



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board
to be held in the Bluff Municipal Chambers,
Gore Street, Bluff on
Monday 2 September 2019 at 7.00 pm**

Mr R Fife (Chairperson)
Mrs W Glassey (Deputy Chairperson)
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr I L Esler

**CLARE HADLEY
CHIEF EXECUTIVE**

Finance and Corporate Services Directorate
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Council's Values:

- Responsibility Take ownership of decisions and outcomes, both collectively and individually.
- We willingly share our knowledge.
 - We acknowledge our mistakes, work to resolve them and learn from them.
 - We give and receive feedback in a constructive manner to resolve issues.
 - We do our job with total commitment.
- Respect Everyone is important, as are their views.
- We support and care for each other.
 - We stop to listen, learn and understand.
 - We communicate in an honest, up-front and considerate manner.
 - We maintain confidences and avoid hurtful gossip.
- Positivity Always look on the bright side of life.
- We are approachable, interested and friendly.
 - We are open and receptive to change.
 - We acknowledge and praise the efforts of others.
 - We work together as a team to get the job done.
- Above and Beyond Take opportunities to go the extra mile.
- We take the initiative to improve our work practices to get the best results.
 - We challenge ourselves and each other to make it better.
 - We take pride in providing the best possible outcomes.
 - We are ambassadors for our Council at all times.

Council's Vision for the City:

Enhance our City and preserve its character, while embracing innovation and change.

Council's Vision:

We are an energised, fun and innovative team that makes it better for each other and our community.

Council's Mission:

Making it better by making it happen.

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To be tabled.	
10. URGENT BUSINESS	

BLUFF COMMUNITY BOARD INTEREST REGISTER

ELECTED MEMBERS		
NAME	ENTITY	INTERESTS
Cr Allan Arnold	Invercargill City Council Ziff's Café Bar Ltd Buster Crabb Ltd Ziff's Tour Ltd Ziff's HR Ltd Ziff's Trust NZMCA Southland Aero Club Invercargill Club Invercargill East Rotary	Councillor Executive Director Executive Director Executive Director Executive Director Trustee Administrator Member Member Member Member
Cr Lloyd Esler	Invercargill City Council Bluff Community Board Bluff Maritime Museum Otatara Landcare Group	Councillor Council Representative Council Representative Member
Raymond Fife	Bluff Community Board Bluff Charitable Trust Bluff Maritime Museum	Chairman Chairman Chairman

Bluff Community Board - INTEREST REGISTER

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ELECTED MEMBERS		
NAME	ENTITY	INTERESTS
Wyma Glassey	Bluff Community Board	Deputy Chair
Gloria Henderson	Bluff Community Board	Board Member
Graham Laidlaw	Bluff Community Board	Board Member
Patricia Young	Bluff Community Board Awarua Whanau Services Te Rau Aroha Marae (Bluff) Maori Advisory Group for Invercargill Police Children Protection Panel Oranga Tamariki Governance for Southland Help	Board Member Manager Komiti Member Member Member Member

**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF
MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 22 JULY 2019
AT 7.00 PM**

PRESENT: Mr R Fife (Chair)
Mrs G Henderson
Mr G A Laidlaw
Mrs P Young
Cr I L Esler

IN ATTENDANCE: Cr G D Lewis
Cr A J Arnold
Mr R Pearson – Roading Manager
Ms M Frey – Interim Parks and Recreation Manager
Ms L McCoy - Manager - Parks Planning
Mrs N Allan – Service Centre Manager
Ms L Kuresa – Committee Secretary

2. **APOLOGY**

The Chairman said that Mrs W Glassey had not put in an apology for tonight's meeting.

3. **PUBLIC FORUM**

Nil.

4. **INTEREST REGISTER**

Moved, R Fife seconded Cr Esler and **RESOLVED** that the report be received.

5. **MINUTES OF THE BLUFF COMMUNITY BOARD MEETING HELD ON
10 JUNE 2019**

Moved G Henderson, seconded Cr Esler and **RESOLVED** that the minutes be accepted as a true and correct record with the amendment in Item 8, where the second last paragraph should say "New Plymouth" and not "Hamilton".

6. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

The Chairman informed the meeting that Mr Beer could not attend the meeting due to illness.

Moved G Laidlaw, seconded P Young and **RESOLVED** that the report be received.

7. **BLUFF ACTION SHEET**

Mr Pearson and Ms McCoy took the meeting through the report.

Moved G Henderson, seconded G Laidlaw that the report be received.

Mr Pearson informed the Board of some problem areas that had been identified that needed more work on:

1. Foyle Street/Slaney Street – the bank was starting to slip and fail and the footpath was starting to tilt the wrong way. There was a need to consider how that bank could be stabilised. There were a range of options to look into to protect the road in the long term.
2. There was a situation where a bank against a footpath and one of the local residents thought that the Council was at fault for eroding the bank. It had been an ongoing issue that needed to be resolved.
3. It was identified that there was some movement of the ground around the monument. A Geo-Tech Report was needed to identify what was going on.

Ms McCoy informed the Board that Environment Southland had advised that a meeting would be held at the beginning of August to meet with the commercial fishermen with regard to the Bluff Boat Ramp. A workshop would then be held with the Bluff community to ensure that they were happy with the plan.

Ms Frey said that there had been reports of late night vandalism and bad behaviour at the Bluff Cemetery. Staff were looking at the option of possibly closing the gate to vehicles and having it opened for maintenance purposes only. She asked for feedback on this matter. She had been advised that this type of activity was happening frequently.

The Chairman said that after investigation into the footpath going into Stirling Point, it was discovered that it was water running across the footpath and in some areas it was water running off the hill.

In response to a question on street sweeping, Mr Pearson said that Council was working in Bluff and Invercargill to ensure that the sweepers were completing all their rounds.

Cr Esler identified the following:

1. There was still some rubbish at the back of the Rowing Club, which looked untidy.
2. Something needed to be done with regard to parking at Omaui because people were only able to park on the gravel area, which only had space for three to four cars. Mr Pearson said that there was a need to identify those extra parking spaces, so they could add those into the plan for inclusion in budgets for future years.
3. There was a recent erosion where the sea had been coming in that needed to be monitored. There had been a build-up of sand, which was an ongoing issue.
4. The signage for the ship's graveyard had been checked and there was still an ongoing issue where the printing could not be read. This item was discussed and it was identified that Parks staff were working on this.
5. An advertisement for a working bee would be done to do gravel work on the Omaui track next Sunday afternoon.

In response to a question on progress on the track from Stirling Point, Ms McCoy explained that a resource consent would be submitted to Environment Southland this week for the structural work to go ahead.

Ms Frey commented that it had been a complicated matter given the coastal erosion issues but the design was not retaining structure, it was more of a lighter footprint. Resource consent was up to 20 working days but if the information was not correct. Environment Southland would request further information, which added to the 20 working days. She would like to see it open before summer.

The motion, now being put, was **RESOLVED** in the **affirmative**.

8. **CHAIRMAN'S REPORT**

The report was tabled and the Chairman took the meeting through it.

8.1 **Gun Pit Meeting**

The Chairman said that this item was covered under the previous report.

8.2 **Oyster Industry**

The Chairman said he had received an email from John Kirkman regarding an opportunity for a transitional social science partnership. He took the meeting through the information and after discussions, it was agreed that the Board supported the study to be carried out so that Bluff had a viable oyster industry for the next 100 years. It also agreed that there needed to be more controls around recreational fishermen having access around the fishery area.

Moved R Fife, seconded G Laidlaw and **RESOLVED** that the Board acknowledges the letter and supports the concept.

8.3 **Zone 6 Meeting**

The Zone 6 Meeting was held in Gore. Mrs Henderson and Mr Laidlaw had attended the meeting and they took the meeting through a verbal report.

8.4 **Bluff Community Group Meeting**

The Chairman reported that as part of the Bluff Vision Statement, it was agreed at a previous Board meeting that two meetings per year would be held with all community groups in Bluff. A meeting would be held in early August to keep in contact with those groups. A mail-out of the Bluff Vision statement was to be carried out but that would now be done after the Elections. After he made some enquiries, he was advised that even though it was coming from the Bluff Community Board and not any particular person, it could be looked at as some form of electioneering.

8.5 **Parks and Recreation Workshop**

The Chairman attended the Workshop and it was interesting to get the views on how the Bluff community could go forward with regards to the reserves. There were some good discussions, especially around the infrastructure regarding the number of tourists. He also learnt that counts were carried out on how often the toilets were used and the Stirling Point toilet was used more, compared to the one by the Bluff Service Centre. He said it was a good opportunity to discuss issues that affect Bluff.

Moved R Fife, seconded Cr Esler and **RESOLVED** that the report be received.

9. **FINANCIAL STATEMENTS**

Moved R Fife, seconded G Laidlaw and **RESOLVED** that the report be received.

10. **URGENT BUSINESS**

10.1 **Bluff Coastal Clean-up**

Cr Esler informed the meeting that with Conservation Week coming up, there was an official Bluff Coastal Clean-up being held on Saturday 21 September. The Bluff Hill Group was organising it and they were looking for volunteers. It would be advertised as it was an official Conservation Week activity.

The Chairman said he would get that advertised on the Bluff Community Board Facebook page as well.

There being no further business, the meeting finished at 8.02 pm.

TO: BLUFF COMMUNITY BOARD
FROM: LINDSAY BEER - BLUFF PUBLICITY/PROMOTIONS OFFICER
MEETING DATE: MONDAY 2 SEPTEMBER 2019

REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER

RECOMMENDATIONS

It is recommended that this report be received.

BURT MUNRO CHALLENGE BLUFF HILLCLIMB

I am currently talking with many of the groups who assisted with the Hillclimb this year and touching base with some potentially new groups to boost our volunteers still further as requested by the Southland Motorcycle Club.

I am also working my way through our class sponsors for 2020.

We now have the final financial picture of the 2019 event and while there was a profit it has decreased due to the increase in costs of infrastructure, increased donations to more volunteer groups etc. due to the growth of the event since it moved to February.

We have also touched base with ICC Parks regarding the Car Park at the base of the hill. Again due to the growth of the event a little more space is required to house vendors, displays etc. in that area.

SUMMER SOUNDS BLUFF

We should have our date for Summer Sounds 2020 confirmed by the time of this meeting. Three new initiatives we would like to introduce this year are a little bit of signage in the town pre-event, an MC on stage and a backdrop on the stage behind the bands.

I am keen to continue to book one Bluff act and one act from further afield each year to give the Bluff act exposure and bring the other act in to provide someone different for the locals that attend.

UP & OVER BLUFF HILL GRUNT

I have been approached by a member of the public keen to see the Up & Over Bluff Hill Grunt brought back to the calendar. Some suggestions for the route and groups that may possibly help have been made and we will do some investigations on the feasibility of this in the near future.

TO: BLUFF COMMUNITY BOARD
FROM: RUSSELL PEARSON – ROADING MANAGER
MEETING DATE: MONDAY 2 SEPTEMBER 2019

BLUFF ACTION SHEET

SUMMARY

This report provides an update on the Action Sheet.

RECOMMENDATIONS

That report Bluff Action Sheet be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

FINANCIAL IMPLICATIONS

No financial issues have been raised.

ACTION SHEET

The Action Sheet has been attached (refer to **Appendix 1**).

A2739020

This has been a relatively quiet period.

A meeting has been held with the commercial boat ramp users. This has established a sound working understanding of the size of vessels and the general operational activity requirements. A stakeholder meeting is currently being organised. Following this meeting the design process can commence.

The cycleway tender document is being completed with the intent to have this tendered in September, with works commencing in October. It is suggested that the project details can be discussed with the Board Chair prior to tendering.

Bluff Community Board - ACTION SHEET

APPENDIX 1

A2739021

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	JCC Contact	Anticipated Timeframe	Completed
4	2018	Parks	Rowing club beach erosion	Awaiting direction and discussion at the meeting. No further current action but does highlight risks around filled areas and erosion.	Parks		
6	2018	Parks	J G Ward Reserve	Vehicles are using this area as access to the back of the sections. One property has put new gate onto the Reserve for access and Parks have received complaints. A joint Parks / Building Consents letter will be sent to the resident. There are now 4 to 5 properties using this illegal access onto a Reserve. This needs the Board's support and residents asked to stop. Awaiting response from Building Consents. Parks Assets are planning to contact owners and discuss. If it is not resolved it could become harder to solve in the future.	Parks	Hold awaiting response	

2	2019	Roading	Gore Street Road Verge (fuel tanks)	Mobil and the 2024 Group are working together to develop a plan for the area. Discussion held on how the area will continue to be maintained after new plantings are installed. Suggestion that a grant could be provided to give time for future costs to be considered in the Annual Plan. Comments about certainty of funding. Further work with the planned cycleway and the work from the 2024 Group needs to be incorporated in a wider plan for the area. Cycle trail design still being completed.	Russell Pearson	Nov-19	
3	2019	Roading	Foreshore Road by Shannon Street	Lupins had been sprayed and area could need a tidy up. Contractor to check. Check being undertaken to make sure spraying has been effective.	Russell Pearson	Jun-19	
4	2019	Parks	Boat Ramp – Swimming Area	Current boat ramp funding does not include any swimming options. Discussion on the current parking of boats adjacent to the ramp which will need to be changed. Discussed the ES Clean Hull Boat Maintenance area and that ES was funding this. It was noted that the Swimming Concept Area is included in the Bluff Strategic Plan. Discussion held in with Commercial users and ES regarding requirements for Wash-down Area. Wider stakeholder workshop to confirm detailed design of boat ramp planned for end of August.	Michele Frey	Aug-19	
6	2019	Roading	Stirling Point	Footpath is still awaiting decisions. Parking Options Study is planned by Stafford Group. Vegetation around the viewing platform needs a tidy. Light at sign is damaged and needs repaired. Contractor instructed to repair light. Report to be discussed at future workshop with Board and Councillors.	Russell Pearson	Jul-19	
7	2019	Roading	Gun Pit Road Carpark	DOC keen to work with Council on a carparking option and DOC planning further improvements. Further investigation needed into what carparking is possible. Road into the area is unsealed and needs to be sealed if used as carpark. Concepts are contained in the Strategic Plan. This work needs to be tied into Stirling Point actions. Meeting held with DoC but needs some planning to tie into a funded plan.	Russell Pearson	Jul-19	
8	2019	Roading	Gorse in Roadsides	Areas visited which has gorse starting to grow, including Bann and Barrow Street. Roading to follow up. More spraying and remedial work is required and follow up needed. Contractor will be instructed to recheck berm areas and respray as necessary.	Russell Pearson	Oct-19	
9	2019	Roading	Sweeping Frequency	Some areas look to have not been adequately swept. Some grass still in the channels. Have asked for new system to be implemented to give greater confidence that sweeping is done. Contractor is being asked to demonstrate compliance with specification.	Russell Pearson	Aug-19	

Last Updated 12/08/2019

Bluff Community Board - ACTION SHEET

Bluff Refuse Transfer Site

Malcolm Loan explained the compactor would be transferred from Invercargill. It will have more capacity than the current. The compactor is owned by the Contractor. Green waste is processed when there is sufficient material, which could be annually.

Gore Street Road Verge (Fuel tanks)

Mobil and the 2024Group are working together to develop a plan for the area.

Discussion held on how the area will continue to be maintained after new plantings are installed.

Suggestion that a grant could be provided to give time for future costs to get considered in the Annual Plan.]

Comments about certainty of funding

- Foreshore Road by Shannon St
Lupins had been sprayed and area could need a tidy up
- Boat Ramp – Swimming Area
Current boat ramp funding does not include any swimming options
Discussion on the current parking of boats adjacent to the ramp which will need to be changed
Discussed the ES Clean Hull Boat Maintenance area and that ES was funding this
It was noted that the Swimming Concept Area is included in the Bluff Strategic Plan.
- Gore Street – Hedge by Morrison's Beach
Agreed that a major trim would be undertaken before a decision is made to remove it.
- Stirling Point
Footpath is still awaiting decisions
Parking Options Study is planned by Stafford Group
Vegetation around the viewing platform needs a tidy
Light at sign is damaged and needs repaired
- Gun Pit road Carpark
DOC keen to work with Council on a carparking option and DOC planning further improvements
Further investigation needed into what carparking is possible
Road into the area is unsealed and needs to be sealed if used as carpark
Concepts are contained in the Strategic Plan
- Gorse in Roadsides
Areas visited which has gorse starting to grow, including Bann and Barrow Street
Roading to follow up
- Sweeping Frequency
Some areas look to have not been adequately swept
Some grass still in the channels