



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Invercargill City Council
to be held in the Council Chamber,
First Floor, Civic Administration Building,
101 Esk Street, Invercargill on
Tuesday 15 August 2017 at 4.00 pm**

His Worship the Mayor Mr T R Shadbolt JP
Cr R R Amundsen (Deputy Mayor)
Cr R L Abbott
Cr A J Arnold
Cr K F Arnold
Cr T M Biddle
Cr A H Crackett
Cr I L Esler
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr L F Soper
Cr L S Thomas

EIRWEN HARRIS MITCHELL
MANAGER, SECRETARIAL SERVICES

Council Agenda - APOLOGIES

A G E N D A

		Page
1.	APOLOGIES	
	Cr A J Arnold.	
2.	PUBLIC FORUM	
	2.1 INVERCARGILL CITIZENS BOWLING CLUB	
	Delmai Sands will be in attendance to speak to the Item.	
3.	REPORT OF THE INVERCARGILL YOUTH COUNCIL	
	3.1 “MAKE INVERCARGILL GREAT, AGAIN!”	7
	3.2 COUNCIL AGENDAS	8
4.	MINUTES OF THE MEETING OF COUNCIL HELD ON 4 JULY 2017	9
5.	MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON 14 JULY 2017	21
5.	MINUTES OF THE MEETING OF THE BLUFF COMMUNITY BOARD HELD ON 24 JULY 2017	22
7.	MINUTES OF COMMITTEES	
	7.1 INFRASTRUCTURE AND SERVICES COMMITTEE 31 JULY 2017	28
	7.2 FINANCE AND POLICY COMMITTEE 1 AUGUST 2017	38
	7.3 COMMUNITY SERVICES COMMITTEE 7 AUGUST 2017	43
	7.4 REGULATORY SERVICES COMMITTEE 8 AUGUST 2017	47
8.	REPORT OF THE DIRECTOR OF FINANCE AND CORPORATE SERVICES	
	8.1 SMOKEFREE CBD POLICY	54
	8.1.1 Appendix 1	57
	8.1.2 Appendix 2	60

8.2	UPDATE: IMAGINE INVERCARGILL	61
8.2.1	Appendix 1	63
9.	REPORT OF COUNCILLOR REBECCA AMUNDSEN	
9.1	WELCOMING COMMUNITIES PILOT PROGRAMME	65
10.	REPORT OF COUNCILLOR TONI BIDDLE	
10.1	SUICIDE PREVENTION COMMUNITY STRATEGY	69
11.	REPORT OF COUNCILLOR KAREN ARNOLD	
11.1	URBAN REJUVENATION	72
12.	MAYOR'S REPORT	
	To be tabled.	
13.	URGENT BUSINESS	
14.	PUBLIC EXCLUDED SESSION	
	Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely	
	(a) <i>Confirming of Minutes of the Public Excluded Session of Council 4 July 2017</i>	
	(b) <i>Confirming of Extraordinary Minutes of the Public Excluded Session of Council 14 July 2017</i>	
	(c) <i>Confirming of Minutes of the Public Excluded Session of the Infrastructure and Services Committee 31 July 2017</i>	
	(d) <i>Confirmation of Minutes the Public Excluded Session of the Finance and Policy Committee 1 August 2017</i>	
	(e) <i>Confirmation of Minutes of the Public Excluded Session of the Community Services Committee 7 August 2017</i>	
	(f) <i>Confirmation of Minutes of the Public Excluded Session of the Regulatory Services Committee 8 August 2017</i>	
	(g) <i>Report of the Director of Works and Services</i>	
	(h) <i>Report of the Director of Finance and Corporate Services</i>	
	(i) <i>Report of Councillor Ian Pottinger</i>	
	(j) <i>Report of the Chief Executive</i>	

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirming of Minutes – Council 4 July 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(b) Confirming of Minutes - Extraordinary Minutes of the Public Excluded Session of Council 14 July 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(c) Confirming of Minutes – Infrastructure and Services Committee 31 July 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(d) Confirming of Minutes – Finance and Policy Committee 1 August 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(e) Confirming of Minutes – Community Services Committee – 7 August 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(f) Confirming of Minutes – Regulatory Services Committee 8 August 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

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| (g) Contract 797 – Elles Road – Balmoral to Crinan and Ettrick to Tweed Street, Tweed to Metzger to Highfield Streets | Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 7(2)(i) |
| (h) Health, Safety and Wellbeing | Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 7(2)(i) |
| (i) Policy Review | Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 7(2)(i) |
| (j) Pace to Progress Change Programme | Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 7(2)(i) |

TO: INVERCARGILL CITY COUNCIL

FROM: CHIEF EXECUTIVE OFFICER

MEETING DATE: 15 AUGUST 2017

INVERCARGILL YOUTH COUNCIL

Report Prepared by: Mary Napper, Community Development Manager

SUMMARY

The Invercargill Youth Council will report on a survey it undertook during Youth Week.

RECOMMENDATIONS

That the report be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> Yes.

FINANCIAL IMPLICATIONS

No implications.

"MAKE INVERCARGILL GREAT, AGAIN!"

Youth Week 2017 was held 26 May – 3 June.

The Invercargill Youth Council designed and undertook a survey which they distributed to Invercargill secondary school pupils and to young people attending the It's L.I.T. Youth Forum.

The survey asked young people to share what they think of when they hear “Invercargill”, what could be changed and why, how often they “go to town” and what would encourage young people to “go to town” more often. Mackenzie Fallow, Calvin Jenkins, Sam Kelly-Shanks and Keegan Langeveld will present the findings of the survey at the Council meeting.

COUNCIL AGENDAS

Community Services

The Youth Council are keen to learn more about the review of the bus services when these become available.

MINUTES OF THE MEETING OF THE INVERCARGILL CITY COUNCIL HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL, ON TUESDAY 4 JULY 2017 AT 4.00 PM

PRESENT: His Worship the Mayor Mr T R Shadbolt
Cr R R Amundsen – Deputy Mayor
Cr R L Abbott
Cr A J Arnold
Cr K F Arnold
Cr T M Biddle
Cr A H Crackett
Cr I L Esler
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr L F Soper
Cr L S Thomas

IN ATTENDANCE: Mr R Fife – Bluff Community Board
Mr R W King – Chief Executive (from 4.41 pm)
Mr C A McIntosh – Director of Works and Services
Mrs P M Gare – Director of Environmental and Planning Services
Mr D J Johnston – Director of Finance and Corporate Services
Mrs E Harris Mitchell – Manager Communications and Secretarial Services
Miss A Goble – Policy Analyst
Mr P Casson – Chief Executive Officer – Venture Southland
Ms M Chapman – Personal Assistant to the Chief Executive

1. **APOLOGIES**

Nil.

2. **PUBLIC FORUM**

2.1 **Inner City Improvements**

Bob Simpson was in attendance to speak to this Item.

Mr Simpson said this was a follow up to his letter in The Southland Times asking Council to prepare an overall plan and budget before to make the inner city friendly. Before spending money on Anderson House and other projects at the Southland Museum, to get a good outcome there needed to be a good client team, design team and building team. In the Museum and Art sector in Invercargill, there were less than 10 skilled people led by a part time manager. He said the Council would soon put out the Long Term Plan for submissions and that these submissions would not influence anything. He encouraged Council to listen to what he had to say and employ professionally qualified managers. He asked Council to employ professionally qualified managers to plan for change and to lead the heritage and art collections.

Cr Thomas asked whether Mr Simpson was aware that Council had received a lot of public opinion around the fact that Anderson House was still closed; and Council was looking at options and the issue was back with Council to discuss. Council had not decided on options, but the Anderson House collection would not go back to the House. Council would need to find an option that the public would be happy with. Mr Simpson said he realised some people were in love with an old building but there was not a money tree and you could not spend it twice. If the major problem was considered, it was that there was a dying inner city and spending millions was not going to help. There had been no maintenance done on Anderson House for many years.

Cr Biddle said she admired Mr Simpson's passion but wondered what he was after. Mr Simpson said one of the consequences of SoRDS was that Art was going to be in town but he was against this. His ambition was to have art well positioned and he hoped Council found the way to break the cycle and to employ competent people to run it.

Cr Abbott asked what Mr Simpson would do with Anderson Park and he advised Councillors to leave it there until someone had a use for it rather than spending millions on it for no reason.

His Worship the Mayor thanked Mr Simpson for taking the time to present to Council.

3. REPORT OF THE INVERCARGILL YOUTH COUNCIL

The report had been distributed. Tully Peterson, Madison Flannery, Molly Haywood and Tom Kennedy were in attendance to speak to the report.

4.1 "It's LIT" – Youth Forum 2017

4.2 Council Agendas

His Worship the Mayor thanked the Youth Council representatives for their report.

Cr Crackett said she had attended the It's LIT forum and was impressed with the level of participation of the 82 students who had attended. She witnessed some good debate and conversation between all students and it was very constructive for all attendees.

Moved Cr Crackett, seconded Cr Ludlow and **RESOLVED** that the report be received.

5. MINUTES OF THE MEETING OF COUNCIL HELD ON 23 MAY 2017

Moved Cr Amundsen, seconded Cr Thomas that the minutes be approved.

Cr Soper said on page 10, the question she had asked about the smokefree position was about the areas that were left as smoking and had been recorded as smokefree areas. She asked for the working 'made smokefree' be changed to 'left as smoking'.

Cr Abbott said under item 2.1, his comment about abstaining and not attending the meetings was not included and he was dismayed about this.

The motion, now being put, was **RESOLVED** in the **affirmative**, with amendment.

6. **MINUTES OF THE MEETING OF THE BLUFF COMMUNITY BOARD HELD ON 12 JUNE 2017**

Moved Cr Elser, seconded Cr Biddle that the minutes be received.

Cr Elser said the Bluff Community was concerned with the Bluff oystering. His Worship the Mayor had also attended the meeting and there was an issue with plastic bags. He signed an agreement with other mayors in trying to reduce the number of plastic bags going into the oceans.

The motion, now being put, was **RESOLVED** in the **affirmative**.

7. **MINUTES OF COMMITTEES**

7.1 **Community Services Committee 19 June 2017**

Moved Cr A Arnold, seconded Cr Soper and **RESOLVED** that the minutes be approved.

7.2 **Regulatory Services Committee 20 June 2017**

Moved Cr Amundsen, seconded Cr Soper that the minutes be approved.

Cr Amundsen asked for an amendment to the recommendation in Item 7.1.1. After receiving advice from Iwi Liaison, Dean Whaanga, the correct spelling of Toi Toi should be Toetoe.

Cr Biddle said she had asked that this be looked into and was not included in the minutes.

The motion, now being put, was **RESOLVED** in the **affirmative**, with the amendment in Item 7.1.1 – changing Toi Toi to Toetoe.

7.3 **Infrastructure and Services Committee 26 June 2017**

Moved Cr Thomas, seconded Cr Crackett that the minutes be approved.

Cr Abbott said under Item 5.1.3, the first sentence in paragraph 4 did not make sense. Also 5.1.6, the word 'cone' should be removed.

Cr Pottinger said under Item 5.1.6 in regards to the proposed recommendation to Anderson Park, by adopting this recommendation, the whole of Council would agree and he was opposed to Option 4. He would favour Anderson Park being restored to earthquake safety and that the art gallery be moved back in. The reason for this stance was that looking at the constitution of the old Anderson Park Art Gallery, it clearly stated in the objectives "to enhance and preserve the Invercargill collection of art, with a significant focus on New Zealand and Southland, recognising and maintaining the historic significance of the house, promote the collection and house in a positive manner and provide full access for the purpose of appreciation, education and research."

The house and the Society tied in together in the document, and so did the funding, so moving forward the most efficient option of spending money was to get the house strengthened and get the art society back in with paintings, considering the collection was of the size that only one third could be displayed at one time. This would mean that the whole collection would never be fully viewed and he would not support this option.

Cr K Arnold said she thought the Anderson Park Art Gallery Trust no longer existed but the current constitution included its new name change.

Cr Ludlow said this proposal was what was going out for consultation and asked if Cr Pottinger was aware that there would be two lots of running expenses for an art gallery and increase the staff requirements for running on two sites. Cr Pottinger said if Council was still going to fund \$280,000 for a Society to have an inner city art gallery, Council would still have to find money to earthquake strengthen the house and fund a curator to open and close the house. By approving the minutes this would adopt the motion and that was what he was against.

Cr Thomas said under Option 4, art was an intrinsic part of the Anderson Park house design story and while the gallery may be relocated, consideration on how to retain it ties into the community. It was recommended that some space was retained for use as a static satellite display venue. This was what was being consulted on within Option 4, and it was vitally important that the public grasped the consultation process on Anderson Park House because Councillors needed a steer for the next two years. Council needed to move on this because people wanted something done. Option 4 was a good option because it included everything.

Cr Abbott said while he was not present for the conversation on Anderson Park, he could see it would be uneconomic to do much in the way of cafes and restaurants and the only way it would make money was to have a casino upstairs, so he favoured Option 4.

Cr Soper said she was not a member of the Infrastructure and Services Committee and it seemed that what Cr Pottinger was suggesting would add a whole new complication which would merely delay the process the public had made clear they wanted, which was that Anderson Park House be opened again. Option 4 gave the widest possibility for consultation and further feedback from the public, with a number of possibilities for contributing towards the upkeep of the house. Option 4 was the best and clearest way to move forward to the next stage of what the public was indicating they wanted which was that Council paid tribute to the original donation of Anderson House but moved forward to a position where it was reopened in a way that delivered a public good. Option 4 was the widest possible way of ensuring that Council had done a good consultation and was moving forward. She was horrified of the idea that Council may make a decision today to hold up any longer doing something about it. The Invercargill Public Art Gallery had renamed itself and clearly saw itself as no longer directly associated with Anderson House. Some of the art items had a future in being back in the house but that was a discussion separately from moving forward on reopening the House.

Cr Pottinger said his proposal would not heed the reopening of the House and that Option 4 had no business plan and did not analyse what the potential loss would be. Council could not go out to consultation without a business plan. Nowhere in Option 4 was there any simple straightforward plan of strengthening the house to get it open again and how much it was going to cost.

Council had to consider the current \$280,000 per year that was given to the Anderson Park Art Society because part of that was to the house as well in keeping it open. Council was just creating big holes of expense.

Cr Amundsen said the recommendation from the Infrastructure report stated that Council consults on Option 4 as proposed via the Long Term Plan process and that work continues on further investigation on this option. She said that would imply that Council would be getting a business case.

The motion, now being put, was **RESOLVED** in the **affirmative**.

Note: Crs A Arnold, Crackett and Pottinger voted against this motion.

7.4 Finance and Policy Committee 27 June 2017

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the minutes be approved.

8. NOTES OF SHARED SERVICES FORUM MEETING HELD ON 10 FEBRUARY 2017

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the minutes be received.

9. NOTES OF SHARED SERVICES FORUM MEETING HELD ON 15 MAY 2017

Moved Cr Soper, seconded Cr Abbott and **RESOLVED** that the minutes be received.

10. REPORT OF THE DIRECTOR OF FINANCE AND CORPORATE SERVICES

10.1 Bylaw Review

Moved Cr Ludlow, seconded Cr Thomas and **RESOLVED** that the report be received;

AND THAT

The following Bylaws are reviewed in accordance with the Local Government Act 2002:

- Bylaw 2008/3 – Cemeteries and Crematorium
- Bylaw 2008/6 – Water Supply
- Bylaw 2011/1 – Significant Events
- Bylaw 2012/1 – Urupa (Maori Burial Site) Te Hau Mutunga.

10.2 Easter Trading

Cr Ludlow said when the option for Council to develop an Easter Trading policy came about, Council chose not to adopt one because they did not believe there was any pressure for there to be one.

There had been lobbying from the Retailers Association but there was nothing heard from the Chamber of Commerce. It went against the Family Friendly policy and he was not supportive of this policy.

Note: Mr King joined the meeting at 4.41 pm.

Cr Soper supported Cr Ludlow and was surprised to see this report back as a result of the lobbying letter from Retail NZ. As recently as December, Council had considered the 400 responses from members of the Invercargill public with 60% opposed to the development of such a policy. She saw no reason to go through a lengthy and expensive consultation exercise.

Cr Thomas agreed with Cr Ludlow and said this was something Central Government had passed on. So far 25 councils around New Zealand had adopted a policy so the government was saving money by allowing local councils to make a conscience vote to make a policy.

Cr Biddle said retailers should be able to have the option to choose and Council should be asking them what they wanted and Council needed to consider the future and that retailers being open over Easter wasn't such a bad idea as it gave them the option to trade.

Cr Crackett said that a recent AC Neilson survey showed that 51% of all New Zealanders did some form of retail shopping on Easter Sunday, whether online or in person in a store. It was important to note that as part of the Retail Strategy Council was looking at an online presence for retailers and if the public really wanted to shop on Easter Sunday they could.

Cr Pottinger said as a point of clarification, it was only Easter Sunday being discussed and a policy was not needed for one day.

Cr Esler said he supported the idea of having trading on Easter Sunday as it would provide a family friendly day for whole family to go shopping together. It was inconvenient for retailers and tourists.

Cr Lewis said he was against opening on Easter Sunday because it was one Sunday that Council was being asked to legislate for, and as an employer he would prefer to stay closed rather than asking his employees to work on Sunday. While there was no compulsion for people to work, employees might find it difficult to refuse a request by their employer to work on Easter Sunday. It would be more family friendly for the employees of businesses where one day they could enjoy the day off and not feel obliged to work.

Cr Ludlow said there had been good discussion on both sides, but believed that if there was local desire from retailers to open on Easter Sunday then they would come forward and the opportunity for Council to create and change a policy as some stage would exist.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the report be received;

AND THAT

At this stage. Council decide not to develop a Policy around Easter Trading.

Note: Cr Biddle voted against this motion.

10.3 **Smokefree Esk Street / CBD Policy**

Moved Cr Ludlow, seconded Cr Crackett that the report be received;

AND THAT

Council develop a Smokefree CBD Policy that encompasses the CBD, per Council's District Plan definition, that would define 'smokefree' as any smoking device such as e-cigarette, vaporizer and other.

Cr Ludlow a presentation had been made by the Smokefree Murihiku at the last Council meeting and the Youth Council, Cancer Society, Healthy Family and others had also spoken about this issue. The concept of developing a smokefree CBD had been pushed out from what was originally being tested, which was part of Esk Street being designated smokefree. The recommendation outlined was setting the bar at a higher level than what was suggested but this was to see what people had to say about it.

Cr Crackett agreed with Cr Ludlow. She said Council had an important role in the public health of the community and had indicated that children were one of the top priorities with the Family Friendly Policy. A smokefree CBD showed children that smoking was not a normal activity and therefore would hopefully decrease the likelihood of children starting. There was national and international precedence of this and if not an entire blanket ban then she supported an extension of the current smokefree places to include bus shelters, recreation centres and reserves.

Cr Soper said it was time that this one be grasped and a policy be put out for consultation. She was interested in the feedback and supported the policy and make it as comprehensive as the recommendation stated.

Cr Biddle asked if financials would be discussed at the time the policy was developed or prior to committing to the policy as there was a lot of signage and marketing required. Cr Ludlow said there was support available for signage and this was being investigated and would be presented after the consultation had been held.

Cr Pottinger said such a policy would require extensive consultation to be carried out by Council staff and he asked what time period would a policy like this take. Ms Short said a minimum of one month would be too short and at least 6 to 8 weeks would be best. It was anticipated the policy would be started soon and it would be consulted on in the spring period.

Cr Abbott said he was not against this and welcomed consultation. He emphasised the point that e-cigarettes and vaporisers did not blow smoke but steam.

Cr Thomas asked how much support Public Health South had contributed. They were funded by the government to help assist and it looked like Council was doing more of their work by developing a policy. Cr Ludlow said Public Health South could not develop a policy for the city but they were being asked to provide support.

Cr Esler said he supported this policy and with regard to Cr Abbot's comments, it was still smoking whether or not it was using steam, just like a boat was said to be 'sailing' even though it was motoring.

Cr Ludlow said this policy was more around the image and a child would not know the difference between cigarette smoke and water vapour.

The motion, now being put, was **RESOLVED** in the **affirmative**.

10.4 **Bylaw 2007/1 – Trade Waste**

Moved Cr Ludlow, seconded Cr Thomas and **RESOLVED** that the report be received;

AND THAT

Council determines a bylaw is the most appropriate way to address the perceived problem per Section 155(2) of the Local Government Act 2002;

AND THAT

Council determines that there are no inconsistencies within the bylaw arising from the New Zealand Bill of Rights Act 1990, notwithstanding Section 4 of the Act;

AND THAT

Bylaw 2007/1 – Trade Waste be publicly notified for review over a two month period per Section 148(2) of the Local Government Act 2002.

11. **REPORT OF CR LESLEY SOPER**

Cr Soper said this resolution came from His Worship the Mayor's request that she attend a regional meeting on this issue. Having attended that meeting, the outcome was Mayor Cull of Dunedin City Council had asked Invercargill City Council for support, and under the Health Act 1956 section 23, Council had the obligation to carry out duties to improve, promote and protect public health.

Moved Cr Soper, seconded Cr Amundsen and **RESOLVED** that the continuing strength of regional health services is a vital issue impacting on the welfare of our Invercargill ratepayers. Therefore, the Invercargill City Council fully supports the building of a new Tertiary Level 6 Hospital in Central Dunedin in the best interests of the tertiary health needs of our Southern region. We further recognise that having the University of Otago Medical School in close proximity to the Region's tertiary hospital is critical to attracting clinical specialists to our region, and that well-established local infrastructure such as motels and supermarkets in close proximity to the central hospital is essential to Invercargill residents visiting loved ones admitted to Dunedin Hospital.

12. **REPORT OF CR DARREN LUDLOW**

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the report be received.

Cr Ludlow said members of the Events Committee supported expenditure of \$10,000 for the Steel Parade.

13. **REPORT OF HIS WORSHIP THE MAYOR**

His Worship the Mayor said he wanted to hear from each Councillor on issues they felt affected them the most in their work as a Councillor.

Cr A Arnold said it had been an eventful 200 days. He had been involved in the Anderson Park House, public library and CBD rejuvenation. Things he was personally involved in included fostering a new motorhome friendly city policy and he was working on a new public transport system for the city to make better use of the buses.

Cr Crackett had been attending Youth Council, and had been appointed as Council's representative on the Cycling Strategy Governance Group and would be attending the first meeting next week.

Cr K Arnold said she was Chair of the Urban Rejuvenation Committee and had meet for the first time to consider an application. She said sometimes Councillors took over committees and kept doing the same thing, and she was interested in looking at the philosophy behind the Urban Rejuvenation Committee and would report back to Council on ideas on restructure of the funding so that wider groups could get the funds.

Cr Esler said he had attended a meeting of the Dog Island Trust which was part of Invercargill City. He was concerned about the future of oystering, Oyster World and various Bluff issues. He was the Chairman of the Lithgow Statue Trust, Bluff Maritime Museum and was involved in a lot of kids' activities including the Social Sciences Fair. The range of outdoor activities offered in Invercargill meant children were very healthy.

Cr Amundsen said she was Council's representative on Venture Southland and had attended the Joint Committee Board Meetings. Preliminary results for the business survey and tourism information had been distributed. As Chair of Regulatory Services, she went out with building inspectors, and had also attended the Matariki Festival which was a great initiative.

Cr Ludlow said this month was business as usual and was looking forward to the workshop on the Long Term Plan. He thanked Cr Esler for noting the healthiness of the young people as he was representative on Healthy Families Invercargill. He said there was a lot more poverty in Invercargill than people were aware of and a lot of the problem stemmed from diet. He was working on ways with other organisations to address this.

Cr Thomas said new Councillors on Infrastructure had had plenty of input and the big thing for the Committee was the commissioning of the Branxholme Water Treatment Plant. He thanked Mr McIntosh for the work his team had done to get this done. He wanted to see a targeted rate for home businesses looked at.

Cr Abbott said it was business as usual and he wanted to expand the portfolios of Community Services which included elderly care. He was looking to encourage leisure, advocacy, entertainment, accommodation and the expense of medical care.

Cr Lewis said it was business as usual. He was involved with the Events Committee and was pleased that there had been appealing presentations and accountability reports to ensure money invested was well spent. Elderly customers had commented on boy racers and said Council staff had been a pleasure to deal with.

Cr Pottinger said he had enjoyed working with the new Councillors and was impressed with their willingness to jump in. He was Chairman of Audit and was looking forward to this over the next few years. Council had given the go ahead for a review of ICHL and subsidiaries, as well as a review of Appointment and Remuneration Policy. He was looking into why EIL has failed to submit its Annual Report for public availability on time.

Cr Biddle said she had had an interesting 200 days and at times it had been overwhelming. She was trying to get around the structure of Council and was working on a Suicide Prevention Policy with Southland District Council, the education sector and other interested parties. She was on the Regulatory Services committee and wanted to do more with the Ease of Doing Business. She was an advocate for the progression of the Regional Development Strategy and would be attending a Maori Hui to foster strong Maori relationships and was looking at the potential of a Maori seat.

Cr Soper said it had been an enjoyable time and she enjoyed working with everyone. Council had achieved quite some startling things for the community. Her first portfolio was the regional health services and thanked everyone for voting for her motion in support of Dunedin City Council. It was an important issue for Invercargill. She was a Council representative on the Invercargill Public Art Gallery Board, which had opened another exhibition and she encouraged everyone to attend. She was also involved with the refugee project and hoped the discussions would provide a way further. She wanted to compliment all involved in the Makariki Festival.

His Worship the Mayor said this was a good idea to raise issues which were not on the agenda. He spoke about the sister city, saying over 22 years the sister city relationship with Kumagaya had been a positive one, with many students exchanges taking place. Japan had been the third and fourth biggest trading nation and played a significant role with the Aluminium Smelter. Kumagaya was hosting a Rugby World Cup game and a delegation from Invercargill City Council had been invited to attend.

Moved His Worship the Mayor, seconded Cr Amundsen and **RESOLVED** that the report be received;

AND THAT

The invitation for a delegation to go to Kumagaya be accepted.

Cr Abbott said he would not support a delegation going to Kumagaya.

Cr K Arnold said she did not support this trip. It was a personal decision and if others wanted to attend they could.

The motion, now being put, was **RESOLVED** in the **affirmative**.

14. **URGENT BUSINESS**

Nil.

15. **COUNCIL IN PUBLIC EXCLUDED SESSION**

Moved His Worship the Mayor, seconded Cr Soper and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) *Confirming of Minutes of the Public Excluded Session of Council 23 May 2017*
- (b) *Confirmation of Minutes of the Public Excluded Session of the Regulatory Services Committee 20 June 2017*
- (c) *Confirmation of Minutes of the Public Excluded Session of the Infrastructure and Services Committee 26 June 2017*
- (d) *Confirmation of Minutes of the Public Excluded Session of the Finance and Policy Committee 27 June 2017*
- (e) *Receiving of Notes of the Public Excluded Session of the Shared Services Forum 10 February 2017*
- (f) *Reiving of Notes of the Public Excluded Session of the Shared Services Forum 15 May 2017*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirming of Minutes – Council 23 May 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(b) Confirming of Minutes – Regulatory Services Committee – 20 June 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(c) Confirming of Minutes – Infrastructure and Services Committee 26 June 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(d) Confirming of Minutes – Finance and Policy Committee 27 June 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(e) Receiving of Notes of the Public Excluded Session of the Shared Services Forum - 10 February 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(f) Receiving of Notes of the Public Excluded Session of the Shared Services Forum – 15 May 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

MINUTES OF THE EXTRAORDINARY MEETING OF THE INVERCARGILL CITY COUNCIL HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON FRIDAY 14 JULY 2017 AT 12.00 PM

PRESENT: His Worship the Mayor Mr T R Shadbolt
Cr R R Amundsen – Deputy Mayor
Cr A J Arnold
Cr K F Arnold
Cr T M Biddle
Cr A H Crackett
Cr I L Esler
Cr D J Ludlow
Cr I R Pottinger
Cr L F Soper

IN ATTENDANCE: Mr R W King – Chief Executive
Mr C A McIntosh – Director of Works and Services
Ms M Short – Strategy and Policy Manager
Ms M Chapman – Personal Assistant to the Chief Executive

1. **APOLOGIES**

Cr R L Abbott, Cr G D Lewis and Cr L S Thomas.

Moved His Worship the Mayor, seconded Cr K Arnold **RESOLVED** that the apologies be accepted.

2. **COUNCIL IN PUBLIC EXCLUDED SESSION**

Moved Cr K Arnold, seconded Cr Soper and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

(a) *Report of the Chief Executive*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) SoRDS Institutional Arrangements	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF
MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 24 JULY 2017
AT 7.00 PM**

PRESENT: Mr R Fife (Chair)
Mr W Glassey
Mrs P Young
Cr I L Esler

IN ATTENDANCE: Cr G D Lewis
Mr R Pearson – Roading Manager
Mrs N Allan – Service Centre Manager
Ms L Kuresa – Governance Officer

1. **APOLOGY**

Mrs G Henderson and Mr G A Laidlaw.

Moved Cr Esler, seconded W Glassey and **RESOLVED** that the apologies be accepted.

2. **PUBLIC FORUM**

2.1 **Restore our Bluff Town Wharf and Funding**

Cherie Chapman and Liz Craig were in attendance to speak to this Item.

A copy of the presentation to restore the Bluff Town Wharf project was tabled and Cherie Chapman took the meeting through it. She said South Port's fiscal view was not how the wharf should be viewed. It should be viewed as a public facility and it was commitment of the people of Southland to keep the wharf as a public space, fishing space, a relaxing space and a place where tourists could have a meal and were able to access and look over the lagoon and see some beautiful views.

Liz Craig spoke about Regional Development Funding and said that the Government was putting aside \$200 million of Regional Development Funds. She wondered what would be available for Southland, because out of all the areas in Southland and Invercargill, Bluff would benefit the most from the Regional Development Funding. There were a couple of different funds. The first one was matched funding of about \$2 million per project to TLAs for basic initiatives such as playgrounds and area for beautification. That particular fund did not need to generate a lot of jobs, it was about the fact that if there was a project that a group wanted to do, but could not quite get it over the line because there was not enough funding, the Government would match dollar for dollar for that. It would be up to \$1 million per project and each TLA could get up to two projects for up to \$2 million but the issue would be that if there was an interest in doing something locally as the Bluff Community Board through the Council, there would need to be matched funding for that and it was definitely something worth thinking about. The other funding Ms Craig spoke about was looking at job creation and Regional Development.

There were two parts to it. Labour would be giving around \$300,000 to the Regional Development agency, which was Venture Southland for projects or work to translate the Regional Strategy into action. There were also low interest loans basically at the rating inflation of up to \$5 million or Labour would also consider shared equity in the project. She said that the Regional Development spokesperson was Stewart Nash who would be happy, pre-election to speak with the Bluff Community Board if there was an interest. There were tourists coming through Bluff and visiting Stirling Point and the question was, how do we make them stay in Bluff? There was a lot of potential in Bluff and it was about thinking through, if it was something that the Board wanted to proceed with.

Cr Esler wondered if there would be a Bluff public meeting to share these ideas with the community and Ms Craig said it would need to be community driven.

The Chairman said that any proposal such as this needed to be community driven. It was an excellent plan that Ms Chapman put together with a lot of merit in it. It all came down to dollars and cents and there would need to be funding for Oyster World as well but he was not sure where that was at.

P Young said that Ms Chapman's presentation was amazing and a lot of the ideas in the plan were not new, but for whatever reason, things had not progressed forward, and as Ms Chapman mentioned, 2024 was only six years away. What Ms Craig had to offer on behalf of the Labour Party was worth considering. Bluff was a tourist destination and that was one of the barriers that was not there but it was a matter of finding someone to lead this forward. She said she really liked the concept of using part of the wharf that could be used but she still had questions around the shipping aspect of it.

W Glassey said apparently the bitumen line had been moved further back towards Dog Island, which would encroach on the Oyster World area. Petroleum tankers would still go where they were at present but would be moving further forward. As much as Bluff was a tourist destination, Bluff was also an international port. She said she was against the closure of the wharf but South Port was still a business. She also appreciated the fact that it was election year and the Labour party had come forward with these ideas but until the safety of that area was ascertained, she felt that South Port had made a decision and would not go back on its decision.

After further discussions, the Board agreed that this was a good plan and that a meeting needed to be organised with South Port to present this plan. The Bluff Community Board would support it and would be happy to drive that meeting if Ms Chapman and Ms Craig were happy with that. It would probably go hand in hand with the Bluff Concept Plan that was being developed as well.

The Chairman thanked Cherie Chapman and Liz Craig for taking the time to present to the Board.

3. **MINUTES OF THE MEETING HELD ON 12 JUNE 2017**

Moved W Glassey, seconded Cr Esler and **RESOLVED** that the minutes be accepted as a true and correct record.

4. **MATTERS ARISING**

4.1 **Designation of 6 Ward Parade, Bluff for Reserve Purposes**

The Chairman said there had been a meeting on this matter but he was not aware of what the outcome was.

4.2 **Bluff Oyster Parasite**

Cr Esler said he had made some comments about the gloomy future of the Oyster industry previously, which he had been challenged on. He had been provided with some interesting information about studies and various things, so there had been a lot more insight gone into the state of the Oyster industry than he had supposed. One of the reasons was that none of those studies were available at the Library, so it was not accessible. The word he used was "ruined" and he would retract from that comment but he would still like to see an overall inquiry into the whole future of oysters, in view of the fact that Bluff had lost the cultivated ones and the take from Foveaux Strait seemed to be well down this year. He said it would be nice to have some reassurance from some qualified body that there was a future for the dredged Oyster industry.

The Chairman said there would be more information on the Oyster industry as the surveys were carried out because it would be carried out more regularly in Foveaux Strait. The Board would receive more updates on how those oyster beds were.

5. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The report had been circulated.

The Chairman said that Mr Beer could not make it to tonight's meeting as he was in Wellington at another meeting.

5.1 **Burt Munro Challenge Bluff Hill Climb – Thursday 8 February 2018**

5.2 **Bluff Oyster & Food Festival – Saturday 20 May 2017**

5.3 **Try Whanau Triathlon – Sunday 4 February 2018**

5.4 **Summer Sounds Concert**

The Chairman said that Mr Beer had been speaking with the Invercargill City Council with regard to roads in relation to the Burt Munro Challenge - Bluff Hill Climb. He asked Mr Pearson if he was aware of that and Mr Pearson said that as part of the Hill Climb, there was a section of road where there was a relatively slippery surface and rather than moving it or resealing it, water jetting would be used to improve the surface across the road. That would be done before November, which would give it some time to see what happens before February. He said that seemed to be a reasonably agreed action to take to make those areas safer.

In response to a question by Cr Esler, as to whether that would cause permanent damage to the road surface, Mr Pearson said it would remove only a portion of the top layer of bitumen which was the problem. It had been done in a lot of places where there was "flushing of the surface".

In response to a question by Cr Esler, as to whether that was a consequence of heating where the tar had melted and formed a layer, Mr Pearson said that bleeding of the chip seal was dependent on the type of bitumen that had been used, the rate that had been put on and the stress it got from cars and truck and at corners, so there was a lot of factors around it. It was easily recognised and it could be something that needed to be done every three to five years.

The Chairman said that with regard to the Summer Sounds Concert, Venture Southland was no longer promoting the concert and Mr Beer had been in discussions with various parties in Bluff regarding the options. It would still be going ahead and Mr Beer was positive that the parties involved would make it a successful day.

Moved Cr Esler, seconded P Young and **RESOLVED** that the report be received.

6. **REPORT OF THE DIRECTOR OF WORKS AND SERVICES**

The report had been circulated and Mr Pearson took the meeting through it.

6.1 **Bluff Action Sheet**

Moved Cr Esler, seconded W Glassey that the report be received.

Mr Pearson said that with regard to concerns over speed outside the Bluff Kindergarten in Foyle Street, signage would be put up in the near future to address this issue. If there were individuals that needed to be dealt with then the Police were very helpful in that respect.

The Chairman said that he had received a few inquiries about the amount of mud along the main road that was coming from Island Harbour. It was from the log trucks driving on the mud down on the wharf to unload the logs and they cart all the mud off the wharf and onto the road. The whole issue on the wharf needed to be addressed but because the mud was going onto public road, as soon as it dried up it created a dust bowl.

Mr Pearson said he would make contact with the Operating Manager and bring it to their attention to improve the way that they operate, otherwise he would need to look at some other options.

The Chairman said that one of the locals broke her femur because the water was running down off the steps right at the start of the Stirling Point Walk and the water had iced up, which caused her to slip. She was elderly and she walked every single day but she may not be able to walk properly again.

Mr Pearson said he had not heard about that but he would have a look at that and report back to the Board.

The motion, now being put, was **RESOLVED** in the **affirmative**.

7. CHAIRMAN'S REPORT

The report was tabled and the Chairman took the meeting through it.

7.1 NZAS Visit

The Chairman said that he had a couple of dates in August but it would be best to leave it until September because Mrs Henderson was away until then.

After discussions, it was agreed that due to some Board members not being available on the dates in September, the Chairman would go back to Andrea Carson and get another date that suited everybody.

7.2 Bluff Concept Plan

The Chairman said there was a meeting three weeks ago on this matter to try and progress it, but the timeframes were constricted. Leading up to the Ten Year Long Term Plan, it would be best to get ideas on what could be included in the Ten Year Long Term Plan rather than what had been done in the past, where the Board would put in a submission after the Budget had been set, which made it difficult to get funding.

Mr Pearson said that as part of the Budget process for the Long Term Plan, there was a need to present preliminary budgets to Council. As part of that the process of an assessment case was required for new projects. A case had been included in the budget process for Bluff Projects but no budget allocated so far. This would give the Board an opportunity to work through and build up its Concept Plan from a strategic point of view and then be able to seek funding consideration from Council in the Long Term Plan. The timeline for getting that in was towards the end of September.

The Chairman said that Ms Short was away so he would speak to Ms Goble about setting up a meeting to progress this further.

7.3 Visitor Information Kiosk

The Chairman said that the Visitor Information Kiosk that was around the corner was in very little use and Elsie Powley had approached him about getting something erected in honour of Rex Powley. Rex Powley was the Bluff Community Board Chair for a number of years as well as the Chairman of South Port. He said that Elsie Powley was prepared to put funding towards doing something in Rex Powley's memory. He had spoken to her about getting the Visitor Information Kiosk moved from where it was and into the centre of town where it was more readily available for this purpose and she was on board with that.

Cr Esler suggested that maybe they should look at one that had been done well and then use that model, rather than try and invent it.

Mr Pearson said it was a very good concept and he suggested that this could be included in the Concept Plan to have an information board in the main street of Bluff as a strategic goal. He said that was where the Board's meetings with Council's Planning Team needed to be high level and visionary to build the strategic issues.

7.4 **Invite to Chief Fire Officer Retirement**

The Chairman informed the meeting that he had received an invitation to the retirement of the Chief Fire Officer. He needed to organise a plaque to present on behalf of the Board for his 42 years in the Fire Service. He said he had also received an invite to the CBD Branch Launch on 16 August.

7.5 **NZAS and Business Leader Meeting**

The Chairman said that he had attended a meeting of the NZAS and Business Leader which was held in Invercargill about three weeks ago. The Board was invited every year because the Board was a stakeholder of the Smelter.

Moved R Fife, seconded Cr Esler and **RESOLVED** that the report be received.

8. **URGENT BUSINESS**

8.1 **Neglected Beach**

Cr Esler said he was walking around the Bluff Harbour where there were two little islands with an engineering workshop and various bits of wreckage there. The access was via Gravel Road off the State Highway and there was a nice beach situated there, but it was neglected. There was almost potential there to do something with that beach. He had found some oil drums that were rusting away and he contacted Environment Southland on Friday and they sent a contractor out to deal with it because they were ready to burst across the estuary. He suggested that maybe sometime in the next few weeks, Board Members could have a look at that beach because there could be potential for polishing it up and having it as a small supplementary beach.

The Chairman agreed with Cr Esler and said that it was an area that people looked at as they drove past because there was not a lot of access to it. He was surprised there were drums of oil there. He said that things like that go hand in hand with Bluff's Long Term Concept Plan and those were the ideas that the Board needed to work towards.

There being no further business, the meeting finished at 8.15 pm.

**MINUTES OF A MEETING OF THE INFRASTRUCTURE AND SERVICES COMMITTEE
HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL ON MONDAY 31 JULY 2017 AT 4.00 PM**

PRESENT: His Worship the Mayor Mr T R Shadbolt (from 4.03 pm)
Cr L S Thomas – Chairperson
Cr I R Pottinger – Deputy Chairperson
Cr K F Arnold
Cr A H Crackett
Cr I L Esler (from 4.01 pm)

IN ATTENDANCE: Cr T M Biddle
Cr R L Abbott
Mr C A McIntosh – Director of Works and Services
Mr R Pearson – Roading Manager
Mr R Pagan – Parks Manager
Mr P Horner – Building Assets Manager
Mr M Loan – Drainage Manager
Mr A Murray – Water Manager
Mr R Keen – Manager – 3 Waters
Miss A Goble - Policy Analyst
Ms H McLeod - Communications Advisor
Ms L Kuresa – Governance Officer

1. **APOLOGIES**

Cr A J Arnold, Cr I L Esler and His Worship the Mayor Mr T R Shadbolt for lateness.

Moved Cr Pottinger, seconded Cr K Arnold and **RESOLVED** that the apologies be accepted.

Note: Cr Esler joined the meeting at 4.01 pm.

2. **PUBLIC FORUM**

Nil.

3. **MONITORING OF SERVICE PERFORMANCE**

The report had been circulated.

3.1 **Levels of Service**

3.1.1 ***Parks and Reserves***

3.1.2 ***Public Toilets***

3.1.3 ***Roading***

3.1.4 ***Sewerage***

3.1.5 ***Solid Waste Management***

3.1.6 ***Stormwater***

3.1.7 ***Water Supply Activity***

Cr K Arnold noted that Mr Pagan had made the same commentary as last year under Parks and Reserves and then added on more at the end of it.

In response to a question by Cr Abbott, as to why there was no Long Term Plan measures for Public Toilets included in the report, Miss Goble said it was an Annual Plan measure and not a Long Term Plan measure.

Moved Cr K Arnold, seconded Cr Crackett and **RESOLVED** that the report be received.

Note: His Worship the Mayor joined the meeting at 4.03 pm.

4. **DEVELOPMENT OF POLICIES/BYLAW**

The report had been circulated.

4.1 **Report of the Director of Finance and Corporate Services**

The report had been circulated and Miss Goble took the meeting through it.

4.1.1 ***Amendment to Delegation Register***

Mr Pearson said that this Policy was to formalise Council making good decisions when events were held in the City and how those events were managed.

Cr K Arnold noted that the last exemption granted under this Policy was in 2010 and she wondered what that was for. Mr Pearson said he did not know what that was for but it was an event that was approved by the Environmental and Planning Directorate.

In response to a question by Cr K Arnold, as to whether the Pork Pie Event was granted an exemption under this Policy, Mr Pearson said it was granted an exemption but not necessarily for parking meters. Council had allocated P90s in the Crescent for that event.

Moved Cr K Arnold, seconded Cr Pottinger and **RESOLVED** that the report be received,

AND THAT

It be **RECOMMENDED** to Council that Council delegates to the Director of Works and Services the authority to determine that special circumstances for which an exemption may be granted exist; and grant the parking exemption subject to any conditions they deem necessary;

AND THAT

The Director of Works and Services has the ability to sub-delegate this authority;

AND THAT

Council removes the delegated authority of the Director of Environmental and Planning Services to determine that special circumstances for which an exemption may be granted exist; and grant the parking exemption subject to any conditions they deem necessary.

4.1.2 ***Fire Prevention (Vegetation) Bylaw 2010/1***

The report had been circulated and Miss Goble took the meeting through it.

Moved Cr K Arnold, seconded Cr Crackett and **RESOLVED** that the report be received,

AND THAT

It be **RECOMMENDED** to Council that Council determine that the Fire Prevention (Vegetation) Bylaw 2010/1 has completed its initial review under the Local Government Act 2002 and it will be updated as such with no changes to be made.

5. **OTHER BUSINESS**

5.1 **Report of the Director of Works and Services**

5.1.1 ***Temporary Road Closure***

The report had been circulated and Mr Pearson took the meeting through it.

In response to a question by Cr Thomas, as to whether Iwi had been consulted on the beach racing aspect of this event, Mr Pearson said there had been a lot of discussion with regard to Oreti Beach and how the vehicles on the beach were managed. Councillors may recall that the last time the Bylaw was consulted on there was discussion around vehicles on the beach. There was certainly a wider conversation that was coming to Council to discuss future use and how the community wanted to manage the beach, given the tohearoa issues. In this instance the Motorcycle representatives and Iwi had worked closely together to identify a number of ways to minimise damage to the beach.

In response to a question by Cr Crackett, as to whether feedback had been received by the residents of Oki Street with the potential congestion in the area, Mr Pearson said that there had been no feedback received but all residents would have access to and from their properties during the events.

In response to a question by Cr Thomas, as to whether there would still be the closures available for the Burt Munro Rally or did that have to come back to Council as well, because this was a one-off special event, Mr Pearson said that the Burt Munro Rally would come back to Council as a complete package because it was tied in with the Bluff Hill Climb and other roads such as Bill Richardson Drive.

Moved Cr Pottinger, seconded Cr Crackett and **RESOLVED** that it be **RECOMMENDED** to Council that Council agrees that the proposed events (Burt Munro 50th Anniversary Beach Motorcycle Race) will not impede traffic unreasonably;

AND THAT

As permitted under the Local Government Act 1974 (Section 342 and Schedule 10) approves the temporary closures of the roads for the times, dates and locations as specified in the report.

5.1.2 ***The Need to Develop an Alternative/Emergency Water Supply***

The report had been circulated and Mr Murray took the meeting through it.

In response to a question by His Worship the Mayor, as to whether there had been any updates on the aerial surveys, Mr Murray said that the initial survey had been completed but the results had not been analysed. That survey had been delayed because of weather conditions in spring last year. There was a second phase yet to be undertaken, which again would need to be done in good weather. That phase, which is an aerial electromagnetic survey, would concentrate on areas shown in the first survey.

Cr Esler said he believed there was no alternative but to go ahead with an investigation for another water supply.

In response to a question by Cr Pottinger, as to whether \$4,250,000 for two years was just for research or did it include solving the issue at hand, Mr Murray said the amount was the best estimate to develop a water supply and to get a result.

In response to a question by Cr Pottinger, as to when this water supply would enter the existing system, Mr Murray said the first thing was to find out where the water supply was and depending on where it was, you could take into the reservoir storage or it could be pumped directly into the existing pipe network. That was the distribution network rather than supplying a network from Branxholme.

In response to a question by Cr Pottinger, as to whether the water supply was more towards south, towards Awarua, it could tap into the Bluff pipeline, Mr Murray said that was feasible, but it was unlikely. It was likely that a water supply would be found further inland because there was less risk of salt water intrusion. It was more likely to find a water supply further north.

Cr K Arnold asked for more information on the history on the Queens Park water supply, Mr Murray said prior to the 1960s, Invercargill's water supply was from underground supplies. It was more than one bore that were in the immediate facility of the Water Tower and then they were throughout Queens Park. The one that Cr K Arnold was referring to was only one of many that were in the Queens Park area.

In response to a question by Cr K Arnold, as to what the chances were that the Queens Park water supply was good enough to be used in the case of needing an emergency water supply, Mr Murray said it was a possibility but the water was of very poor quality. It was high in iron and manganese and it would need treatment. The aim was to find a better high yielding water supply than the Queens Park one.

Cr K Arnold said that when talking about an \$8 million project, surely it would be remiss of Council not to investigate an emergency water supply for an alternative water source and that information about the Queens Park bores should be provided to Council. Mr Murray said that Council knew some information about those bores, even though it was historical. Staff were aiming to find a better source of water supply than the Queens Park system.

Cr K Arnold said she understood that but because Councillors were being asked to commit funds, they needed more than just one proposal that was before the Committee today. She understood what Mr Murray was trying to provide the Committee but at the same time, Council needed to balance the books and justify its spending. She wanted some more information about what was in Queens Parks.

Mr Murray said another report could be provided to Council but his understanding was that it would be millions of dollars to redevelop that historic water supply in Queens Park.

Cr K Arnold said that was the question she was asking. If it was going to cost \$10 million to redevelop that water supply then that was the information that Council needed to have.

Mr Murray said Council was looking for an alternative water supply and while Council was alluding to the fact that it hoped to find a different supply than what Queens Park served, part of that study could include a commentary on what it would cost to develop that supply. It was not just another supply, staff could include reference to the likely cost of re-establishing the Queens Park supply but bear in mind that it was a poor quality water supply that may need treatment, which would add to the cost.

Cr K Arnold commented that the subject was worthy of discussion and investigation but as a Councillor who was in charge of the purse strings and justifying expenditure to the ratepayers, Council needed more information to assist in the decision making process.

Mr Murray said this was a planning exercise that Council was engaged in, with the indication that there was an expectation that the development costs would be in excess of \$8 million, halfway through the next decade. That was some time away and the money would not be spent until that time, so he would advocate that the funds remained for this project.

Mr McIntosh said that staff understood the uncertainty around this matter and the large amount of money, but what staff were saying was that there was a need to show this in the Long Term Plan. As Mr Murray had pointed out, it was some time away but in the short-term and in Council's most effective way of identifying a likely source was the aerial surveys through Venture Southland, which would be progressed. He said that staff were not committing to spending the funds, staff were asking for it to be included in the Long Term Plan so that it could be considered fully and the risks weighed up. There was enormous pressure coming on, in light of what had happened in Havelock North and in light of the change of land use and therefore, the risk we have from the Oreti River. It was prudent for Council to understand that there was risk and that needed to be included in the Long Term Plan for consideration.

Cr K Arnold said that there was a request from Councillors for further information to assist in deliberating on whether this project should be included in the Long Term Plan. She was not sure if this report had given Councillors any extra information that had not been provided previously but she felt that there was a real reluctance at the moment to inform Councillors. She felt frustrated that if this was included in the Long Term Plan, would the possibility of the Queens Park water supply ever be sought.

Mr Murray said there was no intention to exclude the Queens Park water supply as a potential source. Staff had established an amount in excess of \$8 million based on work that had been done previously, in general sense to develop an underground source. There was no specification on what that would be but he hoped that it would be different from the Queens Park source. From a planning perspective, staff were asking to keep this project in the Annual Plan as a cost that had been indicated at this time round. If in the ensuing period between now and then that there was a decision that there was no better alternative underground source than what had been experienced historically, then perhaps the Queens Park water supply would be redeveloped. He had thought that the purpose of this report was to maintain the project of investigating an alternative water supply as part of the Long Term Plan.

Cr Thomas said that because councils change through the election process every three years, having it included in the Long Term Plan would signal to future councils. Getting some clarity around the fact that the Committee would be voting knowing that the funds were there, but not necessarily used because there could be forms of storage that could be used for long-term storage. He said that Council was looking at alternatives and that was what Cr K Arnold was concerned about.

Mr Murray said he did not think there was a need to get into specifics as to potential threats but quite simply, Council had only one water supply and could be exposed to any number of threats. The City had sole dependence on one supply. If there was more than one water supply, then that risk was reduced, even though that secondary supply may not be the same capacity as the primary supply. It would enable Council to be in a much better situation than at the moment. Depending on the degree of development it would be a source that could supply two thirds of the average daily demand and continue on as a safe community. At the moment, if the Braxholme Scheme went out, the whole system would go out.

Cr Crackett said she had carried out some research into this matter because she did not have the history that other Councillors had. She had experienced the Christchurch earthquake where the secondary water supply was shattered and contaminated, so those services were rendered unusable. She said that the \$4 million over two years was on the assumption of developing another water supply and she did not feel comfortable committing that level of funding when Council did not know which project that would be used for. That funding could be entirely tangible or flexible, depending on which project it would be used for and it could be less. There were so many projects that did not make it across the line because Council continually asked for more information and wanted to be informed.

Mr Murray said in an ideal world everyone would know exactly what needed to be done at the planning stage but it was not an ideal world and staff did not know what needed to be done. The planning process was for making allowances in recognition of the risks that had been identified. If Council was to wait until it was identified what needed to be done and how much it would cost, he suggested that from a planning perspective there would very little progress on the Long Term Plan. This was not an absolute commitment, it was an indication and every three years when it came to the Long Term Plan, Council could go through the exercise again. This was to be put on a ledger as an expectation but it was not a guarantee that it would be needed. It could have some influence on some of the other projects but there was a need to develop some sort of an alternative and this was the best estimation as to what that may be improved during the years as information improved, Council could be in a better situation to make a decision before committing to it. From a long term planning and in fact Council was obliged to do so for a number of reasons, Council should retain the project as stated.

His Worship the Mayor said it could be that when the research was completed, it could end up being a \$40 million project. When he arrived in Invercargill, the major study that had been carried out on water supply was from the Southland District Council and it was looking at a pipeline for Lake Hauroko. That put a lot of people off because it was going to be a \$20 million project and he was guessing that it would be twice as much as it was then. He said water was Southland's wealth and it could mean that in future there was one tank on each street, so there was no knowing where that was going to lie until more data was obtained and more scientific analysis of the best option available.

Cr Pottinger said if you looked at a bore source of water, you only had to look at the major industry in dairy farming. The cow drunk 70 litres of water a day, so a dairy farmer consumed a huge amount of water and they relied heavily on a good water supply. He had a feeling that if Council was looking for a bore, it would need to be a super deep drill that would bring a low level aquifer. He did not know if the aerial survey would have the potential to identify super low level aquifers. If you were able to identify the ones that were currently being used by the dairy farmers, they would not like their water supply would be tapped into at some stage. It would be interesting to know the capabilities of that aeromagnetic survey to know if it would be of any help. He said if a permit was needed that information could already be available through Environment Southland.

Mr Murray said that tapping into any water required consent to be issued by the Regional Authorities, which in this case was Environment Southland. Should Invercargill City Council locate an underground source, it would be subject to the same consent process.

Cr Crackett said it was highlighted to her by a friend that at the old Makarewa Works there was water treatment plant there that was closing, which was a source from Makarewa River that could be immediately located close to the Branxholme pipes. She asked if that would be considered. Mr Murray said he did not think that would be considered because despite some of the conversations that had occurred, an underground bore supply would give a complementary risk profile to the current river source that existed. Makarewa River was another river source and the most obvious threat to that was drought. There was increasing policing by regional authorities on the use of water and the expectation in the way it was managed was tightening up all the time.

He said apart from the disaster angle that he had raised, it could be another reason to check on an alternative supply because with the current consent, Council was restricted to 20% of the available flow.

Cr K Arnold said that this project was destined to take place in 2025 through to 2027, so it was still ten years away from completion. She asked what happened in the next ten years when the drought or contamination happened.

Mr Murray said it could be brought forward if that was a concern.

Cr Thomas said that the project probably needed to be brought forward. It was about the planning side of it. There had always been this alternative water discussion going on for years and now there was plans to do that with the electro-magnetic survey, which Mr Murray had said that there was not much robust information about as expected. Council was led to believe that there was a source in the northern quarter of Invercargill that could have been worth looking at, as Venture Southland had presented to Council.

Mr Murray said he had not been party to discussions with Venture Southland directly until recently. He understood that the initial survey that was called aerial-magnetic looked at the soil structures and gave an indication of where the water retaining structure was. The next phase was called an aerial-electromagnetic survey, which gave more detail but it was concentrated in areas that were indicative from the first survey. It was a matter of detail, the first was more generalised and the second was better but at the end of the day, all this was prospecting just like it was for any other underground material. It would need to be proven by tests.

Moved Cr Thomas, seconded Cr Esler and **RESOLVED** that it be **RECOMMENDED** to Council that Council accepts the inclusion of the project to develop an alternative/emergency water supply in the 2019-2028 Long Term Plan.

Note: Councillors K Arnold and Crackett voted against the recommendation.

5.1.3 ***Civic Administration Building – Exterior Renewal***

The report had been circulated and Mr Horner took the meeting through it.

Cr K Arnold said that at the beginning of the report, it said that this spending had been provided in the Long Term Plan and it was budgeted for the 2017/18 year, so it was not extra. She asked if there was enough in the budget to cover the work needed to be carried out and Mr Horner confirmed that was the case.

In response to a question by Cr Abbott, that on Page 43, it mentioned the second condition assessment but the assessment had not been reported on, Mr Horner confirmed that it had not been reported to Council because it was an internal document to inform the Asset Management Plan.

In response to a question by Cr Pottinger, as to whether depreciation since 1971 had been retained as reserves and the funds should be available to carry out this work, Mr Horner said reserves to that extent had not been retained, so there were no funds available to do the work. Council had not funded that level of depreciation to maintain this building in the past.

Cr Thomas suggested that this question be directed to the Finance and Policy Committee.

Mr Horner said there was a budget for repairs and maintenance and there were always negotiations every three to ten years and normally the amounts that were requested to be put in the budget were reduced.

Mr McIntosh said that as Council was developing the new draft of the Long Term Plan, one of the workshops that was held recently was to address this issue about making sure that provision was made for future expenses.

Moved Cr K Arnold, seconded Cr Esler and **RESOLVED** that the report be received;

AND THAT

It be **RECOMMENDED** to Council that renewal of the doors, windows and exterior painting of the Civic Administration Building is progressed.

6. **PUBLIC EXCLUDED SESSION**

Moved Cr Thomas, seconded Cr Pottinger and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

(a) Report of the Director of Works and Services

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Contract 798 – Rural Roads Rehabilitation (Rockdale Road and Kennington Waimatua Road)	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
Contract 799 – Tweed Street – Metzger to Highfield, Elles Road – Balmoral to Crinan and Ettrick to Tweed	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
Contract 812 – Unsealed Surfaces Maintenance	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

Southland Indoor Leisure Centre – Charitable Trust Request for Remission of Annual Charges	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
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MINUTES OF THE MEETING OF THE FINANCE AND POLICY COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL, ON TUESDAY 1 AUGUST 2017 AT 4.00 PM

PRESENT: His Worship the Mayor Mr T R Shadbolt
Cr D J Ludlow – Chair
Cr G D Lewis – Deputy Chair
Cr R L Abbott
Cr I R Pottinger
Cr L S Thomas

IN ATTENDANCE: Cr T M Biddle
Cr A H Crackett
Cr K F Arnold (from 4.03 pm)
Mr R W King – Chief Executive
Mr D J Johnston – Director of Finance and Corporate Services
Mrs P Gare – Director of Environmental and Planning Services
Mrs E Harris Mitchell – Manager Communications and Secretarial Services
Mr D Booth – Manager Financial Services
Miss K Graber - City Centre Co-ordinator
Miss A Goble - Policy Analyst
Ms L Kuresa – Governance Officer

1. **APOLOGY**

Cr R R Amundsen.

Moved Cr Abbott, seconded Cr Pottinger and **RESOLVED** that the apology be accepted.

2. **PUBLIC FORUM**

Nil.

3. **MONITORING OF SERVICE PERFORMANCE**

3.1 **Levels of Service 1 July 2016 to 30 June 2017**

The report had been circulated.

Moved Cr Thomas, seconded Cr Crackett and **RESOLVED** that the report be received.

Note: Cr K Arnold joined the meeting at 4.03 pm.

4. **OTHER BUSINESS**

4.1 **Report of the Director of Finance and Corporate Services**

4.1.1 **Significant Events Bylaw**

In response to a question by Cr Thomas, as to what the penalties were to enforce this Bylaw, Mr King said that the penalty was a maximum of a \$20,000 fine, which would need to be filed through the Court system.

Cr Thomas asked when Council would use this Bylaw. The Rugby World Cup was a Significant Event and he wondered if there was a likelihood of having another international event in Invercargill.

Cr Ludlow said if there was an international event that triggered a Significant Event it would come into effect if there was a Bylaw in place. He said that the last time this Bylaw was used was for the Rugby World Cup. Mrs Gare said when it was implemented for the Rugby World Cup, staff were present at all the games an hour before and half an hour after the games to ensure that there was no scalping of tickets, the selling of tee-shirts or that there was no unauthorised advertising.

Cr Lewis said there was the issue of having the Invercargill Licensing Trust situated across the road with signage for different brands of alcohol. Mrs Gare said her understanding was that if the signage was already there, it was able to remain but you could not put it up overnight without approval.

In response to a question by Cr Pottinger, as to how strict the law was with regard to this Bylaw because in Christchurch they were stopping people going in with branded clothing that clashed against the sponsors for the Rugby World Cup. Cr Ludlow said staff would have the discretion on the day in that instance. There would have been a difference between someone going to the games with a tee-shirt that had some logo on to 30 people doing it.

Moved Cr Lewis, seconded Cr Thomas and **RESOLVED** that the report be received;

AND THAT

It be **RECOMMENDED** to Council that Council determines that in accordance with Section 155 of the Local Government Act, the Invercargill City Council Bylaw 2011/1 – Significant Events remains the most appropriate way of addressing the issues associated with Street Trading, Distribution of free products or advertising material and Advertising within the Invercargill district the hosting of Significant Events;

AND THAT

Council determines to publicly consult on continuing the Bylaw without amendment in accordance with Section 160(3)(ii) of the Local Government Act with the consultation period being 16 August until 15 September 2017.

The motion, now being put, was **RESOLVED** in the **affirmative**.

5. **URGENT BUSINESS**

Cr Ludlow said there was a question about Item 2.4, OAG Report that was under Public Excluded Session, as to whether or not it should be raised in open meeting.

Mr Johnston said that after discussions with the solicitor, there was a recommendation that the report be taken under Public Excluded Session. The report had been sent to Mr Tribe.

Cr K Arnold informed the meeting that Mr Tribe had sent her and two other Councillors a copy of the correspondence last week.

Moved Cr Abbott, seconded Cr Pottinger and **RESOLVED** that Item 2.4, OAG Report be moved into the public meeting.

5.1 **OAG Report**

Cr Ludlow said that the advice was that Council had complied with its obligations.

Cr Pottinger said that the main reason to be learnt here was on Page 6, second paragraph from the top where it said, "Resolutions enable local authorities to take particular actions and to spend money - any departure from a resolution should be transparent". This was not the case in this matter and it was likely to contribute to the ratepayer's concerns about this matter. He said that was what he took out of this.

Moved Cr Lewis, seconded Cr Thomas and **RESOLVED** that the report be received.

6. **COUNCIL IN PUBLIC EXCLUDED SESSION**

Moved Cr Ludlow, seconded Cr Thomas and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, with the exception of Mr Angus McKay and Mr Cam McCulloch, namely:

(a) *Report of the Director of Finance and Corporate Services*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Presentation by Emergency Management Southland	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations)	Section 7(2)(i)
Update by the Chairman Invercargill City Holdings Limited	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations)	Section 7(2)(i)
Insurance – Jardine Lloyd Thompson (JLT)	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations)	Section 7(2)(i)
Interests Register	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations)	Section 7(2)(i)
Invercargill Branch Launch	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations)	Section 7(2)(i)

Invercargill Brand Launch	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations)	Section 7(2)(i)
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MINUTES OF A MEETING OF THE COMMUNITY SERVICES COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON MONDAY 7 AUGUST 2017 AT 4.00 PM

PRESENT: Cr R L Abbott (Chair)
Cr T M Biddle (from 4.06 pm)
Cr I L Esler
Cr G D Lewis
Cr L F Soper
Cr R Currie – Environment Southland

IN ATTENDANCE: Cr R R Amundsen
Cr K F Arnold (from 4.01 pm)
Mr R Pearson – Manager Rooding
Mr P Thompson – Aquatic Services Manager
Mr S Ridden – Manager Corporate Services
Ms M Napper – Community Development Manager
Mrs M Foster – Manager Library and Archives
Miss A Goble – Policy Analyst
Ms L Kuresa – Committee Secretary

1. **APOLOGIES**

His Worship the Mayor Mr T R Shadbolt, Cr A J Arnold and Cr T M Biddle for lateness.

Moved Cr Lewis, seconded Cr Soper and **RESOLVED** that the apologies be accepted.

2. **PUBLIC FORUM**

Nil.

Note: Cr K Arnold joined the meeting at 4.01 pm.

3. **MONITORING OF SERVICE PERFORMANCE**

The report had been circulated.

3.1 **Levels of Service**

3.1.1 ***Community Development***

3.1.2 ***Libraries and Archives***

3.1.3 ***Pools***

3.1.4 ***Housing Care Service***

3.1.5 ***Bus and Transport***

Community Development

In response to a question by Cr Abbott, as to whether the Neighbourhood Support Programme numbers were a big improvement on five to ten years ago, Ms Napper said she did not think that the Neighbourhood Support Programme had been operational ten years ago but she would look at the numbers from five years. She said that the Neighbourhood Support Programme had started small and it had grown over the years.

Cr Soper said that she understood that Community Patrol was finding it hard to recruit people at the moment, and wondered if that was an influence in the number of Neighbourhood Support Groups to be more active. Ms Napper replied that she did not think it would be because Community Patrol did their work totally under the direction of the Police. Community Patrol reported to the Police and they did not randomly circulate around the neighbourhoods unless there was a party that had been advised through the Police.

Note: Cr Biddle joined the meeting at 4.06 pm.

Library and Archives

Mrs Foster said there was a typographical error on Page 7 under the "e-Audio" circulations statistics. The number stated in the report was "251" but it should be "215".

Cr Soper congratulated the Library on its most recent School Holiday Programme and said that it was good that Story Times was back. She had heard a lot of positive feedback about the Programme and how people appreciated having Story Time back. The Programme was well patronised and well commented on.

Housing Care

In response to a question by Cr Abbott, as to whether the \$1,250 to refurbish units where tenants smoked inside the units, included refurbishing, painting and carpets, Mr Ridden said it allowed for a complete clean and repainting of the units. As much as staff try and dissuade tenants from smoking within their units, staff were not there when it happened.

In response to a question by Cr K Arnold, as to whether the new showers that were put into units were wet floor showers, Mr Ridden said they were and staff had discovered recently that the built surround shower was a better and more cost effective option. It depended on the tenant who were placed in the units but there were multiples of wet floor showers in the units.

Cr Soper congratulated Mr Ridden on the positive feedback included in the report. It was good to get that feedback, which was noticed.

Cr Abbott said he attended a Conference with Mr Ridden some time ago and when the portfolio was presented this Council was the envy of other cities and he congratulated Mr Ridden and staff on that.

Passenger Transport

In response to a question by Cr Lewis, as to whether the card was going to be a multi-use card for bus users, Mr Pearson said the rules that would be set up inside the system were customised for each of the nine consortium members. The Invercargill business rules would only have one zone and it would only apply to Invercargill. For example, if you went to Hamilton they may have three zones and they would be charged a different rate of the zone. That was one of the complications that Council faced because it was not just one set of business rules, it was trying to create nine complimentary rules and nine complimentary standards for example, what a "child" looked like. There was a lot of work being done to get the cards and business processes as consistent as possible and then deliver a system that worked efficiently.

In response to a question by Cr Lewis, as to whether it would affect the contract with the Bus Company if there were various options in the review, Mr Pearson said that as it was part of the review, this would be consulted on but there were provisions with the contract to negotiate a variation. The contractor had indicated that he was happy to work with Council to come up with the best options because the contractor had a vested interest in ensuring that an efficient service was provided.

In response to a question by Cr Esler, as to what the worst case scenario was if someone forgot to swipe off, Mr Pearson said those rules had not been set but the worst case scenario would be the cash fare. The cash fare was typically more than the discounted fare by using the swipe card. As part of this process there would need to be consideration of what the fares would be. The penalty would mean that if you had your card and if you did not swipe off, you would pay the cash fare. The discount for using the card was 10%.

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that the report be received.

4. **OTHER BUSINESS**

4.1 **Report of the Chief Executive**

The report had been circulated and Ms Napper took the meeting through it.

4.1.1 ***Community Development Projects***

Moved Cr Soper, seconded Cr Esler and **RESOLVED** that the report be received.

5. **URGENT BUSINESS**

Nil.

6. **PUBLIC EXCLUDED SESSION**

Moved Cr Soper, seconded Cr Biddle and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

(a) *Report of Councillor Rebecca Amundsen*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Southland Community Housing Strategy	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial or industrial negotiations)	Section 7(2)(i)

**MINUTES OF A MEETING OF THE REGULATORY SERVICES COMMITTEE HELD IN
THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING,
101 ESK STREET INVERCARGILL ON TUESDAY 8 AUGUST 2017 AT 4.00 PM**

PRESENT: Cr R R Amundsen – Chairperson
Cr T M Biddle – Deputy Chairperson
Cr K F Arnold
Cr L F Soper

IN ATTENDANCE: Cr R L Abbott
Cr I L Esler
Cr I R Pottinger
Mrs P M Gare – Director of Environmental and Planning Services
Mr S Tonkin - Development Liaison Manager
Mr T Boylan – Manager Planning
Mr B Monaghan – Building Regulation Services Manager
Mr M Morris – Legal Advisor
Miss E Dickson – Animal Control Officer
Miss A Goble – Policy Analyst
Ms H McLeod – Communications Advisor
Ms L Kuresa – Governance Officer

1. **APOLOGIES**

His Worship the Mayor, Cr A H Crackett and Cr D J Ludlow.

Moved Cr K Arnold, seconded Cr Soper and **RESOLVED** that the apologies be accepted.

2. **PUBLIC FORUM**

Nil.

3. **MONITORING OF SERVICE PERFORMANCE**

3.1 **Levels of Service**

3.1.1 ***Alcohol Licensing***

3.1.2 ***Animal Control***

3.1.3 ***Building Control***

3.1.4 ***Compliance***

3.1.5 ***Environmental Health***

3.1.6 ***Resource Management***

3.1.7 ***Valuation***

Moved Cr Soper, seconded Cr K Arnold that the report be received.

Cr K Arnold said that in reference to the Parking Compliance Long Term Plan target of 80 hours, obviously Council was above that now with the full complement of staff. She wondered if that was something that would be reviewed in the new Long Term Plan. Mr Youngson said the number that was set out in the report was not the normal number. The Directorate was up to full staffing complement as of yesterday, so it could be closer to the new norm. Parking Compliance hours had not been anywhere near the norm for most of the year.

In response to a question by Cr Abbott, as to whether Council received full remuneration back from the infringement notices issued with regard to no warrant of fitness and no registration, Mr Youngson said if someone was issued with an infringement ticket for no registration and got their vehicle registered within 14 days, the ticket would be written off. That did not apply for an infringement ticket issued for no warrant of fitness.

The motion, now being put, was **RESOLVED** in the **affirmative**.

4. **ACTIVITY PLAN REVIEW**

The report had been circulated.

4.1 **Parking Exemption Policies**

Cr K Arnold asked if Committee Members needed to declare a conflict of interest on this matter or was it a matter of highlighting the fact that Councillors had a conflict of interest.

It was agreed that as long as Councillors highlighted the fact that they had a conflict of interest, they were able to vote.

Note: Councillors K Arnold, Amundsen and Esler declared a conflict of interest.

Moved Cr Soper, seconded Cr K Arnold that the report be received;

AND THAT

It be **RECOMMENDED** to Council that the changes to the attached policies are adopted, and will be reviewed in three years' time.

In response to a question by Cr Biddle as to whether Councillors declared a conflict of interest and were able to vote on this matter, Cr Amundsen confirmed that as long as Councillors declared a conflict of interest, they were able to vote on the recommendation for the report to be received and the changes to be made to the Policy.

Cr K Arnold said to clarify for Cr Biddle, it was acceptable for Councillors to declare a conflict of interest but it did not preclude Councillors from voting.

The motion, now being put, was **RESOLVED** in the **affirmative**.

Note: Cr Biddle voted against the motion.

5. **OTHER BUSINESS**

5.1 **Report of the Director of Environmental and Planning Services**

5.1.1 ***Potential Earthquake Prone Buildings***

The report had been circulated and Mr Canny, Venture Southland and Mr Tonkin took the meeting through it.

Cr K Arnold said that from this report there was a recommendation for the report to be received, so the Committee could not discuss what the outcome of the enquiries were. She said that it was slightly off topic but she wondered if the surveys to date had shown any alternate water supplies. Mr Canny said that Venture Southland had already consulted with Council's engineers, Mr Murray and Mr McIntosh and they had identified some areas where subterranean water supply could be a possibility. The geological structures in and around the city were similar, so there was not a great deal of definition or variation in it. The work that had been undertaken so far for Invercargill City Council, Southland District Council, Environment Southland and Gore District Council was around \$285,000 budget. They were suggesting that some electromagnetic work be undertaken specifically to identify an alternate water supply for Invercargill, east and north of the urban area.

Cr K Arnold said she was keen on getting a lower threshold in terms of Council's earthquake risk but when seeing what was happening off Kaikoura and how that had affected Wellington, you could see that because Invercargill was not on the fault line, there would still be ramifications in a large event. She asked if Council would be getting a further report on this matter.

Mr Canny said that Venture Southland intended to provide a complete report on aero-magnetics and radio-metrics. The reason he was here today was to provide an update of the current ratings and discussions around this matter. He said that based on the feedback from GNS at this point, it was probably unlikely that they would change the ratings but that had not been tested and they wanted a written explanation on the reasons why.

In response to a question by Cr Abbott, that with regard to the Water Tower, Mr Morris said that the Water Tower would still remain high risk because there was an earthquake issue with that building. If Council allowed members of the public and staff into that building knowing that there was an issue, pending whatever the classification came back from MBIE, then Council would be comparable.

In response to a question by Cr Soper, as to what the difference was in the years with regard to the medium classification, Mr Canny said in the medium classification the priority buildings needed to be completed within five years and the owners must strengthen the buildings within twelve and a half years. In the low classification, it needed to be within 35 years. Once you were aware that a building was earthquake prone, there was a fair amount of pressure on the landowners to ensure it was rectified. The reality was that if you were a corporate tenant, they would not put staff into earthquake prone buildings.

In response to a question by Cr Pottinger, as to why the Building Code and Earthquake Risk Zones did not match up, Mr Tonkin said he thought that Invercargill was in the low building zone to start with and he was somewhat surprised when Invercargill came out at the medium classification. He understood that the line between the medium was somewhere east of Invercargill.

Cr Pottinger said surely the Building Code would take preference over any other document because that determined the structure of the building, Mr Tonkin said he understood that GNS had done the Building Code assessment some years before and that was probably the difference.

Cr Esler said you did not have to be inside an earthquake prone building to suffer injury because when the Christchurch earthquake happened, quite a few people suffered injury whilst walking past earthquake prone buildings. He said that if there was a building that was not safe to occupy, was there a dotted line placed outside that building for the public to be aware of, Mr Tonkin said that was part of why Invercargill was a medium zone. Medium to high zones had something called "priority buildings". It involved public consultation on what Council saw as strategic route around the city and then Council would need to decide what high traffic flows were. That meant that Council had five years tell the owners that the building could be an earthquake prone building and the owner had a year to have an engineer to undertake an assessment. An extension could be given for a year, for example, if there were not many engineers around and then they had twelve and a half years from the date of the earthquake prone notice. Technically it could be five plus two plus twelve and a half years before something was done. That was the Legislation. It was not earthquake prone but it was dangerous, there were avenues for councils to act if there were issues like that.

Cr K Arnold said that if the City remained at medium risk, did the five year period start from 1 July this year and Mr Tonkin confirm that the five years had already started.

Moved Cr Amundsen, seconded Cr Biddle and **RESOLVED** that the report be received.

5.1.2 ***Temporary Alcohol Ban Area***

The report had been circulated.

Moved Cr K Arnold, seconded Cr Amundsen that it be **RECOMMENDED** to Council that Council impose a Temporary Alcohol Ban on 16 December 2017 from 10.00 am to 8.00 pm from the intersection of St Andrew Street and Racecourse Road to the Racecourse Road entrance of the Ascot Park Hotel, and on Yarrow Street between Racecourse Road and Derwent Street.

In response to a question by Cr Biddle, as to whether Council received a report on the decrease of intoxicated people in those areas from last year, Mrs Gare said she was not sure if there was a formal report but the Police and Gallop South Incorporated worked together on this event, which was an indication that it the temporary ban was successful.

The motion, now being put, was **RESOLVED** in the **affirmative**.

5.1.3 ***Additions and An Amendment to Council's Delegations Register in Respect of the Resource Management Act 1991***

The report had been circulated and Mr Boylan took the meeting through it.

Moved Cr K Arnold, seconded Cr Soper and **RESOLVED** that it be **RECOMMENDED** to Council that:

1. The following delegations are added to the Council's Delegations Register under the section pertaining to the Resource Management Act 1991:

Section	Description	Delegated to
87BA (from 18 October 2017)	Authority to decide that boundary activities are permitted under provisions of Section 87BA.	Director of Environmental and Planning Services. Manager - Planning. Team Leader Resource Management.
87BB (from 18 October 2017)	Authority to decide that an activity meeting certain criteria is a permitted activity. Note: It is at the discretion of Council to implement the provisions of Section 87BB.	Director of Environmental and Planning Services.

2. The following delegation under the Resource Management Act 1991 is amended to include the Team Leader Resource Management.

Section	Description	Delegated to
92 and 92A	Authority to require further information or commission a report. Authority to require further information.	Director of Environmental and Planning Services. Manager - Planning. Team Leader Resource Management. Senior Resource Management Officer. Resource Management Officer. Senior Policy Planner. Policy Planner.

5.1.4 ***Regulatory Functions of Invercargill City Council***

The report had been circulated.

Moved Cr Amundsen, seconded Cr Soper that it be **RECOMMENDED** to Council that Section 17A Review for Environmental and Planning Services is adopted, which recommends that the status quo remain;

AND THAT

Council itself continues to provide and undertake the performance of regulatory functions.

Cr K Arnold commended Mr Morris for his colour in the report and references to many historical events.

Cr Pottinger said he did think it was a good read because the reference to Southland Stadium was not applicable in the document as the Stadium was designed correctly but it was the faulty welding that caused the roof to collapse. The analogy between the pyramids in Giza and the Stadium should not remain in the document. He saw that as pointless and a terrible example and he wanted to see that removed.

Cr K Arnold said it did not state that there was a design fault. It said that it failed to perform to the required standard, which was right. She could not understand what the problem was.

In response to a question by Cr Biddle, as to whether there was any impacts if that sentence remained in the report, Mr Morris said there should not be any impact because the building did not fall due to design standards, the roof fell in and regardless of who was at fault, the building failed and that was the point he was making. He said if it would appease Cr Pottinger, he was happy to find the Polish Stadium's name and insert that instead because it was a similar sort analogy that buildings would fail from time to time.

After further discussions, it was highlighted that most Committee Members were happy with the report as it was. Cr Amundsen said that the matter could be discussed further at the Council meeting, if other Councillors had any issues with it.

The motion, now being put, was **RESOLVED** in the **affirmative**.

5.2 **Report of the Director of Finance and Corporate Services**

5.2.1 ***Producer Statement Authors (PSA) Register Maintenance Fee***

The report had been circulated and Miss Goble took the meeting through it.

Moved Cr K Arnold, seconded Cr Soper and **RESOLVED** that the report be received;

AND THAT

It be **RECOMMENDED** to Council that the 2017/2018 Fees and Charges are amended to include the PSA Register Maintenance Fee for users at a rate of \$150.00 for a three-year registration.

6. **URGENT BUSINESS**

Nil.

7. **PUBLIC EXCLUDED SESSION**

Moved Cr Amundsen, seconded Cr Soper and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

(a) Report of the Director of Environmental and Planning Services

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Stadium Southland	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
Development of Property at 13-21 Clyde Street	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
Velodrome Snow Levels	Would be likely to be unreasonable to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 7(2)(b)(ii)
	Would be likely otherwise to damage the public interest	Section 7(2)(c)(ii)

TO: COUNCIL

FROM: DIRECTOR OF FINANCE AND CORPORATE SERVICES

MEETING DATE: TUESDAY, 15 AUGUST 2017

SMOKEFREE CBD POLICY

Report Prepared by: Anna Goble, Policy Analyst
 Mary Napper, Manager – Community Development
 Kari Graber, City Centre Co-ordinator

SUMMARY

Council seeks to undertake consultation on the draft Smokefree CBD Policy found at Appendix One . Further, Council has funding information and quotes at Appendix Two regarding the implementation of such a policy.
--

RECOMMENDATIONS

That this report be received;

AND THAT

The Draft Smokefree Areas Policy is consulted on from 16 August to 15 September, 2017.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> Yes – creation of a new policy.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> External consultation has occurred; this report seeks to undertake consultation by Council staff.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> Yes – this policy would be in line with the above stated policy.

FINANCIAL IMPLICATIONS

No financial implications arise from this report.

SMOKEFREE AREAS POLICY

Council staff have drafted a Smokefree Areas Policy that is of a similar nature to other Councils smokefree policies.

Rather than calling it a CBD Policy, a Smokefree Areas Policy allows scope for Council to add other areas over time and futureproofs the policy, as opposed to having a collection of numerous smokefree policies for various areas within the District.

The policy is very straightforward and encompasses the CBD as defined in Council's District Plan per Council's resolution at the 4 July 2017 meeting.

Further it encompasses a broad definition of smokefree to include any smoking device as the policy seeks to be educative and denormalise anything that may prima facie appear to be smoking.

This policy was drafted to be in line with Central Government's Smokefree Aotearoa 2025 goal, the Invercargill City Youth Council's request for a smokefree Esk Street as well as extensive consultation that was undertaken by Public Health South and the Cancer Society.

This policy does not suggest or recommend areas that could be areas for smokers to go to and utilise – if this is something that is sought within the area then this can be commented on through the submission process.

SIGNAGE

Council staff believe that the best approach to achieving a smokefree area is through the use of signage.

Council is able to access the original green smokefree signs for no cost.

Further, if Council were to create their own signs, these would be funded through sponsors who have offered to contribute up to the following amounts:

Public Health South	\$3000
Healthy Families	\$2000
Cancer Society	\$350

Given that Council is launching their new CBD branding very soon, this could be tied in with any signs that are designed.

Attached at **Appendix Two** are quotes for signs, and examples of what could be used within the area.

Signage would be used in a positive manner to educate rather than publicising anti-smoking material within the area.

This would be arranged following the completion of the consultation process. Contributing sponsors would collaborate with Council over the design of the signage and locations.

CONSULTATION

The consultation process would be over the period 16 August to 15 September.

This would involve a collaboration across Council through utilising the City Centre contacts to advise relevant parties and entities of the consultation; alongside the traditional survey, written submission process and public notice.

There is the potential for workshops or public meetings within the CBD if there is the need for such consultation. This would allow members of the public, or those directly affected by this policy to suggest ideas, locations for smoking zones and signage.

Hearings would be held in October, with an expected decision to be made regarding the policy in November.



Smokefree Areas Policy

DD MM YYYY

Purpose

The purpose of this policy is to ensure that Council is encouraging the development of a health community with a clean air environment.

This policy will aid in denormalising smoking for children and young people by reducing its visibility in public places and contribute to improved health and wellbeing by reducing smoking and the impacts of second-hand smoke.

Scope

Invercargill City Council is committed to working alongside the Central Government goal of a Smokefree Aotearoa 2025 by reducing the uptake of smoking. Council can aid in implementing change by denormalising smoking in areas around the City.

Definitions

Smokefree	Any smoking device such as cigarette, e-cigarette, vaporizer and others.
CBD	Central Business District – in line with the Council’s District Plan definition and map (see Appendix A).

Smokefree Areas

The Invercargill CBD will become a smokefree area – this would encompass the light purple area as attached at **Appendix A**.

This applies to all commercial buildings and facilities in the area; outdoor public areas; events organised and held within the CBD; outdoor dining areas and others.

Council’s Responsibility and Implementation

This policy seeks to discourage smoking within the CBD and proposes to do so through the use of signage, promotion, marketing and working with entities within the area.

The focus of signage will be targeted in high density areas within the CBD, areas where smoking is prevalent, and at the discretion of commercial buildings and facilities within the area.

Revision History:	Nil
Effective Date:	DD MM YYYY
Review Period:	This policy will be reviewed every three (3) years, unless earlier review is required due to legislative change, or is warranted by another reason requested by Council.
New Review Date:	DD MM YYYY
Associated Documents / References:	Nil
Supersedes:	Nil
Reference Number:	
Policy Owner:	

DRAFT



Appendix A

Map of Invercargill Central Business District

This map is extracted from Council's District Plan – the light purple area is defined as the Central Business District (CBD) for the purpose of this policy.



Smokefree Signage

Options which are free for Council, except cost for installation;



Plus an array of other similar signs, stencils and window stickers.

If Council were to get branded, unique smokefree signs the following are estimates of what this may be priced around, less installation costs:

- Footpath panels - \$245 per sign
- Banner - \$560
- Window prints - \$470
- Rubbish bin stickers - \$170
- Unique stencil - \$145

The following is a unique smokefree sign used in Wellington. Wellington City Council also provide Council branded smokefree window stickers to any businesses who request.



TO: COUNCIL
FROM: DIRECTOR OF FINANCE AND CORPORATE SERVICES
MEETING DATE: TUESDAY, 15 AUGUST 2017

UPDATE: IMAGINE INVERCARGILL

Report Prepared by: Anna Goble, Policy Analyst

SUMMARY

An update on the Imagine Invercargill project to highlight to Council the key submissions made and how many users have engaged with the project to date.
--

RECOMMENDATIONS

That this report be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> May have an impact on Council's Long-Term Plan 2018 – 2028.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> This project encourages public consultation.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> Yes.

FINANCIAL IMPLICATIONS

No financial implications arise from this report.

UPDATE: IMAGINE INVERCARGILL

The new engagement site, Imagine Invercargill is performing very well as attached at **Appendix One** the analytics of users behaviour on the site.

This report is to highlight to Council the success of engagement through a different medium, and note the most popular ideas that have been submitted so far.

The website will continue to run in its present form until the end of September. After which Council will upload 'new ideas' which are part of the consultation document for the new Long-Term Plan.

As noted in **Appendix One** the website is being used regularly by a number of users, with the majority being referred from other websites. With a number of users also returning back to the site rather than using it as a one-off.

TOP 10 IDEAS CURRENTLY:

- New parking meters
 - Suggestions noting that app style parking and the ability to pay by card would be helpful.
- Vibrant nightlife
 - Suggestions stating that this is not just about bars, but finding other outlets within the city.
- A Planetarium at the Museum
 - Suggests a combination of the skills at SMAG and Awarua to encourage interactive displays, films, lectures on astrophysics and space research including a new observatory.
- More green, less grey
 - More trees within the city, down the centre plots of the streets.
- Public transport to the Airport
 - It is a feature that other airports/cities have, that we are lacking.
- Improve Splash Palace
 - Make it bigger, or build another.
- Winter Lights Festival
 - Trees in Queens Park wrapped in fairy lights, projections of auroras onto the facades of buildings, LED sculptures in shop windows, fire poi performance and draping the top of Esk Street with a curtain of lightbulbs and holding a street festival underneath to attract tourists and for locals to attend.
- Invercargill Welcome Signs
 - New signage to adequately portray the innovative and creative image our City deserves. Submitters have commented about extending these to the airport entrance and coming in via the Catlins.
- Smokefree CBD
 - Reduce smoking within the City and the CBD should be a smokefree area
- Esk Street
 - Create a mall effect that is free of building attachment but provides an umbrella type effect. Traffic would not have access. Would encourage sponsor events through the area such as bands, buskers, entertainers etc to bring people into the area.

Acquisition Overview

Jul 31, 2017 - Aug 6, 2017

All Users
100.00% Sessions

Primary Dimension: Conversion:
Top Channels All Goals Edit Channel Grouping



	Acquisition			Behavior		
	Sessions	% New Sessions	New Users	Bounce Rate	Pages / Session	Avg. Session Duration
1 Referral	50	~33.6%	~83	18.00%	~6.30	00:04:49
2 Direct	42	~28.2%	~83	21.43%	~6.30	00:04:49
3 Social	29	~19.5%	~83	27.59%	~6.30	00:04:49
4 Organic Search	28	~18.8%	~83	21.43%	~6.30	00:04:49

Conversions

Set up a goal.
To see outcome metrics, define one or more goals.

GET STARTED

To see all 4 Channels click [here](#).

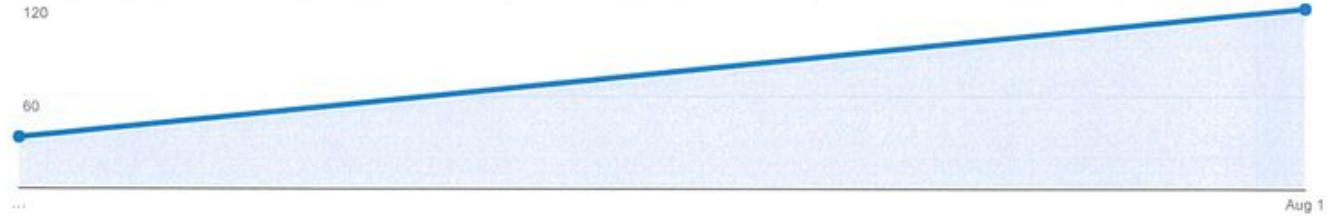
Audience Overview

Jul 31, 2017 - Aug 6, 2017

All Users
100.00% Sessions

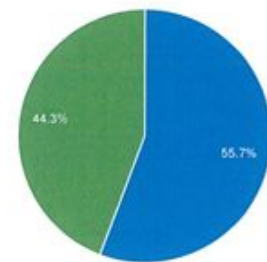
Overview

Sessions



Sessions 149	Users 104	Pageviews 939
Pages / Session 6.30	Avg. Session Duration 00:04:49	Bounce Rate 21.48%
% New Sessions 55.70%		

■ New Visitor ■ Returning Visitor



Language	Sessions	% Sessions
1. en-us	67	44.97%
2. en-nz	49	32.89%
3. en-gb	29	19.46%
4. en-au	2	1.34%
5. c	1	0.67%
6. nl-be	1	0.67%

TO: COUNCIL
FROM: COUNCILLOR REBECCA AMUNDSEN
MEETING DATE: TUESDAY 15 AUGUST 2017

WELCOMING COMMUNITIES PILOT PROGRAMME
--

Report Prepared by: Cr R R Amundsen

SUMMARY

The Welcoming Communities New Zealand Pilot Programme (Welcoming Communities) supports communities to become more welcoming towards newcomers – whether they are migrants, former refugees, international students or even New Zealanders coming from elsewhere. Previously settlement initiatives have focused on supporting newcomers, whereas Welcoming Communities, led by the Councils, involves existing residents in welcoming activities.

Pilot councils can opt to become accredited as a ‘Welcoming Community’ by meeting the Welcoming Communities Standard for New Zealand (the Standard). The programme also aims to facilitate the sharing of good settlement practice and ideas, foster collaboration and recognise success.

Welcoming Communities is being implemented as a small-scale pilot across five regions with a concurrent evaluation. Subject to Ministerial approval, it is hoped to roll out the programme more broadly in 2019/20.

RECOMMENDATIONS

It is requested that each Council appoint an elected Councillor to represent them in the advisory group and that Cr R R Amundsen be appointed as the representative for Invercargill City Council

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> No.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> Yes.

FINANCIAL IMPLICATIONS

N/A.

CONTEXT

In June 2017, the Ministers of Immigration and Finance approved funding to develop and implement a two-year pilot programme called *Welcoming Communities – Te waharoa ki ngā hāpori*.

Welcoming Communities is being established under the auspices of the New Zealand Migrant Settlement and Integration Strategy and the New Zealand Refugee Resettlement Strategy. It is being set up by Immigration NZ – alongside the Office of Ethnic Communities and the Department of Internal Affairs, with support from the Human Rights Commission.

The five pilot sites are:

- Tauranga/Western Bay of Plenty (Tauranga City Council and Western Bay of Plenty District Council)
- Southland (Gore District Council, Invercargill City Council and Southland District Council – coordinated through Venture Southland)
- Whanganui (Whanganui District Council)
- Palmerston North (Palmerston City Council)
- Canterbury (piloted by Ashburton and Selwyn District Councils).

Welcoming Communities is part of an international ‘welcoming’ movement and is informed by similar initiatives operating in other jurisdictions including Australia, Canada, Europe and the United States of America.

PROPOSED BENEFIT

Immigration New Zealand believes that a strong, vibrant community is one that enables all of its members to participate in its economic, civic and social life. It is a community where everyone feels included and has a sense of belonging. The programme recognises that welcoming efforts lead to shared understanding and prosperity.

The long-term aim of the programme is that communities and New Zealand benefit socially, economically and culturally.

For Southland, it aligns with the key objective of the Southland Regional Development Strategy which seeks to attract 10,000 people by 2025. In order to achieve this goal and retain new Southlanders, it is essential that the host community is welcoming.

There may also be a competitive advantage for Southland if the region is formally accredited as a ‘Welcoming Community’ and this may assist with attracting people.

PROPOSED IMPLEMENTATION IN SOUTHLAND

Venture Southland has secured and implemented the pilot to date. A group of representatives from Councils was formed which has helped establish the agreed implementation process as below.

It is proposed that:

1. Venture Southland coordinate the project on behalf of the Southland region. This includes:
 - Entering into all funding and contractual agreements and establishing governance, monitoring and reporting arrangements;
 - Preparation of project management materials (for example, project, engagement and communications plans and terms of reference)
 - Overall management of the proposed full time role as below.
 - Representation of Southland on the national Welcoming Communities stakeholder group (intended to be a forum where various pilot regions share progress).
2. An advisory group of elected representatives (one per Council) plus iwi and the Community Trust of Southland be established to guide the pilot in Southland.
 - Venture Southland and Immigration New Zealand staff will provide support and expert advice for this group and other Council staff will also remain involved.
 - Terms of Reference for this group will be established in consultation with Immigration New Zealand and Councils.
3. A person is employed in a full time position for a two year period to front and primarily drive the pilot.
 - This person will be situated at Venture Southland and will integrate and work alongside the community development and business teams (including the labour workforce coordinator), Council staff as well as alongside the advisory group as above.
 - Funding of \$50,000 (over two years) from the Venture Southland Impetus Fund (Community Trust of Southland) is proposed to fund this position alongside the pilot funding of \$100,000 allocated by Immigration NZ for the two year pilot.
 - It is hoped to recruit this person immediately and their first task will be to coordinate the development of a 'Welcome Plan' which will identify how Southland (and Southland Councils) can become accredited under this programme and the new standards.

CONCLUSION

The Programme aims to encourage and support local councils and their communities to take a greater leadership role in welcoming newcomers. It actively seeks to mobilise and involve existing residents in welcoming activities. The implementation process ensures a collaborative approach alongside Councils, Venture Southland, Immigration New Zealand and our local communities.

TO: COUNCIL
FROM: CR TONI BIDDLE
MEETING DATE: TUESDAY, 15 AUGUST 2017

SUICIDE PREVENTION COMMUNITY STRATEGY
--

Report Prepared by: Cr T M Biddle

SUMMARY

A Community Strategy is being developed and this report requests that Council agrees to be a party to its development.
--

RECOMMENDATIONS

That the report is received.

AND THAT

That Council agrees to work collaboratively on the Suicide Prevention Community Strategy alongside Central Government agencies and Non-Government Organisations.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> Council would sign an Accord to demonstrate its willingness to participate in the Strategy.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> No.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> Yes.

FINANCIAL IMPLICATIONS

No financial implications arise from this report. Those involved in the establishment of the Strategy to date have advised that access to the Safe in the South Committee and a level of assistance from the Community Development Department would be requested. At this time it is uncertain what form that support may take.

SUICIDE PREVENTION COMMUNITY STRATEGY

In 2017 the suicide prevention arm of the Clinical Advisory Services Aotearoa (CASA), CPRS (Clinical Postvention Response Service) determined on 30 January 2017 that the current level of suicides of young people in Invercargill warranted further investigation. CASA is the Ministry of Health's contracted national agency providing clinical advice to District Health Boards and the wider community on risks associated with suicide.

An analysis of the Invercargill recent deaths indicated criteria for a 'cluster'; it was concluded that CPRS support be activated. It was also requested CASA assess the degree of 'contagion' behaviour. Invercargill had experienced the death by suicide of four males, aged 15 years and under, in the previous 10 months. There were no deaths in this age group in the five years prior to March 2016. The investigation has become ongoing due to the increase in death by suicide in Invercargill.

Although there are many organisations working hard on addressing the situation, the Community is demanding that more is done within these sectors. The challenge facing these organisations is that they are operating independently of one another and the segregation of resources and knowledge has been identified as something that could be overcome and would lead to an improved outcome for the Community.

Currently the following sectors have come together to work on the development of a Suicide Prevention Community Strategy and have a clear vision and purpose.

An agreement to work together to strengthen connectivity and wellbeing for all Southlanders.

The organisations currently participating are.

- Nga Kete Matauranga Pounamu Charitable Trust
- Southern District Health Board
- Verdon College for Education Sector
- MacDonald and Western
- Mediaworks Southland
- Community Mental Health
- Well South

The purpose of this report is to urge Council to become involved in the development and implementation of a Community Strategy through signing an Accord with the other organisations confirming Council's support of a collaborative approach.

Council is not being asked to provide funding for this project. Those who have initially been involved in this process have advised that they would like to access knowledge of those from the Safe in the South Committee and that this is something that could potentially sit with this Committee in the future.

TO: COUNCIL
FROM: COUNCILLOR KAREN ARNOLD
MEETING DATE: TUESDAY 15 AUGUST

URBAN REJUVENATION

Report Prepared by: Cr K F Arnold

SUMMARY

<p>Given the Council’s desire to introduce greater transparency and accountability regarding grant funding across all sectors, it is sensible to incorporate applications for urban rejuvenation funding into that process, rather than having them considered separately by a sub-committee with delegated authority.</p>
--

RECOMMENDATIONS

1. That applications for urban rejuvenation funding, from September 1 2017 onwards, are considered under the terms and conditions of Council’s contestable grants funding scheme and;
2. That \$50,000 budgeted for Urban Rejuvenation Committee funding be transferred to the grants funding pool and;
3. A new category for urban rejuvenation be added to the grants application form.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> No.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> No.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> Yes.

FINANCIAL IMPLICATIONS

N/A.

BACKGROUND

For several years Council has provided up to \$100,000 per annum to fund qualifying projects that promote urban rejuvenation across the city.

This grant funding has been allocated by the Urban Rejuvenation Committee and administered by the Director of Environmental and Planning Services, who advises that, historically, four groups have made applications throughout the years and include projects in Bluff, Glengarry, South City and Windsor.

Since being appointed as the Committee Chair in October 2016, I have Chaired only one meeting where an application for funds was considered and it was only then, as further information was provided, that it became evident the project did not actually relate to urban rejuvenation.

Currently, Council is developing a grants funding framework that will introduce greater transparency and accountability for applicants as well as efficiencies in the process.

It makes sense that funding for urban rejuvenation projects be included in the contestable grants scheme.
