



NOTICE OF MEETING

**Notice is hereby given of a Meeting of the
Child, Youth and Family Friendly Sub-Committee
to be held in the Council Chamber,
First Floor, Civic Administration Building,
101 Esk Street, Invercargill on
Monday 26 March 2018 at 4.00 pm**

Cr D Ludlow
Cr A Crackett
R Amundsen
P Ereckson
B McDermott
A McSoriley
A Knowles
G Pope
R Thwaites
M Sears

EIRWEN HARRIS-MITCHELL
MANAGER, SECRETARIAL SERVICES

Council's Values:

- Responsibility Take ownership of decisions and outcomes, both collectively and individually.
- We willingly share our knowledge.
 - We acknowledge our mistakes, work to resolve them and learn from them.
 - We give and receive feedback in a constructive manner to resolve issues.
 - We do our job with total commitment.
- Respect Everyone is important, as are their views.
- We support and care for each other.
 - We stop to listen, learn and understand.
 - We communicate in an honest, up-front and considerate manner.
 - We maintain confidences and avoid hurtful gossip.
- Positivity Always look on the bright side of life.
- We are approachable, interested and friendly.
 - We are open and receptive to change.
 - We acknowledge and praise the efforts of others.
 - We work together as a team to get the job done.
- Above and Beyond Take opportunities to go the extra mile.
- We take the initiative to improve our work practices to get the best results.
 - We challenge ourselves and each other to make it better.
 - We take pride in providing the best possible outcomes.
 - We are ambassadors for our Council at all times.

Council's Vision for the City:

Enhance our City and preserve its character, while embracing innovation and change.

Council's Vision:

We are an energised, fun and innovative team that makes it better for each other and our community.

Council's Mission:

Making it better by making it happen.

A G E N D A

	Page
1. APOLOGIES	
2. INTRODUCTION	
2.1 YOUTH COUNCIL REPRESENTATIVE – MARYANNE SEARS	
3. MINUTES OF THE MEETING HELD ON 12 FEBRUARY 2018	4
4. MATTERS ARISING	
4.1 INVERCARGILL CITY WALK	8
4.2 SMOKEFREE AREAS POLICY	8
4.3 WATER FILL STATION	8
4.4 CHILDREN’S URBAN PLAY AREA	8
5. GENERAL BUSINESS	
5.1 BRAND UPDATE	9
5.2 POLICY REVIEW	9
5.3 WAIKIWI REST HOME	9
6. NEXT MEETING	
The next meeting is schedule to be held 7 May 2018.	

MINUTES OF A MEETING OF THE CHILD, YOUTH AND FAMILY FRIENDLY SUB-COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON MONDAY 12 FEBRUARY 2018 AT 4.00 PM

PRESENT: Cr D J Ludlow
Cr A H Crackett
R Amundsen
P Ereckson
B McDermott (from 4.03 pm)
G Pope (from 4.05 pm)

IN ATTENDANCE: Ms M Napper – Community Development Manager
Ms G Crawford – Community Development Officer
Ms L Kuresa – Committee Secretary

1. **APOLOGIES**

A McSoriley, A Knowles, R Thwaites, G Pope and B McDermott for lateness.

Moved P Ereckson, seconded R Amundsen and **RESOLVED** that the apologies be accepted.

2. **WELCOME**

Cr Ludlow welcomed everyone to the meeting.

3. **MINUTES OF THE MEETING HED ON 13 NOVEMBER 2017**

Moved Cr Ludlow, seconded P Ereckson and **RESOLVED** that the minutes be accepted as a true and correct record.

Note: B McDermott joined the meeting at 4.03 pm.

4. **MATTERS ARISING**

4.1 **Invercargill City Walk**

B McDermott said that at a previous meeting the footprints leading people around the City Walk was discussed and the need for these to be either close together or more visible so they looked more like an adult footprint rather than a child's. He said that could be done with the use of a larger template. The template used previously had been supplied by Council staff. They had put them closer together and repainted quite a few of them as part of the Rev Up. Feedback indicated that there were 60 who used the walk during the workplace challenge. He was not sure if they needed Council permission or if a template needed to be approved in terms of the sizing of the footprints.

M Napper said she would ask Russell Pearson about the process of repainting the footprints in a larger size.

Note: G Pope joined the meeting at 4.05 pm.

4.2 Smokefree Areas Policy

The Committee was informed that the policy is in place and it was just a matter of waiting for signage to be completed, which would be by the end of February. There was a meeting on this matter last week and they were hoping that they had something to show the Youth Council at their 26 February meeting. The youth council were the instigator of this initiative many years ago.

Cr Ludlow said that the vapers created an interesting challenge because they would argue that vaping was not smoking. It was about visibility and in a sense vaping was the same because it was a trendy look. Invercargill was one of the first cities to include vaping in a smokefree policy. It is an enabling process.

5. GENERAL BUSINESS

The report had been circulated.

5.1 Brand Updates

G Crawford updated the Committee on events and businesses that had been branded and took the meeting through the report.

She informed the meeting that Children's Day would be held on Sunday 4 March at the Invercargill Fire Station.

5.2 Water Fill Station

B McDermott said that the Water Fill Station was in New Zealand and it would be launched at the Surf to City event on 18 March.

5.3 NZ Monitoring Report on UNCROC

M Napper took the meeting through the report.

Cr Ludlow asked Cr Crackett for her views on whether the Youth Council felt that they were adequately heard and Cr Crackett said that she could not speak on behalf of the Youth Council. She said that the evidence base now indicated that when the Youth Council had ideas, they were heard, for example the Smokefree Policy and how they took that through to the Consultation process and followed the whole process through. This was a good reflection that was tangible to them about how the process worked. She believed that the Youth Council had a vehicle on which to be heard.

Cr Ludlow said that this could be a matter to take back to the Youth Council for their second or third meeting to get some feedback. As a Child, Youth and Family Friendly Committee, it was important to support the Youth Council to ensure that they felt their contribution was valued.

Cr Crackett said on a Council level it was appreciated that the Youth Council reported back to Council. This is another vehicle they can use to deliver what they are doing.

M Napper said that by the next Child, Youth and Family Friendly Meeting, two Youth Council representatives would have been appointed to this Committee and they could be asked directly at the next meeting.

In response to a question by Cr Ludlow, as to when the Child, Youth and Family Friendly Policy came up for review, Ms Napper said she understood it would be this year and she will check with the policy team.

Cr Crackett said that another vehicle that the Youth Council voice had was the high school representatives who went back to the schools and consulted with their peers on how they felt about particular ideas the Council was discussing.

M Napper said that with the proposed bus changes coming up in April, the Youth Council were putting in submissions on that matter.

Cr Ludlow suggested that the Committee should take into account feedback from the Youth Council when the Child, Youth and Family Friendly Policy is reviewed. The Committee agreed this was a good idea going forward.

5.4 **Sugar Free Drinks/Sugar Drinks Free Discussion**

Discussion was held and the Committee agreed making changes on this topic is not simple. Progress is being made using the branding templates. M Napper said that a major issue she saw was the supply of drink fridges that the water and other products were stored in and were sponsored by sugar drink manufacturers.

Initiatives under taken in Lower Hutt were outlined.

Cr Ludlow said he would go back to IVEM and ask if they could offer events that could be sugar free or involve other alternatives. He would also follow up with Lower Hutt and see what they had in place.

5.5 **Annual Work Plan**

M Napper said she would get a timeframe from Andrew Cameron, Council's Policy Analyst about the review of the Child Youth and Family Friendly policy.

5.6 **Children's Play Area**

P Ereckson said that last year a colleague of his from Christchurch attended a seminar in London. The subject of Children's Play and their Environment was an important topic over there. An initiative occurred when two women got together and agreed to close a street, for a day, and use it as a play area for the children. With the recent review of playgrounds in Invercargill he wondered if this Committee wanted to about the London initiative. He had a copy of the PowerPoint Presentation and took the meeting through it. He wonders if this should be raised with Council. The website was Child in the City Foundation.

M Napper said that this fits with a play initiative or a play philosophy that was coming out of Sports New Zealand and she was the "Play Champion" for the Council. It was a whole philosophy from play to sport.

Cr Crackett suggested that it sounded like it was more about enabling communities to do street events etc. She suggested that the Committee could put a notice on social media about its new Neighbourhood Fund from 1 July 2018, which encourages the neighbourhoods to organise their own initiatives and have events.

After discussions, the Committee agreed that if Committee members wanted more information, Mary and Darren would meet with the Barnardos representative on Monday 5 March.

5.7 **Fun Day at the Marae**

B McDermott informed the meeting about the Family Fun Day at the Marae on Saturday 24 February.

G Crawford said she was meeting with the organiser on Wednesday about this event getting Friendly branded.

Moved Cr Ludlow, seconded P Ereckson and **RESOLVED** that the report be received.

6. **NEXT MEETING**

The next meeting is scheduled to be held on Monday 26 March 2018.

There being no further business the meeting closed at 4.40 pm.

TO: THE CHILD YOUTH AND FAMILY FRIENDLY SUB-COMMITTEE

FROM: M NAPPER, COMMUNITY DEVELOPMENT MANAGER

MEETING DATE: MONDAY 26 MARCH 2018

The promotion and development of the use of the brand continues across the city.

Report Prepared by: Mary Napper – Community Development Manager and Gemma Crawford – Community Development Officer

INVERCARGILL CITY WALK

Kari Garber, CBD Coordinator, has advised that Russell Pearson, Roding Manager, is happy for the footprints to be repainted as adult foot prints provided Healthy Families advise him before this occurs.

SMOKEFREE AREAS POLICY

The Smokefree signage will be available at the meeting. Installation and promotion using the logo will begin before the end of March.

WATER FILL STATION

A meeting has been held with staff from Sport Southland to discuss the use of the brand and the Water Fill station in particular. It has been agreed that the water fill station will be used at events which Sport Southland staff consider meet the criteria for the brand even if the event has not applied for and been branded friendly. They will encourage branding events as they are then able to access resources to be used as sport prizes etc.

It has been suggested that the water fill station may create the opportunity for a virus to be transferred from a pre-used cup or water bottle to a clean cup. It has been agreed that this can occur with most water fill stations in public and workplace situations. Sport Southland will endeavour to reduce the risk by wiping the nozzles with alcohol wipes during events.

CHILDREN'S URBAN PLAY AREAS

Barnardos provided the opportunity for Mary, Gemma and Cr Ludlow to meet with Eve Lafferty, Acting Operations Manager Christchurch, following her attendance at a conference in London. Because the Invercargill Play Network was meeting at the agreed time Eve took the opportunity to present to the network also.

Discussion included a push for Christchurch to become a child friendly city and Eve was pleased and surprised to learn about the friendly brand and the ICC Child Youth and Family Friendly policy. The need for outdoor play areas, including green areas, to be planned into new developments was stressed. Examples given from London made us glad to be living in Invercargill.

BRAND UPDATE

The Family Fun Day at the Murihiku Marae was held on Saturday 24th February and obtained Friendly branding. The event was well received by the community and the new water filling station was trialed at this event. Following this an accreditation meeting has been held with the Murihiku Marae in order to brand the Marae and its activities.

Children's Day Event on Sunday March 4th at the Firestation was successfully branded and a Choice as Sizzle was held. Two members from the Youth Council volunteered on the day.

The annual Surf to City on March 18th was branded with the logo present on posters and entry forms this year. The water filling station was officially launched at this event.

Barnardos Invercargill is preparing to become branded Friendly for all their services and programmes.

A meeting was held with Sport Southland to recognize the use of 'friendly' within the organization. Although they have been utilizing the brand, an official template has now been completed. The discussion was wide ranging and went really well.

POLICY REVIEW

The following draft timeframe for review of the Child Youth and Family Friendly Policy has been developed.

- March 26 - discussion about the current policy, what must not be changed, possible additions and changes.
- May 7 – Andrew Cameron attend CYFF meeting and facilitate a workshop to review the policy
- Development of a Youth Council subcommittee to discuss the policy.
- June 16 – draft reviewed policy considered by Child Youth and Family Friendly sub-Committee.
- Draft Policy considered by Council and public consultation held.
- Hearing of submissions and adoption of policy completed by 30 August.

We have recently had an approach from the Office for seniors, Ministry of Social Development, suggesting that the Council develop an Age-Friendly Policy and undertake an age-friendly audit of the city. It has been stated repeatedly that if the city is child, youth and family friendly it will also be age-friendly. Is the review of the policy the opportune time to include specific reference to "age-friendly" aspects?

A copy of the current policy is attached.

WAIKIWI REST HOME

The Waikiwi Rest Home are running a programme called "tea and tots". This programme links young children with older people at a morning tea with activities. It provides opportunities that in many families is provided by grandparents.





INVERCARGILL CITY COUNCIL CHILD YOUTH AND FAMILY FRIENDLY POLICY

Effective from April 2012

Introduction

Families are the centre of all communities, the building blocks of our city. They need an environment where they can learn and develop the skills to become strong, motivated members of the city. The Invercargill City Council has listened to what the community has said about the needs of children, youth and their families and is proud to be taking a leadership role in the Southland Region by developing the Child, Youth and Family Friendly Policy. The Council wishes to see a “family lens” placed over all policies, strategies and initiatives undertaken and supported by the Council.

Purpose

The Invercargill City Council acknowledges that many activities, services and facilities for children, youth and families are based in our city. Some are provided by the Council whilst others are collaborative initiatives between community funders, businesses, communities and the Council.

We acknowledge that a more coordinated and collaborative approach with a clear focus on children, youth and families is required. This policy strives to ensure that children, youth and families have more of a say on issues that affect them.

The purpose of the Child, Youth and Family Friendly Policy is to provide direction to Invercargill City Council policy and project managers so they consider the views of children, youth and families on all projects. It also encourages dialogue between children, youth, families and the Invercargill City Council, and acknowledges the important role of external service agencies working closely with children, youth and families.

The City has identified four Community Outcomes:

- A diverse and growing economy
- Healthy lifestyles in a healthy environment
- A city that is a great place to live and visit
- Strong, innovative leadership

The Council acknowledges that children, youth and their families experience the city in a unique way, and it is committed to empowering children, youth and families to help shape our city and foster a sense of belonging.

In 2009 the Southland Leaders' Forum was held. At this forum three key regional issues were identified:

- Parenting
- Leadership
- Youth

These work streams and the community outcomes form the base for this policy.

Definitions

Children and Youth This policy defines children as aged from birth to 11 years and youth as young people aged 12 – 24 years. The policy includes both children and youth and focuses on them in the context of the family and community.

Many things shape children and youth, including their cultural background, the economic status of their family and their health. The policy takes a holistic approach, which includes the idea that it takes “a whole village to raise a child”. This village may be a young person’s immediate or extended family, their school, church and sports club, their local community or the city as a whole. The village provides a child with the support and experiences they need to achieve all that they want to do now and in the future.

Family For the purposes of this Policy, “Family” is defined as “any group identifying themselves as ‘a family’, and including at least one child or young person”.

This policy recognises that families are constantly evolving and changing. It takes a broad and inclusive view of the family that encompasses a wide range of family living arrangements.

Invercargill City Values

Invercargill City wants to ensure children and youth:

- Get the best start to life.
- Grow and develop to their best potential.
- Learn the skills needed for the future.
- Have the opportunity to enjoy childhood in our city.
- Have interesting and exciting things to do in the city.
- Have their voices heard and listened to.
- Are nurtured and valued.
- Feel safe and secure.

Invercargill City also wants to ensure the city is a place where families can:

- Rear their children and young people
- Provide mutual support and respect
- Flourish
- Make a positive contribution to the life of the city
- Enjoy the city and feel safe
- Access a range of services
- Feel a sense of belonging and proudly call the city home

Making Things Happen

The Council has identified a number of detailed goals and objectives together with the community that will contribute to achieving the policy's aim of making Invercargill a nurturing, exciting and safe city for all children, youth and their families.

The policy's first goal, giving you a voice, is Invercargill's response to the request by families, youth and children to provide them with ways to become involved with the Council on things that are important to them.

Goals two to five provide direction for children, youth, families and the Invercargill City Council to work together to create a city that is fun, healthy, accessible and safe from a child, youth and family perspective.

Annual Action Plan

Each year the Invercargill City Council will work with other closely aligned organisations to ensure the Child, Youth and Family Friendly Policy comes to life through the development of an annual action plan. Members of the public and organisations will suggest actions for the coming year and Councillors will consider these ideas during the Council's Annual Plan process. An annual report on progress will be completed as part of Council's annual reporting process.

The Goals

- Goal 1 Giving You a Voice
- Goal 2 Being Active and Healthy
- Goal 3 Providing a Welcoming and Safe Environment
- Goal 4 Working for You
- Goal 5 Strengthening Families in the Community

The Objectives

It is anticipated that the Goals will include objectives which cover the following topics.

Goal 1 Giving You a Voice

- Learning about how the Council works and can help
- Getting involved with the Council on things that are important

Goal 2 Being Active and Healthy

- Having lots of child and youth friendly activities to do
- Getting family members active
- An appreciation of diversity

Goal 3 Providing a Welcoming and Safe Environment

- Caring for the environment
- Making safe places to play and visit
- Promoting the child and youth friendly focus of the city

Goal 4 Working for You

- Talking with people and being a part of networks that make things happen
- Letting you know what is going on
- Ensuring all Council decision making considers children, youth and families

Goal 5 Strengthening Families in the Community

- Working collaboratively across the community

The development of actions within each objective will be a collaborative effort across council departments and the community. It is anticipated that this will include suggestions made in the Point of Difference Report, and the former Invercargill City Council Youth Policy.

National and International Content

The United Nations Convention on the Rights of the Child

The 1989 United Nations Convention on the Rights of the Child (UNCROC) is an internationally accepted document that recognises that all children have human rights. New Zealand officially adopted UNCROC in 1993.

New Zealand Agenda for Children

The 2002 Agenda for Children is Central Government's strategy for improving the lives of children. It sets out a programme for action to give higher priority to children's interests, rights and needs. It has seven key action areas including increasing children's participation and improving local government and community planning for children.

Treaty of Waitangi

This 1840 document forms the historical foundation of New Zealand's bicultural society. The

Invercargill City Council is committed to building on this unique identity and having initiatives that respect and reflect the spirit of the Treaty.

Other Relevant Council Policies, Plans and Strategies

The Child, Youth and Family Friendly Policy is also linked with other Council documents, policies and plans. These include:

- Smokefree Parks
- Recreation Plans
- Arts and Cultural Plans