



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board
to be held in the Bluff Municipal Chambers,
Gore Street, Bluff on
Monday 25 June 2018 at 7.00 pm**

Mr R Fife (Chairperson)
Mrs W Glassey (Deputy Chairperson)
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr I L Esler

EIRWEN HARRIS MITCHELL
MANAGER, SECRETARIAL SERVICES

Council's Values:

- Responsibility Take ownership of decisions and outcomes, both collectively and individually.
- We willingly share our knowledge.
 - We acknowledge our mistakes, work to resolve them and learn from them.
 - We give and receive feedback in a constructive manner to resolve issues.
 - We do our job with total commitment.
- Respect Everyone is important, as are their views.
- We support and care for each other.
 - We stop to listen, learn and understand.
 - We communicate in an honest, up-front and considerate manner.
 - We maintain confidences and avoid hurtful gossip.
- Positivity Always look on the bright side of life.
- We are approachable, interested and friendly.
 - We are open and receptive to change.
 - We acknowledge and praise the efforts of others.
 - We work together as a team to get the job done.
- Above and Beyond Take opportunities to go the extra mile.
- We take the initiative to improve our work practices to get the best results.
 - We challenge ourselves and each other to make it better.
 - We take pride in providing the best possible outcomes.
 - We are ambassadors for our Council at all times.

Council's Vision for the City:

Enhance our City and preserve its character, while embracing innovation and change.

Council's Vision:

We are an energised, fun and innovative team that makes it better for each other and our community.

Council's Mission:

Making it better by making it happen.

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**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF
MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 14 MAY 2018
AT 7.00 PM**

PRESENT: Mr R Fife (Chair)
Mrs W Glassey (Deputy Chair) (from 7.28 pm)
Mrs G Henderson
Mr G A Laidlaw
Cr I L Esler

IN ATTENDANCE: Cr G D Lewis
Cr A J Arnold
Mr R Pearson – Roading Manager
Mr R Pagan – Parks and Reserves Manager
Mrs N Allan – Service Centre Manager
Mr L Beer – Bluff Publicity/Promotions Officer
Ms L Kuresa – Governance Officer

1. **APOLOGIES**

Mrs P Young Mrs W Glassey for lateness.

Moved G Henderson, seconded Cr Esler and **RESOLVED** that the apologies be accepted.

2. **PUBLIC FORUM**

2.1 **NZTA Update on Bluff Road Projects**

Josh Webb from NZTA was in attendance to update the Board on Bluff Road projects.

In response to questions, the following answers were given:

1. The signage across the bridge is for the benefit of the cyclists.
2. They will not use the already formed road in that area. The intent is that they will stay on the trail and carry on down the bypass. Once cyclists/walkers are in Awarua they will cross to that side for the whole road to Bluff.
3. The width of a shoulder is around 10 metres wide on State Highway 1 but that's in a perfect world.
4. We will have to do a business case for safety and resilience and if it's accepted with a positive benefit cost, it will then need to be prioritised against other projects in the Southland network.

Mr Webb said that there would be another update for the Board within a year's time.

The Chairman thanked Mr Webb for taking the time to update the Board on this matter.

2.2 **Predator Free Bluff**

Nicky Ladd, Volunteer Trustee from the Bluff Environmental Trust was in attendance to speak to this Item. She tabled a postcard.

Ms Ladd explained the role of the Bluff Environmental Trust. The Group worked with volunteers as well as the Department of Conservation, the Invercargill City Council, the Bluff Community Board and other organisation that sponsored them to carry out the work they do. They had lots of traps on the hill and great ideas about how to continue bringing the bird song back to the Bluff Hill. The Group was looking at consulting the community because in 2017 the Chairman of the Trust took a guided tour with Ngai Tahu and Environmental Management staff on Bluff Hill. The Environmental Management came from Christchurch to look at the project. They had heard about what the Trust had done in the community because there was some success in awards last year that raised the Trust's profile. They had received a call from Barry Hansen who was the Director of Conservation Partnerships for Eastern and Southern South Island Department of Conservation and he had been contacted by the Chief Executive Officer Chief Executive Officer from Ngai Tahu who had told him about the work that the Trust had done and encouraged him to see if the Department of Conservation would assist the Trust with its project. At that point the Department of Conservation came to look at Bluff Hill to see if they could assist in expanding the predator control network and to see if it was suitable to have Bluff Peninsula included in the Predator Free 2050 Scope. They had a working group which a number of people present were members of, including the Chairman of the Bluff Community Board.

In response to questions, the following answers were given:

1. We are using an online presence to get feedback from further out because there are cost restrictions. We wanted to make it something simple. We will have a stall at the Oyster Festival, so we are hoping to get a lot more input from people north of Awarua.
2. Our primary role is Bluff Hill. We do have tracks that go onto private land and there some other smaller areas that we have in place. This is just step one of the project.
3. Our volunteers have done a great job and we can usually boast 5% on our rat counts, unfortunately our last count was 37%. As you know the hill was beautiful in red and everything was flourishing this year and that's encouraged the number of predators. We have plans around how we manage that but again, it's just the reserve itself and how we do it.

The Chairman thanked Ms Ladd for taking the time to present to the Board.

Note: W Glassey joined the meeting at 7.28 pm.

2.3 **Bus Service Update**

Tyron Strongman was in attendance to speak to this Item. He tabled a copy of the Financial Report and took the meeting through it.

In response to questions, the following answers were given:

1. Real Journeys has ceased operating their bus service and they have come on board with us. That's on a trial period until the end of September. We have to prove that we can come up with a viable way of managing it. It is a balancing act of ensuring that we have the right capacity for the bus service.

2. We have been getting a lot people finishing the Te Araroa walk catching the bus back into town, especially in March. In February when I updated the Board we had 35 passengers a day and in March we were averaging to around 40 passengers a day. Since the Oyster season started we have a lot of Invercargill residents catching the bus to Bluff for work.
3. We don't get as many people going into town for weekend sports. We do offer drop-offs and pick-ups at the Stadium if it is organised in advance and we can get good numbers.

The Chairman thanked Mr Strongman for taking the time to update the Board on this matter and wished him well on getting further funding for the bus service.

2.4 **Bluff Maritime Park Proposal**

Roger Hodgkinson was in attendance to speak to this Item. Mr Hodgkinson tabled a copy of his presentation and took the meeting through it.

The Chairman thanked Mr Hodgkinson for taking the time to present to the Board.

3. **MINUTES OF THE MEETING HELD ON 26 MARCH 2018**

Moved G Henderson, seconded Cr Esler and **RESOLVED** that the minutes be accepted as a true and correct record.

4. **MATTERS ARISING**

Nil.

5. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The report had been circulated and Mr Beer took the meeting through it.

5.1 **Burt Munro Challenge Bluff Hillclimb – Thursday 7 February 2018**

5.2 **Bluff Oyster and Food Festival – Saturday 26 May 2018**

5.3 **Pukekohe Travel Train Visit**

5.4 **Alex Glennie Book**

Moved W Glassey, seconded G Henderson that the report be received.

In response to a question by Cr Esler as to whether the reason for the train not taking passengers was due to safety when they got down from the train, Mr Beer said it was something that had not been established. He did not know what condition the line was and it could be a safety issue around the line itself. It came as a surprise to everyone when it was publicly announced.

In response a question by Cr Esler as to whether one-off stall holders at the Food Festival had to adhere to any regulations or was it relatively easy to set up a stall and sell food or produce, Mr Beer said that the Festival itself had a Food Coordinator who dealt with that.

He was aware that the regulations changed two years ago and most of the stall holders had licensed kitchens and the required authority. The other stalls he had mentioned were non-food ones but the Food Coordinator dealt with all the issues around the licensing of the food stalls on the day.

G Henderson suggested that Mr Beer approached Real Journeys with regard to storage of the safety barriers. There was a shed there that was used for the green room that was not being used by Real Journeys.

In response to a question by Cr Esler as to whether the Burt Munro would now be held every February instead of November, Mr Beer said that date was now fixed for the Thursday 7 February 2019 and it would be held every February. The events had reported increased spectators and competitors and everyone was happy with it being held in February.

The motion, now being put, was **RESOLVED** in the **affirmative**.

6. **REPORT OF THE DIRECTOR OF WORKS AND SERVICES**

The reports had been circulated.

6.1 **Dogs Off-Lead Areas at Bluff**

Mr Pagan took the meeting through the report.

The Chairman said that there were areas in Invercargill that were not fenced off and it was up to dog owners to ensure that they were taking responsibility for their animals. Ocean Beach Reserve was a good area for people to take their dog's off-lead because the idea was for Bluff residents to have an area where people were able to take their dogs and let them have a run around. It would be good to encourage people to do so after this process was finalised. He asked what the next step was and Mr Pagan said it was out for public consultation at present and it closed on 26 May. It was a matter of trying to coordinate it from the Parks' point of view and if the Board was happy with that, he would speak to Environmental Health about getting it into their policy and in the Parks' policy as well.

Moved R Fife, seconded G Henderson and **RESOLVED** that the Board agrees that the proposal from the Council to use the Ocean Beach Reserve land as a dog off-lead area, be included in the Invercargill City Council draft Environmental Health Bylaw and the Parks Policy and as a Bylaw.

Moved R Fife, seconded G Laidlaw and **RESOLVED** that the report be received.

6.2 **Bluff Action Sheet**

Mr Pearson and Mr Pagan took the meeting through the report.

Moved Cr Esler, seconded W Glassey that the report be received.

Cr Esler asked if he could use the old Bluff sign for the Bluff Maritime Museum and Mr Pearson said that Cr Esler could use the sign but there needed to be some caution when using it.

The motion, now being put, was **RESOLVED** in the **affirmative**.

7. **CHAIRMAN'S REPORT**

The report was tabled and the Chairman took the meeting through it.

7.1 **Annual Tour of Inspection**

The Chairman said the Annual Tour of Inspection was held in April and it was a very good time to take everyone around and highlight areas of concern that the Board had in Bluff and needed to be addressed. He thanked everyone who attended.

7.2 **NZAS Visit**

The Chairman informed the meeting that a date for the NZAS visit needed to be sorted but it would be appropriate to wait until the new General Manager so that the Board could meet him.

7.3 **Bluff Strategic Plan**

The minutes from the Bluff Strategic Plan meeting that was held prior to the last Board meeting had been sent out to Community Board Members. There was no date confirmed for the next meeting and he would find out when that would be held so that progress could be made. He would follow up and advise Board Members.

7.4 **Chief Executive Officer of the Smelter**

The Chairman informed the Board that the General Manager of the Smelter, Greta Stevenson would be finishing up soon and a note from the Board would be sent wishing her well for future endeavours.

Moved R Fife, seconded Cr Esler and **RESOLVED** that the report be received.

8. **FINANCIAL STATEMENTS**

The report had been circulated.

Moved W Glassey, seconded G Laidlaw and **RESOLVED** that the Financials be received.

8. **URGENT BUSINESS**

Nil.

There being no further business, the meeting finished at 8.38 pm.

TO: BLUFF COMMUNITY BOARD
FROM: BLUFF PUBLICITY/PROMOTIONS OFFICER
MEETING DATE: MONDAY 25 JUNE 2018

REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER

Report Prepared by: Lindsay Beer – Bluff Publicity/Promotions Officer

RECOMMENDATIONS

It is recommended that this report be received.

BLUFF OYSTER AND FOOD FESTIVAL – SATURDAY 26 MAY 2018

I distributed several media releases in the lead up to the Bluff Oyster & Food Festival, of which the major ones were distributed nationally.

I also supplied the editorial content for the Southland Express feature prior to the event. Pre-event we had stories in the Southland Times, Southland Express, ODT, What's On Invers plus on Channel 39 Dunedin and numerous radio networks. On the day both TV1 and TV3 attended along with Channel 39, Southland Times, Southland Express and the ODT and each one has provided follow up coverage.

Despite the fact the Festival sells out well in advance the media programme continues to ensure profile for the event when it is on.

BLUFF CRAFT MARKET – SATURDAY 26 MAY 2018

I also liaised with the craft market stallholders outside the Festival due to the ill health of previous organiser Ron Gillam. Sixteen stalls attended and already some have rebooked for next year. The Bluff Hill Motupohue Environment Trust had a stall to promote their What's Next initiative and one of the other stallholders – the Gaia Gals - were selling postcards designed by children, the artwork depicting the children's view of Bluff. The Gaia Gals were donating their takings from the day to the Environment Trust so we decided to donate all stallholder fees to them. In addition the children's postcards were such a great initiative that we managed to work with the Southland Express to do a story and photo of the children donating their funds to the Trust resulting in a story that gave good positive exposure to Bluff, the children's work and the Trust.

PROMOTIONAL MATERIAL

I am using the quieter months to look at updates to some of our promotional material.

TOURISM SUSTAINABILITY SYMPOSIUM

I have registered to attend the University Of Otago Tourism Sustainability Symposium in Invercargill on Thursday 21 June.

Business Unit **321000 - Community Boards - Bluff**

Ten months to 30 April 2018

	Apr YTD			2017 / 18	
	Actual	Budget	Variance	Remaining Budget	Budget
Staff Expenditure	20,855	20,924	(69)	3,881	24,736
Administration Expenditure	1,385	6,350	(4,965)	6,235	7,620
Grants & Subsidies Expenditure	32,078	29,961	2,117	5,422	37,500
Operational Expenditure	2,051	2,000	51	(51)	2,000
Total Expenditure	56,369	59,235	(2,865)	15,487	71,856
Operating Surplus / (Deficit)	(56,369)	(59,235)	2,865	(15,487)	(71,856)
Rates Required	56,369	59,235	(2,865)	15,487	71,856

Commentary:

Bluff Community Board is under budget by \$2,865 for the first 10 months of the year.

Variances:

Administration expenditure is down on budget mainly due to travel and conference budget not used to date.

All other areas are tracking to budget.