



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board
to be held in the Bluff Municipal Chambers,
Gore Street, Bluff on
Monday 19 February 2018 at 7.00 pm**

Mr R Fife (Chairperson)
Mrs W Glassey (Deputy Chairperson)
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr I L Esler

EIRWEN HARRIS MITCHELL
MANAGER, SECRETARIAL SERVICES

A G E N D A

	Page
1. APOLOGIES	
2. PUBLIC FORUM	
3. MINUTES OF THE MEETING HELD ON 20 FEBRUARY 2017	3
4. MATTERS ARISING	
5. REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER	
5.1 CLASSIC MOTORCYCLE MECCA BURT MUNRO CHALLENGE BLUFF HILLCLIMB – THURSDAY 8 FEBRUARY 2018	10
5.2 SUMMER SOUNDS CONCERT - SUNDAY 28 JANUARY 2018	10
5.3 TRI-WHANAU TRIATHLON - SUNDAY 4 FEBRUARY 2018	11
5.4 PUKEKOHE TRAVEL TRAIN	11
5.5 BLUFF OYSTER & FOOD FESTIVAL – SATURDAY 26 MAY 2018	11
6. REPORT OF THE DIRECTOR OF WORKS AND SERVICES	
6.1 CONCERNS REGARDING SAFETY FOR SWIMMERS AND BOATIES AT THE BLUFF BOAT RAMP	12
6.2 BLUFF ACTION SHEET	14
6.2.1 Appendix 1	16
7. CHAIRMAN’S REPORT	
To be tabled.	
8. FINANCIAL STATEMENTS	17
9. URGENT BUSINESS	

MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 20 NOVEMBER 2017 AT 7.00 PM

PRESENT: Mr R Fife (Chair)
Mrs W Glassey (Deputy Chair)
Mrs G Henderson
Mr G A Laidlaw (from 7.04 pm)
Mrs P Young

IN ATTENDANCE: Mr R Pearson – Roading Manager
Mrs N Allan – Service Centre Manager
Mr L Beer – Bluff Publicity/Promotions Officer
Ms L Kuresa – Committee Secretary

1. **APOLOGY**

Cr A J Arnold, Cr I L Esler and Mr G A Laidlaw for lateness.

Moved G Henderson, seconded W Glassey and **RESOLVED** that the apologies be accepted.

2. **PUBLIC FORUM**

2.1 **Demolition of the Club Hotel**

John Edminston from Bluff Oyster and Food Festival Trust was in attendance to speak to this Item.

Note: Mr G Laidlaw joined the meeting at 7.04 pm.

Mr Edminston said the Bluff Oyster and Food Festival Trust would be applying for resource consent for the demolition of Club Hotel, and the Trust wanted the support of the Board as well as the Invercargill City Council on this matter. The Trust met last week with representatives from Heritage New Zealand and they were informed of the state of Club Hotel. The Trust was advised on what it needed to do to try and sell it in December and in the interim two reports had been carried out on the premises. One was done by GM Engineering and the other was done by Cole. The Board was aware that the premises was in a bad state, so the Trust would be putting in a report that it had exhausted all avenues to try and sell Club Hotel. It had been on Trade Me for years with no success in selling it. The Trust hoped it would be completed for next year's Festival but that depended on whether the Trust was able to get the resource consent and support it needed to plan ahead, but if it was not completed then there was always the 2019 Festival.

The Chairman said that the biggest concern he had was that if it was demolished it would be one great empty hole but he was happy to see what the Trust had planned for that site.

After further discussions, the Board said it was a great idea. The Board indicated its support for the Trust's plans going forward because it would enhance the main street and attract visitors to stop and take photos and maybe stay in town longer. The Board congratulated the Trust for its forward thinking.

The Chairman thanked Mr Edminston for taking the time to present to the Board on this matter.

2.2 **Awarua Development**

Tyrone Strongman was in attendance to speak to this Item.

Mr Strongman tabled a copy of his submission and took the meeting through it.

In response to questions, the following answers were given:

1. The reality is that we are more likely to have 16,000 passengers, which means that the shortfall will be smaller and that means that the subsidy required for the next year to run the service will be reduced. Only 10% of the ferry passengers are using the bus service at the moment but if we are able to replace this service with the service that Real Journeys is offering, we will cut the price by 60%. That will make Stewart Island and Bluff more accessible and it will also mean that tourists will have more money to spend in Bluff or Stewart Island.
2. The bus timetable coincides with the ferries from Bluff and Invercargill. It will mean that we can connect onto Catch a Bus Service and Intercity Services. It will also mean that we can join the Intercity network and get them to add Bluff as a destination to book a ticket to and from Bluff. Whilst the Regional Passenger Transport Plan for Invercargill looks good, there will be a big improvement on the current service by enhancing it. Also, if we were to have the Bus Smart Programme then Invercargill residents who had the Bus Smart card would be able to use that to come down to Bluff for the day for \$15.00 return. There will also be ongoing tourism opportunities by having the service here in Bluff.
3. There are SIT students who have wanted to utilise the bus and they were talking to the families who run the intermediate bus about using the bus but they are the position now where they are full.
4. The bus that Go Bus is looking at giving us is a 24 seater bus and it looks like a coach. It has the capacity to store bags underneath and a cage on the back to put things like prams and bikes. It will also be an opportunity to offer locals the right to bike to Bluff and catch the bus back to Invercargill or vice-versa.
5. The beneficiaries who live in Bluff are saying that they don't have access to jobs in Invercargill because of transport issues.

The Chairman said that this potentially had great opportunities and the feedback from the survey would give a good indication on what the community wanted. It also had potential especially in-line with Real Journeys.

In response to a question by R Fife, as to whether Go Bus was a national service, Mr Strongman said that Go Bus was the largest bus company in New Zealand. They had the flexibility to give Bluff bigger buses, smaller buses and essentially match the capacity along the way. Go Bus was a contractor, so they would run the service for Bluff, but Awarua Development would need to run the business of it.

In response to a question by W Glassey, as to whether this new service would replace the Intermediate school bus service, Mr Strongman said that it would.

W Glassey said it would mean that taxpayers would need to pay for people's choices because that was a contentious issue. This was due to the fact that Bluff School students had a choice, including most of the people who used that service.

Mr Strongman said that those families would need to pay \$1,000 per year under this new service. At the moment people were paying \$2.00 each way and Awarua Development would not be able to maintain that, so the fare would be increased to \$2.50 each way, which was the concession rate. Whilst the ratepayer would be subsidising this service, they would be paying for it as well. The unique thing about this new service was that it would be a tourist route as well and ratepayers would be subsidising tourists to come to Bluff. The difference was that tourists would always pay the full price, so a tourist would pay \$10.00 whereas a ratepayer would pay \$7.50.

The Chairman said that was a concern and Mr Strongman said that the school bus situation was urgent but it was something that needed to happen if the community wanted tourists to come to Bluff. If the community wanted to operate tours and open up new developments, Bluff needed to be accessible, competitive and affordable. Whilst it would be subsidising choice, those buses would be available for students, schools and all Bluff residents.

Mr Pearson said that the Regional Public Transport Plan, (RPTP) was out for consultation, so people could go to the website that sets out the process within the website to submit. He said that submissions closed on 15 December. The website had an overview of the services and part of that was for individuals to submit on what was in the Plan or what needed to be included in the Plan. He said that submissions would be heard on 26 February 2018.

The Chairman thanked Mr Strongman for taking the time to present to the Board.

2.3 **The Cycle/Walking Tracks**

Russell Hawkes from Environment Southland was in attendance to speak to this item.

Mr Hawkes updated the Board on the remainder of the Invercargill/Bluff Walking and Cycling Trail. He said that the last time he presented to the Board he had every expectation that the people would potentially be catching the bus from Bluff to Invercargill after using the trail. The trail had gone as far as Kokeno Place and Environment Southland had been trying to get approval for the next stage of the trail. Funding was in place to do the work from Bluff to Green Hills. The trail would be located on either State Highway land or Railway reserve, which was where the issue was. It had been a long and frustrating process and they had confirmation that an audit would be completed and sent to Kiwi Rail before Christmas. In the meantime, NZTA had identified that there were issues with some sections of the road, and they were not particularly with people walking across the railway line overbridge. He took the meeting through the process going forward and said that he wanted to give the Board some positive news on this matter but there had been some obstacles along the way.

In response to questions, the following answers were given:

1. The issues are not around where the track will be. It's about the railway crossing.
2. The next potentially difficult bit is at the lagoon that's not far out of Bluff where there's a wire rope barrier. They are looking at building a structure on the water side of the wire road barrier to stop the water getting onto the road, which will be convenient so that we can put a cycle track along there. That's all within the road reserve and it's also within the coastal marine area but because it's a designated road reserve they can do that as road protection works. It was hoped that we may be able to get that done before Christmas but it won't be at this stage.
3. The funding is \$150,000 for the work. It's the easiest part of the whole trail. We will be going to the Community Trust of Southland for some funding and it's included in the Environment Southland Long Term Plan. We may be able to get more funding from NZTA and there could be funding through the new Government for Walking/Cycling Road Safety. I don't think the funding to complete the work been an issue. The issue is getting a signature on a piece of paper to get the work done and the people we are dealing with are in Wellington. It is frustrating for everyone involved.
4. If we can get the trail finished to the middle of Bluff Township and turn that into a shared zone and if it becomes a safety issue, it will fall squarely on NZTA's shoulders to fund anything that needs to be done. That will take it away from local funding because it's on the State Highway. Once it becomes a shared zone, the Bluff Community Board might be able to negotiate with NZTA to do something about the safety improvements that are needed.
5. We will have the paperwork completed by the end of the year and we ready to put a contractor there to do the work. We could have tenders closed by the middle of February 2018 but I've said that before, so I will keep in touch if there are any changes.

The Chairman thanked Mr Hawkes for taking the time to update the Board on this matter.

3. **MINUTES OF THE MEETING HELD ON 16 OCTOBER 2017**

Moved W Glassey, seconded G Henderson and **RESOLVED** that the minutes be accepted as a true and correct record.

4. **MATTERS ARISING**

Nil.

5. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The report had been circulated and Mr Beer took the meeting through it.

5.1 **Classic Motorcycle Mecca Burt Munro Challenge Bluff Hillclimb – Thursday 8 February 2018**

5.2 **Summer Sounds Concert – Sunday 28 January 2018**

5.3 **America's Cup Visit**

5.4 **Christmas in the Bluff – Sunday 10 December 2017**

Moved P Young, seconded G Laidlaw that the report be received.

Mr Beer said that the picnic table that Bluff Promotions commissioned next to the Light House Gallery was now in place but the concrete pad was still to be put down. Mrs Henderson had informed him that it was well used to date. He needed to liaise with Mr Pagan to get it put in the right position that he was happy with. He said that there was a Committee Meeting of the Tri-Whanau Triathlon Committee last week and they were working on a media release shortly in that regard. He also informed the meeting that a media release was made today on behalf of the Oyster Festival Committee advising the public that 50% of next year's Festival tickets had been sold and that ticket sales were going very well, so people needed to purchase their tickets.

The motion, now being put, was **RESOLVED** in the **affirmative**.

6. **REPORT OF THE DIRECTOR OF WORKS AND SERVICES**

The report had been circulated and Mr Pearson took the meeting through it.

6.1 **Bluff Action Sheet**

Moved W Glassey, seconded G Henderson that the report be received.

Mr Pearson informed the meeting of the following points that were not included in the Bluff Action Sheet:

- The Christmas tree has arrived and there will be some banners and other decorations delivered to Bluff shortly.
- The planned work to seal the roads had been completed.
- I haven't heard of any contractor issues with regard to sumps not working.
- The shrubs outside the fuel tanks were an issue and some response needed to be sought on what their intentions are for that area. I will write to them on the Board's behalf and come back to the Board once I get a response.
- The Cycling Strategy is a Southland wide Strategy where all councils sit on this Group. Bluff to Invercargill is highlighted as probably the number one priority, so the Board can write to the Governance Group of Ride Southland and encourage them to speed up any installation and identify what features they would be providing and how it worked.

Mr Pearson took the meeting through a PowerPoint Presentation with regard to the Bluff Boat Ramp.

In response to questions, the following answers were given:

1. The top of my list is you have to decide whether the boat ramp is going to work for you and it's going to be usable and does what you want it to do. After that you need to make decisions on what the rest of that area is going to look like.
2. I think that you as a Board should start to think about how you might recommend that some form of user pays recovery process.

After further discussion, it was agreed that the Board needed to give this matter a lot of thought and once the costings were available then all user groups needed to meet and be informed of the options and start working from there.

The Chairman thanked Mr Pearson for his report.

G Henderson said that with regard to the new Earthquake Building Act that had just come out, it stated that a submission needed to put in relation to roading. If there was an earthquake and the roads were closed off from Henderson to Liffey streets, emergency services would not be able to access those roads. They would need to go through Liffey Street to Ocean Beach Road and the tanks were there from Ocean Beach Road to Suir Street and if they were closed off there was no other access for emergency services.

Mr Pearson said that the legislation talked about the priority of the roads and specifies what the urgency to fix buildings were. If there was only one road through town, you could not afford for that road to be closed off because if the building fell on top of it, you could not get through. As part of that, there was a need to consider the grid network of the streets. For instance if there was a street that had domestic housing on it and none of those houses were likely to fall onto the road, then the road was unlikely to close by debris. The main street which is the same as Tay Street in town, if there was an earthquake and half the building had fallen onto the road, would that matter to and around the city to a wider context. If that happened in Invercargill, we would say that cars could drive around streets but there would usually be streets that were closed progressively but there were alternatives. When looking at preparing a submission, there was a need to consider that if Gore Street was closed, were there other streets that did not have high buildings close to it that would allow people driving around the back of the streets to get through. If there was a grid network, that fortunately Invercargill and Bluff had, the pressures placed on the Gore Street properties for urgency to upgrade their buildings, could be less than if that was the only road available for emergency services to get through.

G Henderson said that if that that road was closed off from Suir Street with tanks damaged, you not be able to get out unless you drove up Konini Street and back down. Mr Pearson said it would still give you choice and the Board could have a look at that on a plan and decided if that was too hard. He was not sure if the tanks were likely to fall onto the road but that was something for the Board to look into. He said that the Board also needed to look at how much urgency they saw the earthquake strengthening on those buildings and what the positive impact of upgrading could be but equally what could be the negative impact if there was only a short time to upgrade those building.

The motion, now being put, was **RESOLVED** in the **affirmative**.

7. **CHAIRMAN'S REPORT**

The report was tabled and the Chairman took the meeting through it.

7.1 **Omaui Walking Track**

The Chairman informed the meeting that there was a good turnout for the opening of the Omaui Walking Track that happened two weeks ago. It was a very good track and the Omaui Walking Track Committee and the Maori Landcare Committee who had carried out a lot of work in building the track and enhanced it to contain the possums and rats as well. It was noted that the bird life had come back there and it was very good walk that would only enhance the area and complement the walking tracks in Bluff.

7.2 **Concept Plan**

The Chairman said he was tentatively looking at the 11 December to get some of the community groups together to have further discussion on ideas before going out to the public with a draft Concept Plan. He would prefer to have that meeting before Christmas so that they could work towards having some public consultation and get the community involved as well.

7.3 **America's Cup**

The Chairman said the evening was a success at Stirling Point. There were some great stories told by the America's Cup Team. It was good to see that they had taken the Cup around to the regions and he hoped that the event went well in Auckland in four years' time.

7.4 **Sea Wall by the War Memorial**

The Chairman said he was contacted by Mary Leask who advised that the seawall by the War Memorial was cracked in a number of places. He had looked at it and it would be good to get Mr Pearson there to have a look at it and decide what needed to be done. He wanted the issue addressed sooner rather than later.

Moved R Fife, seconded G Laidlaw and **RESOLVED** that the report be received.

8. **FINANCIAL STATEMENTS**

The report had been circulated.

Moved R Fife, seconded W Glassey and **RESOLVED** that the report be received.

9. **URGENT BUSINESS**

9.1 **Road Safety Initiatives**

Mr Pearson said that as part of one of the Road Safety initiatives, he had brought some tee-shirts that the Board could take away and wear. The idea was that councils from Waitaki-south wanting to do something different about the road safety toll and this initiative was to try and start a social movement. It was attempt not to tell everyone not to drive too fast but to ask the question, "What is your number in terms of the road toll". At the moment it was over 300, and as soon as you say what your number was in terms of the road toll in one year, who were you contributing towards it? It was about starting a conversation about road risk and taking the time to think about what you could do differently to change to the road toll. He also had some tape that people could use to wrap around areas that could prevent road risks.

There being no further business, the meeting finished at 9.15 pm.

TO: BLUFF COMMUNITY BOARD
FROM: BLUFF PUBLICITY/PROMOTIONS OFFICER
MEETING DATE: MONDAY 19 FEBRUARY 2018

REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER

Report Prepared by: Lindsay Beer – Bluff Publicity/Promotions Officer

RECOMMENDATIONS

It is recommended that this report be received.

CLASSIC MOTORCYCLE MECCA BURT MUNRO CHALLENGE BLUFF HILLCLIMB – THURSDAY 8 FEBRUARY 2018

The hillclimb went exceptionally well with the biggest crowds ever seen at the event, a general trend right throughout the Burt Munro Challenge week this year, a factor put down to the change of dates. Consequently gate takings were very healthy and with a solid sponsorship base the event should again be profitable this year.

We did encounter some manpower problems close to the date, a legacy of people's circumstances changing after initially being organised to assist but a late call for more volunteers yielded a good response.

SUMMER SOUNDS CONCERT - SUNDAY 28 JANUARY 2018

I received permission from DOC to use the Gunpit in early January and of course since then the event has taken place.

Considering the unique venue we were using for the first time, apart from the issues that we had in gaining permission to use the site the remainder of this event came together very well indeed. The first event at the venue was always going to be a toe in the water exercise but many of the variables that we were unsure of worked out well – the noise from the generator was not at all noticeable, the bus service, although not well supported, showed that we could give access for most and parking tended not to be a major issue. What was surprising was the number of people who walked up from the Stirling Point end of the access to the area.

We can also promote in the future that we can give disabled access next time. The bands were very happy with both the venue and the atmosphere while DOC has pledged to give permission for a repeat of the event in the future.

Andrew Watkins of Bluff Engineering & Welding (and his family) was invaluable in having the vision to use the site and then helping procure the generator at no cost plus also picking up and dropping off the generator and toilets in Invercargill.

Angela Newell of Venture Southland was thrilled with the response we got and she too was very helpful whenever I called for advice.

We tried to get a local group to supply some food as a fundraiser on the day but due to the late permission to use the site we were unable to and as it was a short duration of event we were happy to go with hot and cold beverages for the initial event.

Media coverage involved Southland Times, Southland Express, What's On Invers and The Eye – Top 5 Things to do this weekend column – while I am told it was on radio and of course we used Facebook – our site, Summer Sounds site and Bluffy's group.

With funding from the Creative Communities Scheme and the ILT Foundation plus income from a koha at the venue and a gold coin donation per family for the bus once again this event should at least break even.

TRI-WHANAU TRIATHLON - SUNDAY 4 FEBRUARY 2018

I issued two media releases for this event in the week prior to the event, one an overview and one a more in depth look at one of the competitors. The Southland Express followed the event closely in the lead up and did three lead up stories. The event also made The Eye's Top 5 Things To Do this weekend column prior to the event.

PUKEKOHE TRAVEL TRAIN

I was advised recently by Alan Mitchell that Pukekohe Travel have a train excursion that will visit Bluff in March or April. Alan is trying to find full information to allow us to perhaps plan a welcome and advise the business community of the details of the visit to allow them to be prepared.

BLUFF OYSTER & FOOD FESTIVAL – SATURDAY 26 MAY 2018

We have done a little media work locally to advise that Festival tickets are sold out and will do a national release in the near future. A little more media will follow in the lead up to the event just to keep the event in the public eye.

TO: BLUFF COMMUNITY BOARD
FROM: THE DIRECTOR OF WORKS AND SERVICES
MEETING DATE: MONDAY 19 FEBRUARY 2018

CONCERNS REGARDING SAFETY FOR SWIMMERS AND BOATIES AT THE BLUFF BOAT RAMP

Report Prepared by: Robin Pagan – Parks Manager

SUMMARY

Concerns have been raised around unsafe practices observed at the Bluff boat ramp when boats are being launched or taken out of the water.

RECOMMENDATIONS

That the report be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> N/A.
2.	<i>Is a budget amendment required?</i> N/A.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> N/A.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> N/A.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> No.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> Safety of unsupervised children swimming needs to be considered.

FINANCIAL IMPLICATIONS

Nil.

SAFETY FOR ALL USERS OF THE BLUFF BOAT RAMP

The current use of the Bluff boat ramp and adjoining water areas has been raised as a safety concern this year because of the exceptional weather conditions and the prolonged use of the area by both swimmers and boaties.

While the existing boat ramp and its future use are being investigated, the use of the harbour for swimmers and what facilities they require may need to be separately considered.

TO: BLUFF COMMUNITY BOARD
FROM: THE DIRECTOR OF WORKS AND SERVICES
MEETING DATE: MONDAY 19 FEBRUARY 2018

BLUFF ACTION SHEET

Report Prepared by: Russell Pearson – Roading Manager

SUMMARY

This report provides an update on the issues identified during the inspection tour.

RECOMMENDATIONS

That this report be received for information.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> None.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

FINANCIAL IMPLICATIONS

No specific financial issues are raised by this report but some work requested does not have available budget allocations.

ACTION SHEET

The Action Sheet has been updated (*refer Appendix 1*).

No specific new issues have been raised since the last meeting.

Consultants are continuing to develop the issues at the Bluff boat ramp.

NZTA have agreed to install the sign at Morrison's Beach.

During the heavy rain in February some localised flooding was cleared due to leaves over grates but systems appeared to work relatively well.

This year we have been trying a new environmentally friendly approach to spraying which has less residual left on the road and footpath. Unfortunately our response to extra spraying needed was not delivered in December but is now underway. The dry period has also meant some mowing frequencies have been pushed out to ensure the grass is not over cut and a tidy up is now needed.

The Tourism Infrastructure Fund is understood to be available for projects which the Board may have interest in and may help with strategic issues they are developing. Venture has been engaged to help with the development of these proposals.

CONCLUSION

That this report be received.

Bluff Community Board Agenda - REPORT OF THE DIRECTOR OF WORKS AND SERVICES

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Anticipated Timeframe	Completed
9	2014	Reserves/Roading	Stirling Point		Robin Pagan - Russell Pearson		
11	2014	Roading	Sweeping	Plans still progressing for comment.	Russell Pearson	Monitoring	
12	2014	Roading	Sumps	Ongoing.	Requested	Monitoring	
13	2014	Roading	Elizabeth Street speed bump	No further action at this time.	Russell Pearson		
18	2014	Non Council	Awarua Rowing Club erosion	Project remains on hold. Parks Manager has met with rowing club members. Members will prepare plan of planned works and report back. Received plans and seeking consent from Environment Southland. The consent process is likely to be costly and ongoing and a request for financial assistance has been made. Options may need to be reconsidered. A further site visit is recommended to confirm the options. No change.	Robin Pagan	November 2014	
20	2014	Non Council	Boat ramp by Museum	Consultant assisting Parks to progress the project. Have identified a number of issues. Designers (Jacobs) have been engaged and are working through the options and costings. Report planned for next meeting. 2016-2017 Annual Plan has allocated a budget for this project. Consultant to be selected.	Russell Pearson	October 2014	
39	2016	Roading	Bann Street vegetation along kerbside	Vegetation needs to be trimmed back and removed. Will check what is required with the current growth. Inspected with Chairmain in February and will have Parks tasked to complete works.	Russell Pearson	February 2018	
42	2016	Roading	Who will maintain the beautification alongside Ocean Beach Road by the tank area	Investigate options. Who is responsible for this area and the level of maintenance required has been tasked to contractor. No funding allocated in Annual Plan. Unresolved.	Russell Pearson		
47	2016	Roading	Morrison's Beach signage	Checking with NZTA about installing. Sign approved and installation in near future.	Russell Pearson	February 2018	
48	2016	Parks	Bluff Hill panels	Repairs being undertaken (see below).	Robin Pagan	October 2016	Complete
1	2017	E&P	1 Mason Street corner with Flagstaff Road - gorse on frontage and old trailer		John Youngson		
2	2017	E&P	7 Flagstaff Road - number of cars on property		John Youngson		
4	2017	Parks	Bluff Hill panels - progress (exists on 2016 list)	New panels obtained and art work being worked on.	Robin Pagan		Complete
5	2017	Parks	Bluff Hill carpark maintenance - grass around kerbing areas	Planned to be completed by end of October 2017. Traffic Management being organised and then work will commence. Work still to be completed.	Robin Pagan		
6	2017	Roading	Road repair near 1980 Lagan Street	Already tasked to contractor. Awaiting repair. Planned for Jul/1!	Russell Pearson		Complete
7	2017	Parks	Old Bluff Cemetery path repairs	Work has commenced. Steps completed and options for path being investigated.	Robin Pagan		
8	2017	E&P	Older housing - 80 Shannon		John Youngson		
9	2017	E&P	Older housing - 332 Gore Street		John Youngson		
10	2017	E&P	Older housing - Suir / Barrow (purple house)		John Youngson		
13	2017	Roading	Barrow Street - Slaney old watermain trench seal failing	Task with contractor to patch repairs. Requesting more priority in programme.	Russell Pearson		Complete
14	2017	E&P	Older housing - 103 Barrow Street		John Youngson		
15	2017	E&P	Gore Street - property zoning		John Youngson		
16	2017	Parks	6 Ward Parade - discussion on access and zoning - on action	Referred to CEO for action. Designation has been lifted by Council.	Robin Pagan		
17	2017	Parks	Boat ramp - damage to concrete ramp area	As above. Parks looking at options. Repairs completed. See above for progress.	Robin Pagan		
21	2017	Roading	Stirling Point discussions - additional rubbish bin	Bin planned to be installed. Two bins installed.	Russell Pearson		Complete
23	2017	Roading	Marine Parade - check road edge by kerb 210 to 220	Will discuss with NZTA. Requested feedback from NZTA and awaiting reply.	Russell Pearson		
24	2017	Parks	Wilding pine trees on Bluff Hill	Ongoing work required.	Robin Pagan		
25	2017	Parks	Gorse and broom on edges of tracks on Bluff Hill	Contractor spraying. And included in Parks Programme as Parks now undertaking work.	Robin Pagan		Complete
26	2017	E&P	Older housing - 8 and 10 Gore Street		John Youngson		

Last Updated

2/9/2018

Business Unit **321000 - Community Boards - Bluff**

	Dec YTD			2017 / 18	
	Actual	Budget	Variance	Remaining Budget	Budget
Staff Expenditure	12,149	12,368	(219)	12,587	24,736
Administration Expenditure	851	3,810	(2,959)	6,769	7,620
Grants & Subsidies Expenditure	16,351	16,351	0	21,149	37,500
Operational Expenditure	2,051	2,000	51	(51)	2,000
Total Expenditure	31,402	34,529	(3,127)	40,454	71,856
Operating Surplus / (Deficit)	(31,402)	(34,529)	3,127	(40,454)	(71,856)
Rates Required	31,402	34,529	(3,127)	40,454	71,856

Commentary:

Bluff Community Board for the first half of the year is tracking below budget this is mainly because administration costs are lower than budgeted.