



## **NOTICE OF MEETING**

**Notice is hereby given of the Meeting of the  
Bluff Community Board  
to be held in the Bluff Municipal Chambers,  
Gore Street, Bluff on  
Monday 10 September 2018 at 7.00 pm**

Mr R Fife (Chairperson)  
Mrs W Glassey (Deputy Chairperson)  
Mrs G Henderson  
Mr G A Laidlaw  
Mrs P Young  
Cr I L Esler

EIRWEN HARRIS MITCHELL  
MANAGER, SECRETARIAL SERVICES

## **Council's Values:**

- Responsibility      Take ownership of decisions and outcomes, both collectively and individually.
- We willingly share our knowledge.
  - We acknowledge our mistakes, work to resolve them and learn from them.
  - We give and receive feedback in a constructive manner to resolve issues.
  - We do our job with total commitment.
- Respect              Everyone is important, as are their views.
- We support and care for each other.
  - We stop to listen, learn and understand.
  - We communicate in an honest, up-front and considerate manner.
  - We maintain confidences and avoid hurtful gossip.
- Positivity           Always look on the bright side of life.
- We are approachable, interested and friendly.
  - We are open and receptive to change.
  - We acknowledge and praise the efforts of others.
  - We work together as a team to get the job done.
- Above and Beyond   Take opportunities to go the extra mile.
- We take the initiative to improve our work practices to get the best results.
  - We challenge ourselves and each other to make it better.
  - We take pride in providing the best possible outcomes.
  - We are ambassadors for our Council at all times.

## **Council's Vision for the City:**

Enhance our City and preserve its character, while embracing innovation and change.

## **Council's Vision:**

We are an energised, fun and innovative team that makes it better for each other and our community.

## **Council's Mission:**

Making it better by making it happen.

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**\*\*\*\*\***

**INVERCARGIL CITY COUNCIL ELECTED MEMBERS  
INTEREST REGISTER**

<b>ELECTED MEMBERS</b>			
<b>NAME</b>	<b>ENTITY</b>	<b>INTERESTS</b>	<b>PROPERTY</b>
<b>RONALD LINDSAY ABBOTT</b>	Invercargill City Council Kiwi-Pie Radio 88FM Invercargill Invercargill Art Gallery Invercargill Venues and Events Management	Councillor Director / Broadcaster Council Representative / Board Member Director	
<b>REBECCA RAE AMUNDSEN</b>	Invercargill City Council Arch Draught Ltd BP Orr Ltd Task Ltd Arts Murihiku Dan Davin Literary Foundation Heritage South Glengarry Community Action Group SMAG Board Venture Southland Southland Regional Heritage Committee	Councillor Director Director Director Trustee Trustee/Chair Contractor Events Co-ordinator (Volunteer)  Council Representative Council Representative Council Representative	

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS  
INTEREST REGISTER**

<b>ALLAN JAMES ARNOLD</b>	Invercargill City Council	Councillor	
<b>KAREN FRANCES ARNOLD</b>	Invercargill City Council Electricity Invercargill Ltd Powernet Ltd Pylon Ltd Invercargill Creative Communities Funding Scheme Southland Warm Homes Trust	Councillor Director Director Director Trustee/Chair Trustee	
<b>TONI MARIE BIDDLE</b>	Invercargill City Council Invercargill Venue and Events Management Limited Southland Museum and Art Gallery Trust Board  McIntyre and Dick	Councillor Director  Trustee  Partner – Executive Team	
<b>ALEX HOLLY CRACKETT</b>	Invercargill City Council Ride Southland Southland Youth Futures Advisory Board Venture Southland and Sub Committee	Councillor Chair Chair  Council Representative	High Street Invercargill

**INVERCARGIL CITY COUNCIL ELECTED MEMBERS  
INTEREST REGISTER**

<b>IRWIN LLOYD ESLER</b>	Invercargill City Council	Councillor	
<b>GRAHAM DAVID LEWIS</b>	Invercargill City Council Invercargill City Holdings Limited	Councillor Director	
<b>DARREN JAMES LUDLOW</b>	Invercargill City Council Radio Southland Invercargill City Holdings Limited Invercargill Venue and Events Management Southland Museum and Art Gallery Trust Board Healthy Families Invercargill Murihiku Maori Wardens Southland Community Law Centre	Councillor Manager Director Director / Chairman Trustee Board Member Board Member Board Member	770 Queens Drive Invercargill
<b>IAN REAY POTTINGER</b>	Invercargill City Council Southland Electronics Limited Santa Parade Organiser	Councillor Director Alice Pottinger (Wife)	171 Terrace Street Invercargill 9810
<b>TIMOTHY RICHARD SHADBOLT</b>	Invercargill City Council Invercargill Airport Limited Kiwi Speakers Limited Sit Ambassador	Mayor Director Director Contractor	

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS  
INTEREST REGISTER**

<b>LESLEY FRANCES SOPER</b>	Invercargill City Council Breathing Space Southland Trust (Emergency Housing) Omaui Tracks Trust National Council of Women (NCW) Active Communities Invercargill Public Art Gallery Citizens Advice Bureau Southland ACC Advocacy Trust	Councillor Chair Secretary/Treasurer Member Chair/Trustee Board Member Board Member Employee	137 Morton Street Strathern Invercargill  24 Margaret Street Richmond Invercargill
<b>LINDSAY STEWART THOMAS</b>	Invercargill City Council Invercargill City Holdings Limited Invercargill City Property Limited HWCP Management Limited	Councillor Director Director Director	

<b>EXECUTIVE STAFF</b>			
<b>NAME</b>	<b>ENTITY</b>	<b>INTERESTS</b>	<b>PROPERTY</b>
<b>PAMELA GARE</b>	Invercargill City Council	Director of Environmental and Planning Services	
<b>CLARE HADLEY</b>	Invercargill City Council	Chief Executive	

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS  
INTEREST REGISTER**

<b>EXECUTIVE STAFF</b>			
<b>NAME</b>	<b>ENTITY</b>	<b>INTERESTS</b>	<b>PROPERTY</b>
<b>DEAN JAMES JOHNSTON</b>	Invercargill City Council  Invercargill City Holdings Limited Invercargill City Forests Limited Forest Growth Holdings Limited Netball South Crowe Howarth	Director of Finance and Corporate Services  Chief Executive Chief Executive Director  Donna (wife) is senior accountant	
<b>CAMERON MCINTOSH</b>	Invercargill City Council	Director of Works and Services	
<b>RACHEL REECE</b>	Invercargill City Council Reece Property Limited	HR Manager Sole Director	



**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 6 AUGUST 2018 AT 7.00 PM**

**PRESENT:** Mr R Fife (Chair)  
Mrs G Henderson  
Mr G A Laidlaw  
Cr I L Esler

**IN ATTENDANCE:** His Worship the Mayor – Mr T R Shadbolt  
Cr R R Amundsen  
Cr A J Arnold  
Mr R Pagan – Manager Parks and Reserve  
Mrs N Allan – Service Centre Manager  
Mr L Beer – Bluff Publicity/Promotions Officer  
Ms L Kuresa – Governance Officer

1. **APOLOGY**

W Glassey and P Young.

Moved G Henderson, seconded G Laidlaw and **RESOLVED** that the apologies be accepted.

2. **NOTICE OF URGENT BUSINESS**

Moved R Fife, seconded Cr Esler and **RESOLVED** that the tabled Item with regard to the Bluff Foreshore Reserve – Removal of Dangerous Litter, be taken under Urgent Business.

3. **INTEREST REGISTER**

Moved G Laidlaw, seconded G Henderson and **RESOLVED** that the report be received.

4. **PUBLIC FORUM**

4.1 **Fishing Berth/Town Wharf Upgrade**

Frank O'Boyle, Infrastructure Manager from South Port was in attendance to speak to this Item.

Mr O'Boyle tabled copies of the plan for this project and took the meeting through it.

In response to questions, the following answers were given:

1. There are noise limits that we have to adhere to in New Zealand standards. The consent is part of the port plan. We have a certificate of compliance from Environment Southland in relation to noise consent. I'm not sure if there are set hours but we will talk to the contractor and work thought that.

2. The jetties will be cut off. The Countess will move onto the Island Harbour on Berth Two. We are talking to Real Journeys now and they were looking at going onto the fishing berth on the west end but just in the last few days they have been thinking about staying on the ferry wharf itself. Mana will be kept where he is and the other will move onto the tunnel wharf as well.
3. The kerb section will still be maintained for the fishermen. We may extend that onto the town wharf as access for the fishermen.
4. There were several options that we looked for the right angle with the existing pipeline and there was a lot of talk about how we can build something around that pipeline and protect it at the same time. It's been a critical asset to the region and we have done some costings about doing that right angle and it will add over \$1 million to the project.
5. Part of the construction is a bundy, in case of spillage.
6. I think we have at least 12 months ahead of us. It's at the planning stage until there's a business case to warrant it.

Mr O'Boyle said he was happy to update the Board every six months.

The Chairman thanked Mr O'Boyle for taking the time to update the Board on this important matter.

5. **MINUTES OF THE MEETING HELD ON 25 JUNE 2018**

Moved G Henderson, seconded Cr Esler and **RESOLVED** that the minutes be approved.

6. **MATTERS ARISING**

6.1 **Dogs on Colyers Island**

Cr Esler said he was out at Colyers Island on Saturday and the dogs present there were okay but in the past dogs had run out across the mudflat and caused some trouble. The other issue was the ownership of the bridge and he had asked Mr Pearson about it and it was one of those grey areas where the owner of the land is the owner of the bridge but he was not sure if that meant that people could be stopped from going onto the bridge. It would need to be decided by a court if there was any dispute.

6.2 **Sign Posts**

G Henderson noted that the sign posts at the walkway had been done.

G Laidlaw noted that tarseal had been completed around the Greenhills area but wondered why it was still greasy when it was wet. The Chairman said it could be a different type of tarseal that did not hold the traction the same but he would refer that to Mr Pearson to look into.

7. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The report had been circulated and Mr Beer took the meeting through it.

7.1 **Burt Munro challenge Bluff Hillclimb – Thursday 7 February 2018**

7.2 **Bluff Oyster and Food Festival – Saturday 25 May 2018**

7.3 **Bluff Website**

7.4 **Tourism New Zealand Industry Roadshow**

Moved Cr Esler, seconded G Laidlaw and **RESOLVED** that the report be received.

8. **BLUFF ACTION SHEET**

The report had been circulated and Mr Pagan took the meeting through it.

**Moved** G Laidlaw, seconded Cr Esler that the report be received.

In response to a question by R Fife, as to whether Mr Pagan would be speaking to Kiwi Rail about the hedge, Mr Pagan said he would speak to the roading authorities to ensure that they were happy with Council removing it. He would also speak to Kiwi Rail about what their requirements were.

In response to a question by R Fife, for an update on the progress of the cycle trail, Mr Pagan said it was looking a lot more positive. While he was on leave, there was a meeting that Mr Pearson attended to try and get a timeline and get things underway, so he hoped to have a report coming back on the timing of that soon.

The motion, now being put, was **RESOLVED** in the **affirmative**.

9. **CHAIRMAN'S REPORT**

The report was tabled and the Chairman took the meeting through it.

9.1 **Information Kiosk**

The Chairman said he attended the Bluff Promotions Meeting and they were looking at developing an information kiosk similar to the one at the Senior Citizens Centre Reserve. That was the easiest option because there was a plan already drawn up and that would save a lot of money. The next process was to wait and see if permission was granted to do this and then decide where it would be situated. They were looking at siting it directly opposite the Service Centre.

Mr Pagan said that once it was confirmed where it would be sited, he would contact Kiwi Rail and get the process underway.

The Chairman said that Elsie Powley had approached the Board to say that she would like to do something in memory of Rex Powley and she would help fund it. To keep the costs down, South Port could be contacted for a donation towards it because Rex Powley was the Chairman of South Port for a number of years, so a plaque in memory of Rex Powley could be put onto the new site as well. That would make it worthwhile for Bluff. It would be an attraction for visitors to Bluff that could encourage them to stay in Bluff longer.

9.2 **Bluff Predator Free**

A letter from the Predator Free Group had been circulated on this matter.

The Chairman said he attended a meeting held on Friday 28 July in Invercargill and they had carried out their survey. They had received good feedback and a number of responses were in relation to updating the skateboard park and general things that the Board or the Council would take on board. They were collating those matters and would send them to the Board to look at as part of Bluff's Strategic Plan. They had gone ahead in leaps and bounds and the next step for them was to have a number of workshops and pay for a facilitator to hold those. They were also looking at paying people to attend the meeting to encourage people to go to the meeting.

Cr Esler said that the letter should have included a budget as he was not sure if the Board was the best funder for this project.

The Chairman said that the Group had received \$5,000 from Environment Southland, so that probably covered the cost of the facilitator. The Board was not in a position to fund this but it fully supported the project. He suggested that the Board would send the group a letter saying that it fully supported them and wish them the best with going forward with their survey. It was all to do with Predator Free Bluff and what the group could do to make Bluff better to keep the bird life. The group's long-term aim was to have a predator free fence installed.

10.2 **NZAS Visit**

The Chairman informed the meeting that he would contact Board Members once a date was confirmed for the NZAS visit.

10.3 **Bluff Strategic Plan**

The Chairman said that a meeting was held on 23 July and it was well attended. It was agreed at the meeting that a survey would be undertaken called Bluff Vision. He tabled copies of the survey and took the meeting through it. He said it would be dropped into all residents' mailbox and handed out to all businesses in Bluff. There would also be a Survey Monkey survey so that people could complete it online.

Cr Amundsen said it was a great way to add more information behind the Strategic Plan work that had been completed. The Strategic Plan was focused on the things that were goals or visions for groups that were already working on projects in Bluff. Rather than a whole lot of new ideas they wanted to build on what was already happening and then develop a document that Council to make Council and the wider community aware of how Bluff could be supported going forward. If Council was aware of what Bluff wanted to achieve it would make it easier for the different departments in Council to focus their energies on those areas.

The Chairman said it was timely because it had not been done for a while but it was about getting community engagement. He had spoken to people who were keen on this and thought it was a great idea. They were looking forward to completing the survey. It would be interesting to see what ideas came forward and once all surveys were received it was a matter of prioritising them. It would give the Board a better understanding of what the community needs were going forward. It was not restricted to the Bluff community and he was hoping to get some good feedback from it.

He had received an email from Tina Harvey from Venture Southland who had been involved in this and she provided costing for 4,000 copies to be printed at a cost of \$744.00 by Craig Printing. Craig Printing was a local company and 4,000 copies were more than enough and the funding should come from the Bluff Community Board Reserves.

Moved R Fife, seconded G Henderson and **RESOLVED** that the funding of \$744.00 for the printing of the Bluff Vision Survey be met by the Bluff Community Board Reserves.

The Chairman said that Tina Harvey asked if the Board wanted to print posters similar to the survey but on A3 paper for some of the shop windows.

After discussion, the Board agreed that around half a dozen posters would be printed.

Moved R Fife, seconded G Henderson and **RESOLVED** that the Board endorses that the Bluff Vision Survey be printed in its present format and distributed to all households, businesses and community organisations, with the closing date being Monday 10 September.

10.4 **Bluff Vessel Maintenance Meeting**

The Chairman informed the meeting that he had been invited to the Bluff Vessel Maintenance Meeting about recent changes to maritime and bio-security rules on vessel owners. What they were saying was that they could not get onto the South Port ramp as quickly as they wanted to and they had asked to meet to discuss how this could be alleviated. They were looking for ideas on how this could further developed, so that boats could be taken out a lot quicker without having to go to South Port. The meeting would be held on Friday 10 August.

10.5 **Awarua Development Bus Service**

The Chairman informed the meeting that the Awarua Development Bus Service grant application to the Community Trust of Southland was successful and that would be receiving funding for one year. They were very happy with this and after that one year they would need to look at further funding. It was good to see a dedicated Bluff service between Invercargill and Bluff for the next year. He was confident that it would grow now that there was some certainty for travellers and he looked forward to future growth and funding availability.

Moved R Fife, seconded Cr Esler and **RESOLVED** that the report be received.

11. **FINANCIAL STATEMENTS 2017/2018**

The report had been circulated and the Chairman took the meeting through it.

Moved Cr Esler, seconded G Laidlaw and **RESOLVED** that the report be received.

Moved R Fife, seconded Cr Esler and **RESOLVED** that the \$8,929 surplus be transferred to the Bluff Community Board Reserves. From the 2017/18 Financial Year.

12. **URGENT BUSINESS**

12.1 **Bluff Foreshore Reserve – Removal of Dangerous Litter**

The report was tabled and Mr Pagan took the meeting through it.

Moved G Laidlaw, seconded G Henderson and **RESOLVED** that the report be received;

AND THAT

The Bluff Community Board supports the request that the Lessee cleans up the site around the building.

12.2 **Asbestos Issue at Morrisons Beach**

Mr Pagan informed the meeting that the Ministry for the Environment would be providing funding to Environment Southland to carry out an investigation on contamination of that site. The money was not for doing any work but it was to fund someone to investigate how widespread the problem was. This would get things underway with some results being received sometime in the New Year and then a decision needed to be made as to whether the erosion should be stopped or not. It would also involve the initial investigation of bigger areas and private land so those landowners were on board as well. The signage had been reinstated and a six foot gate had been put on the standard walking track as a warning sign.

12.3 **Walkway Around the Back of the Hill**

The Chairman asked for an update on the walkway around the back of the hill and Mr Pagan said that was a restricted site, so nobody was allowed to go through that property. The Department of Conservation had been talking about realigning the track and taking up Bluff Hill on the Council side of the boundary line on the farm land. They had some ability and some money to do that and would like to have it in place before the next influx of walkers used that area. He was not sure if they could achieve that or not. In time it could become more of a walking track if resources were available. The Board would be updated on the progress of the track.

There being no further business, the meeting finished at 8.50 pm.

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**TO: BLUFF COMMUNITY BOARD**

**FROM: LINDSAY BEER - BLUFF PUBLICITY/PROMOTIONS OFFICER**

**MEETING DATE: MONDAY 10 SEPTEMBER 2018**

<b>REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER</b>
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**RECOMMENDATIONS**

**It is recommended that this report be received.**

**INFORMATION KIOSK**

Gloria Henderson and I recently met with Robin Pagan regarding the relocation of the Information Kiosk from the corner by the Town Hall to the Green Belt (possibly opposite the Eagle Hotel).

**PICNIC TABLE**

During the meeting with Robin we also confirmed the siting of the picnic table next to the Lighthouse Gallery – this will now be fixed on site.

**BUS SERVICE**

After a meeting with Tyron Strongman recently Bluff Promotions have made a donation to allow Tyron to design and distribute a bus timetable for the bus service between Bluff and Invercargill.

**BOOK LAUNCH**

Bluff Promotions are currently working with Alex Glennie regarding a book launch at the Te Rau Aroha Marae on Sunday 28 October.

**ARMISTICE DAY**

Bluff Promotions are also organising an event in Bluff on Sunday 11 November to commemorate 100 years since the end of World War 1. I am currently contacting stallholders and a coffee vendor and will carry out some publicity around the event as it approaches.

**FUNDING**

Other donations made by Bluff Promotions in the last few weeks include donations to both the Bluff 2024 Urban Rejuvenation Group and the Bluff Hill Motu Pohue Environment Trust. Along with the donation to allow a timetable for the bus service to be designed I will arrange some publicity.

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**TO: BLUFF COMMUNITY BOARD**  
**FROM: RUSSELL PEARSON – ROADING MANAGER**  
**ROBIN PAGAN – PARKS MANAGER**  
**MEETING DATE: MONDAY 10 SEPTEMBER 2018**

<b>BLUFF ACTION SHEET</b>
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**SUMMARY**

<p>This report provides an updated list of issues identified during the inspection tour.          A meeting has recently been held to discuss the availability of vessel maintenance facilities in Bluff.          The result of the funding application for the Bluff to Invercargill cycle trail will be announced very soon.</p>
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**RECOMMENDATIONS**

**That the report is received.**

**IMPLICATIONS**

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> None.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

**FINANCIAL IMPLICATIONS**

No specific financial issues are raised by this report but some work requested does not have available budget allocations.

The funding of the boat ramp has yet to be resolved.

## **ACTION SHEET**

The Action Sheet has been updated (refer to **Appendix 1**).

### **Bluff to Invercargill Cycle Trail**

The funding for the Bluff to Invercargill cycle trail is awaiting New Zealand Transport Agency (NZTA) advice but it is hopeful that the funding will be approved over the two years requested. Discussions with Environment Southland (ES) have resulted in a draft agreement being prepared which includes how the local share of the costs will be funded and who will be responsible for ongoing maintenance. The completion of layout and alignment plans has commenced such that the final design can be reviewed and approved by NZTA and Council. Further discussion at the meeting will assist with the sections which the Board sees are the easiest to complete and those where further design is required. NZTA are also supportive of the project and will be assisting.

A Request for Proposal has been sent out seeking assistance to review the coastal route for the cycleway from Awarua to Omaui. This work is being funded through Venture Southland.

### **Bluff Vessel Maintenance Facilities Meeting**

Council Staff recently attended a meeting to discuss the maintenance facilities at Bluff. This was hosted by ES. The attached paper was distributed as background information by the Fiordland Marine Guardians (refer to **Appendix 2**).

Recent changes to maritime and biosecurity rules place new requirements on vessel owners. These have resulted in an increased demand for vessel maintenance facilities in the Bluff area. In response to this situation a meeting was held to review the range of short and long-term facilities currently available and to start to identify potential solutions to address any shortcomings, if this is considered necessary.

The meeting at ES was also attended by Members of Parliament, Mark Patterson and Liz Craig, who have taken a particular interest in this issue. It was noted that there has been instances where vessels have diverted to other ports and as a result revenue has been lost to the Southland economy.

This meeting was a joint initiative between ES and the Fiordland Marine Guardians, and was chaired by Malcolm Lawson, Chief Executive Officer of the CRA8 Rock Lobster Industry Association.

The meeting highlighted that there appears to be a need for facilities for both recreational and commercial boating activities, and these may need to be separate as the health and safety conflicts and timelines for removing boats may not be able to be conjoint.

Further work with this and the recreational groups is required.

## **CONCLUSION**

The Bluff to Invercargill cycleway is awaiting funding but advice should be available by the time of the meeting.

The boat ramp issues continue to develop with more interest from the commercial sector but funding issues need to be resolved.

**\*\*\*\*\***

## Bluff Community Board Agenda - ACTION SHEET

### Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Anticipated Timeframe	Completed
9	2014	Reserves/Roading	Stirling Point	Area and parking around the sign.	Robin Pagan - Russell Pearson		
20	2014	Non Council	Boat ramp by museum	Ongoing discussions on funding with Southport and ES.	Robin Pagan		Ongoing but awaiting funding
42	2016	Roading	Who will maintain the beautification alongside Ocean Beach Road by the tank area	Investigate options. Who is responsible for this area and the level of maintenance required has been tasked to contractor. No funding allocated in Annual Plan. Unresolved.	Russell Pearson		
47	2016	Roading	Morrison's Beach signage	Checking with NZTA about installing. Sign approved and installation in near future. Person organising left without completing. Have started to organise and resolve.	Russell Pearson	February 2018	
2	2018	Parks	Robinson Park softball	Parks will level and soil some of the outfield this autumn. No fencing planned. Edges of hill will be treated by spraying or extra mowing. Toilet at Ocean Beach sports fields will be inspected to see if they are still serviceable and if so, key will be given to softball group to open and service them on days of play. Grounds have been levelled and spraying of edges will take place in Spring time. Still awaiting suitable weather.	Robin Pagan	Oct-18	
3	2018	Parks	Ocean Beach sports fields	This area could be considered for dog off leads area. Parks to check this and consider what implications are, e.g. fences etc. This is being considered by Council.	Robin Pagan		
4	2018	Parks	Rowing club beach erosion	Awaiting direction and discussion at the meeting.	Robin Pagan		
5	2018	Parks	Boat Ramp swimming	Swimmer safety and conflict with boat use. Options need to be considered on how this can be resolved and progressed. A check will be made if ES does have a bylaw regarding swimming. Bylaw does not appear to offer clear direction on the issue. The Board may wish to discuss and provide direction for the summer.	Robin Pagan		
6	2018	Parks	J G Ward Reserve	Car and vehicles are using this area as access to the back of the sections. One property has put new gate onto the Reserve for access and Parks have received complaints. A joint Parks / Building consents letter will be sent to the resident. There are now 4 to 5 properties using this illegal access onto a Reserve. This needs the Board's support and residents asked to stop. Awaiting response from Building Consents.	Robin Pagan	Hold awaiting Response	
7	2018	Parks	Foreshore Road erosion by bitumen pipeline	Roading to contact Southport and seek resolution over responsibility. Problem area by the Bitumen pipe line. Southport have been advised and acknowledge they are the current owner. They plan to consider repairs after July.	Russell Pearson	Hold awaiting Southport	
8	2018	Parks	Bluff Hill wilding pine removal	Bluff pest group have shown an interest in the removal of these trees. Parks have a programme in place to work on these trees. The groups Health and Safety plans and methods need to be reviewed and checked. Works by contractor have been programmed.	Robin Pagan		
9	2018	Parks	Lagan Street unformed - Noxious Plants	Some gorse on road reserve adjacent to intersection. Contractor tasked to spray.	Russell Pearson	May-18	Under action
11	2018	Parks	Marine Parade hedge - opposite 7 day shop	Can it be removed? Parks to check ownership and advise at the meeting This is partly on state highway, partly on railway land and if the hedge is removed will require fencing.	Robin Pagan		
13	2018	Roading	Henderson Street footpaths	An inspection undertaken but no maintenance work is currently required. Location will be monitored.	Russell Pearson	Sep-18	Complete
14	2018	Roading	Stirling Point Sign	Arrange for the sign to be amended as previously discussed. Sign replacement is underway with corrections to the directions. Suqian to be added to the sign and Tokyo removed.	Russell Pearson	Sep-18	

Last Updated

8/28/2018



## Review of vessel maintenance facilities in Bluff

### The impetus

Operators of vessels from all sectors, be they commercial fishing and aquaculture, industrial, tourism, recreational or otherwise, have a need to get their vessels out of the water on a regular basis for both planned and emergency maintenance/servicing and to meet compliance obligations. These vessels domicile and operate throughout Southland and beyond.

Commercial maritime operations are regulated under the Maritime Transport Act 1994 and child regulations collectively termed 'The Maritime Rules', set and administered by Maritime New Zealand. A key safety component of the rules is regular out of water inspection and independent survey. Operators, as part of either the International Safety Management System or Maritime Operator Safety System are required to have their vessels inspected out of the water, or 'on the hard', generally, at a standard interval not exceeding two years.

An increased focus on biosecurity and the implementation of the Fiordland Marine Regional Pathway Management Plan have resulted in a heightened demand for vessels to be taken out of the water, often at short notice, in order to meet clean hull standards.

The Fiordland Marine Guardians are initiating a review of slipway and maintenance facilities available to vessel operators in Bluff. The objectives are to:

1. determine if existing facilities are sufficient to enable operators to comply with biosecurity regulations prior to passage into Fiordland
2. assess whether there is a need to develop new facilities for the future

It should be noted that whilst the Guardians are focused on reducing biosecurity risks for Fiordland, the topic of discussion will likely be of interest to all vessel operators in Southland, as there are wider implications for the ease of servicing and maintaining vessels in Bluff.

Having a facility or suite of facilities in Bluff that can meet current and future demand is essential for the kind of operational efficiency that underpins economic growth in the region.

### Current situation

There is currently one facility in Bluff, the synchrolift, that is capable of hauling a wide range of vessels out of the water onto hard-stand facilities such as cradles and trolleys. The facility is owned and operated by Southport and resides within their operational port terminal on the North East corner of Island Harbour. The synchrolift can cater to vessels up to around 50 m length overall, such as the *Fiordland Navigator* operated by Real Journeys Ltd.

The Guardians have received feedback from the boating community that the synchrolift facility is often unavailable to users, sometimes for extended periods, if large vessels (e.g. the port tug boats) are using the facility, or due to equipment failure. The Guardians are aware of a number



of instances where operators have moved their significant out-of-water maintenance and survey work to other ports such as Chalmers, Dunedin or Lyttelton.

At the same time, a number of coastal slipways that have historically serviced the inshore fishing fleet have ceased to operate, which reduces the options for operators. A perceived lack of suitable regional facilities may present a considerable hurdle for prospective new operators due to the nature of commercial maritime operations.

The regulations regarding containment and disposal of waste at slipways have also tightened in recent years in efforts to minimise marine pollution and the likelihood of marine pests being released into adjacent waters. Compliance with these regulations must also be considered as Bluff's facilities are reviewed.

#### **Options for consideration**

1. Following review and consultation, conclude that the existing facilities are fit for purpose and are future-proofed
2. Work to improve existing facilities to ensure they are fit for purpose and future-proofed
3. Build a business case to develop a new haul out facility in Bluff that ensures operators of all vessels are able to carry out maintenance that enables them to comply with regulations

#### **Regarding Option 3**

The development of a new haul out facility in Bluff would likely have significant economic benefits to the region. Out-of-water maintenance facilities typically attract a large range of commercial activities. Specialist services that are commonly associated with major out-of-water facilities include, but are certainly not limited to:

- Engineering in its broadest sense
- Broad engine and gearbox services
- Surveying
- Food
- Chandlery
- Safety Equipment
- Specialised painting
- Waste services
- Commercial hull cleaning
- Freight
- Electrical
- Plumbing
- Upholstery
- Furniture
- Rigging
- Hydraulics
- Shipwrights / Boat builders

#### **The opportunity – benefits for all**

The provision of full and accessible vessel maintenance services in Bluff will directly promote economic growth by:

1. Supporting all of Southland's vessel operators – focusing maintenance and compliance work within the Southland Region.



2. Promoting increases in the commercial vessel fleet through an available and effective haul out facility or facilities.
3. Promoting increased safety and compliance leading to higher productivity; and
4. Increasing the demand for supporting services, providing existing service providers growth opportunity, and attract new business to the region.

Accessible and efficient facilities provide the means for vessel operators to comply with biosecurity rules and regulations, both at a national and local level (Craft Risk Management Strategy; Fiordland Marine Regional Pathway Management Plan). These pieces of legislation act to reduce the spread of marine pests throughout Southland, which ultimately delivers protection for some of Southland's most precious stretches of coastline from marine pests.

*Developed by the Fiordland Marine Guardians, in order to generate discussion and promote action. June, 2018*

**TO: BLUFF COMMUNITY BOARD**  
**FROM: ROBIN PAGAN – PARKS MANAGER**  
**MEETING DATE: MONDAY 10 SEPTEMBER 2018**

<b>BLUFF FORESHORE RESERVE – DANGEROUS LITTER REMOVAL UPDATE</b>
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**SUMMARY**

An update on the results of the second removal of dangerous litter from the Foreshore Reserve Bluff from the beach adjacent to the Awarua Boating Club.
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**RECOMMENDATION**

**That this report be received.**

**IMPLICATIONS**

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> N/A.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> N/A.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> N/A.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> More dialogue with users of this area will be required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

**FINANCIAL IMPLICATIONS**

The dangerous glass materials required about 30 minutes to remove and may require a budget to carry this out on a regular basis.

**DANGEROUS MATERIAL REMOVAL FORESHORE RESERVE BEACH BLUFF**

This work was undertaken for the second time on 10 August 2018 to see if more glass was being exposed or if it was fresh glass being dumped in the area. The results indicated that of the 3-4 kgs of glass, 85% was old rumbled glass that had been re-exposed since the last collection and the balance was newly deposited broken bottles. This indicates that the majority of the material recovered is still being eroded from the bank or from beneath the sand beach.

**CONCLUSION**

Regular monitoring of this area will be carried out.

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