

**TO: EXTRAORDINARY COUNCIL**

**FROM: MELISSA BROOK – MANAGER, STRATEGY AND POLICY**

**MEETING DATE: TUESDAY 14 MAY 2019**

**PUBLIC CONSULTATION ON PROPOSED INVESTMENT IN CITY BLOCK DEVELOPMENT - ADOPTION OF STATEMENT OF PROPOSAL**

**SUMMARY**

This report presents the consultation materials, including the Statement of Proposal, for Council's proposed investment in the City Block Development for adoption by Council.

**RECOMMENDATIONS**

**It is recommended that Council:**

**Adopts the Statement of Proposal for the proposed investment in the City Block Development for public consultation;**

**And**

**Adopts the summary of the Statement of Proposal document for public consultation;**

**And**

**Notes that supporting information, including a "live" Frequently Asked Questions section, will be included on Council's website throughout the consultation process;**

**And**

**Approves the process for consultation outlined in this report.**

**IMPLICATIONS**

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No
2.	<i>Is a budget amendment required?</i> Following consultation a budget amendment may be required.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> Yes
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> This report does not have implications on any other documents, decisions following consultation may do.

5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> The adoption of the Statement of Proposal and consultation materials for public consultation initiates the process under the Local Government Act 2002.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> Council will need to consider this policy and all of Council's policy when making decisions on the proposed investment.

## FINANCIAL IMPLICATIONS

It is anticipated that the cost of running the community engagement process will be met through existing budgets.

## STATEMENT OF PROPOSAL

At its meeting on 16 April 2019, Council determined to undertake the Special Consultative Procedure outlined in section 83 of the Local Government Act 2002 (the Act), when consulting with the community on its proposal to invest in the City Block Development. The Special Consultative Procedure requires preparation and adoption of a Statement of Proposal. The preparation of the Statement of Proposal (**Appendix 1**) has requirements under the Act. The Statement of Proposal must include:

- A statement of the reasons for the proposal;
- An analysis of the reasonably practicable options, including the proposal;
- Any other information that Council identifies as relevant.

Council officers have also prepared a summary of the information (**Appendix 2**) contained in the Statement of Proposal to enable public understanding.

Council, once it has adopted its Statement of Proposal, will need to engage and consult with the community on its content. The following timetable is proposed:

<b>Action</b>	<b>Date</b>
Council adopts Statement of Proposal for consultation.	14 May 2019
Public Notice in The Southland Times.	18 May 2019
Consultation materials on Council's website.	18 May 2019
Copies of the Statement of Proposal available at Invercargill Public Library, Bluff Service Centre and Civic Administration Building.	20 May 2019
Notice of consultation period delivered to households in the Invercargill City District.	20 May – 31 May 2019
Submission period.	18 May – 28 June 2019
Hearing of submissions.	Week commencing 15 July 2019
Report drafted summarising views contained in submissions.	2 August 2019
Council deliberates and makes decision on potential investment in the City Block Development.	13 August 2019

## CONSULTATION PROCESS

Engagement with the Community over the proposal outlined in the Statement of Proposal provides the community with opportunity to become aware of the issues and to make their views known. The minimum period for consultation under the special consultative procedure is one month. Council officers recommend a six week consultation timeframe to ensure adequate opportunity for all of the community to have their say.

Council uses a number of techniques to engage its communities on Council issues. The following consultation opportunities are proposed:

Public Meeting	A public meeting to be held on 20 May 2019 to introduce the Statement of Proposal and the consultation and engagement process that is going to be undertaken.
Hui	Workshop with Iwi at the Marae. Date to be determined.
Newspaper:	Formal public notice in The Southland Times.  Information on how to obtain a copy of the Statement of Proposal, and discussion opportunities with Council's engagement team. In Noticeboard page in Southland Times, Community News and City Centre News and Southland Express.  Key information published in Council's newspaper pages.
Notice of consultation distribution:	Notice of the consultation process and where to find more information will be delivered to all households
Radio:	A reminder to the Community that the Proposal is open for submissions and encouraging people to give Council their opinion by lodging a submission to run in the Council Radio News.
Internet:	A copy of the Statement of Proposal, supporting information, 'live' and updated Frequently Asked Questions section and submission form be made available on Council's website.
Social Media page:	A programme for engagement run through a dedicated page linked to Council's Facebook.
Consultation Caravan (and drop in sessions)	A number of opportunities for the public to meet with Council's engagement team, including officers and Councillors, will be available using the Consultation Caravan and by being present at places where people will be. The location and times of these opportunities will be well advertised. Officers will be available to assist people to complete a submission during these times.

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