



# Southland Heritage & Building Preservation Trust

## Application for Assistance

Please type or print clearly, and complete questions in the space provided. **Please attach at least two quotes** for the proposed works, a photograph of the property, and any additional information.

The completed form should be returned to:

The Secretary  
Ms Nichola Philpott  
Southland Heritage & Building Preservation Trust  
Private Bag 90116  
Invercargill 9840

If you require assistance with completing this form, or have any questions, please contact the Secretary, at telephone (03) 211 5115, or by Freephone (Southland only) 0800 76 88 45 or email at [nichola.philpott@es.govt.nz](mailto:nichola.philpott@es.govt.nz)

1 Property for which assistance is sought and address (*please attach photo*):

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2 Is the building entered on The List under the Heritage NZ Pouhere Taonga Act 2014?

- Yes Registration: \_\_\_\_\_
- No

3 Is the building listed in the District Plan of:

- Invercargill City Council
- Southland District Council
- Gore District Council
- None of these

4 Name of Owner: \_\_\_\_\_

Contact telephone number: \_\_\_\_\_ (day) \_\_\_\_\_ (night)

Address (if different from above): \_\_\_\_\_

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5 Status of Ownership:

Private  Trust  Company  Other  (Specify)

\_\_\_\_\_

6 Work for which assistance is sought (please use attachments or photographs to illustrate):

(a) Description of project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(continue on attached sheets as necessary - ensuring a full description is provided)

(b) Proposed remedial work:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(continue on attached sheets as necessary - ensuring a full description is provided)

7 Name and Address of Architect or other Consultant (if applicable):

\_\_\_\_\_

8 Total Cost of Work (including fees) - please attach quotes: \$ \_\_\_\_\_

Does this figure include GST? Yes  No

If you are registered for GST, please supply your GST number: \_\_\_\_\_

9 Have any other applications for finance been made to other organisations in relation to this project? Yes  No

If "yes", please indicate to whom, how much for, and whether the outcome of these applications is known.

Local Authority..... \$  
Government Agency..... \$  
Charitable Trust..... \$  
Other (specify)..... \$  
Own Contribution..... \$ \_\_\_\_\_  
  
Total..... \$ \_\_\_\_\_

**Total Shortfall**..... \$ \_\_\_\_\_

NB: *Applications may be made for amounts less than or equal to the project shortfall*

10 Are there any loans currently secured against this property? If so, please state with what organisation, and for how much:

|       |    |
|-------|----|
| _____ | \$ |
| _____ | \$ |
| _____ | \$ |

11 If a loan is not available, will the proposed work:

- Proceed now
- Proceed later when funds are available
- Proceed in modified form (*please specify modifications*)  
\_\_\_\_\_
- Not proceed in the foreseeable future

12 Please provide any additional information that may assist your application, using a separate sheet if necessary.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13 **Declaration**

I hereby apply for a loan towards the cost of the works described in this application. I declare I am willing to allow Southland Heritage Building Preservation Trust personnel to inspect the property before, during and/or after completion of the work. I declare I am willing to apply any technical advice the Trust may offer regarding the work to be financed by any loan allocated.

I declare that the above information is correct:

Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Status (Owner/Agent): \_\_\_\_\_

Date: \_\_\_\_\_