

Invercargill District Licensing Committee
Annual Report to the Alcohol Regulatory and Licensing Authority
For the period ended 30 June 2018

1. Overview of the DLC Workload

(a) DLC Structure and personnel

The Invercargill DLC (IDLC) consists of the Chairperson, Deputy Chairperson and two list members. The Chairperson (or Deputy Chair) is the quorum for unopposed applications and can determine applications on his own. Where the application is opposed, the quorum is the Chairperson and two list members.

An agreement is in place with the Southland District and Gore District Councils to enable IDLC to co-opt from their list members. This would be used should the situation arise, due to an absence or conflict of interest, where the IDLC is unable to have a quorum of three members for an opposed hearing.

The IDLC continues to be supported by two staff. One is a full time support officer and the other provides managerial oversight as part of a wider range of duties. The support staff are employed by the Invercargill City Council.

The Licensing Inspector reports to another manager in Council as it is considered that this separation best meets the intent of the Act.

(b) DLC Meetings and Hearings

The IDLC meets once a week to consider and decide on applications. There was one hearing for a Manager's Certificate. The application was not opposed by the Licensing Inspector, but was opposed by NZ Police on suitability grounds. Following deliberation the IDLC granted the application with an undertaking.

During the 2017/2018 period the IDLC has met to discuss any issues that have arisen from those applications. These meetings ensure that all members are kept up to date and are aware of the types of conditions imposed on applications.

2. DLC Initiatives

As with previous years the IDLC has reminded those people and organisations that have sought special licences for the Christmas/New Year period of the required time frame. This process over the past 3 years has meant that applicants are now well aware of their responsibilities to lodge within the time frame.

3. Local Alcohol Policy effect

The combined Local Alcohol Policy became fully operative at the end of August 2016.

This ensures consistency with hours across establishments. The Policy defines a dedicated area of late night entertainment venues. It considers the effects of licensed premises on the local area in which it is situated.

The LAP is under review and a draft will be released for public submission in 2019.

4. Legislation

It would be of assistance if the legislation included clear time frames around the Hearing process as is found in other legislation such as the Resource Management Act 1991.

5. Changes, trends and initiatives

Aim is to process applications without opposition/objections within 30 working days. Invercargill District Licensing Committee are moving towards a more electronic system for both the lodging and processing of applications to streamline the system.

Working with the Council's Building Department to ensure any building related matters are addressed early so certificates can be issued under section 100(f) of the Sale and Supply of Alcohol Act.

6. Statistical information

Annual Return and Current listing of Licensed Premises are attached to this Report.



Darren Ludlow
Chairperson
Invercargill District Licensing Committee

Annual Return (Fees) to Alcohol Regulatory Licensing Authority

Territorial Authority :

Annual Return for the Year Ending 2018

On LICENCE, Off LICENCE and Club LICENCE Applications Received:

Application type	Number received in fee category: Very low	Number received in fee category: Low	Number received in fee category: Medium	Number received in fee category: High	Number received in fee category: Very High
ON LICENCE new		2	5		
ON LICENCE variation					
ON LICENCE renewal	4	5	10	3	
OFF LICENCE new					
OFF LICENCE variation					1
OFF LICENCE renewal		1	3	2	
CLUB LICENCE new					
CLUB LICENCE variation		1			
CLUB LICENCE renewal	5		1		
TOTALS	9	9	19	6	0
Total fee payable to ARLA (GST incl)	\$ 155.25	\$ 310.50	\$ 983.25	\$ 517.50	\$ -
TOTAL fee paid to ARLA (GST incl)					
Balance payable	\$ 155.25	\$ 310.50	\$ 983.25	\$ 517.50	\$ -

Annual Fees for Existing LICENCES Received:

LICENCE type	Number received in fee category: Very low	Number received in fee category: Low	Number received in fee category: Medium	Number received in fee category: High	Number received in fee category: Very High
ON LICENCE	5	13	39	7	
OFF LICENCE			3	15	8
CLUB LICENCE	34	8	2		
TOTALS	39	24	56	15	0
Total fee payable to ARLA (GST incl)	\$ 672.75	\$ 828.00	\$ 2,898.00	\$ 1,293.75	\$ -

**TOTAL fee paid to ARLA
(GST incl)**

	\$	\$	\$	\$	\$
Balance payable	672.75	828.00	2,898.00	1,293.75	-

Managers' Certificate Applications Received:

MANAGER'S CERTIFICATE - new	79
MANAGER'S CERTIFICATE - renewal	111

TOTALS 190

**Total fee payable to
ARLA (GST incl)** \$ 5,462.50

**TOTAL fee paid to ARLA
(GST incl)**

Balance payable \$ 5,462.50

Special LICENCE Applications Received:

	Number received in category: Class 1	Number received in category: Class 2	Number received in category: Class 3
SPECIAL LICENCE	10	29	74

Temporary Authority Applications Received:

	Number received:
TEMPORARY AUTHORITY	8

Permanent Club Charter Payments Received:

	Number received:
PERMANENT CLUB CHARTER PAYMENTS	1