



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board
to be held in the Bluff Municipal Chambers,
Gore Street, Bluff on
Monday 15 October 2018 at 7.00 pm**

Mr R Fife (Chairperson)
Mrs W Glassey (Deputy Chairperson)
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr I L Esler

EIRWEN HARRIS MITCHELL
MANAGER, SECRETARIAL SERVICES

Council's Values:

- Responsibility Take ownership of decisions and outcomes, both collectively and individually.
- We willingly share our knowledge.
 - We acknowledge our mistakes, work to resolve them and learn from them.
 - We give and receive feedback in a constructive manner to resolve issues.
 - We do our job with total commitment.
- Respect Everyone is important, as are their views.
- We support and care for each other.
 - We stop to listen, learn and understand.
 - We communicate in an honest, up-front and considerate manner.
 - We maintain confidences and avoid hurtful gossip.
- Positivity Always look on the bright side of life.
- We are approachable, interested and friendly.
 - We are open and receptive to change.
 - We acknowledge and praise the efforts of others.
 - We work together as a team to get the job done.
- Above and Beyond Take opportunities to go the extra mile.
- We take the initiative to improve our work practices to get the best results.
 - We challenge ourselves and each other to make it better.
 - We take pride in providing the best possible outcomes.
 - We are ambassadors for our Council at all times.

Council's Vision for the City:

Enhance our City and preserve its character, while embracing innovation and change.

Council's Vision:

We are an energised, fun and innovative team that makes it better for each other and our community.

Council's Mission:

Making it better by making it happen.

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<h2 style="margin: 0;">BLUFF COMMUNITY BOARD</h2> <h3 style="margin: 0;">INTEREST REGISTER</h3>

ELECTED MEMBERS		
NAME	ENTITY	INTERESTS
Cr Allan Arnold	Invercargill City Council Ziff's Café Bar Ltd Buster Crabb Ltd Ziff's Tour Ltd Ziff's HR Ltd Ziff's Trust NZMCA Southland Aero Club Invercargill Club Invercargill East Rotary	Councillor Executive Director Executive Director Executive Director Executive Director Trustee Administrator Member Member Member Member
Cr Lloyd Esler	Invercargill City Council	Councillor
Raymond Fife	Bluff Community Board Bluff Charitable Trust Bluff Maritime Museum	Chairman Chairman Chairman

Bluff Community Board Agenda - INTEREST REGISTER

ELECTED MEMBERS		
NAME	ENTITY	INTERESTS
Wyma Glassey	Bluff Community Board	Deputy Chair
Gloria Henderson	Bluff Community Board	Board Member
Graham Laidlaw	Invercargill City Council	Board Member
Patricia Young	Bluff Community Board Awarua Whanau Services Te Rau Aroha Marae (Bluff) Maori Advisory Group for Invercargill Police Children Protection Panel Oranga Tamariki Governance for Southland Help	Board Member Manager Komiti Member Member Member Member

MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 10 SEPTEMBER 2018 AT 7.00 PM

PRESENT: Mr R Fife (Chair)
Mr W Glassey
Mrs G Henderson
Mrs P Young
Cr A J Arnold

IN ATTENDANCE: Cr L F Soper
Mr R Pearson – Roading Manager
Mrs N Allan – Service Centre Manager
Mr L Beer – Bluff Publicity/Promotions Officer
Ms L Kuresa – Governance Officer

1. **APOLOGY**

Cr I L Esler and Mr G A Laidlaw.

Moved W Glassey, seconded Cr Arnold and **RESOLVED** that the apology be accepted.

2. **PUBLIC FORUM**

Nil.

3. **INTEREST REGISTER**

Moved G Henderson, seconded P Young that the report be received.

P Young said that it would be good to have an Interest Register for Board Members so that people were aware of Board Members' conflicts of interest.

The motion, now being put, was **RESOLVED** in the **affirmative**.

4. **MINUTES OF THE MEETING HELD ON 6 AUGUST 2018**

Moved G Henderson, seconded R Fife and **RESOLVED** that the minutes be received with the amendment to Item 12.2, it should be "Asbestos Issues at Ocean Beach" and not Morrisons Beach.

5. **MATTERS ARISING**

5.1 **Information Kiosk**

G Henderson reported that she met with Mr Pagan a couple of weeks ago and he was referring the matter to Kiwi Rail. She suggested that the Motupohue Trust was looking at doing something at the same site about two years ago and Mr Pagan would be dealing with that at the same time.

The Motopoue Trust had decided to change its plans so it was at a standstill at present until further notice. She had emphasised that this needed that the approval part of it needed to be done before Mr Pagan left.

6. **REPORT OF THE PUBLICITY PROMOTIONS OFFICER**

The report had been circulated and Mr Beer took the meeting through it.

Moved P Young, seconded W Glassey that the report be received.

6.1 **Information Kiosk**

6.2 **Picnic Table**

6.3 **Bus Service**

6.4 **Book Launch**

6.5 **Armistice Day**

6.6 **Funding**

G Henderson updated the Board on what Armistice Day involved.

The motion, now being put, was **RESOLVED** in the **affirmative**.

7. **ACTION SHEET**

The report had been circulated and Mr Pearson took the meeting through it.

Moved G Henderson, seconded Cr Arnold that the report be received.

In response to a question by R Fife as to what New Zealand Transport Agency was doing below Ocean Beach Road on State Highway 1, Mr Pearson said that NZTA was looking at putting a bund on the sea side to stop potential flooding. He would find out more about what their plans were.

W Glassey said she was approached by a Bluff resident about the gorse along the top bank around the pool on Foil Street corner. Mr Pearson said the he would look into that.

The Chairman raised the issue about the light poles in the centre of town. They were all down the main street but nothing could be put up in the hub because they were straight poles. Mr Pearson said he would refer that to Mr Pagan to look into.

G Henderson said it was brought to her attention that there was a car in the playground that came through off Barrow Street. The person did not know who the car belonged to. There were children playing in the playground.

Mr Pearson said to report that to him if it happened again. He could not do anything about it as he did not know who owned the car.

G Henderson said that the tussock by the entrance near Real Journeys was looking quite drab and needed to be cleaned up. She also raised the issue about the erosion along Stirling Point in between the Chain Link sculpture and the sign post, where it had been highlighted that it was eroding away. Mr Pearson he would look into those again.

P Young said she was approached by a Green Point resident that there was a water problem with coming off the hill. She drove over it all the time, so she would like something to done about that. There was also vegetation encroaching over the road. Mr Pearson said he would look at those issues and refer them to the correct person.

The motion, now being put, was **RESOLVED** in the **affirmative**.

8. **BLUFF FORESHORE RESERVE – DANGEROUS LITTER REMOVAL UPDATE**

The report had been circulated and Mr Pearson took the meeting through it.

Moved G Henderson, seconded Cr Arnold and **RESOLVED** that the report be received.

9. **CHAIRMAN'S REPORT**

The Chairman took the meeting though a verbal report.

9.1 **Bluff Strategic Plan**

The Chairperson said that these had been delivered to all mail boxes in Bluff and Omaui. There was also an online Survey Monkey. The Board could only do what it could but the cut-off date for the survey was 28 September.

9.2 **Real Estate in Bluff**

The Chairperson said he was asked for a comment by The Southland Times on this matter. Houses were coming on the market and they were selling quickly. The unemployment rate was low and it was a combination of a lot of factors and not just one.

It was established that a lot of houses were being sold for AirBnB and not as rentals.

9.3 **End of Year Function**

The Chairperson said that Christmas was fast approaching and there were not many meetings left for the year, so the Board needed to look at the Christmas Dinner and decide if it should be the same as previous years.

P Young would get some dates available in November and December and come back to the Board.

Moved R Fife, seconded W Glassey and **RESOLVED** that the end of year function would be held at the Marae in the same format as last year.

Moved R Fife, seconded Cr Arnold and **RESOLVED** that the report be received.

10. **URGENT BUSINESS**

Nil.

There being no further business, the meeting finished at 8.05 pm.

TO: BLUFF COMMUNITY BOARD
FROM: LINDSAY BEER - BLUFF PUBLICITY/PROMOTIONS OFFICER
MEETING DATE: MONDAY 15 OCTOBER 2018

REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER

RECOMMENDATIONS

It is recommended that this report be received.

BURT MUNRO CHALLENGE – THURSDAY 17 FEBRUARY 2019

I am currently working on renewing our sponsors for the 2019 event. I have also talked to several different groups regarding volunteers for the 2019 event as with the greater numbers of spectators that the new February date created we will need many more people next year plus we will also need more people to assist on the day before the event (Waitangi Day – 6 February) in setting up the course.

ARMISTICE DAY – SUNDAY 11 NOVEMBER 2018

I am about to start publicity for the Bluff Promotions activities on Armistice Day – Sunday 11 November. I am also still working on obtaining craft stalls for the day.

BLUFF MAP

We had been having initial discussions with a designer to do a reprint of the Bluff Map but during that process Cherie Chapman approached us as she too had been working on a design. Rather than have two maps in circulation Bluff Promotions have agreed to assist Cherie with her map and also contribute financial support to the project.

SUMMER SOUNDS

I have had an initial discussion regarding a Summer Sounds concert in Bluff next year and will work towards a date in the very near future. The Gunpit venue proved very successful last year and the intention is to use it again this summer.

TO: BLUFF COMMUNITY BOARD
FROM: RUSSELL PEARSON – ROADING MANAGER
ROBIN PAGAN – PARKS MANAGER
MEETING DATE: MONDAY 15 OCTOBER 2018

BLUFF ACTION SHEET

SUMMARY

This report provides an update on the Action Sheet and a response from KiwiRail for an information kiosk on the greenway.

RECOMMENDATIONS

That the report be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

FINANCIAL IMPLICATIONS

No financial issues have been raised as the information kiosk is a Bluff Promotions project.

ACTION SHEET

The Action Sheet has been attached (refer to **Appendix 1**).

The Bluff boat ramp discussions are continuing with two main areas of use; recreational and commercial.

The Robertson Park softball area is ready for summer use and the toilets at Ocean Beach reserve are available.

Discussions have been held with the Awarua Boating Club regarding the accumulation of materials around the building and they have a clean-up underway. Unfortunately the public have started to dump rubbish on the site so restricting road access to this area might have to be considered.

The wilding pine removal has not yet started but it is hoped to be underway shortly.

The Marine Parade hedge removal will require the approval of the adjacent land owners as it forms a boundary fence, which is presently being looked into.

The Stirling Point link to the Pilot Station track is still closed because of coastal erosion. The track will have to be realigned further up the slope and discussion will be required with the neighbour as their garden has encroached onto the reserve land.

Enquiries have been made to KiwiRail on what type of structure will be permitted on the beautification lease held by Council (i.e. the greenway), indicating that the preferred type of structure would be similar to the one by the Town Hall. KiwiRail have signalled that one unmanned information kiosk which must be removed upon termination of the lease will be permitted. A direction is now required from the Community Board, as both Bluff Promotions and Bluff Motupohue Environment Trust have shown an interest in putting up information panels which will need to be brought together in the one structure.

Other updates on the Action Sheet will be supplied at the meeting.

Bluff Community Board Agenda - ACTION SHEET

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Anticipated Timeframe	Completed
9	2014	Reserves/Roading	Stirling Point	Area and parking around the sign.	Robin Pagan - Russell Pearson		
20	2014	Non Council	Boat ramp by museum	Ongoing discussions on funding with Southport and ES.	Robin Pagan		Ongoing but awaiting funding
42	2016	Roading	Who will maintain the beautification alongside Ocean Beach Road by the tank area	Investigate options. Who is responsible for this area and the level of maintenance required has been tasked to contractor. No funding allocated in Annual Plan. Unresolved.	Russell Pearson		
47	2016	Roading	Morrison's Beach signage	Checking with NZTA about installing. Sign approved and installation in near future. Person organising left without completing. Have started to organise and resolve.	Russell Pearson	February 2018	
2	2018	Parks	Robinson Park softball	Parks will level and soil some of the outfield this autumn. No fencing planned. Edges of hill will be treated by spraying or extra mowing. Toilet at Ocean Beach sports fields will be inspected to see if they are still serviceable and if so, key will be given to softball group to open and service them on days of play. Grounds have been levelled and spraying of edges will take place in Spring time. Still awaiting suitable weather.	Robin Pagan	Oct-18	
3	2018	Parks	Ocean Beach sports fields	This area could be considered for dog off leads area. Parks to check this and consider what implications are, e.g. fences etc. This is being considered by Council.	Robin Pagan		
4	2018	Parks	Rowing club beach erosion	Awaiting direction and discussion at the meeting.	Robin Pagan		
5	2018	Parks	Boat Ramp swimming	Swimmer safety and conflict with boat use. Options need to be considered on how this can be resolved and progressed. A check will be made if ES does have a bylaw regarding swimming. Bylaw does not appear to offer clear direction on the issue. The Board may wish to discuss and provide direction for the summer.	Robin Pagan		
6	2018	Parks	J G Ward Reserve	Car and vehicles are using this area as access to the back of the sections. One property has put new gate onto the Reserve for access and Parks have received complaints. A joint Parks / Building consents letter will be sent to the resident. There are now 4 to 5 properties using this illegal access onto a Reserve. This needs the Board's support and residents asked to stop. Awaiting response from Building Consents.	Robin Pagan	Hold awaiting Response	
7	2018	Parks	Foreshore Road erosion by bitumen pipeline	Roading to contact Southport and seek resolution over responsibility. Problem area by the Bitumen pipe line. Southport have been advised and acknowledge they are the current owner. They plan to consider repairs after July.	Russell Pearson	Hold awaiting Southport	
8	2018	Parks	Bluff Hill wilding pine removal	Bluff pest group have shown an interest in the removal of these trees. Parks have a programme in place to work on these trees. The groups Health and Safety plans and methods need to be reviewed and checked. Works by contractor have been programmed.	Robin Pagan		
9	2018	Parks	Lagan Street unformed - Noxious Plants	Some gorse on road reserve adjacent to intersection. Contractor tasked to spray.	Russell Pearson	May-18	Under action
11	2018	Parks	Marine Parade hedge - opposite 7 day shop	Can it be removed? Parks to check ownership and advise at the meeting This is partly on state highway, partly on railway land and if the hedge is removed will require fencing.	Robin Pagan		
13	2018	Roading	Henderson Street footpaths	An inspection undertaken but no maintenance work is currently required. Location will be monitored.	Russell Pearson	Sep-18	Complete
14	2018	Roading	Stirling Point Sign	Arrange for the sign to be amended as previously discussed. Sign replacement is underway with corrections to the directions. Suqian to be added to the sign and Tokyo removed.	Russell Pearson	Sep-18	

Last Updated

8/28/2018

Bluff Community Board Agenda - CHAIRMAN'S REPORT

Business Unit **321000 - Community Boards - Bluff**

Two months to 31 August 2018

	Aug YTD			2018 / 19		
	Actual	Forecast	Variance	Remaining Forecast	Forecast	Plan
Staff Expenditure	3,872	4,006	(135)	22,128	26,000	26,000
Administration Expenditure	661	1,267	(606)	6,939	7,600	7,600
Grants & Subsidies Expenditure	12,117	15,000	(2,883)	25,383	37,500	37,500
Operational Expenditure	0	333	(333)	2,000	2,000	2,000
Total Expenditure	16,650	20,606	(3,957)	56,450	73,100	73,100
Operating Surplus / (Deficit)	(16,650)	(20,606)	3,957	(56,450)	(73,100)	(73,100)
Rates Required	16,650	20,606	(3,957)	56,450	73,100	73,100

Commentary:

Bluff Community Board is under budget by \$3,957 for the first two months of the year.