



## **NOTICE OF MEETING**

**Notice is hereby given of a Meeting of the  
Bluff Community Board  
to be held in the Bluff Municipal Chambers, Gore  
Street, Bluff on  
Monday 4 September 2017 at 7.00 pm**

Mr R Fife (Chairperson)  
Mrs W Glassey (Deputy Chairperson)  
Mrs G Henderson  
Mr G Laidlaw  
Mrs P Young  
Cr I L Esler

EIRWEN HARRIS MITCHELL  
MANAGER, SECRETARIAL SERVICES

# **A G E N D A**

	<b>Page</b>
<b>1. APOLOGIES</b>	
<b>2. PUBLIC FORUM</b>	
<b>3. MINUTES OF THE MEETING HELD ON 24 JULY 2017</b>	<b>3</b>
<b>4. MATTERS ARISING</b>	
<b>5. REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER</b>	
5.1 BURT MUNRO CHALLENGE BLUFF HILL CLIMB – THURSDAY 8 FEBRUARY 2018	<b>9</b>
5.2 SUMMER SOUNDS CONCERT	<b>9</b>
5.3 PICNIC TABLE	<b>9</b>
<b>6. REPORT OF THE DIRECTOR OF WORKS AND SERVICES</b>	
6.1 BLUFF ACTION SHEET	<b>10</b>
6.1.1 Appendix 1	<b>12</b>
<b>7. REPORT OF THE CHAIRPERSON</b>	
To be tabled.	
<b>8. FINANCIAL STATEMENTS</b>	<b>13</b>
<b>9. URGENT BUSINESS</b>	

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**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF  
MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 24 JULY 2017  
AT 7.00 PM**

**PRESENT:** Mr R Fife (Chair)  
Mr W Glassey  
Mrs P Young  
Cr I L Esler

**IN ATTENDANCE:** Cr G D Lewis  
Mr R Pearson – Roading Manager  
Mrs N Allan – Service Centre Manager  
Ms L Kuresa – Governance Officer

1. **APOLOGY**

Mrs G Henderson and Mr G A Laidlaw.

Moved Cr Esler, seconded W Glassey and **RESOLVED** that the apologies be accepted.

2. **PUBLIC FORUM**

2.1 **Restore our Bluff Town Wharf and Funding**

Cherie Chapman and Liz Craig were in attendance to speak to this Item.

A copy of the presentation to restore the Bluff Town Wharf project was tabled and Cherie Chapman took the meeting through it. She said South Port's fiscal view was not how the wharf should be viewed. It should be viewed as a public facility and it was commitment of the people of Southland to keep the wharf as a public space, fishing space, a relaxing space and a place where tourists could have a meal and were able to access and look over the lagoon and see some beautiful views.

Liz Craig spoke about Regional Development Funding and said that the Government was putting aside \$200 million of Regional Development Funds. She wondered what would be available for Southland, because out of all the areas in Southland and Invercargill, Bluff would benefit the most from the Regional Development Funding. There were a couple of different funds. The first one was matched funding of about \$2 million per project to TLAs for basic initiatives such as playgrounds and area for beautification. That particular fund did not need to generate a lot of jobs, it was about the fact that if there was a project that a group wanted to do, but could not quite get it over the line because there was not enough funding, the Government would match dollar for dollar for that. It would be up to \$1 million per project and each TLA could get up to two projects for up to \$2 million but the issue would be that if there was an interest in doing something locally as the Bluff Community Board through the Council, there would need to be matched funding for that and it was definitely something worth thinking about. The other funding Ms Craig spoke about was looking at job creation and Regional Development.

There were two parts to it. Labour would be giving around \$300,000 to the Regional Development agency, which was Venture Southland for projects or work to translate the Regional Strategy into action. There were also low interest loans basically at the rating inflation of up to \$5 million or Labour would also consider shared equity in the project. She said that the Regional Development spokesperson was Stewart Nash who would be happy, pre-election to speak with the Bluff Community Board if there was an interest. There were tourists coming through Bluff and visiting Stirling Point and the question was, how do we make them stay in Bluff? There was a lot of potential in Bluff and it was about thinking through, if it was something that the Board wanted to proceed with.

Cr Esler wondered if there would be a Bluff public meeting to share these ideas with the community and Ms Craig said it would need to be community driven.

The Chairman said that any proposal such as this needed to be community driven. It was an excellent plan that Ms Chapman put together with a lot of merit in it. It all came down to dollars and cents and there would need to be funding for Oyster World as well but he was not sure where that was at.

P Young said that Ms Chapman's presentation was amazing and a lot of the ideas in the plan were not new, but for whatever reason, things had not progressed forward, and as Ms Chapman mentioned, 2024 was only six years away. What Ms Craig had to offer on behalf of the Labour Party was worth considering. Bluff was a tourist destination and that was one of the barriers that was not there but it was a matter of finding someone to lead this forward. She said she really liked the concept of using part of the wharf that could be used but she still had questions around the shipping aspect of it.

W Glassey said apparently the bitumen line had been moved further back towards Dog Island, which would encroach on the Oyster World area. Petroleum tankers would still go where they were at present but would be moving further forward. As much as Bluff was a tourist destination, Bluff was also an international port. She said she was against the closure of the wharf but South Port was still a business. She also appreciated the fact that it was election year and the Labour party had come forward with these ideas but until the safety of that area was ascertained, she felt that South Port had made a decision and would not go back on its decision.

After further discussions, the Board agreed that this was a good plan and that a meeting needed to be organised with South Port to present this plan. The Bluff Community Board would support it and would be happy to drive that meeting if Ms Chapman and Ms Craig were happy with that. It would probably go hand in hand with the Bluff Concept Plan that was being developed as well.

The Chairman thanked Cherie Chapman and Liz Craig for taking the time to present to the Board.

### 3. **MINUTES OF THE MEETING HELD ON 12 JUNE 2017**

Moved W Glassey, seconded Cr Esler and **RESOLVED** that the minutes be accepted as a true and correct record.

4. **MATTERS ARISING**

4.1 **Designation of 6 Ward Parade, Bluff for Reserve Purposes**

The Chairman said there had been a meeting on this matter but he was not aware of what the outcome was.

4.2 **Bluff Oyster Parasite**

Cr Esler said he had made some comments about the gloomy future of the Oyster industry previously, which he had been challenged on. He had been provided with some interesting information about studies and various things, so there had been a lot more insight gone into the state of the Oyster industry than he had supposed. One of the reasons was that none of those studies were available at the Library, so it was not accessible. The word he used was "ruined" and he would retract from that comment but he would still like to see an overall inquiry into the whole future of oysters, in view of the fact that Bluff had lost the cultivated ones and the take from Foveaux Strait seemed to be well down this year. He said it would be nice to have some reassurance from some qualified body that there was a future for the dredged Oyster industry.

The Chairman said there would be more information on the Oyster industry as the surveys were carried out because it would be carried out more regularly in Foveaux Strait. The Board would receive more updates on how those oyster beds were.

5. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The report had been circulated.

The Chairman said that Mr Beer could not make it to tonight's meeting as he was in Wellington at another meeting.

5.1 **Burt Munro Challenge Bluff Hill Climb – Thursday 8 February 2018**

5.2 **Bluff Oyster & Food Festival – Saturday 20 May 2017**

5.3 **Try Whanau Triathlon – Sunday 4 February 2018**

5.4 **Summer Sounds Concert**

The Chairman said that Mr Beer had been speaking with the Invercargill City Council with regard to roads in relation to the Burt Munro Challenge - Bluff Hill Climb. He asked Mr Pearson if he was aware of that and Mr Pearson said that as part of the Hill Climb, there was a section of road where there was a relatively slippery surface and rather than moving it or resealing it, water jetting would be used to improve the surface across the road. That would be done before November, which would give it some time to see what happens before February. He said that seemed to be a reasonably agreed action to take to make those areas safer.

In response to a question by Cr Esler, as to whether that would cause permanent damage to the road surface, Mr Pearson said it would remove only a portion of the top layer of bitumen which was the problem. It had been done in a lot of places where there was "flushing of the surface".

In response to a question by Cr Esler, as to whether that was a consequence of heating where the tar had melted and formed a layer, Mr Pearson said that bleeding of the chip seal was dependent on the type of bitumen that had been used, the rate that had been put on and the stress it got from cars and truck and at corners, so there was a lot of factors around it. It was easily recognised and it could be something that needed to be done every three to five years.

The Chairman said that with regard to the Summer Sounds Concert, Venture Southland was no longer promoting the concert and Mr Beer had been in discussions with various parties in Bluff regarding the options. It would still be going ahead and Mr Beer was positive that the parties involved would make it a successful day.

Moved Cr Esler, seconded P Young and **RESOLVED** that the report be received.

6. **REPORT OF THE DIRECTOR OF WORKS AND SERVICES**

The report had been circulated and Mr Pearson took the meeting through it.

6.1 **Bluff Action Sheet**

**Moved** Cr Esler, seconded W Glassey that the report be received.

Mr Pearson said that with regard to concerns over speed outside the Bluff Kindergarten in Foyle Street, signage would be put up in the near future to address this issue. If there were individuals that needed to be dealt with then the Police were very helpful in that respect.

The Chairman said that he had received a few inquiries about the amount of mud along the main road that was coming from Island Harbour. It was from the log trucks driving on the mud down on the wharf to unload the logs and they cart all the mud off the wharf and onto the road. The whole issue on the wharf needed to be addressed but because the mud was going onto public road, as soon as it dried up it created a dust bowl.

Mr Pearson said he would make contact with the Operating Manager and bring it to their attention to improve the way that they operate, otherwise he would need to look at some other options.

The Chairman said that one of the locals broke her femur because the water was running down off the steps right at the start of the Stirling Point Walk and the water had iced up, which caused her to slip. She was elderly and she walked every single day but she may not be able to walk properly again.

Mr Pearson said he had not heard about that but he would have a look at that and report back to the Board.

The motion, now being put, was **RESOLVED** in the **affirmative**.

**7. CHAIRMAN'S REPORT**

The report was tabled and the Chairman took the meeting through it.

**7.1 NZAS Visit**

The Chairman said that he had a couple of dates in August but it would be best to leave it until September because Mrs Henderson was away until then.

After discussions, it was agreed that due to some Board members not being available on the dates in September, the Chairman would go back to Andrea Carson and get another date that suited everybody.

**7.2 Bluff Concept Plan**

The Chairman said there was a meeting three weeks ago on this matter to try and progress it, but the timeframes were constricted. Leading up to the Ten Year Long Term Plan, it would be best to get ideas on what could be included in the Ten Year Long Term Plan rather than what had been done in the past, where the Board would put in a submission after the Budget had been set, which made it difficult to get funding.

Mr Pearson said that as part of the Budget process for the Long Term Plan, there was a need to present preliminary budgets to Council. As part of that the process of an assessment case was required for new projects. A case had been included in the budget process for Bluff Projects but no budget allocated so far. This would give the Board an opportunity to work through and build up its Concept Plan from a strategic point of view and then be able to seek funding consideration from Council in the Long Term Plan. The timeline for getting that in was towards the end of September.

The Chairman said that Ms Short was away so he would speak to Ms Goble about setting up a meeting to progress this further.

**7.3 Visitor Information Kiosk**

The Chairman said that the Visitor Information Kiosk that was around the corner was in very little use and Elsie Powley had approached him about getting something erected in honour of Rex Powley. Rex Powley was the Bluff Community Board Chair for a number of years as well as the Chairman of South Port. He said that Elsie Powley was prepared to put funding towards doing something in Rex Powley's memory. He had spoken to her about getting the Visitor Information Kiosk moved from where it was and into the centre of town where it was more readily available for this purpose and she was on board with that.

Cr Esler suggested that maybe they should look at one that had been done well and then use that model, rather than try and invent it.

Mr Pearson said it was a very good concept and he suggested that this could be included in the Concept Plan to have an information board in the main street of Bluff as a strategic goal. He said that was where the Board's meetings with Council's Planning Team needed to be high level and visionary to build the strategic issues.

7.4 **Invite to Chief Fire Officer Retirement**

The Chairman informed the meeting that he had received an invitation to the retirement of the Chief Fire Officer. He needed to organise a plaque to present on behalf of the Board for his 42 years in the Fire Service. He said he had also received an invite to the CBD Branch Launch on 16 August.

7.5 **NZAS and Business Leader Meeting**

The Chairman said that he had attended a meeting of the NZAS and Business Leader which was held in Invercargill about three weeks ago. The Board was invited every year because the Board was a stakeholder of the Smelter.

Moved R Fife, seconded Cr Esler and **RESOLVED** that the report be received.

8. **URGENT BUSINESS**

8.1 **Neglected Beach**

Cr Esler said he was walking around the Bluff Harbour where there were two little islands with an engineering workshop and various bits of wreckage there. The access was via Gravel Road off the State Highway and there was a nice beach situated there, but it was neglected. There was almost potential there to do something with that beach. He had found some oil drums that were rusting away and he contacted Environment Southland on Friday and they sent a contractor out to deal with it because they were ready to burst across the estuary. He suggested that maybe sometime in the next few weeks, Board Members could have a look at that beach because there could be potential for polishing it up and having it as a small supplementary beach.

The Chairman agreed with Cr Esler and said that it was an area that people looked at as they drove past because there was not a lot of access to it. He was surprised there were drums of oil there. He said that things like that go hand in hand with Bluff's Long Term Concept Plan and those were the ideas that the Board needed to work towards.

There being no further business, the meeting finished at 8.15 pm.

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**TO: BLUFF COMMUNITY BOARD**  
**FROM: BLUFF PUBLICITY/PROMOTIONS OFFICER**  
**MEETING DATE: MONDAY 4 SEPTEMBER 2017**

<b>REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER</b>
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**Report Prepared by:** Lindsay Beer – Bluff Publicity/Promotions Officer

**RECOMMENDATIONS**

**It is recommended that this report be received.**

**BURT MUNRO CHALLENGE BLUFF HILL CLIMB – THURSDAY 8 FEBRUARY 2018**

At the time of writing this report the water cutting machine has not been in the region to carry out the work to overcome the grip problems on the Bluff Hill Road.

However I have been informed by Merv Gunn that the marking up of the road where the work is required has been carried out and that it involves quite a large square meterage. One of the Southland Motorcycle Club members, who is part of the Burt Munro Challenge Committee, has been to Bluff and seen the markings and feels the area covered will make a big improvement.

**SUMMER SOUNDS CONCERT**

I am currently working with various parties regarding this summer's Summer Sounds Concert for Bluff.

I have looked at a potential venue and I am currently liaising with the parties involved with this.

Once all the respective permissions etc. are given we will choose a date in conjunction with the other groups who hold concerts as part of the series and make an announcement on the event.

**PICNIC TABLE**

Bluff Promotions have authorised expenditure for a new picnic table at the playground next to the Lighthouse Gallery. I have spoken to Robin Pagan at Invercargill Parks and will continue to liaise with Robin as regards to the location of the table when the time comes.

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**TO: BLUFF COMMUNITY BOARD**  
**FROM: THE DIRECTOR OF WORKS AND SERVICES**  
**MEETING DATE: MONDAY 4 SEPTEMBER 2017**

<b>BLUFF ACTION SHEET</b>
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**Report Prepared by:** Russell Pearson – Roading Manager

**SUMMARY**

This report provides an update on the issues identified during the inspection tour.
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**RECOMMENDATIONS**

**That this report be received for information.**

**IMPLICATIONS**

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> None.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

**FINANCIAL IMPLICATIONS**

No specific financial issues are raised by this report but some work requested does not have available budget allocations.

**ACTION SHEET**

The Action Sheet has been updated (*refer Appendix 1*) following the Inspection Tour on 30 March 2017.

No specific new issues have been raised since the last meeting.

**CONCLUSION**

That this report be received.

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Bluff Community Board Agenda - REPORT OF THE DIRECTOR OF WORKS AND SERVICES

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Anticipated Timeframe	Completed
9	2014	Reserves/Roading	Stirling Point	Plans still progressing for comment at next meeting in September 2017.	Robin Pagan - Russell Pearson		
11	2014	Roading	Sweeping	Good coverage of work for the month.	Russell Pearson	Monitoring	
12	2014	Roading	Sumps	Ongoing.	Requested	Monitoring	
13	2014	Roading	Elizabeth Street Speed Bump	No further action.	Russell Pearson		
18	2014	Non Council	Awarua Rowing Club Erosion	Project remains on Hold Parks Manager has met with rowing club members. Members will prepare plan of planned works and report back. Received plans and seeking consent from Environment Southland. The consent process is likely to be costly and ongoing and a request for financial assistance has been made. Options may need to be reconsidered. A further site visit is recommended to confirm the options.	Robin Pagan	November 2014	
20	2014	Non Council	Boat Ramp by Museum	Consultant assisting parks to progress the project. Have identified a number of issues and starting the process to engage designers. 2016-2017 Annual Plan has allocated a budget for this project. Consultant to be selected.	Russell Pearson	October 2014	
39	2016	Roading	Bann Street vegetation along kerbside	Vegetation needs to be trimmed back and removed. Contractor has not yet completed this work.	Russell Pearson	April 2016	
42	2016	Roading	Who will maintain the beautification alongside Ocean Beach Road by the tank area	Investigate options. Who is responsible for this area and the level of maintenance required and has been tasked to contractor. No funding allocated in Annual Plan. Unresolved.	Russell Pearson		
47	2016	Roading	Morrison's Beach signage	Checking with NZTA about installing.	Russell Pearson	May 2016	
48	2016	Parks	Bluff Hill panels	Repairs underway.	Robin Pagan	October 2016	
1	2017	E&P	1 Mason Street corner with Flagstaff Road - gorse on frontage and old trailer		John Youngson		
2	2017	E&P	7 Flagstaff Road - number of cars on property		John Youngson		
4	2017	Parks	Bluff Hill panels - progress (exists on 2016 list)	New panels obtained and art work being worked on.	Robin Pagan		
5	2017	Parks	Bluff Hill carpark maintenance - grass around kerbing areas	Planned to be completed by end of October 2017 Traffic Management being organised and then work will commence.	Robin Pagan		
6	2017	Roading	Road repair near 1980 Lagan Street	Already tasked to contractor. Awaiting repair. Planned for July!!	Russell Pearson		
7	2017	Parks	Old Bluff Cemetery path repairs	Work has commenced. Steps completed and options for path being investigated.	Robin Pagan		
8	2017	E&P	Older housing - 80 Shannon		John Youngson		
9	2017	E&P	Older housing - 332 Gore Street		John Youngson		
10	2017	E&P	Older housing - Suir / Barrow (purple house)		John Youngson		
13	2017	Roading	Barrow Street - Slaney old watermain trench seal failing	Task with contractor to patch repairs. Requesting more priority in programme.	Russell Pearson		
14	2017	E&P	Older housing - 103 Barrow Street		John Youngson		
15	2017	E&P	Gore Street - property zoning		John Youngson		
16	2017	Parks	6 Ward Parade - discussion on access and zoning - on action	Referred to CEO for action.	Robin Pagan		
17	2017	Parks	Boat Ramp - damage to concrete ramp area	As above Parks looking at options. Osborne Engineering requested to undertake urgent repairs.	Robin Pagan		
21	2017	Roading	Stirling Point discussions - additional rubbish bin	Bin planned to be installed. On order.	Russell Pearson		
23	2017	Roading	Marine Parade - check road edge by kerb 210 to 220	Will discuss with NZTA. Requested feedback from NZTA and awaiting reply.	Russell Pearson		
24	2017	Parks	Wilding pine trees on Bluff Hill	Ongoing work required.	Robin Pagan		
25	2017	Parks	Gorse and broom on edges of tracks on Bluff Hill	Contractor spraying. And included in Parks Programme.	Robin Pagan		
26	2017	E&P	Older housing - 8 and 10 Gore Street		John Youngson		

Last Updated

8/25/2017

Business Unit **321000 - Community Boards - Bluff**

Twelve months to 30 June 2017

	Jun YTD			2016 / 17	
	Actual	Budget	Variance	Remaining Budget	Budget
Staff Expenditure	24,109	24,980	(871)	871	24,980
Administration Expenditure	5,158	7,620	(2,462)	2,462	7,620
Grants & Subsidies Expenditure	35,551	37,478	(1,927)	1,927	37,478
Operational Expenditure	2,688	2,000	688	(688)	2,000
<b>Total Expenditure</b>	<b>67,506</b>	<b>72,078</b>	<b>(4,572)</b>	<b>4,572</b>	<b>72,078</b>
<b>Operating Surplus / (Deficit)</b>	<b>(67,506)</b>	<b>(72,078)</b>	<b>4,572</b>	<b>(4,572)</b>	<b>(72,078)</b>
Capital Funding	4,572	0	4,572	(4,572)	0
<b>Rates Required</b>	<b>72,078</b>	<b>72,078</b>	<b>0</b>	<b>(0)</b>	<b>72,078</b>

**Commentary:**

Bluff Community Board was \$4,572 under budget for the year ended 30 June 2017, is amount has been transferred into the Bluff Community Board Reserve.