

# Invercargill City Centre Built Heritage Fund Application



## 1. Applicant details

1.1 Name:

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1.2 Contact address:

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1.3 Phone - Home:

Mobile:

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1.4 Email:

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1.5 Provide a brief description of the work you are requesting funding for:

## 2. The property

2.1 Building address:

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2.2 Building owner name and contact details (if different to applicant):

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2.3 What is the building currently used for? Will this use change? (If so, please explain):

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## 3. Your project

 **3.1** Work for which assistance is sought (please use photos or other attachments to illustrate):

**a)** Detailed description of project:

**b)** Proposed remedial work (include drawings and specifications where relevant):

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**3.2** When do you intend to begin the work?

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**3.3** When do you expect to complete the work?

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**3.4** Who will be supervising the project?

 **3.5** Have you contacted Heritage New Zealand regarding your project? If so, please attach correspondence. If not, please explain:



**3.6** Please attach any letters of support from conservation professionals on the appropriateness of the work being undertaken.

**3.7** Will you be employing a conservation/heritage architect? If so, please note their name and company:

**3.8** Does this work require any types of consents and, if so, do you currently hold these consents? Please detail:

**3.9** Is there any additional information that you wish to be considered with your application?

## 4. Funding



**4.1** Provide an itemised breakdown of the project costs below and attach **quotes** for each of the works specified:

Description	Cost
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Total cost of project (GST excl)</b>	<b>\$</b>

**4.2** How much funding are you seeking from this fund? \$

*PLEASE NOTE:*

*Projects with a total cost less than \$ 10,000 (GST excl.) are eligible to receive up to 80% of total cost.*

*Projects with a total cost more than \$ 10,000 (GST excl.) are eligible to receive up to 50% of total cost.*

4.3 GST number (if applicable):

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4.4 What will happen to the project if you do not get the full amount you applied for?

## 5. Declaration

I confirm that the details supplied in this application are true and correct to the best of my knowledge, and agree and understand that:

- Compliance with all applicable regulatory requirements is the responsibility of the applicant.
- The property will be made available for inspection of the heritage values and the proposed works.
- The applicant will provide further information as required to substantiate or assess the case for funding.
- The grant will be paid upon completion of the proposed works. The applicant will report back to Council within one month of the completion of works, providing proof of paid invoices and receipts.
- Works must be completed within 12 months of the successful application.
- No material information has been deliberately omitted or withheld from this application.
- Information supplied as part of this application may be made publicly available, and if successful, may be used for publicity purposes.

Print name:

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Status (owner/agent):

Signature:

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Date:

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**LATE APPLICATIONS WILL NOT BE ACCEPTED**