



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board
to be held in the Bluff Municipal Chambers,
Gore Street, Bluff on
Monday 6 August 2018 at 7.00 pm**

Mr R Fife (Chairperson)
Mrs W Glassey (Deputy Chairperson)
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr I L Esler

EIRWEN HARRIS MITCHELL
MANAGER, SECRETARIAL SERVICES

Council's Values:

- Responsibility Take ownership of decisions and outcomes, both collectively and individually.
- We willingly share our knowledge.
 - We acknowledge our mistakes, work to resolve them and learn from them.
 - We give and receive feedback in a constructive manner to resolve issues.
 - We do our job with total commitment.
- Respect Everyone is important, as are their views.
- We support and care for each other.
 - We stop to listen, learn and understand.
 - We communicate in an honest, up-front and considerate manner.
 - We maintain confidences and avoid hurtful gossip.
- Positivity Always look on the bright side of life.
- We are approachable, interested and friendly.
 - We are open and receptive to change.
 - We acknowledge and praise the efforts of others.
 - We work together as a team to get the job done.
- Above and Beyond Take opportunities to go the extra mile.
- We take the initiative to improve our work practices to get the best results.
 - We challenge ourselves and each other to make it better.
 - We take pride in providing the best possible outcomes.
 - We are ambassadors for our Council at all times.

Council's Vision for the City:

Enhance our City and preserve its character, while embracing innovation and change.

Council's Vision:

We are an energised, fun and innovative team that makes it better for each other and our community.

Council's Mission:

Making it better by making it happen.

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**INVERCARGIL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

ELECTED MEMBERS			
NAME	ENTITY	INTERESTS	PROPERTY
RONALD LINDSAY ABBOTT	Invercargill City Council Kiwi-Pie Radio 88FM Invercargill Invercargill Art Gallery Invercargill Venues and Events Management	Councillor Director / Broadcaster Council Representative / Board Member Director	
REBECCA RAE AMUNDSEN	Invercargill City Council Arch Draught Ltd BP Orr Ltd Task Ltd Arts Murihiku Dan Davin Literary Foundation Heritage South Glengarry Community Action Group SMAG Board Venture Southland Southland Regional Heritage Committee	Councillor Director Director Director Trustee Trustee/Chair Contractor Events Co-ordinator (Volunteer) Council Representative Council Representative Council Representative	

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

ALLAN JAMES ARNOLD	Invercargill City Council	Councillor	
KAREN FRANCES ARNOLD	Invercargill City Council Electricity Invercargill Ltd Powernet Ltd Pylon Ltd Invercargill Creative Communities Funding Scheme Southland Warm Homes Trust	Councillor Director Director Director Trustee/Chair Trustee	
TONI MARIE BIDDLE	Invercargill City Council Invercargill Venue and Events Management Limited Southland Museum and Art Gallery Trust Board McIntyre and Dick	Councillor Director Trustee Partner – Executive Team	
ALEX HOLLY CRACKETT	Invercargill City Council Ride Southland Southland Youth Futures Advisory Board Venture Southland and Sub Committee	Councillor Chair Chair Council Representative	High Street Invercargill

**INVERCARGIL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

IRWIN LLOYD ESLER	Invercargill City Council	Councillor	
GRAHAM DAVID LEWIS	Invercargill City Council Invercargill City Holdings Limited	Councillor Director	
DARREN JAMES LUDLOW	Invercargill City Council Radio Southland Invercargill City Holdings Limited Invercargill Venue and Events Management Southland Museum and Art Gallery Trust Board Healthy Families Invercargill Murihiku Maori Wardens Southland Community Law Centre	Councillor Manager Director Director / Chairman Trustee Board Member Board Member Board Member	770 Queens Drive Invercargill
IAN REAY POTTINGER	Invercargill City Council Southland Electronics Limited Santa Parade Organiser	Councillor Director Alice Pottinger (Wife)	171 Terrace Street Invercargill 9810
TIMOTHY RICHARD SHADBOLT	Invercargill City Council Invercargill Airport Limited Kiwi Speakers Limited Sit Ambassador	Mayor Director Director Contractor	

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

LESLEY FRANCES SOPER	Invercargill City Council Breathing Space Southland Trust (Emergency Housing) Omaui Tracks Trust National Council of Women (NCW) Active Communities Invercargill Public Art Gallery Citizens Advice Bureau Southland ACC Advocacy Trust	Councillor Chair Secretary/Treasurer Member Chair/Trustee Board Member Board Member Employee	
LINDSAY STEWART THOMAS	Invercargill City Council Invercargill City Holdings Limited Invercargill City Property Limited HWCP Management Limited	Councillor Director Director Director	

EXECUTIVE STAFF			
NAME	ENTITY	INTERESTS	PROPERTY
PAMELA GARE	Invercargill City Council	Director of Environmental and Planning Services	
CLARE HADLEY	Invercargill City Council	Chief Executive	

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

EXECUTIVE STAFF			
NAME	ENTITY	INTERESTS	PROPERTY
DEAN JAMES JOHNSTON	Invercargill City Council Invercargill City Holdings Limited Invercargill City Forests Limited Forest Growth Holdings Limited Netball South Crowe Howarth	Director of Finance and Corporate Services Chief Executive Chief Executive Director Donna (wife) is senior accountant	
CAMERON MCINTOSH	Invercargill City Council	Director of Works and Services	
RACHEL REECE	Invercargill City Council Reece Property Limited	HR Manager Sole Director	

**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF
MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 25 MAY 2018
AT 7.00 PM**

PRESENT: Mr R Fife (Chair)
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr I L Esler

IN ATTENDANCE: Cr A J Arnold
Cr L F Soper
Mrs N Allan – Service Centre Manager
Mr L Beer – Bluff Publicity/Promotions Officer
Ms L Kuresa – Committee Secretary

1. **APOLOGY**

Mr W Glassey.

Moved Cr Esler, seconded P Young and **RESOLVED** that the apology be accepted.

2. **PUBLIC FORUM**

Nil.

3. **MINUTES OF THE MEETING HELD ON 14 MAY 2018**

Moved G Henderson, seconded Cr Esler and **RESOLVED** that minutes be accepted as a true and correct record.

4. **MATTERS ARISING**

4.1 **Road Works on State Highway**

The Chairman said that work was still being carried out on State Highway and he was not sure when the work would be completed.

G Henderson noted that there was no signage across the bridge for walkers and cyclists and the Board was told by NZTA at the previous meeting that there would be signage there. The Chairman said that he would follow that up with NZTA.

P Young asked if the extension of the highway was going to incorporate the walking track and cycling track and the Chairman confirmed that they were two separate things. He said that NZTA would be working on widening the width of the road and was also in charge of putting in the stop bank.

P Young said she had noticed that a lot more traffic was coming into Bluff since the road works had started. At the end of day when she came back home there were great loads of trucks and vans going out of Bluff. They were not local people, they looked like contractors, so there was a lot of traffic that used that road.

The Chairman said that the biggest concern in Bluff was that there was only one road coming in and out of Bluff and if there was a major emergency, people would not be able to get out.

4.3 **Bus Service Update**

The Chairman informed the meeting that a letter of support on behalf of the Board had been given to Awarua Development for its funding application. He wished them well on their application for funding.

The Board discussed this matter at length and agreed that it was a great service for Bluff and a workshop would be held going forward to discuss this matter after the application for funding was considered.

4.4 **Dogs Off-lead**

The Chairman said that he had not heard anything more on this matter.

Cr Esler said that there was a dog issue on Colyers Island where dogs were roaming free and beyond the boundary of the property and intimidating people who were accessing the public part of the Island. He had been there with a group and there had been dogs that had run out across the mudflat. The other issue was access across the bridge which he understood was public property and the property boundary started several metres on the Island side of the bridge. He had asked Mr Pearson to clarify ownership of the bridge and he would report back to the Board at the next meeting.

5. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The report had been circulated and Mr Beer took the meeting through it.

5.1 **Bluff Oyster and Food Festival – Saturday 26 May 2018**

5.2 **Bluff Craft Market – Saturday 26 May 2018**

5.3 **Promotions Material**

5.4 **Tourism Sustainability Symposium**

Moved G Henderson, seconded P Young that the report be received.

Mr Beer said he was invited to a presentation late last week on the big screens operated by Monts Division, which was at Rugby Park for the rugby last Friday. Monts Division is one of the company's that operates big screens at sports events and other major events around New Zealand. There had been a push from various people in the community and around Southland to get one of these big screens stationed in Southland. It was a big undertaking and costs had not been discussed yet.

They were looking at forming a working group here in Southland to liaise with funders and people about storage of a screen in the South and get an organisation to be the management group for it. It was expected to have ten year life.

In response to a question by P Young as to whether there was an influx of campervans at the Festival, Mr Beer said there was quite a few parked down by the Ocean Beach Freezing Works area.

In response to a question by R Fife as to whether there were flights from Auckland for people to attend the Festival this year, Mr Beer said there were two flights from Auckland and Wellington. They had overnight packages on scheduled flights, which was designed to keep people in the South longer. The feedback was a lot better this year because the Air New Zealand packages included people staying overnight. Last year they only stayed for the Festival until around 1.30 pm, which was not good for the food vendors and the Festival as a whole, but this year they were here for the whole day.

The Chairman said it was a big event for Bluff as it showcased Bluff.

In response to a question by G Laidlaw that if Burt Munro wanted to use the big screen for the hill climb, would they need to hire it, Mr Beer said that Burt Munro would need to hire the big screen. That would all need to be sorted by the working group and they were looking at community funders to help. They were looking at getting involved with the filming but there was a lot of work to be done but the cost was bottom line for everything. It would be great for the hill climb if there were sufficient cameras up the hill.

G Laidlaw said that the big screen had a life span of ten years but technology would change a lot in ten years.

Mr Beer agreed with that and said that the redundancy of technology was something that he would feedback to the working group.

The motion, now being put, was **RESOLVED** in the **affirmative**.

6. **CHAIRMAN'S REPORT**

The report was tabled and the Chairman took the meeting through it.

6.1 **South Port Fishing Berth Upgrade**

The Chairman said he had received an email from Frank O'Boyle from South Port saying that he would like to speak to the Board at some stage over the next two months to discuss this matter. South Port wanted to keep the public informed on progress, so he would email back and invite Mr O'Boyle to attend the next Board Meeting.

6.2 **Bluff Strategic Plan**

The Chairman informed the meeting that he was organising another meeting, which would either be Monday 9 July or Monday 23 July. There was a need to keep the momentum going. Once the Strategic Plan was up and running it would need to be adopted as part of Council's Long Term Plan. The Chairman would contact Board Members when a meeting date was confirmed.

6.3 **Foreshore Road**

The Chairman received a letter from the 2024 Rejuvenation Group. It outlined their concerns of erosion around the retaining wall at Foreshore Road where the bitumen tanks were. He had contacted Mr Pearson about it and Mr Pearson had discussed the matter with South Port who are currently responsible for maintenance. They had looked at the footpath area and they were satisfied that there was no risk at this stage but it would be monitored. They had also discussed the erosion at Morrisons Beach and they needed to clarify who was responsible for maintenance of Morrisons Beach.

6.4 **Bluff Environment Trust**

The Chairman informed the meeting of a meeting with the What Now Committee tomorrow. They had sent out their comment cards and they had the online survey monkey. They would meet tomorrow go over what the comments were. They had received a good response and would be looking over the summary and ideas to see what the next step was. They were doing a lot of good work, which was driven by Chris Hankin from the Department of Conservation.

6.5 **Action Plan Update**

- Stirling Point – Mr Pearson had applied with the assistance of Venture Southland for funding for a review of the options.
- Sign Posts – The process would be starting in July with the desire to have it available for the next busy period.
- Bluff to Invercargill Cycleway – Venture Southland had approved funding for a review of the options for around the coast-line route. If this was viable an external consultant would be engaged to review the information and report back on costs and viability.
- Boat Ramp – Resource Consent had been applied for and Environment Southland was waiting for a response on it. The resource consent was to dig away some of the soil from where they wanted to put the boat ramp and make the changes.

G Laidlaw asked if there had been any updates on the asbestos issue around Ocean Beach and Cr Lewis said he had a look around that area and there was no indication at the carpark to stop people accessing the beach.

After discussions, the Chairman said he would follow this matter up with Council and report back to the next Board Meeting.

6.6 **Roadside Activity at Stirling Point**

The Chairman informed the meeting that someone had applied to operate a roadside activity at Stirling Point and Council had declined it due to there being no space in that area.

Moved R Fife, seconded Cr Esler and **RESOLVED** that the report be received.

7. **FINANCIAL STATEMENTS**

The report had been circulated.

Moved R Fife, seconded G Laidlaw and **RESOLVED** that the report be received.

8. **URGENT BUSINESS**

8.1 **Club Hotel**

Cr Esler said he was contacted by Jonathan Howard from Heritage New Zealand based in Dunedin. Mr Howard's point of view with regard to the Club Hotel was that Heritage New Zealand was keen to see the portion of the building closest to the Bluff Service Centre retained, if possible and there would probably be no objection to the demolition of the bulk of the building. He was looking for a possible indication that there could be some enthusiasm for some potential use for that building. It was the oldest part of the building, which was probably the soundest part of the building. He had spoken to Evan Penniall and Kylie Fowler and their attitude was that, if there was a use for it, it could be retained but they wanted to get rid of the bulk of the building. The value of the building was that there was only one heritage building listed in Bluff and Heritage New Zealand was looking for a small concession from the potential demolition.

The Chairman said that the Bluff Oyster Committee was working closely with Heritage New Zealand on what its options were regarding whether to retain the building or demolish it. He was not privy to that information due to the fact that it was confidential but he could see the points raised but there were more questions than answers. It was all down to costs and where the money would come from and also for the upkeep of it. There were a number of empty buildings on the main street of Bluff already. He liked the idea of what the Bluff Oyster Festival Committee had proposed earlier about tidying it up and landscaping it. At the end of the day it was about what was compatible with Heritage New Zealand and the Committee getting an outcome that would work with everyone.

After discussions, it was indicated that a lot of the people in the community supported the new concept.

G Laidlaw said that the Board needed to ask itself as to what buildings it would like to see on the main street of Bluff in 20 to 30 years' time and the Chairman said that needed to be included in the Bluff Concept Plan. That would take into account the old buildings with regard to earthquake standards.

8.2 **Cool Stores**

P Young said she had just found out about the Cool Stores closing and wanted to know if had been confirmed.

The Chairman said that South Port leased the Cool Stores off the owners who lived in Christchurch. The lease was due to expire in September this year but South Port had decided not to renew the lease, so all the activities operating in that area would be transferred to freezers that they had on the Island Harbour. There were a couple of businesses that would be closing down.

8.3 **Railway Lines**

Cr A Arnold asked if there had been any more updates about the railways line and Mr Beer said he had received an email from Kiwi Rail to say that rail was no longer permitted for passenger traffic.

After discussions, it was agreed that this matter would be followed up.

There being no further business, the meeting finished at 8.10 pm.

TO: BLUFF COMMUNITY BOARD
FROM: BLUFF PUBLICITY/PROMOTIONS OFFICER
MEETING DATE: MONDAY 6 AUGUST 2018

REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER

Report Prepared by: Lindsay Beer – Bluff Publicity/Promotions Officer

RECOMMENDATIONS

It is recommended that this report be received.

BURT MUNRO CHALLENGE BLUFF HILLCLIMB – THURSDAY 7 FEBRUARY 2019

Inquiries from competitors are starting to be received regarding their participation at next year's Burt Munro Challenge Bluff Hillclimb including a recent one from Australia.

We have also received an offer from a resident close to the start line of the event to allow us to store some of our infrastructure on his site for the next four years in exchange for some tidying up work to prepare the site to receive the gear we would like to store there.

BLUFF OYSTER AND FOOD FESTIVAL – SATURDAY 25 MAY 2019

I am currently working on the Accountability Reports to funders for this year's Festival.

BLUFF WEBSITE

Updating of information for our Bluff website is now well underway and should be ready for uploading onto the website very soon.

TOURISM NEW ZEALAND INDUSTRY ROADSHOW

Tourism NZ brought their roadshow to Invercargill during July and I attended on behalf of Bluff Promotions. Topics covered included a general overview of growth of the market and of the tourism spend in Southland along with a briefing on the Provincial Growth Fund plus workshops on social media and branding.

Tena koe Clare,

The Bluff Hill Motupōhue Environment Trust, along with representatives from DoC, ES, ICC, Te Runanga o Awarua and the Bluff Community Board, recently formed the 'Predator Free Bluff' working group, to assess the feasibility of a 'Predator/Pest Free Bluff'.

The group recently completed the first phase of community consultations. This involved the distribution of 3,000 'What Next' postcards, and an online survey option. The postcards were distributed to local businesses, schools, and community groups, and delivered to letterboxes at Bluff, Greenhills and Omaui.

The survey asked "what the Bluff Hill Motupōhue Environment Trust should do next, having operated successfully for the past 10 years"?

The survey was promoted in local newspapers and on social media platforms. We received over 300 comments from the survey, which I have attached as an excel file for your information. The comments and requests were varied and interesting. A filter can be applied to the list to identify topics of interest and relevance to your organisation.

The 'What Next' comments raised some concerns regarding the use of toxins and the impact of cats and dogs on our native wildlife. We feel it is important to consult with the Bluff community in more detail about these issues, to properly understand potential concerns and what could be done to alleviate them. It is also important to talk about the option of a predator proof/aversion fence, which was raised many times. If such a fence was constructed it would be a highly visible feature for many people. Therefore, the Group is planning another phase of community consultation. This phase, called 'chips and chats' or 'kai and korero', consists of facilitated focus groups to investigate and debate these most relevant topics.

The Bluff Hill Motupōhue Environment Trust's dedicated volunteers contributed many hours of volunteer work to the first phase of consultations. However, phase two will require the assistance of an impartial facilitator, and the support of the community, who we feel will need to be remunerated by koha for their time. It is best practise to pay focus group participants a small attendance fee to ensure you obtain a representative cross section of people.

The working group therefore respectfully requests a financial contribution from Invercargill City Council to support our next phase of community

consultation. We do not have a funding target - we would adjust the approach to match available funds. However without a third party facilitator and sufficient number the focus group exercise would be of limited use.

We sincerely appreciate your time and consideration of this request and thank you for the ongoing support provided by your organisation.

Nāhaku noa, nā

Estelle Leask

Estelle Leask / Chairperson

Bluff Hill Motupōhue Environment Trust

40 Bann Street / PO Box 4, Bluff / Southland / New Zealand

Email: bluffenvirotrust@yahoo.co.nz / cell: +64 27 688 4604

Website: www.bluffenvirotrust.org

Charities Commission # 35485 / IRD# 100-647-664 (donee status)

TO: BLUFF COMMUNITY BOARD
FROM: REPORT OF THE CHIEF EXECUTIVE
MEETING DATE: MONDAY 6 AUGUST 2018

BLUFF ACTION SHEET

Report Prepared by: Russell Pearson – Roading Manager
 Robin Pagan – Parks Manager

SUMMARY

This report provides an updated list of issues identified during the inspection tour. The Bluff to Invercargill Cycleway is awaiting consideration for funding.
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RECOMMENDATIONS

That the report is received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> None.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

FINANCIAL IMPLICATIONS

No specific financial issues are raised by this report but some work requested does not have available budget allocations.

ACTION SHEET

The Action Sheet has been updated (*refer Appendix 1*).

Further discussions have been held with Environment Southland (ES) regarding how to progress the Bluff to Invercargill cycle trail. Council is seeking funding support (on behalf of ES) for the trail as part of the land transport roading programme. NZTA have yet to advise if this request is approved, however the trail contributes to two of the national walk and cycleway projects and has a strong case for funding.

The initial business case for the trail (2011) considered an option of the trail using the coast line as a route. ES has in its works to date favoured following the road due to a number of issues and factors. This has previously been presented to the Board. Venture Southland has also approved funding for a review of the trail options, and an update of the coastal route costs and issues is being planned. The road based route is seen as an access based approach whilst the coastal route is tourism orientated. Both routes could coexist and it would be an advantage for cycling and walking access to have two options. The coastal route has a number of land issues which need further conversations with property owners and more consultation which would delay the start of the work.

As a general update, the trail along the road alignment is being planned along the state highway from Colyer Road through to Bluff, close to where the watermain was installed. A detailed location plan is currently being completed which will enable discussion and highlight any areas where more specific detailing is required. One of the areas to resolve is where the trail is on the road as the cyclist must be either separated from the traffic or split and travel on each side (with the traffic direction). The section of the trail from Omaui Road to Bluff Township is common to both the road and coastal proposal. This has sections where the available space is very tight and works by NZTA will be helpful to achieving an acceptable outcome. Works at the Greenhills overbridge have been developed and currently being used. Within the township, part of the cycleway could be located on the reserve area and then a shared road option is most likely around to Stirling Point.

It is hoped that if funding is allocated by NZTA (potentially by the end of August) then some of the construction work would commence this summer and be completed by June 2020.

CONCLUSION

The Bluff to Invercargill Cycleway is awaiting consideration for funding that this report be received.

Bluff Community Board Agenda - BLUFF ACTION SHEET

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Anticipated Timeframe	Completed
9	2014	Reserves/Roading	Stirling Point	Area and parking around the sign.	Robin Pagan - Russell Pearson		
20	2014	Non Council	Boat ramp by museum	Consultant assisting Parks to progress the project. Have identified a number of issues. Designers (Jocobs) have been engaged and are working through the options and costings. Report planned for next meeting. 2016-2017 Annual Plan has allocated a budget for this project. Consultant to be selected. Report attached with costings. Ongoing discussions with potential funding options.	Robin Pagan		
42	2016	Roading	Who will maintain the beautification alongside Ocean Beach Road by the tank area	Investigate options. Who is responsible for this area and the level of maintenance required has been tasked to contractor. No funding allocated in Annual Plan. Unresolved.	Russell Pearson		
47	2016	Roading	Morrison's Beach signage	Checking with NZTA about installing. Sign approved and installation in near future.	Russell Pearson	February 2018	
1	2018	Water	Leak in Bann Street embankment in vicinity of 98 Bann Street	Various means of identification of where leak originates from have been applied. Leakage identified at 96 Bann Street from inside the property has been proven. Now liaising with the property owner to repair the pipework.	Alister Murray	Complete	
2	2018	Parks	Robinson Park softball	Parks will level and soil some of the outfield this autumn. No fencing planned. Edges of hill will be treated by spraying or extra mowing. Toilet at Ocean Beach sports fields will be inspected to see if they are still serviceable and if so, key will be given to Softball to open and service them on days of play. Grounds have been levelled and spraying of edges will take place in Spring time.	Robin Pagan	Oct-18	
3	2018	Parks	Ocean Beach sports fields	This area could be considered for dog off leads area. Parks to check this and consider what implications are, e.g. fences etc. This is being considered by Council.	Robin Pagan		
4	2018	Parks	Rowing club beach erosion	See Separate Report.	Robin Pagan		
5	2018	Parks	Boat Ramp swimming	Swimmer safety and conflict with boat use. Options need to be considered on how this can be resolved and progressed. A check will be made if ES does have a bylaw regarding swimming.	Robin Pagan		
6	2018	Parks	J G Ward Reserve	Car and Vehicles are using this area as access to the back of the sections. One property has put new gate onto the reserve for access and Parks have received complaints. A joint Parks / Building consents letter will be sent to the resident. There are now 4 to 5 properties using this illegal access onto a Reserve. This needs the Board's support and residents asked to stop. Awaiting response from Building Consents.	Robin Pagan		
7	2018	Parks	Foreshore Road erosion by bitumen pipeline	Roading to contact South Port and seek resolution over responsibility. Problem area by the Bitumen pipe line. South Port have been advised and acknowledge they are the current owner. They plan to consider repairs after July.	Russell Pearson	Hold awaiting Southport	
8	2018	Parks	Bluff Hill wilding pine removal	Bluff Pest group have shown an interest in the removal of these trees. Parks have a programme in place to work on these trees. The groups Health and Safety plans and methods need to be reviewed and checked. Works by contractor have been programmed.	Robin Pagan		
9	2018	Parks	Lagan Street unformed - Noxious Plants	Some gorse on road reserve adjacent to intersection. Contractor tasked to spray.	Russell Pearson	May-18	Under action
11	2018	Parks	Marine Parade hedge - opposite 7 day shop	Can it be removed? Parks to check ownership and advise. This is partly on state highway, partly on railway land and if the hedge is removed will require fencing.	Robin Pagan		
12	2018	Parks	Stirling Point - opposite rock sign tall shrubs	If they are on reserve land they can be reduced in height to improve visibility. Will confirm and advise.	Robin Pagan		Completed
13	2018	Roading	Henderson Street footpaths	An inspection is required.	Russell Pearson	May-18	
14	2018	Roading	Stirling Point Sign	Arrange for the sign to be amended as previously discussed.	Russell Pearson	Sep-18	

Last Updated

7/25/2018

Appendix 1

TO: BLUFF COMMUNITY BOARD
FROM: DALE BOOTH
MEETING DATE: MONDAY 6 AUGUST 2018

FINANCIAL RESULTS 2017/2018

SUMMARY

The Bluff Community Board has recorded an \$8,929.00 surplus against budget for the year ended 30 June 2018.
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RECOMMENDATIONS

That the Bluff Community Board receives the report;

And

Requests to Council that the \$8,929.00 surplus is transferred to the Bluff Community Board Reserve.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A

FINANCIAL IMPLICATIONS

The transfer of \$8,929.00 will result in the Bluff Community Board's rates spend for the 2017/18 year meeting budget. The Bluff Community Board Reserve will increase by this amount, plus interest received on the investment during the year.

Business Unit **321000 - Community Boards - Bluff**

Twelve months to 30 June 2018

	Jun YTD			2017 / 18	
	Actual	Budget	Variance	Remaining Budget	Budget
Staff Expenditure	25,164	24,736	428	(428)	24,736
Administration Expenditure	1,517	7,620	(6,103)	6,103	7,620
Grants & Subsidies Expenditure	34,195	37,500	(3,305)	3,305	37,500
Operational Expenditure	2,051	2,000	51	(51)	2,000
Total Expenditure	62,927	71,856	(8,929)	8,929	71,856
Operating Surplus / (Deficit)	(62,927)	(71,856)	8,929	(8,929)	(71,856)
Rates Required	62,927	71,856	(8,929)	8,929	71,856

Commentary:

Bluff Community Board is under budget by \$8,929 for the year ended June 2018.

Variances:

Administration expenditure is down on budget mainly due to the travel and conference budget not being expended during the year.

A request for the surplus rates funding to be transferred to the Bluff Community Board Reserve will be presented to Council at the August 2018 meeting.