Government Act, a review of the Invercargill City Council Bylaw 2010/1 – Fire Prevention (Vegetation) is the most appropriate way of addressing the issue of controlling fire prevention within the Invercargill District until the new legislation is enacted.

6. **OTHER BUSINESS**

6.1 **Report of the Director of Works and Services**

6.1.1 ***Quarterly Report – Southland Museum and Art Gallery***

The report had been circulated.

Moved Cr Ludlow, seconded Cr Amundsen and **RESOLVED** that the report be received.

6.2 **Report of the Director of Finance and Corporate Services**

6.2.1 ***Decision-Making Process Research***

The report had been circulated and Ms Short took the meeting through it.

In response to questions, the following answers were given:

1. It will definitely be moderated.
2. I will need to investigate whether other cities were asking similar questions when they are doing their surveys. My understanding is that this Council is the only Council that asks about the opportunity to participate rather than the straight satisfaction with Council's services. I'm happy to go back to Versus Research and ask them if they have done anything similar or if they know of anything similar and get those results for Councillors.
3. Council can look at whether the scheduled drop in option could be used for the consultation process for the Long Term Plan. We haven't drawn together the engagement process for the Long Term Plan yet, so these are things that can be developed.

Moved Cr Thomas, seconded Cr Amundsen and **RESOLVED** that the report and attached results of the research be received.

7. **URGENT BUSINESS**

Nil.

7. **PUBLIC EXCLUDED SESSION**

Moved Cr Ludlow, seconded Cr Amundsen and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

Report of the Director Finance and Corporate Services

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Rates Penalty	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)



To: Invercargill City Council

Date: 23 MAY 2017

Subject: Venture Southland Quarterly Report - December 2016

Author: Hunter Andrews, Communication Manager

Approved: Paul Casson, Chief Executive Officer

SUMMARY

The report contains a complete breakdown of Venture Southland's Business Plan Key Objectives/Performance Measures for 2016/17. Alongside each Key Objective/Performance Measure is a progress update for the quarter being reported on.

Each measure has a status provided; green for completed, orange for ongoing and red indicating work is yet to start.

RECOMMENDATION

THAT THE INVERCARGILL CITY COUNCIL RECEIVE THE VENTURE SOUTHLAND QUARTERLY REPORT – MARCH 2016

COMPLIANCE STATEMENT

This recommendation is consistent with the Venture Southland Business Plan 2016/2017, which has been adopted following public consultation.



QUARTERLY REPORT Third Quarter 2016/17

This report contains a complete breakdown of Venture Southland's Business Plan Key Objectives/Performance Measures for 2016/17. Each measure has a commentary and a status provided; green for completed, orange for ongoing and red indicating work is yet to start.

Additional information may be provided at the end of each section or as an appendix.

Some highlights contained within this report

Tourism continues to perform strongly, particularly the international visitor market and recent figures back up anecdotal industry feedback. For the year ended January 2017, MBIE report that revenue collected from tourism in Southland has increased to \$605 million, up 6% on the previous year and up 14% since 2015. This is impressive considering SoRDS have a goal of increasing revenue from \$530 million in 2015 to \$1billion so it shows we are well and truly progressing in a positive direction.

Another success this quarter has been the World Shearing and Woolhandling Championships. VS proud to be supporting the hard working organising committee in a number of ways.

Tourism Growth Partnership funding successes - Business case development complete for 2 Tourism Growth Fund applications to a total funding value of \$1,050,000

A funding agreement has been entered into between Education New Zealand and Venture Southland until June 2019 for the delivery of the Regional Business Programme. The International Education Coordinator has been appointed and will be attending the Australian New Zealand Agent workshop in Cairns between the 5-7 April 2017 with Education New Zealand and most other regions from around New Zealand involved in International Education. The ANZA Workshop is the most efficient and cost effective way to personally meet a large number of high quality agents committed to sending students and youth travellers to Australia and New Zealand. In 2016 the ANZA Workshop hosted 419 participants from 290 organisations in 47 countries and it is expected a similar number will also attend in 2017.

Joice Dondalski has been appointed to the position of International Education Coordinator. Joice is originally from Brazil and has a Bachelor in Tourism, and also a DipGrad in Applied Management and International Marketing. Portuguese is Joice's native language and she is very fluent in Spanish and English. Joice for the past 4 years has been working within the International Education sector in Auckland developing marketing campaigns for the Latin American Market.

Regional Statistics

Priority Area: Increase in Population – SOURCE: 2013 CENSUS

Population	97,339	↑	+3961	Up on 2006 Census NZ
Population Over 65	16.1%	↑	+0.4%	14.6%

Priority Area: Increase in Regional GDP

GDP Per Capita	\$52,497 Year to Mar 2016	↓	-1.8% Year to Mar 2016	\$54,178 NZ
Regional GDP	\$5.1 billion	↓	-\$52 million On year end March 2015	

Priority Area: Increase in Number of New Businesses – FOR 2016 - SOURCE: MBIE

Business Units	14,022		
New Businesses	39	↓	Down on 2015

Priority Area: Increase in Job Opportunities – SOURCE: MBIE DEC 2016

Participation Rate	75.6%	↑	+1.1%	69.8%	NZ
Unemployment Rate	5%	↑	+0.5%	5.2%	
NEET Rate (15 to 24 year olds not in employment, education and training)	13.8%	↓	-0.3%	12%	

Job Seeker Benefit Recipients by TLA – December Quarter 2016- SOURCE: MSD

	Total		Sept Quarter Total	18-24 age		Sept Quarter 18-24 age
Gore District	332	↑	330	88	↑	84
Invercargill City	1,835	↓	2239	402	↓	535
Southland District	430	↓	446	83	↑	70

Priority Area: Increase in Household Income - SOURCE: MBIE

Mean Household Income	\$84,889 For 2016	↑	+4.9% Up on 2015	\$94,587 For 2015 NZ Mean Income
Mean Weekly Rent	\$235 year to Feb 2017	↑		\$415 Year to Feb 2017 NZ Mean Rent
Mean House Value	\$224,627 year to Sept 2016	↑	+5.8%	\$588,374 Year to Sept 2016 NZ Mean House Value

Deprivation Index*	5.0 2013 Census	-	NZ: 5.4 2013 Census NZ Internet Access
Household Internet Access	71.6% 2013 Census	-	76.8% 2013 Census

*The New Zealand deprivation is an index of socioeconomic deprivation based on census information. Meshblocks (the smallest geographic area defined by statistics New Zealand) are assigned to deciles, with 1 representing least deprived areas, and 10 representing most deprived areas.

Priority Area: Increase in Number Visitor Nights and Occupancy Rate

SOURCE: STATISTICS NZ COMMERCIAL ACCOMODATION MONITOR YEAR END JANAUARY 2017

			Guest Night
Southland Guest Nights RTO	5.1%	↑	439,644
International Guest Nights	24%	↑	150,968
Domestic Guest Nights	-2.6%	↓	288,618
<hr/>			
Fiordland Guest Nights RTO	16.5%	↑	638,990
International Guest Nights	25.9%	↑	474,081
Domestic Guest Nights	-4.0%	↓	164,911
<hr/>			
Southland Total Spend	3.9%	↑	\$379,000,000
Fiordland Total Spend	14.9%	↑	\$226,000,000
<hr/>			
Overall Southland Occupancy Rate	35.44%	↑	Increased from 34.73%
Overall Invercargill Occupancy Rate	38.64%	↓	Decreased from 41.38%
Overall Fiordland Occupancy Rate	43.03%	↑	Increased from 37.06%
Excluding all holiday parks Southland RTO only, excluding Fiordland RTO	43.6%	↓	-1.1% on year ended 2016

INVERCARGILL CITY COUNCIL SPECIFIC UPDATES

		Status	Notes
1.7	Facilitate a stakeholder's meeting to progress the Southland Museum and Art Gallery redevelopment	ONGOING FROM YET TO START Q2	Working alongside SMAG, ICC and Southland Regional Heritage Committee to investigate and progress the project.
3.3	Deliver four Research and Development and innovation events/programmes	COMPLETE	<p>Four workshops delivered on Design Thinking – with over 40 business attending. Many participants have gone on to undertake one-to-one training and assistance in implementation of Design Thinking, which Venture Southland has supported through the NZTE Capability Voucher Programme.</p> <p>Workshops Delivered:</p> <ul style="list-style-type: none"> • New product development • Design thinking • Practical application of design thinking tools • Integrating product development into day to day business <p>Planning for the next Innovation series is currently underway.</p>
7.5	Create tourism marketing packages with a specific focus on the Chinese Market	ONGOING	Coordinating with SOUTH and Eastern stream of TRENZ 2017
7.10	Undertake research to identify gaps for tourism product in Invercargill and Western Southland and research into current Southland visitor characteristics and behaviour	ONGOING	Integrative framework draft prepared to undertake research and development into current Southland visitor characteristics and behaviour with implementation underway. Understanding market insights from 7.12 important part of this objective.
7.12	Statistics, Market Insights and Analysis	ONGOING	<ul style="list-style-type: none"> • Three generic monthly reports completed, uploaded on VS website and distributed via tourism and business newsletters • six individual reports prepared as requested (Inc. Milford Sound Monitoring Report, Curio Bay analysis, Tuatarium/Kakapo analysis, Lumsden and Invercargill FIT analysis, Stadium Southland report)

		Status	Notes			
7.13	Undertake review of operations with growth of total sales income by 14% per annum	ONGOING		Jul – Dec 2015	Jul – Dec 2016	% Change
			Retail Sales	\$14,199	\$14,782	4.1%
			Commissions	\$37,339	\$39,130	4.8%
			Advertising Revenue	\$24,366	\$29,584	21.40%
			Ticket Sales Commissions	\$2,639	\$3,588	36.0%
			Updated figures will become available next quarter.			
7.14	Development of the Invercargill i-SITE review findings for the consideration of the associated visitor information network needs across the region	COMPLETE	Review complete and initial changes implemented. New structure including the business development function commenced.			
9.7	Development of a platform for reviewing and planning coordination of events across the region	COMPLETE FROM ONGOING Q2	Internal build of events website complete. Monthly update of industry event calendar.			

KEY INITIATIVES

Section 1: Regional Strategies, Assessments and Advocacy

As a regional organisation Venture Southland is able to act in the best interests of the region as a whole, rather than being confined by traditional council boundaries. This is evident when preparing and facilitating strategies, assessments and advocating on the region's behalf.

Key Objectives/Performance Measures Successfully facilitate the completion of:

		Status	Notes
1.1	Southland Cycling Strategy	ONGOING	Draft document complete - undergoing stakeholder consultation. Key projects already being implemented e.g. Cycle Fiordland initiative.
1.2	Southland Visitor Strategy	YET TO START	Awaiting recommendations from Councils. RFP prepared.
1.3	Community Organisation and Volunteers Futures Project	ONGOING	The project brief has been finalised by SDC and the project is on schedule. Currently in the community consultation phase. See 10.1
1.4	Swimming Pool Heating Assessments	COMPLETE	Pool heating assessments have been completed for eight identified pools. A generic report providing a summary of the findings for use by any pool committee, is currently being finalised. Work overlaps to Section 4, Energy Efficiency & Section 10 Community Development.
1.5	Regional Export Value Research	ONGOING	Working with Statistics NZ to develop tools that will allow this to occur.
1.6	Provision of support and advice towards the development of cycle ways in Gore	COMPLETE	A range of support provide to Gore District Council and the local community. Funding of \$20,000 approved from Impetus Fund and uplifted.
1.7	Facilitate a stakeholder's meeting to progress the Southland Museum and Art Gallery redevelopment	ONGOING FROM YET TO START Q2	Working alongside SMAG, ICC and Southland Regional Heritage Committee to investigate and progress the project.
1.8	Support Sport Southland in the creation of a Southland Sport and Recreation Strategy	ONGOING	Initial discussions held with Sport Southland.
1.9	Southland Perception Study	ONGOING	The Perception Study is complete, the full results have been publicised and an info graphic summary is being prepared for release in April 2017.

Support the implementation of the following:

		Status	Notes
1.10	Southland Regional Development Strategy	ONGOING	Venture Southland prepared extensive information that was included in the preparation of the strategy. Venture Southland participated and serviced the following strategy action teams: Vibrant Urban Centres, Destination Attraction and Tourism, Inclusive communities, New Industries, Broadband and Education.
1.11	Southland Regional Labour Market Strategy 2014-2031	ONGOING	MOU signed with MBIE outlining collaborative approach forward between MBIE and Venture Southland. The MOU is consistent with the Southland Labour Market Strategy, Youth Futures Initiative and enables the implementation of The Regional Labour Market and Settlement activities. Specific areas of action are currently being undertaken including work with MBIE on attraction initiatives, retention of skilled migrants and their spouses and employer education. Further action plans will be developed focusing on local workforce skill development, attraction and retention to the region by the Regional Labour Market Coordinator.
1.12	Southland Digital Strategy	ONGOING	Digital Survey complete – 214 responses received. Internet speed test complete and submission made to Rural Broadband Initiative/ Ultra-Fast Broadband/ Mobile Black Spot Fund Crown Fibre process. Mobile coverage on State Highways and other key routes complete and available online. Independent expert review of long term options for telecommunications in Southland commenced to be delivered next quarter. Support being provided for Telecommunications providers submissions to Crown Fibre Holdings. Digital Strategy action plan review commenced.
1.13	Southland Regional Heritage Research 2016	COMPLETE	Research has been completed and Venture Southland are currently working alongside the Southland Regional Heritage Committee to finalise the document and assess implementation options.
1.14	Southern NZ Cruise Destination Strategy 2016	COMPLETE	Strategy complete and implementation options currently being assessed considering wider sector happenings- cruise network, key actions and resources.
1.15	Catlins Tourism Strategy Review 2016	COMPLETE	Strategy complete and implementation underway alongside Catlins Coast Inc. Opportunities to partner with Lotteries also being investigated.
1.16	Around the Mountains Cycle Trail Business and Marketing Plan	ONGOING	Continued activity of promotions in coordination with the NZCT (New Zealand Cycle Trail), ATMCT (Around the Mountains Cycle Trail), trail operators and Southland District Council.

1.17	Creative New Zealand's Regional Arts Pilot 2016-17	ONGOING	Creative NZ project commenced with governance group, planned activities and resources attributed. 23/3 Governance board now in place. Staff appointments pending.
1.18	Electricity Authority submitted to on cheaper public network pricing	COMPLETE	Paper submitted to Electricity Authority aimed at promoting equitable transmission pricing and the associated benefits for Southland. The document included coordinated submissions from Southland stakeholders.
1.19	Participate in the Milford Opportunities Project	ONGOING	Awaiting direction from SDC. Ongoing visitor and visitor flow monitoring has been undertaken and reported. Visitor satisfaction social media monitoring has been undertaken.

Section 2: Diversification of Southland's Economy

Venture Southland works to identify opportunities for investment which are complementary with the regional economy and ensure they are promoted to relevant domestic and international markets. Opportunities include silica, oat based health and wellness foods, aquaculture, oil, gas and lignite exploration, tourism and satellite tracking.

Venture Southland's role is to investigate the potential of these opportunities. Some of the projects are ongoing. It is important to have relevant and up to date information available so that when the time is right, an investor will take up the opportunity.

Key Objectives/Performance Measures

Successfully facilitate the completion of:

		Status	Notes
2.1	Facilitate six investment opportunities	ONGOING	Investment profiles completed for Oats opportunity and Curio Bay Heritage Centre. Proposal for Singapore Airforce Training Base compete. Promotion continues of Awarua and Lochiel Ground Stations and Earth AdVantage concept. Silica opportunity report and profile completed – no further action until silica pricing strengthens. Earth Advantage investment proposal has also been developed
2.2	Aerial Magnetic & Radio Surveys completed and data available to Stakeholders	ONGOING	First portion of survey work completed. Second component is in progress. The southern Southland area commissioned by ICC, SDC, GDC and ES has been completed ahead of schedule, during the 2015 – 2016 summer period. An RFP is currently being prepared to undertake interpretation of this data.
2.3	Deliver services to 5 international satellite and space organisations	ONGOING	Ongoing assistance to Planet, European Space Operations Centre, Spire Global and Spaceflight, with new contract signed with Kongsberg Satellite for a new ground station. ESA Arrangement renewed. CNES services agreement being renegotiated.
2.4	Aquaculture - target water space identified and environmental investigations commenced	ONGOING	Spaces have been identified – awaiting feedback and direction from stakeholders for any further actions.
2.5	Identify film opportunities for the region	ONGOING	Working with Film Otago Southland to promote film opportunities for the region. Southland secured the Ultimate Waterman event (1 – 9 April 2017) which will be filmed as a 3 part documentary by Red Bull Media House and available online free to a worldwide audience. Location scouting and promotional support are being provided.

Section 3: Business Service Efficiency and Competitiveness

Venture Southland offers business services to Southland businesses, such as business advice referral services, funding support, and facilitating mentoring services. This is to ensure Southland businesses are operating as efficiently as possible and to encourage research and development and innovation.

In addition, Venture Southland runs specific business efficiency services such as Lean Manufacturing and Dairy Lean “Farm Tune” and facilitates business innovation programmes such as new product development workshops and digital enablement training.

Programmes delivered through business services enables extension of existing businesses and industry.

Key Objectives/Performance Measures

Facilitate the Regional Business Partner Programme

		Status	Notes
3.1	\$200,000 in funding allocated to Southland businesses	ONGOING	\$180,000 allocated for first three quarters of the contract. Discussions are underway with NZTE to access additional support funding – on target.
	50 Mentor Client Matches	ONGOING	32 matches made Year-to-Date – Increase in requests anticipated following interactions with early stage businesses. Increased focus on agri-focused mentor matches. Southland has maintained its rating as an ‘A’ mentor agency
	Complete 140 Client Assessments	ONGOING	141 NZTE registered assessments and actions plans undertaken – on target. Over 300 assessments and start-up advice provided to-date
	Train 50 mentors	ONGOING	Training scheduled for July 2017. 10 mentors currently registered to participate in this programme. These new mentors will add to the current total of 54.

Coordinate and promote business efficiency through Lean Management and Lean Dairy in Southland

		Status	Notes
3.2	Deliver Lean Management training to seven businesses	ONGOING	The 2016 Lean Management Cluster Programme concluded in October, with ongoing health checks and site visits underway. This programme saw 6 businesses participated in and complete the six month programme. While interest in the 2017 programme has been higher than previous years, many businesses have indicated that they are currently not in a position to commit to the time requirements of the programme due to existing workloads. Most have indicated a desire to participate in the 2018 programme. As a result, a smaller number of companies, anticipated to be 3, will participate in the programme.

			Additional programmes have been developed to meet the growing demand of smaller businesses. These programmes include a stand-alone Process Improvement Programme and Workplace Management course. These courses continue to be highly subscribed.
	Deliver Dairy Lean to 12 farms	ONGOING	The Dairy Lean ("Farm Tune") programme is currently being delivered by DairyNZ, with the support of Venture Southland to 10 farms across 2 training sites in Southland. Venture Southland is providing contracted services to DairyNZ for review of material and delivery of the programme. Feedback to-date has been positive.
	30 Businesses attend other lean support initiatives including site-visits, networking and the Southland Lean Forum	ONGOING	Health checks completed in February, with previous course participants. Planning is currently underway to the next series of site-visits, following the success of the NZAS visit in November. A Lean Forum is also planned for mid-year.

Development of a report identifying gaps within Invercargill business/industry and tourism and what is needed to fill those gaps

		Status	Notes
3.3	Deliver four Research and Development and innovation events/programmes	COMPLETE	<p>Four workshops delivered on Design Thinking – with over 40 business attending. Many participants have gone on to undertake one-to-one training and assistance in implementation of Design Thinking, which Venture Southland has supported through the NZTE Capability Voucher Programme.</p> <p>Workshops Delivered:</p> <ul style="list-style-type: none"> • New product development • Design thinking • Practical application of design thinking tools • Integrating product development into day to day business <p>Planning for the next Innovation series is currently underway.</p>

Section 4: Energy Efficiency

Venture Southland has a number of projects that aim to promote energy efficiency and alternative fuel sources in Southland. This is one of the ways Venture is promoting business efficiency and competitive advantages.

Key Objectives/Performance Measures

		Status	Notes
4.1	Switch 0.15 PJ of boiler capacity to waste wood fuel	ONGOING	<p>Project is progressing well with three months remaining. There are 5 high priority engagements ongoing.</p> <p>The Grants Programme closed to feasibility studies in December, with one trial completed in the last quarter. 31 March is the deadline for capital grants – 5 applications are expected.</p> <p>The final conference of the programme is planned for 7 June 2017.</p>
4.2	Facilitate a professional development programme in partnership with EECA and The Bio Energy Association of New Zealand	ONGOING	First programme delivered in Wellington. South Island workshop planned for April.
4.3	Complete trial of methane recovery on dairy farms	COMPLETE FROM ONGOING Q2	New Zealand's first dairy pond methane recovery and generation system has been commissioned and early issues are being worked through. Third party monitoring is ongoing and planning for advocacy and promotion is underway.

Section 5: Attracting and Retaining Skilled Workforce

Southland, like other regions, is facing a workforce shortage due to an aging population. For business to grow, skilled staff are required. Venture Southland is active in attracting migrants to the region, and also ensuring the skilled workers remain in the region. Without people, new businesses and new industries cannot develop, and existing industries cannot be extended.

In 2014 Venture Southland commissioned the Southland Regional Labour Market Assessment from the University of Waikato, to provide insight into the expected labour market conditions in Southland for 2014 to 2031. The assessment used historical population data to project future labour supply and demand.

Overall the report highlighted the need for the Southland region to develop plans to increase its labour supply to meet the projected demand. Southland is not alone with this challenge, which highlights the importance of implementing a strategy now to minimise the impact in an increasingly competitive market.

The Southland Regional Development Strategy has also set a population target of 110,000, an increase of 13,000 from the current population.

Venture Southland host MBIE support personal on a monthly basis and also hosts the immigration stakeholder meetings in conjunction with MBIE.

Key Objectives/Performance Measures

Successfully facilitate the completion of:

		Status	Notes
5.1	Identify with employers, industry groups and Immigration New Zealand (MBIE) initiatives to support migrant attraction and retention	ONGOING	Venture Southland and MBIE are working with a range of employers to assist with migrant retention and attraction. Specific work is currently being undertaken with the dairy sector around pathways to residency. A Survey of dairy farm owners was completed by DairyNZ at the end of 2016 asking about potential impacts of immigration changes on migrant work forces. Venture Southland is coordinating a survey of migrants on the same topic to enable a full understanding of potential social and economic impacts of changes to immigration policy. This survey closes on the 30 th March, after which analysis will be undertaken in partnership with DairyNZ and Federated Farmers to assess the social and economic impacts of the changes.
5.2	Work with Education New Zealand for pathways to employment	ONGOING	Pathways to employment is one of the six strategy goals and work is ongoing through Southern Education Alliance.
5.3	Work with the Relationship Manager at (MBIE) to assist with joint initiatives for migrant retention	ONGOING	MOU signed with MBIE to establish joint development of programmes that support migrant retention. Work currently underway to develop a regional development agreement. Action plan currently being developed as the basis of a regional partnership agreement.

«Record No.»

5.4	Deliver 2 management skills workshops, based on regional workforce need where there is a gap in the market	COMPLETE	Delivered digital enablement workshop 2015 and retail workshop 2016.
5.5	Complete and circulate welcome to Southland packages to new employers and other sectors	COMPLETE	Complete and available online. Further update of materials and additional information being undertaken in partnership with MBIE.
5.6	To have 11 youth employment programmes operating in Southland	ONGOING	Southland Youth Futures continues to work with employers to develop pathways for youth employment, this includes supporting existing programmes and develop new programmes as required. Dates for employer talks to schools is now completed. Planning underway for site visits and Year 12/employer 'speed dating' programme. The delivery of the in-schools employment opportunities programme is currently underway.
5.7	To have trained 30 'youth friendly' employers in the region	ONGOING	9 foundation youth friendly employers established, a further 25 identified or partially through training. Reach of this programme is currently being expanded to meet increased demand on services.
5.8	To have all secondary schools in Southland actively participating in the Southland Youth Futures	COMPLETE	All Southland secondary schools engaged. Delivery is currently underway for 2017 programme.

Section 6: International Education

Key Objectives/Performance Measures Successfully facilitate the completion of:

		Status	Notes
6.1	Review and update the Regional International Education Strategy with Education New Zealand	COMPLETE	The Southern Regional International Education Strategy has been completed. The document was been sent to Education New Zealand for feedback and was presented to the Southern Education Alliance Governance Group for feedback and approval on the 21 November 2016 prior to the Southern Regional Development Strategy launch on the 30 November 2016.
6.2	Implementation of the Regional International Education Partnership Programme	COMPLETE FROM ONGOING Q2	A funding agreement has been entered into between Education New Zealand and Venture Southland until June 2019 for the delivery of the Regional Business Programme. The International Education Coordinator has been appointed and will be attending the Australian New Zealand Agent workshop in Cairns between the 5-7 April 2017 with Education New Zealand and most other regions from around New Zealand involved in International Education. The ANZA Workshop is the most efficient and cost effective way to personally meet a large number of high quality agents committed to sending students and youth travellers to Australia and New Zealand. In 2016 the ANZA Workshop hosted 419 participants from 290 organisations in 47 countries and it is expected a similar number will also attend in 2017.
6.3	Establish an International Education Governance Group for Southland	COMPLETE	An inaugural Education Governance Group has been established – through an invitation sent by the Chair of SoRDS.
6.4	The appointment of a Southland Education Alliance (SEA) coordinator	COMPLETE FROM ONGOING Q2	Joice Dondalski has been appointed to the position of International Education Coordinator. Joice is originally from Brazil and has a Bachelor in Tourism, and also a DipGrad in Applied Management and International Marketing. Portuguese is Joice's native language and she is very fluent in Spanish and English. Joice for the past 4 years has been working within the International Education sector in Auckland developing marketing campaigns for the Latin American Market.
6.5	Align regional education opportunities to Education New Zealand's vision for continued growth of	COMPLETE	During this quarter Venture Southland has been involved in hosting both a Chinese inbound agent in collaboration with James Hargest High School, Southland Girls High School, Southland Boys High School and Waihopai Primary School and a Media group from the Philippines. Representatives included Robert Abano from the Philippine Daily Enquirer, Krizette Chu from

	international education		the Manila Bulletin, and Sara Siguion from the Lifestyle Asia, hosted by Janet Bache from Education New Zealand. Again a significant opportunity to expand the education sector into the Philippines through the media and hosting this group in the city.
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Section 7: Destination Promotion

While Venture Southland and Destination Fiordland's approach aligns with being Regional Tourism Organisations (RTOs) and is promotion, marketing and industry focussed, it is becoming more and more evident that there is a need for an integrated approach across the community development, business, tourism and events teams. There is also a need to ensure appropriate infrastructure development which aligns with the tourist experience proposition and this requires collaboration with Councils and other providers.

The Venture Southland work programme approach consists of seven key work programmes as listed below and these are delivered by the two RTOs (Venture Southland and Destination Fiordland) as well as the Invercargill i-SITE.

Key Objectives/Performance Measures

Media Engagement

		Status	Notes
7.1	Generate 52 media pieces with 18 media famils	ONGOING	109 media pieces year to date (+50 this quarter) 13 media famils year to date (+6 this quarter) Please see Appendix A for a detailed list. Individual articles can be provided on request.

Develop Trade Channels

		Status	Notes
7.2	Engage with 105 IBO/wholesale/trade agents through a minimum of four Trade Shows presenting regional profile and product offerings of 60 Southland operators	ONGOING	25+ engagements (RTOW) (annual total 286) Attended 1 trade show (3 to date) Further Information regarding Trade Channels provided in Appendix B.
7.3	Participate in eight International Marketing Alliance activities and develop three trade itineraries/campaigns	ONGOING	2 International Marketing Alliances (IMA) activities undertaken. 6 trade itineraries prepared (including Cruise NZ, and Tourism NZ and TIA post TRENZ).

Marketing and Promotional Campaigns

		Status	Notes
7.4	18 campaigns facilitated as part of annual programme	ONGOING	4 campaigns executed (19 to date) Further Information regarding Campaigns provided in appendix C.

7.5	Create tourism marketing packages with a specific focus on the Chinese Market	ONGOING	ordinating with SOUTH and Eastern stream of TRENZ 2017
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Digital Marketing

		Status	Notes
7.6	Growth of consumer/trade digital databases (+5%), social media community (+12%) and website traffic (+8%)	ONGOING	Digital database + 1,041 (+11%). Social media community + 2,312 (+5%). Website Traffic (44% of target). Further Information regarding Digital provided in Appendix D.
7.7	120 operators, 24 destination events, and 24 events articles listed online through Southlandnz.com and Newzealand.com	ONGOING	operators (368) – 14 new this quarter

Engagement with Industry

		Status	Notes
7.8	Facilitate three regional tourism workshops and engage with 100 tourism operators within the Southland region	COMPLETE	
7.9	Participate in nine national tourism activities (including Tourism New Zealand, RTONZ; TIANZ; SOUTH, i-SITE and TEC)	ONGOING	9 national tourism meetings (18 in total to date) Further Information regarding Digital provided in appendix E.

Product Development

		Status	Notes
7.10	Undertake research to identify gaps for tourism product in Invercargill and Western Southland and research into current Southland visitor characteristics and behaviour	ONGOING	Integrative framework draft prepared to undertake research and development into current Southland visitor characteristics and behaviour with implementation underway. Understanding market insights from 7.12 important part of this objective.
7.11	Assist with the development of four new trade ready tourism sector products	ONGOING	<ul style="list-style-type: none"> • 3 trade products assisted in quarter • 7 additional businesses assisted with feasibility and concept development • Business case development complete for 2 Tourism Growth Fund applications to a total funding value of \$1,050,000
7.12	Statistics, Market Insights and Analysis	ONGOING	<ul style="list-style-type: none"> • Three generic monthly reports completed, uploaded on VS website and distributed via tourism and business newsletters • six individual reports prepared as requested (Inc. Milford Sound Monitoring Report, Curio Bay analysis, Tuatarium/ Kakapo analysis, Lumsden and Invercargill FIT analysis, Stadium Southland report)

Visitor Information

		Status	Notes			
7.13	Undertake review of operations with growth of total sales income by 14% per annum	ONGOING		Jul – Dec 2015	Jul – Dec 2016	% Change
			Retail Sales	\$14,199	\$14,782	4.1%
			Commissions	\$37,339	\$39,130	4.8%
			Advertising Revenue	\$24,366	\$29,584	21.40%
			Ticket Sales Commissions	\$2,639	\$3,588	36.0%
			Updated figures will be available next quarter.			
7.14	Development of the Invercargill i-SITE review findings for the consideration of the associated visitor information network needs across the region	COMPLETE	Review complete and initial changes implemented. New structure including the business development function commenced.			

Successfully facilitate the completion of:

		Status	Notes
7.15	Investigate the strategic and operational issues and opportunities for the region associated with combining the Destination Fiordland and Venture Southland Regional Tourism Organisation functions	YET TO START	SDC has suggested the investigation be delayed at this stage.

Additional Notes:

Destination Fiordland Key Activities:

- This was a busy period for media famils in Fiordland. We hosted the Mail on Sunday (DF), Indian Freelance journalist (TNZ), German magazine Material Girl (TNZ), Japanese TV Show – Zekkei (TNZ). In addition we hosted 2 key agents from the UK on a trade famil (DF) – these were agents who couldn’t attend the TRENZ famils last year and we facilitated their experience in Fiordland.
- Activity around TRENZ – corresponding with operators who are attending, attending Southern Lakes meeting, coordinating presence at TRENZ, confirming floor plan and undergoing the appointment process. Seven operators attending from Fiordland – Fiordland Outdoors Co, Fiordland Trips & Tramps, Fiordland Lodge, Distinction Te Anau Hotel & Villas, Wings and Water, Fiordland Helicopters & Cinema Suites, Destination Fiordland.
- Preparations for the 40th Fiordland Annual Tourism Awards dinner
- Fiordland Highlights video completed and released on Facebook and Vimeo – so far reached 36,451 people on Facebook and had 13k views.
- Google Analytics for www.fiordland.org.nz – for 1 Aug 16 to 31 Jan 17 – users up 14% sessions up 16%. Figures are a comparison with the same period in the previous year. 48% increase in mobile traffic to the website
- Attended RTO Workshop in Sydney – 15 minute meetings over 2 days with key Australian Inbound Operators
- Hosting networking function for members with Qualmark presentation. Southland contacts invited also.

Section 8: Conference Attraction

Venture Southland collaborates with local event organisers to promote the Southland region and its facilities as conference destination. To promote the region Venture Southland positions Invercargill specifically as a value based destination, with world class facilities and differentiated propositions (including food, heritage, entertainment and recreation). The wider Southland region is positioned as an accessible incentive destination to complement the facilities found in the major centres of Invercargill, Gore and Te Anau.

For more detail see Appendix G.

Key Objectives/Performance Measures

Successfully facilitate the completion of:

		Status	Notes
8.1	Prospect 50 conference opportunities, undertaking 12 bids to attract 6 additional conferences	ONGOING	43 conferences prospected to date, working alongside local conference operators. Conference bid template in development with industry partners Further Information regarding Conference provided in Appendix G.
8.2	Represent the region through 4 events/activities and industry channels	ONGOING	
8.3	Undertake an investigation of Southland destinations (Te Anau and Gore) as potential conference destinations	ONGOING	Site inspections of conference venues in Te Anau and Gore.

Section 9: Events

Southland is known for high quality events which add diversity, vibrancy and a sense of well-being to the region's residents and ratepayers. Venture Southland believes that events are an important aspect of our approach to develop and promote Southland as an attractive place to live, study, work and visit. We run a number of events but support an even larger number of events with a variety of support, resources and expertise.

Key Objectives/Performance Measures

Successfully facilitate the completion of:

		Status	Notes
9.1	Facilitate events that generate spectatorship of 40,000 per annum and support other regional events with spectatorship of 40,000 per annum	ONGOING	6,500 facilitated (26,500 to date) 14,000 supported (28,000 to date) Further Information regarding Events provided in Appendix H.
9.2	Three event impact assessments undertaken to investigate the social and economic benefits	ONGOING	3 completed with reports currently being produced
9.3	52 promotional activities undertaken across various media, trade, campaign and digital programmes	ONGOING	Progressing with social media, website, Tourism New Zealand and Air NZ. 24 events per month being supported.
9.4	Facilitate two workshops to investigate opportunities to cluster with event organisers and provide event planning advice to other community events	YET TO START	Investigating an events forum alongside Sport Southland Working with Sport Southland who is the key agency on Healthy Families forum (Events and Alcohol)
9.5	Provide marketing support to 32 events per through marketing initiatives such as website, social media, competitions, design, publishing and sponsorship advice	ONGOING	Ongoing support being provided.

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9.6	Investigate the feasibility of two new regional events	ONGOING FROM YET TO START Q2	Working on proposals for Air NZ with ILT, Chamber of Commerce and Invercargill Airport Two projects in progress.
9.7	Development of a platform for reviewing and planning coordination of events across the region	COMPLETE FROM ONGOING Q2	Internal build of events website complete. Monthly update of industry event calendar.
9.8	Created a Tourism / Events calendar combining all Invercargill facilities	COMPLETE FROM ONGOING Q2	Calendar live on www.southlandnz.com
9.9	Establishment and/or further development of two events in the Southland region	COMPLETE FROM ONGOING Q2	World Shearing and Woolhandling World Championships; Heritage Month, Down River Dash

Section 10: Community Development

Southland is known for its strong and vibrant communities which contribute to a quality of life not found elsewhere. Venture Southland, by way of its funding agreement with Southland District Council is proud to play a part in supporting local communities and Council and maintaining this proud Southland community spirit.

The work programme and approach can be split into four sections – community capacity and capability building; community planning, local initiatives and community funding.

Key Objectives/Performance Measures

Community Capacity and Capability Building

		Status	Notes
10.1	Facilitate and deliver the Community Organisation and Volunteer Futures Project	COMPLETE FROM ONGOING Q2	The final project report has been submitted to SDC, including a database of approximately 1100 not-for-profit community groups who service the District.
10.2	In partnership with SDC implement the findings of the Community Organisation and Volunteer Futures Project stocktake and gap analysis by leading two community sector future projects	ONGOING FROM YET TO START Q2	Projects to be identified alongside the SDC Community and Futures Group now that the final report has been submitted.
10.3	Initiate a district wide community facility stocktake with intent to develop future facility planning protocols and guidelines	ONGOING	Interim report for the district wide community facility project was submitted to SDC on 22/3/17. <ul style="list-style-type: none"> Phase one of the project has been completed (updating a database of community facilities in the District). Phase two of the project is about to begin and includes consultation with facility owners/managers.
10.4	Deliver a series of workshops to be held throughout Southland to educate the local community about a relevant issue i.e. Health and Safety for community groups	ONGOING FROM YET TO START Q2	The workshop series are planned for quarter 4 of the financial year. Discussions have commenced about relevant topics for the workshops, considering feedback from the consultation conducted in the Community Organisation and Volunteers Futures Project.

Community Planning

		Status	Notes
10.5	In partnership with SDC assist with the further development of the SDC community planning approach to link in with the implementation of the Southland Regional Development Strategy and the SDC Community and Futures group's work associated with the Community Futures project	ONGOING	Venture Southland is continuing to partner with SDC to develop the community planning approach to link in with the Southland Regional Development Strategy. Projects such as the Volunteers Future research are important in understanding how the community can cope with increasing the population of Southland alongside other issues including labour work issues, internet service and connectivity, tourism and event development and opportunities, provision of services, amenities and facilities etc.
10.6	Support SDC to develop and deliver a Stewart Island/Rakiura Community Facilities project – to include an assessment of current facility provision and the future facility provision requirements of public community facilities for Stewart Island/Rakiura	COMPLETE FROM ONGOIN Q2	Final report submitted to SDC on 24 March 2017.
10.7	Facilitate individual project planning for identified communities which align with SDC and community priorities	ONGOING	Project planning advice provided to 30 groups including Catlins Coast Inc, Northern Southland Community Resource Centre Trust; Wyndham Rugby Club; Rakiura Heritage Centre Trust; Wyndham and Districts Museum; Te Anau Lions Club. <i>(See Additional Notes 1 & 2 below and 10.9 below. More detailed lists of groups supported in this quarter can be provided on request)</i>
10.8	Facilitate the implementation of the Curio Bay Tumu Toka Vision, including the Natural Heritage Centre development, camp ground upgrade, DOC and SDC	ONGOING	Venture Southland's involvement and facilitation continues with input from business, tourism and community teams: <ul style="list-style-type: none"> • SDC waste water and DOC car park projects complete and Heritage Centre project build underway – VS playing key coordination role with project manager. • Assisted with successful preparation of the Tourism Growth Partnership application and business plan

	infrastructure upgrades		<p>which secured \$500,000 towards the project (see 7.11)</p> <ul style="list-style-type: none"> • Other funding and financial advice and support provided including accounting for and picking up approved grants. • Facilitating the process to contract a consultant to develop the \$1m interpretation with the centre (preparation of RFP document. • Process to identify an investment partner continues as well as business modelling. • Assistance with pest control; penguin habitat expansion planning alongside Yellow Eyed Penguin Trust; DOC and the Trust – including funding advice and support as well as overall planning.
10.9	<p>Support SDC Community Futures approach by providing community organisations with appropriate:</p> <ul style="list-style-type: none"> • Project planning advice and coordination • Project funding advice • Volunteer training programmes 	ONGOING	<ul style="list-style-type: none"> • Project planning advice provided for many groups including Wyndham Museum, Te Anau Community Board (via the CPL), Moores Reserve Combined Sports Complex Trust, Annual Flower & Quilt Show Event (Otautau), Otautau Skate Park Committee, Gorge Road Heritage Trust, Winton Skate Park, Cosy Nook Walkway (Riverton) and Stewart Island Promotions Association. • 40 groups worked alongside regarding funding advice including Te Anau Cemetery Project, Te Anau Playground (Sputniks), Tuatapere community mower initiative • The CD Team have partnered with Invercargill City Council to host a workshop by Gapfiller.org (a community-led initiative which emerged from the Christchurch earthquake in 2010) in Winton on 28 March. Interested community members can learn about this innovative approach to rejuvenating urban spaces. <p><i>See Additional Notes 1 & 2 for a further snapshot and more detailed lists of groups worked alongside can be provided on request.</i></p>
10.10	Support the delivery and implementation of the findings from the SDC's Service and Public Facility Provision in Wyndham Project	COMPLETE	<ul style="list-style-type: none"> • Research undertaken alongside SDC and key stakeholders. • Report prepared and submitted to SDC early July 2016. • SDC currently undertaking wider consultation on Council service delivery.

Local Initiatives

		Status	Notes
10.11	A minimum of 100 community groups assisted to support and lead their own development and community projects; which align with District priorities and regional and national initiatives	ONGOING	<p>In this 3 month period, the team has worked alongside groups in a variety of roles. A small selection is detailed below:</p> <ul style="list-style-type: none"> • Edendale Scouts • Te Anau Senior Housing project • Cycle Fiordland • Otautau Pool Committee • Wyndham Rugby Club • Menzies Rugby Club • Gorge Road Pool • Winton Community Board (Winton Hall) • Woodlands Walking Track • Kohi Kohi's cottage • Fortrose Cemetery Trust/Foreshore project • Garston CDA/cemetery trust kiosk project • Ohai CDA Sub-Committee • Thornbury Vintage Tractor and Implement Club • Nightcaps CDA Sub-Committee • Brydone Community Centre • Otautau Museum committee • Woodland CDA Subcommittee • Central Southland Vintage Machinery Club • Mossburn CDA Sub -Committee • Manapouri Hall committee • Gorge Road Heritage Committee • Riverton Community Board • Riverton Arts Trust • Catlins Coast Inc • South Catlins Promotions (see link to tourism) • Edendale Wyndham Community Board • Lumsden CDA Subcommittee • Te Anau Community Board <p><i>(More detailed lists of groups worked alongside can be provided on request and note Additional Note 2 below)</i></p>

Community Funding

		Status	Notes
10.12	A minimum eight funds administered on behalf of SDC/SRHC/John Beange Fund/Sport NZ/Creative Communities NZ/Wyndham Charitable Trust/Stewart Island Rakiura Visitor Levy over two rounds per annum	ONGOING	<p>The majority of these funds are administered through two rounds a year, March and September, with the remainder having one allocation per year.</p> <p>We are currently receiving applications for the March funding round for most funds. More information can be provided in the next quarter's report.</p>

Additional Note 1: Successful Funding Outcomes

In the past quarter, the outcomes of two funding applications were released. Support was provided to organisations including the Central Southland Vintage Machinery Club and Riversdale Golf Club which came to a total of \$22,619. Staff also prepared the application for the Curio Bay project which secured a grant of \$500,000 from the MBIE Tourism Growth Partnership Fund (see 10.8).

Additional Note 2: Further Information regarding Community Planning (Section 10.9)

Project planning advice provided to 30 groups including Catlins Coast Inc, Northern Southland Community Resource Centre Trust; Wyndham Rugby Club; Rakiura Heritage Centre Trust etc.

40 groups worked alongside re-funding advice including Switzers Waikaia Museum Inc; Southland Heritage and Building Preservation Trust and Winton Memorial Hall. Below is a snapshot of the community organisations we have been working with in identified communities to achieve successful community outcomes.

- **Catlins Coast Inc**
Working alongside the Catlins Coast group providing project planning advice and coordination in relation to the review and implementation of the Catlins Tourism Strategy, preparation of an application to the Department of Internal Affairs Community Led fund with an outcome expected in April 2017.
- **Wyndham Rugby Club and Menzies Rugby Club and Wyndham/Edendale Community Board**
Working alongside the above groups in respect of project planning, coordination and funding advice on a joint venture to upgrade the recreation reserve grounds.
- **Rakiura Heritage Centre Trust**
Assisting the Trust with project planning and coordination as they develop their vision for a new museum on Stewart Island.
- **Switzers Waikaia Museum Redevelopment**
Staff have assisted the museum with funding advice/support, project planning and coordination as they complete the redevelopment of their new facility. Current work is focussed around completing the internal fit out and museum display/storage/preservation.
- **Southland Heritage and Building Preservation Trust**
We have worked alongside the Trust with funding advice and project planning to assist them with their vision to restore Kohi Kohi's Cottage at Riverton.
- **Tuatapere Axemen's Athletics Society, Waiau Star Rugby Club & Tuatapere Domain Board**
Assistance provided to investigate funding for a new community mower to keep these valued community amenities maintained and fit for purpose.
- **Winton Memorial Hall**
Staff have assisted the Winton Community Board with funding advice and project planning to complete a major upgrade to the hall. The upgrade is now complete.
- **Cycle Fiordland Project**
Assisted with the development of "Cycle Fiordland" which links three cycling trails together to form one cycling product. Funding secured towards assisting the local community and Council as well as overall role managing the contract with a consultant.
- **Fortrose Foreshore Redevelopment**
The upgrade of the foreshore are is almost complete and staff have played a key role in overall project coordination, sourcing of funding and support of all the groups involved.

- **Wyndham and Districts Historical Society**

We have assisted the Wyndham and Districts Historical Society with securing funding to undertake heritage interpretation planning as part of their overall planning for their proposed new museum development. Heritage interpretation planning is an integral part of the planning process when considering a new build. An interpretation workshop with Cathy Macfie was undertaken on 20 March 2017.

- **Tuatapere Aged Residential Care Feasibility Study**

Working alongside the Waiau Health Trust to investigate future options for aged residential care at the previous maternity hospital in Tuatapere. Feasibility study currently underway.

- **Thornbury Vintage Tractor and Implement Club**

Support provided with identifying funding options for their Southern Lands Museum display and also planning support and advice for the National Ploughing Championships planned for 2018.

- **Northern Southland Community Resource Centre Charitable Trust**

Assisting the Trust with project planning advice, coordination and funding advice for their Around the Mountains Cycle Trail cycle event, to be held in November 2017. Other advice, associated with the delivery of their services to the local community, provided as required.

Letter of Expectation Priority Projects

Listed below are the priority projects contained in the letters of expectation received by Venture Southland from council stakeholders.

Next to each priority is the reference number or comment or both, indicating where work is being undertaken towards fulfilling the requirements outline in the letters of expectation.

Regional Joint Projects:

Project	Section/Comment
Supporting the implementation of the regional development strategy as lead by the Mayoral Forum.	1.10
Production of economic data at a regional and territorial local authority level in time for the councils' planning processes.	Conducted meetings with Council staff several times to discuss and align wherever possible
Development of a platform for reviewing and planning coordination of events across the region (if not completed in the 2015-2016 financial year).	9.7
Visitor experience product and packaging development opportunities progressed with up to four new initiatives advanced to support 'trade ready commissionable' product across the region.	7.11
Establishment and/or further development of two events in the Southland region.	9.6
Development of the Aeromagnetic Geological Survey project data for councils, industry and community to access and utilise.	2.2
Support the Southland Regional Heritage Committee to lead the Southland Museum Network Concept Design and Development Project as initiated by the Southland Mayoral Forum.	1.13 ICC priority re Southland Museum and Art Gallery
Development of the Invercargill i-SITE review findings for the consideration of the associated visitor information network requirements across the region.	7.14
Investigate the strategic and operational issues and opportunities for the region associated with combining the Destination Fiordland and Venture Southland Regional Tourism Organisation functions.	7.15
Maintain an advocacy role to support the resource allocation of the Southland Digital Strategy and associated implementation requirements.	1.12
Participate in the Milford Opportunities Project (subject to the project receiving suitable external resource allocation and the possibility of Venture Southland reallocating internal resource).	1.19
Participate in the Service Delivery Review process for Tourism and Economic Development for all councils as per Section 17A of the Local Government Act 2002.	Currently on hold – ICC, SDC

SDC Community Development Specific Projects:

Project	Section/Comment
Implementation of the Around the Mountains Cycle Trail business strategy and associated operational structure review requirements.	1.15
Facilitate community planning opportunities as a result of the follow up to the Community Futures Project research (specifically Ohai and Nightcaps initially).	10.1, 10.2 and 10.9
Report on the Community Organisation Needs Assessment Review findings, produce a community Human Asset Mapping inventory and develop a community organisation resource bank (SDC to develop the project brief).	Upon feedback from SDC this activity has evolved and is covered by 10.1, 10.2, 10.7 and 10.9
Participate in a review of the level of support that is provided to community groups following completion of the Community Organisation Needs Assessment Review (SDC to develop the project brief).	See above
Support the delivery and implementation of the findings from the SDC's Service and Public Facility Provision in Wyndham Project.	10.10
Lead the project design, development and delivery for an assessment of the future provision requirements for public community facilities for Stewart Island/Rakiura (SDC to develop the project brief).	10.6
Initiate a district-wide Community Facility Stocktake and develop Future Facility Planning Protocols and Guidelines (SDC to develop the project brief).	10.3
Further development of the Community Planning approach to link in with the development of the Regional Development Strategy and the SDC Policy Development work associated with the Community Futures Project. (SDC to develop the project brief).	10.5 and 10.8
Develop, design and deliver a SDC Community Leadership Programme to support community volunteer development and community organisation capability and capacity building. (SDC to develop the project brief).	Upon consultation with SDC findings deferred until 2017/18. 1.3 will provide scope for this project

Invercargill City Council Specific Projects:

Project	Section/Comment
Develop a report that identifies the gaps within Invercargill business / industry and tourism and identifies what is needed to fill the gaps.	3.3, 7.10 and 7.12
Create tourism marketing packages with a specific focus on the Chinese Market. (It is Council's intention that these packages will be able to be presented to representatives of our Sister City, Suqian.)	7.5
Create a Tourism / Events calendar combining all Invercargill facilities. (This will enable events to be strategically placed throughout the year and assist in avoiding clashes).	9.7
Facilitate a stakeholder's meeting to progress the Southland Museum and Art Gallery Redevelopment project.	1.7

Appendix A:

Media Results

1. Media Result - TNZ China, New Zealand South Island Seafood Map, Bluff, Bluff Oyster and Food Festival - December 2016
2. Media Result - TNZ China, New Zealand South Island Cheese Map, Invercargill, Blue River Dairy - December 2016
3. Media Result - TNZ China, 24 Hours Invercargill Encounter, Invercargill, Invercargill City, Tower Lodge Motel, Queens Park, Seriously Good Chocolate Company, Blue River Dairy, Invercargill Brewery, Ocean Seafood Chinese Restaurant, Classic Motorcycle Mecca, Southland Museum and Art Gallery, Oreti Beach, The World's Fastest Indian, Hokonui Moonshine Museum, Hokonui Moonshine Festival - December 2016
4. Media Result - TNZ China, Southland 6 of "The Most", Waiting for You to Check Out, Invercargill, Stewart Island, Bluff
5. Media Result - Stuff.co.nz, Food, hobbits, scenery, rugby, art deco architecture - all reasons to visit New Zealand, Stewart Island - January 2017
6. Media Result - Wilderness Magazine, A perfect week in Rakiura National Park, Stewart Island - January 2017
7. Media Result - Australian Motorcycle News Magazine, Burt Munro Challenge 2016 - January 2017
8. Media Result - Otago Daily Times Online News, Catlins attraction falls short, Purakaunui Falls - January 2017
9. Media Result - Stuff.co.nz, Busy season for tourism in the Catlins, Curio Bay - January 2017
10. Media Result - Stuff.co.nz, New Zealand's greatest gifts, Rakiura National Park, Stewart Island - January 2017
11. Media Result - Stuff.co.nz, Benefits for Southland as Antarctic tourism is on the rise, Subantarctic Islands - January 2017
12. Media Result - Stuff.co.nz, Cruise ships converge on Stewart Island - January 2017
13. Media Result - KiaOra Magazine, AirNZ, Holy Smoke, Invercargill Brewery, Smokin' Bishop - January 2017
14. Media Result - Stuff.co.nz, A southern journey to Riverton, Te Hikoi
15. Media Result - Stuff.co.nz, Unexpected cruise ship at Bluff could signal future tourism opportunities, Southland - January 2017
16. Media Result - Tourism New Zealand Media, Holiday like a local in New Zealand, Stewart Island - January 2017
17. Media Result - Arrival Magazine, Southland, Motoring, Wilderness, Wildlife, Savour the South, Bluff Oysters, Invercargill Brewery, Sheep's Milk, Burt Munro, Bill Richardson Transport World, Stewart Island, Lake Hauroko - January 2017
18. Media Result - My Tourism New Zealand Media, Travel and Tour World, Many New Zealand tourism operators are helping drive conservation efforts through their tours, Real Journeys, Stewart Island, Wairaurahiri Jetboating - January 2017
19. Media Result - NZ Herald, NZME, Eat, drink and love Southland, Bluff, Invercargill, Riverton and Central Southland
20. Media Result - Wilderness Magazine, Southern tussock as its finest, Becketts Hut, Takitimu Conservation Area, Southland - January 2017
21. Media Result - Wilderness Magazine, Wildboy humbled by wildest island, Stewart Island - January 2017
22. Media Result - Gold Coast Bulletin, To the ends of the earth, Southern Scenic Route, Curio Bay, the Catlins - January 2017
23. Media Result - Classic Restos TV, 2016 BMC, Invercargill, Classic Restos Series 33, Shannons Club - January 2017
24. Media Result, NZ Herald News, Travel, Eleanor Ainge Roy, Riverton, Just wild about the South's Riviera - January 2017

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25. Media Result - Tourism New Zealand, Japanese Vogue, Welcome Rock Trails - January 2017
 26. Media Result - Stuff.co.nz, Piano Flat, a New Zealand gem that tourists have yet to discover, Eastern Southland - February 2017
 27. Media Result - Scoop.co.nz, Southern Adventure Awaits as the Ultimate Waterman Returns, Southland, the Catlins - February 2017
 28. Media Result - Classic Restos Series 33, Shannons Club, Bill Richardson's Transport World, Invercargill, BMC - February 2017
 29. Media Result - Wilderness Magazine, A perfect week in Rakiura National Park, Stewart Island - January 2017
 30. Media Result - Wilderness Magazine, Brando Yelavich, Wildboy, Stewart Island - January 2017
 31. Media Result - my.tourismnewzealand, Germany, Roadtrip New Zealand, Highlights in the Catlins - February 2017
 32. Media Result - my.tourismnewzealand, Malaysia, Rojak Daily, 10 Other Amazing Things New Zealand is Known for Besides 'Lord of The Rings', Bluff Oyster and Food Festival - February 2017

 33. Media Result - AA facebook post landmarks - Bluff - community 87,642 - January 2017
 34. Media Result - Zeit Online, Aileen Tiedemann, Stewart Island - March 2017
 35. Media Result - CNN, Griffin Shea, 15 of the world's happiest places, Stewart Island, - January 2017B

 36. Media Result - mytourismnewzealand, Philippines, What's cooking in New Zealand in 2017 Bluff Oyster and Food Festival - January 2017
 37. Media Result - mytourismnewzealand, Romantic Places in NZ, Te Araroa Trail - January 2017
 38. Media Result - my.tourismnewzealand, Indonesia, 10 best chocolate destinations, The Seriously Good Chocolate Company - February 2017
 39. Media Result - my.tourismnewzealand, Singapore Love penguins, Stewart Island and The Catlins - February 2017
 40. Media Result - mytourismnewzealand, Australia, Top 10 places to fall in Love NZ, Stewart Island - January 2017
 41. Media Result - Stuff, Jane Ussher, My Favourite Place Coastal Riverton - March 2017
 42. Media Result - Stuff, Pamela Wade, World Famous in New Zealand_ Lost Gypsy Gallery, Papatowai & The Catlins - March 2017
 43. Media Result - Gateway Magazine CHCH Airport - BOFF March 2017
 44. Media Results - Arrivals Magazine Autumn, Bluff Oysters, March 2017
 45. Media Result - Arrival Magazine Autumn, Classic Motorcycle Mecca - March 2017
 46. Media Result - Arrival Magazine Autumn, Southland - March 2017
 47. Media Result - D&L Travel, Calling for Oyster Eater at Southern End of New Zealand, Bluff, Bluff Oyster and Food Festival - February 2017
 48. Media Result - Webizlink, Darkness Brings Wealth to New Zealand - Promoting The New "Dark Sky Reserve Area" - February 2017
 49. Media Result - Southland WeChat, New Zealand's Most Eye-Catching Oyster Food Festival to Come, Are You Ready? Bluff, Bluff Oyster and Food Festival - March 2017
 50. Media Result - Australian Motorcycle Magazine, Chris Doble, Totally chur Touring, The Catlins, Invercargill & Clutha and Fiordland - March 2017

Media Famils

1. Media Famil - Great Adventurers Programme (Asia Travel TV) - January 2017
2. Media Famil - Zeit.de and laviva.com (German Travel writer) - February 2017
3. Media Famil - KiaOra Air NZ inflight magazine - February 2017
4. Media Famil - Filmquest - March 2017
5. Media Famil - Social Media Influencer @theadventureiscalling - March 2017

6. Media Famil - Life and Leisure Insider's Guide - March 2017

Media Famils Pending: Destinations Magazine, Tourism New Zealand IMP (International Media Programme) Germany.

**Appendix B:
Trade Channels**

1. 10 January 2017: **Cruise:** Assisted with 2 x Cruise ships on Stewart Island
2. 13 January 2017: **Cruise:** Hosted L'Austral in Invercargill City, Bluff. Assisted with Fiordland sojourn
3. 2 February 2017: **Cruise:** Assisted with Europa II in Invercargill City, Bluff, the Catlins.
4. 11 February 2017: **Cruise:** Hosted pre departure excursion into Western Southland for Heritage Expeditions
5. 1 & 2 March 2017: **RTO Workshop/IBO Appointments** TNZ update and 25 one on one appointments with Australian travel sellers
6. 3 March 2017: **Cruise:** Assisted with Artania. Invercargill City, Bluff, the Catlins
7. 6 March 2017: Golf Tourism discussion with Sport Southland
8. 6 March 2017: **IMA Meeting.** Held in Dunedin, discussed TRENZ, Joint Collateral, International Event Attendance
9. 16, 17, 18 March 2017: **Hosted UK Travel Sellers.** 2 NZ Specialists in Invercargill City, Stewart Island, the Catlins.
10. March 2017: **Further IMA activation** in TravelTalk magazine and online channels. Travel Trade focus.

Pending:

1. RTONZ IBO Days - with TNZ and Auckland based IBOs
2. STA Youth Travel
3. TRENZ - confirming appointments

**Appendix C:
Marketing and Promotion Campaigns**

Marketing and Promotional Campaigns executed/continuing:

1. NZME Classic Southland (Auckland, Wellington, Christchurch)
2. Arrival (National)
3. World Shearing and Woolhandling Championship promotion
4. Southlandnz.com rejuvenation
5. Southland Visitor Guide 2017 (National)
6. Southern Scenic Route Consumer promotion - digital media and collateral (National)
7. SOUTH - Gateway South and Seasons (International)
8. Cruise Bluff initiatives

Marketing and Promotional Campaigns Pending:

1. On Your Doorstep (Local)
2. Bluff Oyster and Food Festival & Air NZ (National)
3. NZ Life and Leisure
4. Capitol
5. The Life
6. AA On your Bike (Domestic Special Interest)
7. AA Road Trips (Domestic Touring)
8. Tourist Times (International Touring)

Report to VS Joint Committee

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«TRIM Classification No.»

- 9. ATMCT Brochure / Map
- 10. Go Travel Magazine

«Record No.»

**Appendix D:
Digital Marketing**

Channel	Current Total Likes/ Followers/ Subscribers - As at 31/3/2017	Total Followers/ Subscribers as at June 30 2016	Total Reach July 1 2015 - June 30 2016	Total New Followers/ Subscribers Jan 1 2017 - Mar 31 2017 (This Quarter)	Total Reach Jan 1 2017 - Mar 31 2017 (This Quarter)
Total	76,547	60,378	N/A	3,353	N/A
Newsletter Databases	14,105	9,218	N/A	1,041	N/A
Facebook Southland NZ	34,242	33,359	5,377,565	539	465,622
Instagram Southland NZ	21,396	12,926	N/A (Instagram Analytics not yet released)	1,140	65,521
Twitter Southland NZ	3,413	3,177	60,611	85	20,166
Facebook Invercargill i-Site	3,391	1,698	144,151	548	233,903

Channel: southlandnz.com Data sourced from Google Analytics	Sessions	Users	Page views
Year: July 1 2015 - June 30 2016	47,804	38,471	115,727
Quarter 1: July 1 2016 - Sep 30 2016	10,426	8,588	25,288
Quarter 2: Oct 1 2016 - Dec 31 2016	18,641	15,713	48,854
Quarter 3: Jan 1 2017 - Mar 31 2017	22,925	17,838	72,506
Annual/Quarterly Target	51,628/12,907		

Glossary:

Likes: The total number of people who like or 'follow' the page

Reach: The number of people who have seen any content associated with your page (unique users)

Sessions: Total number of Sessions within the date range. A session is the period time a user is actively engaged with your website, app, etc. All usage data (Screen Views, Events, Ecommerce, etc.) is associated with a session.

Users: Users that have had at least one session within the selected date range. Includes both new and returning users.

Page views: Page views is the total number of pages viewed. Repeated views of a single page are counted

Notes:

- As of 27/11/2016 (refurbished southlandnz.com launch date) all invercargillnz.com and traffic is redirected to the new southlandnz.com which will skew results for southlandnz.com.
- Newsletter database additions predominantly come from Classic Southland campaign and On Your Doorstep operator database update

Sources:

Southland Industry Event Calendar

<http://www.southlandnz.com/Visit/Things-to-Do>

<http://www.southlandnz.com/Visit/Events>

<http://www.newzealand.com/us/southland/>

<http://www.newzealand.com/us/events/>

Appendix F:

Engagement with Community

1. 18th January - TIA TRENZ preparation (virtual)
2. 26th January - MBIE Major Events (virtual)
3. 9th February - i-SITE NZ and Tourism NZ (Wellington)
4. 16th February - SOUTH CIAL (Christchurch)
5. 16th February - TNZ Australia Campaign 2017 (Christchurch)
6. 21st February - SIPA Executive and Membership (Stewart Island)
7. 2nd March - TIA and IMA (Virtual)
8. 6th March - IMA (Dunedin)
9. 8th March - TLC (Invercargill)
10. 9th March - TNZ and MBIE (Wellington)
11. 14th March - Air NZ (Invercargill)
12. 14th March - South Catlins Promotions (Tokanui)
13. 22nd March - RTONZ (Wellington)

Appendix G:

Conference Prospects and Conference Support

Pending Conferences:

1. NZ Dairy Awards – May 2018 (confirmed)
2. The Fun Family Expo – May 2017 (confirmed)
3. Safe Systems Conference – March 2017 (confirmed)
4. Southern Rural Fire Dinner – June 2017 (confirmed)
5. LandSar National Conference – June 2018 (re bidding for 2020)
6. Pipe Bands Association – March 2019 (presenting in March at the Nelson event)
7. Fonterra Regional Shareholders – May 2017 (still pending)
8. Dan Davin (NZ Short Story) – September 2017 (confirmed)
9. Young Farmer of the year - July 2018 (Final stages – still pending)
10. NZ Electricians Conference – October 2017 (prospect)
11. NZ Airports Regional Conference – 2020 (prospect)
12. NZ Farm Environment Trust May 2017 (confirmed)
13. APICULTURE National Conference 2018 or 2020 (new GM appointment, will discuss in Feb)
14. Top 10 Holiday Park Conference 2019 (meeting in Feb)
15. Motor Home Association Conference 2018 (meeting Southland representatives)
16. International Cities, Town Centres and Communities 2019 (working on funding avenues)

17. LGNZ 2018 Bid

Conference Support:

1. Lions Club (100 years) – March 2017
2. NZ Farm Environment Trust - May 2017
3. National Showcase for Balance Farm Environment Awards - May 2017
4. Rural NZ Women – November 2017
5. NZ Family Budgeting Services – November 2017
6. CATE – November 2017
7. NZ Dairy Awards - May 2018

Venture & ILT to target Wellington Associations & PCO's

The current list is 186 organisations

PCO Famil:

8. Soltius New Zealand Limited – Company Conference February 2017
9. Promote Ltd – Transport Conference 2018
10. Orbit Tauranga – Stewart Island big draw card
11. Events 4 You – Medical Conferences
12. akB Conference Mang – Refresh of venue facilities
13. Cievents – Christchurch based
14. Dinamics – Queenstown Research Week Conference August 2017
15. Gilpin Travel – Auckland based
16. Orange Exchange – Queenstown based

Appendix H:

Events

1. Southland Buskers Festival: 5000
2. Shakespeare in the Park: 800
3. Summer Sounds: 150
4. Waitangi Day concert: 300
5. Heritage Month: 4000
6. World Shearing and Woolhandling Championships: 11,000
7. Nitro Circus: 8,500

Other projects:

1. Hokonui Fashion Awards
2. HopnVine Beer Festival
3. Spring Festival Investigation
4. Project Pork Pie
5. Bluff Oyster and Food Festival – Air NZ and complementing city wide events
6. Burt Munro 50th Bonneville Commemoration

TO: COUNCIL
FROM: CHIEF EXECUTIVE
MEETING DATE: TUESDAY 23 MAY 2017

REFUGEE RESETTLEMENT PROGRAMME

Report Prepared by: Richard King, Chief Executive

RECOMMENDATIONS

That the report be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> N/A
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A

REFUGEE RESETTLEMENT PROGRAMME

On 17 May 2017, representatives from the Department of Immigration outlined the procedures for the settlement of refugees in Invercargill and the Southland region.

The Dunedin City Council has appointed a co-ordinating committee to liaise with community support agencies.

TO: COUNCIL
FROM: THE DIRECTOR OF WORKS AND SERVICES
MEETING DATE: TUESDAY 23 MAY 2017

REGIONAL HERITAGE STORAGE FACILITY

Report Prepared by: Paul Horner – Manager, Building Assets and Museum

SUMMARY

<p>An investigation is being carried out into the possibility of creating a Regional Heritage Storage Facility for Museum Collections in Southland. The report about the proposal will be made to the Regional Heritage Committee on 2 June 2017 and subsequently provided to Council. However because Council's Long Term Plan Projects Workshop will occur on 13 June 2017, Councillors will have little or no opportunity to see and consider the report. This report provides an overview of the Proposal for information.</p>
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RECOMMENDATIONS

It is recommended that Council receive this report.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No.
2.	<i>Is a budget amendment required?</i> Yes.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> Yes.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Yes.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered??</i> When appropriate.

FINANCIAL IMPLICATIONS

The establishment and future operation of a storage facility as suggested by this proposal will require funding for capital and operational expenditure.

BACKGROUND

The Southland Mayoral Forum and Southland Regional Heritage Committee (SRHC) have requested an investigation be made into a Regional Heritage Storage Facility which would benefit all of Southland. The SRHC also wishes to investigate the merit of a Southland wide museum service operating out of a Regional Heritage Storage Facility. The Advisory Group to the SRHC has been tasked with this investigation and provision of a report.

ISSUES TO BE ADDRESSED

There are three main issues that may be addressed by this proposal:

1. The region's current museum storage facilities are putting our material heritage at risk. The key problems are a mixture of insufficient storage space, unstable climate (temperature and humidity varying outside safe ranges) and inadequate packing and storage systems.
2. Few museums have a complete computer catalogue of their collections. This denies the collection of information about item's significance, condition and location, and prevents museums from finding and using collections to their full potential. Public access for information about the collections and for research is limited for the same reasons.
3. Storage for the redevelopment of the Southland Museum and Art Gallery, and the proposed new art centre.

POTENTIAL OPPORTUNITIES

Southland could be a leader at protecting its heritage collections by way of:

1. Storage in a dedicated building (or buildings) designed for the conservation of heritage materials.
2. Establishing a regional storage facility would support museums to focus on their key role of researching and exhibiting Southland's regional and community heritage. This would help build the region's cultural capacity and tourism potential.
3. Full cataloguing of collections using common software and cataloguing procedures to establish a regional database of heritage objects in collections.
4. Full digital imaging of collections using common equipment and procedures which would open access of Southland collections to the virtual world.
5. Collections would be cared for by heritage professionals. Initially this would require teams of cataloguers lead by a registrar to catalogue and package (district) museum collections prior to transport to the storage facility.
6. A Southland Collection Policy would ensure that only significant material was collected. The same policy would help identify and de-accession insignificant and duplicate materials from the collections.
7. The facility has the potential to be a regional Research Facility.
8. Designing to accentuate Preventive Conservation will address risks posed by flood, fire, earthquake, infestation and air pollution.

FURTHER POTENTIAL

The Advisory Group of the SRHC also see potential for the creation of a Regional Museum Service operated from the facility. This would consist of staff trained in museum specialisations including collection management, registration, cataloguing, packaging and storage, curation, exhibition design and construction, and graphics design.

In a wider vision, this service would liaise with all district and regional museums to assist with curation of their collections and design and construction of exhibitions which would reflect and interpret our local and regional communities in an integrated and inclusive museum network. The use of the *Story of Southland* would be an integral part of this approach.

PRECEDENTS FOR REGIONAL STORAGE

There are no precedents for regional storage in New Zealand. A short term repository was set up at the Wigram Air Museum, called the Canterbury Cultural Collections Recovery Centre, to store collections which were made homeless by the 2010-2011 Canterbury earthquakes. This was very successful but has now been disestablished.

There are many precedents overseas which can be investigated and used as examples. A small sample of these includes:

- Denmark: The Vejle Centre for Preservation of Cultural Heritage is a shared storage facility for 20 museums and archives in Western Denmark. It features a low energy design.
- United Kingdom: The Glasgow Museums Resource Centre (GMRC) which is the main store for eight museums in Glasgow.
- United Kingdom: The National Museum of Scotland has a similar facility in Edinburgh which opened in 2015.
- United Kingdom: The Hampshire Cultural Trust (HCT) is one of the longest established precedents. The Trust, or its predecessors, has operated a regional store and Museum Service since 1962 for Hampshire City Council's and Winchester City Council's 26 council-owned museums, galleries and arts centres. This has used re-purposed farm buildings for storage which has not been successful and it is now planning a purpose built store. The collections under HCT management total 2.5 million objects. These collections belong to the two Councils and are loaned to the HCT for 25 year terms.

SERVICE LEVEL DELIVERY

There are a range of strategic purposes that Councils may have for this proposal. A Regional Storage Centre that can fulfil these purposes may provide a range of service levels which could vary around the way that the facility is designed and managed, and the level to which it incorporates museum functions. These can include, on an increasing scale of service delivery:

- Simple storage - A storage complex with minimal management where each contributing museum manages its own space and collection storage.
- Storage and storage management - All storage is managed by one management team on behalf of all contributing museums.
- Storage management and collection management functions - The storage facility would also contain facilities and staff to carry out collection management functions such as cataloguing, packaging and conservation.
- Storage, collection management and museum functions - As well as the above, the facility would be extended to provide a regional museum function as discussed in 'Further Potential' above. This would add facilities and staff to carry out curation, exhibition design and construction.

For each of the above purposes, there can be a range of building technologies applied to the buildings. The two main options are:

- A low energy museum storage facility. This approach requires very thermally efficient, air tight buildings. Small seasonal changes in temperature are accepted and dehumidifiers maintain a constant level of humidity using solar or low rate electricity. HVAC and refrigerated areas are reserved for a small proportion of the collection which have very high risk. Energy consumption can be 90% less than HVAC systems.
- The conventional option is well insulated, air tight buildings with HVAC climate control (heating, ventilation, air conditioning) to regulate temperature and humidity. This model offers the most exact climate control but is more expensive to run.

Both options would have multiple climate zones to provide the best condition for the type of object being stored.

CHALLENGES

The proposal to construct and operate a Regional Storage Facility faces a number of challenges. These include:

- Agreement on the strategic purpose and scope of the facility by all three Territorial Local Authorities.
- Securing capital development funding.
- Establishment of a stable funding model for the ongoing operation of the facility. The Regional Heritage Rate provides a precedent for this.
- Ensuring that the model is perceived as fair for and by all three Territorial Local Authorities.
- Ensuring the involvement of district and regional museums in use of the storage facility. This will need to counter concerns about loss of control of collections and emphasise the advantages, especially if regional museum services are available to volunteer-run museums.
- The definition of regional *heritage* and revision of the scope of the Regional Heritage Committee to encompass art objects if these are to be included in the Regional Storage Facility.
- Cataloguing and digital imaging of all of Southland's heritage and art objects will be a huge undertaking of many person-years of work. A major challenge will be securing stakeholder 'buy-in' to a long term cataloguing project and the funding of salaries for the staff required to achieve it.
- Will the facility also contain examples of transport, technology and agricultural heritage? The large nature of these objects will require greater storage area than museum collections alone; the low energy facility would lend itself well here.

NEXT STEPS

The Regional Heritage Storage Facility Report will shortly be received by the Southland Regional Heritage Committee. It will be reported to the three Councils in due course for consideration. There is a broad range of strategic goals that may be achieved by the proposed facility and it is suggested that a next step could be to hold a workshop of all Councils elected members, heritage staff, Iwi and other stakeholders to consider the report.

CONCLUSION

The request by the Southland Mayoral Forum to investigate the formation of a Regional Heritage Storage Facility is far-sighted. It could lead to the establishment of a facility which would benefit all of Southland and which would be a leading heritage initiative nationally. This report has attempted to cover the range of issues, opportunities, precedents, challenges and service delivery level considerations that arise that would achieve varying strategic purposes. These issues will be discussed in the Report which is being written for delivery to the Regional Heritage Committee at the beginning of June.

It will be for Councils to discuss and consider the strategic purpose that best suits their commitment to the retention and use of heritage materials in Southland. From this, the Advisory Group will be able to gauge the type, size and service delivery level of a storage facility and supply of museum services that might accompany the facility that will fulfil Council aspirations.

Following this, further investigational work can begin to establish operational staffing needs and costs, building sizes and costs, and suggested management structures.

TO: COUNCIL
FROM: VENTURE SOUTHLAND
MEETING DATE: TUESDAY 23 MAY 2017

RETAIL, EVENT AND TOURIST SPENDING DATA
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Report Prepared by: Rhiannon Suter, Strategic Projects Manager, Venture Southland

SUMMARY

<p>Sound data is required to better understand trends in spending in Central Invercargill and to underpin effective decision making to promote City Centre rejuvenation. Venture Southland have allocated \$17,331 towards region-wide access to the Market View dashboard tool, which utilises Paymark Eftpos Meta Data, enabling subscribers to better understand spending trends across geographic areas and retail categories over time. Venture Southland are seeking co-funding from each of the three TLAs of \$5719 to enable them to access the dashboard for their own decision making, including city centre retail analysis. Additional funding of \$4,000 is sought to add the feature to be able to assess spending outflows from the region.</p>

RECOMMENDATIONS

That Council allocate \$5,719 towards the \$33,662 total cost for regional access to the MarketView spending data tool and \$4,000 to enable access to consumer outflow data.

AND THAT

These amounts be funded from the General Reserve Fund.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> N/A.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> Yes. The data provided will help strengthen economic development strategies moving forward.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> No.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> No.

FINANCIAL IMPLICATIONS

Funding of \$9,719 is required.

BACKGROUND

MarketView is a tool which uses Paymark electronic transaction data (75% of the NZ electronic transaction market) and BNZ customer spending data to produce regional and granulated spending information (including country of origin for International customers and regional origin for NZ (BNZ only) customers and retail segment of spend). Their tableaux dashboard allows easy flexible analysis of a range of variables which can be used to assess trends in city centre spending, tourism spending and events based spending). Many local authorities and RTOs around the country are MarketView customers.

It is proposed to purchase a tailored package which allow the following analysis:

- Analysis by the following areas: Southland Region, Fiordland RTO, Southland RTO, Invercargill City Council TLA area, Southland District Council TLA area, Gore District Council TLA area and Invercargill City Centre only.
- Analysis of spend across 10 retail/ business categories
- Analysis by day of the week – up to annual comparison
- Data for current year of purchase and three years of historical data for comparison

The quoted price for this package is \$34,662 + GST, which includes set up of the tool and annual subscription. It is proposed that 50% of total (\$17,331) is sought from the three TLA's as this will enable them to access data relevant to retail and spend in their region and that Venture Southland fund the remaining 50% once this funding is secured.

Venture Southland Joint Committee has confirmed allocation of \$17,331 from the 2017/2018 Investigations and Impetus Fund.

BENEFITS TO ICC

The dashboard is an interactive tool which Council staff will be able to interrogate in order to analysis spending data for:

- Invercargill City Centre. Invercargill City Council will determine what they define as this area.
- Invercargill City Council TLA Boundary area.
- Comparison with other key areas, including the region as a whole

There are a number of priority areas for Council for which the data can be used to improve decision making. This includes work to rejuvenate the City Centre, analysis of event impact on spending and analysis of international tourist spend within the City.

NEXT STEPS

Venture Southland will formally seek allocation of funding of \$5,719 from Gore District Council and Southland District Council. Following the securing of all funding, Venture Southland will enter into an agreement with Market View to set up the tool and provide access for each organisation. Payment schedules will be agreed with Council prior to proceeding.

CONCLUSION

It is recommended that Invercargill City Council allocate \$9,719 funding towards the cost of the Market View dashboard tool and nominate an ICC staff member such as the City Centre Co-ordinator, who will be the Council's key point of contact and user for the tool. The data provided for the Council will enable staff to make relevant planning decisions for the CBD and provide a robust overview of the spending behaviours of Invercargill residence. With this information staff will be better placed to market the Invercargill CBD and support existing business.

TO: COUNCIL
FROM: DIRECTOR – FINANCE AND CORPORATE SERVICES
MEETING DATE: TUESDAY, 23 MAY 2017

2017/18 ANNUAL PLAN

Report Prepared by: Melissa Short – Manager, Strategy and Policy
 Dale Booth – Manager, Financial Services

SUMMARY

Council needs to adopt its 2017/18 Schedule of Fees and Charges and its 2017/18 Annual Plan prior to 1 July 2017.

RECOMMENDATIONS

That Council adopt the 2017/18 Schedule of Fees and Charges as attached in Appendix One.

AND THAT

Council adopt the 2017/18 Annual Plan as attached in Appendix Two.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> This is the final stage in the 2017/18 Budget setting process.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Yes, a detailed consultation process was undertaken.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> Yes.

FINANCIAL IMPLICATIONS

The 2017/18 Annual Plan sets Council's budgets for the 2017/18 year.

ADOPTION OF THE 2017/18 ANNUAL PLAN

Annual Plans are produced in the two years between the adoption of Long-Term Plans. The Annual Plan implements the Long-Term Plan and provides a budget for the next financial year. The 2017/18 Annual Plan is the final instalment of the 2015-25 Long-Term Plan and identifies differences between what was included in the Long-Term Plan and what is now intended for the 2017/18 financial year.

The Schedule of Fees and Charges needs to be adopted prior to adopting the Annual Plan. The document was available for submission and through this process changes were made in the Animal Services and Building Control areas. The Schedule of Fees and Charges is included as Appendix One.

The Annual Plan Consultation Document was adopted by Council on 14 February 2017 and invited submissions until 22 March 2017. There were 60 submissions received through both the use of written and electronic (Survey Monkey) means. A hearing was held on 10 April 2017 and on 9 May 2017 Council adopted decisions on submissions to the Annual Plan. The submissions contributed to the refinement of the Annual Plan. Changes were accommodated into the document. The amended document is provided as Appendix Two for Council's adoption.



2017-2018 Fees and Charges



Fees & charges



Fees and charges for Council activities, Council Controlled Organisations and Council Organisations are set under sections 12, 103 and 150 of the Local Government Acts 2002 and 1974. Fees and charges

are effective from 1 July 2017.

All fees and charges are inclusive of GST unless otherwise stated.

Corporate Fees	2016/17 \$	2017/18 \$
Executive Staff	220.00	220.00
Managers and Team Leaders	180.00	180.00
Professional and Technical Staff	120.00	120.00
Administration staff	80.00	80.00
Photocopying		
• A4	0.20	0.20
• A3	0.40	0.40
• A0 & A1	5.00	5.00
Travel per km	0.75	0.75

Alcohol licensing

Alcohol Licensing Fees			
<i>Set by Sale and Supply of Alcohol (Fees) Regulations 2013</i>		2017/18	2017/18
		\$	\$
Premises Licence (on-licence, off-licence and club licence)			
Category (Risk Rating)	Annual Fee	Application Fee	
Very low (0 - 2)	161.00	368.00	
Low (3 - 5)	391.00	609.50	
Medium (6 - 15)	632.50	816.50	
High (16 - 25)	1,035.00	1,023.50	
Very High (26+)	1,437.50	1,207.50	
Special Licence			
Licence class	Events	Annual Fee	
Class 1	1 large event: More than 3 medium events: more than 12 small events	575.00	
Class 2	3 to 12 small events: 1 to 3 medium events	207.00	
Class 3	1 or 2 small events	63.25	
Other Alcohol licences		Fees	
Manager's certificate (application/ renewal)		316.25	
Temporary authority		296.70	
Temporary licence		296.70	
Permanent Club Charters		632.50	
Extract from register		57.50	
Appeals under the Sale and Supply of Alcohol Act 2012 (against the decision of a licensing committee)		517.50	

Note: Under Regulation 6 of the Sale and Supply of Alcohol (Fees) Regulations 2013 the Council resolved on 27 October 2015 that in relation to Premises Licence (On, Off and Club Licences) the risk rating was to be reduced by one level from 1 November 2015.

Animal services

Dog Control Fees	2016/17	2017/18
Registration	\$	\$
Responsible Ownership Fee - Not Desexed	75.00	70.00
Responsible Ownership Fee - Desexed	65.00	55.00
Dangerous Dog	150.00	Up to 150.00
Standard Fee - Not Desexed	100.00	100.00
Standard Fee - Desexed	90.00	85.00
Working Dog	35.00	35.00
Registration Fee for a Probationary Owner	150.00	150.00
Multiple Dog Fee (Five Dogs or More)	310.00	310.00
Other Fees		
Application for Responsible Ownership	65.00	40.00
Microchip Implanting	45.00	25.00
Replacement Tags	6.00	6.00
Additional late fee after 1 August	25% of registration	25% of registration
Dog Hearing Lodgment Fee	750.00	750.00
Application Fee (keeping of more than 2 dogs)	65.00	40.00
Surrender Fee - Rehome	30.00	30.00
Surrender for Euthanasia	77.00	60.00
Dog Control Infringements		
Set by Dog Control Act 1996 (per offence)		
Wilful obstruction of a Dog Control Officer or Ranger	750.00	750.00
Failure or refusal to supply information or wilfully providing false particulars	750.00	750.00
Failure to supply information or wilfully providing false particulars about dog	750.00	750.00
Failure to comply with any Bylaw	750.00	750.00
Failure to undertake dog education programme of dog obedience	300.00	300.00
Failure to comply with obligations of a probationary owner	750.00	750.00
Failure to comply with the effects of disqualification	750.00	750.00
Failure to comply with effects of classification of dog as "dangerous dog"	300.00	300.00
Failure to comply with effects of classification of dog as "menacing dog"	300.00	300.00
Fraudulent sale or transfer of dangerous dog	500.00	500.00

Animal services (continued)

Dog Control Infringements continued Set by Dog Control Act 1996 (per offence)	2016/17 \$	2017/18 \$
Failure to advise person of muzzle and leashing requirements	100.00	100.00
Failure to implant microchip transponder in dog	300.00	300.00
False statement relating to dog registration	750.00	750.00
Falsely notifying of death of dog	300.00	300.00
Failure to register dog	300.00	300.00
Fraudulent procurement to procure replacement tag	500.00	500.00
Failure to advise change of dog ownership	100.00	100.00
Failure to advise change of address	100.00	100.00
Removal or swapping of registration tags	500.00	500.00
Failure to keep dog controlled or confined	200.00	200.00
Failure to keep dog under control	200.00	200.00
Failure to provide proper care and attention, food, water, shelter	300.00	300.00
Failure to carry leash in public	100.00	100.00
Failure to comply with barking dog abatement notice	200.00	200.00
Allowing a dangerous dog to be at large unmuzzled	300.00	300.00
Releasing dog from custody	750.00	750.00
Dog Impoundment Fees		
First Impounding	100.00	80.00
Second Impounding	140.00	140.00
Third and Subsequent Impounding	180.00	180.00
Additional cumulative fee after third impounding	45.00	45.00
Sustenance - per day	20.00	20.00
Long-Term Stay (Greater than one month) monthly fee Note - Where a dog is impounded and is awaiting the outcome of a Court Hearing or similar, monthly invoices will be issued to the owner.		600.00
After Hours Release (minimum one hour staff time)	35.00	120.00
After Hours Impounding	55.00	55.00
Stock Impounding Charges		
Horses, Asses, Mules, Cattle and Deer		
First impounding (first animal)		

Stock Impounding Charges	2016/17 \$	2017/18 \$
• Poundage - each	80.00	100.00
Sustenance - per day	10.00	10.00
Second or Subsequent impounding (first animal)		
• Poundage - each	90.00	90.00
Sustenance - per day	10.00	10.00
Additional animal impounding		
• Poundage - each	10.00	10.00
Sustenance - per day	10.00	10.00
Sheep, goats or pigs		
• Impounding (first animal) - each	30.00	30.00
• Impounding additional animals - each	3.00	3.00
• Sustenance (each animal) - per day	3.00	3.00
Droving, leading or conveying charges	120.00 per hour of part thereof	120.00 per hour of part thereof
Other Fees		
Bark Collars		
Sale New Bark Collars Large		165.00
• Small (Dogtro)	Bond - 55.00	Bond - 55.00
	Per week - 25.00	Per week - 25.00
• Large (Bark Limiter)	Bond - 70.00	Bond - 70.00
	Per week - 25.00	Per week - 25.00

Please note: Council no longer offers cat traps.

Building Control

Building Consent Application

All rates are subject to a minimum \$110 and a maximum \$22,000 fee, except any construction project with an estimated construction value greater than \$3,000,000 that will be charged a flat rate of 0.8% the construction value.

Fees are based on the floor area affected, for example if a wall is removed the areas of the rooms on both sides of the demolished wall are used to calculate the fee.

(a) Healthy Homes

Council offers a 25% subsidy off the following fees as part of our commitment to the Government's Warm Up New Zealand: Healthy Homes Programme

2016/17
\$

2017/18
\$

Solid Fuel Heater: Freestanding	270.00 -25% = 202.50	270.00 -25% = 202.50
Solid Fuel Heater: Inbuilt / Wetbacks	400.00 -25%= 300.00	400.00 -25% = 300.00
Insulation	400.00 -25% = 300.00	400.00 -25% = 300.00
(b) Residential		
New Dwellings Single / Semi-Detached / Additions (Includes plumbing and drainage)	22.00/m ²	22.00/m ²
Residential interior alterations	18.00/m ²	18.00/m ²
Building placed on site/foundation only	12.00/m ²	12.00/m ²
Multi-Residential (includes plumbing and drainage)	22.50/m ²	22.50/m ²
Conservatories / Verandahs	500.00 flat rate	500.00 flat rate
Re-roof / reclad	500.00 flat rate	500.00 flat rate
Amendment	150.00 flat rate plus time costs and/or additional inspections	150.00 flat rate plus time costs and/or additional inspections
(a) Fast Track Foundation Amendment	250.00 flat rate	250.00 flat rate
(b) Waiver / Modification Amendment	200.00 flat rate	200.00 flat rate
Solid fuel heater:		
• Freestanding	270.00 flat rate	270.00 flat rate
• Diesel Freestanding	400.00 flat rate	400.00 flat rate
• Inbuilt / Wetbacks	400.00 flat rate	400.00 flat rate
• Boilers - oil and diesel fired	410.00 flat rate	410.00 flat rate
Bathroom alteration including wet area shower	500.00 flat rate	500.00 flat rate
Plumbing - Solar Heating	400.00 flat rate	400.00 flat rate
Fences/timber deck	300.00 flat rate	300.00 flat rate
Swimming pools	215.00 flat rate	215.00 flat rate

Building Consent Application Deposit continued	2016/17 \$	2017/18 \$
Swimming pool registration (three yearly)	200.00 flat rate	200.00 flat rate
Swimming pool exemption request	200.00 flat rate	200.00 flat rate
Accessory Buildings (unlined)	17.00 /m ² capped at 1,000.00	17.00 /m ² capped at 1,000.00
Accessory Buildings (lined)	20.00 /m ² capped at 1,000.00	20.00 /m ² capped at 1,000.00
Accessory Buildings Extension	17.00 /m ² (minimum fee 300.00)	17.00 /m ² (minimum fee 300.00)
(c) Commercial		
New Commercial / Additions (General)	25.00 /m ²	25.00 /m ²
Earthquake Strengthening Fee	1,000.00 deposit plus time costs and/or inspections	1,000.00 deposit plus time costs and/or inspections
Foundation / Slab / Bridge Only	400.00	400.00
New Office / Additions	22.00 /m ²	22.00 /m ²
Shell only (internal unfinished)	17.00 /m ²	17.00 /m ²
Commercial interior alterations	17.00 /m ²	17.00 /m ²
Minor Work	10.00 /m ²	10.00 /m ²
Re-roof / re-clad	600.00 flat rate	600.00 flat rate
Amendments	150.00 flat rate plus time costs and/or additional inspections	150.00 flat rate plus time costs and/or additional inspections
(a) Fast Track Foundation Amendment	250.00 flat rate	250.00 flat rate
(b) Waiver / Modification Amendment	200.00 flat rate	200.00 flat rate
(d) Industrial		
New Industrial / Additions	17.00/m ²	15.00/m ²
Industrial interior alterations	15.00/m ²	15.00/m ²
Farm Buildings (unlined) (bonafide farm use)	10.00 / m ² capped at 1,000.00	10.00 / m ² capped at 1,000.00
Amendment	150.00 flat rate plus time costs and/or additional inspections	150.00 flat rate plus time costs and/or additional inspections
(a) Fast Track Foundation Amendment	250.00 flat rate	250.00 flat rate
(b) Waiver / Modification Amendment	200.00 flat rate	200.00 flat rate

Building Consent Application Deposit continued			2016/17	2017/18
			\$	\$
(e) Plumbing				
Interior Plumbing and Drainage		400.00 flat rate		400.00 flat rate
Site Servicing / Ext. Drainage / Road Openers (min. \$300.00)		15.00 / lin.m		15.00 / lin.m
Hot water cylinder replacement (same location)		200.00 flat rate		200.00 flat rate
Connection to North Road extension		5,377.00 flat rate		5,377.00 flat rate
On-site Waste Water Processing - (initial review) <i>Additional costs will be charged at an hourly rate for subsequent review</i>		700.00 flat rate		875.00 flat rate
(f) Mechanical				
			2016/17	2017/18
			\$	\$
HVAC (affected area) (min. of \$300.00)		1.50/m ²		1.50/m ²
Sprinkler System (affected area) (min. of \$300.00)		0.75/m ²		0.75/m ²
Fire Alarm, Auto-Doors, Other Specified System		300.00 flat rate		300.00 flat rate
(g) Demolition				
Residential		350.00 flat rate		350.00 flat rate
Commercial / Industrial		500.00 flat rate		500.00 flat rate
Certificate of Acceptance				
Certificate of Acceptance Building <i>(Plus DBH, BRANZ and Accreditation levies if applicable)</i>		Consent fee x 2		Consent fee x 2
Officer charge out rates				
Processing - additional time <i>Third review of application will charged additional processing fee</i>		120.00 per hour		120.00 per hour
Inspection - additional <i>Third inspection per stage will be charged additional fee</i>		120.00 per hour		120.00 per hour
Project Information Memorandum				
PIM - residential		300.00 flat rate		300.00 flat rate
PIM - commercial / industrial		400.00 flat rate		400.00 flat rate
Land Information Memorandum				
Residential - Single Property:				
• 5 working days (electronic)		300.00 flat rate		450.00 flat rate
• 10 working days (electronic)		250.00 flat rate		250.00 flat rate
Other: Includes Rural/Multi Residential/Commercial and Industrial				
• 10 working days (electronic)		300.00 flat rate		450.00 flat rate
Note: The set fee for a Land Information Memorandum is for an electronic copy. Should you require a hard copy version; a further \$10.00 charge will apply.		\$10.00 per copy		\$10.00 per copy

Annual Building Warrant of Fitness	2016/17 \$	2017/18 \$
New Compliance Schedule	300.00 flat rate	300.00 flat rate
Building Warrant of Fitness Renewal	150.00 flat rate	150.00 flat rate
Building Warrant of Fitness audit inspection (including file note)	200.00 flat rate	200.00 flat rate
Amendment to Compliance Schedule	200.00 flat rate	200.00 flat rate
Administrative		
Building statistics report (per month)	30.00	30.00
Property File Retrieval	10.00	10.00
Copying charges:		
• Per A4 or A3 page (Plus Administrative Charge)	0.20 per page	0.20 per page
• Per A1 or A0 page (Plus Administrative Charge)	5.00 per page	5.00 per page
Scanning of property files	80.00 per hour	80.00 per hour
Administrative Charge	80.00 per hour	80.00 per hour
Miscellaneous		
Signs/Retaining Walls	350.00 flat rate	350.00 flat rate
Playground Equipment (\$300.00 min.)	5.00 / m ²	5.00 / m ²
Tents / Marquees	300.00 flat rate	300.00 flat rate
Amusement device:		
• First device	11.50 flat rate	11.50 flat rate
• Each additional device (same company)	2.60 flat rate	2.60 flat rate
Certificate of Public Use		
• First six months		350.00 flat rate
• Second six months		700.00 flat rate
• Third and subsequent six months		2,000.00 flat rate
Notice to Fix / Dangerous / Insanitary / EQ Prone	500.00 flat rate	500.00 flat rate
Minor variation acceptance	150.00 flat rate	150.00 flat rate
Alternate Solution Assessment	200.00 flat rate	200.00 flat rate
Schedule 1 paperwork acceptance	110.00 flat rate	110.00 flat rate
Schedule 1k dishwasher	25.00 flat rate	25.00 flat rate
Schedule 1 Exemption 2	400.00 flat rate	400.00 flat rate
Peer Review/Consultant	Cost plus 10%	Cost plus 10%
Permit inspection (Consent Prior to 1993)	200.00 flat rate	200.00 flat rate
House relocation suitability report (plus report costs)	300.00 flat rate	300.00 flat rate
Dangerous / Insanitary / Earthquake Prone Consultation Fee (First half hour free of charge then hourly rate applies).	Staff charged at hourly rate stated in the miscellaneous fees and charges section of the Council's Schedule of Fees and Charges.	Staff charged at hourly rate stated in the miscellaneous fees and charges section of the Council's Schedule of Fees and Charges.

Building control (continued)

Miscellaneous continued	2016/17 \$	2017/18 \$
Dangerous / Insanitary / Earthquake Prone Consultation / Engaging consultants	500.00 hourly rate	500.00 hourly rate
Earthquake Prone building assessment	Cost plus 10%	Cost plus 10%
Change of Use notification/acceptance	200.00 flat rate	200.00 flat rate
Legal Processes		
Drain in Common fee <i>(Applicant to engage surveyor to draw up plan and provide to Council for lodging with Land Information New Zealand.)</i>	550.00 plus any solicitors costs	550.00 plus any solicitors costs
Section 75 of the Building Act	352.00 flat rate	350.00 flat rate
Section 73 of the Building Act	352.00 plus any solicitors costs	350.00 plus any solicitors costs
Section 37 of the Building Act	110.00 flat rate	110.00 flat rate
Government Levies (May be varied by Government legislation)		
BRANZ Levy	1.00 per 1,000.00 of GST inclusive work for all applications of 20,000 or more	1.00 per 1,000.00 of GST inclusive work for all applications of 20,000 or more
DBH Levy	2.01 per 1,000.00 of GST inclusive work for all applications of 20,000 or more	2.01 per 1,000.00 of GST inclusive work for all applications of 20,000 or more
Accreditation Levy	1.00 per 1,000.00 of GST inclusive work for all applications of 5,000.00 or more	1.00 per 1,000.00 of GST inclusive work for all applications of 5,000.00 or more
The following Infringement Fees are set by the Building Act 2004. Please note – the fine increases if Court proceedings are undertaken.		
General Building Offences		
s40 - Failing to comply with the requirement that building work must be carried out in accordance with a building consent.	1,000.00	1,000.00
Bs40 - Failing to comply with the requirement that building work must be carried out in accordance with a building consent.	500.00	500.00
s101 - Failing to comply with requirement to obtain a compliance schedule	250.00	250.00
s108(5)(a) - Failing to display a building warrant of fitness required to be displayed.	250.00	250.00

General Building Offences continued	2016/17 \$	2017/18 \$
s108(5)(aa) Failing to supply territorial authority with a building warrant of fitness	250.00	250.00
s108(5)(b) - Displaying a false or misleading building warrant of fitness.	1,000.00	1,000.00
s108(5)(c) - Displaying a building warrant of fitness other than in accordance with section 108.	1,000.00	1,000.00
Legal Processes	2016/17 \$	2017/18 \$
s116B(1)(a) - Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary.	1,500.00	1,500.00
s116B(1)(b) - Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire.	2,000.00	2,000.00
s124 - Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous, earthquake-prone, or insanitary building.	1,000.00	1,000.00
s128 - Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice.	2,000.00	2,000.00
S128A(2) Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice.	2,000.00	2,000.00
s168 - Failing to comply with a notice to fix.	1,000.00	1,000.00
s362D(4) Failing to provide prescribed disclosure information	500.00	500.00
s362D(4) Failing to provide prescribed checklist	500.00	500.00
s362F(4) Failing to have a written contract as prescribed	500.00	500.00
S362T(4) Failing to provide prescribed information or documentation to specified persons	500.00	500.00
s363 - Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use	1,500.00	1,500.00
s367 - Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations.	500.00	500.00
s368 - Wilfully removing or defacing a notice published under the Act or inciting another person to do so.	500.00	500.00

Building control (continued)

Restricted Building Work	2016/17 \$	2017/18 \$
s85(1) - Person who is not licensed building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence.	750.00	750.00
s85(2)(a) - Licensed building practitioner carrying out restricted building work without appropriate licence.	500.00	500.00
s85(2)(b) - Licensed building practitioner supervising restricted building work without appropriate licence.	500.00	500.00
s314(1) - Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed.	500.00	500.00
Dam Safety Offences	2016/17 \$	2017/18 \$
s134C - Dam owner failing to classify dam.	500.00	500.00
s138 - Dam owner failing to comply with a direction from a regional authority to have a classification re-audited and submitted.	250.00	250.00
s140 - Dam owner failing to prepare, or arrange the preparation of, a dam safety assurance programme and submit it for audit.	500.00	500.00
s145 - Dam owner failing to comply with a direction from a regional authority to have a dam safety assurance programme re-audited and submitted.	250.00	250.00
s150(4)(a) - Dam owner knowingly failing to display a dam compliance certificate required to be displayed.	250.00	250.00
s150(4)(b) - Dam owner displaying a false or misleading dam compliance certificate.	1,000.00	1,000.00
s150(4)(c) - Dam owner displaying a dam compliance certificate other than in accordance with section 150.	1,000.00	1,000.00
s154 - Dam owner failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous dam.	2,000.00	2,000.00

Compliance

Parking Compliance Fees	2016/17 \$	2017/18 \$
Pursuant to:		
<ul style="list-style-type: none"> ▪ Land Transport Act 1998 ▪ Invercargill City Council Bylaws ▪ Transport (towage fees) Notice 2004 		
Any parking offence involving parking on a road in breach of a Local Authority Bylaw, in excess of a period fixed by a meter or otherwise, where the excess time is:		
• Not more than 30 minutes	12.00	12.00
• More than 30 minutes but not more than one hour	15.00	15.00
• More than one hour but not more than two hours	21.00	21.00
• More than two hours but not more than four hours	30.00	30.00
• More than four hours but not more than six hours	42.00	42.00
• More than six hours	57.00	57.00
Parked within six metres of an intersection	60.00	60.00
Parked near corner, bend, rise or intersection	40.00	40.00
Parked on or near a pedestrian crossing	60.00	60.00
Parked in a prohibited area	40.00	40.00
Parked on broken yellow line	60.00	60.00
Parked in area reserved for hire or reward vehicles	40.00	40.00
Parked within six metres of an indicated bus stop	40.00	40.00
Parked obstructing a vehicle entrance	40.00	40.00
Parked within 500mm of a fire hydrant	40.00	40.00
Double parked	60.00	60.00
Incorrect kerb parking	40.00	40.00
Parked on a footpath	40.00	40.00
Parked a trailer on a road over seven days	40.00	40.00
Inconsiderate parking	60.00	60.00

Compliance (continued)

Parking Compliance Fees continued	2016/17 \$	2017/18 \$
Parked in a (non GSV) loading zone - over the time limit	40.00	40.00
Incorrect angle parking	40.00	40.00
Parked facing wrong way	40.00	40.00
Parked on a level crossing	150.00	150.00
Parked near a level crossing	150.00	150.00
Operated vehicle with a damaged tyre	150.00	150.00
Operated vehicle with a smooth tyre	150.00	150.00
Parked in area reserved for disabled persons	150.00	150.00
Failed to park entirely in marked parking area	40.00	40.00
Failed to pay for parking at car parks using pay and display, pay by space or pay by plate method	40.00	40.00
Parked at an expired meter	12.00	12.00
Parked in parking space exceeding time paid for at a pay and display, pay by space or pay by plate method	Between 12.00 - 57.00 as above	Between 12.00 - 57.00 as above
Operated an unlicensed vehicle	200.00	200.00
Obscured or indistinguishable registration label	200.00	200.00
Obscured or indistinguishable registration plate	200.00	200.00
Used a vehicle with exemption from continuous licensing	200.00	200.00
Failed to display registration plates	200.00	200.00
Displayed other than appropriate label	200.00	200.00
Used unauthorised registration plate (not on registry)	200.00	200.00
Failed to display current Warrant of Fitness	200.00	200.00
No Certificate of Fitness - commercial vehicle	600.00	600.00
Meter bags		
• per day	15.00	15.00
• per week	65.00	65.00
Towage Fee	52.50	52.50

Destinational marketing

Destinational Marketing	2016/17 \$	2017/18 \$
Invercargill Visitor Information Brochure display fees		
• Southland regional operators (per annum)	120.75	120.75
• Out of region operators (per annum)	181.15	181.15
• Light box display (per month)	30.50	No longer offered
• A1 Poster display	264.50	264.50
Trade Manual listing (per annum)	See below	See below
• Half page	160.00	160.00
• Full page	260.00	260.00

Environmental health

Corporate Fees	2016/17 \$	2017/18 \$
Food Businesses operating under the Food Act 2014		
Registration and Verification Under the Food Act 2014		
1. Registration		
New Business or Initial Registration Fee for a Food Control Plan or National Programme	100.00	160.00
Multi-Site Business- in addition to above - Additional fee per site	Nil	40.00
Renewal of a Food Control Plan or National Programme Registration		
Food control Plan - Minimum Registration Period - 12 months	73.00	120.00
National Programme 3 - Minimum Registration Period - 2 Years		
Registration National Programme 2 - Minimum Registration Period - 2 Years		
Registration National Programme 1 - Minimum Registration Period - 2 Years		
Multi-Site Business - in addition to above - Additional fee per site	Nil	25.00
Amendment to a Food control Plan or National Programme Registration , including change of ownership	100.00	40.00
2. Verification, Compliance and Monitoring		
Verification Fee	525.00	480.00
Note: The verification fee of \$480.00 is based on a Verification time of 4 hours. Verification time includes travel and report writing. There is an hourly fee of \$120.00 or part thereof for any time in excess of four hours. This includes any follow ups on corrective actions.		
Food Businesses still operating under the Food Hygiene Regulations 1974 and are yet to transition to the requirements of the Food Act 2014		
Category B: Food Premises Restaurant, Takeaways, Dairies etc. with on site food preparation	445.00	445.00
Category C: Food Premises Service Stations, Grocery Shops/ other businesses selling pre-packaged food items only	250.00	250.00
Mobile Shop (Food)	165.00	165.00

Food Businesses still operating under the Food Hygiene Regulations 1974 and are yet to transition to the requirements of the Food Act 2014	2016/17 \$	2017/18 \$
Pre- opening inspection (undertaken before the premises open for business to check that your establishment complies with health laws)	120.00	120.00
Re-inspection (undertaken following the initial inspection where there are any outstanding matters)	120.00	120.00
Change of ownership	40.00	40.00
Late Payment Fee	70.00	70.00
Other Health Licences		
Camping Grounds	445.00	445.00
Hairdressers	250.00	250.00
Funeral Directors	250.00	250.00
Offensive Trades	250.00	250.00
Change of ownership	40.00	40.00
Late Fee charges	70.00	70.00
Pre-opening inspection - new business set up assistance (per hour or part thereof)	120.00	120.00
Noise Control (Resource Management Act 1991) Note: Infringements set by statute		
Monitoring Under Resource Management (Infringement Offences) Regulations 1999.		
Contravention of Excessive Noise Direction under Section 327	500.00	500.00
Contravention of an abatement notice for an unreasonable noise under Section 322(1)C	750.00	750.00
Other Charges / Fees		
Release of seized equipment	65.00 plus actual & reasonable costs	65.00 plus actual & reasonable costs
Litter (Litter Control Act 1979) Clean up related to litter and illegal dumping infringements		
Litter Infringement	400.00	400.00
Removal of Abandoned vehicles	New fee	Actual and reasonable costs

Environmental health (continued)

Hazardous Substances (Hazardous Substances and New Organism Act 1996)	2016/17 \$	2017/18 \$
Inspection and/or Report under HSNO - per hour or part thereof	120.00	120.00
Clean up, sampling, testing, seizure or removal of material / disposal or transfer to holding site/other agency	Actual & reasonable costs	Actual & reasonable costs
Gambling Venue Consent (Gambling Act 2003)		
Venue consent application	500.00	500.00
Hearings lodgment fee payable on lodgment of application (for hearings that last up to 2 hours)	1,500.00	1,500.00
Monitoring of venue premises (per hour or part thereof)	120.00	120.00
Bylaw Fees and Fines		
Note: The cost recovery of bylaw monitoring and/ or enforcement and related processes is based on time, administration and costs for work undertaken. e.g. overgrown/ untidy sections	Actual & reasonable costs	Actual & reasonable costs
Other Charges – Processing Applications / Variations / Extra Audits or Inspections Outside of Normal Business Hours		
Normal Working Hours (Per hour or part thereof)	120.00	120.00
Outside Normal Working Hours (Per hour or part thereof)	155.00	155.00
Statutory Holidays (Per hour or part thereof)	200.00	200.00

Housing care

Housing Care GST Not Applicable	2016/17 \$	2017/18 \$
Studio units (per week)	Up to 98.00	Up to 98.00
One bedroom units (per week)	Up to 112.00	Up to 112.00
One bedroom units with carport (per week)	Up to 112.00	Up to 112.00
Two bedroom special needs unit (per week)	Up to 165.00	Up to 165.00

Invercargill Airport Limited

Invercargill Airport Fees	2016/17 \$	2017/18 \$
Car parking charges		
Up to 1 hour	Free - 5.00	Free - 8.00
Up to 24 hours	From 5.50 - 18.00	From 8.50 - 25.00
Up to 2 days	From 18.50 - 28.00	From 25.50 - 39.00
Up to 3 days	From 28.50 - 38.00	From 39.50 - 49.00
Up to 4 days	From 38.50 - 48.00	From 48.50 - 53.00
First week (7 day) maximum	58.00	Maximum 60.00
After the first week, per 12 hour period or part thereof		Maximum 80.00
After the first week, weekly maximum	42.00	12.00
Lost ticket fee	100.00	100.00
Unlimited card use (12 months)	980.00	980.00
Leases	Market rate	Market rate
Fuel sales	Market rate	Market rate
Meeting rooms, per hour (minimum three hours)		
Meeting Room	25.00	45.00 - 150.00 + GST
Official Information Requests (per hour)		
Executive Staff	220.00	220.00 + GST
Managers and Team Leaders	180.00	180.00 + GST
Professional and Technical Staff	120.00	120.00 + GST
Administrative Staff	80.00	80.00 + GST
Photocopying		
A4 page	0.20	0.20
A3 page	0.40	0.40
Travel per km	0.75	0.75

Alteration of Fees

Fees and charges may be refunded, remitted or waived by the General Manager, Invercargill Airport Limited. The fees and charges listed were correct at the time of going to print. The Council reserves the right to alter fees and charges during the year. Any changes will be publicly notified for submissions. All fees and charges are GST inclusive unless otherwise stated.

Invercargill Venue and Events Management Limited

Civic Theatre Complex	2016/17 \$	2017/18 \$
Civic Theatre (seating capacity 1,015)		
Hire charge per performance	Price by negotiation	Price by negotiation
Second performance	Price by negotiation	Price by negotiation
Matinee or rehearsals with an audience	1,900.00	1,900.00
Dark days pack in/out rehearsals	1,150.00	1,100.00
Security deposit per performance	560.00	570.00
Specialist services are also available at an additional charge		
Function Rooms		
Weddings - basic hire for a day	Price by negotiation	Price by negotiation
Drawing Room		
Day booking	230.00	230.00
Half day booking (maximum four hours)	120.00	120.00
Day/night	350.00	350.00
Victoria Room - whole room		
Day booking	360.00	365.00
Half day booking (maximum four hours)	190.00	185.00
Day/night	550.00	550.00
Victoria Room - Venue 1 or Venue 2		
Day booking	230.00	230.00
Half day booking (maximum four hours)	120.00	120.00
Day/night	350.00	350.00
Rugby Park		
	Price by negotiation	Price by negotiation
Scottish Hall		
	Price by negotiation	Price by negotiation

Alteration of Fees

Fees and charges may be refunded, remitted or waived by the Manager, Invercargill Venue and Events Management Limited. The fees and charges listed were correct at the time of going to print. The Council reserves the right to alter fees and charges during the year. Any changes will be publicly notified for submissions. All fees and charges are GST inclusive unless otherwise stated.

Investment property

Investment Property	2016/17 \$	2017/18 \$
Lease Charges	Market rate	Market rate

Libraries & archives

Lending Services	2016/17 \$	2017/18 \$
Book Bag	2.00	2.00
Book Covering	5.00	5.00
Book mending/book repair (minimum)	6.00	6.00
Digital image (minimum)	5.00	5.00
DVD (including Bluray)	1.00	1.00
Electronic Games (PS / Xbox / Wii)	2.50	2.50
Fax (minimum) plus fee/minute/location	2.50	2.50
Hot Pick Books/Magazines/DVDs	2.50	2.50
Interloans (minimum)	5.00	5.00
Interloans (urgent)	25.00	25.00
Internet (30 minutes) - Note Council continues to provide the "pay" option for internet usage, but also has free internet available in Information Services.	2.00	2.00
Meeting Room Hire		
• Half day	70.00	70.00
• Full day	125.00	125.00
Overdues non-chargeable items (per day)	0.20	0.20
Overdues chargeable items (per day)	0.50	0.50
Printing (per copy)		
• A4 Black and white	0.20	0.20
• A3 Black and white	0.40	0.50
• A4 Colour	0.50	0.50
• A3 Colour	1.00	1.00
Replacement library card	2.00	2.00
Research - contract from within New Zealand (minimum)	Price on Request	Price on Request
Research - contract from outside New Zealand (minimum)	Price on Request	Price on Request
Scanning - email	2.50	2.50
Reserves	0.50	0.60
USB stick (8GB)	10.00	10.00

Miscellaneous

Bank Fees and Charges	2016/17	2017/18
	\$	\$
Credit card and electronic transfer charges	Actual charge	Actual charge
Laboratory Services		
Testing services	Technical hourly rate plus materials	Technical hourly rate plus materials
Litter		
Litter fine	400.00	400.00
Official Information Requests and Compliance Investigations		
Executive Staff (per hour)	220.00	220.00
Managers and Team Leaders (per hour)	180.00	180.00
Professional and Technical Staff (per hour)	120.00	120.00
Administrative Staff (per hour)	80.00	80.00
Photocopying		
A4 page	0.20	0.20
A3 page	0.40	0.40
Travel per km	0.75	0.75
Rates Postponement Policy Fees		
Administration fee	50.00	50.00
Interest rate	8%	8%
Request for establishing a new Rating Area		
Request for establishing a new Rating Area	7,187.50	7,187.50
Services Provided to other Local Authorities		
Charge for services provided to other Local Authorities (per hour)	150.00	150.00
Fees and Charges Wachner Place		
Showers - Wachner Place Public Toilets	1.00	3.00
Engineering Plans		
Lodgement of Engineering Plans and Specifications of Subdivision Including Checking and Inspection as Required Under the Council's Code of Land Development Bylaw.	1.5% of the estimated cost of the Engineering Works or \$1,000.00, whichever is the greater. (Estimated cost to be acceptable to Council).	1.5% of the estimated cost of the Engineering Works or \$1,000.00, whichever is the greater. (Estimated cost to be acceptable to Council).

Alteration of Fees

Fees and charges may be refunded, remitted or waived by the Chief Executive, Director of Environmental and Planning Services, Director of Finance and Corporate Services or Director of Works and Services. The fees and charges listed were correct at the time of going to print. The Council reserves the right to alter fees and charges during the year. Any changes will be publicly notified for submissions. All fees and charges are GST inclusive unless otherwise stated.

Parks & reserves

General Casual Use Park Charge (Plus any special requirement charges)	2016/17 \$	2017/18 \$
Any area of any park or reserve for a wedding, picnic or	25.00	25.00
Special Locations (Plus any special requirements)		
Queens Park Band Rotunda (includes power)	50.00	50.00
Queens Park Winter Gardens (between 5.00 to 7.00 pm summer only)	85.00	85.00
Anderson Park Pavilion/Kitchen (includes power)	60.00	60.00
Anderson Park Pavilion/Kitchen and BBQ (includes power)	90.00	90.00
Anderson Park Second Picnic Area	40.00	40.00
Otepunu Gardens Band Rotunda (includes power)	50.00	50.00
Otatara Scenic Reserve (ex Guide Camp Area)	40.00	40.00
Special Requirements		
Queens Park		
• Power - where available	25.00	25.00
• Gates - to have gates opened for official vehicles (1 hour maximum)	100.00	100.00
Anderson Park		
• Marquee site - includes use of pavilion and kitchen	From 400.00	From 400.00
• Access after dusk	190.00	195.00
Gala Street Reserve		
• Power - Fountain	25.00	25.00
• Power - Fairs and carnivals	From 285.00 Plus power if required	From 285.00 Plus power if required
• Circuses (non performing and performing days) per day	From 285.00	From 285.00
• As determined by the Parks Manager based on size, duration, location and nature of event	Plus power if required	Plus power if required
• Power - Fair, Carnival and Circus Area	Connection fee PLUS cost of power used based on actual reading	Connection fee PLUS cost of power used based on actual reading
Wachner Place		
• Commercial site including power (per day charge)	From 240.00	From 240.00
• Others on application including power (per day charge)	50.00	50.00

Parks and reserves (continued)

Special Requirements - Continued	2016/17 \$	2017/18 \$
General Reserves		
Commercial concession		350.00 - 500.00 pa Dependent upon number of days of week used
Other reserves and activities (including concerts or similar) As determined by the Parks Manager based on size, duration, location and nature of event	From 125.00	From 125.00
Power - where available	25.00	25.00
Access to reserves through gates and barriers (key fee)	100.00	100.00
Bonds		
Marquee site	From 530.00	From 530.00
Commercial activities (including fairs and carnivals)	From 530.00	From 530.00
Circuses	From 1,125.00	From 1,125.00
Where not defined above, bond to be determined by Parks Manager		
Car Park Maintenance		
Surrey Park sports clubs with shared car parks	Per funding policy	Per funding policy
Sports Clubs Occupying Council Reserves (buildings charged as extra)		
Bowling Green	395.00	400.00
Croquet Greens	370.00	375.00
Dog Obedience Club	305.00	315.00
Model Engineers	570.00	570.00
Surrey Park Grandstand and Athletics Track		
School sports (50% paid to Athletics Southland)		
• Year 7 and over	530.00	535.00
• Years 1 to 6 (inclusive)	430.00	435.00
Athletics - use of sports area, per season (enclosure)	900.00	905.00
Sportsfield and Park Facility Charges		
Summer Sports		
Touch Rugby	245.00	250.00
5-a-side Soccer	245.00	250.00

Special Requirements - Continued	2016/17 \$	2017/18 \$	
Cricket (per wicket)			
Prepared wicket			
• Per season	Price on application	Price on application	
Artificial wicket			
• Per season	412.00	420.00	
• Per day	62.00	65.00	
Unprepared wicket (evenings only)			
• Per season	145.00	150.00	
• Per evening	44.00	45.00	
• Per day	62.00	65.00	
Softball			
Enclosure			
• Per year	900.00	905.00	
Grass diamond			
• Per season	418.00	420.00	
• Per game	44.00	45.00	
• Per day	62.00	65.00	
Practice area			
• Per season	316.00	320.00	
Tennis - court per season	160.00	165.00	
Marching (reservations of practice area) per season, per team	85.00	85.00	
Winter Sports - Note: Effective April 1	2016 \$	2017 \$	2018 \$
Field rent (per field)			
▪ Rugby, rugby league and hockey			
• Per season	740.00	755.00	760.00
• Single game	66.50	70.00	75.00
• Per day	87.00	90.00	95.00
• Practice field	505.00	525.00	530.00
▪ Netball Court rental (per court)			
• Per season	153.00	165.00	165.00
▪ Hockey - artificial turf (enclosure)	897.00	900.00	905.00
▪ Football - artificial turf (enclosure)	897.00	900.00	905.00

Parks and reserves (continued)

Winter Sports - Continued	2016 \$	2017 \$	2018 \$
Sandy Point Domain			
Clubs occupying Sandy Point Domain			
▪ Club buildings	395.00	400.00	410.00
▪ Grounds Annual charge to be assessed on the area of land occupied per hectare or part thereof, minimum charge 1 ha. Where a building is also on the site, the charge shall be the land area plus the building rate.	175.00	185.00	190.00
▪ Crib sites • Sandy Point Domain - per annum	730.00	745.00	750.00
Buildings other than Sandy Point			
Buildings other than Sandy Point	Current market value	Current market value	Current market value
Fencing Contribution			
For reserves boundary fences			
▪ Half cost of materials, up to a yearly set fee per lineal metre	40.00	40.00	40.00
Miscellaneous Charges			
Applications Requiring Management Plan Change	2016/17 \$	2017/18 \$	
Initial application fee	60.00	60.00	
Associated costs of application including but not limited to advertising, Minister of Conservation fee, survey fees, legal fees etc.	Recovery of actual cost incurred by Council	Recovery of actual cost incurred by Council	
Firewood			
Permit - issued for up to 4 weeks	15.00	15.00	
Hire of Plants from Mclvor Road Nursery			
(Charges do not include delivery)			
Planter Bag Sizes 2, 3 or 5	3.00 (each)	3.00 (each)	
Planter Bag Sizes 8, 12 or 28	4.00 (each)	4.00 (each)	
Planter Bag Size 40	6.00 (each)	6.00 (each)	
Tubs	12.00 (each)	12.00 (each)	
Parks Operations			
Non Council work	Tender / quote	Tender / quote	

Parks and Services - Cemeteries and Crematorium	2016/17 \$	2017/18 \$
Cemeteries – Burial Fees		
Monday to Saturday, excluding Sundays and public holidays, including pre-purchase of right of burial. Hours 8am to 5pm weekdays (summer months); 8am to 4pm weekdays (winter months); 8am to 1pm Saturdays.		
Person over five years of age	830.00	840.00
Child five years of age or under (children's burial area)	500.00	500.00
Stillborn and child up to one year	300.00	300.00
Breaking concrete	Actual time taken	Actual time taken
Second burials - and subsequent burial/s	1,000.00	1,000.00
Maintenance Fee - on each burial (not applicable to stillborn and up to five years old; and Ex-Servicemen in the Servicemen's section)	560.00	565.00
Handfill		
- Using existing material		No charge
- Using new material brought in	100.00	100.00
Burial of ashes in cemetery		
• Burial of ashes	122.00	125.00
Maintenance fee on each burial of ashes	222.00	225.00
Recording fee for scattered ashes	40.00	40.00
Ex-Servicemen's burial in Servicemen's area of cemetery		
For burials		
• Monday to Saturday	800.00	840.00
• Ash burial fee	120.00	125.00
Out of hours fee for burials Saturday 1pm to 4pm		
Out of hours fee, subject to special approval, in addition to normal fees	320.00	325.00
Purchase of Allotments		
(Including pre-purchase of allotment for right of burial)		
• Single one burials	735.00	750.00
• Children's plot, 1.8m x 0.75m	380.00	385.00
• Standard width plot (2 capacity), 2.75m x 1.2m	870.00	880.00
• Double width plot (4 capacity), 2.75m x 2.4m	1,740.00	1,760.00
• Family plots - fee to be determined by size of plot requested (based on multiples of two-capacity plots)	Fee to be determined	Fee to be determined

Parks and reserves (continued)

Parks and Reserves - Cemeteries and Crematorium continued	2016/17 \$	2017/18 \$
• Plot for burial of ashes (standard size)	155.00	160.00
• Plot for burial of ashes (60cm x 60cm)	275.00	280.00
Other fees		
Memorial beam (including lost Seamen)		
• Permit fee	45.00	45.00
• Beam	45.00	45.00
Free ground plaques	45.00	45.00
• Beam	45.00	45.00
• Maintenance fee	220.00	225.00
• Memorial Grove (including permit, planting, tree and recording fees)	200.00	225.00
Miscellaneous		
Permit fee for the erection of memorials		
• Prior to erection	45.00	45.00
• Non-notified	75.00	75.00
Genealogical search fee		
• Inspection of records/cards	1.00	1.00
• Print-out per page/copy per card	1.00	1.00
• Search (correspondence including email - minimum)	11.00	11.00
Disinterment and Reinterment		
• Disinterment fee, adult over five years old	2,300.00	2,300.00
• Disinterment fee, child under five years old	1,100.00	1,100.00
• Reinterment fee (same plot)	520.00	520.00
• Disinterment of ashes	125.00	125.00
• Reinterment of ashes	125.00	125.00
For cremations (including pre-purchase)		
Cremations (excluding use of chapel) Monday to Friday, 8.30am to 5pm, Saturday morning 8.30am to 1pm		
• Persons over 10 years of age	765.00	770.00

Parks and Reserves - Cemeteries and Crematorium continued		
	2016/17	2017/18
	\$	\$
• Child 1 to 10 years of age	450.00	460.00
• Stillborn and child up to one year old	230.00	230.00
• Under 20 weeks gestation		50.00
Additional Fees		
• Saturday afternoons, 1pm to 4pm (subject to special approval and in addition to normal fees)	325.00	325.00
• Use of chapel for funeral service; committal prior to cremation; or memorial service where no cremation is involved	265.00	270.00
• Storage of ashes more than 14 days after cremation, per calendar month or part thereof	50.00	50.00
Crematorium		
	2016/17	2017/18
	\$	\$
Purchase of allotments		
Memorial Gardens		
• Kerb plot	155.00	160.00
• Garden of Memorial	155.00	160.00
• Garden of Roses	370.00	370.00
• Garden of Rest	155.00	160.00
• Children's Garden	155.00	160.00
• Avenue of Tranquillity	370.00	370.00
Miscellaneous		
Burial of ashes	122.00	125.00
Maintenance		
• Fee on each burial of ashes (not applicable to stillborn and up to five years)	222.00	225.00
• Fee recording scattered ashes	45.00	45.00
Disinterment and Reinterment		
• Disinterment of ashes	125.00	125.00
• Reinterment of ashes	125.00	125.00
Book of Remembrance	10.00 per line	15.00 per line

Passenger transport

Passenger Transport Fees	From 1 February 2017 \$	From 1 February 2018 \$
Under five years old		
• Peak	Free	Free
• Off-Peak	Free	Free
• Cross City	Free	Free
Child (5-15 years old)		
• Peak	2.30	2.30
• Off-Peak	1.80	1.80
• Cross City	2.80	2.80
Adult		
• Peak	3.20	3.20
• Off-Peak	1.80	1.80
• Cross City	3.80	3.80
Senior Citizen		
• Peak	2.30	2.30
• Off-Peak	1.80	1.80
• Cross City	2.80	2.80
Super Gold Card		
• Peak	2.30	2.30
• Off-Peak	Free	Free
• Cross City	2.80	2.80

NOTES:

1. The Cross City fare lets you take two trips within the hour.
2. Bus Smart card users receive a 10% discount on all fares.
3. Maximum fares shown. Council may select not to implement this level of fare if other strategies are agreed. Actual fares may be confirmed on Council's website.

Pools

Splash Palace Fees	2016/17 \$	2017/18 \$
Adult	6.00	6.20
Senior (60 years or over)	4.50	4.60
Student (Full time tertiary)	4.50	4.60
Child	4.50	4.60
Lane Space (peak time) (20/25m lane space per hour plus entry)	20.00	20.00
Lane Space (off peak) (20/25m lane space booking fee plus entry)	9.00	9.50

Resource management

Land Use and Subdivision Applications	2016/17 \$	2017/18 \$
Fixed initial deposit for Non-Notified applications (Land Use Resource Consents, Outline Plan requests, Change or Cancellation of Resource Consent Conditions, Objection to Resource Consents and Requests for Extensions of Time Limits).	550.00	600.00
Fixed initial deposit for Non-Notified Applications (Land Use Resource Consents for Demolition - Rule 4.30 only).	315.00	315.00
Fixed initial deposit for Non-Notified Subdivision Consents.	960.00	1,000.00
Fixed initial deposit Non-Notified Applications which are decided by the Hearings Panel. A Hearing Fee will also be charged.	1,970.00	2,000.00
Fixed initial deposit for Applications where notice is served under Section 95 B of the Resource Management Act 1991 (Resource Consents, Change or Cancellation of Conditions, Extensions of Time Limits). Where the application is decided by the Hearings Panel a Hearing Fee will also be charged.	2,300.00	2,400.00
Fixed initial deposit for Notified Applications. Where the application is decided by the Hearings Panel a Hearing Fee will also be charged.	3,690.00	3,800.00
Where any of the above fixed initial deposits are insufficient to cover the costs associated with the processing of an application the following fee charges will apply.	Actual fee for external professionals, postage and packaging. Staff 120.00 per hour	Actual fee for external professionals, postage and packaging. Staff 120.00 per hour
Combined Land Use and Subdivision Applications		
Fixed initial deposit for Non-Notified Combined Applications.	1,230.00	1,300.00
Fixed initial deposit for Non-Notified Applications Non-Notified Combined Applications which are decided by the Hearings Panel. A Hearing Fee will also be charged.	2,360.00	2,500.00
Fixed initial deposit for Combined Applications where notice is served under Section 95 B of the Resource Management Act 1991. Where the application is decided by the Hearings Panel a Hearing Fee will also be charged.	2,660.00	2,800.00
Fixed initial deposit for Notified Applications for combined Applications. Where the application is decided by the Hearings Panel a Hearing Fee will also be charged.	4,025.00	4,200.00
Monitoring		
Monitoring of Resource Consents (per hour)	120.00	120.00
Lodging of Objections		
Objections lodged under section 357 and 357A. Where a Hearing is required a Hearing Fee will also be charged.	725.00	750.00

Peer Review of Applications returned under section 88 of the RMA	2016/17 \$	2017/18 \$
Applicant requests a review of Council's decision to return the application under section 88 of the RMA.	Actual fee where Council's decision to return the application is upheld	Actual fee where Council's decision to return the application is upheld
Independent person to chair pre-application meeting		
Applicant requests an independent person chairs the pre-application meeting.	Actual fee	Actual fee
Designations/Heritage Orders and Plan Changes		
Fixed initial deposit for Notice of requirement for Designations (Section 168) and Heritage Order applications. Where a Hearing is required a Hearing Fee will also be charged.	5,595.00	6,200.00
Fixed initial deposit for the Alteration or Removal of a Designation or Heritage Order.	740.00	800.00
Request for a Plan Change (for minor requests for a Plan Change the costs could be significantly lower than this fee, in which case an appropriate fee would be negotiated). Where a Hearing is required a Hearing Fee will also be charged.	12,735.00	13,000.00
Hearing Fees		
Fixed Initial Deposit (To be paid prior to the Hearing)	1,500.00 for Hearings lasting up to 2 hours.	1,500.00 for Hearings lasting up to 2 hours.
Hearing Fee per hour after the first 2 hours	600.00	600.00
Hearings Commissioner	Where a commissioner hears and decides / recommends on an application the Commissioner's fee will be charged.	Where a commissioner hears and decides / recommends on an application the Commissioner's fee will be charged.
External Professionals (where required)	Actual fee	Actual fee
Documents and Certificates		
Certificates under Sections 10 and 139 of the Resource Management Act 1991 and other Certificates, eg. Local Authority Compliance Certificate under the Sale and Supply of Alcohol Act 2012.	390.00	400.00
Council Signing Under Seal of Legal Documents	315.00 and any associated legal fees	350.00 and any associated legal fees
Council Signatories for Legal Documents	260.00 and any associated legal fees	300.00 and any associated legal fees

Resource management (continued)

Documents and Certificates continued	2016/17 \$	2017/18 \$
Council Signing of Survey Certification		
• Section 223	120.00	150.00
• Section 224(c) / Section 224(f) Note - Should a bond be requested and accepted, an administration fee will be charged.	170.00	200.00
• Section 221	170.00	200.00
• Combined 223 and 224(c) / 224(f)	170.00	200.00
• Section 226 application including Certification	400.00	500.00
Applications by Council Business Units, Council Controlled Organisations and Council Organisations		
All applications	Actual costs for processing, hearing and decision-making, including the cost of Hearings Commissioners and External Professionals when required.	Actual costs for processing, hearing and decision-making, including the cost of Hearings Commissioners and External Professionals when required.
Engineering Plans		
Lodgement of Engineering Plans and Specifications of Subdivision Including Checking and Inspection as Required Under the Council's Code of Land Development Bylaw.	1.5% of the estimated cost of the Engineering Works or \$1,000.00, whichever is the greater. (Estimated cost to be acceptable to Council.)	1.5% of the estimated cost of the Engineering Works or \$1,000.00, whichever is the greater. (Estimated cost to be acceptable to Council.)
Re-Inspection Fees - Additional inspections other than those required by the Code of Land Development Bylaw (per hour).	120.00	120.00
Infringement fees – Resource Management (Infringement Offences) Regulations 1999		
Section 338(1)(a) - Contravention of Section 9 (restrictions on use of land)	300.00	300.00
Section 338(1)(c) - Contravention of an abatement notice (other than a notice under 322(1)(c))	750.00	750.00
Section 338(2)(a) - Contravention of Section 22 (failure to provide certain information to an enforcement officer)	300.00	300.00
Section 338(2)(c) - Contravention of an excessive noise direction under Section 327.	500.00	500.00
Section 338(2)(d) Contravention of an abatement notice for unreasonable noise under Section 322(1)(c).	750.00	750.00

Other Legislation	2016/17	2017/18
	\$	\$
Section 327A Revocation of Building Line Restriction.	500.00	600.00
Section 348 Right of Way Approval.	500.00	600.00
District Plan		
Invercargill City District Plan		
Within Southland	194.00	250.00
Remainder of New Zealand (including postage and packaging)	210.00	300.00
Rapid Signs and Aerial Photos		
RAPID Number Sign Charges		
• Single Flat Sign	41.00	41.00
• Range Sign	51.00	51.00
• Row Signs (each)	10.00	10.00
• Installation	50.00	75.00
Supply of Aerial Photos		
Customised projects	120.00 per hour	120.00 per hour
Requests for Remittance of Fees and Charges		
Requests for Remittance of Fees and Charges under Section 36(5) of the Resource Management Act 1991.	Written requests to the Director of Environmental and Planning Services, Invercargill City Council	Written requests to the Director of Environmental and Planning Services, Invercargill City Council

Roading

Roading Fees	2016/17 \$	2017/18 \$
Licence to occupy road - "Café licence" (No Alcohol Permitted) - Annual Charge		
• Up to 15 square metres	125.00	125.00
• Per additional square metre	12.50	12.50
• Special designated area of footpath for Liquor Licence or similar (Annual Charge)	1,050.00	1,050.00
• Metered parking space removal (Annual Charge or pro rata for longer periods)	2,000.00	2,000.00
Restricted use of footpath, e.g. scaffolding permit (monthly fee - also requires CAR permit)	5.00 per calendar day (minimum 80.00)	Minimum of 80.00 (for up to 30 days) then 5.00 per calendar day thereafter
Overweight permit	Set by legislation	Set by legislation
Vehicle crossing application per crossing	Technical charge based on processing time (minimum 60.00)	Technical charge based on processing time (minimum 60.00)
Corridor Access Request (previously road opening permit) Excavation or similar	Technical charge based on processing time (minimum 55.00)	Technical charge based on processing time (minimum 55.00)
No Dig or minor event or similar approval	-	35.00
Approval for a Roadside Grazing permit or Dust Suppressant application permit or Demolition or removal of property or Placing of Shipping Container of Frontage or Approval for use of any Road Space.	Technical charge based on processing time (minimum 50.00)	Technical charge based on processing time (minimum 50.00)
Parking		
Esk Street Number 1 off street car park (per hour)	1.20	1.20
Esk Street Number 2 off street car park (per hour)	1.20	1.20
Esk Street Numbers 1 and 2 and Don Street off street carpark limited spaces (per month)	70.00	See Note 2
Don Street off street car park (per hour)	1.20	1.20
Tay Central off street car park (per hour)	1.20	1.20
Esk No 2 Carpark Reserved Permit Parking		55.00 - 70.00

Parking continued	2016/17 \$	2017/18 \$
Park Zone Car Park Building (Leven Street)		
• Casual parking (per hour)	1.20	1.20
• Business hours card (per month)	60.00	See Note 2
• 24 hour card (per month)	70.00	See Note 2
• Reserved card (per month)	105.00	See Note 2
Reserved Permit Space (Red Zone)		75.00
Reserved Space (Level 7 - Blue Zone) (limited numbers)		55.00
On street parking meters (per hour)	1.20-1.50	1.20-1.50
Coach parking (per hour)	2.50	2.50
Meter Bags		
• Per day	15.00	15.00
• Per calendar week	65.00	65.00

Notes

1. Meter bags previously in Environmental Health area.
2. Some of the carparking charges have been rationalised and substituted by a new charge of a similar nature.

Sewerage

Trade Waste Bylaw Fees		2016/17	2017/18
		\$	\$
Reinspection Fee	Actual costs charged by accredited laboratory		
Volume Charge (C_v)		39.6c/m ³	40.6c/m ³
Biochemical Oxygen Demand Charge / Organic Loading (C_b)		39.5c/Kg BOD	40.5c/Kg BOD
Suspended Solids Charge (C_s)		35.9c/Kg SS	36.8c/Kg SS
Tankered Waste (Clifton)			
Plant influent (main sewer)		9.50/m ³	9.50/m ³
Digester		19.00/m ³	19.00/m ³
Other		9.50/m ³	9.50/m ³
Connection Fees			
Kennington Connection		-	7,000.00

Solid waste

Invercargill Transfer Station	2016/17 \$	2017/18 \$
Cash minimum	5.00	5.00
Account minimum	10.00	10.00
General waste per tonne	172.00	192.00
Mixed waste > 80% green waste per tonne	137.00	157.50
Mixed waste < 80% green waste per tonne	172.00	192.00
Green waste only per tonne	73.00	78.00
Cleanfill only per tonne	86.00	88.50
Hazardous waste per tonne	86.00	88.50
Car tyres, each (weight charges also apply)	6.00	6.00
Truck tyres, each (weight charges also apply)	11.00	11.00
Bluff Transfer Station		
Rubbish		
• Car	10.00	10.00
• Station wagon	16.00	16.00
• Ute/large van	26.00	26.00
• Trailer - single axle	41.00	41.00
• Trailer - tandem axle	69.00	69.00
• Tyres - car, each (no bulk loads)	6.00	6.00
• Tyres - truck, each (no bulk loads)	11.00	11.00
Greenwaste		
• Car	5.50	5.50
• Station wagon	8.00	8.00
• Ute/large van	13.00	13.00
• Trailer - single axle	20.50	20.50
• Trailer - tandem axle	34.50	34.50

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Southland Museum & Art Gallery

AV Theatre	2016/17 9.00am to 5.00pm	2016/17 After Hours	2017/18 9.00am to 5.00pm	2017/18 After Hours
Community Rate	Free	Free	Free	Free
Not for Profit Rate	\$30.00 per hour	\$60.00 per hour	\$30.00 per hour	\$60.00 per hour
Commercial Rate	\$50.00 per hour	\$100.00 per hour	\$50.00 per hour	\$100.00 per hour
Tuatara School Groups/Lectures	Free	N/A	Free	N/A
Exhibition Gallery Spaces	2016/17 9.00am to 5.00pm	2016/17 After Hours	2017/18 9.00am to 5.00pm	2017/18 After Hours
Community Rate	Free	N/A	Free	N/A
Not for Profit	30.00 per hour	60.00 per hour	30.00 per hour	60.00 per hour
Commercial Rate	\$50.00 per hour	\$100.00 per hour	\$50.00 per hour	\$100.00 per hour
Piano use/tuning	Free	Free	Free	Free
Community Gallery	2016/17		2017/18	
Gallery hire - four weeks	260.00		260.00	
Exhibition sales	2016/17		2017/18	
Commission	1/3 (33%) of the GST exclusive sale price, plus GST		1/3 (33%) of the GST exclusive sale price, plus GST	
Digital Services	2016/17		2017/18	
Photo emailed/printed (personal use)	25.00		25.00	
Photo emailed/printed to be published	\$25.00 + \$50.00 (acknowledgement fee)		\$25.00 + \$50.00 (acknowledgement fee)	
Request for photo of collection item	\$55.00		\$55.00	
Photo to be used on front cover	To be negotiated		To be negotiated	
Filming by prior arrangement per hour	\$250.00		\$250.00	
Other Southland Museums and Historical Societies	Cost only		Cost only	
Research	2016/17		2017/18	
Research fee (pro rata)	\$180.00 per hour		\$180.00 per hour	
Photocopying	2016/17		2017/18	
A4 Black and white	\$0.20		\$0.20	
A4 Colour	\$0.50		\$0.50	

Official Information Requests (per hour)	2016/17	2017/18
Executive Staff	\$220.00	\$220.00
Managers and Team Leaders	\$180.00	\$180.00
Professional and Technical Staff	\$120.00	\$120.00
Administrative Staff	\$80.00	\$80.00
Photocopying		
• A4 page	\$0.20	\$0.20
• A3 page	\$0.40	\$0.40
Travel per km	\$0.75	\$0.75
Museum Entry Fee	2016/17	2017/18
All Residents of Southland	-	Free
All Visitors to Southland:	-	Proposed new Entry Fee
Adult		\$10.00
Students (secondary, tertiary, adult)		\$5.00
Under 10 yrs of age		Free
Family		\$20.00

Alteration of Fees

Fees and charges may be refunded, remitted or waived by the Manager, Southland Museum and Art Gallery. The fees and charges listed were correct at the time of going to print. The Council reserves the right to alter fees and charges during the year. Any changes will be publicly notified for submissions. All fees and charges are GST inclusive unless otherwise stated.

Water supply

Sale of water	2016/17 \$	2017/18 \$
Class A: Excess usage by Easement Grantors (by agreement) m ³	0.0254	0.0254
Class C: Extraordinary Consumers of Reticulation (non-residential rating units) Annual Consumption m³:		
• 0 to 249	0	0
• 250 to 100,000	0.63	0.64
• 100,001 to 200,000	0.56	0.58
• 200,001 to 300,000	0.49	0.51
• 300,001 and above	0.41	0.45
Class D: Southland District Council consumers off Branxholme pipelines m ³	1.35	1.40
Class G: Bulk water ex waterworks to tankers etc (minimum \$16.40) m ³	2.05	2.10
Class H: Supplied per metered standpipe ex hydrants (minimum \$16.40) m ³	2.05	2.10
• Plus standpipe hire per day	40.00	40.00
Class I: Builders unmetered supply paid with permit fees		
• Dwelling	40.00	40.00
• Commercial buildings	80.00	80.00
Water connection charges		
Ordinary connections (Invercargill area)		
• 20mm service each	1,750.00	1,750.00
• 25mm service each	2,350.00	2,350.00
Ordinary connections (Bluff area)	Quote	Quote
Extraordinary connections	Quote	Quote
Renewals (20mm diameter)	1,310.00	1,310.00
Disconnection fee		
• Up to and including 50mm each	700.00	700.00
• 25mm service each	Quote	Quote
Reconnection fee (up to 50mm diameter)	1,000.00	1,000.00
Service connection flow test each	300.00	300.00
Backflow preventer fee		
• Registration and installation	125.00	125.00
• Annual inspection	70.00	70.00
Fire protection water connection annual licence	70.00	70.00





2017-2018

Annual Plan

Tahua a-tau

Contents

Rārangi Kōrero

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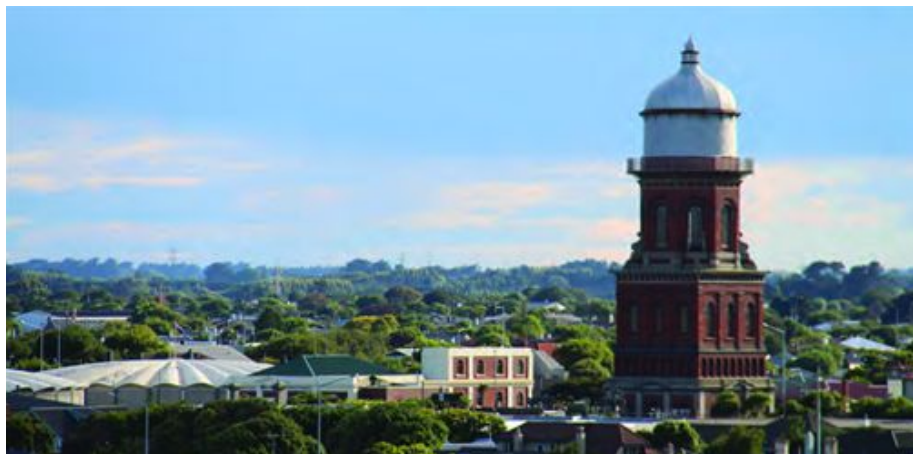
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Introduction



In 2013 the Invercargill District had a total population of 51,696. This is a 2.7% increase on the 2006 population. According to Statistics New Zealand a District population of 54,800 (medium projection) is estimated by 2043.

The District's median age is 38 years - the New Zealand median age is 37 years.

Most residents (91%) were born in New Zealand.

Home ownership or homes held in a family trust in Invercargill is 70.4%, slightly higher than the New Zealand average.

The unemployment rate in Invercargill City is 5.2% for people aged 15 years and over, compared with 5.1% for all of New Zealand.

Invercargill's median income is \$27,400 slightly below the New Zealand average of \$28,500. However, major living costs are substantially lower. Invercargill has the lowest average house price (\$217,665), and mean weekly rent (\$204) in the country.

Couples with children make up 38.7% of all families in Invercargill City, while the New Zealand average is 42.0%.

According to BERL (Business and Economic Research Limited) Invercargill City forms a manufacturing and services hub for the region. In total, 18.2% of the City's employment is in manufacturing, the

highest proportion of any New Zealand city. Two particular industries - meat processing and basic non-ferrous metal manufacturing (which includes aluminium smelting) - account for over half the City's manufacturing employment.

Extending from Makarewa in the north to Bluff in the south, Kennington in the east and Oreti Beach in the west, the Invercargill District encompasses an area of 49,142 hectares. Landscape features of importance to the community include Bluff Hill (Motupohue) and an extensive network of waterways which bisect the District. The urban areas of Invercargill and Bluff contain extensive areas of open space as well as distinct heritage buildings.

The District's coastal location provides a mild climate with long summer daylight hours and defined seasonal variations. The average annual temperature is 9.9°C with 1,614 sunshine hours.

Rainfall averages 1,112mm/year and is spread evenly throughout the year.





Mayor's Comment



I would like to thank all the members of our community that took the time to have their say on the 2017/18 Annual Plan. Your feedback has clarified where we are on the right track as well as areas that you would like the Council to give

more attention. Most submitters agreed that we need to promote ourselves as an exciting, innovative, vibrant Capital City for the dynamic Southern Region. To do this the 2017/18 Annual Plan includes projects like upgrading Splash Palace to build additional changing rooms and earmarking \$500,000 from our City Centre Reserve to investigate new projects, such as the Art Centre, a Kakaporium and other initiatives that will build vibrancy.

Although Council recognises the need to create excitement and vibrancy, our main focus remains on ensuring that the fundamentals of urban society are maintained. The vast majority of Council's 2017/18 expenditure is within our Infrastructure areas, as we repair and replace key components of our service network. By prioritising this work, Council is safeguarding future generations from the effects of climate change and flooding, as well as from system

failures. We have seen the damage that can be caused when a system fails, not only the damage caused by our own water pipes bursting, but also through the tragedy that has recently occurred in Edgcumbe. Our low lying Airport and parts of Otatara could suffer extensive damage from storms and rising sea levels. The community has agreed with Council and given us clear direction that renewing the Stead Street Stopbank, to better protect the airport and Otatara, is a high priority project.

Through past experience, I appreciate the need for flexibility and retaining fluidity in our planning. Unforeseen challenges can explode on the horizon at any time and as a Council and a Community we have to be ready to face this. Regardless of future challenges, this Council has developed a plan that we believe will make a positive impact on behalf of the community.

Tim Shadbolt
MAYOR OF INVERCARGILL

Chief Executive's Comment



I am pleased to present the Invercargill City Council's Annual Plan for the 2017/18 year.

This Annual Plan is the final chapter for Council's 2015-2025 Long-Term Plan, with work underway for the 2018-

2028 Long-Term Plan for Invercargill. This plan indicates areas in which the existing Long-Term Plan has changed over the year and provided the opportunity for the community to have their say on the proposed changes.

Council has been particularly focused on the level of service that is being provided and ensuring they are delivering the best service available to their City. With the rising sea levels and inevitable impact that climate change will have on the City, Council is making plans to renew stopbanks connecting vital parts of the City to ensure that the risk of flooding is reduced for future generations.

Council is also looking for opportunities to maximise the CBD's potential and drive better outcomes for the community. Our City has embraced new ideas and innovation that has been brought to light through the Southland Regional Development Strategy and celebrated the successful events and initiatives directed by the City Centre Coordinator. Going forward Council is looking to put further funding towards investigating and progressing projects to reinvigorate the City to actively encourage growth.

Services provided such as the pool, Splash Palace, have seen a huge increase in visitor numbers, far beyond those predicted. There is now scope to install bigger changing rooms to meet the current demand. This reflects on the healthy environment that Council continues to actively encourage. Further, in line with the current New Zealand Emissions Trading Scheme, Council will increase fees for the transfer station to offset this increased disposal expenditure and lower volumes going through the transfer station. Council is committed to meeting its legislative and central government-mandated obligations. Besides these changes, Council will continue to work on its asbestos pipe replacement and drainage based programmes to deliver the best service possible to ratepayers.

Throughout the year we will be seeking feedback and ideas from the Community for the Long-Term Plan 2018-2028. Our plans for making Invercargill an even better City to live and work will only come to life if we have a common vision and work together as a community.

Richard King
CHIEF EXECUTIVE OFFICER

Readers' Guide

The 2017/18 Annual Plan is the second Annual Plan that Council has had to prepare under amended legislation. The purpose of the Plan is to contain the budget for the 2017/18 year and to identify any differences between what was proposed in the Long-Term Plan and what is now planned for the 2017/18 year.

The changes to the legislation mean that this Annual Plan is much more concise than previous plans. It also means that you will have to refer to Council's 2015-25 Long-Term Plan for information about our Community Outcomes, intended levels of service and also how Council anticipates carrying out its responsibilities and duties. The Long-Term Plan is available on Council's website www.icc.govt.nz or for reference at the Invercargill Public Library or Bluff Service Centre and Library.

This Annual Plan will only present information where there is a difference from what was included in the Long-Term Plan.

GUIDE ON HOW TO READ THE PLAN

The Annual Plan is divided into the following three sections.

Section 1 - Introduction Section

This section includes comments from the Mayor and the Chief Executive, a guide on how to read the Plan, information about how the Plan has been developed and an overview of the Financial forecast.

Section 2 - Council Activities / Projects

This section includes an explanation of any major or significant changes in how Council is to provide or fund activities or projects. It also includes the Funding Impact Statements for each of Council's activities and projects. To get further information about Council's activities or projects you will need to refer to Sections 5 and 6 of the 2015-25 Long-Term Plan.

Section 3 - Financial Management

This section includes the Council's proposed Financial Statements for the 2017/18 year. It includes Council's:

- Statement of Financial Position
- Statement of Comprehensive Revenue and Expense
- Statement of Changes in Equity
- Statement of Cashflows
- Financial Statement Reconciliations
- Funding Impact Statement
- Notes to the Financial Statements
- Schedule of Reserve Funds
- Benchmarks
- Statement of Accounting Policies
- Rating Policy

Development of the Plan

VARIATIONS FROM 2015 – 2025 LONG-TERM PLAN

The Long-Term Plan identified a rates increase of 5.39% in the 2017/18 year. Council carefully assessed each of its activities to determine how they can be achieved in the most cost effective way. Council identified new projects and areas of expenditure, as well as identifying where further savings could be made. The rates increase for the 2017/18 year is 3.95%.

Below are the significant variations from the Long-Term Plan:

Activity	Proposed change	Level of Service impact	Financial Impact against Long-Term Plan
Animal Services	Lower fine income than anticipated in the Long-Term Plan due to increased levels of compliance.	No change.	Increase of \$40,000 in the 2017/18 rates.
Building Services	Reduction in Building Consent fees income.	No change.	Increase of \$102,000 in 2017/18 rates.
CBD redevelopment	Debt servicing adjusted to reflect the lower CBD progress achieved to date.	Increase in level of service.	Saving of \$233,000 in 2017/18 rates.
City Centre Coordinator	New staff member and additional resources for administration and events.	Increase in level of service.	Increase of \$120,000 in the 2017/18 rates.
Earthquake Prone Buildings	Lower initial work activity expected.	No change.	Saving of \$55,000 in 2017/18 rates.
Environmental and Planning Services	Further resource required for Digitisation Project.	Increase in level of service.	Increase of \$50,000 in 2017/18 rates.
Finance	Insurance costs higher than anticipated in the Long-Term Plan.	No change.	Increase of \$55,000 in the 2017/18 rates.
Grant - Bluff Pool Trust	Increase the operational grant to the Bluff Pool Trust.	No change.	Increase of \$50,000 in the 2017/18 rates.

Activity	Proposed change	Level of Service impact	Financial Impact against Long-Term Plan
Grants - Southland Regional Heritage Committee	Increase funding to the Southland Museum and Art Gallery Trust Board to go towards cataloguing and preserving the Museum's extensive collection.	Increase in level of service.	Increase of \$108,000 in 2017/18 rates.
Invercargill City Holdings Limited	Increase dividend.	No change.	Saving of \$750,000 in 2017/18 rates.
Investment Property	A delay in beginning the construction of the Don Street Investment Property Development has lowered the rental income generated.	No change.	Increase of \$350,000 in the 2017/18 rates.
Parks Assets	Continuation of the increased resource for a Ranger at Sandy Point and Oreti Beach.	Increase in level of service.	Increase of \$80,000 in 2017/18 rates.
Passenger Transport	Removal of Bus Shelter.	Decrease in anticipated levels of service.	Saving of \$149,000 in 2017/18 rates.
Pool	Removal of Dry Gym project.	Decrease in anticipated level of service.	Increase of \$88,000 in 2017/18 rates due to income being lower than forecast.
Roading	Reduced capital and NZTA funding.	Decrease in anticipated level of service.	Saving of \$290,000 in 2017/18 rates.

Activity	Proposed change	Level of Service impact	Financial Impact against Long-Term Plan
Solid Waste	Reduction in refuse charge income as a result of decreasing tonnage being processed via the Transfer Station and an increase in the WasteNet disposal fee.	No change.	Increase of \$238,000 in 2017/18 rates.
Use of General Reserve	Use funds from the General Reserve to offset the rates increase.	No change.	Saving of \$200,000 in 2017/18 rates.
Various	Reduce the interest rate used in the Long-Term Plan to reflect more recent change in the Bank Interest Rate.	No change.	Saving of \$538,000 in 2017/18 rates.
Various	Increase in resourcing for Parks, Splash Palace and Regulatory Services.	Increase in level of service.	Increase of \$685,000 in 2017/18 rates.
Various	Revised Local Government Cost Index % Adjustment forecast sourced from BERL Price Level Change Adjustors - 2016 update (September 2016). The accumulative forecast of 2016/17 and 2017/18 has decreased by 1.72%.	No change.	Saving of \$534,000 in 2017/18 rates.
Water Supply	Uplift reserve contribution made in the 2016/17 year to assist with the funding of the asbestos/cement pipe replacement plan.	No change.	Saving of \$200,000 in 2017/18 rates.
Water Supply and Drainage	Piped Network Utility Maintenance contract costs are higher than anticipated.	No change.	Increase of \$312,000 in 2017/18 rates.

DEVELOPMENT OF THE PLAN

The 2017/18 Annual Plan Consultation Document was adopted by Council on 14 February 2017 and invited submissions until 22 March 2017. During the submission period, Council informed the public about the ability to make a submission through newspaper articles, radio interviews, social media and Council's Consultation Caravan. Council received 60 submissions to the Annual Plan and a hearing was held on 10 April 2017.

Six key issues were identified and the following decisions made:

Stead Street Stopbank

Most submitters, 90%, supported Council's proposal to renew and upgrade the Stead Street Stopbank. Council determined to undertake the project at an estimated cost of \$1.33 million which will be loan funded. Although this project does not have an impact on rates in the 2017/18 year, the Council acknowledges that rates will need to increase by 0.21% in the 2018/19 year to begin funding loan repayments.

Events Fund

Around 56% of submitters were in favour of increasing the funding allocated to the Events Fund. Although this was initially Council's preferred option, Council reviewed the affordability of doing so at this time. Many submitters raised the need for clarity and transparency in how the Events Fund is allocated. The Council determined not to increase the Events Fund, but rather to review the Events Fund criteria and allocation processes to ensure that the fund is being allocated in line with Council's vision.

Festive Lights

Over 75% of submitters agreed with Council displaying the existing festive lights only during the Christmas period. Although noting that more festive lights and decorations would be worth considering, the Council determined that this was not affordable in the current year. This decision has not impacted on the rates required and does not affect the level of service currently provided.

Invercargill Development

The majority of submitters (69%) were in support of Council providing up to \$500,000 in funding for the investigation and progression of projects to reinvigorate the City. Approximately 54% of all submissions received were in favour of funding this through use of the City Centre Redevelopment Reserve Fund that is held for the purposes of reinvigorating the City Centre. Council acknowledged that if the Reserve was used in this manner, there would be no funding available for the City Centre upgrades that were previously planned. If Council determined to continue with these upgrades in the future, the Reserve would need to be reimbursed and this would have an impact on rates.

Council decided to allocate \$500,000 to further investigate and progress projects to reinvigorate the City through the use of the City Centre Redevelopment Reserve Fund. This will increase the level of service provided, but will not have an impact on rates.

Pools

Following the rejection of the Dry Gym project in the 2016/17 year and the public feedback requesting that the lack of space in the changing rooms at Splash Palace be addressed, Council consulted the community on the potential to build additional changing rooms. There was significant support amongst submitters for the additional changing rooms. Councillors agreed with submitters that the additional changing rooms would mitigate a number of health and safety concerns and improve general hygiene.

Council decided to build the additional changing rooms, upgrade the café and foyer, as well as other external works at a cost of \$1.4 million to be funded by loan. Although this does not impact on the rates required this year, in the 2018/19 year rates will need to increase by 0.23% to fund the loan repayments.

Solid Waste

The New Zealand Emissions Trading Scheme obligations have increased the cost to WasteNet Southland and to the Council in disposing of waste. The impact of the ETS is that Council will have to pay a further \$21.11 per tonne of waste being disposed. Council's preferred option of increasing the cost of disposal at the Transfer Station by \$20 per tonne was the most popular option amongst submitters.

Council decided to increase the Transfer Station fees by \$20 per tonne to offset the increased disposal expenditure. This increase in fee will mean that there is no impact on the rates required in the 2017/18 year, and will result in an approximately \$3.60 increase for disposing of a 180kg trailer load of waste at the Transfer Station.

The following table outlines decisions on submissions that have a financial impact.

Submitter	Decision
Southland Community Nursery and Education Centre, Bush Haven Native Bird Rehabilitation Centre and Otatara Pestbusters.	\$1,000 grant to each of the three groups towards operating costs. The grant is to be funded through reserves.
Otatara Landcare Group	\$2,500 grant towards operating cost. The grant is to be funded through reserves.

The following table outlines funding requests that have been approved, but were not included in the Long-Term Plan.

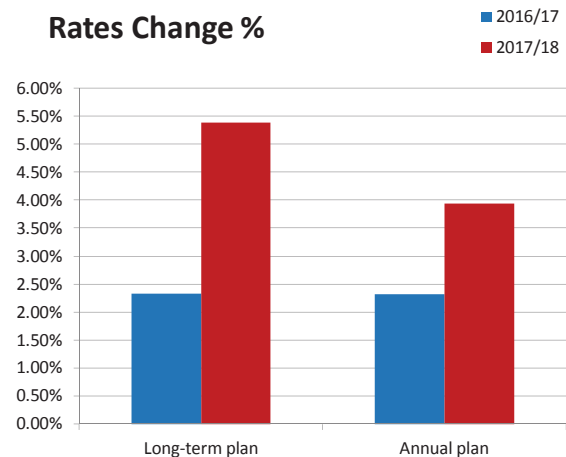
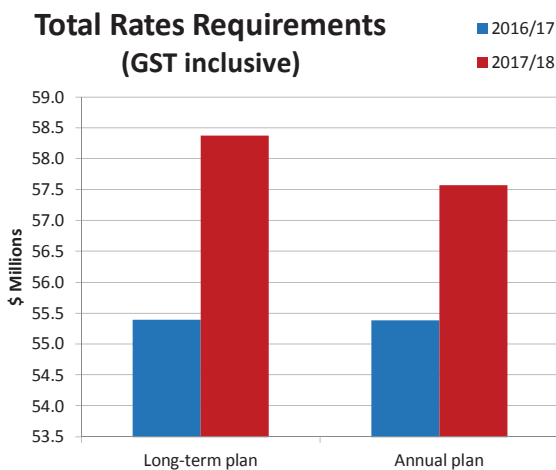
Submitter	Decision
Safe in the South	\$10,000 funding for a local co-ordinator. To be funded by rates.
Southland Youth One Stop Shop Trust	Increase funding by \$2,000 to subsidise rent on building at 10 Deveron Street. To be funded by rates.
St John	\$100,000 towards the new St John Development. To be funded through reserves.
Invercargill Grief and Loss Awareness Centre	\$15,000 funding for operational costs. To be funded by rates.
Citizens Advice Bureau	Increase funding by \$2,000 for the operation of the Bureau. To be funded by rates.
Awarua Communications Museum	\$5,000 funding for operational costs. To be funded by rates.

Financial Overview

2017/18 Financial Summary

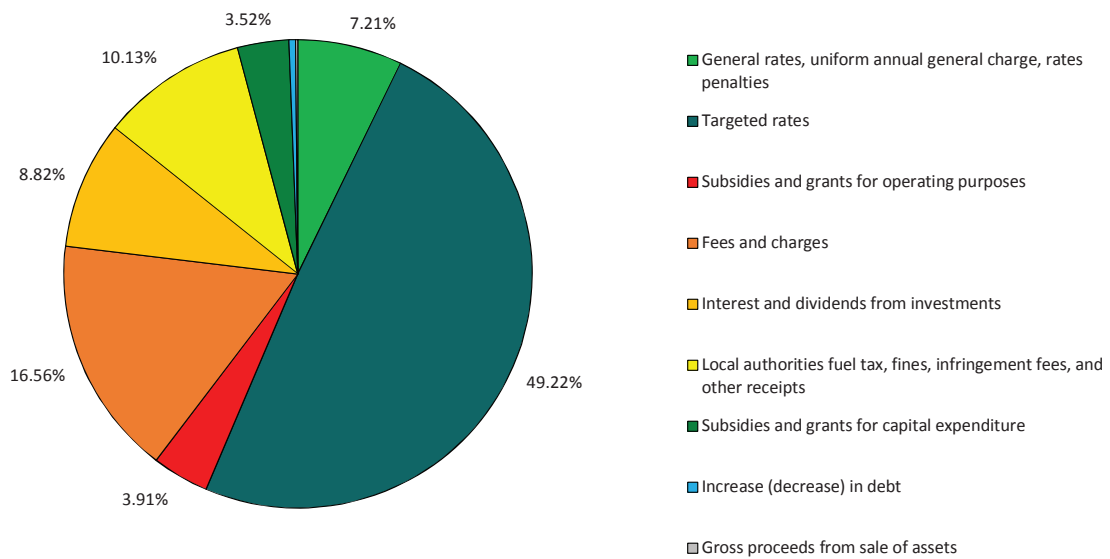
The Annual Plan 2017/18 incorporates a rates increase of 3.95%. This is a total rates draw of \$57.6 million. The Council’s Long-Term Plan anticipated an increase of 5.39%. This was a total rates draw of \$58.4 million. Total revenue will increase from \$85.4 million in 2016/17 to \$90 million in 2017/18, a 5.39% increase. Total operating expenditure will increase from \$89.8 million in 2016/17 to \$91.8 million in 2017/18, a 2.23% increase.

Financial Summary	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
Rates Revenue (GST inclusive)	55,391	58,382	57,578
Rates Change	2.32%	5.39%	3.95%
Rates Revenue (GST exclusive)	48,166	50,767	50,068
Total Revenue	85,374	88,952	89,990
Operating Expenditure	89,755	93,052	91,784
Operating Surplus/(Deficit)	(4,381)	(4,100)	(1,794)
Total Assets	857,455	809,740	861,812
Total Liabilities (excluding External Debt)	14,876	14,051	15,260
External Debt	102,672	56,677	105,764
Total Equity	739,907	739,012	740,788



2017/18 Funding

Council funding comes from a number of sources including 56% from rates and 17% from fees and charges. Other funding is received from grants and subsidies, interest, dividends, loan and reserves. This is based on the 2017/18 year and is shown in the pie graph below.

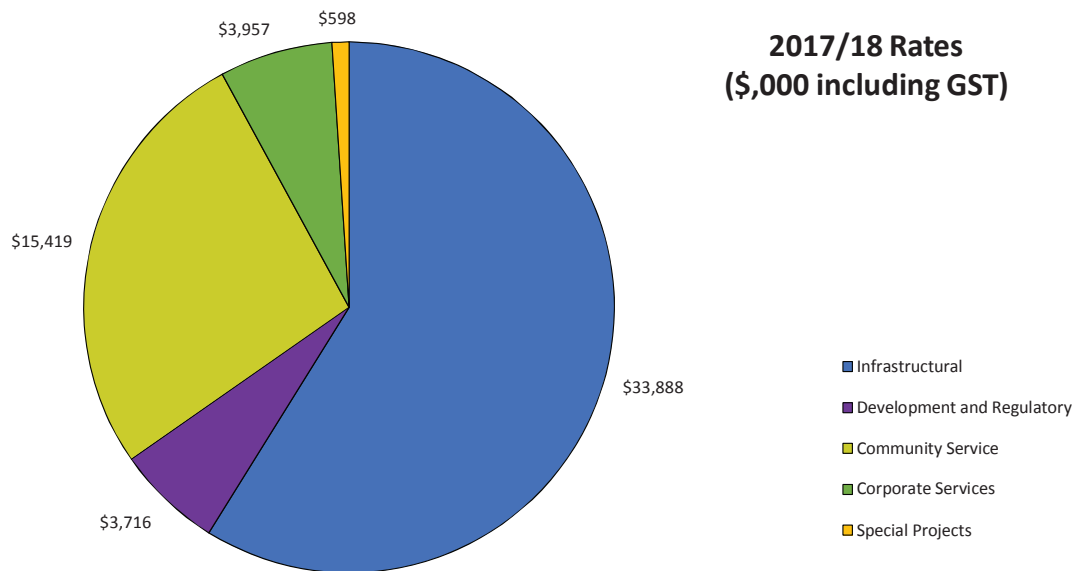


2017/18 Rates support for activities

Most 2017/18 expenditure occurs within the Infrastructural Services group of activities (Roading, Sewerage, Solid Waste Management, Stormwater and Water Supply).

Financial forecasts reflect the cost associated with Council undertaking its activities. Changing the overall cost of Council activities can only be undertaken by reducing levels of service or reducing the maintenance on assets (which increases the risk of failure).

Rates support for activities may be reduced by increasing fees and charges for that activity. Council's Financial Strategy (Pages 33 - 54 of the LTP) will assist Council in refining the projects that the community considers to be essential and those which it would like to have but cannot afford.



The following table sets out proposed and current rating examples by property type. These examples are indicative only.

Type of property	Rateable Value	Rates 2016/17	Rates 2017/18	Rates Change Annual	Rates Change Weekly
Residential	\$600,000	\$3,769.05	\$3,796.60	+ \$27.55	+ \$0.53
Residential	\$485,000	\$3,274.33	\$3,316.10	+ \$41.77	+ \$0.80
Residential	\$215,000	\$2,112.79	\$2,187.60	+ \$74.81	+ \$1.44
Residential	\$111,000	\$1,665.39	\$1,752.90	+ \$87.51	+ \$1.68
Commercial	\$720,000	\$5,761.47	\$5,960.00	+ \$198.53	+ \$3.82
Commercial	\$2,450,000	\$13,478.14	\$13,519.90	+ \$41.76	+ \$0.80
Farms	\$1,960,000	\$3,407.05	\$3,300.90	- \$106.15	- \$2.04
Farms	\$4,820,000	\$7,904.36	\$7,637.90	- \$266.46	- \$5.12
Lifestyle	\$610,000	\$2,571.39	\$2,532.30	- \$39.09	- \$0.75
Lifestyle	\$330,000	\$1,564.80	\$1,545.20	- \$19.60	- \$0.38

Type of property	2016/17*	2017/18
Projected number of rating units	25,196	25,741
Projected total capital value of rating units	7,245,108,058	7,771,585,508
Projected total land value of rating units	2,560,304,650	2,624,778,800

*2016/17 is based on actuals as at 11 July 2016.

Council Activities & Projects



This section contains each of Council's Activities and Projects of Significant Community Interest that were included in the Long-Term Plan.

It includes the Funding Impact Statement for each activity or project and also includes information for those activities or projects that have changed as the result of adjustments made in the development of the 2017/18 Annual Plan.

Unless noted in the Annual Plan, the information contained in the Long-Term Plan is the correct information. You can see how Council intends to plan, manage, deliver and fund its activities on pages 99-278 of the 2015-2025 Long-Term Plan. Council has identified two projects of significant community interest, the City Centre Revitalisation and the Urban Rejuvenation projects, and more information on these can be found on pages 279-288 of the 2015-2025 Long-Term Plan.

The Long-Term Plan is available for inspection at the Helpdesk of the Invercargill City Council, 101 Esk Street, Invercargill, at the Bluff Service Centre, and at

the Invercargill Public Library. It may also be found on the Invercargill City Council website at www.icc.govt.nz.

The next three pages show the Funding Impact Statements for the Development and Regulatory, Community Services and Corporate Services Groups of Activities. The group of activities are discussed on pages 154-155, 194-195 and 250-251 of the Long-Term Plan. Infrastructure Activities are considered at an individual level and have no corresponding group level Funding Impact Statement. Individual activity discussion and Funding Impact Statements follow.



FUNDING IMPACT STATEMENT - DEVELOPMENT AND REGULATORY SERVICES

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	1,877	1,896	1,913
Targeted rates	1,185	1,170	1,219
Subsidies and grants for operating purposes	0	0	0
Fees and charges	3,210	3,771	3,432
Internal charges and overheads recovered	214	238	205
Local authorities fuel tax, fines, infringement fees, and other receipts	1,208	1,220	1,340
Total operating funding (A)	7,694	8,295	8,109
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	7,355	7,872	7,796
Finance costs	8	9	7
Internal charges and overheads applied	214	238	205
Other operating funding applications	0	0	0
Total applications of operating funding (B)	7,577	8,119	8,008
Surplus (deficit) of operating funding (A – B)	117	176	101
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(6)	(6)	(6)
Gross proceeds from sale of assets	29	21	30
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	23	15	24
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	108	71	92
Increase (decrease) in reserves	32	120	33
Increase (decrease) in investments	0	0	0
Total applications of capital funding (D)	140	191	125
Surplus (deficit) of capital funding (C - D)	(117)	(176)	(101)
FUNDING BALANCE ((A – B) + (C – D))	0	0	0
Depreciation expense (not included in the above FIS)	120	140	115

FUNDING IMPACT STATEMENT - COMMUNITY SERVICES

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	4,204	4,172	4,177
Targeted rates	13,913	13,921	14,102
Subsidies and grants for operating purposes	1,377	1,361	1,241
Fees and charges	5,557	6,105	5,721
Internal charges and overheads recovered	12,429	13,013	12,966
Local authorities fuel tax, fines, infringement fees, and other receipts	2,137	2,187	2,459
Total operating funding (A)	39,617	40,759	40,666
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	23,484	27,296	24,011
Finance costs	560	695	624
Internal charges and overheads applied	12,429	13,013	12,966
Other operating funding applications	0	0	0
Total applications of operating funding (B)	36,473	41,004	37,601
Surplus (deficit) of operating funding (A - B)	3,144	(245)	3,065
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(53)	3,425	(306)
Gross proceeds from sale of assets	51	53	52
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	(2)	3,478	(254)
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	600	0	337
- to improve the level of service	169	393	149
- to replace existing assets	2,593	2,788	2,512
Increase (decrease) in reserves	(220)	52	(187)
Increase (decrease) in investments	0	0	0
Total applications of capital funding (D)	3,142	3,233	2,811
Surplus (deficit) of capital funding (C - D)	(3,144)	245	(3,065)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	3,339	3,262	3,136

FUNDING IMPACT STATEMENT - CORPORATE SERVICES

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	4,548	4,200	4,528
Targeted rates	72	76	72
Subsidies and grants for operating purposes	0	0	0
Fees and charges	434	1,465	1,052
Internal charges and overheads recovered	584	394	670
Local authorities fuel tax, fines, infringement fees, and other receipts	1,929	2,313	2,223
Total operating funding (A)	7,567	8,448	8,545
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	7,157	7,533	7,309
Finance costs	509	363	938
Internal charges and overheads applied	584	394	670
Other operating funding applications	0	0	0
Total applications of operating funding (B)	8,250	8,290	8,917
Surplus (deficit) of operating funding (A – B)	(683)	158	(372)
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	6,574	(50)	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	6,574	(50)	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	7,784	0	0
- to improve the level of service	0	0	0
- to replace existing assets	151	157	100
Increase (decrease) in reserves	(2,044)	(49)	(472)
Increase (decrease) in investments	0	0	0
Total applications of capital funding (D)	5,891	108	(372)
Surplus (deficit) of capital funding (C - D)	683	(158)	372
FUNDING BALANCE ((A – B) + (C – D))	0	0	0
Depreciation expense (not included in the above FIS)	110	76	118

Roading



Refer Long-Term Plan page 101.

Two targets within the performance measure framework have been amended. The first is the traffic signals measure that has been amended to clarify and align with the existing contractual arrangement with contractors. The important response measure is to respond to emergencies. The second is due to the wording in the Long-Term Plan being inaccurate and the new measure addresses this.

Measure	LTP Target 2017/18	Target 2017/18
Traffic signals are "responded to" within one hour for emergency works, four hours for serious faults and 12 hours for minor faults.	92%	Greater than 92% of emergency requests responded to within one hour. Urgent and routine requests not included in target.
Footpaths The percentage of footpaths within a Council's district that fall within the level of service or service standard for the condition of footpaths as set out in the Asset Management Plan.	90% of sealed footpaths have a condition of good or better.	Less than 10% of sealed footpaths have a condition of very poor.

There are also four changes in the Planned Works Projects Table. The changes are due to expenditure being aligned to the New Zealand Transport Agency's agreed programme.

Project	LTP 2017/18 Proposed Expenditure (\$000)	Annual Plan 2017/18 Proposed Expenditure (\$000)
Road surface renewals and rehabilitation.	3,475	3,247
Footpath renewals and rehabilitation.	1,308	1,330
Kerb and channel and culvert replacement.	670	740
Street lighting.	769	553

FUNDING IMPACT STATEMENT - ROADING

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	386	389	368
Targeted rates	7,729	7,960	7,673
Subsidies and grants for operating purposes	2,108	2,139	2,203
Fees and charges	295	302	335
Internal charges and overheads recovered	258	286	336
Local authorities fuel tax, fines, infringement fees, and other receipts	903	942	978
Total operating funding (A)	11,679	12,018	11,893
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	6,607	6,775	6,658
Finance costs	229	214	172
Internal charges and overheads applied	258	286	336
Other operating funding applications	0	0	0
Total applications of operating funding (B)	7,094	7,275	7,166
Surplus (deficit) of operating funding (A - B)	4,585	4,743	4,727
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	3,449	3,414	3,160
Development and financial contributions	0	0	0
Increase (decrease) in debt	(181)	(753)	(565)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	3,268	2,661	2,595
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	41	42	40
- to improve the level of service	918	920	778
- to replace existing assets	6,902	6,383	6,384
Increase (decrease) in reserves	(8)	59	120
Increase (decrease) in investments	0	0	0
Total applications of capital funding (D)	7,853	7,404	7,322
Surplus (deficit) of capital funding (C - D)	(4,585)	(4,743)	(4,727)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	11,246	10,102	9,938

The Roading activity rates draw is lower than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes lower NZTA funding towards capital expenditure projects and the delay of bus shelter improvements, which has meant a reduction in capital expenditure.

Sewerage



Refer Long-Term Plan page 117.

There have been no changes to the non-financial information contained in the Long-Term Plan.

FUNDING IMPACT STATEMENT - SEWERAGE

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted rates	4,836	5,704	5,609
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	615	630	675
Total operating funding (A)	5,451	6,334	6,284
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	2,757	3,127	3,129
Finance costs	408	419	343
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	3,165	3,546	3,472
Surplus (deficit) of operating funding (A – B)	2,286	2,788	2,812
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(736)	(665)	(655)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	(736)	(665)	(655)
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	1,550	2,123	2,157
Increase (decrease) in reserves	0	0	0
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	1,550	2,123	2,157
Surplus (deficit) of capital funding (C-D)	(2,286)	(2,788)	(2,812)
FUNDING BALANCE ((A – B) + (C – D))	0	0	0
Depreciation expense (not included in the above FIS)	2,432	2,399	2,357

The Sewerage activity rates draw is lower than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes the reallocation of staff resourcing within Sewerage, Stormwater and Water activities and savings from lower market interest rates and operational expenditure.

Solid Waste Management



Refer Long-Term Plan page 128.

There have been no changes to the non-financial information contained in the Long-Term Plan.

Change from the LTP

The Solid Waste disposal at the Transfer Station has been declining for a number of years. Council's main aim is to provide rubbish and recycling services for its residents. Central Government driven changes to the New Zealand Emission Trading Scheme have an impact on WasteNet Southland and Council. The Central Government initiatives result in Council having to pay a further \$21.11 per tonne of waste to meet its obligations under the Scheme.

Council has decided to increase the Transfer Station fees by \$20 per tonne to offset increased disposal expenditure and lower volumes going through the Transfer Station. The increase in fee will result in an approximately \$3.60 increase for a 180kg trailer load of waste.

FUNDING IMPACT STATEMENT - SOLID WASTE MANAGEMENT

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted rates	4,162	4,032	4,295
Subsidies and grants for operating purposes	0	0	0
Fees and charges	2,380	2,763	2,443
Internal charges and overheads recovered	1,587	1,594	1,762
Local authorities fuel tax, fines, infringement fees, and other receipts	75	84	69
Total operating funding (A)	8,204	8,473	8,569
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	6,517	6,774	6,707
Finance costs	0	0	0
Internal charges and overheads applied	1,587	1,594	1,762
Other operating funding applications	0	0	0
Total applications of operational funding (B)	8,104	8,368	8,469
Surplus (deficit) of operating funding (A - B)	100	105	100
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	0	0	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	100	105	100
Increase (decrease) in reserves	0	0	0
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	100	105	100
Surplus (deficit) of capital funding (C-D)	(100)	(105)	(100)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	337	345	339

The Solid Waste Management activity rates draw is higher than anticipated in the Long Term Plan. The variations with the Long Term Plan includes a reduction in the volume of refuse collection from commercial users which lowers the fees and charges income received.

Stormwater



Refer Long-Term Plan page 134.

There have been no changes to the non-financial information contained in the Long-Term Plan.

Stead Street Stopbank

The Stead Street Stopbank will be renewed and upgraded at an estimated cost of \$1.33 million dollars. The project will be loan funded and will mean better protection from flooding and storm surge for the Invercargill Airport and the residential area of Otatara.

FUNDING IMPACT STATEMENT - STORMWATER

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted rates	3,384	3,308	3,489
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	0	0	0
Total operating funding (A)	3,384	3,308	3,489
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	1,452	1,277	1,460
Finance costs	53	29	47
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	1,505	1,306	1,507
Surplus (deficit) of operating funding (A-B)	1,879	2,002	1,982
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(31)	(17)	(32)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	(31)	(17)	(32)
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	130	144	1,471
- to replace existing assets	1,718	1,841	1,809
Increase (decrease) in reserves	0	0	(1,330)
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	1,848	1,985	1,950
Surplus (deficit) of capital funding (C-D)	(1,879)	(2,002)	(1,982)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	2,283	2,291	2,252

The Stormwater activity rates draw is higher than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes the reallocation of staff resourcing within Sewerage, Stormwater and Water activities. Capital expenditure has increased for Stead Street Stopbanks improvements, which is funded from reserve.

Water Supply



Refer Long-Term Plan page 143.

One target within the performance measure framework has been amended. The target was inaccurately entered into the Long-Term Plan and the target in the Annual Plan reflects this.

Measure	LTP Target 2017/18	Target 2017/18
<p>Customer Satisfaction The total number of complaints received by Council about drinking water taste.</p> <p>Expressed per 1,000 connections to the Council's networked reticulation system.</p>	(a) No more than 0.43 per month	(a) No more than 0.45 per month

There is also a minor change in the Planned Works Projects table.

Project	LTP 2017/18 Proposed Expenditure (\$000)	Annual Plan 2017/18 Proposed Expenditure (\$000)
Asbestos Cement Watermain Renewals.	\$3,065	\$3,013

FUNDING IMPACT STATEMENT - WATER SUPPLY

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted rates	6,374	7,898	7,548
Subsidies and grants for operating purposes	0	0	0
Fees and charges	1,246	1,351	1,439
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	0	0	0
Total operating funding (A)	7,620	9,249	8,987
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	4,160	4,422	4,538
Finance costs	763	894	945
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	4,923	5,316	5,483
Surplus (deficit) of operational funding (A-B)	2,697	3,933	3,504
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(522)	(652)	(691)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	(522)	(652)	(691)
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	1,975	3,088	3,013
Increase (decrease) in reserves	200	193	(200)
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	2,175	3,281	2,813
Surplus (deficit) of capital funding (C-D)	(2,697)	(3,933)	(3,504)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	3,430	3,496	3,231

The Water Supply activity rates draw is lower than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes the change of some existing debt funding from internally sourced to externally; the reallocation of staff resourcing within Sewerage, Stormwater and Water activities; higher maintenance contract costs; and a \$200,000 uplift from reserve for the Asbestos Cement Watermain renewal project which was contributed in the 2016/17 year to smooth the rates draw increase.

Animal Services



Refer Long-Term Plan page 159.

The measures within the performance measure framework have been amended previously. The two existing measures contained in the Long-Term Plan have been replaced with three new measures outlined below.

Measure	LTP Target 2017/18	Target 2017/18
An increase in new dog registrations.		5% increase in new dog registrations from the 2015/16 registration period.
Complaints relating to barking dogs are investigated within five days.		80% of barking dog complaints are investigated within five days.
Notification of a dog attack is attended to immediately.		All notifications of a dog attack are responded to within 30 minutes.

Changes from the LTP

The Animal Services Activity considers that these measures are more meaningful than those included in the Long-Term Plan. Although there is no change in the level of service offered by the activity, the measures will assist in better showing where the

activity is making a difference. They will ensure Council offers a quality service and that the public know what they can expect. They will assist in assuring the public that when a complaint is made, it is responded to or investigated in a timely manner.

FUNDING IMPACT STATEMENT - ANIMAL SERVICES

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	268	197	284
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	667	736	736
Internal charges and overheads recovered	114	65	121
Local authorities fuel tax, fines, infringement fees, and other receipts	120	154	105
Total operating funding (A)	1,169	1,152	1,246
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	973	998	1,047
Finance costs	8	9	7
Internal charges and overheads applied	114	65	121
Other operating funding applications	0	0	0
Total applications of operational funding (B)	1,095	1,072	1,175
Surplus (deficit) of operational funding (A-B)	74	80	71
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(6)	(6)	(6)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	(6)	(6)	(6)
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	12	13	2
Increase (decrease) in reserves	56	61	63
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	68	74	65
Surplus (deficit) of capital funding (C-D)	(74)	(80)	(71)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	40	45	45

The Animal Services activity rates draw is higher than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes lower infringement fees issued due to better compliance and increased contractor payments.

Building Services



Refer Long-Term Plan page 164.

There have been no changes to the non-financial information contained in the Long-Term Plan

Changes from the LTP

The Building Services Activity is an unpredictable one, and often times sees peaks and valleys in the number of consent applications received. The unpredictability of this activity can make it difficult to budget for.

The Building Services Activity budget and work plan were set with post Christchurch Earthquake work included. Christchurch City Council is now able to process all of its building consent applications

in house. The income provided in the Long-Term Plan budget included work for Christchurch and is therefore over-estimated.

Rates are used for some activities to promote the public good. In order to maintain the existing level of service, Council has increased rates to help cover the cost of this activity.

FUNDING IMPACT STATEMENT - BUILDING SERVICES

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	755	652	754
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	1,976	2,416	2,122
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	100	116	71
Total operating funding (A)	2,831	3,184	2,947
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	2,792	3,139	2,917
Finance costs	0	0	0
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	2,792	3,139	2,917
Surplus (deficit) of operational funding (A-B)	39	45	30
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	20	21	30
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	20	21	30
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	51	54	86
Increase (decrease) in reserves	8	12	(26)
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	59	66	60
Surplus (deficit) of capital funding (C-D)	(39)	(45)	(30)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	38	45	29

The Building Control activity rates draw is higher than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes lower fees and charges income received due to the post Christchurch earthquakes related work no longer coming through.

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Civil Defence Emergency Management



Refer Long-Term Plan page 170.

There have been no changes to the non-financial information contained in the Long-Term Plan.

FUNDING IMPACT STATEMENT - CIVIL DEFENCE EMERGENCY MANAGEMENT

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	263	270	270
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	150	154	154
Total operating funding (A)	413	424	424
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	413	424	424
Finance costs	0	0	0
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	413	424	424
Surplus (deficit) of operational funding (A-B)	0	0	0
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	0	0	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	0	0	0
Increase (decrease) in reserves	0	0	0
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	0	0	0
Surplus (deficit) of capital funding (C-D)	0	0	0
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	0	0	0

The Civil Defence and Emergency Management activity rates draw is the same as what was anticipated in the Long-Term Plan and has no significant or material variations.

Compliance including parking services



Refer Long-Term Plan page 176.

The measures within the performance measure framework have been amended. An existing measure contained in the Long-Term Plan has been replaced with two new measures added in 2016/17 Annual Plan, and the parking patrol measure has had its target updated. These changes are outlined below.

Measure	LTP Target 2017/18	Target 2017/18
Parking patrols of Council managed parking spaces.	Average 80 hours patrolling per week.	Average 100 hours patrolling per week.
Reduction in the number of infringements being sent to the Courts for collection. <i>(Number of tickets paid as a percentage of the total issued).</i>		75% of all tickets issued are paid without the need to refer to the courts for collection.
Reduction in number of ticket exemptions. <i>(Ratio of waivers to tickets issued).</i>		Reducing trend in the number of waivers granted.

The changes to the measures are to ensure that the public can be assured that a quality service is being provided. The measures help to show how Council is progressing toward the goal that every ticket written out is not only valid, but also enforceable. The community will see a service level increase through efficiencies being found within the activity.

FUNDING IMPACT STATEMENT - COMPLIANCE

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	(128)	(123)	(134)
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	105	89	103
Internal charges and overheads recovered	0	55	0
Local authorities fuel tax, fines, infringement fees, and other receipts	773	751	788
Total operating funding (A)	750	772	757
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	738	702	745
Finance costs	0	0	0
Internal charges and overheads applied	0	55	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	738	757	745
Surplus (deficit) of operational funding (A-B)	12	15	12
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	0	0	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	2	2	2
Increase (decrease) in reserves	10	13	10
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	12	15	12
Surplus (deficit) of capital funding (C-D)	(12)	(15)	(12)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	12	15	12

The Compliance (Parking) activity contribution to rates is higher than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes a higher volume of fees, charges and fines revenue expected, offset by an increase in operational expenditure from the reallocation of staff resourcing within Development and Regulatory Services.

Environmental Health



Refer Long-Term Plan page 183.

The measures within the performance measure framework have been amended. The three existing measures contained in the Long-Term Plan have been replaced with three new measures outlined below.

Measure	LTP Target 2017/18	Target 2017/18
Excessive noise complaints are investigated and responded to within one hour.		95% of all noise complaints are responded to within one hour from the time of receipt.
Overgrown sections are monitored in Invercargill and Bluff areas from 1 September - 31 March each year.		100% of all empty sections are audited and action taken where necessary, with a reducing trend in the number of sections having to be cleared by Council.
Food businesses operating under a Food Control Plan are verified or audited annually.		An increasing trend in number of Food Premises operating with a Food Control Plan and 70% of businesses under this category are audited annually.

Changes from the LTP

The Environmental Health Activity considers that these measures are more meaningful than those included in the Long-Term Plan. Although there is no change in the level of service offered by the Activity, the measures will assist in better showing where the Activity is making a difference. The changes also

reflect the new legislation around food which required food businesses to move from an inspection regime (tick box) to operating as per a Food Control Plan. Under a Food Control Plan a business will be audited to verify that they are operating and providing safe food as per their Plan.

FUNDING IMPACT STATEMENT - ENVIRONMENTAL HEALTH

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	719	900	739
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	271	319	290
Internal charges and overheads recovered	75	93	74
Local authorities fuel tax, fines, infringement fees, and other receipts	46	26	203
Total operating funding (A)	1,111	1,338	1,306
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	1,049	1,213	1,242
Finance costs	0	0	0
Internal charges and overheads applied	75	93	74
Other operating funding applications	0	0	0
Total applications of operational funding (B)	1,124	1,306	1,316
Surplus (deficit) of operational funding (A-B)	(13)	32	(10)
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	9	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	9	0	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	41	0	0
Increase (decrease) in reserves	(45)	32	(10)
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	(4)	32	(10)
Surplus (deficit) of capital funding (C-D)	13	(32)	10
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	25	32	25

The Environmental Health activity rates draw is lower than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes increased receipts from offering food audit services to Clutha District Council and lower fees and charges income due to the past Council's decision to reduce the Alcohol Licensing risk rating levels.

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Resource Management



Refer Long-Term Plan page 211.

There have been no changes to the non-financial information contained in the Long-Term Plan.

FUNDING IMPACT STATEMENT - RESOURCE MANAGEMENT

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted rates	1,185	1,170	1,219
Subsidies and grants for operating purposes	0	0	0
Fees and charges	191	211	181
Internal charges and overheads recovered	25	25	10
Local authorities fuel tax, fines, infringement fees, and other receipts	19	19	19
Total operating funding (A)	1,420	1,425	1,429
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	1,390	1,396	1,421
Finance costs	0	0	0
Internal charges and overheads applied	25	25	10
Other operating funding applications	0	0	0
Total applications of operational funding (B)	1,415	1,421	1,431
Surplus (deficit) of operational funding (A-B)	5	4	(2)
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	0	0	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	2	2	2
Increase (decrease) in reserves	3	2	(4)
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	5	4	(2)
Surplus (deficit) of capital funding (C-D)	(5)	(4)	2
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	5	4	4

The Resource Management activity rates draw is higher than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes lower applications expected, which lowers fees and charges.

44 Provision of Specialised Community Services

Refer Long-Term Plan page 198.

The name of the entity and the level of financial support proposed from Council in the 2017/18 year are listed in the table below.

Entity	Contribution towards the service provided	Level of Financial Support \$ 2017/18
Service Contracts		
Anderson Park Art Gallery Trust Board	Operation and promotion of the Anderson Park Art Gallery and care of the extensive collection.	184,238
Invercargill Venue and Events Management Limited	Managing operation of the Civic Theatre and Outdoor Stadium.	112,750
Southland Indoor Leisure Centre Charitable Trust	Operation and maintenance of Stadium Southland.	400,000
Southland Museum and Art Gallery Trust Board	Operation of the Southland Museum and Art Gallery.	634,410
Southland Regional Heritage Committee	Preserving the Regional Heritage of Southland.	865,949
Grants		
Awarua Museum	Towards operating costs	5,000
Bluff Hill Motupohue Environment Trust	Supporting the Pest Control Programme.	10,000
Bluff Maritime Museum Trust Board	Operation of the Bluff Maritime Museum.	20,000
Bluff Pool Trust	Operation of the Bluff Community Pool.	180,000
Child, Youth and Family Friendly Sub-Committee	Enhancing the 'Friendly' brand within Invercargill.	10,000
Citizens Advice Bureau	Operation of the Citizens Advice Bureau.	26,000
Community Ratepayers Group	Contribution towards administration costs for ratepayers groups.	5,000
Environment Southland	Contribution towards the completion of the Invercargill - Bluff Walkway / Cycleway.	50,000
Events Fund	Contribution towards event creation/promotion.	100,000

Entity	Contribution towards the service provided	Level of Financial Support \$ 2017/18
Grants		
Facilities Maintenance Fund	Contribution to the ongoing maintenance of Council owned regional facilities utilised by Community Groups and Sports Clubs.	250,000
Football for all weathers	Loan interest and principle repayments.	11,727
Iconic Events Fund	Contribution towards the holding of iconic events or performances in Invercargill.	100,000
Invercargill Grief and Loss Awareness Centre	Towards operating costs.	15,000
Safe in the South	To fund a local co-ordinator.	10,000
Santa Parade Charitable Trust	Storage of floats for parade.	10,000
Southland Indoor Leisure Centre Charitable Trust	Loan interest for the 2017/18 year resulting from the contribution to Stadium Southland rebuild.	80,705
Southland Multicultural Council	Operation of the Southland Multicultural Council.	5,000
Southland Warm Homes Trust	Providing subsidies on Healthy Homes initiatives for citizens.	50,000
Southland Youth One Stop Shop Trust	Contribution towards building rental.	27,000
SPCA	Operation of the Southland SPCA	12,000
Sport Southland	Contribution towards a South City Kiwisport programme and contribution toward Sport Southland.	20,000
St John	Towards new facility.	100,000

FUNDING IMPACT STATEMENT - OTHER GRANTS

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	2,406	2,300	2,343
Targeted rates	330	263	252
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	149	152	165
Local authorities fuel tax, fines, infringement fees, and other receipts	0	0	0
Total operating funding (A)	2,885	2,715	2,760
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	2,531	6,286	2,479
Finance costs	96	106	102
Internal charges and overheads applied	149	152	165
Other operating funding applications	0	0	0
Total applications of operational funding (B)	2,776	6,544	2,746
Surplus (deficit) of operational funding (A-B)	109	(3,829)	14
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	232	3,930	(86)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	232	3,930	(86)
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	300	0	0
Increase (decrease) in reserves	41	101	(72)
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	341	101	(72)
Surplus (deficit) of capital funding (C-D)	(109)	3,829	(14)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	9	9	14

The Provision of Specialised Community Services activity rates draw is higher than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes, A) the delay of the \$4m grant to the Southland Museum and Art Gallery Trust Board for a museum redevelopment which was to be funded by debt; B) a grant of \$100,000 towards the new St Johns Development.

FUNDING IMPACT STATEMENT - SOUTHLAND REGIONAL HERITAGE COMMITTEE

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted rates	838	757	866
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	326	332	332
Total operating funding (A)	1,164	1,089	1,198
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	1,164	1,089	1,198
Finance costs	0	0	0
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	1,164	1,089	1,198
Surplus (deficit) of operational funding (A-B)	0	0	0
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	0	0	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	0	0	0
Increase (decrease) in reserves	0	0	0
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	0	0	0
Surplus (deficit) of capital funding (C-D)	0	0	0
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	0	0	0

The Southland Regional Heritage Committee activity rates draw is higher than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes an increase in funding to the Southland Museum and Art Gallery Trust Board to go towards cataloguing and preserving the Museum's extensive collection.

Community Development



Refer Long-Term Plan page 205.

There have been no changes to the non-financial information contained in the Long-Term Plan.

FUNDING IMPACT STATEMENT - COMMUNITY DEVELOPMENT

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	298	335	309
Targeted rates	0	0	120
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	2	2	2
Total operating funding (A)	300	337	431
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	290	300	421
Finance costs	6	6	5
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	296	306	426
Surplus (deficit) of operational funding (A-B)	4	31	5
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(4)	(3)	(4)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	(4)	(3)	(4)
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	0	21	0
Increase (decrease) in reserves	0	7	1
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	0	28	1
Surplus (deficit) of capital funding (C-D)	(4)	(31)	(5)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	0	7	1

The Community Development activity rates draw is higher than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes the re-introduction of the City Centre Co-ordinator and the delay of capital renewals.

Housing Care Services



Refer Long-Term Plan page 211.

There have been no changes to the non-financial information contained in the Long-Term Plan.

FUNDING IMPACT STATEMENT - HOUSING CARE SERVICES

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	1,022	1,050	1,022
Internal charges and overheads recovered	775	814	775
Local authorities fuel tax, fines, infringement fees, and other receipts	0	0	0
Total operating funding (A)	1,797	1,864	1,797
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	795	692	838
Finance costs	2	41	0
Internal charges and overheads applied	775	814	775
Other operating funding applications	0	0	0
Total applications of operational funding (B)	1,572	1,547	1,613
Surplus (deficit) of operational funding (A-B)	225	317	184
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(1)	188	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	(1)	188	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	19	19	19
- to replace existing assets	0	545	20
Increase (decrease) in reserves	205	(59)	145
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	224	505	184
Surplus (deficit) of capital funding (C-D)	(225)	(317)	(184)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	299	306	293

The Housing Care Services activity rates draw is the same as anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes the removal of some capital expenditure work and increasing maintenance repairs on Housing Care properties.

Libraries & Archives



Refer Long-Term Plan page 217.

Two targets within the performance measure framework have been amended. The changes from the Long-Term Plan target for the measures are shown below.

Measure	LTP Target 2017/18	Target 2017/18
Number of issues per year.	665,000	615,000
Number of visits per year.	530,000	525,000

The changes in the targets reflect the changing use of Invercargill City Libraries and Archives. This reflects the increasing use of online resources and reference enquiries, rather than the physical visits to the library.

There are also changes in the Planned Works table

Project	LTP 2017/18 Proposed Expenditure (\$000)	Annual Plan 2017/18 Proposed Expenditure (\$000)
Autodoor Renewal	-	47

FUNDING IMPACT STATEMENT - LIBRARIES AND ARCHIVES

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted rates	3,999	4,167	4,035
Subsidies and grants for operating purposes	5	5	5
Fees and charges	154	155	151
Internal charges and overheads recovered	735	822	751
Local authorities fuel tax, fines, infringement fees, and other receipts	33	30	31
Total operating funding (A)	4,926	5,179	4,973
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	3,399	3,434	3,375
Finance costs	100	199	147
Internal charges and overheads applied	735	822	751
Other operating funding applications	0	0	0
Total applications of operational funding (B)	4,234	4,455	4,273
Surplus (deficit) of operational funding (A-B)	692	724	700
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	277	(158)	(108)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	277	(158)	(108)
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	50	72
- to replace existing assets	817	485	441
Increase (decrease) in reserves	152	31	79
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	969	566	592
Surplus (deficit) of capital funding (C-D)	(692)	(724)	(700)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	1,334	1,124	1,109

The Libraries and Archives activity rates draw is lower than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes lower finance costs from delays in the RFID project along with general savings in operational expenditure.

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Parks & Reserves

including Cemeteries & Crematorium



Refer Long-Term Plan page 222.

There have been no changes to the non-financial information contained in the Long-Term Plan.

FUNDING IMPACT STATEMENT - PARKS AND RESERVES

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted rates	6,098	6,163	6,182
Subsidies and grants for operating purposes	9	10	10
Fees and charges	1,058	1,085	1,052
Internal charges and overheads recovered	7,811	8,015	8,138
Local authorities fuel tax, fines, infringement fees, and other receipts	904	927	1,095
Total operating funding (A)	15,880	16,200	16,477
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	6,890	6,990	7,226
Finance costs	32	31	25
Internal charges and overheads applied	7,811	8,015	8,138
Other operating funding applications	0	0	0
Total applications of operational funding (B)	14,733	15,036	15,389
Surplus (deficit) of operational funding (A-B)	1,147	1,164	1,088
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(79)	(84)	(82)
Gross proceeds from sale of assets	51	53	52
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	(28)	(31)	(30)
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	600	0	0
- to improve the level of service	0	0	0
- to replace existing assets	1,215	1,483	1,527
Increase (decrease) in reserves	(696)	(350)	(469)
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	1,119	1,133	1,058
Surplus (deficit) of capital funding (C-D)	(1,147)	(1,164)	(1,088)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	757	774	770

The Parks and Reserves activity rates draw is higher than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes additional staff resourcing to meet current service requirements which includes a ranger at Sandy Point/Oreti Beach.

Passenger Transport



Refer Long-Term Plan page 230.

Two targets within the performance measure framework have been amended. The changes from the Long-Term Plan targets are shown below.

Measure	LTP Target 2017/18	Target 2017/18
Farebox recovery percentage	37%	35%
All members of the community have the opportunity to use the public transport.	Total Mobility Scheme is administered.	Total Mobility Scheme is administered to the satisfaction of Total Mobility Annual Combined Committee meeting.

The lower than Long-Term Plan target for Farebox recovery has occurred due to a decrease in passenger numbers having been experienced over the last 15 months. This is a nationwide trend seen in most provincial areas. Fares have also not been increased which was anticipated to assist maintaining farebox revenue, but would be seen to have a negative effect on growing passenger numbers.

The Total Mobility Scheme administration has been clarified as to how it is to be measured.

Bus Terminal

The project to upgrade the BusSmart Central Terminal has been removed from this year's work programme.

FUNDING IMPACT STATEMENT - PASSENGER TRANSPORT

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	210	195	216
Targeted rates	551	622	464
Subsidies and grants for operating purposes	1,194	1,172	1,051
Fees and charges	308	323	287
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	48	50	48
Total operating funding (A)	2,311	2,362	2,066
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	2,076	2,048	2,041
Finance costs	0	0	0
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	2,076	2,048	2,041
Surplus (deficit) of operational funding (A-B)	235	314	25
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	0	0	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	150	289	0
- to replace existing assets	85	25	25
Increase (decrease) in reserves	0	0	0
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	235	314	25
Surplus (deficit) of capital funding (C-D)	(235)	(314)	(25)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	34	35	34

The Passenger Transport activity rates draw is lower than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes a decrease in capital expenditure from the delay to the Bus Smart Central Terminus improvements.

Pools



Refer Long-Term Plan page 236.

One target within the performance measure framework has been slightly amended to clarify what is being measured. The change from the Long-Term Plan measure is shown below.

Measure	LTP Target 2017/18	Target 2017/18
All water quality standards are within limits set in NZS 5876:2010.	100%	All water quality standards are within the operational limits set in NZS 5826:2010 - 99%.

Additional Changing Rooms

Splash Palace is used by many residents and visitors to the city. At peak times there is not enough space in the changing rooms for all the users. Council has determined to build additional changing rooms, upgrade the café and foyer and complete other external works at a cost of \$1.4 million. This is to be loan funded. The additional changing rooms will increase the space available, provide the ability to close a changing room to adequately clean it without affecting patrons and to maintain an overall higher level of safety and cleanliness.

Health and Safety Legislation

A further \$100,000 has been allocated to the Pool to maintain the increased staffing needed to meet the requirements of the new Health and Safety standards introduced last year. This was not foreseen in the Long-Term Plan.

FUNDING IMPACT STATEMENT - POOLS

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted rates	2,097	1,949	2,183
Subsidies and grants for operating purposes	129	132	135
Fees and charges	798	1,265	829
Internal charges and overheads recovered	1,679	1,841	1,812
Local authorities fuel tax, fines, infringement fees, and other receipts	803	823	791
Total operating funding (A)	5,506	6,010	5,750
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	3,475	3,594	3,483
Finance costs	105	291	160
Internal charges and overheads applied	1,679	1,841	1,812
Other operating funding applications	0	0	0
Total applications of operational funding (B)	5,259	5,726	5,455
Surplus (deficit) of operational funding (A-B)	247	284	295
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(105)	(89)	94
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	(105)	(89)	94
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	212
- to improve the level of service	0	0	21
- to replace existing assets	20	123	42
Increase (decrease) in reserves	122	72	114
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	142	195	389
Surplus (deficit) of capital funding (C-D)	(247)	(284)	(295)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	492	579	477

The Pools activity rates draw is higher than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes lower income and expenditure related to the Splash Palace Dry Gym project which was cancelled in May 2016.

Public Toilets



Refer Long-Term Plan page 242.

There have been no changes to the non-financial information contained in the Long-Term Plan.

There has been one change to the Planned Works Projects table.

Project	LTP 2017/18 Proposed Expenditure (\$000)	Annual Plan 2017/18 Proposed Expenditure (\$000)
Toilet in Waikiwi	-	125,000

FUNDING IMPACT STATEMENT - PUBLIC TOILETS

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	344	371	343
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	0	0	0
Total operating funding (A)	344	371	343
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	279	302	279
Finance costs	19	21	16
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	298	323	295
Surplus (deficit) of operational funding (A-B)	46	48	48
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(20)	(21)	104
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	(20)	(21)	104
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	125
- to improve the level of service	0	0	0
- to replace existing assets	55	57	57
Increase (decrease) in reserves	(29)	(30)	(30)
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	26	27	152
Surplus (deficit) of capital funding (C-D)	(46)	(48)	(48)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	23	30	24

The Public Toilets activity rates draw is lower than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes additional capital expenditure funded by debt for public toilets at Waikiwi along with saving from operational expenditure.

Theatre Services



Refer Long-Term Plan page 247.

There have been no changes to the non-financial information contained in the Long-Term Plan.

FUNDING IMPACT STATEMENT - THEATRE SERVICES

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	946	971	966
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	900	996	920
Local authorities fuel tax, fines, infringement fees, and other receipts	0	0	0
Total operating funding (A)	1,846	1,967	1,886
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	340	274	357
Finance costs	200	0	169
Internal charges and overheads applied	900	996	920
Other operating funding applications	0	0	0
Total applications of operational funding (B)	1,440	1,270	1,446
Surplus (deficit) of operational funding (A-B)	406	697	440
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(353)	(338)	(224)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	(353)	(338)	(224)
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	35	0
- to replace existing assets	47	21	213
Increase (decrease) in reserves	6	303	3
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	53	359	216
Surplus (deficit) of capital funding (C-D)	(406)	(697)	(440)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	381	390	399

The Theatre Services activity rates draw is lower than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes the change of some existing debt funding from internally sourced to externally.

Democratic Process



Refer Long-Term Plan page 254.

There have been no changes to the non-financial information contained in the Long-Term Plan.

FUNDING IMPACT STATEMENT - DEMOCRATIC PROCESS

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	2,989	3,054	3,052
Targeted rates	72	76	72
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	559	383	645
Local authorities fuel tax, fines, infringement fees, and other receipts	8	5	8
Total operating funding (A)	3,628	3,518	3,777
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	3,028	3,132	3,103
Finance costs	0	0	0
Internal charges and overheads applied	559	383	645
Other operating funding applications	0	0	0
Total applications of operational funding (B)	3,587	3,515	3,748
Surplus (deficit) of operational funding (A-B)	41	3	29
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	0	0	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	50	47	50
Increase (decrease) in reserves	(9)	(44)	(21)
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	41	3	29
Surplus (deficit) of capital funding (C-D)	(41)	(3)	(29)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	86	50	94

The Democratic Process activity rates draw are within 10% of what was anticipated in the Long-Term Plan and has no significant or material variations.

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Destinational Marketing & Enterprise



Refer Long-Term Plan page 260.

There have been no changes to the non-financial information contained in the Long-Term Plan.

FUNDING IMPACT STATEMENT - ENTERPRISE

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	1,770	1,806	1,805
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	1,323	1,349	1,349
Total operating funding (A)	3,093	3,155	3,154
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	3,093	3,155	3,154
Finance costs	0	0	0
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	3,093	3,155	3,154
Surplus (deficit) of operational funding (A-B)	0	0	0
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	0	0	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	0	0	0
Increase (decrease) in reserves	0	0	0
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	0	0	0
Surplus (deficit) of capital funding (C-D)	0	0	0
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	0	0	0

The Enterprise activity rates draw are within 10% of what was anticipated in the Long-Term Plan and has no significant or material variations.

Investment Property



Refer Long-Term Plan page 268.

There have been no changes to the non-financial information contained in the Long-Term Plan.

FUNDING IMPACT STATEMENT - INVESTMENT PROPERTY

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	(211)	(660)	(329)
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	434	1,465	1,052
Internal charges and overheads recovered	25	11	25
Local authorities fuel tax, fines, infringement fees, and other receipts	598	959	866
Total operating funding (A)	846	1,775	1,614
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	1,036	1,246	1,052
Finance costs	509	363	938
Internal charges and overheads applied	25	11	25
Other operating funding applications	0	0	0
Total applications of operational funding (B)	1,570	1,620	2,015
Surplus (deficit) of operational funding (A-B)	(724)	155	(401)
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	6,574	(50)	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	6,574	(50)	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	7,784	0	0
- to improve the level of service	0	0	0
- to replace existing assets	101	110	50
Increase (decrease) in reserves	(2,035)	(5)	(451)
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	5,850	105	(401)
Surplus (deficit) of capital funding (C-D)	724	(155)	401
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	24	26	24

The Investment Property activity contribution to rates is lower than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes prior delays in the commencement in construction of the Don Street investment property development lowering the amount of rental income generated.

City Centre Revitalisation



Refer Long-Term Plan page 281.

There have been no changes to the non-financial information contained in the Long-Term Plan.

Invercargill Development

The Invercargill City Council is committed to enhancing our City and embracing innovation. In the 2017/18 year Council is allocating \$500,000 towards developing and initiating Invercargill Development proposals. These proposals may include things such

as the new Art Centre and a Kakaporium to operate alongside the Tuatarium. The \$500,000 is to be funded through the City Centre Redevelopment Reserve Fund that is held for the purpose of invigorating the CBD.

FUNDING IMPACT STATEMENT - CITY CENTRE REVITALISATION

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted rates	183	400	164
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	0	0	0
Total operating funding (A)	183	400	164
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	13	12	10
Finance costs	112	266	94
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	125	278	104
Surplus (deficit) of operational funding (A-B)	58	122	60
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	2,303	1,102	1,164
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	2,303	1,102	1,164
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	2,361	1,224	1,224
Increase (decrease) in reserves	0	0	0
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	2,361	1,224	1,224
Surplus (deficit) of capital funding (C-D)	(58)	(122)	(60)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	0	0	0

The CBD Redevelopment activity rates draw is lower than what was anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes lower finance costs due to prior year delays to the CBD redevelopment capital programme.

FUNDING IMPACT STATEMENT - INVERCARGILL DEVELOPMENT STRATEGY

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	0	0	0
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	0
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	0	0	0
Total operating funding (A)	0	0	0
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	0	0	500
Finance costs	0	0	0
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	0	0	500
Surplus (deficit) of operational funding (A-B)	0	0	(500)
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	0	0	0
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	0	0	0
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	0	0	0
Increase (decrease) in reserves	0	0	(500)
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	0	0	(500)
Surplus (deficit) of capital funding (C-D)	0	0	500
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	0	0	0

Urban Rejuvenation



Refer Long-Term Plan page 284.

There have been no changes to the non-financial information contained in the Long-Term Plan.

FUNDING IMPACT STATEMENT - URBAN REJUVENATION

For the year ended June 30, 2018

	2016/17 Annual Plan \$'000	2017/18 Long-Term Plan \$'000	2017/18 Annual Plan \$'000
SOURCES OF OPERATIONAL FUNDING			
General rates, uniform annual general charges, rates penalties	284	277	306
Targeted rates	0	0	0
Subsidies and grants for operating purposes	0	0	70
Fees and charges	0	0	0
Internal charges and overheads recovered	0	0	0
Local authorities fuel tax, fines, infringement fees, and other receipts	0	0	0
Total operating funding (A)	284	277	376
APPLICATIONS OF OPERATIONAL FUNDING			
Payments to staff and suppliers	222	223	301
Finance costs	25	20	25
Internal charges and overheads applied	0	0	0
Other operating funding applications	0	0	0
Total applications of operational funding (B)	247	243	326
Surplus (deficit) of operational funding (A-B)	40	34	50
SOURCES OF CAPITAL FUNDING			
Subsidies and grants for capital expenditure	0	0	0
Development and financial contributions	0	0	0
Increase (decrease) in debt	(40)	(34)	(50)
Gross proceeds from sale of assets	0	0	0
Lump sum contributions	0	0	0
Other dedicated capital funding	0	0	0
Total sources of capital funding (C)	(40)	(34)	(50)
APPLICATION OF CAPITAL FUNDING			
Capital expenditure			
- to meet additional demand	0	0	0
- to improve the level of service	0	0	0
- to replace existing assets	0	0	0
Increase (decrease) in reserves	0	0	0
Increase (decrease) in investments	0	0	0
Total application of capital funding (D)	0	0	0
Surplus (deficit) of capital funding (C-D)	(40)	(34)	(50)
FUNDING BALANCE ((A - B) + (C - D))	0	0	0
Depreciation expense (not included in the above FIS)	0	0	0

The Urban Rejuvenation activity rates draw is higher than anticipated in the Long-Term Plan. The variations with the Long-Term Plan includes Department of Internal Affairs funding and payments.

Financial Management



The Council must, under the Local Government Act, manage its revenues, expenses, assets, liabilities, investments and general financial dealings prudently, and in a manner that sustainably promotes the current and future interests of the Community.

This section includes:

- Statement of Financial Position
- Statement of Comprehensive Revenue and Expense
- Statement of Changes in Equity
- Statement of Cashflows
- Financial Statement Reconciliations
- Funding Impact Statement
- Notes to the Financial Statements
- Schedule of Reserve Funds
- Benchmarks
- Statement of Accounting Policies
- Rating Policy

Prospective Financial Statements

PROSPECTIVE STATEMENT OF FINANCIAL POSITION

		Annual Plan 2016/17 (\$,000)	Long-Term Plan 2017/18 (\$,000)	Annual Plan 2017/18 (\$,000)
ASSETS				
Cash and cash equivalents	1	4,368	6,280	8,385
Trade and other receivables		11,488	10,515	12,556
Inventories		669	704	676
Other financial assets - current	2	0	0	20,275
Current assets		16,525	17,499	41,892
Property, plant and equipment assets	3	715,473	719,998	711,838
Intangible assets		339	307	837
Forestry assets		2,481	2,135	3,093
Investment property	4	35,089	29,603	39,829
Other financial assets - Investments in CCO's		36,069	36,069	36,069
Other financial assets - Other	5	51,479	4,129	28,254
Non-current assets		840,930	792,241	819,920
TOTAL ASSETS		857,455	809,740	861,812
LIABILITIES				
Trade and other payables		10,291	9,896	9,608
Provisions - current portion		84	86	149
Employee benefit liabilities - current portion		2,296	2,131	2,497
Borrowings - current portion	6	3,649	3,796	3,842
Derivative Financial Instruments - current portion		6	7	11
Current liabilities		16,326	15,916	16,107
Employment benefit liabilities - non current portion		809	853	1,238
Borrowings - non current portion	6	99,023	52,881	101,922
Provisions - non current portion		743	704	646
Derivative Financial Instruments - non current portion		647	374	1,111
Non-current liabilities		101,222	54,812	104,917
TOTAL LIABILITIES		117,548	70,728	121,024
EQUITY				
Retained earnings		397,502	400,898	396,521
Restricted reserves		20,484	15,768	22,560
Hedging Reserve		(568)	(143)	(1,122)
Asset revaluation reserves		322,489	322,489	322,829
TOTAL EQUITY		739,907	739,012	740,788
TOTAL LIABILITIES AND EQUITY		857,455	809,740	861,812

PROSPECTIVE STATEMENT OF COMPREHENSIVE REVENUE & EXPENSE

		Annual Plan 2016/17 (\$,000)	Long-Term Plan 2017/18 (\$,000)	Annual Plan 2017/18 (\$,000)
Revenue				
Rates revenue excluding targeted water supply rates		41,792	42,869	42,520
Rates revenue - targeted water supply rates		6,374	7,898	7,548
Other revenue	1	34,422	37,342	37,132
Gain on sale of assets		0	0	0
Investment Property Revaluations - Gain/(loss)		696	723	720
Finance revenue	2	2,090	120	2,070
		85,374	88,952	89,990
Expenditure				
Employee benefit expenses	3	23,202	23,986	24,502
Depreciation and amortisation		23,897	22,864	22,081
Other expenses	4	38,814	42,791	40,878
Finance expenses	5	3,842	3,411	4,323
		89,755	93,052	91,784
Operating surplus/(deficit)		(4,381)	(4,100)	(1,794)
Other Comprehensive Revenue				
Property Plant and Equipment Revaluations - Gain/(loss)		50,218	0	0
Less Taxation Expense		0	-	-
Total Comprehensive Revenue & Expense after Taxation		45,837	(4,100)	(1,794)

PROSPECTIVE STATEMENT OF CHANGES IN EQUITY

	Annual Plan 2016/17 (\$,000)	Long-Term Plan 2017/18 (\$,000)	Annual Plan 2017/18 (\$,000)
Equity Balance at 1 July	694,070	743,112	742,582
Total Comprehensive Revenue and Expense after Taxation	45,837	(4,100)	(1,794)
Total Recognised Revenues and Expenses for year	45,837	(4,100)	(1,794)
Equity Balance at 30 June	739,907	739,012	740,788
COMPONENTS OF EQUITY			
Retained earnings at 1 July	400,324	405,369	395,916
Net surplus/(Deficit) for the Year	45,837	(4,100)	(1,794)
Transfers (to)/from Restricted Reserves	1,559	(371)	2,399
Transfers (to)/from Revaluation Reserves	(50,218)	0	0
Retained earnings at 30 June	397,502	400,898	396,521
Restricted reserves at 1 July	22,043	15,397	24,959
Transfers to/(from) reserves	(1,559)	371	(2,399)
Restricted reserves at 30 June	20,484	15,768	22,560
Hedging reserves at 1 July	(568)	(143)	(1,122)
Transfers to/(from) reserves	0	0	0
Hedging reserves at 30 June	(568)	(143)	(1,122)
Revaluation reserves at 1 July	272,271	322,489	322,829
Transfers to/(from) reserves	50,218	0	0
Revaluation reserves at 30 June	322,489	322,489	322,829

PROSPECTIVE STATEMENT OF CASHFLOWS

	Annual Plan 2016/17 (\$,000)	Long-Term Plan 2017/18 (\$,000)	Annual Plan 2017/18 (\$,000)
CASH FLOWS FROM OPERATING ACTIVITIES			
Cash was provided from			
Rate revenue	48,166	50,767	50,068
Investment revenue	2,090	120	2,070
Dividend revenue	5,300	5,100	5,850
Other Operating revenue	27,323	30,408	29,447
	82,879	86,395	87,435
Cash was applied to			
Operating Expenditure	60,268	65,027	63,627
Interest Expenditure	3,842	3,411	4,323
	64,110	68,438	67,950
Net cash Inflow/(Outflow) from Operating Activities	18,769	17,957	19,485
CASH FLOWS FROM INVESTING ACTIVITIES			
Cash was provided from			
Redemption of Investments	5,094	3,697	6,020
Sale of Fixed Assets	139	145	156
	5,233	3,842	6,176
Cash was applied to			
Purchase of Fixed Assets	27,752	19,920	22,045
Investments Made	4,521	5,040	4,112
	32,273	24,960	26,157
Net cash Inflow/(Outflow) from Investing Activities	(27,040)	(21,118)	(19,981)
Cash Flows from Financing Activities			
Cash was provided from			
Loans Raised	11,189	6,637	3,595
	11,189	6,637	3,595
Cash was applied to			
Loan Principal Repaid	2,969	3,560	3,181
	2,969	3,560	3,181
Net cash Inflow/(Outflow) from Financing Activities	8,220	3,077	414
Net (decrease) increase in cash and cash equivalents	(51)	(84)	(82)
Cash and cash equivalents at the beginning of the year	4,419	6,364	8,468
Cash and cash equivalents at the end of the year	4,368	6,280	8,385

Financial Statement Reconciliations

RATES REVENUE RECONCILIATION FROM FUNDING IMPACT STATEMENTS TO STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE

For the year ended June 30, 2018

	Annual Plan 2016/17 (\$,000)	Long-Term Plan 2017/18 (\$,000)	Annual Plan 2017/18 (\$,000)
Roading	8,115	8,349	8,041
Sewerage	4,836	5,704	5,609
Solid Waste Management	4,162	4,032	4,295
Stormwater	3,384	3,308	3,489
Water Supply	6,374	7,898	7,548
Infrastructural Services	26,871	29,291	28,982
Animal Services	268	197	284
Building Services	755	652	754
Civil Defence Emergency Management	263	270	270
Compliance (Parking)	(128)	(123)	(134)
Environmental Health	719	900	739
Resource Management	1,185	1,170	1,219
Development and Regulatory Services	3,062	3,066	3,132
Community Development	298	335	429
Housing Care Service	0	0	0
Libraries and Archives	3,999	4,167	4,035
Parks and Reserves	6,098	6,163	6,182
Passenger Transport	761	817	680
Pools	2,097	1,949	2,183
Public Toilets	344	371	343
Theatre Services	946	971	966
Southland Museum & Art Gallery	0	0	0
Southland Regional Heritage Committee	838	757	866
Provision of Specialised Community Services	2,736	2,563	2,595
Community Services	18,117	18,093	18,279

RATES REVENUE RECONCILIATION FROM FUNDING IMPACT STATEMENTS TO STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE - CONTINUED

For the year ended June 30, 2018

	Annual Plan 2016/17 (\$,000)	Long-Term Plan 2017/18 (\$,000)	Annual Plan 2017/18 (\$,000)
Democratic Process	3,061	3,130	3,124
Enterprise (including Destinalional Marketing)	1,770	1,806	1,805
Investment Property	(211)	(660)	(329)
Corporate Services	4,600	4,276	4,600
CBD Redevelopment	183	400	164
Urban Rejuvenation	284	277	306
Earthquake Buildings	50	105	50
Invercargill Development Strategy	0	0	0
Special Projects	517	782	520
Non significant activities	(4,406)	(4,153)	(4,815)
Total General rates, uniform annual general charges, targeted rates, and rates penalties - per FIS	48,781	51,355	50,698
Less Rates Penalties (Disclosed in Other Revenue in Statement of Comprehensive Revenue and Expense)	(615)	(588)	(630)
Total Rates (excluding rates penalties) - per FIS	48,166	50,767	50,068
Per Statement of Comprehensive Revenue and Expenses:			
Rates revenue excluding targeted water supply rates	41,792	42,869	42,520
Rates revenue - targeted water supply rates	6,374	7,898	7,548
"Rates Revenue" (SOCRAE "Rates" excludes Rates Penalties)	48,166	50,767	50,068

OPERATING REVENUE RECONCILIATION FROM FUNDING IMPACT STATEMENTS TO STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE

For the year ended June 30, 2018

	Annual Plan 2016/17 (\$,000)	Long-Term Plan 2017/18 (\$,000)	Annual Plan 2017/18 (\$,000)
Total Operating Funding (including internal charges) - per FIS			
Roading	11,679	12,018	11,893
Sewerage	5,451	6,334	6,284
Solid Waste Management	8,204	8,473	8,569
Stormwater	3,384	3,308	3,489
Water Supply	7,620	9,249	8,987
Infrastructural Services	36,338	39,382	39,222
Animal Services	1,169	1,152	1,246
Building Services	2,831	3,184	2,947
Civil Defence Emergency Management	413	424	424
Compliance (Parking)	750	772	757
Environmental Health	1,111	1,338	1,306
Resource Management	1,420	1,425	1,429
Development and Regulatory Services	7,694	8,295	8,109
Community Development	300	337	431
Housing Care Service	1,797	1,864	1,797
Libraries and Archives	4,926	5,179	4,973
Parks and Reserves	15,880	16,200	16,477
Passenger Transport	2,311	2,362	2,066
Pools	5,506	6,010	5,750
Public Toilets	344	371	343
Theatre Services	1,846	1,967	1,886
Southland Museum & Art Gallery	2,658	2,665	2,985
Southland Regional Heritage Committee	1,164	1,089	1,198
Provision of Specialised Community Services	2,885	2,715	2,760
Community Services	39,617	40,759	40,666

OPERATING REVENUE RECONCILIATION FROM FUNDING IMPACT STATEMENTS TO STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE - CONTINUED

For the year ended June 30, 2018

	Annual Plan 2016/17 (\$,000)	Long-Term Plan 2017/18 (\$,000)	Annual Plan 2017/18 (\$,000)
Democratic Process	3,628	3,518	3,777
Enterprise (including Destination Marketing)	3,093	3,155	3,154
Investment Property	846	1,775	1,614
Corporate Services	7,567	8,448	8,545
CBD Redevelopment	183	400	164
Urban Rejuvenation	287	277	376
Earthquake Buildings	150	210	50
Invercargill Development Strategy	0	0	0
Special Projects	620	887	590
Non significant activities	17,948	16,473	18,743
Total Operating Funding - Per Activity FIS's	109,784	114,244	115,875
LESS: Internal charges and overheads recovered - Per FIS	(28,555)	(29,429)	(29,765)
Total Operating Funding - Per Council FIS	81,229	84,815	86,110
PLUS: Capital Funding - "subsidies and grants for capital expenditure"			
- Roading activity	3,449	3,414	3,160
PLUS: Investment Property Revaluation Gain/(Loss)	696	723	720
Total Revenue Funding - per Statement of Comprehensive Revenue and Expense	85,374	88,952	89,990
Per Statement of Comprehensive Revenue and Expenses:			
Rates revenue (excluding targeted water supply rates)	41,792	42,869	42,520
Targeted water supply rates revenue	6,374	7,898	7,548
Other revenue	34,422	37,342	37,132
Gain on sale of assets	0	0	0
Investment Property Revaluation Gain/(Loss)	696	723	720
Finance Revenue	2,090	120	2,070
Total Revenue	85,374	88,952	89,990

OPERATING EXPENDITURE RECONCILIATION FROM FUNDING IMPACT STATEMENTS TO STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE

For the year ended June 30, 2018

	Annual Plan 2016/17 (\$,000)	Long-Term Plan 2017/18 (\$,000)	Annual Plan 2017/18 (\$,000)
Total Applications of Operating Funding - per FIS			
Roading	7,094	7,275	7,166
Sewerage	3,165	3,546	3,472
Solid Waste Management	8,104	8,368	8,469
Stormwater	1,505	1,306	1,507
Water Supply	4,923	5,316	5,483
Infrastructural Services	24,791	25,811	26,097
Animal Services	1,095	1,072	1,175
Building Services	2,792	3,139	2,917
Civil Defence Emergency Management	413	424	424
Compliance (Parking)	738	757	745
Environmental Health	1,124	1,306	1,316
Resource Management	1,415	1,421	1,431
Development and Regulatory Services	7,577	8,119	8,008
Community Development	296	306	426
Housing Care Service	1,572	1,547	1,613
Libraries and Archives	4,234	4,455	4,273
Parks and Reserves	14,733	15,036	15,389
Passenger Transport	2,076	2,048	2,041
Pools	5,259	5,726	5,455
Public Toilets	298	323	295
Theatre Services	1,440	1,270	1,446
Southland Museum & Art Gallery	2,625	2,660	2,719
Southland Regional Heritage Committee	1,164	1,089	1,198
Provision of Specialised Community Services	2,776	6,544	2,746
Community Services	36,473	41,004	37,601

OPERATING EXPENDITURE RECONCILIATION FROM FUNDING IMPACT STATEMENTS TO STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE - CONTINUED

For the year ended June 30, 2018

	Annual Plan 2016/17 (\$,000)	Long-Term Plan 2017/18 (\$,000)	Annual Plan 2017/18 (\$,000)
Democratic Process	3,587	3,515	3,748
Enterprise (including Destinalional Marketing)	3,093	3,155	3,154
Investment Property	1,570	1,620	2,015
Corporate Services	8,250	8,290	8,917
CBD Redevelopment	125	278	104
Urban Rejuvenation	247	243	326
Earthquake Buildings	150	210	50
Invercargill Development Strategy	0	0	500
Special Projects	522	731	980
Non significant activities	16,800	15,662	17,865
Total Applications of Operating Funding - Per Activity FIS's	94,413	99,617	99,468
LESS: Internal charges and overheads recovered - Per FIS's	(28,555)	(29,429)	(29,765)
Total Applications of Operating Funding - Per Council FIS	65,858	70,188	69,703
Per Statement of Comprehensive Revenue and Expense:			
Employee benefit expenses	23,202	23,986	24,502
Other expenses	38,814	42,791	40,878
Finance expenses	3,842	3,411	4,323
	65,858	70,188	69,703
Plus Depreciation expenses (not in FIS)	23,897	22,864	22,081
Total Operating Expenditure - per Statement of Comprehensive Revenue and Expense	89,755	93,052	91,784

Funding Impact Statement

		Annual Plan 2016/17 (\$,000)	Long-Term Plan 2017/18 (\$,000)	Annual Plan 2017/18 (\$,000)
SOURCES OF OPERATING FUNDING				
General rates, uniform annual general charges, rates penalties		6,893	6,781	6,477
Targeted rates		41,888	44,574	44,221
Subsidies and grants for operating purposes		3,488	3,500	3,514
Fees, charges	1	13,290	15,907	14,878
Interest and dividends from investments	2	7,390	5,220	7,920
Local authorities fuel tax, fines, infringement fees, and other receipts		8,280	8,833	9,100
Total operating funding (A)		81,229	84,815	86,110
APPLICATIONS OF OPERATING FUNDING				
Payments to staff and suppliers	3	62,016	66,777	65,381
Finance costs	4	3,842	3,411	4,322
Other operating funding applications		0	0	0
Total applications of operating funding (B)		65,858	70,188	69,703
Surplus (deficit) of operating funding (A - B)		15,371	14,627	16,407
SOURCES OF CAPITAL FUNDING				
Subsidies and grants for capital expenditure		3,449	3,414	3,160
Development and financial contributions		0	0	0
Increase (decrease) in debt	5	8,220	3,076	414
Gross proceeds from sale of assets		139	146	156
Lump sum contributions		0	0	0
Other dedicated capital funding		0	0	0
Total sources of capital funding (C)		11,808	6,636	3,730
APPLICATION OF CAPITAL FUNDING				
Capital expenditure				
- to meet additional demand	6	8,425	42	377
- to improve the level of service	6	1,217	1,457	3,211
- to replace existing assets	6	18,110	18,421	18,457
Increase (decrease) in reserves	7	(1,559)	370	(2,399)
Increase (decrease) in investments		986	973	491
Total applications of capital funding (D)		27,179	21,263	20,137
Surplus (deficit) of capital funding (C - D)		(15,371)	(14,627)	(16,407)
FUNDING BALANCE ((A - B) + (C - D))		0	0	0
Depreciation expense (not included in the above FIS)		23,897	22,864	22,081

EXPLANATION OF MAJOR VARIANCES BETWEEN 2016/17 LONG-TERM PLAN AND 2016/17 ANNUAL PLAN

STATEMENT OF FINANCIAL POSITION (page 76)

- 1 Cash and cash equivalents are higher than anticipated in the Long-Term Plan due to 2014/15 actual closing balance being different to the balance assumption used in the Long-Term Plan.
- 2 Other financial assets - current are higher than anticipated in the Long-Term Plan due to some reserve funds being placed into short term investments.
- 3 Property, plant and equipment assets are lower than anticipated in the Long-Term Plan due to the deferral of a number of capital projects.
- 4 Investment property is higher than anticipated in the Long-Term Plan due to the larger Don Street investment property development plans compared to early initial details used in the Long-Term Plan.
- 5 Other financial assets - Other, are higher than anticipated in the Long-Term Plan due to A) the repayment of internally funded loans in the 2015/16 year; B) the investment advance of \$30m in the 2015/16 year to Invercargill City Holdings Limited for capital investment.
- 6 Borrowings are higher than anticipated in the Long-Term Plan due to A) the issue of \$30m debt bonds in the 2015/16 year to fund the investment loan into Invercargill City Holdings Limited; B) the issue of \$20m debt bonds in the 2015/16 year to fund the repayment of internally funded loans and repay some existing bank loan debt.

PROSPECTIVE STATEMENT OF COMPREHENSIVE REVENUE & EXPENSE (page 77)

- 1 Other revenue is lower than anticipated in the Long-Term Plan due to A) lower refuse fees received prompted by the reduction of solid waste volumes collected from commercial users; B) lower building service fees received caused by lower post Christchurch earthquakes building services related work being received; C) lower rental income received following the delay in the commencement of construction of the Don Street investment property development; D) Removal of gym membership fees received following the decision made in May 2016 to cancel the Splash Palace Dry Gym / Changing Rooms project; E) lower milk solids payments reflecting the current market expectations. This has partly been offset by an increase in the dividend received from Invercargill City Holdings Limited.
- 2 Finance revenue is higher than anticipated in the Long-Term Plan due to A) increased interest income earned from having higher reserve investment balances from the repayment of internally funded loans in 2015/16; B) additional income earned from the \$30m advance loan issued to Invercargill City Holdings Limited in 2015/16.
- 3 Employee benefit expenses is higher than anticipated in the Long-Term Plan in order to progress Councils key priorities and meet new health and safety requirements. Additional resources have been allocated to Parks, Splash Palace, Regulatory Services and the City Centre project.
- 4 Other expenses are lower than anticipated in the Long-Term Plan due to the deferring of the \$4 million Museum development grant to the Southland Museum and Art Gallery Trust Board. This was offset by partly A) additional contractors and maintenance required to complete current planned projects; B) increase grant amounts requested by Southland Museum & Art Gallery Trust Board (for the Southland Regional Heritage rate) and Anderson Park Art Gallery.
- 5 Finance expenses is higher than anticipated in the Long-Term Plan due to increased interest expenses from A) the issue of \$30m debt bonds in the 2015/16 year to fund the investment loan into Invercargill City Holdings Limited; B) the issue of \$20m debt bonds in the 2015/16 year to fund the repayment of internally funded loans and repay some existing bank loan debt.

EXPLANATION OF MAJOR VARIANCES BETWEEN 2016/17 LONG-TERM PLAN AND 2016/17 ANNUAL PLAN

FUNDING IMPACT STATEMENT (page 86)

- 1 Fees and charges are lower than anticipated in the Long-Term Plan due to A) lower refuse fees received prompted by the reduction of solid waste volumes collected from commercial users; B) lower building service fees received caused by lower post Christchurch earthquakes building services related work being received; C) lower rental income received following the delay in the commencement of construction of the Don Street investment property development (scope of this development has changed after initial investigation); D) Removal of gym membership fees received following the decision made in May 2016 to cancel the Splash Palace Dry Gym / Changing Rooms project.
- 2 Interest and dividends from investments are higher than anticipated in the Long-Term Plan due to A) increased interest income earned from having higher reserve investment balances from the repayment of internally funded loans in 2015/16; B) additional income earned from the \$30m advance loan issued to Invercargill City Holdings Limited in 2015/16; C) increase dividend received from Invercargill City Holdings Limited.
- 3 Payments to staff and suppliers are lower than anticipated in the Long-Term Plan due to the deferring of the \$4 million museum development grant (funded by loan) to the Southland Museum and Art Gallery Trust Board. This has been partly offset by A) additional contractors and maintenance required to complete current planned projects; B) additional resources allocated to Parks, Splash Palace and Regulatory Services; C) increase grant amounts requested by Southland Museum and Art Gallery Trust Board (for the Southland Regional Heritage rate) and Anderson Park Art Gallery; D) reintroduction of the Central Business District Co-ordinator.
- 4 Finance expenses is higher than anticipated in the Long-Term Plan due to increased interest expenses from A) the issue of \$30m debt bonds in the 2015/16 year to fund the investment loan into Invercargill City Holdings Limited; B) the issue of \$20m debt bonds in the 2015/16 year to fund the repayment of internally funded loans and repay some existing bank loan debt.
- 5 Increase (decrease) in debt is lower than anticipated in the Long-Term Plan due to the delay of \$4 million funds required by the Southland Museum and Art Gallery Trust Board for a museum redevelopment. This is partly offset by the completion of some previously deferred loan funded capital projects.
- 6 Capital expenditure is higher than anticipated in the Long-Term Plan due to A) improvements to the Stead Street stop-bank and Civic Administration Building which were not included in the Long-Term Plan. These are partly offset by the deferral of a number of other capital projects.
- 7 Increase/(decrease) in reserves is lower than anticipated in the Long-Term Plan due to lower forecast fund contributions to reserves and higher withdrawals. This includes funds withdrawn from reserve to undertake feasibility studies on Invercargill development projects and to offset some of the rates increase.

Schedule of Reserve Funds

RESERVE FUNDS

Reserves are held to ensure that funds received for a particular purpose and any surplus created is managed in accordance with the reason for which the reserve was established. Surpluses held in reserves are credited with interest. As at 30 June 2016, the Council holds \$26.5m reserves, with \$13.9m being restricted reserves. Restricted reserves are reserves that have rules set by legal obligation that restrict the use that the Council may put the funds towards. The remaining Council created reserves are discretionary

reserves which the Council has established for the fair and transparent use of monies.

Below is a list of current reserves outlining the purpose for holding each reserve and the Council activity to which each reserve relates, together with summary financial information across the year of the Annual Plan.

RESTRICTED RESERVES				
The reserves can only be used for the purpose designated.				
	Opening Balance 2017/18 (\$,000)	Transfers In 2017/18 (\$,000)	Transfers Out 2017/18 (\$,000)	Closing Balance 2017/18 (\$,000)
Category A (Legal Restriction) The restriction is designated from a statute or legal document. These reserves restrictions include the capital and interest or revenue generated. This reserve is related to the Parks activity and is to maintain the Feldwick gates at Queens Park.	120	-	-	120
Category B (Capital only restriction) These reserves are invested in property that provides a financial return to ratepayers (Investment Property, Library and Infrastructure activities).	3,164	10	-	3,174
Category C (specific purpose) These reserves are to maintain and provide for improvements to separately identifiable areas. (Parks Crematorium and Cemetery, Community Centres, Waste and Infrastructure activities).	9,129	267	(309)	9,087

RESTRICTED RESERVES				
The reserves can only be used for the purpose designated.				
	Opening Balance 2017/18 (\$,000)	Transfers In 2017/18 (\$,000)	Transfers Out 2017/18 (\$,000)	Closing Balance 2017/18 (\$,000)
Loss of Service Potential To set aside funds for the replacement of assets in the future. (All activities)	8,859	3,062	(3,503)	8,418
Development To maintain and provide assets in identifiable areas. (Parks, Roading, and Water activities)	4,415	-	(521)	3,894
Property To provide for the purchase of properties. (Investment Property, and Infrastructure activities)	1,050	-	-	1,050
Amenities To provide funding for the ongoing operations of amenity areas. (Library, Museum, Pools, and Parks activities)	246	-	(26)	220
Financial To provide ongoing funding in a consistent manner for Council operations. (All activities)	7,408	28	(986)	6,450
Community Board To provide funding for Community Board areas for their activities and development of assets. (Democratic Process activity)	115	-	-	115
Economic Development To develop economic growth in the city which will be funded by future activity. (Investment Property activity)	(9,547)	214	(635)	(9,968)
	24,959	3,581	(5,980)	22,560

Benchmarks

WHAT IS THE PURPOSE OF THIS STATEMENT?

The purpose of this statement is to disclose Council's planned financial performance in relation to various benchmarks to enable the assessment of whether Council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings.

Council is required to include this statement in its Annual Plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations). Refer to the regulations for more information, including definitions of some of the terms used in this statement.

Benchmark		Planned	Met
Rates affordability benchmark:			
Income	60%	56.9%	YES
Increases (LGCI + 3%)	4.9%	3.9%	YES
Debt affordability benchmark:	15%	12.3%	YES
Balanced budget benchmark:	100%	100.5%	YES
Essential services benchmark:	100%	88.5%	NO
Debt servicing benchmark:	10%	4.9%	YES

NOTES

1 Rates affordability benchmark

(1) For this benchmark, –

- (a) the Council's planned rates income for the year is compared with quantified limits on rates contained in the financial strategy included in the Council's Long-term plan; and
- (b) the Council's planned rates increases for the year are compared with quantified limits on rates increases for the year contained in the financial strategy included in the Council's Long-term plan.

(2) The Council meets the rates affordability benchmark if –

- (a) its planned rates income for the year equals or is less than each quantified limit on rates; and
- (b) its planned rates increases for the year equal or are less than each quantified limit on rates increases.

NOTES - CONTINUED**2 Debt affordability benchmark**

(1) For this benchmark, the Council's planned borrowing is compared with quantified limits on borrowing contained in the financial strategy included in the Council's Long-term plan.

(2) The Council meets the debt affordability benchmark if its planned borrowing is within each quantified limit on borrowing.

(3) The Council's 2015-2025 Long-term plan anticipated that our limit on borrowings would remain at or below 7% (being debt over assets), with an overall upper limit of 15%. In the 2017/18 Annual Plan we are now forecasting an 12% debt over asset ratio. This is mainly because of a \$30 million transaction with Invercargill City Holdings Limited (ICHL). In October 2015, Council approved a major transaction for ICHL, enabling Electricity Invercargill Limited to add further capital to the Southern Generation Partnership for the purchase of the Aniwhenua Power Station. The raising of \$30 million of debt was also approved for this transaction. In January 2016 Council approved that Council borrow \$30 million in its own name and on lend this to ICHL at a market interest rate ICHL would be able to obtain in its own right, thus making an interest margin to ICC. This interest margin has been calculated in the 2017/18 Annual Plan to be \$150,000 which has been used to offset rates.

3 Balanced budget benchmark

(1) For this benchmark, the Council's planned revenue (excluding development contributions, vested assets, financial contributions, gains on derivative financial instruments, and revaluations of property, plant, or equipment) is presented as a proportion of its planned operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant, or equipment).

(2) The Council meets the balanced budget benchmark if its revenue equals or is greater than its operating expenses.

4 Essential services benchmark

(1) For this benchmark, the Council's planned capital expenditure on network services is presented as a proportion of expected depreciation on network services.

(2) The Council meets the essential services benchmark if its planned capital expenditure on network services equals or is greater than expected depreciation on network services.

(3) Although Council does not meet the essential services benchmark in 2017/18, over time Council's capital expenditure should equal its depreciation on network services. Council replaces its assets as they deteriorate therefore due to some projects being large, the benchmark will fluctuate above and below each year.

5 Debt servicing benchmark

(1) For this benchmark, the Council's planned borrowing costs are presented as a proportion of planned revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment).

(2) Because Statistics New Zealand projects that the Council's population will grow slower than the national population growth rate, it meets the debt servicing benchmark if its planned borrowing costs equal or are less than 10% of its planned revenue.

Statement of Accounting Policies

REPORTING ENTITY

Invercargill City Council ("the Council") is a territorial local authority governed by the Local Government Act 2002.

The Council has not presented group prospective financial statements because the Council believes that the parent prospective financial statements are more relevant to the users. The main purpose of prospective financial statements in the Annual Plan is to provide users with information about core services that the Council intends to provide ratepayers, the expected cost of those services and, as a consequence, how much the Invercargill City Council requires by way of rates to fund the intended levels of service. The level of rates funding required is not affected by subsidiaries, except to the extent that Invercargill City Council obtains distributions from, or further invests in, those subsidiaries. Such effects are included in the prospective financial statements presented.

The primary objective of the Council is to provide goods or services for the Community or social benefit rather than making a financial return. Accordingly, the Council is classified as a Tier 1 Public Sector Public Benefit Entity ("PBE").

BASIS OF PREPARATION

The financial statements of the Council have been prepared in accordance with the requirements of the Local Government Act 2002: Part 6, Section 95 and Part 2 of Schedule 10, which includes the requirement to comply with New Zealand generally accepted accounting practice (NZ GAAP).

These financial statements have been prepared in accordance with NZ GAAP. These prospective financial statements prepared under Tier 1 PBE International Public Sector Accounting Standards (IPSAS).

The Accounting Policies set out below have been applied consistently to all periods presented in these financial statements.

The financial statements have been prepared on a historical cost basis, modified by the revaluation of land and buildings, certain infrastructural assets, investment property, biological assets and financial instruments (including derivative instruments).

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$'000). The functional currency of the Council is New Zealand dollars.

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions are recognised in the Statement of Comprehensive Revenue and Expense.

The Council adopted the prospective financial statements on 23 May 2017.

The Council and Management of the Invercargill City Council accept responsibility for the preparation of their prospective financial statements, including the appropriateness of the assumptions underlying the prospective financial statements and all other required disclosures.

No actual financial results have been incorporated within the prospective financial statements.

SUBSIDIARIES

The Council consolidates as subsidiaries in the group financial statements all entities where the Council has the capacity to control their financing and operating policies so as to obtain benefits from the activities of the entity. This power exists where the Council

controls the majority voting power on the governing body or where such policies have been irreversibly predetermined by the Council or where the determination of such policies is unable to materially impact the level of potential ownership benefits that arise from the activities of the subsidiary.

The Council measures the cost of a business combination as the aggregate of the fair values, at the date of exchange, of assets given, liabilities incurred or assumed, in exchange for control of the subsidiary plus any costs directly attributable to the business combination.

Any excess of the cost of the business combination over the Council's interest in the net fair value of the identifiable assets, liabilities and contingent liabilities is recognised as goodwill.

BASIS OF CONSOLIDATION

The purchase method is used to prepare the consolidated financial statements, which involves adding together like items of assets, liabilities, equity, revenue and expenses on a line-by-line basis. All significant intragroup balances, transactions, revenue and expenses are eliminated on consolidation.

The Council's investment in its subsidiaries are carried at deemed cost in the Council's own "parent entity" financial statements. Deemed cost is based on the net asset value of the subsidiary on conversion to NZ IFRS.

ASSOCIATES

The Council accounts for investments in associates in the group financial statements using the equity method. An associate is an entity over which the Council has significant influence and that is neither a subsidiary nor an interest in a joint venture. The

investments in associates is initially recognised at cost and the carrying amount is increased or decreased to recognise the Council's share of the surplus or deficit of the associates after the date of acquisition. The Council's share of the surplus or deficit of the associates is recognised in the Council's Statement of Comprehensive Revenue and Expense at the group level. Distributions received from associates reduce the carrying amount of the investment.

The Council's share in the associate's surplus or deficit resulting from unrealised gains on transactions between the Council and its associates is eliminated.

The Council investments in associates are carried at cost in the Council's own financial statements.

JOINT VENTURES

Joint ventures are those entities over which the Council has joint control, established by contractual agreement. The consolidated financial statements include the Council's proportionate share of the joint venture entities' assets, liabilities, revenue and expenses with items of a similar nature on a line-by-line basis, from the date joint control commences until the date joint control ceases.

REVENUE

Revenue is recognised to the extent that it is probable that the economic benefits or service potential will flow to the Council and the revenue can be reliably measured, regardless of when the payment is being made.

Revenue is measured at the fair value of the consideration received or receivable, taking into account contractually defined terms of payment excluding taxes or duty.

The specific recognition criteria described below must also be met before revenue is recognised.

PBE IPSAS 23.106(a) requires, either in the statement of financial position or the notes, that entities disclose the amount of revenue from non-exchange transactions by major classes, showing separately:

- i) taxes, showing separately major classes of taxes;
- and ii) transfers, showing separately major classes of transfer revenue. Due to the difficulty in classifying revenue as either an exchange or non-exchange transaction and the separate labelling of revenue as exchange or non-exchange generally does not provide any additional useful information (and is therefore unlikely to be material), we have decided to not label revenue as exchange or non-exchange in the prospective Statement of Comprehensive Revenue and Expense.

Revenue from non-exchange transactions:

General and targeted rates

Rates are set annually by a resolution from Council and relate to a financial year. All ratepayers are invoiced within the financial year to which the rates have been set. Rates revenue is recognised when payable.

Water billing revenue is recognised on an accrual basis. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.

Government grants and funding

The Council receives government grants from the New Zealand Transport Agency, which subsidises part of the Council's costs in maintaining the local roading infrastructure.

Revenues from non-exchange transactions with the Government and government agencies is recognised when the Council obtains control of the transferred asset (cash, goods, services, or property), and:

- it is probable that the economic benefits or service potential related to the asset will flow to the Council

and can be measured reliably; and

- the transfer is free from conditions that require the asset to be refunded or returned to the Government if the conditions are not fulfilled.

Revenue from government grants and funding is measured at the fair value of the assets (cash, goods, services, or property) transferred over to the Council at the time of transfer.

To the extent that there is a condition attached that would give rise to a liability to repay the grant amount or to return the granted asset, a deferred revenue liability is recognised instead of revenue. Revenue is then recognised only when the Council has satisfied these conditions.

New Zealand Units (NZU's) allocated by the Crown represent non-monetary government grants and are initially recognised at nil value. Gains and losses on disposals are determined by comparing proceeds with the carrying amounts. These are included in the surplus/deficit in the Statement of Comprehensive Revenue and Expense.

Fines

Traffic and parking infringements are recognised when tickets are issued.

Direct charges - subsidised

(i) Rendering of services - subsidised
Rendering of services at a price that is not approximately equal to the value of the service provided by the Council is considered a non-exchange transaction. This includes rendering of services where the price does not allow the Council to fully recover the cost of providing the service (such as resource consents, building consents, water connections, dog licensing, etc.), and where the shortfall is subsidised by revenue from other activities, such as rates. Generally there are no conditions attached to such revenue.

Revenue from such subsidised services is recognised when the Council issues the invoice or bill for the service. Revenue is recognised at the amount of the invoice or bill, which is the fair value of the cash received or receivable for the service. Revenue is recognised by reference to the stage of completion of the service to the extent that the Council has an obligation to refund the cash received from the service (or to the extent that the customer has the right to withhold payment from the Council for the service) if the service is not completed.

Contributions from customers in relation to the construction of new lines for the network are accounted for as revenue in the year which they have been received.

(ii) **Sale of goods - subsidised**

The sale of goods at a price that is not approximately equal to the value of the goods provided by the Council is considered a non-exchange transaction. This includes the sale of goods where the price does not allow the Council to fully recover the cost of producing the goods, and where the shortfall is subsidised by revenue from other activities such as rates.

Revenue from the sale of such subsidised goods is recognised when the Council issues the invoice or bill for the goods. Revenue is recognised at the amount of the invoice or bill, which is the fair value of the cash received or receivable for the goods.

Where a physical asset is acquired for nil or nominal consideration the fair value of the asset received is recognised as revenue. Assets vested in the Council are recognised as revenue when control over the asset is obtained.

Revenue from exchange transactions:

Direct charges - full cost recovery

(i) **Rendering of other services - full cost recovery**
Revenue from the rendering of services is recognised by reference to the stage of completion of the

transaction at balance date, based on the actual service provided as a percentage of the total services to be provided.

(ii) **Sale of goods - full cost recovery**

Revenue from the sale of goods is measured at the fair value of the consideration received or receivable, net of returns and allowances, trade discounts and volume rebates. Revenue is recognised when the significant risks and rewards of ownership have been transferred to the buyer, recovery of the consideration is probable, the associated costs and possible return of goods can be reliably estimated and there is no continuing management involvement with the goods.

Interest revenue

Interest revenue is recognised using the effective interest method.

Dividends

Dividends are recognised when the right to receive payment has been established.

CONSTRUCTION CONTRACTS

Contract revenue and contract costs are recognised as revenue and expenses respectively by reference to the stage of completion of the contract at balance date. The stage of completion is measured by reference to the contract costs incurred up to balance date as a percentage of total estimated costs for each contract.

Contract costs include all costs directly related to specific contracts, costs that are specifically chargeable to the customer under the terms of the contract and an allocation of overhead expenses incurred in connection with the group's construction activities in general.

An expected loss on construction contracts is recognised immediately as an expense in the Statement of Comprehensive Revenue and Expense.

Where the outcome of a contract cannot be reliably estimated, contract costs are recognised as an expense as incurred, and where it is probable that the costs will be recovered, revenue is recognised to the extent of costs incurred.

Construction work in progress is stated at the aggregate of contract costs incurred to date plus recognised profits less recognised losses and progress billings. If there are contracts where progress billings exceed the aggregate costs incurred plus profits less losses, the net amounts are presented under other liabilities.

BORROWING COSTS

Borrowing costs are recognised as an expense in the period in which they are incurred.

GRANT EXPENDITURE

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where the Council has no obligation to award on receipt of the grant application and are recognised as expenditure when a successful applicant has been notified of the Council's decision.

INCOME TAX

Income tax expense in relation to the surplus or deficit for the period comprises current tax and deferred tax.

Current tax is the amount of income tax payable based on the taxable profit for the current year, plus any adjustments to income tax payable in respect

of prior years. Current tax is calculated using rates that have been enacted or substantively enacted by balance date.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences and unused tax losses. Temporary differences are differences between the carrying amount of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profit.

Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which the deductible temporary differences or tax losses can be utilised.

Deferred tax is not recognised if the temporary difference arises from the initial recognition of goodwill or from the initial recognition of an asset and liability in a transaction that is not a business combination, and at the time of the transaction, affects neither accounting profit nor taxable profit.

Deferred tax is recognised on taxable temporary differences arising on investments in subsidiaries and associates, and interests in joint ventures, except where the company can control the reversal of the temporary difference and it is probable that the temporary difference will not reverse in the foreseeable future.

Deferred tax is calculated at the tax rates that are expected to apply in the period when the liability is settled or the asset is realised, using tax rates that have been enacted or substantively enacted by balance date. Current tax and deferred tax is charged or credited to the statement of comprehensive revenue and expense, except when it relates to items charged or credited directly to equity, in which case the tax is dealt with in equity.

LEASES

The determination of whether an arrangement is or contains a lease is based on the substance of the arrangement at inception date. The substance of the arrangement depends on whether fulfilment of the arrangement is dependent on the use of a specific asset, or assets, or the arrangement conveys a right to use the asset, even if that right is not explicitly specified in an arrangement.

Finance leases

A finance lease is a lease that transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred.

At the commencement of the lease term, the Council recognises finance leases as assets and liabilities in the Statement of Financial Position at the lower of the fair value of the leased item or the present value of the minimum lease payments.

The amount recognised as an asset is depreciated over its useful life. If there is no certainty as to whether the Council will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Operating leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

INVENTORIES

Inventories (such as spare parts and other items) held for distribution or consumption in the provision of services that are not supplied on a commercial basis are measured at the lower of cost and current replacement cost.

Inventories held for use in the production of goods and services on a commercial basis are valued at the lower of cost and net realisable value. The cost of purchased inventory is determined using the FIFO method.

The write down from cost to current replacement cost or net realisable value is recognised in the Statement of Comprehensive Revenue and Expense.

FINANCIAL ASSETS

The Council classifies its financial assets into the following four categories: available for sale investments, loans and receivables, held-to-maturity investments and financial assets at fair value through surplus or deficit. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and re-evaluates this designation at every reporting date.

Financial assets and liabilities are initially measured at fair value plus transaction costs.

The fair value of financial instruments that are not traded in an active market is determined using valuation techniques. The Council uses a variety of methods and makes assumptions that are based on market conditions existing at each balance date. Quoted market prices or dealer quotes for similar instruments are used for long-term debt instruments held. Other techniques, such as estimated discounted cash flows, net asset backing, are used to determine fair value for the remaining financial instruments.

The four categories of financial assets are:

- **Loans and receivables**

These are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market.

After initial recognition they are measured at amortised cost using the effective interest method. Gains and losses when the asset is impaired or derecognised are recognised in the Statement of Comprehensive Revenue and Expense. Loans and receivables are classified as "other financial assets" in the Statement of Financial Position. Investments in this category include fixed term deposits and loans to associates.

- **Hold-to-maturity investments**

Hold-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that the Council's management has the positive intention and ability to hold to maturity.

- **Financial assets at fair value through surplus or deficit**

This category has two sub-categories: financial assets held for trading, and those designated at fair value through surplus or deficit at inception. A financial asset is classified in this category if acquired principally for the purpose of selling in the short-term or if so designated by management. Derivatives are also categorised as held for trading unless they are designated as hedges. Assets in this category are classified as current assets if they are either held for trading or are expected to be realised within 12 months of the balance sheet date. After initial recognition they are measured at their fair values. Gains or losses on remeasurement are recognised in the Statement of Comprehensive Revenue and Expense.

- **Available for sale investments**

Available for sale investments are those that are designated as being held to maturity or are not classified in any of the other categories above. This category encompasses investments that the Council intends to hold long-term but which may be realised before maturity. After initial

recognition these investments are measured at their fair value. Gains and losses are recognised directly in equity except for impairment losses, which are recognised in the Statement of Comprehensive Revenue and Expense. In the event of impairment, any cumulative losses previously recognised in equity will be removed from equity and recognised in Statement of Comprehensive Revenue and Expense even though the asset has not been derecognised. Investments in this category include shares in Local Government Insurance Corporation.

Shareholdings that Invercargill City Council holds for strategic purposes

Invercargill City Council's investments in its subsidiaries and associate companies are not included in this category as they are held at cost (as allowed by PBE IPSAS 6 Consolidated and Separate Financial Statements and PBE IPSAS 7 Investments in Associates) whereas this category is to be measured at fair value.

Non-current assets held for sale

Non-current assets held for sale are classified as held for sale if their carrying amount will be recovered principally through a sale transaction, not through continuing use. Non-current assets held for sale are measured at the lower of their carrying amount and fair value less costs to sell.

Impairment of financial assets

At each balance sheet date the Council assesses whether there is any objective evidence that a financial asset or group of financial assets is impaired. Any impairment losses are recognised in the Statement of Comprehensive Revenue and Expense.

FINANCIAL INSTRUMENTS

- **Trade and other receivables**

Trade and other receivables are initially measured at fair value and subsequently measured at

method, less any provision for impairment.

Loans, including loans to community organisations made by the Council at nil, or below-market interest rates are initially recognised at the present value of their expected future cash flows, discounted at the current market rate of return for a similar asset/investment. They are subsequently measured at amortised cost using the effective interest method. The difference between the face value and present value of expected future cash flows of the loan is recognised in the Statement of Comprehensive Revenue and Expense as a grant.

A provision for impairment of receivables is established when there is objective evidence that the Council will not be able to collect all amounts due according to the original terms of receivables.

The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the effective interest method.

- **Cash and cash equivalents**

Cash and cash equivalents includes cash in hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Bank overdrafts are shown separately in current liabilities in the Statement of Financial Position.

- **Borrowings**

Borrowings are initially recognised at their fair value, net of any transaction costs incurred. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability at least 12 months after the balance date.

- **Trade and other payables**

Trade and other payables are initially measured

at fair value, and subsequently measured at amortised cost using the effective interest method.

Accounting for derivative financial instruments and hedging activities

The Council uses derivative financial instruments to hedge exposure to interest rate risks arising from financing activities. In accordance with its treasury policy, the Council does not hold or issue derivative financial instruments for trading purposes.

Derivatives are initially recognised at fair value on the date a derivative contract is entered into and are subsequently remeasured at their fair value at each balance date. However, where derivatives qualify for hedge accounting, recognition for any resultant gain or loss depends on the nature of the hedging relationship.

- **Cash flow hedge**

Changes in the fair value of the derivatives hedging instruments designated as a cashflow hedge are recognised directly in equity to the extent that the hedge is effective. To the extent that the hedge is ineffective, changes in fair value are recognised in surplus or deficit.

If a hedge of a forecast transaction subsequently results in the recognition of a financial asset or a financial liability, the associated gains or losses that were recognised directly in equity will be reclassified into surplus or deficit in the same period or periods during which the asset acquired or liability assumed affects surplus or deficit.

However, if Invercargill City Council expects that all or a portion of a loss recognised directly in equity will not be recovered in one or more future periods, it will reclassify into surplus or deficit the amount that is not expected to be recovered.

When a hedge of a forecast transaction subsequently results in the recognition of a

non-financial asset or a non-financial liability, or a forecast transaction for a non-financial asset or non-financial liability becomes a firm commitment for which fair value hedge accounting is applied, then the associated gains and losses that were recognised directly in equity will be included in the initial cost or carrying amount of the asset or liability.

For cash flow hedges other than those covered above, amounts that had been recognised directly in equity will be recognised in surplus or deficit in the same period or periods during which the hedged forecast transaction affects surplus or deficit (for example, when a forecast sale occurs).

If the hedging instrument no longer meets the criteria for hedge accounting, expires or is sold, terminated or exercised, then hedge accounting is discontinued prospectively. The cumulative gain or loss previously recognised in equity remains there until the forecast transaction occurs. The amount recognised in equity is transferred to surplus or deficit in the same period that the hedged item affects the surplus or deficit.

PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment consists of:

- Operational assets - These include land, buildings, library books, plant and equipment, and motor vehicles.
- Restricted assets - Restricted assets are parks and reserves owned by the Council which provide a benefit or service to the community and cannot be disposed of because of legal or other restrictions.
- Infrastructure assets - Infrastructure assets are the fixed utility systems owned by the Council.

Each asset class includes all items that are required for the network to function, for example, sewer reticulation includes reticulation piping and sewer pump stations.

- Property, plant and equipment is shown at cost or valuation, less accumulated depreciation and impairment losses.

ADDITIONS

The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably. In most instances, an item of property, plant and equipment is recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

DISPOSALS

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset.

Gains and losses on disposals are included in the Statement of Comprehensive Revenue and Expense. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to retained earnings.

SUBSEQUENT COSTS

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably.

DEPRECIATION

Depreciation is provided on a straight-line basis on all property, plant and equipment other than land, at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. The useful lives and associated depreciation rates of major classes of assets have

been estimated as follows:

The residual value and useful life of an asset is reviewed, and adjusted if applicable, at each financial year end.

Buildings	
▪ Structures	2% - 3% SL
▪ Roof	2% - 3% SL
▪ Electrical	2% - 3% SL
▪ Plumbing	2% - 3% SL
▪ Internal Fitout	2% - 3% SL
▪ Plant	2% - 3% SL
Furniture and Fittings	
▪ Furniture and Fittings	6.7% - 50% DV
Office Equipment	
▪ Office Equipment	14.4% - 60% SL/DV
Infrastructural Assets	
Drainage	2.96% - 7.14% SL
Bridges	1.3% SL
Traffic Services	4.98% - 22.22% SL
Footpaths and Crossings	8.96% - 13.95% SL
Features and Structures	5.75% - 6.28% SL
Roads	
▪ Formation	0%
▪ Shoulder and Pavements	3.17% - 6.74% SL
▪ Top Surface	11.54% SL
Drainage and Stormwater	
▪ System	1.7% - 2.65% SL
▪ Plant	5.15% - 5.83% SL
▪ Buildings	2.65% - 5.83% SL
Water	
▪ System	1% - 11.34% SL
▪ Plant and Buildings	4.21 - 5.63% SL

Plant	
Plant	5% - 50% SL/DV
Tools	
Tools	10% SL where applicable
Motor Vehicles	
Motor Vehicles	12.0% - 33.0% SL/DV
Library Collections	
Library Collections	14.28% - 30.68% SL
<i>The non fiction collection is not depreciated.</i>	

REVALUATION

Those asset classes that are revalued are valued on a valuation cycle as described below on the basis described below. All other asset classes are carried at depreciated historical cost.

The carrying values of revalued items are reviewed at each balance date to ensure that those values are not materially different to fair value.

VALUATION

All assets are valued at historic cost less accumulated depreciation and impairment costs, except the following:

- Operational land and buildings have been valued at fair value. Valuations are completed three yearly.
- Investment land and buildings have been valued annually at net realisable value. Any adjustment to the values has been accounted for as an increase (decrease) in the Statement of Comprehensive Revenue and Expense.
- Restricted land (excluding forestry land) and buildings have been valued at net current value by Quotable Value New Zealand (Registered Valuers) as at 30 June 1992.

- Library collections are valued at depreciated replacement cost. Valuations are completed three yearly.

▪ **Infrastructural Assets**

Land under Roads

Land under roads has been valued at deemed cost at transition to NZIFRS. Deemed cost is the fair value being the current valuation at 30 June 2005.

Roads and Bridges

Roads and Bridges are valued at depreciated replacement cost, being gross replacement cost less accumulated depreciation to date, based on the Current Age Profile compared to Useful Life. Valuations are completed three yearly.

Stormwater, Wastewater and Water Systems

Assets are valued at depreciated replacement cost, being gross replacement cost less accumulated depreciation to date, based on the Current Age Profile compared to Useful Life. Valuations are completed three yearly.

▪ **Forestry Land**

Forestry Land is revalued with sufficient regularity to ensure carrying value does not differ materially

- from that which would be determined as fair value. It is anticipated that the Forestry Land revaluation will occur with the revaluation of other Property Plant and Equipment assets that are revalued every three years, unless circumstances require otherwise. Land has been revalued based on its best use. In determining the highest and best use consideration is given as to whether the land has been registered under the New Zealand Emissions Trading Scheme and hence whether there are restrictions on the land use. New Zealand units received from the government are recognised at cost in the financial statements, which is nil value.

Accounting for revaluations

The Council accounts for revaluations of property, plant and equipment on a class of asset basis.

The results of revaluing are credited or debited to an asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve, this balance is expensed in the Statement of Comprehensive Revenue and Expense.

Any subsequent increase on revaluation that offsets a previous decrease in value recognised in the Statement of Comprehensive Revenue and Expense will be recognised first in the Statement of Comprehensive Revenue and Expense up to the amount previously expensed, and then credited to the revaluation reserve for that class of asset.

INTANGIBLE ASSETS

Software

Other intangible assets that are acquired by the Group, which have finite useful lives are measured at cost less accumulated amortisation and accumulated impairment losses.

Amortisation is charged to the Statement of Comprehensive Revenue and Expense on a straight-line basis over the estimated useful economic lives of the intangible assets. The amortisation rates for the current period are as follows:

Software 20-48% Straight Line/Diminishing Value

FORESTRY ASSETS

Forestry assets are independently revalued annually at fair value less estimated point of sale costs. Fair value is determined based on the present value of expected net cash flows discounted at a current market determined pre-tax rate.

Gains or losses arising on initial recognition of biological assets at fair value less estimated point of sale costs and from a change in fair value less estimated point of sale costs are recognised in the Statement of Comprehensive Revenue and Expense.

The costs to maintain the forestry assets are included in the Statement of Comprehensive Revenue and Expense.

INVESTMENT PROPERTY

Properties leased to third parties under operating leases are classified as investment property unless the property is held to meet service delivery objectives, rather than to earn rentals or for capital appreciation.

Investment property is measured initially at its cost, including transaction costs.

After initial recognition, the Council measures all investment property at fair value as determined annually by an independent valuer.

Gains or losses arising from a change in the fair value of investment property are recognised in the Statement of Comprehensive Revenue and Expense.

IMPAIRMENT OF NON-FINANCIAL ASSETS

Non-financial assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment. Assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the asset's ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits or service potential.

The value in use for cash-generating assets is the present value of expected future cash flows.

If an asset's carrying amount exceeds its recoverable amount the asset is impaired and the carrying amount is written down to the recoverable amount. For revalued assets the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the Statement of Comprehensive Revenue and Expense.

For assets not carried at a revalued amount, the total impairment loss is recognised in the Statement of Comprehensive Revenue and Expense.

The reversal of an impairment loss on a revalued asset is credited to the revaluation reserve.

However, to the extent that an impairment loss for that class of asset was previously recognised in Statement of Comprehensive Revenue and Expense, a reversal of the impairment loss is also recognised in the Statement of Comprehensive Revenue and Expense.

For assets not carried at a revalued amount (other than goodwill) the reversal of an impairment loss is recognised in the Statement of Comprehensive Revenue and Expense.

EMPLOYEE BENEFITS

SHORT-TERM BENEFITS

Employee benefits that the Council expects to be settled within 12 months of balance date are measured at nominal values based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, retiring and long service leave entitlements expected to be settled within 12 months, and sick leave.

LONG-TERM BENEFITS

Long service leave and retirement leave

The Group's net obligation in respect of long-term employee benefits other than pension plans is the amount of future benefit that employees have earned in return for their service in the current and prior periods; that benefit is discounted to determine its present value. The discount rate is the yield at the reporting date on AA credit-rated bonds that have maturity dates approximating the terms of the Group's obligations. The calculation is performed using the projected unit credit method. Any actuarial gains or losses are recognised in profit or loss in the period in which they arise.

Superannuation schemes

Defined contribution schemes:

- Obligations for contributions to defined contribution superannuation schemes are recognised as an expense in the Statement of Comprehensive Revenue and Expense as incurred.

Defined benefit schemes:

- The Council belongs to the Defined Benefit Plan Contributors Scheme (the scheme), which is managed by the Board of Trustees of the National Provident Fund. The scheme is a multi-employer defined benefit scheme.

Insufficient information is available to use defined benefit accounting, as it is not possible to determine from the terms of the scheme, the extent to which the surplus/deficit will affect future contributions by individual employers, as there is no prescribed basis for allocation. The scheme is therefore accounted for as a defined contribution scheme.

PROVISIONS

The Council recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense.

LANDFILL POST CLOSURE COSTS

The Council has a legal obligation under the Resource Consent to provide ongoing maintenance and monitoring services at the landfill site after closure. A provision for post closure costs is recognised as a liability when the obligation for post closure arises.

The provision is measured based on the present value of future cash flows expected to be incurred, taking into account future events including new legal requirements and known improvements in technology. The provision includes all costs associated with landfill post closure.

EQUITY

Equity is the community's interest in the Council and is measured as the difference between total assets and total liabilities. Equity is disaggregated and classified into a number of reserves.

The components of equity are:

- Retained earnings
- Council reserves (includes sinking funds, special reserves and endowment reserves)
- Fair value and hedging reserves
- Asset revaluation reserves

GOODS AND SERVICES TAX (GST)

All items in the financial statements are stated exclusive of GST, except for receivables and payables, which are stated on a GST inclusive basis. Where GST is not recoverable as input tax then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the Statement of Financial Position.

The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as an operating cash flow in the

COST ALLOCATION

The Council has derived the cost of service for each significant activity of the Council using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs, which cannot be identified in an economically feasible manner, with a specific significant activity.

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities using appropriate cost drivers such as actual usage, staff numbers and floor area.

CRITICAL ACCOUNTING ESTIMATES AND ASSUMPTIONS

In preparing these financial statements Invercargill City Council has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:

Properties

Invercargill City Council owns a number of properties, which are maintained primarily to provide housing to pensioners. The receipt of market-based rental from these properties is incidental to holding these properties. These properties are held for service delivery objectives as part of Invercargill City Council's Housing Care Services Activity. These properties are accounted for as property, plant and equipment.

Infrastructural Assets

There are a number of assumptions and estimates used when performing DRC valuations over infrastructural assets. These include:

- The physical deterioration and condition of an asset, for example the Council could be carrying an asset at an amount that does not reflect its actual condition. This is particularly so for those assets, which are not visible, for example stormwater, wastewater and water supply pipes that are underground. This risk is minimised by Council performing a combination of physical inspections and condition modelling assessments of underground assets;
- Estimating any obsolescence or surplus capacity of an asset; and estimates are made when determining the remaining useful lives over which the asset will be depreciated. These estimates can be impacted by the local conditions, for example weather patterns and traffic growth.
- If useful lives do not reflect the actual consumption of the benefits of the asset, then Invercargill City Council could be over or under estimating the annual depreciation charge recognised as an expense in the Statement of Comprehensive Revenue and Expense.

To minimise this risk, Invercargill City Council's infrastructural asset useful lives have been determined with reference to the NZ Infrastructural Asset Valuation and Depreciation Guidelines published by the National Asset Management Steering Group, and have been adjusted for local conditions based on past experience. Asset inspections, deterioration and condition modelling are also carried out regularly as part of the Invercargill City Council's asset management planning activities, which gives Invercargill City Council further assurance over its useful life estimates.

Experienced independent valuers review the Council's infrastructural asset revaluations.

Classification of non-financial assets as cash-generating assets or non-cash-generating assets
For the purpose of assessing impairment indicators and impairment testing, the Council classifies non-financial assets as either cash-generating or non-cash-generating assets. The Council classifies a non-financial asset if the primary objective of the asset is to generate a commercial return. All other assets are classified as non-cash-generating assets.

All property, plant and equipment and intangible assets (excluding goodwill) held by Council are classified as non-cash-generating assets, except for rental properties that are earning a market rental. This includes assets that generate fee revenue or other cash flows for Council as these cash flows are generally not sufficient to represent commercial return on the assets.

PROSPECTIVE FINANCIAL INFORMATION

The financial information contained within this document is prospective financial information in terms of accounting standard FRS42 and complies with this standard. The purpose for which it has been prepared is to enable ratepayers, residents and any other interested parties to obtain information about the expected future financial performance, position and cash flow of the Invercargill City Council. The actual results achieved for any particular financial

year are also likely to vary from the information presented and may vary materially depending on the circumstances that arise during the period. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectation of future events that are believed to be reasonable under the circumstances.

CHANGES IN ACCOUNTING POLICIES

There have been no significant changes to accounting policies.

Rating Policy

This Rating Policy should be read in conjunction with the Revenue and Financing Policy and the funding principles included in the Long-Term Plan. Figures in this Policy are GST inclusive.

The following rates will be set by Council for the financial year commencing 1 July 2017 and ending 30 June 2018.

The following are the details for each of the rates to be set for each financial year. All rates set by way of a rate in the dollar are based on capital value. All rates are charged on the basis of Rating Unit, except for the Residential Multi Unit category where it is stated in the policy following as charged on the basis of separately used or inhabited part of the rating unit (SUIP).

SUIP is defined as any part of a rating unit separately occupied by the owner or any other person who has the right to occupy that part by virtue of a tenancy, lease, licence or other agreement.

DIFFERENTIALS APPLIED IN SETTING GENERAL AND TARGETED RATES

In order to maintain an equitable rating impact and preserve the relationship which exists between residential, rural, commercial, utilities and large industrial rating units, differentials have been applied to the residential rating unit base rate, as follows:

Differentials applied in setting Rates		%
Residential	Base Rate	100.00
Residential - Multi Units		
• For the first unit	Base Rate	100.00
• For each additional unit	Base Rate	- 25.00
Commercial	Base Rate	100.00
Industrial	Base Rate	100.00
Rural-Farming	Base Rate	- 30.00

GENERAL RATE

The general rate is to fund the activities of Environmental Health, Building Control, Emergency Services, Grants, Total Mobility, Civic Theatre, Democratic Process, Destination Marketing, Enterprise and 15% of both street lighting and

footpaths. It is based on the capital value of that rating unit. This is the base rate.

Differentials will be applied to the general rate as outlined above. No uniform annual general charge is applied.

	2016/17 \$	2017/18 \$
General Base Rate	0.00110183	0.00101215

UNIFORM ANNUAL CHARGE AND TARGETED RATE

A uniform annual charge on all ratepayers will be levied for both the Parks and Reserves Activity and the Pools Activity. The remaining revenue required from rates will be gathered from a targeted rate on residential and lifestyle properties only.

- **Parks and Reserves Rate** is to fund provision of Parks and Reserves in the District.
- **Pools Rate** is to fund provision of Aquatic Facilities in the District.

	2016/17 \$	2017/18 \$
Parks and Reserves Uniform Annual Charge	57.50	57.50
Parks and Reserves Base Rate	0.00107317	0.00106817
Pools Uniform Annual Charge	28.75	28.75
Pools Base Rate	0.00034411	0.00035944

TARGETED RATES

• **Targeted Rates Payable on All Rating Units**

The following rates are payable on all rateable land by applying a rate in the dollar based on the capital value of the rating unit and are subject to the differentials as outlined.

- **Resource Management Rate** is to fund the function of Resource Management.
- **Roading Rate** is to fund the provision of Roothing Services.
- **Cemeteries Rate** is to fund the operation of Council's Cemeteries.

	2016/17 \$	2017/18 \$
Resource Management Base Rate	0.00020797	0.00021095
Roothing Base Rate	0.00088111	0.00088018
Cemeteries Base Rate	0.00004031	0.00004807

The following rates are set on all rating units by applying a fixed charge with differentials applied as outlined.

- **Residential** - Multi units are charged on the basis of SUIP.
- **Libraries Rate** is to fund provision of Library Services in the District.
- **Regional Heritage Rate** is to fund Council's contribution to the operation of Southland museums and heritage.
- **Regional Facilities Rate** is to fund Council's contribution to the operation of Southland regional facilities.

	2016/17 \$	2017/18 \$
Libraries Base Rate	186.58	188.04
Regional Heritage Base Rate	39.10	40.36
Regional Facilities Base Rate	0	0

The following rate applies to those rating units which have a land use as shown in the Rating Information Database of commercial only. This differential has the objective of applying a nil rate to all other categories of land use.

The rate is detailed below:

- **Business Development Rate** is to fund all costs associated with the redevelopment of commercial areas.

	2016/17 \$	2017/18 \$
Business Development Base Rate	0.00064869	0.00060448

The following rate applies to those rating units which have a land use as shown in the Rating Information Database of commercial or industrial only. This differential has the objective of applying a nil rate to all other categories of land use.

The rate is detailed below:

- **Economic Development Rate** is to fund economic, sporting and cultural development initiatives.
- **City Centre Rejuvenation Rate** (Map H).

	2016/17 \$	2017/18 \$
Economic Development Base Rate	0.00019070	0.00018415
City Centre Rejuvenation Base Rate	0.00020873	0.00031042

▪ **Targeted Rates Payable by Groups of Ratepayers**

Payable by Ratepayers Within a Specified Location

The following rates are payable on all rateable land within a specified location. A general description of the area is given in each case. Maps defining the areas are attached as Maps A - G and I.

1. **Rateable Land Within the Invercargill City and Bluff Urban Areas** (Map A). These targeted rates will be set for each rating unit by applying a rate in the dollar based on the capital value of the rating unit. Differentials will be applied to these targeted rates as outlined earlier. 85% of the rates for footpaths and street lighting will be targeted and 15% general rate.
 - **Footpaths Rate** to fund provision of footpaths in the Invercargill City and Bluff areas.
 - **Street Lighting Rate** to fund provision of street lighting in Invercargill City and Bluff.

	2016/17 \$	2017/18 \$
Footpaths Base Rate	0.00039872	0.00038129
Street Lighting Base Rate	0.00012209	0.00010847

2. **Rateable Land within the Invercargill City Area Only** (Map B). This targeted rate will be set for each rating unit by applying a rate in the dollar based on the capital value of the rating unit. Differentials will be applied to these targeted rates as outlined.

- **Transport Rate** to fund the cost of subsidised passenger transport in the Invercargill City area.

	2016/17 \$	2017/18 \$
Transport Base Rate	0.00013261	0.00011052

3. **Rateable Land Within the Makarewa Drainage Area** (Map C). The Makarewa targeted drainage rate will be set for each rating unit on a fixed charge per rating unit basis.

- **Drainage - Makarewa Rate** to fund costs in the Makarewa Drainage area.

	2016/17 \$	2017/18 \$
Drainage Makarewa Base Rate	82.58	79.93

1. **Rateable Land Within the Myross Bush Drainage Area** (Map D). The Myross Bush targeted drainage rate will be set for each rating unit on a fixed charge per rating unit basis.

- **Drainage - Myross Bush Rate** to fund costs in the Myross Bush Drainage area.

	2016/17 \$	2017/18 \$
Drainage Myross Bush Base Rate	80.73	79.49

2. **Rateable Land Within the Specified Locations for Community Centres** (Map E). These targeted rates will be set for each rating unit on a fixed charge per rating unit basis to fund the cost of operating a Community Centre in each location.

- **Community Centre - Myross Bush Rate**
- **Community Centre - Otatara Rate**
- **Community Centre - Awarua Rate**
- **Town Hall - Bluff Rate**

	2016/17 \$	2017/18 \$
Community Centre - Myross Bush Rate	30.00	30.00
Community Centre - Awarua Rate	30.00	30.00
Community Centre - Otatara Rate	15.00	15.00
Town Hall - Bluff Rate	15.00	16.50

3. **Rateable Land Within the Bluff Ward** (Map F). This targeted rate will be set for all rateable land by applying a rate in the dollar based on the capital value of the rating unit. Differentials will be applied to this rate as outlined.

- **Community Board - Bluff Rate** to fund costs within the Bluff Community Board.

	2016/17 \$	2017/18 \$
Bluff Community Board Base Rate	0.00036286	0.00035754

1. Land Within the Redmayne Road Drainage District (Map G).

- **Drainage Rate - Redmayne Road** to fund drainage operational costs.

	2016/17 \$	2017/18 \$
Drainage Redmayne Road Board Base Rate	80.15	80.30

2. Land Within the Inverurie Rating Area (Map I).

- **Inverurie Maintenance Rate.** Requested by developer of Inverurie Subdivision.

	2016/17 \$	2017/18 \$
Inverurie Maintenance Rate	0	0

▪ **Targeted Rates Payable Where a Service is Provided or Available for Provision by Council**

The following rates are payable on all rateable land where the service is provided or available to be provided. In the provision of water, sewerage and refuse disposal services these rates also apply to those non-rateable rating units as specified in Section 9 and Parts 1 and 2 of Schedule 1, Local Government (Rating) Act 2002.

There are two categories for each rate - Residential and Non-Residential.

Non-residential means rateable land included in the Rating Information Database as rating units being used for Commercial, Industrial or Other purposes. Rest Homes, Hospitals, Schools, Kindergartens and Playcentres, Halls, Services and Sports facilities are included in the Non-residential category. Residential Multi Units are charged on the basis of SUIP.

	2016/17 \$	2017/18 \$
Water Base Rate	313.19	370.19
Sewerage Base Rate	200.82	232.46
Drainage Base Rate	141.91	146.05

The following differentials will be applied to these targeted rates:

- **Water** - those rating units designated residential will meet 84% of the total water rate. Non-residential rating units will meet 16%.
- **Sewerage** - those rating units designated residential will meet 75% of the total sewerage rate. Non-residential rating units will meet 25%.
- **Drainage** - those rating units designated residential will meet 75% of the total drainage rate. Non-residential rating units will meet 25%.
- **All rateable land designated residential** will be set a fixed charge for each of the water, sewerage and drainage rates.
- **Vacant rating units** which are able to be connected to a water, sewerage or drainage system but have not been connected will be charged half the amount of the above charge.
- **All rateable land designated as non-residential** will be set a fixed charge for each of the water, sewerage and drainage rates based on a range of capital values as follows:

		%
Less Than \$50,000	= Base Fixed Charge	-20
From \$50,001 - \$100,000	= Base Fixed Charge	100
\$100,001 - \$200,000	= Base Fixed Charge	+ 20
\$200,001 - \$400,000	= Base Fixed Charge	+ 40
\$400,001 - \$1,000,000	= Base Fixed Charge	+ 100
\$1,000,001 - \$3,000,000	= Base Fixed Charge	+ 200
\$3,000,001 - \$5,000,000	= Base Fixed Charge	+ 300
\$5,000,001 +	= Base Fixed Charge	+ 400

Refuse Collection Rate is to fund the provision of refuse removal and kerbside recycling services in the serviced area. This targeted rate will be set by applying a fixed charge for each rate on all rateable land within the serviced area which receives or is able to receive the service.

The **General Waste Management Rate** is 17% of the total solid waste service cost and is the education and administration service provided to all ratepayers. This rate is borne by all ratepayers. Differentials will be applied to these targeted rates as outlined. Each additional wheelie bin provided for refuse or recycling costs \$191.73 per annum.

	2016/17 \$	2017/18 \$
Refuse Collection Base Rate	186.17	191.67
Additional Wheelie Bin	186.17	191.67
General Waste Management Rate	33.87	34.90

ADDITIONAL RATING POLICIES

In addition to the Policy and method of collecting rates as outlined above the following additional policies will also be applied.

Rating of Utilities

Utilities as specified in the Rating Information Database will be charged only the following rates:

- *General Rate*
- *Resource Management Rate*
- *Roading Rate*
- *Parks and Reserves Rate*
- *Cemeteries Rate*
- *Libraries Rate*
- *Pools Rate*
- *Regional Heritage Rate*

All utilities are rated as industrial properties at their full capital value.

Rating of Non-Rateable Land

Rating units which are deemed to be non-rateable under the Local Government (Rating) Act 2002 will be rateable for water, sewerage and refuse collection where these services are provided (Section 9 of that Act).

These rating units will be assessed in the same manner as other ratepayers and according to their residential or non-residential status. Churches, community groups, residential homes and pensioner housing will be classified as residential for this purpose. All other non-rateable rating units will be classified as non-residential.

Water Charge

Water user charges based on metered consumption may also be made for water consumed by rating units, other than private residential rating units. This targeted rate will be charged by invoice, on a three monthly basis.

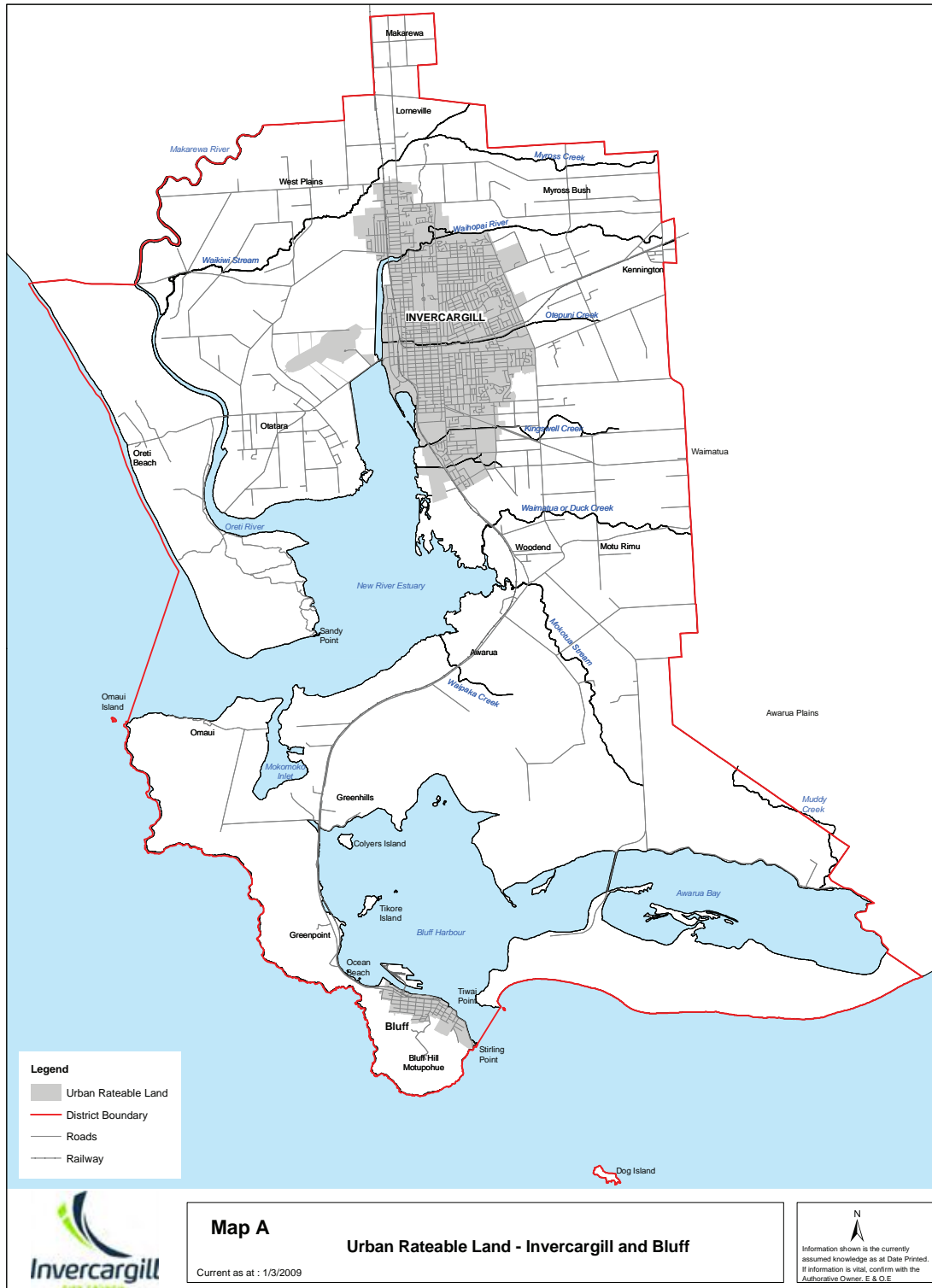
Industrial

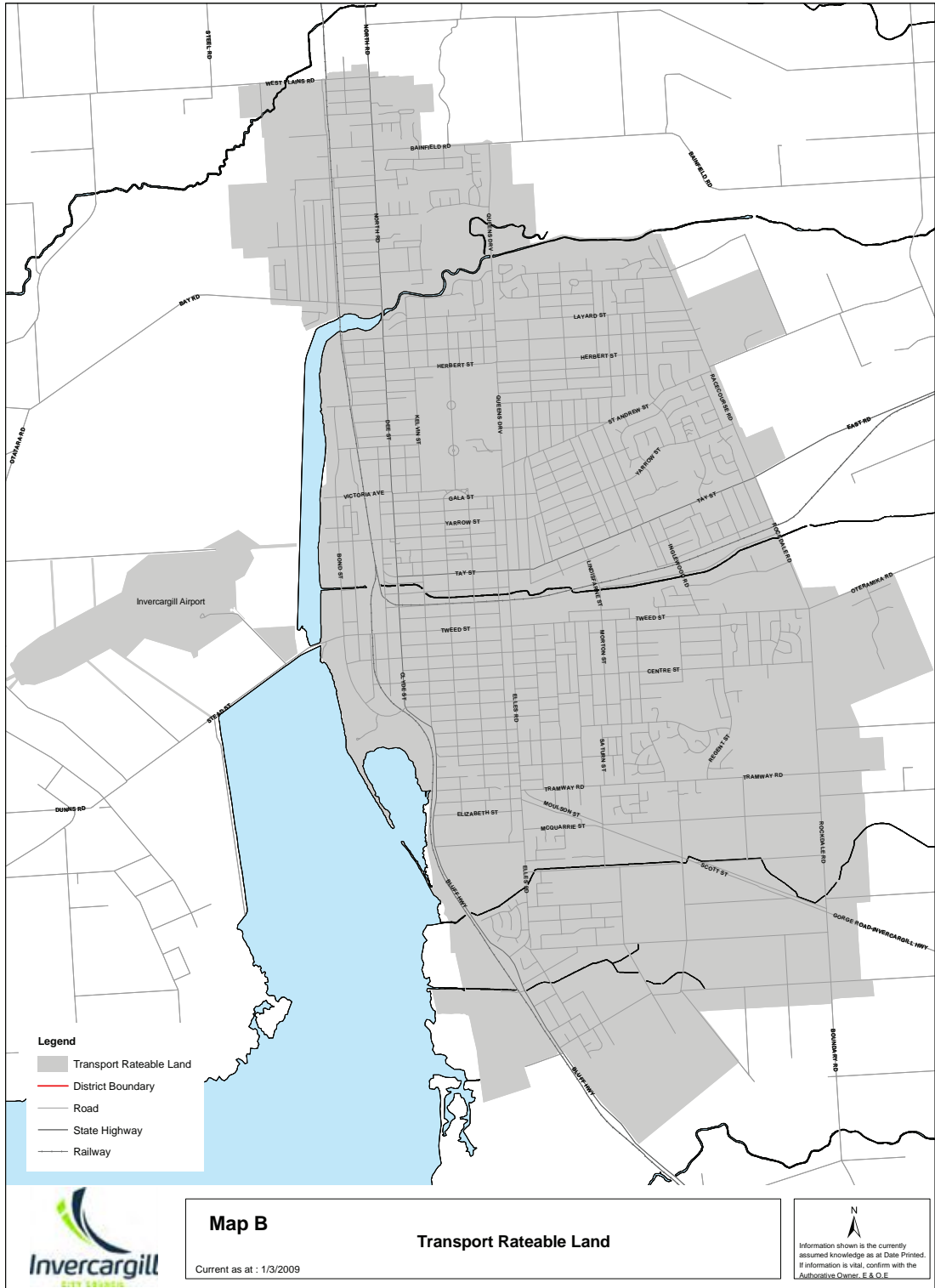
The maximum value on which an industrial property is rated is \$21,000,000.

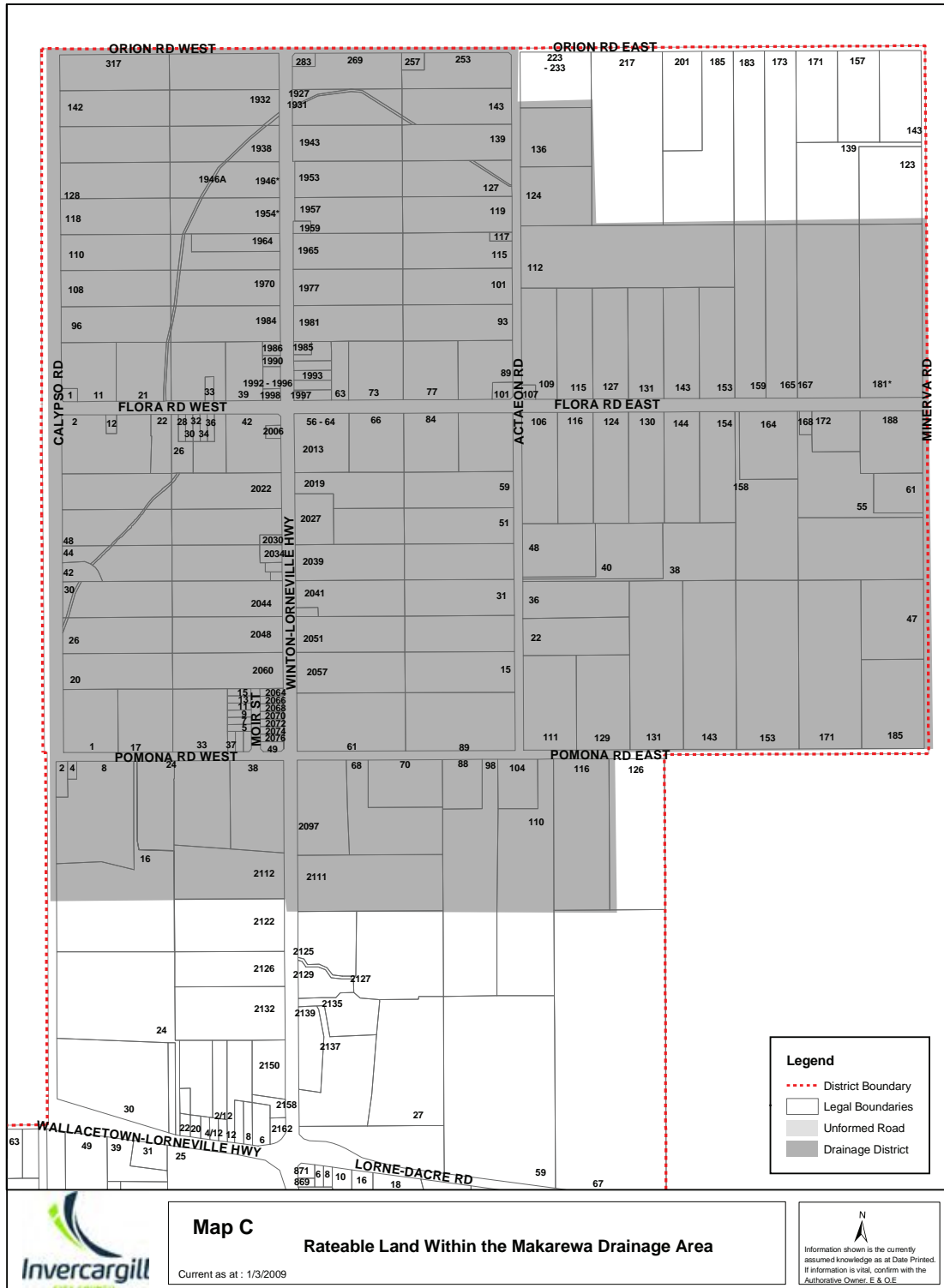
TOTAL RATES TO BE COLLECTED

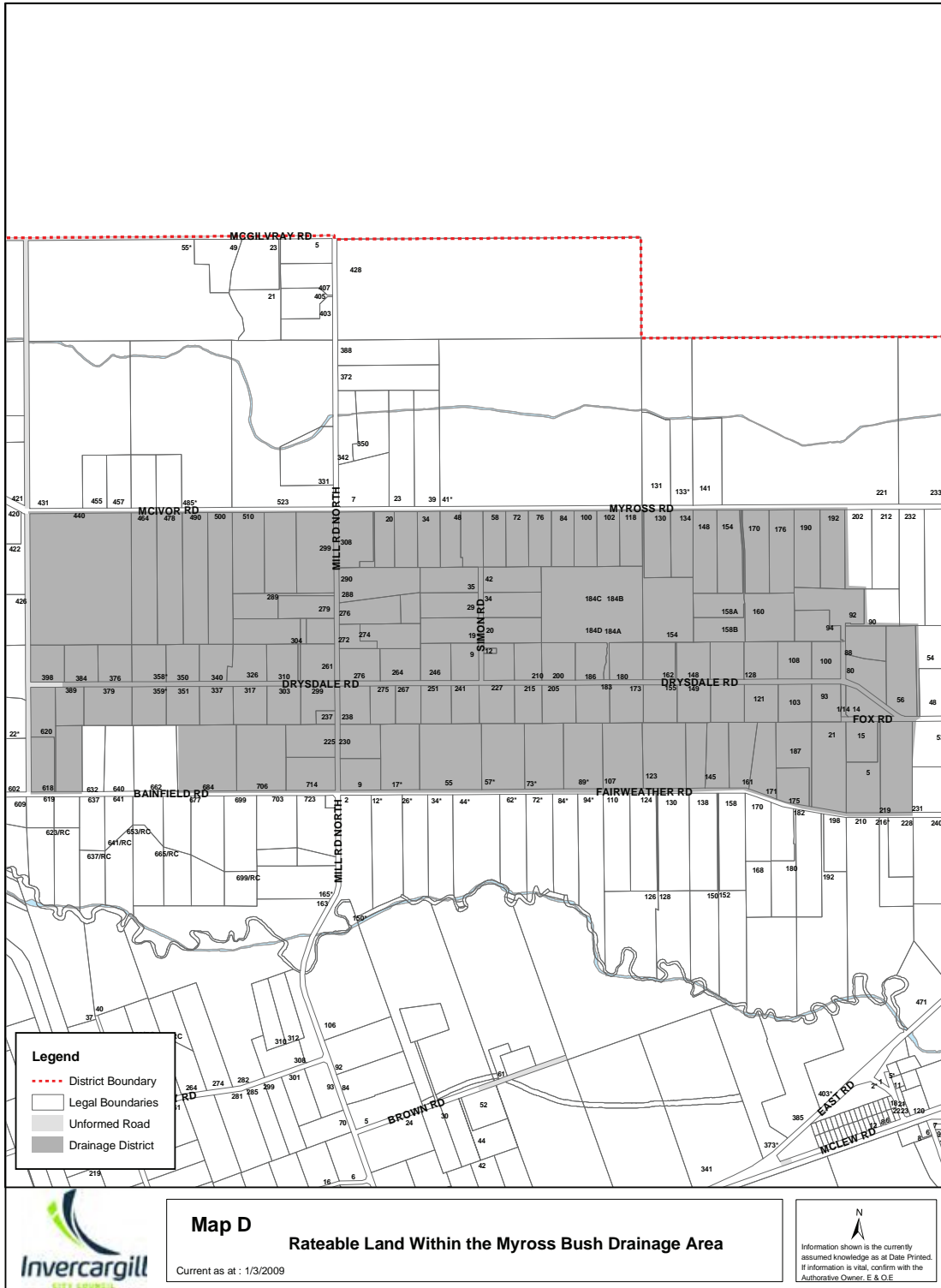
The table below shows the total rates to be collected for Council's activities for 2017/18 compared to 2016/17

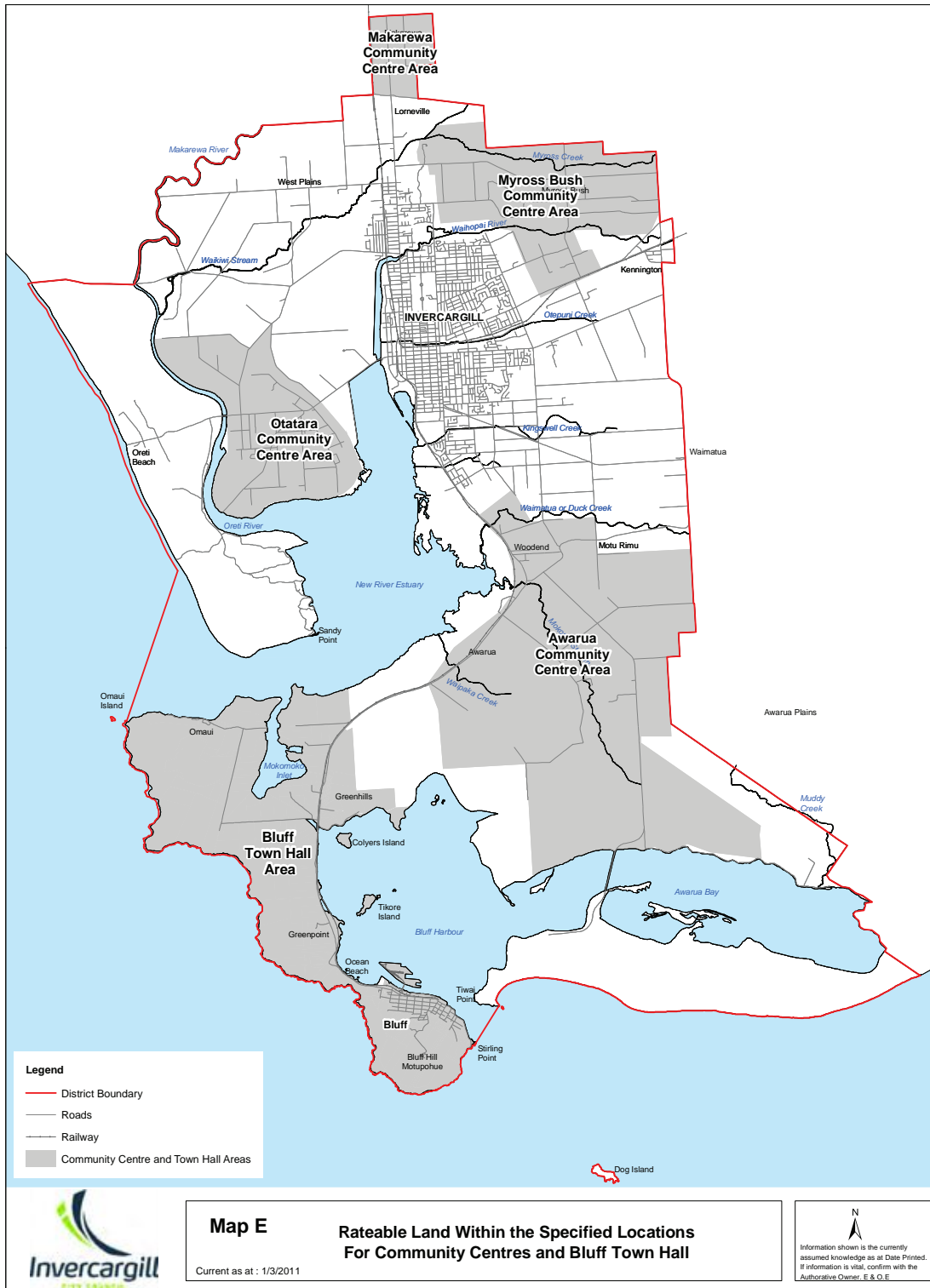
Total increase in rates	2016/17 (\$ GST inclusive)	2017/18 (\$ GST inclusive)
General Rate	7,219,759	6,723,621
Resource Management	1,362,703	1,401,327
Roading	5,773,479	5,846,982
Parks and Reserves	6,748,676	6,789,793
Cemeteries	264,149	319,310
Libraries	4,599,233	4,640,356
Pools	2,411,778	2,510,992
Regional Heritage	963,759	995,841
Footpaths	1,928,341	1,866,145
Street Lighting	587,461	527,977
Transport	633,046	533,970
Sewerage	5,561,231	6,450,642
Drainage	3,865,543	3,987,177
Drainage - Makarewa	13,213	12,869
Drainage - Myross Bush	10,011	9,777
Drainage - Redmayne Road	2,645	2,730
Refuse Collection	3,972,675	4,099,517
General Waste Management	813,680	839,660
Water	7,330,212	8,680,355
Economic Development	230,000	230,000
Business Development	866,862	828,996
City Centre Co-ordinator	92,000	137,762
Community Centres		
• Awarua	3,541	3,510
• Myross Bush	15,780	15,780
• Otatara	19,221	19,260
Bluff Town Hall	19,410	21,219
Bluff Community Board	82,890	82,634
Net Rates	55,391,298	57,578,202

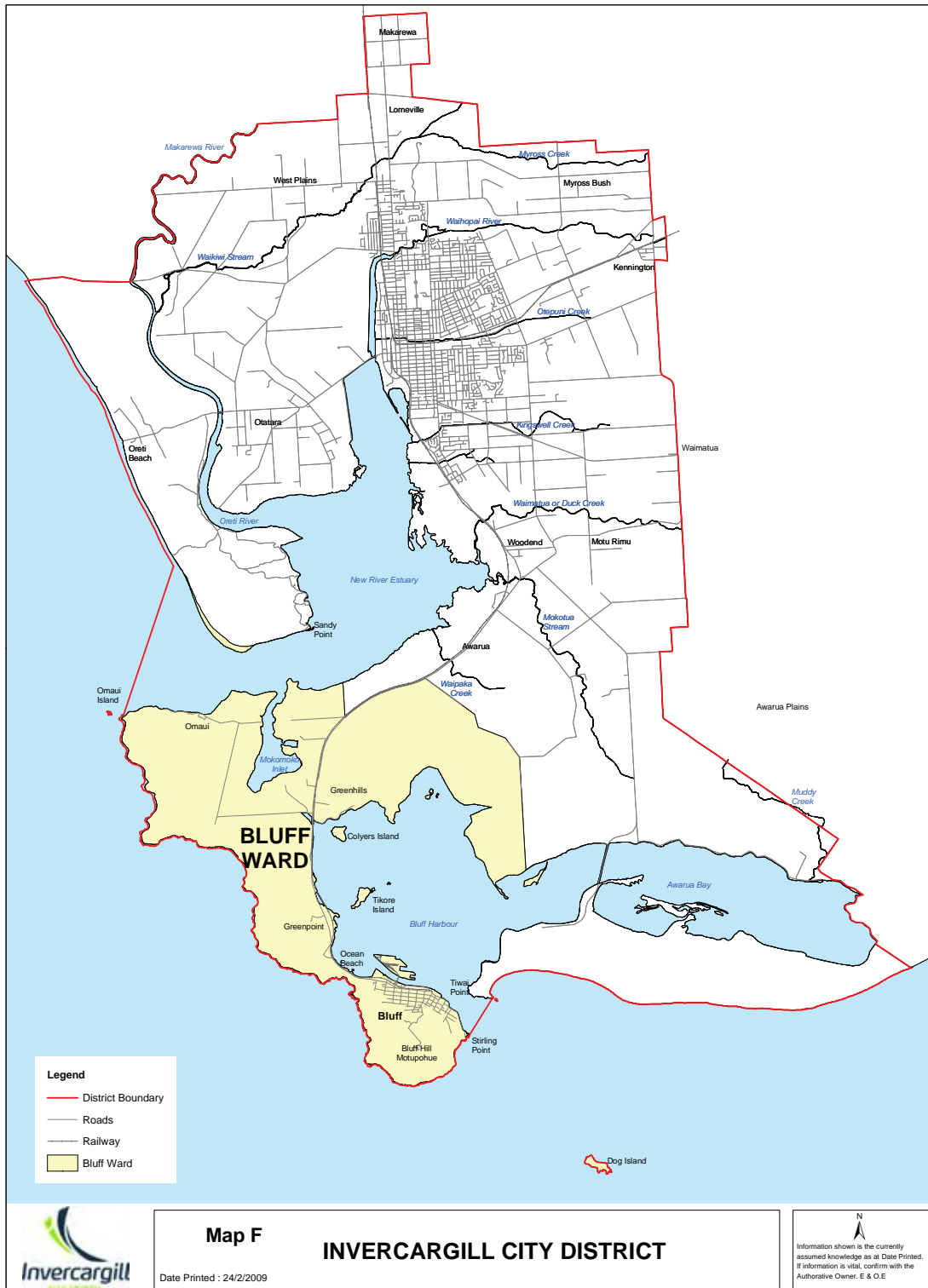


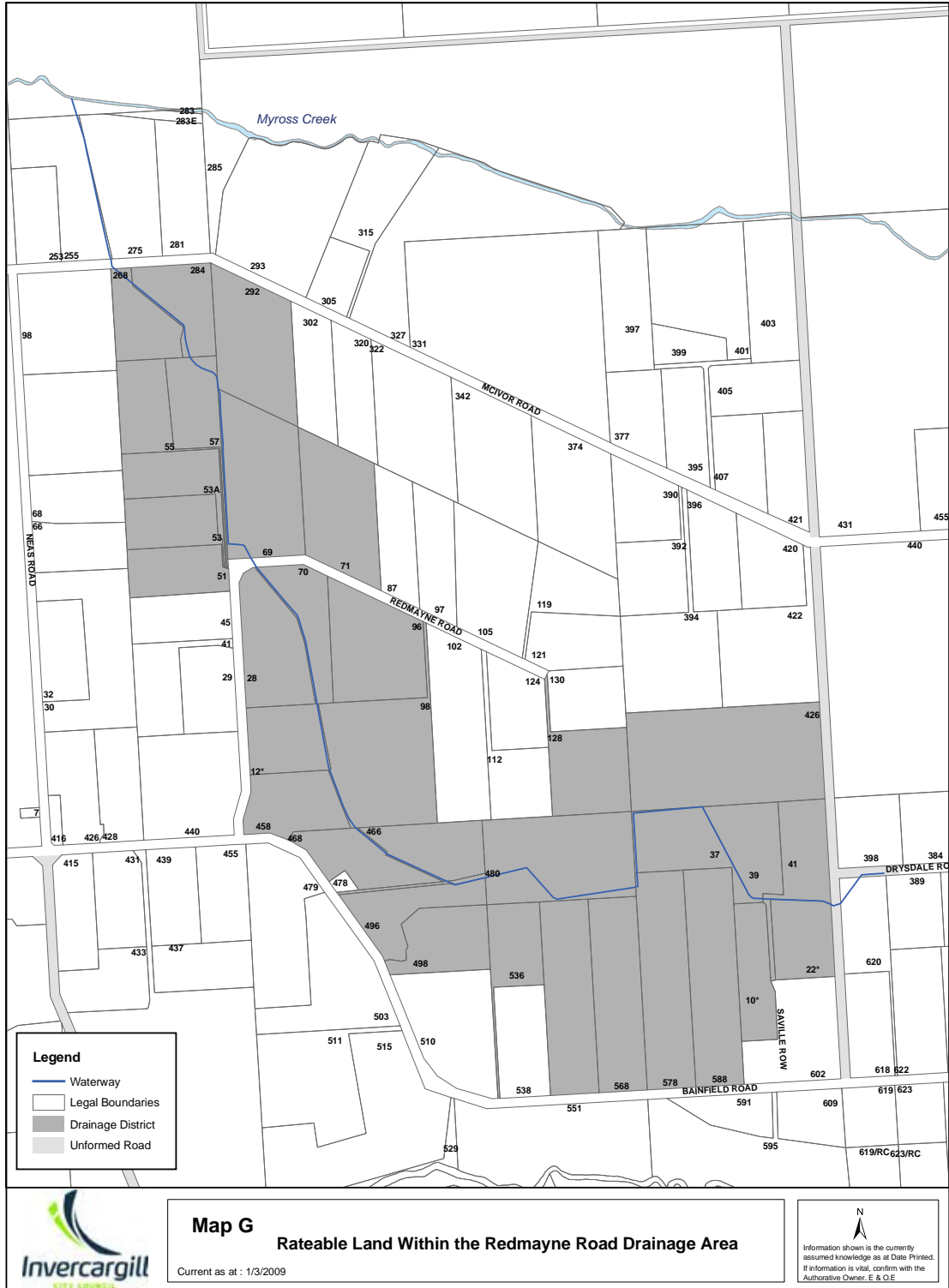




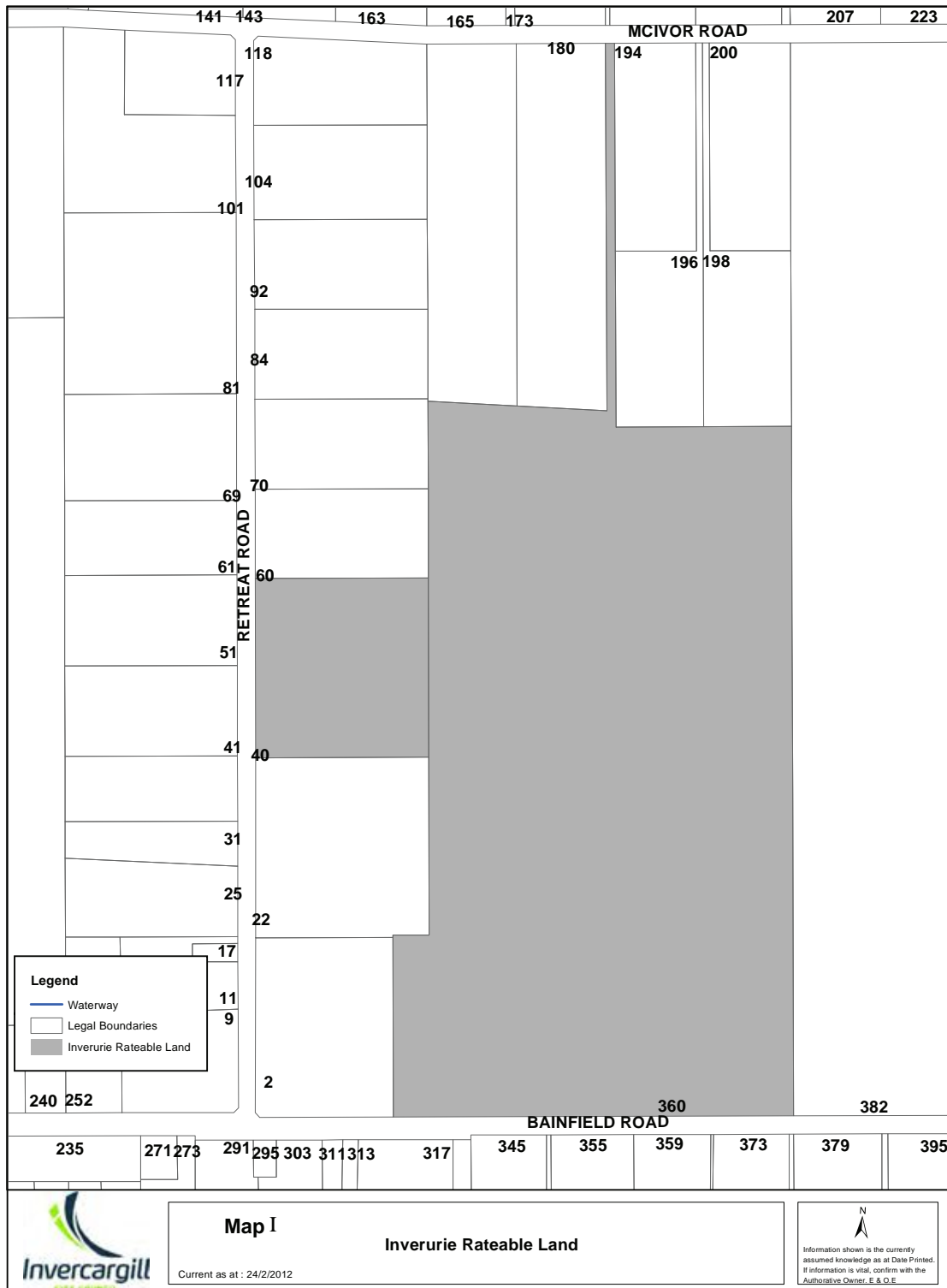














TO: COUNCIL
FROM: THE DIRECTOR OF FINANCE AND COPORATE SERVICES
MEETING DATE: TUESDAY, 23 MAY 2017

2017/2018 RATES RESOLUTION

Report Prepared by: Dale Booth, Financial Controller

SUMMARY

The rates resolution for 2017/2018 needs to be adopted in accordance with the Annual Plan.
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RECOMMENDATIONS

That Council adopt the 2017/2018 Rates Resolution.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Yes

FINANCIAL IMPLICATIONS

N/A

RATES RESOLUTION FOR THE 2017/2018 YEAR

The following resolution, pursuant to the provisions of the Local Government (Rating) Act 2002, will be required to set rates for the 2017/18 financial year.

“That the rates and charges (detailed schedule below) as resolved in the Annual Plan on 23 May 2017 for the financial year beginning 1 July 2017 and ending 30 June 2018, be set and assessed upon the whole of the rating units within the Invercargill District in accordance with the Invercargill City Council’s Rating Policy and Revenue and Financing Policy.”

DIFFERENTIALS APPLIED IN SETTING GENERAL AND TARGETED RATES

In order to maintain an equitable rating impact and preserve the relationship which exists between residential, rural, commercial, utilities and industrial rating units, differentials have been applied to the residential rating unit base rate, as follows:

			%
Residential		Base Rate	100.00
Residential – Multi Units	For the first unit	Base Rate	100.00
	For each additional unit	Base Rate	- 25.00
Commercial		Base Rate	100.00
Industrial		Base Rate	100.00
Utility		Base Rate	100.00
Rural – Farms		Base Rate	- 30.00
Industrial	Capital Value Capped at		\$21,000,000

DIFFERENTIALS APPLIED IN SETTING RATES FOR COUNCIL PROVIDED SERVICES

The following differential groups with similar Capital Values will be applied to the rating units and classified as Commercial and Industrial for the Sewerage, Drainage and Water Rates.

			%
A	- 50,000	Base Fixed Charge	- 20.00
B	50,001 - 100,000	Base Fixed Charge	100.00
C	100,001 - 200,000	Base Fixed Charge	+ 20.00
D	200,001 - 400,000	Base Fixed Charge	+ 40.00
E	400,001 - 1,000,000	Base Fixed Charge	+ 100.00
F	1,000,001 - 3,000,000	Base Fixed Charge	+ 200.00
G	3,000,001 - 5,000,000	Base Fixed Charge	+ 300.00
H	5,000,001 -	Base Fixed Charge	+ 400.00

The spread of rates between rating units in the residential and non-residential sectors will be applied for the following named services.

	Residential	Non-Residential
Water	84%	16%
Sewerage	75%	25%
Drainage	75%	25%

Vacant rating units where services are available but not connected will be charged 50% of the above rates. Refuse Collection and Recycling are not charged on vacant rating units.

DEFINITIONS

For the purposes of this resolution the definitions set out in the Rating Valuations Rules Version 3.0, prepared by Land Information New Zealand, have been used.

Definitions for each rating unit are included in the Rating Information Database available for inspection at Invercargill City Council offices, Esk Street, Invercargill.

Residential includes all rating units classified in the Rating Information Database as residential, together with multi unit, churches, community groups, residential homes, and pensioner housing.

Non-residential includes all rating units in the Rating Information Database as commercial and industrial, together with rest homes, hospitals, schools, kindergartens, play centres, halls, service and sports facilities.

Residential multi unit properties include all rating units classified as residential and which have more than one separately used or inhabited part.

RATING UTILITIES

Utilities, as classified in the Rating Information Database, will be charged the following rates:

- | | |
|-----------------------|---------------------|
| ➤ General | ➤ Cemeteries |
| ➤ Resource Management | ➤ Libraries |
| ➤ Roading | ➤ Pools |
| ➤ Parks and Reserves | ➤ Regional Heritage |

RATING OF NON-RATEABLE LAND

Rating Units which are deemed to be non-rateable under the Local Government (Rating) Act 2002 will be rateable for the targeted rates for water, sewerage and refuse service, where these are provided (S.9). These rating units will be rated according to their status, Residential/Non-residential (see definitions above).

WATER CHARGE

Water user charges based on metered consumption may also be made for water consumed, on other than private residential rating units. This rate will be charged by invoice on a three monthly basis at the end of quarters, February, May, August and November. Payment is due before the end of the month following billing for each quarter.

DUE DATES FOR PAYMENT OF RATES

That all rates will be payable in four instalments due on the last Friday of each month for 2017/18, these dates will be:

25	August	2017
24	November	2017
23	February	2018
25	May	2018

Penalty Date for each instalment is:

31	August	2017
30	November	2017
01	March	2018
31	May	2018

PENALTIES

The following penalties are authorised:

- A charge of 10% on so much of any instalment that has been assessed as remains unpaid on due date.
- An additional 10% penalty will be charged on 10 July 2017 and 16 January 2018 on all outstanding rates, arrears and penalties which remain unpaid on the above penalty dates.

PAYMENT OF RATES

Rates shall be payable at either of the following places:

- Civic Administration Building, 101 Esk Street, Invercargill
- Bluff Service Centre, 94-98 Gore Street, Bluff

SCHEDULE OF RATES

The following Schedule details all General and Targeted rates to be set by Council with the conditions attaching to each rate. The purpose of each rate, amounts (GST inclusive) and whether rated on Capital Value or per rating unit together with authority, are set out in the Schedule.

COUNCIL AGENDA - REPORT OF THE DIRECTOR OF FINANCE AND CORPORATE SERVICES

SCHEDULE OF RATES SET FOR THE YEAR ENDING 30 JUNE 2017					
Rate	Purpose	Revenue Required (Incl GST)	Capital Value Rate in the \$ (Incl GST)	Rate Per Property (Incl GST)	Local Government Rating Act 2002
GENERAL RATES					
General	To fund the activities of Environmental Health, Civic Theatre, Destination Marketing, Enterprise, Building Consents, Emergency Services, Grants, 15% of both Streetlighting and Footpaths, Total Mobility and Democratic Process.				S.13(2)b
General Rates	Differentials apply to all General Rates assessed.	6,361,421	0.00101215		
General Rates - Rural Farming		225,515	0.00070850		
General - Large Industrial/Utility		136,686	0.00101215		
TARGETED RATES					
A - Payable on All Rating Units Including those Subject to Differentials					
Resource Management	To fund the function of Resource Management				S.16(1)
Resource Management		1,325,839	0.00021095		
Resource Management - Rural Farming		47,000	0.00014766		
Resource Management - Large Industrial/Utility		28,488	0.00021095		
Roading	To fund the provision of Roading Services				
Roading		5,532,005	0.00088018		
Roading - Rural Farming		196,113	0.00061613		
Roading - Large Industrial/Utility		118,864	0.00088018		
Parks and Reserves	To fund the provision of Parks and Reserves				
Parks/Reserves		6,688,047	0.00106817	\$57.50	
Parks/Reserves - Commercial		90,706		\$57.50	
Parks/Reserves - Rural Farming		10,695		\$57.50	
Parks/Reserves - Large Industrial/Utility		345		\$57.50	
Cemeteries	To fund the operation of Council's Cemeteries				
Cemeteries		302,108	0.00004807		
Cemeteries - Rural Farming		10,711	0.00003365		
Cemeteries - Large Industrial/Utility		6,492	0.00004807		
Pools	To fund the provision of Aquatic Facilities				
Pools		2,460,119	0.00035944	\$28.75	
Pools - Commercial		45,353		\$28.75	
Pools - Rural Farming		5,348		\$28.75	
Pools - Large Industrial/Utility		173		\$28.75	
B - Payable on All Rating Units Including those Subject to Differentials					
Libraries	To fund the provision of Library Services				S.16(3)a
Libraries		4,454,926		\$188.04	
Libraries - Multi Units		185,430		\$188.04	
Regional Heritage	To fund Council's contribution to the operation of Southland museums and heritage.				
Regional Heritage		955,971		\$40.38	
Regional Heritage - Multi Units		39,870		\$40.38	
Business Development	To fund the re-development of commercial areas				
Business Development		828,996	0.00060448		
C - Payable on All Commercial and Industrial Rating Units Subject to Differentials					
Economic Development	To fund Economic Development Initiatives				S.16(4)b
Economic Development - Industrial		92,677	0.00018415		
Economic Development - Commercial		133,456	0.00018415		
Economic Development - Large Industrial/Utility		3,867	0.00018415		
D - Payable by Groups of Ratepayers within Specified Location					
All Ratepayers within Group, including Rating Units Subject to Differentials					
Footpaths	To fund the provision of footpaths in Invercargill City and Bluff				
Footpaths		1,866,145	0.00038129		
Street Lighting	To fund the provision of street lighting in Invercargill City and Bluff				
Street Lighting		527,977	0.00010847		
Transport	To fund the cost of subsidised passenger transport in Invercargill City				
Transport		533,970	0.00011052		
All Rating Units within Makarewa Drainage Area					
Drainage - Makarewa	To fund the provision of Drainage within the Makarewa Drainage Area				S.16(4)a
Drainage - Makarewa		12,869		\$79.93	
All Rating Units within Myross Bush Drainage Area					
Drainage - Myross Bush	To fund the provision of Drainage within the Myross Bush Drainage Area				S.16(4)a
Drainage - Myross Bush		9,777		\$79.49	
All Rating Units within the Redmayne Road Drainage Area					
Drainage - Redmayne Road	To fund the provision of Drainage within the Redmayne Road Drainage Area				S.16(4)a
Drainage - Redmayne Road		2,730		\$80.30	
All Rating Units within the Community Centre Specified Locations					
Community Centre - Myross Bush	To fund the cost of operating the Myross Bush Community Centre	15,720		\$30.00	S.16(4)b
Community Centre - Awarua	To fund the cost of operating the Awarua Community Centre	3,495		\$30.00	
Community Centre - Olatara	To fund the cost of operating the Olatara Community Centre	19,245		\$15.00	
Town Hall - Bluff	To fund the cost of operating the Bluff Town Hall	21,169		\$16.50	
All Rating Units within the Community Board Specified Locations Commercial and Rural Differentials Apply					
Community Board - Bluff	To fund costs within the Bluff Community Board Area				S.16(4)b
Community Board - Bluff		53,386	0.00035754		
Community Board - Bluff Commercial		2,380	0.00035754		

COUNCIL AGENDA - REPORT OF THE DIRECTOR OF FINANCE AND CORPORATE SERVICES

Community Board - Bluff Farms		6,724	0.00025028	
Community Board - Bluff Industrial		20,144	0.00035754	
	All commercial and industrial rating units within the Invercargill Central Business District. Commercial and Industrial Differentials Apply			S.16(4)b
City Centre Rejuvenation	To fund City Centre Co-ordinator and services provided.			
City Centre Rejuvenation Invercargill Industrial		5,778	0.00031042	
City Centre Rejuvenation Invercargill Commercial		131,983	0.00031042	
E - Payable Where a Council Service is Provided or Available				S.16(4)b
Water - Residential	Payable on all rateable and non-rateable rating units			S.18(2)
Water - Residential	To fund the provision of water supply services - residential	6,765,134	\$370.19	S.19(2)a
Water - Vacant Residential		95,789	\$185.10	S.9(a)
Water - Multi Units		430,575	\$370.19	
Water - Non Residential				Schedule 1
Water - Non Residential A	To fund the provision of water supply services - non residential	6,895	\$393.98	Pts 1 & 2
Water - Vacant Non Residential A		3,940	\$196.99	
Water - Non Residential B		28,809	\$492.47	
Water - Vacant Non Residential B		4,679	\$246.24	
Water - Non Residential C		140,648	\$590.96	
Water - Vacant Non Residential C		11,524	\$295.48	
Water - Non Residential D		263,372	\$689.46	
Water - Vacant Non Residential D		17,926	\$344.73	
Water - Non Residential E		423,521	\$984.94	
Water - Vacant Non Residential E		8,864	\$492.47	
Water - Non Residential F		322,073	\$1,477.41	
Water - Vacant Non Residential F		2,216	\$738.70	
Water - Non Residential G		66,976	\$1,969.88	
Water - Vacant Non Residential G		0	\$0.00	
Water - Non Residential H		86,182	\$2,462.35	
Water - Vacant Non Residential H		1,231	\$1,231.18	
	To fund the provision of sewerage collection services - residential			
Sewerage - Residential		4,487,694	\$232.46	
Sewerage - Vacant Residential		77,874	\$116.23	
Sewerage - Multi Units		272,413	\$232.46	
Sewerage - Non Residential				
Sewerage - Non Residential A	To fund the provision of sewerage collection services - non residential	7,881	\$450.34	
Sewerage - Vacant Non Residential A		4,954	\$225.17	
Sewerage - Non Residential B		35,183	\$562.92	
Sewerage - Vacant Non Residential B		5,066	\$281.46	
Sewerage - Non Residential C		163,471	\$675.50	
Sewerage - Vacant Non Residential C		13,510	\$337.75	
Sewerage - Non Residential D		303,813	\$788.09	
Sewerage - Vacant Non Residential D		20,490	\$394.04	
Sewerage - Non Residential E		489,744	\$1,125.84	
Sewerage - Vacant Non Residential E		11,258	\$562.92	
Sewerage - Non Residential F		373,216	\$1,688.76	
Sewerage - Vacant Non Residential F		2,533	\$644.38	
Sewerage - Non Residential G		78,809	\$2,251.68	
Sewerage - Vacant Non Residential G		0	\$2,251.68	
Sewerage - Non Residential H		101,326	\$2,814.60	
Sewerage - Vacant Non Residential H		1,407	\$1,407.30	
Drainage	To fund the provision for the removal of stormwater - residential			
Drainage - Residential		2,799,262	\$146.05	
Drainage - Vacant Residential		47,098	\$73.02	
Drainage - Multi Units		144,023	\$146.05	
Drainage - Non Residential				
Drainage - Non Residential A	To fund the provision for the removal of stormwater - non residential	5,623	\$303.94	
Drainage - Vacant Non Residential A		3,039	\$151.97	
Drainage - Non Residential B		23,745	\$379.92	
Drainage - Vacant Non Residential B		3,229	\$189.96	
Drainage - Non Residential C		105,769	\$455.90	
Drainage - Vacant Non Residential C		9,118	\$227.95	
Drainage - Non Residential D		197,331	\$531.89	
Drainage - Vacant Non Residential D		14,095	\$265.94	
Drainage - Non Residential E		325,969	\$759.84	
Drainage - Vacant Non Residential E		6,839	\$379.92	
Drainage - Non Residential F		215,415	\$1,139.76	
Drainage - Vacant Non Residential F		1,710	\$569.88	
Drainage - Non Residential G		44,071	\$1,519.68	
Drainage - Vacant Non Residential G		0	\$1,519.68	
Drainage - Non Residential H		39,892	\$1,899.60	
Drainage - Vacant Non Residential H		950	\$949.80	
Refuse	To fund the provision of refuse & recycling removal services in the serviced area			
Refuse Collection		3,766,107	\$191.67	
Refuse Collection - Home Business		2,300	\$191.67	
Refuse Collection - Commercial		199,337	\$191.67	
Refuse Collection - Industrial		107,144	\$191.67	
Additional Waste Service		24,630	\$191.67	
General Waste Management	To fund the provision of Waste Minimisation services.			
Waste Minimisation Service Fee		839,660	\$34.90	