



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board
to be held in the Bluff Municipal Chambers,
Gore Street, Bluff on
Monday 1 May 2017 at 7.00 pm**

Mr R Fife (Chairperson)
Mrs W Glassey (Deputy Chairperson)
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr I L Esler

EIRWEN HARRIS MITCHELL
MANAGER, SECRETARIAL SERVICES

AGENDA

	Page
1. APOLOGIES	
Mr R Fife.	
2. PUBLIC FORUM	
3. MINUTES OF THE MEETING HELD ON 20 MARCH 2017	3
4. MATTERS ARISING	
5. REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER	
5.1 BLUFF OYSTER AND FOOD FESTIVAL – SATURDAY 20 MAY 2017	9
5.2 BLUFF BROCHURE	9
6. REPORT OF THE DEPUTY CHAIRPERSON	
To be tabled.	
7. FINANCIAL STATEMENTS	10
9. URGENT BUSINESS	

**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF
MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 20 MARCH 2017
AT 7.00 PM**

PRESENT: Mr R Fife (Chair)
Mr W Glassey (Deputy Chairperson)
Mrs G Henderson
Mr G Laidlaw
Mrs P Young
Cr I L Esler

IN ATTENDANCE: Cr A J Arnold
Mrs N Allan – Service Centre Manager
Mr L Beer – Bluff Publicity/Promotions Officer
Ms L Kuresa – Governance Officer

1. **APOLOGY**

Nil.

2. **PUBLIC FORUM**

Nil.

3. **MINUTES OF THE MEETING HELD ON 13 FEBRUARY 2017**

Moved W Glassey, seconded G Henderson that the minutes be accepted as a true and correct record.

Cr Esler said with regard to Item 3.1, Page 6, the second sentence should be, "...the Department of Conservation manages 40% of Southland and probably 70% of the coastline".

The motion, now being put was **RESOLVED** in the **affirmative**, with an amendment.

4. **MATTERS ARISING**

4.1 **Environment Southland**

The Chairman said that he had received a response from Environment Southland stating that it was not aware of any seafood export in Bluff but he would follow it up and come back to the Board.

4.2 **Suir Street – Site**

G Henderson asked if a report had been brought back to the Board on this matter, as discussed at the previous meeting. Mr Pagan said he was not sure if the report that was done for Council had been made available but he would follow it up and update the Board at the next Board Meeting.

4.3 **Bluff School Timeline Project**

Cr Esler said he had looked at the Bluff School Timeline Project and he congratulated Bluff School on its work.

5. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The report had been circulated and Mr Beer took the meeting through it.

5.1 **Burt Munro Challenge Bluff Hill Climb – 8 February 2018**

5.2 **11/12 February Weekend**

5.3 **Bluff Promotions Facebook Page**

5.4 **Bluff Oyster & Food Festival – Saturday 20 May**

5.5 **Bluff Brochures**

5.6 **Bluff Map**

5.7 **Oyster World Feasibility Community Hui**

Moved G Henderson, seconded P Young that the report be received.

In response to a question by R Fife, as to whether the Bluff Brochure was distributed to all cruise ships, Mr Beer said that the cruise ships took a quantity of brochures to distribute to passengers.

In response to a question by Cr Esler, as to what would happen if the Burt Munro Challenge Bluff Hill Climb that was scheduled to be held on 8 February 2018 was rained out, Mr Beer said looking at the Burt Munro Event as a whole, there were six events altogether including the Bluff Hill Climb. The aim would be to have possibly five days in a row with good weather, where all six events would be held but that may not happen. It could be looked at as an entire exercise that the day of the Hill Climb the weather was not so good but if the weather was good for the rest of the week, it would be good for the event.

The motion, now being put, was **RESOLVED** in the affirmative.

6. **REPORT OF THE DIRECTOR OF WORKS AND SERVICES**

The report had been circulated and Mr Pagan took the meeting through it.

6.1 **Bluff Action Sheet**

Moved G Henderson, seconded G Laidlaw that the report be received.

The Chairman said it was even more important now that the boat ramp was given some sort of priority, especially with South Port's announcement. He would like to think that there was a suitable resolution was made with South Port and the boat owners, but if not, there would be a lot more importance placed on the boat ramp. He said Environment Southland had indicated previously that it would not help out with the boat ramp but may be South Port could help because it was creating a bigger problem than first envisaged.

In response to a question by G Henderson, as to how the issue of dogs defecating along the main street could be resolved and Mr Pagan said that question needed to be directed at Mr Youngson at the Tour of Inspection next week. He looked after Animal Control Services.

The Chairman said it had been raised at the previous Board Meeting that a Workshop be organised with Mrs Gare and he had received an email from Mrs Gare asking the Board Members to put forward any questions they wanted to discuss at the Workshop.

In response to a question by G Henderson, that there was fungus/moss on the steps that needed tidied on the steps of the statue on the main street and wondered who was responsible for cleaning that and Mr Pagan said he had noted that.

In response to a question by R Fife, as to who was responsible for the War Memorial and Mr Pagan said the community was responsible for it.

In response to a question by G Laidlaw, as to whether the Council would consider putting more park benches along the railway reserve, Mr Pagan said the park benches were currently being put in by the Garden Club, so they had all been put in by the community to date, including Bluff Promotions. The standard had been set now with the park benches that were there already. Bluff Engineering had created those seats from a standard design that Council had been using for a few years and it would be good to keep that same design to make it consistent.

The motion, now being put, was **RESOLVED** in the **affirmative**.

7. **CHAIRMAN'S REPORT**

The report was tabled and the Chairman took the meeting through it.

7.1 **Emergency Management Southland Hui**

The Chairman said a Hui was organised at the Marae by Emergency Management where they went over a number of issues that related to Bluff. They would be collating all the information together in a plan and holding a Workshop for training.

They would like more than 20 people participating in the training to make it worthwhile. He said the plan going forward was that if this worked well for Bluff, they would follow on with the rest of the communities around Southland.

7.2 **Adoption of 2017/18 Budget**

The Chairman said the Board had a Workshop two weeks ago on this matter.

Moved R Fife, seconded P Young and **RESOLVED** that the 2017/18 Budget be endorsed by the Bluff Community Board.

7.3 **Annual Plan Caravan**

The Chairman informed the meeting that the Council Consultation Caravan was in Bluff last week and it was good place for residents to discuss their issues around Bluff. Ms Short had taken note of the issues raised and she would forward a copy to him.

7.4 **Awarua Research and Development Hui: Oyster World**

The Chairman said the Hui was held at the Marae last Sunday and it was very well attended. It had arisen out of the Regional Development Report and SoRDS. Mr Tom Campbell spoke about regional development in Bluff and the need for it to grow the province further. Everybody agreed that tourism was a good way to boost the economy. Awarua's Research and Development Committee highlighted the need to keep tourists in Bluff longer. The idea was raised about Oyster World and how it would operate and how other features could be incorporated into it. He said the Awarua Research and Development Committee had taken all the ideas away for the Gibson Group to collate. The Gibson Group had \$80,000 for a feasibility study for Oyster World and they were not sure where it would be situated but any proposed oyster idea needed to be situated somewhere where people drove past, so that it was easily noticeable by the public.

7.5 **Venture Southland – “Careers by the Sea”**

The Chairman said he was contacted by Alison Beckham regarding the Venture Southland, Invest in Youth pamphlet, (a copy of it was tabled). Alison Beckham's idea was to have a “Careers by the Sea” in Bluff. She had already spoken to South Port and Southland Stevedoring Services to have a Careers Day in Bluff for Year 12 and 13 pupils, which was what Ms Beckham meant by “Careers by the Sea”. It would focus on Bluff pupils and have a proper forum for them where employers could talk to them about what the industry was about. It was a good way to promote jobs for Bluff residents and some of them were very skilled orientated jobs. The next step was to get permission from the schools and once she had done that, she would keep the Board updated on what was happening.

7.6 **Bluff Community Long Term Plan**

The Chairman said whilst he was at the Council Consultation Caravan, Ms Short suggested that Bluff should be looking at its own Long Term Plan. There was some time until the next Council 30 Year Plan for the Bluff Community Board to come up with Bluff's goals. It would be good to look at organising a Hui at the Marae and invite all the community groups and the public to discuss this further. Bluff had small groups at the moment with good ideas but some of the groups ideas were crossing over. It would be good to collate those ideas and get the professional staff at the Council to put them together to make it easier to highlight where Bluff was going.

After discussions it was agreed that this was a good idea because it meant that all the ideas were collated and a great way to get some community input into the Bluff Community Long Term Plan. It was also agreed to look at organising a Hui around June this year.

Moved R Fife, seconded G Henderson and **RESOLVED** that the Board endorses the concept of a Bluff Community Long Term Plan, with a Hui to be held with community groups and interested parties to collate feedback from the community.

7.7 **Workshop with Director of Environmental and Planning Services**

The Chairman said that before a Workshop was organised with Mrs Gare, he asked Board Members to send him any matters they wanted raised at the Workshop.

Moved R Fife, seconded Cr Esler and **RESOLVED** that the report be received.

8. **FINANCIAL STATEMENTS**

The report had been circulated.

Moved W Glassey, seconded P Young and **RESOLVED** that the report be received.

9. **URGENT BUSINESS**

9.1 **Annual Plan Submission**

Cr Esler asked if the Board was putting a submission in for the Invercargill City Council Annual Plan.

After discussions, the Chairman said he was not aware that submissions closed this Wednesday 22 March but he would speak to Ms Short about it tomorrow.

The Board discussed the fact that it was not safe for walkers when they were walking on the Highway off the Walkway to Bluff and agreed that Environment Southland would be invited to speak on this matter at a future meeting on this matter. It was agreed that the submission needed to emphasise the importance of starting some sort of funding between Invercargill City Council and Environment Southland to progress the Walkway before an accident happened.

9.2 **Tour of Inspection**

The Chairman informed the meeting that the Tour of Inspection would be held on Thursday 30 March at 5.00 pm to 7.00 pm.

9.3 **Omaui Track**

Cr Esler updated the Board on the progress of the Omaui Track. He said a chopper was there earlier today dropping off 30 fadges of gravel, which was the third gravel drop. There were also extra drain pipes and two picnic tables situated at the very top of the track along the fence line, close to Gnocchi Knoll. He had a tour with the Department of Conservation people and they were pleased with the track. The track was getting a lot of use from school groups and others and it would continue to grow.

9.4 **May Meeting**

The chairman said that the May Meeting date had not been changed. The meeting would still be held on 1 May as scheduled and Wyma Glassey, Deputy Chairperson would be Chairing the meeting. He informed the meeting that he and Patricia Young would not be present at that meeting.

11. **PUBLIC EXCLUDED SESSION**

Moved R Fife, seconded W Glassey and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

Confirmation of Minutes of the Public Excluded Session of the Bluff Community Board held on 13 February 2017

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Confirmation of Minutes – 13 February 2017	Enable any local authority holding the information to carry on, without prejudice or disadvantage negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

TO: BLUFF COMMUNITY BOARD
FROM: BLUFF PUBLICITY/PROMOTIONS OFFICER
MEETING DATE: MONDAY 1 MAY 2017

REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER

Report Prepared by: Lindsay Beer – Bluff Publicity/Promotions Officer

RECOMMENDATIONS

It is recommended that this report be received.

BLUFF OYSTER AND FOOD FESTIVAL – SATURDAY 20 MAY 2017

After distributing a media release nationally to advise that tickets were close to selling out for this year's Festival I then did a follow up when the final tickets were sold in which we continued to advise that there will be no gate sales this year.

While tickets are sold out it is still our intention to distribute several more media releases in the lead up to the Festival as it is still important to keep the awareness of the event high. In each release we will continue to reiterate the fact tickets are sold out.

I am also currently working on material for the Southland Express feature prior to the event.

BLUFF BROCHURES

We have had several more requests for our Bluff "where the journey begins" Brochure including a box for the Invercargill i-Site. The number we have distributed in recent months means it is time to take stock and decide at what point a reprint may be due.

We are also at the same point with our Bluff Map.

Business Unit **320000 - Democratic Responsibility - Community Boards**

Nine months to 31 March 2017

	Mar YTD			2016 / 17	
	Actual	Budget	Variance	Remaining Budget	Budget
+ Staff Expenditure	17,474	18,264	(791)	7,506	24,980
+ Administration Expenditure	1,152	5,715	(4,563)	6,468	7,620
+ Grants & Subsidies Expenditure	32,376	31,522	854	5,102	37,478
+ Operational Expenditure	2,538	1,500	1,038	(538)	2,000
- Total Expenditure	53,539	57,001	(3,462)	18,539	72,078
- Operating Surplus / (Deficit)	(53,539)	(57,001)	3,462	(18,539)	(72,078)
- Rates Required	53,539	57,001	(3,462)	18,539	72,078

Commentary:

Bluff Community Board is \$3,462 under budget for the first nine months of the year.