



Direct Debit Payments for Rates – General Information

This option is only available if the rates are up to date at the time of commencement

Weekly Direct Debits are deducted on a Wednesday

Fortnightly Direct Debits are deducted Every Second Wednesday

Monthly Direct Debits are deducted on the 15th of Every Month (or the following Business day if the 15th falls on a weekend or public holiday)

Quarterly Direct Debits are deducted on the due date for each instalment

Weekly, Fortnightly and Monthly Direct debit amounts are calculated by Council to evenly cover the cost of your rates throughout the rating year.

To enable the forms to be loaded and actioned in time, we require them to be returned no later than 10 working days before commencement.

If you own more than one property, you will need to complete a separate Direct Debit form for each property.

If you sell your property, the council will stop the direct debit for that property, when written request to do so is received from yourself or your solicitor.

If you purchase a new property, you will need to complete a new Direct Debit form for that property. (Your Direct Debit will NOT be carried over to your new property)

Every year ICC will automatically update your payment amount to reflect the rating charges for that year and will advise you of your new payment amount in writing.

If a payment is dishonoured, you will be required to make a manual payment to bring your account up to date. If more than one payment is dishonoured, ICC may reserve the right to cancel your direct debit arrangement. In this instance you would need to use a different payment method to ensure your Rates are paid in full by the due date for each instalment.

We cannot accept faxed or emailed copies of Direct Debit forms. The form needs to be delivered to the Civic Administration Building, 101 Esk Street, Invercargill or the Bluff Service Centre, Gore Street, Bluff, or posted to ICC, Private Bag 90104, Invercargill 9840.

If you require help with the form please contact Customer Services on (03) 211 1777.