



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board
to be held in the Bluff Municipal Chambers,
Gore Street, Bluff on
Monday 13 February 2017 at 7.00 pm**

Mr R Fife (Chairperson)
Mrs W Glassey (Deputy Chairperson)
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr I L Esler

EIRWEN HARRIS MITCHELL
MANAGER, SECRETARIAL SERVICES

AGENDA

	Page
1. APOLOGIES	
2. PUBLIC FORUM	
3. MINUTES OF THE MEETING HELD ON 21 NOVEMBER 2017	4
4. MATTERS ARISING	
5. REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER	
5.1 BURT MUNRO CHALLENGE 2018	11
5.2 11/12 FEBRUARY WEEKEND	11
5.3 EMERGENCY MANAGEMENT SOUTHLAND	12
6. REPORT OF THE DIRECTOR OF WORKS AND SERVICES	
6.1 BLUFF ACTION SHEET	13
6.1.1 Appendix 1	15
7. CHAIRMAN'S REPORT	
To be tabled.	
8. FINANCIAL STATEMENTS	16
9. URGENT BUSINESS	
10. PUBLIC EXCLUDED SESSION	
Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely	
(a) <i>Presentation by Awarua Research and Development</i>	
(b) <i>Confirmation of Public Excluded Session Minutes held on 21 November 2016</i>	

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Presentation by Awarua Research and Development	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)
(b) Confirmation of Minutes – 21 November 2016	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 21 NOVEMBER 2016 AT 7.00 PM

PRESENT: Mr R Fife (Chair)
Mr W Glassey (Deputy Chair)
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr A J Arnold

IN ATTENDANCE: Cr L F Soper
Mr C A McIntosh – Director of Works and Services
Mr R Pagan – Parks Manager
Mrs N Allan – Service Centre Manager
Mr L Beer – Bluff Publicity/Promotions Officer
Ms L Kuresa – Governance Officer

1. **APOLOGY**

Cr I L Elser.

Moved G Henderson, seconded W Glassey and **RESOLVED** that the apology be accepted.

2. **PUBLIC FORUM**

Nil.

3. **MINUTES OF THE MEETING HELD ON 22 AUGUST 2016**

Moved P Young, seconded W Glassey and **RESOLVED** that the minutes be accepted as a true and correct record.

4. **MATTERS ARISING**

Nil.

5. **MINUTES OF THE MEETING OF THE INAUGURAL BLUFF COMMUNITY BOARD**

Moved G Henderson, seconded G Laidlaw and **RESOLVED** that the minutes be accepted as a true and correct record.

6. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The report had been circulated and Mr Beer took the meeting through it.

6.1 **Classic Motorcycle Mecca Burt Munro Challenge Bluff Hill Climb, Thursday 24 November**

6.2 **SBS Bank Cycle Tour of Southland – Thursday 3 November**

6.3 **Picnic Table**

6.4 **Weekend of 11/12 February 2017**

6.5 **Cruise Ship Visits**

6.6 **150th Anniversary Bluff to Invercargill Railway Line**

6.7 **Southern Steam Train Trust Presentation**

Moved W Glassey, seconded P Young that the report be received.

Mr Beer said he had met with Winsome Christiansen on Friday regarding the Bluff Enviro Bluff sign that Libby Furr and other members had presented to the Board at a previous meeting. Ms Christiansen was assisting with the design of the noticeboard and the sculpture and she had asked for confirmation on the two preferred locations. He had advised Ms Christiansen that he would bring the matter to the Board for discussion but the two preferred locations for the Enviro Trust were opposite the Lotto Shop and by the Oyster Shell sculpture. He said it would need to be somewhere that people had a reason to stop.

In response to a question from R Fife, as to whether he or Mr Pearson had investigated whether it was feasible to put a sign in those two locations, Mr Pagan said one of the sites was the Skateboard area, which was on a reserve now, since Council had purchased that land and ether side was owned by Kiwi Rail. It was about defining the area and then getting permission from Kiwi Rail. He said he would check where the boundary was and advise the Board.

It was agreed that the Board would discuss this matter further when it hears back from Mr Pagan.

In response to a question by R Fife, as to whether it would cost a lot to get the train running, Mr Beer confirmed that it would involve a lot of dollars and a lot of time. It was far from a foregone conclusion and they had not acquired the train yet and that was step one before anything else followed.

In response to a question by R Fife, as to what time of the year the Bluff Hill Grunt happened and Mr Beer said it was normally around this time of the year but unfortunately it had been parked this year due to a decrease in numbers. He said they had quite a few enquiries and those people were asked if they had any thoughts on why the numbers had dropped off. The standard answer coming through was that there were so many athletic events at the moment. The calendar was full with more serious events and the Bluff Hill Grunt was one of many on the calendar and there were lots of easier fun runs than climbing Bluff Hill. He had spoken to one group which was keen to not see it fold and discussed whether they may want to take it on and he would assist them with that, so they were hoping to resurrect it with the assistance of that group.

There no objections to moving the date and it was quite a success when it was held in late October early November. With the drop in numbers they had investigated other dates but those dates were always running into other events.

The Chairman thanked Mr Beer for his report.

The motion, now being put was **RESOLVED** in the **affirmative**.

7. **REPORT OF THE DIRECTOR OF WORKS AND SERVICES**

The reports had been circulated.

7.1 **Bluff Action Sheet**

Mr McIntosh was in attendance to speak to the report.

Moved G Laidlaw, seconded G Henderson that the report be received.

The Chairman thanked Council for the repairs that had been carried out on Flagstaff Road for the Tour of Southland and then the Bluff Hill Climb.

Mr McIntosh said there was a lot of roading work underway at the moment and he wondered if NZTA had sorted through the implications on what happened if there was an earthquake up country. The recent events had reminded NZTA about resilience and he hoped they had not overlooked that.

The Chairman said it was good to see the change and the positive attitude when NZTA last presented to the Board. There was going to be a better standard of road between Bluff and Invercargill. There were areas that were always difficult to maintain because it was all on swamp but the report he had received from Josh Webb was that they were working hard into making it a lot safer.

Mr McIntosh said he had spoken to Mr Pearson with regard to the Boat Ramp and the Stirling Park carparking projects and he hoped to get back to the community before Christmas, otherwise it would be early in the New Year.

In response to a question by W Glassey, as to whether the slippery footpath in Marine Parade had been attended to, Mr McIntosh said the contractor that had taken over was running behind and it was taking longer to catch up. He was aware of conversations about cutting back vegetation on a footpath in Bluff and he had noticed a few of the others indicated mowing had been done.

W Glassey said she had received comments from people who lived in Christchurch and had come back to Bluff and they were absolutely astounded by how lovely Bluff was looking.

The Chairperson requested that Mr McIntosh follow up with Mr Pearson about the footpaths around Marine Parade. There was continual water flowing over the footpaths and Mr Pearson was looking at putting drains in over summer. The issue came about because people who were walking over it were slipping over and there had been a couple of people who had broken their wrists/arms. G Henderson asked Mr McIntosh to pass on her thanks to Mr Pearson for getting the spaying done along the main street.

The Chairperson asked about the bus shelter around Argyle Park. There was one there but it had been taken away to supposedly be cleaned.

Mr Pagan said he had spoken to Mr Pearson and nobody was aware of why the bus shelter was taken away. There was no bus routes in Bluff, so it was not one of the transport networks and he understood it was there for children who were taking the bus into town. The pad was still there and there was the likelihood that an existing wooden bus shelter that could be reinstated on that site. Normally that sort of thing was taken care of by the community or Ministry of Education.

The Chairman said there had been some queries by parents wanting to know where the bus shelter was for children who wait there for the school bus so if there was one available, it would be great to get it installed by the start of the 2017 first school term.

The Chairman asked for an update on Christmas lights for Bluff and Mr McIntosh said Bluff would be getting a Christmas tree and subject to when the container arrived, there would be some other Christmas decorations for Bluff. He said he had been contacted by the previous Community Board Chair and Council was told that the old Christmas lights were lost but he had spoken to Mr Pearson and old ones could not be repaired anymore. He said the Board could rest assure that Bluff had not been overlooked.

W Glassey said the cobbled area outside the liquor store was an issue where there had been trip hazards, especially for the elderly and she wondered if anybody had inspected that. Mr McIntosh noted that and said he would follow it up.

The Chairman said with regard to the Bann Street vegetation, Mr Pearson was continually telling the contractors to remove it but it still had not been done. Mr McIntosh said that was the Item he was referring to before and he was aware that things had become tense.

The Chairman said when the contractors had tar-sealed the road, instead of cleaning the vegetation back and then tar sealing to the kerb, they had tar sealed around the vegetation and left it where it was.

Mr McIntosh said he would check the status with Mr Pearson.

The motion, now being put was **RESOLVED** in the **affirmative**.

7.2 **Argyle Beach Access Ramp**

Mr Pagan was in attendance and took the meeting through the report.

Moved P Young, seconded W Glassey that Items 7.2 and 7.3 be received.

The Chairperson said he had to park on the road and walk over to the ramp to see it, but it was a good ramp and he had received some great feedback about it. He said a small signage to indicate where it was situated would be beneficial.

Mr Pagan said things changed quite rapidly with high tides, it would be good to get some feedback if there was any damage to the ramp at any stage so that it could be attended to.

7.3 **Bluff Hill Update**

Mr Pagan was in attendance and took the meeting through the report.

In response to a question by G Laidlaw, as to whether the stormwater that ran off the refuse site was contaminated, Mr Pagan said there had been a group looking at using the area and there were concerns that if they disturbed the ground, what they may find that had been buried in the past. The group wanted to meet him and the Chairman to look at alternative sites in the future. The consent for that site needed to be renewed and Mr Loan, who looked after that property, currently had a consultant looking at that, which may reveal what was coming off that site. He said an investigation was being carried out. Council was in the process of applying for resource consent for the site. It was work in progress that would be happening sometime in December. He would follow that up and advise the Board.

The motion, now being put was **RESOLVED** in the **affirmative**.

8. **CHAIRMAN'S REPORT**

The report was tabled and the Chairperson took the meeting through it.

8.1 **Community Board Bursaries**

The Chairman said the Bursary Committee had met and had made some changes to the conditions for Community Board Bursary. The Committee discussed that the applications would be opened this month and close on Monday 16 January 2017. The interviews would be held on Wednesday 25 January 2017. The Chairman explained what the Community Board Bursary for the benefit of those people who did not know.

8.2 **Christmas Function**

The Chairman informed the meeting that the Christmas function would be held on Wednesday 7 December at the Marae.

8.3 **Invitation to SoRDS Presentation**

The Chairman said all Community Board members had received an invite to the SoRDS presentation next Wednesday at 9.30 am.

8.4 **Community Board Newsletter**

The Chairman said the Community Board Newsletter would be out before Christmas.

8.5 **Bluff School Timeline Project**

The Chairman informed the meeting that there would an opening for the Bluff School Timeline project on Friday at 2.30 pm. The timeline was on the history of Bluff and the Board had sponsored two boards.

The Chairman also informed the Board about the Bluff School's 150th anniversary next year.

W Glassey said at the last meeting she attended there were around 400 to 500 people registered. They were hoping for 600 so they had left the registrations open for those who had not yet registered.

8.6 **Annual Report**

The Chairman informed the meeting that the 2015/2016 Annual Report had been distributed to Board Members and he noted that it was a well put together Report.

Moved R Fife, seconded W Glassey and **RESOLVED** that the report be received.

9. **FINANCIAL STATEMENTS**

The report had been circulated.

Moved G Laidlaw, seconded P Young and **RESOLVED** that the report be received.

10. **URGENT BUSINESS**

10.1 **Rezoning of Property from Industrial to Residential**

G Laidlaw said there was a section on the Bluff main street that was industrial and it had been rezoned to residential. He asked how that could be rezoned from industrial to residential and whether that would be done to all residential properties along the main street, or just certain properties.

Mr McIntosh said he was not sure if that was part of the District Plan changes that had been happening but he would refer this matter to the Environmental and Planning Directorate.

10.2 **Environment Southland**

G Laidlaw asked if Environment Southland had come back to the Board with regard to the Bluff Harbour water quality.

The Chairman said he had not heard from Environment Southland and he would follow that up on it.

11. **PUBLIC EXCLUDED SESSION**

Moved W Glassey, seconded G Henderson and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, with the exception of Mark O'Connor, Nigel Gear, Frank O'Boyle from South Port namely:

Presentation by South Port

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Presentation by South Port Representatives	Would be likely to be unreasonably prejudicial to the commercial position of the person who supplied or who is the subject of the information	Section 7(2)(b)(ii)

TO: BLUFF COMMUNITY BOARD
FROM: BLUFF PUBLICITY/PROMOTIONS OFFICER
MEETING DATE: MONDAY 13 FEBRUARY 2017

REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER

Report Prepared by: Lindsay Beer – Bluff Publicity/Promotions Officer

RECOMMENDATIONS

It is recommended that this report be received.

BURT MUNRO CHALLENGE 2018

As most of you will have seen the Burt Munro Challenge committee have recently decided to move the event into February with the next event scheduled from 8 to 11 February 2018.

That will place the Hillclimb on Thursday 8 February 2018. I was unable to attend the meeting that discussed the issue but I worked in conjunction with the Southland Motorcycle Club and took their thoughts on board before adding my proxy vote to move. The move is based on weather, February is generally more settled than November, and that will increase the odds of good weather over the entire four days.

11/12 FEBRUARY WEEKEND

The above weekend was due to be a big one on the Bluff Calendar again, with the following listings on the Events Calendar:

- Bluff St John Ambulance Book Sale, Bluff Town Hall Municipal Chambers, Gore Street, Bluff
- ARTfest Bluff, 2319 Bluff Highway
- Lands End Garden Club 'Bluff' Flower Show in conjunction with the Southland Dahlia Circle, Te Rau Aroha Marae
- Bluff Flat Hill Wind Farm Bus Tours (Saturday only)
- Try-Whanau Triathlon & Whanau Festival, Bluff Oyster Festival Site (Sunday only)
- Bluff Community Market, Bluff Oyster Festival Site (Sunday only)

Other significant events in the month are the Bluff Schools Reunion, the 150th Anniversary of the Bluff, Invercargill Railway Line on 5 February, a milestone that will be celebrated at a later date by the Southern Steam Trust. Venture Southland has also scheduled a Summer Sounds concert on Sunday 19 February at the Bluff Oyster Festival site. Unfortunately the concert scheduled for 22 January was cancelled due to weather.

The cruise ship Europa was in port on Thursday 2 February from 0800-1700 hours and I have circulated local businesses with the schedule of all cruise ship visits and also dropped a quantity off to Bluff 'Where the journey begins' brochures.

EMERGENCY MANAGEMENT SOUTHLAND

I recently met with Delia Riley of Emergency Management Southland regarding their organisation's liaison with the community in Bluff. This is something they are looking to build throughout the province and I have suggested that they make contact with the Bluff Community Board when ready while I have agreed to supply contacts for key people in our area.

TO: BLUFF COMMUNITY BOARD
FROM: THE DIRECTOR OF WORKS AND SERVICES
MEETING DATE: MONDAY 13 FEBRUARY 2017

BLUFF ACTION SHEET

Report Prepared by: Russell Pearson – Roading Manager

SUMMARY

This report provides an update on the issues identified during the inspection tour.

RECOMMENDATIONS

That this report be received for information.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> None.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

FINANCIAL IMPLICATIONS

No specific financial issues are raised by this report but some work requested does not have available budget allocations.

ACTION SHEET

The Action Sheet has been updated.

The Roading Contractor is behind in the planned vegetation control (mowing and spraying) in a large number of areas across our district, and Bluff is one of these areas. This is particularly disappointing and we have been demanding better performance. We have recently received an updated programme which (subject to suitable weather) will see the spraying complete in Bluff by 4 February 2017. They have advised that seven to ten days following the spraying, they will also weed eat down the long growth to provide a more tidy presentation whilst the sprays take full effect. Additional resources are also being provided to complete outstanding mowing obligations including the cutting of the Council sections which are associated with the contract works.

We are disappointed and sorry that the contractor has not performed adequately, and that we have not been able to remedy this before it has got to this situation.

The Parks Manager has located a bus shelter which, with some repairs, can be provided for the area location at Argyle Park. It is noted that this is not a Council bus stop but one used by students as part of the Ministry of Education services and typically not maintained by Council. It is unclear why the previous shelter was removed but presumably it was sufficiently damaged that it needed to be taken away.

The resealing sites in Bluff are still planned to be completed but await the next group to be undertaken.

We still have a number of minor repairs which include the work in Marine Parade and removing vegetation on edges of footpath to be undertaken. We are working with the contractor to get these planned and are expecting a greatly improved response.

The two projects (Boat Ramp and Stirling Point) have not progressed further. A meeting is planning with the Parks Manager to start to engage designers to take the projects forward and to be able to confirm costings for such. A range of consultants have been identified and we are currently working on a brief for this work.

The Christmas tree was again erected in Bluff and was not significantly damaged by weather or vandalism during the period. A number of other decorations were installed. In the past the Board had funded decorations which (like the ones for Invercargill) had deteriorated and the plastic component broke down with the UV and weather. The components cannot be purchased so Bluff's old decorations were disposed of along with the City's old decorations.

CONCLUSION

That this report be received.

Bluff Community Board Agenda - REPORT OF THE DIRECTOR OF WORKS AND SERVICES

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Anticipated Timeframe	Completed
9	2014	Reserves/Roading	Stirling Point	Workshop 2 held on 9 August 2016. No further progress.	Robin Pagan - Russell Pearson		
11	2014	Roading	Sweeping	Ongoing. If any sumps are observed to be blocked please call the Council Customer Team on 2111 777 as this will be logged and the contractor will action.	Russell Pearson	Monitoring	
12	2014	Roading	Sumps	Ongoing. As above.	Russell Pearson	Monitoring	
13	2014	Roading	Elizabeth Street Speed Bump	Final discussions and design has yet to be resolved with residents.	Russell Pearson		
18	2014	Non Council	Awarua Rowing Club Erosion	Parks Manager has met with rowing club members. Members will prepare plan of planned works and report back. Received plans and seeking consent from Environment Southland. The consent process is likely to be costly and ongoing and a request for financial assistance has been made. Options may need to be reconsidered. A further site visit is recommended to confirm the options.	Robin Pagan	November 2014	
20	2014	Non Council	Boat Ramp by Museum	2016-2017 Annual Plan has allocated a budget for this project. Workshop 2 held on 9 August 2016.	Russell Pearson	October 2014	
39	2016	Roading	Bann Street vegetation along kerbside	Vegetation needs to be trimmed back and removed. Contractor has not yet completed this work.	Russell Pearson	April 2016	
42	2016	Roading	Who will maintain the beautification alongside Ocean Beach Road by the tank area	Investigate options. Who is responsible for this area and the level of maintenance required and has been tasked to contractor. No funding allocated in Annual Plan. Unresolved.	Russell Pearson		
45	2016	Building Consents	Housing issue	Council to consider if houses are suitable for habitation.	Pam Gare	May 2016	See May Report
47	2016	Roading	Morrison's Beach Signage	Checking with NZTA about installing.	Russell Pearson	May 2016	
48	2016	Parks	Bluff Hill Panels	Repairs started with new layout designs being prepared.	Robin Pagan	October 2016	
49	2016	Roading	Slippery Footpaths along Marine Parade	Tasked to contractor to check and water blast as required. Continuing to monitor and clean as necessary. Repairs are planned. Site monitored but repairs yet to be undertaken.	Russell Pearson	May 2016	

Last Updated: 1/02/17

Appendix 1

Business Unit **321000 - Community Boards - Bluff**

Six months to 31 December 2016

	Dec YTD			2016 / 17	
	Actual	Budget	Variance	Remaining Budget	Budget
Staff Expenditure	11,893	18,490	(6,597)	25,087	36,980
Administration Expenditure	550	3,810	(3,260)	7,070	7,620
Grants & Subsidies Expenditure	16,142	16,348	(206)	9,336	25,478
Operational Expenditure	2,277	1,000	1,277	(277)	2,000
Total Expenditure	30,862	39,648	(8,786)	41,216	72,078
Operating Surplus / (Deficit)	(30,862)	(39,648)	8,786	(41,216)	(72,078)
Rates Required	30,862	39,648	(8,786)	41,216	72,078

Commentary:

Bluff Community Board is \$8,786 under budget, due to timing differences that are expected to even out as the year progresses. Tracking well.