



## **NOTICE OF MEETING**

**Notice is hereby given of the Meeting of the  
Bluff Community Board  
to be held in the Bluff Municipal Chambers,  
Gore Street, Bluff on  
Monday 11 February 2019 at 7.00 pm**

Mr R Fife (Chairperson)  
Mrs W Glassey (Deputy Chairperson)  
Mrs G Henderson  
Mr G A Laidlaw  
Mrs P Young  
Cr I L Esler

EIRWEN HARRIS MITCHELL  
MANAGER, SECRETARIAL SERVICES

## **Council's Values:**

- Responsibility      Take ownership of decisions and outcomes, both collectively and individually.
- We willingly share our knowledge.
  - We acknowledge our mistakes, work to resolve them and learn from them.
  - We give and receive feedback in a constructive manner to resolve issues.
  - We do our job with total commitment.
- Respect              Everyone is important, as are their views.
- We support and care for each other.
  - We stop to listen, learn and understand.
  - We communicate in an honest, up-front and considerate manner.
  - We maintain confidences and avoid hurtful gossip.
- Positivity            Always look on the bright side of life.
- We are approachable, interested and friendly.
  - We are open and receptive to change.
  - We acknowledge and praise the efforts of others.
  - We work together as a team to get the job done.
- Above and Beyond    Take opportunities to go the extra mile.
- We take the initiative to improve our work practices to get the best results.
  - We challenge ourselves and each other to make it better.
  - We take pride in providing the best possible outcomes.
  - We are ambassadors for our Council at all times.

## **Council's Vision for the City:**

Enhance our City and preserve its character, while embracing innovation and change.

## **Council's Vision:**

We are an energised, fun and innovative team that makes it better for each other and our community.

## **Council's Mission:**

Making it better by making it happen.

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## BLUFF COMMUNITY BOARD INTEREST REGISTER

ELECTED MEMBERS		
NAME	ENTITY	INTERESTS
<b>Cr Allan Arnold</b>	Invercargill City Council Ziff's Café Bar Ltd Buster Crabb Ltd Ziff's Tour Ltd Ziff's HR Ltd Ziff's Trust NZMCA Southland Aero Club Invercargill Club Invercargill East Rotary	Councillor Executive Director Executive Director Executive Director Executive Director Trustee Administrator Member Member Member Member
<b>Cr Lloyd Esler</b>	Invercargill City Council Bluff Community Board Bluff Maritime Museum Otatara Landcare Group	Councillor Council Representative Council Representative Member
<b>Raymond Fife</b>	Bluff Community Board Bluff Charitable Trust Bluff Maritime Museum	Chairman Chairman Chairman

Bluff Community Board Agenda - INTEREST REGISTER

<b>ELECTED MEMBERS</b>		
<b>NAME</b>	<b>ENTITY</b>	<b>INTERESTS</b>
<b>Wyma Glassey</b>	Bluff Community Board	Deputy Chair
<b>Gloria Henderson</b>	Bluff Community Board	Board Member
<b>Graham Laidlaw</b>	Invercargill City Council	Board Member
<b>Patricia Young</b>	Bluff Community Board Awarua Whanau Services Te Rau Aroha Marae (Bluff) Maori Advisory Group for Invercargill Police Children Protection Panel Oranga Tamariki Governance for Southland Help	Board Member Manager Komiti Member Member Member Member

**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 19 NOVEMBER 2018 AT 7.00 PM**

**PRESENT:** Mr R Fife (Chair)  
Mr W Glassey (Deputy Chair)  
Mrs G Henderson  
Mr G A Laidlaw  
Mrs P Young  
Cr A J Arnold

**IN ATTENDANCE:** Cr G D Lewis  
Mrs C Hadley – Chief Executive  
Mr R Pearson – Roading Manager  
Mr M Loan - Manager - Drainage and Solid  
Mrs D Fife – Assistant Manager Bluff Service  
Mr L Beer – Bluff Publicity/Promotions Officer  
Ms L Kuresa – Governance Officer

2. **APOLOGIES**

Cr I L Esler.

Moved W Glassey, seconded G Laidlaw and **RESOLVED** that the apology accepted.

3. **PUBLIC FORUM**

3.1 **Awarua Development – Bus Service Update**

Mr Tyrone Strongman tabled a report on the changes to the bus service in relation to Real Journeys discontinuation of their partnership, (Document #A2452395), along with a copy of their flyer, and took the meeting through it. He proposed that the bus service needed to be rated on as part of the wider city as it was used by Bluff and Invercargill residents.

In response to a question as to whether some statistics could be provided as to who was using the bus service, Mr Strongman explained that the majority of the users were Bluff residents. There were also some Invercargill residents using the service for work. Whilst the tourist market was lucrative and something that they were targeting in the future, they had not tapped into that yet as they did not have a website. They had been so focused on getting funding from quarter to quarter, that they had not been able to focus on promoting and marketing the service, which was something they would be looking into in the new year.

In response to a question as to when the current funding ended, Mr Strongman explained that the funding was guaranteed until the end of this year but they would need a top-up soon. They had readjusted the expenses so that it was realistic, going forward.

After discussions the Board agreed that it was not just a Bluff issue and it needed to be rated on Bluff and Invercargill residents. The Board also suggested other ways to utilise the bus service.

The Chairman thanked Mr Strongman for taking the time to update the Board on this matter. The Board would need some statistics on the bus service but there was a need to look at the potential rate increase if it was a targeted rate on Bluff residents, but it would need to go through a consultation process with the community.

4 **INTEREST REGISTER**

There were no changes to the Interest Register.

5. **MINUTES OF THE MEETING HELD ON 15 OCTOBER 2018**

Moved W Glassey, seconded P Young and **RESOLVED** that the minutes be accepted as a true and correct record.

6. **MATTERS ARISING**

Nil.

7 **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The report had been circulated and Mr Beer took the meeting through it.

**Moved** G Henderson, seconded Cr A Arnold that the report be received.

Mr Beer informed the meeting that since the report was written, he attended a Tri-Whanau Triathlon Family Day Committee Meeting and they were working alongside that Committee to get some publicity out before Christmas. They were also working with The Southland Express on some Christmas in Bluff information, which would be held on Sunday 9 December.

The motion, now being put, was **RESOLVED** in the **affirmative**.

8. **ACTION SHEET**

The report had been circulated and Mr Pearson took the meeting through it.

**Moved** G Henderson, seconded G Laidlaw that the report be received.

The Chairperson said that there was no easy solution to the children swimming at the jetty and no matter how much signage was put up in that area, kids would still be kids.

Mr Pearson explained that Council had the responsibility to the community that if it was unsafe then children would need to stop swimming in that area. The problem was that if there an incident, who would be liable? It was an issue that needed to be dealt with.

P Young suggested that a public hui be held to outline the consequences of their children swimming at the jetty. It would also give parents a chance to voice concerns on this matter. The Board did not want to take the fun factor out of it but there were Health and Safety issues to consider. The meeting needed to be held prior to Christmas.

Moved P Young, seconded G Henderson and **RESOLVED** that a public hui be held prior to Christmas to address this issue.

In response to a question as to what was happening with the walkway at the back of Bluff Hill, Mr Pearson said he was not sure but he would follow up and come back to the Board.

The motion, now being put, was **RESOLVED** in the **affirmative**.

## 9. CHAIRMAN'S REPORT

### 9.1 Community Board Projects

The Chairperson informed the meeting that a Workshop was held on this matter, and the following was identified:

- The need for work to be carried out on footpaths around the back of the Oyster Festival site.
- There was a concern about unsealed roads inside the Bluff boundary.
- The need for more rubbish bins.
- How untidy Bluff was looking and part of that was due to home owners or business owners not looking after their properties. The Board could look at convincing people to take pride in their houses.
- The need for the main street to be tidied up.

In response to a question as to what could be done about the footpath at the back of the Oyster Festival site, Mr Pearson explained that the footpath was part of a renewals budget. There was an amount that Council put aside to renew the footpaths and if there was a need to build a new footpath he would find a different budget to fund that out of. There was some allocation at times for that, but if a new footpath was built at one site, it would need to be evaluated against everything else, whether it be in Bluff, Invercargill or elsewhere. To be fair there was about three entranceways into the Oyster Festival area and he noted that they were not always heavily used, so there needed to be a balance of where there was a need for some tidy up but he would look at that and come back to the Board in the new year.

In response to a question as to what level of servicing did Gunpit Road get, Mr Pearson explained that it was an unsealed road. It was assessed and graded on a two monthly cycle.

In response to a question as to whether there were any unsealed road inside the Invercargill boundary, Mr Pearson explained there inside the district boundary. All unsealed road were assessed in the same form. It was not necessarily whether it was urban or rural, it was about the existing roads that Council continued to maintain. The Activity Plans going forward said that there were no sealed extensions, which was the criteria that needed to be established about what it was that drives Council to invest in doing seal extensions. There were no criteria and Council had said in its Activity Plan that for the next 30 years, there was no budget for seal extensions.



The Board discussed this further and agreed that the town needed a good clean up and provide facilities that attracted more tourists to come to Bluff.

9.2 **Bluff Vision Survey**

The Chairperson reported that the response to the survey was acceptable but not as good as he would have liked it. Under the question, "What do you like about Bluff?", responses included the sense of community in Bluff, sea views, access to the sea, oysters, family, community spirit and walking tracks. It was a chance for people to give their views on how they saw Bluff, which was important for further development.

Moved R Fife, seconded G Laidlaw and **RESOLVED** that the report be received.

10. **FINANCIAL STATEMENTS**

The report had been circulated. The Chairman said he would contact Mr Booth, Financial Services Manager, regarding the draft Budget for 2019/20 for presentation to the next Board meeting for discussion.

Moved R Fife, seconded W Glassey and **RESOLVED** that the report be received.

11. **URGENT BUSINESS**

11.1 **Putea Aroha**

T Young reported that she attended the Putea Aroha Hui on Sunday and thinking about the recent survey and how important it was to consult with the community, she had attended three hui so far and the value of having the community buy-in to the initiative was important. There was a strong group of people who drive that and have the potential to be successful. She believed that the Board should get behind the living wage initiative. They had whanau who were employed at Sanford's factory stand up and give their stories on what it meant for them not receiving the living wage and how it impacted on their families. It was heart wrenching to hear their stories and it was hard to believe that this was still happening in 2018. These were Bluff residents who had worked at Sanford's for ten plus years for the same money. It was upsetting that they think that receiving \$17.00 an hour or so was acceptable and when she heard stories that their children could not participate in activities, not being able to go to the doctor or pay their rent, it was sad. The Board needed to show its support for the initiative.

The Board discussed this matter further and agreed that the Board needed to make a stance and support workers to receive the living wage for a better future for Bluff residents.

Moved R Fife, seconded P Young and **RESOLVED** the Board fully supports the living wage campaign.

12. **PUBLIC EXCLUDED SESSION**

Moved G Henderson, seconded W Glassey and **RESOLVED** that the meeting moves into public excluded session.

(a) *The Bluff Transfer Station*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
(a) The Bluff Transfer Station	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	<b>Section 7(2)(i)</b>

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**TO: BLUFF COMMUNITY BOARD**  
**FROM: LINDSAY BEER - BLUFF PUBLICITY/PROMOTIONS OFFICER**  
**MEETING DATE: MONDAY 11 FEBRUARY 2019**

**REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

**RECOMMENDATIONS**

**It is recommended that this report be received.**

**BURT MUNRO CHALLENGE BLUFF HILLCLIMB – THURSDAY 7 FEBRUARY 2019**

By the time of this meeting the 2019 Burt Munro Challenge Bluff Hillclimb will have taken place. Once again this year my role has been concerned with many of the logistical aspects of the event while the Southland Motorcycle Club primarily concentrate on the competition aspects of the event. Once again finding volunteers on a week day proved extremely hard and this year I had to extend my search to Invercargill to find groups who had people available to assist.

**BLUFF MAP**

The Bluff Map has been signed off and copies should be available very soon.

As previously reported Bluff Promotions worked with Cherie Chapman of Oyster Allsorts on a new map for Bluff and also provided financial support as a sponsor and advertiser.

**SUMMER SOUNDS BLUFF 2019**

Our second Summer Sounds concert at the Gunpit on Sunday 27 January was another success. The crowd was bigger than last year and feedback about the event has been positive.

There are further improvements we would like to make next year but we are definitely keen to continue with the event. The entertainment was provided by The Salty Birds featuring Darcy Kerr, Ma Bradshaw and Jake McQuarrie followed by Sam Cullen and Nepia. Our philosophy is to try and have at least one Bluff performer each year along with someone that may not be so familiar to Bluff audiences.

The event was supported by the Creative Communities Scheme, Bluff Engineering & Welding, I-Hire Invercargill, Venture Southland, Music South, Mocha Rocka Coffee and the Watkins Family. The permission of the Department Of Conservation and the Awarua Runanga to use the site for the event is also appreciated.

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**TO: BLUFF COMMUNITY BOARD**  
**FROM: RUSSELL PEARSON – ROADING MANAGER**  
**MEETING DATE: MONDAY 11 FEBRUARY 2019**

<b>BLUFF ACTION SHEET</b>
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**SUMMARY**

This report provides an update on the Action Sheet.
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**RECOMMENDATIONS**

**That the report be received.**

**IMPLICATIONS**

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

**FINANCIAL IMPLICATIONS**

No financial issues have been raised.

**ACTION SHEET**

The Action Sheet has been attached (refer to **Appendix 1**).

The Stirling Point link to the Pilot Station track still remains closed whilst the slope stability of the track is investigated. No date has yet been set for the reopening.

Further investigation work has been undertaken on the boat ramp which is looking at what size of commercial boats could be expected to use a new ramp, and whether other suitable wash-down facilities are needed and where these could be located.

Council has received a number of additional requests for mowing of frontages in Bluff. Council has a process whereby it is a community expectation that the property owner will maintain the frontage. Most of our residents in Invercargill and Bluff do assist with this, however where this does not occur and the grass grows very long Council undertakes to have two mows of the frontage per year to minimise hazards and risks. This does not always meet the expectation of neighbours but is the current practice. In Bluff approximately 200 frontages are mowed by Council. Council should assist where the frontages are steep or difficult to mow. However, it is not practical to continually increase the areas maintained by Council.

The Burt Munro Challenge week is in early February and there will be a special tidy up of areas where activities will occur. During the Hill Climb day it is expected that some traffic disruption is likely.

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Bluff Community Board Agenda - BLUFF ACTION SHEET

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Anticipated Timeframe	Completed
9	2014	Reserves/Roading	Stirling Point	Area and parking around the sign.	Parks - Russell Pearson		
20	2014	Non Council	Boat ramp by museum	Ongoing discussions on funding with Southport and ES.	Parks		Ongoing but awaiting funding
42	2016	Roading	Who will maintain the beautification alongside Ocean Beach Road by the tank area	Investigate options. Who is responsible for this area and the level of maintenance required has been tasked to contractor. No funding allocated in Annual Plan. Unresolved.	Russell Pearson		
47	2016	Roading	Morrison's Beach signage	Awaiting on sign installation.	Russell Pearson		
2	2018	Parks	Robinson Park softball	Parks will level and soil some of the outfield this autumn. No fencing planned. Edges of hill will be treated by spraying or extra mowing. Toilet at Ocean Beach sports fields will be inspected to see if they are still serviceable and if so, key will be given to softball group to open and service them on days of play. Grounds have been levelled and spraying of edges will take place in Spring time. Still awaiting suitable weather. <a href="#">Half of the levelling of the outfield has been completed (priority that holes be filled).</a> <a href="#">Remainder of work to be completed. Key has been given to softball group to use toilets.</a>	Parks		
3	2018	Parks	Ocean Beach sports fields	This sports field could be considered for dog off leads area. Parks to check this and consider what the implications are, e.g. fences etc. This is being considered by Council. <a href="#">The bottom fields are still being used for sports so not appropriate for dog off leads area.</a> <a href="#">Top field not yet confirmed.</a>	Parks		
4	2018	Parks	Rowing club beach erosion	Awaiting direction and discussion at the meeting.	Parks		
5	2018	Parks	Boat Ramp swimming	Swimmer safety and conflict with boat use. Options need to be considered on how this can be resolved and progressed. A check will be made if ES does have a bylaw regarding swimming. Bylaw does not appear to offer clear direction on the issue. The Board may wish to discuss and provide direction for the summer. <a href="#">Board met with the community in December.</a>	Parks		
6	2018	Parks	J G Ward Reserve	Car and vehicles are using this area as access to the back of the sections. One property has put new gate onto the Reserve for access and Parks have received complaints. A joint Parks / Building Consents letter will be sent to the resident. There are now 4 to 5 properties using this illegal access onto a Reserve. This needs the Board's support and residents asked to stop. <a href="#">Awaiting response from Building Consents.</a>	Parks	Hold awaiting response	
7	2018	Parks	Foreshore Road erosion by bitumen pipeline	Roading to contact Southport and seek resolution over responsibility. Problem area by the Bitumen pipe line.  Southport have been advised and acknowledge they are the current owner. They plan to consider repairs after July.	Russell Pearson	Hold awaiting Southport	
8	2018	Parks	Bluff Hill wilding pine removal	Bluff pest group have shown an interest in the removal of these trees. Parks have a programme in place to work on these trees. The groups Health and Safety plans and methods need to be reviewed and checked. Works by contractor have been programmed. <a href="#">Two days of wilding pine removal completed (adjacent to Flagstaff Road). More will be undertaken when contractor is back.</a>	Parks		
9	2018	Parks	Lagan Street unformed - Noxious Plants	Some gorse on road reserve adjacent to intersection. Contractor tasked to spray. A check is being undertaken.	Russell Pearson		Under action
11	2018	Parks	Marine Parade hedge - opposite 7 day shop	Can it be removed? Parks to check ownership and advise at the meeting. This is partly on state highway, partly on railway land and if the hedge is removed will require fencing.	Parks		

Last Updated

1/18/2019

Bluff Community Board Agenda - FINANCIAL STATEMENTS

Business Unit **321000 - Community Boards - Bluff**

Six months to 31 December 2018

	Dec YTD			2018 / 19		
	Actual	Forecast	Variance	Remaining Forecast	Forecast	Plan
Staff Expenditure	12,727	13,000	(273)	13,273	26,000	26,000
Administration Expenditure	1,245	3,800	(2,555)	6,355	7,600	7,600
Grants & Subsidies Expenditure	16,351	15,000	1,351	21,149	37,500	37,500
Operational Expenditure	748	1,000	(252)	1,252	2,000	2,000
<b>Total Expenditure</b>	<b>31,070</b>	<b>32,800</b>	<b>(1,730)</b>	<b>42,030</b>	<b>73,100</b>	<b>73,100</b>
<b>Operating Surplus / (Deficit)</b>	<b>(31,070)</b>	<b>(32,800)</b>	<b>1,730</b>	<b>(42,030)</b>	<b>(73,100)</b>	<b>(73,100)</b>
<b>Rates Required</b>	<b>31,070</b>	<b>32,800</b>	<b>(1,730)</b>	<b>42,030</b>	<b>73,100</b>	<b>73,100</b>

**Commentary:**

Bluff Community Board is under budget by \$1,730 for the first six months of the year.

There are no major variances to report.