



## **NOTICE OF MEETING**

**Notice is hereby given of the Meeting of the  
Regulatory Services Committee  
to be held in the Council Chamber,  
First Floor, Civic Administration Building,  
101 Esk Street, Invercargill on  
Tuesday 2 April 2019 at 4.00 pm**

Sir T R Shadbolt, KNZM JP  
Cr R R Amundsen (Chair)  
Cr T M Biddle (Deputy Chair)  
Cr K F Arnold  
Cr A H Crackett  
Cr D J Ludlow  
Cr L F Soper

EIRWEN HARRIS MITCHELL  
MANAGER, SECRETARIAL SERVICES

## **Council's Values:**

- Responsibility      Take ownership of decisions and outcomes, both collectively and individually.
- We willingly share our knowledge.
  - We acknowledge our mistakes, work to resolve them and learn from them.
  - We give and receive feedback in a constructive manner to resolve issues.
  - We do our job with total commitment.
- Respect              Everyone is important, as are their views.
- We support and care for each other.
  - We stop to listen, learn and understand.
  - We communicate in an honest, up-front and considerate manner.
  - We maintain confidences and avoid hurtful gossip.
- Positivity           Always look on the bright side of life.
- We are approachable, interested and friendly.
  - We are open and receptive to change.
  - We acknowledge and praise the efforts of others.
  - We work together as a team to get the job done.
- Above and Beyond   Take opportunities to go the extra mile.
- We take the initiative to improve our work practices to get the best results.
  - We challenge ourselves and each other to make it better.
  - We take pride in providing the best possible outcomes.
  - We are ambassadors for our Council at all times.

## **Council's Vision for the City:**

Enhance our City and preserve its character, while embracing innovation and change.

## **Council's Vision:**

We are an energised, fun and innovative team that makes it better for each other and our community.

## **Council's Mission:**

Making it better by making it happen.

# AGENDA

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**INVERCARGILL CITY COUNCIL ELECTED MEMBERS  
INTEREST REGISTER**

<b>ELECTED MEMBERS</b>			
<b>NAME</b>	<b>ENTITY</b>	<b>INTERESTS</b>	<b>PROPERTY</b>
<b>RONALD LINDSAY ABBOTT</b>	Invercargill City Council Kiwi-Pie Radio 88FM Invercargill Invercargill Art Gallery Invercargill Venues and Events Management	Councillor Director / Broadcaster Council Representative / Board Member Director	
<b>REBECCA RAE AMUNDSEN</b>	Invercargill City Council Arch Draught Ltd BP Orr Ltd Task Ltd Arts Murihiku Dan Davin Literary Foundation Heritage South Glengarry Community Action Group SMAG Board Venture Southland Southland Regional Heritage Committee	Councillor Director Director Director Trustee Trustee/Chair Contractor Events Co-ordinator (Volunteer)  Council Representative Council Representative Council Representative	

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS  
INTEREST REGISTER**

<b>ALLAN JAMES ARNOLD</b>	Invercargill City Council Ziff's Café Bar Ltd Buster Crabb Ltd Ziff's Tour Ltd Ziff's HR Ltd Ziff's Trust NZMCA Southland Aero Club Invercargill Club Invercargill East Rotary Southland Aero Club	Councillor Executive Director Executive Director Executive Director Executive Director Trustee Administrator Member Member Member Member Committee Member	
<b>KAREN FRANCES ARNOLD</b>	Invercargill City Council Funding Scheme	Councillor Trustee/Chair	
<b>TONI MARIE BIDDLE</b>	Invercargill City Council Invercargill Venue and Events Management Limited Southland Museum and Art Gallery Trust Board McIntyre and Dick	Councillor Director  Trustee  Partner – Executive Team	

Regulatory Services Agenda - INTEREST REGISTER

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS  
INTEREST REGISTER**

<b>ALEX HOLLY CRACKETT</b>	Invercargill City Council Ride Southland Southland Youth Futures Advisory Board Venture Southland and Sub Committee Sport Southland McIntyre Dick	Councillor Chair Chair  Council Representative  Trustee Marketing Manager	High Street Invercargill
<b>IRWIN LLOYD ESLER</b>	Invercargill City Council Bluff Community Board Bluff Maritime Museum Otatara Landcare Group	Councillor Council Representative Council Representative Member	
<b>GRAHAM DAVID LEWIS</b>	Invercargill City Council Invercargill City Holdings Limited Southland Indoor Leisure Centre Charitable Trust Bluff 2024 Rejuvenation Invercargill Community Recreation & Sports Trust Hospice Southland Invercargill City Properties	Councillor Director Trustee  Officer Trustee  Trustee Director	

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS  
INTEREST REGISTER**

<b>DARREN JAMES LUDLOW</b>	Invercargill City Council Radio Southland Invercargill City Holdings Limited Invercargill Venue and Events Management Southland Museum and Art Gallery Trust Board Healthy Families Invercargill Murihiku Maori Wardens Southland Community Law Centre Invercargill Community Recreation and Sport Trust Invercargill City Properties	Councillor Manager Director Director / Chairman  Trustee  Board Member Board Member Board Member Trustee  Director	770 Queens Drive Invercargill
<b>IAN REAY POTTINGER</b>	Invercargill City Council Southland Electronics Limited Santa Parade Organiser	Councillor Director Alice Pottinger (Wife)	171 Terrace Street Invercargill 9810
<b>TIMOTHY RICHARD SHADBOLT</b>	Invercargill City Council Invercargill Airport Limited Kiwi Speakers Limited SIT Ambassador	Mayor Director Director Contractor	

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS  
INTEREST REGISTER**

<b>LESLEY FRANCES SOPER</b>	Invercargill City Council Breathing Space Southland Trust (Emergency Housing) Omaui Tracks Trust National Council of Women (NCW) Active Communities Invercargill Public Art Gallery Citizens Advice Bureau Southland ACC Advocacy Trust	Councillor Chair Secretary/Treasurer Member Chair/Trustee Board Member Board Member Employee	137 Morton Street Strathern Invercargill  24 Margaret Street Richmond Invercargill
<b>LINDSAY STEWART THOMAS</b>	Invercargill City Council Invercargill City Holdings Limited HWCP Management Limited	Councillor Director Director	



**INVERCARGILL CITY COUNCIL ELECTED MEMBERS  
INTEREST REGISTER**

<b>EXECUTIVE STAFF</b>			
<b>NAME</b>	<b>ENTITY</b>	<b>INTERESTS</b>	<b>PROPERTY</b>
<b>PAMELA GARE</b>	Invercargill City Council  DJ & PM Gare Family Trust	Director of Environmental and Planning Services  Trustee	
<b>CLARE HADLEY</b>	Invercargill City Council	Chief Executive	
<b>CAMERON MCINTOSH</b>	Invercargill City Council	Director of Works and Services	
<b>DAVID FOSTER</b>	Invercargill City Council	Acting Director of Finance and Corporate Services  Executive Director Foster and Associates Ltd	

**TO: REGULATORY SERVICES COMMITTEE**

**FROM: MICHAEL MORRIS - ACTING ENVIRONMENTAL HEALTH MANAGER**

**MEETING DATE: TUESDAY 2 APRIL 2019**

**LOCAL ALCOHOL POLICY: DELEGATION OF POWERS TO JOINT COMMITTEE**

**SUMMARY**

The purpose of this report is to provide an update on the review of the Local Alcohol Policy (LAP) and to establish the necessary delegations for the Joint Committee to undertake the adoption process for the LAP, including the submission process and hearings.

**RECOMMENDATIONS**

1. That the Committee receive the report and recommends it to Council
2. That Council delegate its powers to the Joint Committee, as provided in Part 2, Subpart 2 of the Sale and Supply of Alcohol Act 2012 ('the Act') and the Local Government Act 2002, to develop and hear the Local Alcohol Policy, other than the discretion contained in Section 88 (to discontinue) the power to bring the LAP into force – Section 90.
3. The Resolution of 11 December 2018 be amended to read:
  - 3.1 at part 4 the Committee is to be Southland District Council and Invercargill City Council,
  - 3.2 at part 6 that Council will cover half the administration costs,
  - 3.3 at part 7 Council resolves to pay half of any legal costs of any appeal.

**IMPLICATIONS**

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> This is a Policy Review.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Views of concerned industries and agencies have been obtained, further consultations will be undertaken.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> Not at this stage.

## **FINANCIAL IMPLICATIONS**

Costs are limited to a half share of the Joint Committee's expenses.

## **BACKGROUND**

On 11 December 2018, Council resolved to re-establish the combined Local Alcohol Policy Committee (the Joint Committee) with Southland District Council.

Gore District Council had indicated that it no longer wished to be part of the Combined Local Alcohol Policy.

The resolution of 11 December 2018 confirmed that Council nominated four Councillors. These were Cr. Darren Ludlow, Cr. Toni Biddle, Cr. Alex Crackett and Cr. Karen Arnold. It further confirmed that would cover the costs of the Combined Local Alcohol Policy Committee.

That resolution of 11 December 2018 states that the Gore District Council was still part of the development of the LAP and this is no longer the case.

## **ISSUES AND OPTIONS**

Now that the Joint Committee has been established Council now needs to delegate its powers pursuant to Part 2, Subpart 2 of the Act to undertake the drafting of the Local Alcohol Policy.

## **PROCESS**

The process to adopt the LAP is as follows:

1. Council must prepare a draft.
2. The draft, once approved by the Joint Committee is sent out for consultation.
3. The special consultative procedure under the Local Government Act 2002 must be used for this consultation.
4. Hearings are held after submissions have been received.
5. Once the hearings have been held the Joint Committee will make a decision and the Proposed Local Alcohol Policy (PLAP) will be adopted.
6. The PLAP is notified and is able to be appealed by parties that submitted on it.
7. The appeal process is then completed before the Alcohol Regulatory and Licensing Authority.
8. Council will then resolve to bring the LAP into force.

To progress this matter, Council needs to delegate its powers to the Joint Committee. Council will retain the discretion to discontinue the development of the draft LAP as per Section 88 of the Act, and will retain control over making the LAP operative, as per Section 90 of the Act.

**COSTS AND FUNDING**

The resolution of 11 December 2018 needs to be amended slightly as Gore District Council is no longer involved. Accordingly Council will need to cover half the costs of the Joint Committee and half the costs of any legal appeals amending points six and seven of the resolution of 11 December 2018

A workshop follows the meeting for the preliminary draft LAP to be discussed to provide guidance to staff and the ICC Councillors of the Joint Committee.

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**TO: REGULATORY SERVICES COMMITTEE**  
**FROM: CHRISTINE NORTH – PROPERTY DATA BASE OFFICER**  
**MEETING DATE: TUESDAY 2 APRIL 2019**

**PROPOSED ROAD NAMES IN RELATION TO THE SUBDIVISION OF  
 33 AND 46 SUNRISE DRIVE**

**RECOMMENDATION**

That Council receive the report and

That Council adopt the following proposed roads names:

That Lot 301 to be named **Chatham Rise** as it is the developer’s preferred name and meets Council’s naming convention.

That Lot 304 to be named **Glenda Place** as it is a short name and the developer’s second preferred name and meets Council’s naming convention.

**IMPLICATIONS**

1.	<i>Implications in terms of the Long Term Council Community Plan/Annual Plan?</i> N/A.
2.	<i>Is a budget amendment required?</i> N/A.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> N/A.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> N/A.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A.

**REQUEST FOR ROAD NAME**

The Invercargill City Council is responsible for the allocation of road names and numbers within the District. This is an important function because it allows residents, visitors and emergency services to locate properties with the minimum of inconvenience. In issuing rural and urban road names and numbers the Council is guided by the Australian/New Zealand Standard (AS/NZS 4819:2011) Rural and Urban Addressing.

Council’s policy is to allow road names that are short (25 characters or less), single word names, which are readily pronounced and spelt. Road names that closely resemble other names in either spelling or pronunciation should be avoided, as there is the potential for confusion for emergency services. There is also a desire to avoid the same name for a road and an area.

The different Road Types are set out in AS/NZS 4819:2011 which defines 'Way' as a "Short enclosed roadway", this encompasses private right of ways.

The naming of the access is necessary as there is not enough spare numbers available for each lot and AS/NZS 4819:2011 does not allow for the use of alpha suffixes beyond the letter E.

The developer has submitted three proposed names for the Council's consideration for the two roads to be vested in Council as part of a subdivision situated east and west sides of Sunrise Drive. The roads are identified as Lot 301 (east side of Sunrise Drive) and Lot 304 (west side of Sunrise Drive) on the scheme plan.

The names proposed for Lot 301 are:

1. **Chatham Rise** Island off the Coast of New Zealand.
2. **Buckingham Place** Buckingham Palace.
3. **Ridge Way** No reason supplied.

The developer's preference: for Lot 301 is **Chatham Rise** which meets all the requirements of AS/NZ 4819:2011.

The names proposed for Lot 304 are:

1. **Buckingham Place** Buckingham Palace.
2. **Glenda Place** Partner of one of the Owners.
3. **Commodore Place** No reason supplied.

The developer's preference: for Lot 304 is for Buckingham Place but this does not meet the requirements of AS/NZ 4819:2011.name is too long for a short road. The second preference is **Glenda Place** which meets all the requirements of AS/NZ 4819:2011.

A diagram showing the proposed development and the road names is attached as Appendix one.

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Invercargill City Council

**Draft Road Name**

Roads to be created by the subdivision of  
 Lot 200 DP 522326- 33\* Sunrise Drive (East side)  
 and  
 Lot 101 DP 521682 - 46\* Sunrise Drive (West Side)

RMA/2018/199, To subdivide land into 44 allotments within Residential 3 zone

*Developers: Ascot Projects Limited*

**Name of Road - East Side**

Names submitted by developer in order of preference:

Proposed Lot 301 to vest as road

1. **Chatham Rise** - no reason supplied.
2. **Buckingham Place** - Buckingham Palace.
3. **Ridge Place** no reason supplied.

**Name of Road - West Side**

Proposed Lot 304 to vest as road

1. **Buckingham Place** Buckingham Palace.
2. **Glenda Place** partner of one of the Owners.
3. **Commodore Place** no reason supplied.

Note: First and third preferences for Lot 304 do not comply with Council's naming convention

