



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Invercargill City Council
to be held in the Victoria Room,
Civic Theatre, 88 Tay Street, Invercargill on
Tuesday 9 June 2020 at 3.00 pm**

Sir T R Shadbolt, KNZM JP
Cr T M Biddle (Deputy Mayor)
Cr R R Amundsen
Cr R L Abbott
Cr A J Arnold
Cr W S Clark
Cr A H Crackett
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

CLARE HADLEY
CHIEF EXECUTIVE

AGENDA

- | | Page |
|---|-------------|
| 2. APOLOGIES | |
| 3. PUBLIC FORUM | |
| 4. INTEREST REGISTER
A2279220 | |
| 5. MINUTES OF THE INAUGURAL COUNCIL MEETING HELD ON 29 OCTOBER 2019
A2948052 | |
| To be moved:
That the minutes of the Inaugural Council Meeting held on 29 October 2019 be confirmed. | |
| 6. MINUTES OF THE MEETING OF THE BLUFF COMMUNITY BOARD HELD ON 9 MARCH 2020
A2948052 | |
| To be moved:
That the minutes of the Bluff Community Board held on 9 March 2020 be received. | |
| 7. MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 17 MARCH 2020
A2957075 | |
| To be moved:
That the minutes of the Extraordinary Council Meeting held on 17 March 2020 be confirmed. | |
| 8. MINUTES OF THE REGULATORY SERVICES COMMITTEE MEETING HELD ON 17 MARCH 2020
A2957100 | |
| To be moved:
That the minutes of the Regulatory Services Committee meeting held on 17 March 2020 be received.
<i>Note: The recommendations within these minutes were confirmed at the Committee of Council meeting on 25 May 2020</i> | |

9. **MINUTES OF THE RISK AND ASSURANCE COMMITTEE MEETING HELD ON 20 MARCH 2020**

A2960710

To be moved:

That the minutes of the Risk and Assurance Committee meeting held on 20 March 2020 be received.

10. **MINUTES OF THE INFRASTRUCTURE AND SERVICES COMMITTEE MEETING HELD ON 23 MARCH 2020**

A2963654

To be moved:

That the minutes of the Infrastructure and Services Committee meeting held on 23 March 2020 be received.

Note: The recommendations within these minutes were confirmed at the Committee of Council meeting on 28 April 2020

11. **MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 24 MARCH 2020**

A2964524

To be moved:

That the minutes of the Extraordinary Council Meeting held on 24 March 2020 be confirmed.

12. **MINUTES OF THE FINANCE AND POLICY COMMITTEE MEETING HELD ON 24 MARCH 2020**

A2965167

To be moved:

That the minutes of the Finance and Policy Committee Meeting held on 24 March 2020 be received.

13. **MINUTES OF THE MEETING OF THE COMMITTEE OF COUNCIL HELD ON 28 APRIL 2020**

A2990774

To be moved:

That the minutes of the Committee of Council meeting held on 28 April 2020 be confirmed.

14. **MINUTES OF THE MEETING OF THE COMMITTEE OF COUNCIL HELD ON 4 MAY 2020**

A3003163

To be moved:

That the minutes of the Committee of Council meeting held on 4 May 2020 be confirmed.

A3032521

15. **MINUTES OF THE MEETING OF THE COMMITTEE OF COUNCIL HELD ON 5 MAY 2020**

A3003168

To be moved:

That the minutes of the Committee of Council meeting held on 5 May 2020 be confirmed.

16. **MINUTES OF THE MEETING OF THE WASTE ADVISORY GROUP HELD ON 13 MAY 2020**

A2999220

To be moved:

That the minutes of the Waste Advisory Group held on 13 May 2020 be received.

17. **MINUTES OF THE MEETING OF THE COMMITTEE OF COUNCIL HELD ON 18 MAY 2020**

A3014495

To be moved:

That the minutes of the Committee of Council meeting held on 18 May 2020 be confirmed.

18. **MINUTES OF THE MEETING OF THE BLUFF COMMUNITY BOARD HELD ON 18 MAY 2020**

A3014927

To be moved:

That the minutes of the Bluff Community Board held on 18 May 2020 be received.

19. **MINUTES OF THE MEETING OF THE COMMITTEE OF COUNCIL HELD ON 25 MAY 2020**

A3021785

To be moved:

That the minutes of the Committee of Council meeting held on 25 May 2020 be confirmed.

20. **MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 28 MAY 2020**

A3023864

To be moved:

That the minutes of the Extraordinary Council meeting held on 28 May 2020 be confirmed.

A3032521

21. **MINUTES OF THE MEETING OF THE COMMITTEE OF COUNCIL HELD ON 3 JUNE 2020**
A3030212

RECOMMENDED RESOLUTION

21.1 **RATES POSTPONEMENT AND REMISSIONS POLICY**

That Council:

ADOPTS: the Rates Postponement and Remissions Policy with the recommended change to reduce the interest rate applied as part of the rates postponement for pandemic, epidemic or natural disaster from 3.5% to 2.5%.

22. **FEES AND CHARGES 2020/21**
A3032486

22.1 Appendix 1

22.2 Appendix 2

22.3 Appendix 3

23. **ANNUAL PLAN 2020/21**
A3032986

23.1 Appendix 1

24. **RATES RESOLUTION 2020/21**

25.1 Appendix 1

25. **COMPOSITION OF RISK AND ASSURANCE COMMITTEE**
A3035381

26. **MAYOR'S REPORT**

27. **URGENT BUSINESS**

28. **PUBLIC EXCLUDED SESSION**

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) *Confirming of Minutes of the Public Excluded Session of the Bluff Community Board held on 9 March 2020*
- (b) *Confirming of Minutes of the Public Excluded Session of the Extraordinary Council Meeting held on 17 March 2020*

A3032521

- (c) *Confirming of Minutes of the Public Excluded Session of the Risk and Assurance Committee Meeting held on 20 March 2020*
- (d) *Confirming of Minutes of the Public Excluded Session of the Infrastructure and Services Committee Meeting held on 23 March 2020*
- (e) *Confirming of Minutes of the Public Excluded Session of the Finance and Policy Committee Meeting held on 24 March 2020*
- (f) *Confirming of Minutes of the Public Excluded Session of Committee of Council Held on 28 April 2020*
- (g) *Confirming of Minutes of the Public Excluded Session of Committee of Council Held on 4 May 2020*
- (h) *Confirming of Minutes of the Public Excluded Session of Committee of Council Held on 5 May 2020*
- (i) *Confirming of Minutes of the Public Excluded Session of Committee of Council Held on 18 May 2020*
- (j) *Confirming of Minutes of the Public Excluded Session of Committee of Council Held on 25 May 2020*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) <i>Confirming of Minutes of the Public Excluded Session of the Bluff Community Board held on 9 March 2020</i>	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(i)(a)
(b) <i>Confirming of Minutes of the Public Excluded Session of the Extraordinary Council Meeting held on 17 March 2020</i>	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(i)(a)
(c) <i>Confirming of Minutes of the Public Excluded Session of the Risk and Assurance Committee Meeting held on 20 March 2020</i>	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(i)(a)

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|-----|--|--|-------------------------|
| (d) | <i>Confirming of Minutes of the Public Excluded Session of the Infrastructure and Services Committee Meeting held on 23 March 2020</i> | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(i)(a) |
| (e) | <i>Confirming of Minutes of the Public Excluded Session of the Finance and Policy Committee Meeting held on 24 March 2020</i> | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(i)(a) |
| (f) | <i>Confirming of Minutes of the Public Excluded Session of Committee of Council Held on 28 April 2020</i> | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(i)(a) |
| (g) | <i>Confirming of Minutes of the Public Excluded Session of Committee of Council Held on 4 May 2020</i> | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(i)(a) |
| (h) | <i>Confirming of Minutes of the Public Excluded Session of Committee of Council Held on 5 May 2020</i> | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(i)(a) |
| (i) | <i>Confirming of Minutes of the Public Excluded Session of Committee of Council Held on 18 May 2020</i> | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(i)(a) |

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|--|--|--------------------------------|
| <p>(j) <i>Confirming of
Minutes of the
Public Excluded
Session of
Committee of
Council Held on 25
May 2020</i></p> | <p>Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p> | <p>Section 48(i(a))</p> |
|--|--|--------------------------------|

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

A2279220

ELECTED MEMBERS			
NAME	ENTITY	INTERESTS	PROPERTY
RONALD LINDSAY ABBOTT	Invercargill City Council	Councillor	
	Kiwi-Pie Radio 88FM Invercargill	Director / Broadcaster	
REBECCA RAE AMUNDSEN	Invercargill City Council	Councillor	
	Arch Draught Ltd	Director	
	BP Orr Ltd	Director	
	Task Ltd	Director	
	Arts Murihiku	Trustee	
	Dan Davin Literary Foundation	Trustee/Chair	
	Heritage South	Contractor	
	Glengarry Community Action Group	Events Co-ordinator (Volunteer)	
SMAG Board	Council Representative		

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

A2279220

ALLAN JAMES ARNOLD	Invercargill City Council Ziff's Café Bar Ltd Buster Crabb Ltd Ziff's HR Ltd Ziff's Trust Southland Aero Club Invercargill Club Invercargill East Rotary	Councillor Executive Director Executive Director Executive Director Trustee Administrator Member Member Member	
TONI MARIE BIDDLE	Invercargill City Council Southland Museum and Art Gallery Trust Board McIntyre and Dick	Councillor Trustee Husband (Kris MacLellan) – Chief Executive Officer	
WILLIAM STUART CLARK	Invercargill City Council Invercargill Ratepayers Advocacy Group	Councillor Member	

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

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ALEX HOLLY CRACKETT	Invercargill City Council Ride Southland Southland Youth Futures Advisory Board Sport Southland McIntyre Dick	Councillor Chair Chair Trustee Marketing Manager	High Street Invercargill
PETER WARREN KETT	Invercargill City Council Age Concern Southland Kite Investments Limited Invercargill Harness Racing Club Board Member Ascot Consortium	Councillor Board Member Director Vice President and Life Member Member	
GRAHAM DAVID LEWIS	Invercargill City Council Bluff 2024 Rejuvenation Hospice Southland City Centre Heritage Steering Group	Councillor Officer Trustee Member	
DARREN JAMES LUDLOW	Invercargill City Council Radio Southland Healthy Families Invercargill Murihiku Maori Wardens Southland Community Law Centre Thrive Community Trust Environment Southland	Councillor Manager Board Member Board Member Board Member Trustee Lyndal Ludlow (wife) – Councillor	770 Queens Drive Invercargill

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

A2279220

IAN REAY POTTINGER	Invercargill City Council Southland Electronics Limited Santa Parade Organiser	Councillor Director Alice Pottinger (Wife)	171 Terrace Street Invercargill 9810
TIMOTHY RICHARD SHADBOLT	Invercargill City Council Kiwi Speakers Limited SIT Ambassador	Mayor Director Member	
NIGEL DEAN SKELT	Invercargill City Council Badminton New Zealand Badminton Oceania Badminton World Federation ILT Stadium Southland	Councillor Board Member Vice President Council Member (Chair of Communications and Media) General Manager	
LESLEY FRANCES SOPER	Invercargill City Council Breathing Space Southland Trust (Emergency Housing) Omaui Tracks Trust National Council of Women (NCW) Citizens Advice Bureau Southland ACC Advocacy Trust Southern District Health Board Southland Warm Homes Trust	Councillor Chair Director Secretary / Treasurer Member Board Member Employee Member Member	137 Morton Street Strathern Invercargill 24 Margaret Street Glengarry Invercargill

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

A2279220

EXECUTIVE STAFF			
NAME	ENTITY	INTERESTS	PROPERTY
CLARE HADLEY	Invercargill City Council Hadley Family Trust	Chief Executive Trustee	
CAMERON MCINTOSH	Invercargill City Council	Group Manager - Works and Services	
DAVID FOSTER	Invercargill City Council	Acting Group Manager - Finance and Corporate Services Executive Director Foster and Associates Ltd	
DARREN EDWARDS	Invercargill City Council	Group Manager - Environmental and Planning Services	
JANE PARFITT	Invercargill City Council Dementia Canterbury Charitable Trust	Interim Group Manager – Infrastructure Board Member	

**MINUTES OF THE INAUGURAL MEETING OF THE INVERCARGILL CITY COUNCIL
HELD IN AT THE MURIHIKU MARAE, 408 TRAMWAY ROAD, INVERCARGILL,
ON TUESDAY 29 OCTOBER 2019 AT 5.00 PM**

PRESENT: Sir T R Shadbolt, KNZM JP
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr T M Biddle
Cr W S Clark
Cr A H Crackett
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Mr C A McIntosh – Group Manager of Works and Services
Mrs P Gare – Group Manager of Environmental and Planning Services
Ms M Brook - Manager Strategy and Policy
Mr A Cameron - Strategic Advisor
Mrs T Amarasingha – Governance Advisor
Mr T Holiday - Policy and Reporting Analyst
Ms H McLeod – Communications Advisor
Ms L Kuresa – Governance Officer

Mrs Hadley opened the meeting and Kaumatua, Michael Skerrett provided a welcome and Karakia.

2. **APOLOGIES**

Nil.

3. **CONFIRMATION OF ORDER BUSINESS**

Mrs Hadley took the meeting through this item.

4. **INTEREST REGISTER**

4.1 **Updated to the Interest Register**

Councillor Kett, Biddle and Soper informed Council of changes to the Interest Register for updating.

4.2 **Identify Any Conflicts of Interest in the Agenda**

Nil.

5. **STATUTORY DECLARATIONS**

His Worship the Mayor read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002, and assumed the chair.

- I. Cr R L Abbott read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002.
- II. Cr R R Amundsen read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002.
- III. Cr A J Arnold read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002.
- IV. Cr T M Biddle read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002.
- V. Cr W S Clark read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002.
- VI. Cr A H Crackett read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002.
- VII. Cr P W Kett read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002.
- VIII. Cr G D Lewis read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002.
- IX. Cr D J Ludlow read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002.
- X. Cr I R Pottinger read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002.
- XI. Cr N D Skelt read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002.
- XII. Cr L F Soper read out and signed the formal declaration, as required by Schedule 7, Clause 14 of the Local Government Act 2002.

6. **MAYOR'S REPORT**

Moved Cr Abbott, seconded Cr Biddle and **RESOLVED** that the report, "Addendum to Mayor's Report to Inaugural Council" be received as a major late item.

Moved Cr Biddle, seconded Cr Abbott and **RESOLVED** that:

1. System B voting system be used for the appointments of deputy mayor, chair and deputy chair of committees, and appointment of representatives of Council;
2. That the changes set out to the councillor appointments as set out in document A2818791 be approved; with the exception that both Cr Soper and Cr Amundsen be appointed to the City Centre Heritage Steering Group.

6.1 **Appointment of the Deputy Mayor and Appointment of Councillors to Committees, Bluff Community Board and Outside Organisations**

Moved His Worship the Mayor, seconded Cr Biddle that:

1. The report, "Mayor's Report to Inaugural Council" be received;
2. Appoints Cr Toni Biddle as Deputy Mayor;
3. Establishes the committees set out in document A2817064 and detailed in the report;
4. Appoints councillors to the Bluff Community Board and Joint Committees as set out in document A2817064 and detailed in the report;

5. Appoints councillors to other organisations as set out in document A2817604 and detailed in the report.

It was noted that The Southland Wastebusters Trust and the Regional Office of the New Zealand Historic Places Trust were no longer in existence.

Cr Crackett noted that Ride Southland was not included in the report and she was the Council appointee previously.

Moved Cr Biddle, seconded Cr Abbott and **RESOLVED** that Cr Crackett be the Council appointee for Ride Southland.

Cr Amundsen also noted that Welcoming Communities was not included in the report and she was the Council representative previously.

Moved Cr Biddle, seconded Cr Crackett and **RESOLVED** that Cr Amundsen be the Council appointee for Welcoming Communities.

The motion, now being put, was **RESOLVED** in the **affirmative**.

7. **INTRODUCTION OF COUNCILLORS AND THEIR VISION FOR COUNCIL FOR THE COMING TERM**

Councillors took the meeting through their vision for Council for the coming term.

8. **STATUTORY RESPONSIBILITIES OF MEMBERS**

Mr Cameron took the meeting through the report.

Moved Cr Soper, seconded Cr Biddle and **RESOLVED** that the report, "Statutory Responsibilities of Members" be received.

9. **MEETING DATES FOR THE REMAINDER OF 2019**

Moved His Worship the Mayor, seconded Cr Biddle and **RESOLVED** that the report, "Meeting Dates for Remainder of 2019" be received; and

That an additional Council meeting be held Thursday 7 November 2019 at 4.00 pm, to adopt the Annual Report 2018/19; and

That the following times and dates are approved for meetings for the remainder of 2019:

- 3.00pm, Monday 25 November 2019 – Community Services Committee Meeting
- 3.00pm, Tuesday 26 November 2019 – Regulatory Services Committee Meeting
- 3.00pm, Monday 2 December 2019 – Infrastructure and Services Committee Meeting
- 3.00pm, Tuesday 3 December 2019 – Finance and Policy Committee Meeting
- 3.00pm, Tuesday 10 December 2019 – Council Meeting.

10. **URGENT BUSINESS**

Nil.

There being no further business, the meeting finished at 6.11 pm.

**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF
MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 9 MARCH 2020
AT 7.00 PM**

PRESENT: Mr R Fife (Chair)
Mrs G Henderson (Deputy Chair)
Mr G Laidlaw
Mr N Peterson
Miss T Topi
Cr A J Arnold

IN ATTENDANCE: Cr L F Soper
Mr R Pearson – Roading Manager
Mrs S Thompson – Community Development Officer
Mrs N Allan – Service Centre Manager
Mr L Beer – Bluff Publicity/Promotions Officer
Ms L Kuresa – Committee Secretary

2. **APOLOGY**

Nil.

3. **PUBLIC FORUM**

3.1 **South Port Update**

Mr Nigel Gear, Chief Executive, Mr Frank O'Boyle, Infrastructure Manager and Mr Jamie May, Business Development Manager were in attendance to speak to this item. Mr Gear spoke about the coronavirus and the effects this had to their line of work, and tabled some information which they took the meeting through it (A2951274). It was agreed that they would make the information public through South Port's and the Bluff Community Facebook pages. A paper was also tabled on the development at the Town Wharf (A2951274) and Mr O'Boyle took the meeting through it.

The Board raised its concern around pedestrian access while the development was being undertaken and Mr O'Boyle explained that there would be a lot of things working against it, but they would investigate if there was an option available.

Mr May took the meeting through the community work that South Port staff had started with the community to assist with community projects. He spoke about the Port Open Day, which was planned to be held every two years. The first event was planned for Sunday 15 March, which would be the first year for it.

The Chairman thanked Mr Gear, Mr O'Boyle and Mr May for taking the time to present to the Board and the positive work carried out for the Bluff community.

4. **INTEREST REGISTER**

A2411889

Moved N Peterson, seconded G Henderson and **RESOLVED** that the report be received.

5. **MINUTES OF MEETING HELD 3 FEBRUARY 2020**

A2913084

Moved G Laidlaw, seconded Cr Arnold and **RESOLVED** that the minutes be approved.

6. **REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER**

A2940051

Moved N Peterson, seconded G Henderson that the report be received.

Mr Beer took the meeting through the report.

Mr Beer also reported that the Bremen came into port a day early last week and he was contacted late Sunday with the request to keep the hotels and pub establishments open for the crew. He contacted some establishments around Bluff and it was agreed that these facilities would remain open until 7.00 pm. There were a lot of excursions into Invercargill but information on Bluff was on the buses for passengers in case they wanted to look around Bluff.

The motion, now being put, was **RESOLVED** in the **affirmative**.

7. **ACTION SHEET**

A2930267

Moved G Henderson, seconded Cr Arnold that the report be received.

Mr Pearson took the meeting through the report. He updated the Board on issues that were raised at the previous meeting as follows:

- The spraying is carried out two times a year but he would see if it could be done three times per year.
- He was unable to identify why the Christmas lights were not working on Christmas day but it could be a fault in the lights.
- The obnoxious weeds were spayed once a year but there were some areas that needed follow up and there were some areas identified that needed more work carried out.
- There are issues with the Cycle Trail development, as Council was waiting on the Archaeology Authority. He was concerned that once an authority was applied for, work cannot start. A lot of the area will be deemed "weed", which means an archaeologist needs to stand on-site watching the people dig at \$150.00 per hour. It applies to every piece of land in New Zealand.
- North Shore Road asphalt work has been completed along the north of that area. It was estimated value of around \$90,000 for the work.
- The intrusive investigation at Ocean Beach was carried out last month and they found a range of fibres. They were investigating the findings to identify what they were.

The motion, now being put, was **RESOLVED** in the **affirmative**.

8. **NEIGHBOURHOOD SUPPORT PROGRAMME**

A2927240

Mrs Thompson took the meeting through the report. She distributed resources that groups should use to set up a Neighbourhood Support Group, including brochures and other relevant information.

After discussions, it was agreed that the information could be included in the Bluff Community Board Facebook page and the local newspaper.

Moved G Laidlaw, seconded Cr Arnold and **RESOLVED** that the report be received.

9. **BLUFF COMMUNITY BOARD – CHAIRMAN’S REPORT**

A2951272

The report was tabled and the Chairman took the meeting through it.

9.1 **Tour of Inspection**

The Chairman informed the meeting that the Tour of Inspection would be held on Wednesday 25 March at 5.30 pm. Everyone to meet at the Senior Citizens Building.

9.2 **Urwin Community Donations**

The Chairman reported that Urwin’s had sold their business and the family had decided to put some money into the Bluff community. There was talk of a lump sum payment of \$20,000 towards a Skippers ticket, which would be a scholarship but he was not sure what the process was with regard to administering the grant.

After discussions, it was agreed that the Chairman would speak to Mrs Hadley, Chief Executive to get some direction on how the grant could be administered, and come back to the Board.

9.3 **Tiwai Socioeconomic Impact Study**

The Chairman said he was contacted by the Tiwai Public Relations Personnel to attend a meeting about an impact study, as to what the impact would be to the Bluff community if the Smelter closed. The meeting was scheduled to be held on Thursday morning.

Moved R Fife, seconded G Henderson and **RESOLVED** that the report be received.

10. **URGENT BUSINESS**

10.1 **Concerns about Tree Removal**

N Peterson took the meeting through the report and the feedback he had received from the community.

After discussions, it was agreed that the matter be deferred to Michele Frey, Interim Parks Manager to bring a report to the next Board meeting with relevant questions to be included in the report.

11. **PUBLIC EXCLUDED SESSION**

Moved G Henderson, seconded Cr Arnold and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) *Confirmation of Minutes of Public Excluded Session Minutes Meeting held 3 February 2020.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirmation of Minutes 3 February 2020	Section 7(2)(i) Enable any local authority holding the information to carry on without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

**MINUTES OF THE EXTRAORDINARY MEETING OF THE INVERCARGILL CITY
COUNCIL HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL ON TUESDAY 17 MARCH 2020
AT 3.00 PM**

PRESENT: Sir T R Shadbolt, KNZM JP
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr T M Biddle
Cr W S Clark
Cr A H Crackett
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mrs G Henderson – Bluff Community Board
Mrs C Hadley – Chief Executive
Mr C McIntosh – Group Manager – Works and Services
Mr D Edwards – Group Manager - Environmental and Planning
Services
Mr D Foster – Interim – Group Manager – Finance and Corporate
Services
Ms J Conway – Manager Governance and Administration
Mrs T Amarasingha – Governance Advisor
Ms H McLeod – Interim Team Leader – Communication Services
Ms L Kuresa – Governance Officer

1. **APOLOGIES**

Nil.

2. **INTEREST REGISTER**

A2279220

Nil.

3. **MAJOR LATE ITEM**

A2957007

Moved Cr Biddle, seconded Cr Ludlow and **RESOLVED** that the report in Public, entitled: Terms of Reference – Joint Committees, be received at this meeting as a major late item, as administration advises the need for terms of reference to be in place and communicated prior to the WasteNet Meeting scheduled for 19 March 2020.

3. **PUBLIC EXCLUDED SESSION**

Moved Cr Biddle, seconded Cr Ludlow and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting; with the exception of Mr Peter Radich, QC, Mr Bruce Robertson, Chair Risk and Assurance Committee and Mr Ross Jackson, Independent Committee Member of the Risk and Assurance Committee; namely

(a) *Litigation – Mayor’s Claim for Indemnity.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Litigation – Mayor’s Claim for Indemnity	Section 7(2)(g) Maintain legal professional privilege	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

Note: The meeting went back into public meeting at 5.08 pm.

4. **Terms of Reference – Joint Committee**
A2509518

Ms Conway took the meeting through the report.

Moved Cr Crackett, seconded Cr Soper and **RESOLVED** that:

1. That the report “Terms of Reference – Joint Committees” be received; and
2. That Council adopts the attached terms of reference and delegations for the joint committees for the 2019 – 2022 triennium governance structure.

There being no further business, the meeting finished at 5.12 pm.

**MINUTES OF A MEETING OF THE REGULATORY SERVICES COMMITTEE HELD IN
THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING,
101 ESK STREET INVERCARGILL ON TUESDAY 17 MARCH 2020 AT 3.00 PM**

PRESENT: Sir T R Shadbolt, KNZM JP
Cr R A J Arnold – Chairperson
Cr T M Biddle – Deputy Chairperson
Cr R R Amundsen
Cr A H Crackett
Cr G D Lewis
Cr D J Ludlow

IN ATTENDANCE: Cr R L Abbott
Cr N D Skelt
Cr P W Kett
Cr L F Soper
Mr D Edwards – Group Manager - Environmental and Planning
Services
Mr J Conway – Manager Governance and Administration
Ms H McLeod – Interim Team Leader – Communication Services
Ms E Dickson – Team Leader – Compliance
Ms L Kuresa – Governance Officer

Note: The Meeting was adjourned at 3.00 pm and resumed at 5.12 pm.

2. **APOLOGIES**

His Worship the Mayor for lateness.

Moved Cr Ludlow, seconded Cr Crackett and **RESOLVED** that the apologies be accepted.

3. **PUBLIC FORUM**

Nil.

4. **INTEREST REGISTER**

A2279220

Nil.

5. **MINUTES OF MEETING HELD OF THE MEETING HELD 11 FEBRUARY 2020**

A29200363

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the minutes be approved.

6. **HEALTH AND HYGIENE BYLAW 2019**
A2937303

Cr Ludlow took the meeting through the report.

Moved Cr Ludlow, seconded Cr Biddle that the Committee receive the report and notes the contents during the first 12 months of the bylaw taking affect.

Note: His Worship the Mayor joined the meeting at 5.15 pm.

The motion, now being put, was **RESOLVED** in the **affirmative**.

7. **PARKING EXEMPTIONS POLICY REVIEW FOR ELECTED REPRESENTATIVES, FORMER ELECTED REPRESENTATIVES AND SPECIAL CIRCUMSTANCES**
A2934050

Cr Arnold believed that the decision made by the Committee at this meeting would be the final decision and did not need to go back to Council for ratification.

This was discussed further as it was understood that the Committee did not have delegated authority on this item, therefore the recommendation needed to go back to Council for ratification.

Cr Arnold said that he did not agree with any options outlined at the workshop and suggested that everyone who had parking exemptions at present only needed one parking permit, which could be changed from vehicle to vehicle. The parking exemptions should only be for current elected members but not for former elected members.

Ms Dickson took the meeting through an explanation for Option A and Cr Amundsen pointed out that at the previous Regulatory Committee meeting, some criticism was made of staff because this item kept coming back to the Committee for discussion. The workshops were provided so that Councillors could give some direction to staff to set out some perimeters for this policy, but mixed messages had been given at those workshop, which appears to be happening again today. She thanked staff for their patience.

Moved Cr Biddle, seconded Cr Amundsen and **RESOLVED** that the report, "Parking Exemptions Policy Review for Elected Representatives, Former Elected Representatives and Special Circumstances", be received; and

That it be **RECOMMENDED** to Council that Option A as identified by Elected Members through the workshops is adopted and updated in the Parking Exemptions Policy.

8. **PROPOSED ROAD NAME – SUBDIVISION OF 162 PATERSON**
A2940312

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the report, "Proposed Road Name – Subdivision of 162 Paterson", be received; and

That it be **RECOMMENDED** to Council that the proposed road Lot 100 be named Rutledge Place as it is the developer's preferred name and meets Council's naming convention.

9. **URGENT BUSINESS**

Nil.

There being no further business, the meeting finished at 5.38 pm.

**MINUTES OF THE MEETING OF THE RISK AND ASSURANCE COMMITTEE HELD IN
THE COUNCIL CHAMBER, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET,
INVERCARGILL, ON FRIDAY 20 MARCH 2020 AT 8.30AM**

PRESENT: Mr B Robertson (Chair)
Cr A J Arnold
Cr T M Biddle
Cr I R Pottinger
Mr R Jackson

IN ATTENDANCE: Cr W S Clark
Cr L F Soper
Cr R Amundsen
Cr D Ludlow (from 8.44 am)
Mr A Burn – Audit New Zealand
Mrs C Hadley – Chief Executive
Mr D Foster – Group Manager of Finance
Mr D Edwards – Group Manager of Environment and Planning
Mr A Cameron – Strategic Advisor
Mr T O'Connor – Finance
Mr G Mitchell – Health and Safety
Ms M Sievwright – Governance Administrator

2. WELCOME

Mr Robertson welcomed everyone to the meeting and thanked Cr Pottinger for chairing the meeting in the last triennium. He introduced himself as the new chair and welcomed new Committee independent member Ross Jackson, and Andy Burns from Audit New Zealand.

Mr Robertson said he wanted to build on what was developed in the last triennium, which included looking closely at the terms of reference and the work programme, focussing on the work the committee should be doing.

Note: Cr Ludlow joined the meeting at 8.44 am

3. APOLOGY

Cr L Abbott.

Moved Mr Robertson, seconded Cr T Biddle and **RESOLVED** that the apology be accepted.

4. INTEREST REGISTER

Nil.

5. CONFIRMATION OF MINUTES OF MEETING HELD 6 SEPTEMBER 2019

It was agreed that the minutes did not need to be accepted.

6. RISK AND ASSURANCE COMMITTEE TERMS OF REFERENCE

Mr Foster took the meeting through the Terms of Reference of Waipa District Council as a comparator for Invercargill. Any changes would need to go through the Governance Statement.

Cr Pottinger asked how much was involved in the review of the effectiveness of planning systems. Mr Robertson noted this was not a policy committee. The long term plan and annual plan were part of Council's external accountability which is the responsibility of the Risk and Assurance Committee. Its interests are from the angle of risk, process, assumptions and future accountability.

Mr Robertson took the meeting through the draft terms of reference from Waipa District Council and said communication was key. There were some risk management policies in place in Council but there was not a lot of optics on what the key risks were in the organisation and no regular quarterly reporting. Other matters which were important included reviewing systems and processes and Councils business continuity planning arrangements.

Moved Mr Robertson, seconded Cr Biddle and **RESOLVED** that the Terms of Reference for the Risk and Assurance Committee be reviewed by management and brought back to this committee.

7. RISK AND ASSURANCE COMMITTEE WORK PROGRAMME

Mr Jackson asked if there was anything missing, and Mr Robertson said this has been modelled on Waipa's and seemed to be comprehensive. He then took the meeting through the workstreams.

Cr Biddle said there was nothing included about the Treaty and she would like to see this moving forward.

Cr Soper said she would like to see a risk register be implemented.

Mr Robertson said there would be a developing sense on what the key risks were. The programme would be set up to include on a rotational basis discussions with Group Managers and the Chief Executive. Mr Cameron said the Holding Company reported directly to Council but he would be happy to report to the Risk and Assurance Committee also. This would be included in the work programme under discussions with Group Managers.

Cr Pottinger asked about Joint Committees, and Mr Robertson said Joint Committees were about providing service delivery and should be reported through the Group Managers.

Moved Cr Pottinger, seconded Mr Jackson and **RESOLVED** that the draft work plan as set out in A2952650 be adopted.

8. ENGAGEMENT – ANNUAL PLAN AND LONG TERM PLAN PROCESS

Cr Pottinger said he was uneasy including consultation on the city block as it seemed a contradiction to the Council resolution in November. This discussion would be held under Public Excluded.

Mrs Hadley said the time was driven by the desire for Council to resolve by 22 May because City Block had indicated it needed a decision within that timeframe.

Note: Mr Jackson noted a potential conflict of interest. He had been engaged with Community Trust South on the inner city development.

A discussion was held regard the COVID-19 risk, which included how long it could last and the effect in terms of facilities remaining open, fulfilling capital work programme and other major projects. Financial markets were predicting this would be as bad as the global financial crisis. It was something that had not been seen before so there was no idea how it would affect ratepayers. Mrs Hadley said that councillors had not yet appreciated the feeling of the community and was concerned there would be fewer choices. Staff had not thought about just sticking with Year 3 in the Long Term Plan and not put out an annual plan. It was agreed that an Extraordinary Council meeting needed to be held to discuss these issues.

Moved Cr Biddle, seconded Cr Arnold and **RESOLVED** that

- (a) The report “Engagement – Annual Plan and Long Term Plan Process” be received;
- (b) The recommended issues and indicated options for the Annual Plan consultation document be noted;
- (c) The dates for the Annual Plan consultation process, which have been revised following the report to the Finance and Policy Committee to allow inclusion of consultation regarding City Block, be noted;
- (d) The dates for strategic workshops for the Long Term Plan process be noted;
- (e) The Risk and Assurance Committee requests the Chief Executive to call an Extraordinary Council meeting to consider the impact of COVID-19 on the Annual Plan and the Long Term Plan process.

9. **WORK PROGRAMME FOR AUDIT MANAGEMENT LETTER ISSUES**

Cr Pottinger said issues on the Audit Management letter seemed to date back a while. Mr Foster said systems needed to be put in place in order to do the work. There was a lack of systems resource to enforce any policies, and quarterly reporting and monitoring needed to be improved.

Mrs Hadley said for the system to work everyone needed to play their role. The Chief Executive and Auditor had changed and both were working to get these issues dealt with. Skilled resource was scarce and this needed to be a focus. She was confident that this could be demonstrated by the end of the year.

Cr Biddle asked Mr Burns if he was satisfied that Council was making progress. Mr Burns said he was satisfied that there was positive movement but there was a big agenda to move. Some of the important things that needed to be addressed were risk management and procurement contract management.

Mr Robertson asked for assurance that there were no contract management issues in the capital programme being undertaken and Mr Foster said there was a policy within Works and Services who did 90% of the contracting. They had policies, processes and measures aligned with the strategy and policy undertaken by NZTA. However there was no council-wide policy.

Mr Robertson spoke about disaster recovery for IT, and asked if there were procedures to continue in light of COVID-19. Mr Foster said this was being looked at, however it has not been tested yet. Active tests were being run by staff cycling through working from home and staff were also looking at how Council meetings could happen without being in the building.

Moved Cr Pottinger, seconded Cr Clark and **RESOLVED** that the update on the Audit Management Letter Work Programme be received.

10. **AUDIT PLAN AND AUDIT ENGAGEMENT LETTER**

Mr Burns took the meeting through his plan and engagement letter. He suggested Audit New Zealand provide a procurement specialist to speak with Council.

Cr Clark asked about the audit work on WasteNet. Mr Foster said Council ran the accounts for WasteNet so there was an ongoing oversight as to how this was handled.

Cr Biddle asked if IVEM was still operational and Mr Foster said IVEM still existed as a shelf company and was exempt from trading as they were not a CCO.

Mr Robertson noted there was no fee proposal – fees for the sector are still being moderated by the Office of the Auditor General. However he was happy to go ahead and recommend adoption of the Plan in good faith.

Moved Mr Robertson, seconded Cr Pottinger and **RESOLVED** that the Audit Plan for the Audit of the 30 June 2020 Annual Report be received;

AND

That the Risk and Assurance Committee advise the Mayor that there are no issues identified by the Committee and recommend that he signs the Audit Engagement Letter and sends it to the Auditor.

11. **MAJOR LATE ITEMS**

11.1 **Esk Street West Buildings – Stopping Insurance of Buildings**

Mr Foster said Council was going to the market for insurance. The insurers for the properties in Esk Street West were not comfortable insuring these buildings unless significant work was undertaken to secure them, however they were expected to be demolished in the future. Expectation and timings would be brought to the next meeting.

Cr Ludlow asked about the liability to neighbouring buildings. Mr Foster said this has been addressed with the insurance advisor and the answer was any damage to other buildings was covered by public liability insurance.

Cr Clark if adequate security measures to keep squatters out was being undertaken, Mr Foster said this was an issue with the Property team who were working with the Police on this.

Moved Mr Robertson, seconded Cr Clark and **RESOLVED** that the report “Esk Street West Buildings – Stop Insurance of Buildings” be received;

AND

That indemnity insurance of the Esk Street West buildings be stopped.

12. **PUBLIC EXCLUDED SESSION**

Moved Mr Robertson, seconded Cr Biddle and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) *Confirmation of Public Excluded Session Minutes – 6 September 2019*
- (b) *Health and Safety Update*
- (c) *Sensitive Expenditure Report 1 July 2019 to 31 December 2019*
- (d) *Discussion with the Chief Executive on Risk*
- (e) *Risks Relating to Council Investment in Invercargill Central Limited through Invercargill City Holdings Limited*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirmation of Public Excluded Session Minutes – 6 September 2019	<i>To enable any Local Authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	7(2)(i)
(b) Health and Safety Update	<i>To enable any Local Authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	7(2)(i)
(c) Sensitive Expenditure Report 1 July 2019 to 31 December 2019	<i>To enable any Local Authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	7(2)(i)

- | | | |
|---|---|---------|
| (d) Discussion with the Chief Executive on Risk | <i>To enable any Local Authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i> | 7(2)(i) |
| (e) Risks Relating to Council Investment in Invercargill Central Limited through Invercargill City Holdings Limited | <i>To enable any Local Authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i> | 7(2)(i) |

There being no further business the meeting closed at 11.33 am.

**MINUTES OF A MEETING OF THE INFRASTRUCTURE AND SERVICES COMMITTEE
HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL ON MONDAY 23 MARCH 2020
AT 3.00 PM**

PRESENT: Sir T R Shadbolt, KNZM JP
Cr I R Pottinger – Chairperson
Cr R R Amundsen
Cr A H Crackett
Cr D J Ludlow
Cr L F Soper

IN ATTENDANCE: Cr T M Biddle
Cr P W Kett
Mrs C Hadley – Chief Executive
Mr D Edwards – Interim Group Manager - Works and Services
Mr D Foster – Group Manager – Finance and Corporate Services
Mr R Pearson – Roading Manager
Mr A Murray – Water Manager
Ms J Conway – Manager Governance and Administration
Ms M Frey – Interim Parks and Reserves Manager
Ms C Horton – Parks and Recreation Planner
Mr M Radcliffe – Manager Information Systems
Mr B Patterson – Senior Systems Engineer
Ms H McLeod – Interim Team Leader – Communications
Ms L Kuresa – Governance Officer

2. **APOLOGIES**

Cr N D Skelt and Cr A H Crackett for lateness.

Moved Cr Pottinger, seconded Cr Soper and **RESOLVED** that the apologies be accepted

3. **PUBLIC FORUM**

Nil.

4. **INTEREST REGISTER**

Nil.

5. **UPDATE BY THE CHIEF EXECUTIVE ON INFRASTRUCTURE SERVICES IN RELATION TO COVID-19**

Mrs Hadley updated the Meeting on infrastructure services during the lockdown period over the next four weeks in relation to Covid-19.

6. **ELIZABETH PARK MANAGEMENT PLAN REVIEW**

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the report, "Elizabeth Park Management Plan Review" be received; and
The full submissions are received as per Appendix 5 (A2940647).

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that it be **RECOMMENDED** to Council that:

1. Council adopts the amended Elizabeth Park Management Plan as per Appendix 1 (A2944516); and
2. The Elizabeth Park Management Plan be amended, to allow in principle, the development of a BMX facility, in general accordance with Appendix 3 – BMX Race Concept (A2944514). The development details will require approval by the Parks and Recreation Manager prior to commencement; and
3. That all costs associated with development of the BMX track and disestablishment of the old BMX track is at the Southland BMX Club's cost.

Note: Cr Crackett joined the meeting by video call at 3.20 pm.

7. **3 WATERS UPDATE**

Mr Murray took the meeting through the report.

Moved Cr Soper, seconded His Worship the Mayor and **RESOLVED** that the report, "3 Waters Update" be received; and

That it be **RECOMMENDED** to Council that:

1. Council confirms its commitment to engage in the study, noting a financial contribution will be required in the order of \$25,000; and
2. Council continues to receive updates in respect to regulation; service delivery arrangements; economic regulation; and oversight and stewardship; as it relates to the three waters provision.

8. **URGENT BUSINESS**

Nil.

9. **PUBLIC EXCLUDED SESSION**

Moved Cr Soper, seconded Cr Amundsen and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) *Future use of 40 Forth Street, Bowling Green, Otepunu Gardens – Town Belt Health and Safety Update.*
- (b) *Invercargill Contract Bridge Club Inc. – Proposed Sublet to Invercargill Masonic Heritage Building Charitable Trust, 50 Elles Road, Invercargill.*

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Future use of 40 Forth Street, Bowling Green, Otepunu Gardens – Town Belt Health and Safety Update	Section 7(2)(i) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(b) Invercargill Contract Bridge Club Inc. – Proposed Sublet to Invercargill Masonic Heritage Building Charitable Trust, 50 Elles Road, Invercargill	Section 7(2)(i) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

10 **URGENT BUSINESS**

10.1 **Section 22a Local Government Regulatory Matters Act**

His Worship the Mayor said that someone had raised that Section 22a of the Local Government Regulatory Matters Act was not enforced by this Council and wanted further information on that.

Mrs Hadley explained that the Local Government Regulatory Matters Act 2019 was an amendment act, which much had been incorporated into the Local Government Act 2002. As a follower of the requirements of the Local Government Act, Mrs Hadley reassured Council that it was following those requirements.

There being no further business, the meeting finished at 3.49 pm.

**MINUTES OF THE EXTRAORDINARY MEETING OF THE INVERCARGILL CITY
COUNCIL HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL ON TUESDAY 24 MARCH 2020
AT 3.15 PM**

PRESENT: Sir T R Shadbolt, KNZM JP
Cr R R Amundsen
Cr A J Arnold
Cr T M Biddle
Cr W S Clark
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mr N Peterson – Bluff Community Board
Mrs C Hadley – Chief Executive
Ms J Conway – Manager Governance and Administration
Ms R Suter – Manager Strategy and Policy
Mrs H Guise – Council Land Advisor
Mrs T Amarasingha - Governance Advisor
Mrs M Radcliffe – Manager Information Services
Ms H McLeod – Interim Team Leader Communication Services
Ms L Kuresa – Governance Officer

Moved Cr Biddle, seconded Cr Pottinger and **RESOLVED** that due to the urgency of this meeting that the meeting commences at 3.15 pm.

2. **APOLOGIES**

Cr R L Abbott and Cr A H Crackett.

Moved His Worship the Mayor, seconded Cr Soper and **RESOLVED** that the apologies be accepted.

3. **INTEREST REGISTER**

Nil.

4. **MAJOR LATE ITEMS**

Moved Cr Soper, seconded Cr Pottinger and **RESOLVED** that the late reports in Public, entitled:

- Covid-19 Response
- The Establishment of Committee of Council
- 2020/21 Annual Plan
- Approval to Borrow
- Fees and Charges

“Be received at this meeting as major late items, it is proposed for council to consider one proposed resolution as all reports are time bound”

5. **COVID-19 RESPONSE**

Mrs Hadley took the meeting through the report.

Moved Cr Soper, seconded Cr Pottinger and **RESOLVED** that:

1. The report, “Covid-19 Response” be received; and
2. Establishes the Committee of Council, in accordance with Terms of Reference contained in Attachment 1 (A2964159) noting that the Committee will have all the delegated powers, duties and functions of the Council, except those specifically listed in the Local Government Act, and that the Committee will have a quorum of seven members; no less than two members being physically present and the remainder attending by technology; and
3. Delegates to the Chief Executive all of the Council’s powers, duties and responsibilities include the ability to enter into any contract or to authorise any level of expenditure. They do not include the powers, duties and responsibilities that the Council has already delegated to the Chief Executive under delegations in force at this time, or any authority to make any Council decisions under the Civil Defence Emergency Management Act 2002; and
4. Increase the financial delegation to the Chief Executive for unbudgeted expenditure of up to \$500,000.

6. **2020/21 ANNUAL PLAN 0**

Ms Suter took the meeting through the report.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that:

1. The report, “2020/21 Annual Plan” be received; and
2. Council determines that formal consultation is not required for the 2020/21 Annual Plan as Council will adjust its programme to ensure there are no significant or material differences from Year Three of the 2018-2028 Long-term Plan; and
3. Council notes that the 2020/21 Annual must still be adopted and the rates struck by resolution before 30 June 2020, and include an overview of any minor changes in costs along with all other information required by the Local Government Act 2002; and
4. Council inform the community by providing balanced and objective information to help them understand the issues and decisions made; and
5. Council notes that other matters being considered by Council may be subject to stand-alone consultation or engagement with the community prior to decisions being made.

Note: His Worship and the Mayor and Cr Clark voted against the motion.

7. **RESOLUTION TO BORROW**

Mr Foster took the meeting through the report.

Moved Cr Clark, seconded Cr Soper and **RESOLVED** that the Council note its previous decision to invest in the “City Block”; and

1. That Council note that it was envisaged that investment in the “City Block” would be financed by borrowing; and
2. That Council approves borrowing of \$25,000,000 for the Investment in ICHL to acquire shares in the City Block development entity, and
3. That Council approves the borrowing of a further \$10,000,000 to enable Council to be responsive to issues which may arise as a result of current circumstances; and
4. That the Chief Executive Officer and Group Manager of Finance and Corporate Services are authorised to negotiate terms of loans and authorise the necessary documents.

8. **FEES AND CHARGES SCHEDULE 2020/21**

Ms Suter took the meeting through the report.

Moved Cr Soper, seconded Cr Pottinger and **RESOLVED** that the report, “Fees and Charges Schedule 2020/21” be received; and

That Council adopts the Fees and Charges Schedule 2020/21 for consultation
With the authority of the CE – to bring inline

There being no further business, the meeting finished at 4.52 pm.

MINUTES OF A MEETING OF THE FINANCE AND POLICY COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET INVERCARGILL ON TUESDAY 24 MARCH 2020 AT 3.00 PM

PRESENT: Sir T R Shadbolt, KNZM JP
Cr W S Clark – Chairperson
Cr I R Pottinger – Deputy Chairperson
Cr A J Arnold
Cr T M Biddle
Cr P W Kett

IN ATTENDANCE: Cr L F Soper
Cr R R Amundsen
Cr N D Skelt
Cr D J Ludlow
Mr N Peterson – Bluff Community Board
Mrs C Hadley – Chief Executive
Ms J Conway – Manager Governance and Administration
Ms R Suter – Manager Strategy and Policy
Mrs H Guise – Council Land Advisor
Mr M Radcliffe – Manager Information Systems
Mrs T Amarasingha – Governance Advisor
Ms H McLeod – Interim Team Leader Communication Services
Ms L Kuresa – Governance Officer

2. **APOLOGIES**

Cr R L Abbott and Cr G D Lewis for lateness.

Moved Cr Pottinger, seconded Cr Biddle and **RESOLVED** that the apologies be accepted.

3. **PUBLIC FORUM**

Nil.

4. **INTEREST REGISTER**

A2279220

Nil.

5. **URGENT BUSINESS**

Nil.

6. **PUBLIC EXCLUDED SESSION**

Moved Cr Pottinger, seconded Cr Biddle and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

(a) *Vacant Land – Bluff*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject matter of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Vacant Land – Bluff	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(i)(a)

There being no further business, the meeting closed 3.11 pm.

**MINUTES OF THE MEETING OF THE INVERCARGILL CITY COMMITTEE OF COUNCIL
THE MEETING WAS CONDUCTED BY
AUDIO / VISUAL LINK VIA THE PLATFORM OF ZOOM ON
TUESDAY 28 APRIL 2020 AT 3.00 PM**

PRESENT: Sir T R Shadbolt, KNZM JP
Cr T M Biddle (Chair)
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark
Cr A H Crackett
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Mrs J Parfitt – Interim Group Manager - Infrastructure
Mr D Foster – Interim Group Manager – Finance
Mr P Thompson – Executive Manager, Operations
Ms R Suter - Manager – Strategy and Policy
Mr J Rees – Engineering Services Manager
Mr M Morris – Environmental Legal / Technical Support Manager
Ms H McLeod – Interim Team Leader, Communications
Ms L Kuresa – Governance Officer

2. **APOLOGIES**

Nil.

3. **PUBLIC FORUM**

Nil.

4. **INTEREST REGISTER**

Nil.

5. **ADMINISTRATIVE MATTERS**

Mrs Hadley took the meeting through the report.

Moved Cr Biddle, seconded Cr Soper and **RESOLVED** that the report be received.

Moved Cr Pottinger, seconded Cr Soper and **RESOLVED** that the Committee receive the Infrastructure Committee minutes of 23 March 2020 and

A2990774

THAT

1. Council adopts the amended Elizabeth Park Management Plan as per Appendix 1 (A2944516); and
2. The Elizabeth Park Management Plan be amended, to allow in principle, the development of a BMX facility, in general accordance with Appendix 3 – BMX Race Concept (A2944514). The development details will require approval by the Parks and Recreation Manager prior to commencement; and
3. That all costs associated with development of the BMX track and disestablishment of the old BMX track is at the Southland BMX Club's cost.

The second item on the administrative matters report was the regularity of Committee of Council meetings.

Mrs Hadley explained that the Committee had all delegated authorities of Council other than the six matters explicitly referred to in the Local Government Act and it replaced standing committee meetings. While the schedule could be demanding there was the option of cancelling a meeting if need be.

After discussions, it was agreed that the meetings would be held weekly as per the Meeting schedule included as Appendix 2.

Moved Cr Soper, seconded Cr Kett and **RESOLVED** that the Committee of Council adopt the April / May meeting schedule.

The Committee discussed the WasteNet Appointee and Cr Crackett outlined what this role involved and its responsibilities.

Moved Cr Soper, seconded Cr Kett and **RESOLVED** that Cr Ludlow be appointed as Council's elected representative on WasteNet.

6. **PRINCIPLES OF THE INFRASTRUCTURE STRATEGY 2021-2031**

Mrs Parfitt introduced Mr Rees, as the author of the report.

Moved Cr Pottinger, seconded Cr Lewis and **RESOLVED** that the report "Principles of the Infrastructure Strategy – 2021-2031" be received.

7. **SUSPENSION OF SOLID WASTE BYLAW**

Moved Cr Soper, seconded Cr Abbott and **RESOLVED** that the report "Suspension of Solid Waste Bylaw", be received; and

That the Committee of Council agrees with the Chief Executive decision to suspend the Invercargill City Council Solid Waste Bylaw in reference to garden waste being a prohibited waste during the COVID-19 Level 4 alert.

8. **INVERCARGILL CITY HOLDINGS LIMITED STATEMENT OF INTENT**

Mr Foster took the meeting through the report.

Moved Cr Lewis, seconded Cr Clark and that the draft Statement of Intent for the 2020/2021 years Invercargill City Holdings Limited be received; and

A2990774

That Council provides no specific comment for changes to the Statement of Intent.

In response to a question, Mr Foster explained that there needed to be a mix of formal versus informal meetings with Holdco, but the meeting referred to in the Statement of Intent was the Annual General Meeting that Holdco host and for which they drive the agenda.

There would also be the opportunity for Council to host a meeting and agenda and invite Holdco to update Council on progress. Those meetings would triggered by Council and should be held every six months.

After discussion, it was recognised that there had been a previous agreement the meetings would be held quarterly. It was also agreed that a meeting would be scheduled after the Covid-19 situation.

The motion, now being put, was **RESOLVED** in the **affirmative**.

9. **INVERCARGILL CITY CHARITABLE TRUST STATEMENT OF INTENT**

Mr Foster took the meeting through the report.

Moved Cr Abbott, seconded Cr Clark and **RESOLVED** that the draft Statement of Intent for financial year ending 30 June 2021 be received; and

That Council makes no comment back to ICCT and await the final Statement of Intent.

10. **SOUTHLAND MUSEUM AND ART GALLERY STATEMENT OF INTENT**

Cr Biddle said that because she was the Chair of the Southland Museum and Art Gallery Trust, any questions should be directed to the Deputy Chair, Cr Ludlow.

Mr Foster took the meeting through the report.

In response to a question, Cr Ludlow explained that the Trust was waiting to formally satisfy itself that the building was owned by Council and not SMAG.

In response to a question, Cr Ludlow explained that there was no dispute about ownership of the building; the Trustees have queried it and asked for some reassurance around it. The Trust had not met since that question was asked.

Mr Foster said that SMAG financial statements had the building within its financial statements and that issue needed to be worked through. It did not denote ownership but it did denote accounting issues around control. The Trust had controlled maintenance, access and the activities within the building, it was accounted as its asset, and the issue of ownership had only come up over the last six months.

After discussions, Cr Ludlow said that feedback from today's meeting would be taken back to the Trust and the Board would amend the Statement of Intent.

In response to a question, Mrs Hadley explained that the original intent was that the consultation on the SMAG Governance would take place as part of the Annual Plan. That advice had indicated it was not legally necessary. She would review the situation and advise Council.

Moved Cr Soper, seconded Cr Ludlow and **RESOLVED** that the draft Statement of Intent for the 2020/21 years Southland Museum and Art Gallery be received; and

That Council provides no specific comment for changes to the SOI.

11. **GREAT SOUTH STATEMENT OF INTENT**

Ms Suter took the meeting through the report.

Moved Cr Lewis, seconded Cr Soper that the report, "Great South Statement of Intent", be received; and

That Council confirm funding breakdown and feedback to Great South to be prepared by officers on the basis outlined in this report and incorporating any additional feedback as directed.

The Committee discussed the impact that Covid-19 has had on tourism in Southland.

The motion, now being put, was **RESOLVED** in the **affirmative**.

12. **RATES POSTPONEMENT AND REMISSION POLICY**

In response to a question, Mrs Hadley explained that previous discussions on this item did not suggest the rates being struck at this meeting. She reminded Councillors that the Annual Plan was not ready for adoption, which was when the rates increase was formally dealt with.

If Council wanted to consider the rates increase and signal its community, that could be done without the adoption of the Annual Plan. The adoption of the Annual Plan would be undertaken in early June.

Councillors discussed this item further and the following was discussed:

- That an indicative rate be made going forward;
- That a 20% decrease in income be proposed as it was easier to assess.

Moved Cr Abbott, seconded Cr Ludlow and **RESOLVED** that the report, "Rates Postponement and Remission Policy, be received; and

That Council approve the appended Rates Postponement and Remissions Policy (Option 1) for consultation.

13. **GAMBLING POLICIES REVIEWS**

Mr Morris took the meeting through the report.

Moved Cr Biddle, seconded Cr Ludlow and **RESOLVED** that the report, "Gambling Policies Review" be received; and

That the appended Class 4 Gambling Venues Policy and the Board (TAB) Venues Policy be adopted.

Note: Cr Clark voted against the recommendation.

14. **MAJOR LATE ITEM – YOUNG ELECTED MEMBERS COMMITTEE ZONE 6 NOMINATION**

Moved Cr Biddle, seconded Cr Soper and **RESOLVED** that Council receive the item Young Elected Members Committee Zone 6 Nomination as a major late item on the basis of being time bound.

Cr Crackett took the meeting through the report.

Moved Cr Biddle, seconded Cr Soper and **RESOLVED** that Council nominates Cr Crackett as the Young Elected Members Committee's Zone Six Representatives and agrees to issue a letter supporting her nomination bid.

15. **COUNCIL IN PUBLIC EXCLUDED SESSION**

Moved Cr Biddle, seconded Cr Abbott and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) *Administration Matters – Confidential.*
- (b) *Future of 40 Forth Street – Bowling Green – Otepunu Gardens – Town Belt Addendum.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Administration Matters – Confidential	Section 7(2)(i) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

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- | | | |
|--|---|---|
| (b) Future of 40
Forth Street –
Bowling Green
– Otepunī
Gardens –
Town Belt
Addendum | Section 7(2)(i)
To enable any local
authority holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and
industrial
negotiations) | Section 48(1)(a)
That the public
conduct of this item
would be likely to
result in the disclosure
of information for
which good reason for
withholding would
exist under Section 7 |
|--|---|---|

**MINUTES OF THE MEETING OF THE INVERCARGILL CITY COMMITTEE OF COUNCIL
THE MEETING WAS CONDUCTED BY
AUDIO / VISUAL LINK VIA THE PLATFORM OF ZOOM
ON MONDAY 4 MAY 2020 AT 3.00 PM**

PRESENT: Sir T R Shadbolt, KNZM JP
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr T M Biddle
Cr W S Clark
Cr A H Crackett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Mr D Foster – Interim Group Manager – Finance
Mrs J Parfitt – Interim Group Manager – Infrastructure
Mr D Edwards – Group Manager – Environmental and Planning Services
Mr P Thompson - Executive Manager - Operations
Mr A Cameron – Executive Officer
Mr A Murray – Water Manager
Mr J Rees – Engineering Services Manager
Ms Frey – Interim Parks and Recreation Manager
Mr P Horner – Manager Building Assets
Ms L Kuresa – Governance Officer

2. **APOLOGIES**

Cr Kett and His Worship the Mayor for lateness.

Moved Cr Abbott, seconded Cr Ludlow and **RESOLVED** that the apologies be accepted.

3. **INTEREST REGISTER**

Nil.

4. **MINUTES OF THE MEETING OF COUNCIL HELD ON 28 APRIL 2020**

Moved Cr Clark, seconded Cr Lewis and **RESOLVED** that the minutes be confirmed as a true and correct record.

5. **NOTICE OF MAJOR LATE ITEMS**

Moved Cr Abbott, seconded Cr Clark and **RESOLVED** that the Major Late Item – Shovel Ready Projects be accepted and be taken under public session.

Cr Clark informed the meeting that he wanted to take the matter regarding the PSA dispute around staff remuneration that was widely discussed by the public in the media.

Mrs Hadley said that it was not a matter for Council to discuss, but she was aware that Council may want clarification on this matter and it chose to seek some dialogue around it, the matter needed to be discussed under public excluded session.

Moved Cr Clark, seconded Cr Biddle that the item with regard to the PSA dispute around staff remuneration, be accepted as a late item under Public Excluded Session.

The motion now being put, was **LOST**.

5.1 **Shovel Ready Projects**

Mrs Hadley took the meeting through an oral report on this item and the urgency as to why Council needed to discuss it at this meeting.

The project leaders, (Mr Cameron, Ms Frey, Mr Horner, Mr Murray and Mr Rees), each outlined the total for the project cost and funding that Council was seeking as follows:

- Inner City Project - \$33 million in grants and \$50 million concession reline;
- Stead Street Floodbank – \$11.5 million
- The Bluff Master Plan - \$4.15 million
- Branxholme water pipe replacement on the basis that the work could be consolidated into a shorter period - \$3.75 million
- Civic Administration Building - \$5 million.

Moved Cr Lewis, seconded Cr Clark and **RESOLVED** that Council endorse the projects as outlined.

6. **DEREK GOSTELOW'S LEGACY (\$90,000 BEQUEST TO INVERCARGILL CITY COUNCIL**

Ms Frey took the meeting through the report.

In response to a question, Ms Frey explained that the option of seating having seating around Otatara had been discussed, but one significant project, it would maximise the \$90,000 towards a single project and give it more significance. Having park benches around Otatara would create an issue of them going missing.

Cr Soper voiced her concern around gifting funds to trusts as it was not stated in Mr Gostelow's legacy to do so. If he wanted that to happen, he would have stated it in his will but it was a bequest of \$90,000 towards a project around Otatara.

In response to a question, Ms Frey explained that staff spent time researching Mr Gostelow's interests and understood that he enjoyed walking and spending time exploring. That had resulted in the recommendation for the Committee to consider today; which was keeping with his desires.

The Committee discussed this item further and Cr Clark and Cr Arnold stated that they did not agree with the \$90,000 being used for one project, but should be used for a range of projects.

Note: His Worship the Mayor joined the meeting at 4.04 pm.

In response to a question, Ms Frey explained that the Fosbender Park project in itself could be developed to include walking tracks. The reason for choosing for Fosbender Park, as opposed to Bushy Point or Otatara came back to "leaving a legacy" comment. While the improvements to the other parks would be beneficial, they would potentially dissolve into the wider trail network and you would be able to see the contribution. It was not an easy call to make.

Moved Cr Soper, seconded Cr Amundsen and **RESOLVED** the report "Derek Gostelow's Legacy (\$90,000 Bequest to Invercargill City Council" be received; and

That the Committee of Council approve the recommendation that Derek Gostelow's \$90,000 bequest be spent on Option 3: One specific significant project, Fosbender Park enhancement.

Note: Cr Clark, Cr Arnold and Cr Abbott voted against the motion.

In response to a question, Ms Frey agreed with Cr Clark that the decision from today's meeting would be communicated by way of a one-page flyer that would be circulated to the Otatara community.

7. **EMERGENCY WATER SUPPLY – UPDATE ON PROGRESS**

Mr Murray took the meeting through the report.

In response to a question, Mr Murray explained that the major threat for the Invercargill Branxholme supply was drought. If Invercargill was to protect itself against that, the local river supply would not protect us against it. Council was engaging in investigative work to look at the feasibility long-term, and not committing to developing it. This exercise was to complete the investigative work or an underground source acting as an emergency water supply.

In response to a question, Mr Murray explained that recently Council agreed to try and obtain the best information before committing to on-site work such as drilling because drilling was expensive.

Moved Cr Soper, seconded His Worship the Mayor and **RESOLVED** that the report, "Emergency Water Supply – Update on Progress" be received; and

That Council receive notification of the validity of the recommendations outlined in this report once the peer review process has been completed.

8. **RATES RISE FOR 1 JULY 2020 TO JUNE 2021 FINANCIAL YEAR**

Mr Foster took the meeting through a presentation on this item (A3002385).

In response to a question, Mr Foster explained that the average rate for Invercargill was about \$2150.00, (2% of that was around \$40.00 year).

In response to a question, Mr Foster explained that the crown infrastructure would help as it brought in some revenue, but he was aware that the Council and the community would have projects going forward that would need funding.

Note: Cr Kett joined the meeting at 5.00 pm.

Moved Cr Ludlow, seconded Cr Crackett and **RESOLVED** that the report, "Rates Rise for July 2020 to June 2021 Financial Year" be received; and

- That the rates rise for the year commencing 1 July 2020 be set at 2%; and
- That the rates rise be applied evenly to all rates types, to ensure that individual ratepayers will have rates increase closely relating to the 2%; and
- That actual striking of the rates will occur after adoption of the Annual Plan;
- That Council notes that where a property has been improved or developed since 30 June 2019 different rates rises may occur.

9. **QUARTERLY FINANCIAL – 31 MARCH 2020**

Mr Foster took the meeting through the report.

In response to a question, Mr Foster explained that Anderson House was not forecast as being done.

In response to a question, Mr Edwards explained that building consents continued to be challenge as staff continue to process paper applications received. Earlier this year Council moved into electronic lodgement of applications through 'Simply', which was the front-end, which allowed staff to carry out inspections electronically. It had been highlighted that issuing consents was between 95%-100% consistently through Alert Level 4. He was confident that there would be some improvement in the results going forward.

In response to a question, Mr Edwards explained that the team had two vacancies that would be looked at after the Covid-19 lockdown. He noted that there would a lot on consultants who would be wanting employment, so the market would be fairly active as far as recruitment was concerned. He was happy with the level of service undertaken by Building Solutions, which was a consultant dealing with the application and completing consents. Their target was 100% and it had consistently being at 100% over the last two months.

In response to a question, Mr Edwards explained that rate that had been negotiated with Building Solutions was extremely competitive and guaranteed them tenor work through the alert levels. He was happy with that rate, cost recovered through the applicant and it was no higher than Council staff were processing them. Building Solutions allowed Council to have legislatively building competency across all levels, so they were able to provide the full suite of full competencies for Council. Council was still signing them off and the process had changed to ensure that Council was getting them out quicker.

In response to a question, Mr Edwards explained that the change in practise got Council had negated the need to use Building Solutions.

Moved Cr Biddle, seconded Cr Lewis and **RESOLVED** that the report, "Quarterly Financial Report – 31 March 2020" be received.

10. **URGENT BUSINESS**

Nil.

11. **PUBLIC EXCLUDED SESSION**

Moved Cr Soper, seconded Cr Abbott and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) *Confirming of Minutes of the Public Excluded Session of the Committee of Council 28 April 2020.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirming of Minutes – Committee of Council 28 April 2020	Section 7(2)(i) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business the meeting closed at 5.28 pm.

**MINUTES OF THE MEETING OF THE INVERCARGILL CITY COMMITTEE OF COUNCIL
THE MEETING WAS CONDUCTED BY
AUDIO / VISUAL LINK VIA THE PLATFORM OF ZOOM
ON MONDAY 5 MAY 2020 AT 10.00 AM**

PRESENT: Sir T R Shadbolt, KNZM JP
Cr R L Abbott
Cr R R Amundsen
Cr T M Biddle
Cr W S Clark
Cr A H Crackett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Mr D Foster – Interim Group Manager – Finance
Mrs J Parfitt – Interim Group Manager – Infrastructure
Mr D Edwards – Group Manager – Environmental and Planning Services
Mr P Thompson - Executive Manager - Operations
Mr R Donnelly - Preston Russell Law
Ms L Kuresa – Governance Officer

2. **APOLOGIES**

Cr A J Arnold. Cr L F Soper put in an apology that she would need to leave the meeting early, to attend another meeting.

Moved Cr Biddle, seconded Cr Ludlow and **RESOLVED** that the apologies be accepted.

3. **INTEREST REGISTER**

Nil.

4. **PUBLIC EXCLUDED SESSION**

Moved Cr Biddle, seconded Cr Abbott and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, with the exception of Mr Riki Donnelly from Preston Russell, namely:

(a) *Staff Matters.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Staff Matters	Section 7(2)(g) legal professional privilege	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

**MINUTES OF THE WASTE ADVISORY GROUP COMMITTEE
CONDUCTED BY AUDIO / VISUAL LINK VIA THE PLATFORM OF ZOOM ON
WEDNESDAY 13 MAY 2020 AT 3.00 PM**

PRESENT: Cr A Crackett (Chair)
Cr D Ludlow
Mayor G Tong
Cr C Bolger

IN ATTENDANCE: Ms C Hadley
Mrs J Parfitt
Ms D Peterson
Mr I Evans
Mr M Russell
Mr S Parry
Mr R Sharma
Mr P Standing
Mrs J Affleck (Committee Secretary)
Mrs H McLeod

1. APOLOGIES AND WELCOME

Cr N Davis, Cr E Kremer

Cr Crackett welcomed Cr Ludlow onto the Committee.

Moved Cr Ludlow, seconded Mayor Tong and **RESOLVED** that the apologies be accepted.

**2. MINUTES OF THE MEETING HELD ON 19 MARCH 2020
A2955881**

Moved Mayor Tong, seconded Cr Bolger and **RESOLVED** that the minutes be confirmed as a true and correct record.

**3. COVID-19 RESPONSE FOR SOLID WASTE SERVICES
A2995494**

Cr Crackett wished to thank AB Lime, Bond Contracts, Southland disAbilities Enterprises and the other commercial waste operators who continued to work well for our community through the alert levels.

Ms Peterson provided an update, as we head into Alert Level 2 tomorrow. As waste has been deemed an essential service, we have been operating throughout the levels at different extents. Kerbside collections have been continuing throughout, with the exception that from 25 March to 10 May the recycling could not be safely processed or stockpiled, so went to landfill. At Level 4 most of the transfer stations were closed to residents so as to accommodate commercial operators who were servicing other essential services like hospitals, pharmacies and supermarkets. At Level 3 transfer stations were opened under new safety protocol and restricted hours. Ms Peterson acknowledged Gore District Council and Bond Contracts who put on more staff to cope with the longer wait times, and thanked the public for their patience. At Level 2 the transfer stations are moving to normal operating hours, with

the only services remaining closed being the Matura skip bins site and the Invercargill recycling drop off centre.

Mr Evans advised that as of Monday, Southland disAbility Enterprises has been receiving recycling again and the quality is almost pristine, so the messaging has been successfully received. Cr Crackett said she had been apprehensive about what effect amending the solid waste bylaw would have. Cr Ludlow said the good, clean messaging from WasteNet about the recycling being handled by people at SDE was really useful, as people needed to be reminded of this frequently.

Moved Cr Ludlow, seconded Mayor Tong and **RESOLVED** that the report "COVID-19 Response for Solid Waste Services" be received.

4. **WASTE PLAN REVIEW UPDATE**

Mrs Parfitt said that MfE had been kept informed of how our review was progressing, so not paying the waste levy was very unjust, and to date we have received no response from them. So, this committee should be aware of this issue, how staff are dealing with it, know that we do have plans underway to get this waste assessment done, and that we're not putting our next payment at risk.

Mr Parry said that in addition to Ms Hadley and Mrs Parfitt's discussions with MfE, he too spoke with the same contact, as at no time had they alerted us to an impending legislative obligation breach. On that basis, he asked that they consider an ex-gratia payment of 50% (recognising that there was responsibility on both sides) as they have a duty of good faith to alert us if we are at risk of not meeting our legislative obligations.

Mayor Tong thanked the senior staff for doing a good job at following this issue up, which had been well reported.

Moved Cr Crackett, seconded Mayor Tong and **RESOLVED** that the report "Waste Plan Review Update" be received.

5. **STANDARDISING KERBSIDE COLLECTIONS PROJECT** A2996044

Mr Evans explained that this project (which is driven by MfE and undertaken by WasteMINZ) involves the national standardisation of recycling and kerbside collections, in terms of what can and can't be put into the collection, and how these materials should be presented.

Common themes included debate around commingled waste (as removing glass from the waste stream is now seen as best practice, and is also preferred by MRF operators) and collection and sorting at the kerbside instead of the MRF (although contractors have said the health and safety issues would outweigh any benefits).

To Cr Crackett's question as to who would be responsible for rolling out a five bin collection service regionally, Mr Evans said presently these are only guidelines and he doesn't believe there would be a push to mandate this change, as five bins isn't very practical.

Final report is to be presented on 30 June 2020, at which time we will be given time to consider the report and any changes to be implemented, bearing in mind that any changes to our levels of service would require public consultation.

Mr Russell asked the Committee to provide any feedback to staff.

Moved Cr Ludlow, seconded Cr Bolger and **RESOLVED** that the report "Standardising Kerbside Collections Project" be received.

6. COMMITTEE IN PUBLIC EXCLUDED SESSION

Moved Mayor Tong, seconded Cr Bolger and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) *Minutes of the public excluded session held on 19 March 2020*
- (b) *Contract 650 Recyclables Acceptance Service*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the public excluded session held on 19 March 2020	Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Contract 650 Recyclables Acceptance Services	Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

Meeting was moved into public excluded at 3.24 pm

Meeting was moved back into public at 3.47 pm

There being no further business the meeting closed at 3.47 pm

Next meeting: to be advised

**MINUTES OF THE MEETING OF THE COMMITTEE OF COUNCIL
THE MEETING WAS CONDUCTED BY
AUDIO / VISUAL LINK VIA THE PLATFORM OF ZOOM
ON MONDAY 18 MAY 2020 AT 3.00 PM**

PRESENT: Sir T R Shadbolt, KNZM JP
Cr T M Biddle (Chair)
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark
Cr A H Crackett
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Mrs J Parfitt – Interim Group Manager - Infrastructure
Mr D Foster – Interim Group Manager – Finance
Mr P Thompson – Executive Manager – Operations
Mr A Cameron – Strategic Advisor
Ms R Suter - Manager – Strategy and Policy
Ms J Conway – Manager Governance and Administration
Ms H McLeod – Interim Team Leader, Communications
Ms L Kuresa – Governance Officer

2. **APOLOGIES**

Cr Crackett for lateness.

Moved Cr Abbott, seconded Cr Amundsen and **RESOLVED** that the apologies be accepted.

3. **INTEREST REGISTER**

Nil.

4. **MINUTES OF THE MEETING OF THE COMMITTEE OF COUNCIL HELD ON
4 MAY 2020**

Moved Cr Clark, seconded Cr Ludlow and **RESOLVED** that the minutes be confirmed as a true and correct record.

5. **MINUTES OF THE EMERGENCY MEETING OF THE COMMITTEE OF COUNCIL HELD ON 5 MAY 2020**

Moved Cr Lewis, seconded Cr Soper and **RESOLVED** that the minutes be confirmed as a true and correct record with the amendment that the day should be Tuesday 5 May.

Note: Cr Crackett joined the meeting at 3.05 pm.

6. **CITY BLOCK CONSULTATION 2**

The Committee asked questions on this item for further clarification. Cr Biddle thanked the Group Managers and staff for completing the Consultation Document in a short amount of time.

Ms Suter explained that the proposed timeframe for the consultation was based on making sure that Council was in line with the legislative requirements. This did not require a special consultative process. It was also enable Council to make a decision within the timeframe that was required by the developers to commence development on their required schedule at the beginning of July 2020. This was a reasonable consultation period because there was no substantial difference in the length of time of the consultation. No one should be disadvantaged with the option to accept late submissions.

Moved Cr Skelt, seconded Cr Ludlow and **RESOLVED** that the report, "City Block Consultation 2" be received; and

1. That Council note consultation would commence Tuesday 19 May and be completed on Friday 12 June; and
2. Determine that Council's preferred Option for Investment in City Block be Option One, resulting in a total investment of \$46 million; and
3. Approve the consultation document "Extra Money for City Block?"

7. **LOCAL GOVERNMENT FUNDING AGENCY DOCUMENT CHANGES**

Mr Foster took the meeting through the report.

Moved Cr Abbott, seconded Cr Biddle and **RESOLVED** that the report, "Local Government Funding Agency Document Changes" be received; and

That the documents be authorised to be signed by any two of, His Worship the Mayor, the Deputy Mayor and the Chair of Finance and Policy Committee.

8. **ADMINISTRATIVE MATTERS**

Ms Conway took the meeting through the report.

Cr Soper asked if Council wanted to submit a remit on the housing issue. The possibility of Government funding being available to other providers but not council providers had been discussed previously.

The Committee agreed that a report would be brought back to the next meeting on this item.

His Worship the Mayor said he was of the understanding that abstention was allowed for under Standing Orders. He had abstained on a few issues, but it was not recorded in the minutes. Councillors should be given that option.

Mrs Hadley explained that it was not usual practise for the Chair to call for abstentions.

Cr Biddle said that if any councillors wished to abstain from voting on issues, it was their responsibility to advise the meeting.

Moved Cr Soper, seconded Cr Amundsen and **RESOLVED** that the report, "Administrative Matters" be received; and

1. That the memorandum 'LGNZ Elections 2020' be received; and that Council note that the nominations must be received no later than 5.00 pm 31 May 2020. The nomination form is attached as Appendix 1.
2. The Amended 2020 Annual General Meeting Remit Process memorandum be received; and Council note that the LGNZ (AGM) has been re-scheduled for Friday 20 November 2020; and that the proposed remits for consideration need to be submitted no later than 5.00 pm, Friday 31 July 2020.

9. **COUNCIL IN PUBLIC EXCLUDED SESSION**

Moved Cr Biddle, seconded Cr Lewis and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

Note: His Worship the Mayor abstained from voting.

- (a) *Confirming of Minutes of the Public Excluded Session of the Committee of Council held on 4 May 2020.*
- (b) *Receiving of Minutes of the Emergency Public Excluded Session of the Committee of Council held on 5 May 2020.*
- (c) *Recyclables Processing Services.*
- (d) *Governance Oversight – Contract 886 – Invercargill City Centre Master Plan Design Services.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirming of Minutes – Committee of Council 4 May 2020	Section 7(2)(i) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(b) Confirming of Minutes – Emergency Committee of Council 5 May 2020	Section 7(2)(g) legal professional privilege	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(c) Recyclables Processing Services	Section 7(2)(i) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(d) Governance Oversight - Contract 886 – Invercargill City Centre Master Plan Design Services	Section 7(2)(i) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 6.11 pm.

**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD
THE MEETING WAS CONDUCTED BY
AUDIO / VISUAL LINK VIA THE PLATFORM OF ZOOM
ON MONDAY 18 MAY 2020 AT 7.00 PM**

PRESENT: Mr R Fife (Chair)
Mrs G Henderson (Deputy Chair)
Mr G Laidlaw
Mr N Peterson
Miss T Topi
Cr A J Arnold

IN ATTENDANCE: Cr T M Biddle
Mrs C Hadley – Chief Executive
Mrs J Parfitt – Interim Group Manger – Infrastructure
Mr R Pearson – Roading Manager
Ms M Frye – Interim Parks and Reserves Manager
Mrs N Allan – Service Centre Manager
Ms L Kuresa – Committee Secretary

2. **APOLOGY**

Nil.

Note: The Chairman acknowledged the passing of Mr Stephen Ridden who was the Ex-Corporate Services Manager at Council and the work he had undertaken for the Bluff Service Centre.

3. **INTEREST REGISTER**
A2411889

Moved G Henderson, seconded T Topi and **RESOLVED** that the report be received.

4. **MINUTES OF MEETING HELD 9 MARCH 2020**
A2948052

Moved G Henderson, seconded N Peterson and **RESOLVED** that the minutes be accepted as a true and correct record.

5. **ACTION SHEET**
A3003752

Moved T Topi, seconded N Peterson and **RESOLVED** that the report be received.

Ms Frye and Mr Pearson took the meeting through the Action Sheet.

Note: Mr G Laidlaw left the meeting at 7.35 pm

A3014927

6. **BLUFF COMMUNITY BOARD CHAIRMAN'S REPORT**

The Chairman took the meeting through a verbal report.

6.1 **Bluff Promotions**

The Chairman advised the Board of an apology from Mr Beer the Bluff Promotions and Publicity Officer for not being able to attend tonight's meeting, as he has been updating their website.

6.2 **Bluff Oyster and Food Festival**

This event has been cancelled due to Covid-19.

6.3 **The Red Cross Annual Chees Roll Event**

This event has also been cancelled and would be rescheduled for later on this year.

6.4 **Covid-19**

The Chairman thanked Mss Topi and the Bluff Isolation Group who contacted all the vulnerable around Bluff who needed help or those who were on their own during the lockdown period.

Miss Topi took the meeting through a verbal report on what the Bluff Isolation Group carried out and the support they offered the Bluff community during lockdown.

6.5 **Junior Tour of Southland Event**

The Chairman informed the Board that he was contacted by Glen Thompson from Yunca Tour of Southland about holding the Junior Tour of Southland event in Bluff later on this year. There would be around 100 competitors with the support of parents there could be around 400 people coming into Bluff for this two-day event.

6.6 **Update on Removal of Trees**

Ms Frye took the meeting through a power point presentation to update the Board on this item from the previous meeting.

Moved Cr Arnold, seconded G Henderson and **RESOLVED** that the report be received.

7. **URGENT BUSINESS**

Nil.

There being no further business, the meeting finished at 8.02 pm.

**MINUTES OF THE MEETING OF THE COMMITTEE OF COUNCIL
THE MEETING WAS CONDUCTED BY
AUDIO / VISUAL LINK VIA THE PLATFORM OF ZOOM
ON MONDAY 25 MAY 2020 AT 3.00 PM**

PRESENT: Sir T R Shadbolt, KNZM JP
Cr T M Biddle (Chair)
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark
Cr A H Crackett
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Mrs J Parfitt – Interim Group Manager - Infrastructure
Mr D Foster – Interim Group Manager – Finance
Mr P Thompson – Executive Manager – Operations
Ms R Suter - Manager – Strategy and Policy
Ms J Conway – Manager Governance and Administration
Ms H McLeod – Interim Team Leader, Communications
Ms Dickson – Compliance Team Leader
Ms M Sievwright – Governance Officer

Note: The meeting was adjourned at 3.07 pm due to technical difficulties.

Note: The meeting resumed at 3.10 pm.

2. **APOLOGIES**

Nil.

3. **INTEREST REGISTER**

Nil.

4. **MINUTES OF THE MEETING OF THE COMMITTEE OF COUNCIL HELD ON
18 MAY 2020**

Moved Cr Soper, seconded Cr Abbott and **RESOLVED** that the minutes be confirmed as a true and correct record.

5. **PARKING EXEMPTIONS POLICY REVIEW FOR ELECTED REPRESENTATIVES, FORMER ELECTED REPRESENTATIVES AND SPECIAL CIRCUMSTANCES**

Moved Cr Pottinger, seconded Cr Arnold that

1. the report, "*Parking Exemptions Policy Review for Elected Representatives, Former Elected Representatives and Special Circumstances*" be received; and
2. That Option B is adopted and updated in the Parking Exemptions Policy.

Cr Clark asked if the parking exemption affected the remuneration which should be recognised. Mrs Hadley said this had been looked at previously and the amount did not meet the threshold for the remuneration authority.

After discussion it was agreed that elected members preferred Option B and the exemption should be extended to Gore and Southland District councils. It was discussed that staff should investigate the registration technology which would stop the need for laminated cards.

Cr Crackett requested a report for streetscape infrastructure and parking.

Cr Kett said the two card system had worked in the past and recommended keeping the status quo.

Cr Biddle asked how much money this cost for elected members to park in the city, and Ms Dickson said it would be hard to know because the parking meters were cash and not electronic but it should be relatively low.

The motion now put, was resolved in the **affirmative**.

Note: His Worship the Mayor and Cr Kett voted against this motion.

6. **PROPOSED ROAD NAME CHANGE IN RELATION TO THE SUBDIVISION OF 162 PATERSON**

Moved Cr Soper, seconded Cr Ludlow and **RESOLVED** that the report, "*Proposed Road Name Change in Relation to the Subdivision of 162 Paterson*" be received; and

That Council adopt the following proposed road name:

The proposed road Lot 100 be named Rutledge Place as it is the developer's preferred name and meets Council's naming convention.

7. **POSSIBLE GOVERNANCE STRUCTURE**

It was agreed that this issue should be discussed at a full council meeting.

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that an Extraordinary Council meeting be held on Thursday 28 May at 3.00 pm in the Civic Theatre to discuss this item.

8. **NEXT STEPS – SMAG**

Mrs Hadley took the meeting through the report. The SMAG Trust Board had endorsed the transfer to Invercargill City Council, as had Southland and Gore District councils. Advice had been given that consultation was not required but would be included in the Annual Plan, however the Annual Plan would not be consulted on.

Elected members agreed that consultation on governance was not required as there had already been opportunities for this to happen. However discussion would need to be held around the collection and the skills based board.

Cr Amundsen asked for the recommendation to include the Regional Heritage Committee as they had a role to play in this.

Moved Cr Soper, seconded Cr Amundsen and **RESOLVED** that:

1. That the report 'Next Steps – SMAG' be received; and
2. That Council note and thank the SMAG Trust Board for their endorsement of the proposal to transfer governance and management of the activity of the museum for Invercargill to a core department of Invercargill City Council; and
3. That Council determines no further consultation or engagement is necessary; and
4. That Council work with its partner local authorities, and the Southland Regional Heritage Committee and request the SMAG Trust Board to modify the SMAG Trust Deed to introduce a skills based board for the guardianship/ownership of the collection; and
5. That Council request iwi are recognised as partners in the modified Trust Deed; and
6. That Council revoke the resolution from 24 September 2019 relating to the disestablishment of the SMAG Trust.
7. That a further report be brought back to Council for the forward steps for the development of SMAG.

9. **COUNCIL IN PUBLIC EXCLUDED SESSION**

Moved Cr Biddle, seconded Cr Abbott and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) *Confirming of Minutes of the Public Excluded Session of the Committee of Council held on 18 May 2020.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirming of Minutes – Committee of Council 18 May 2020	Section 7(2)(i) To enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 4.05 pm.

MINUTES OF THE EXTRAORDINARY MEETING OF THE INVERCARGILL CITY COUNCIL HELD IN THE VICTORIA ROOM, CIVIC THEATRE, 88 TAY STREET, INVERCARGILL ON THURSDAY 28 MAY 2020 AT 3.00 PM

PRESENT: Sir T R Shadbolt, KNZM JP (Chair)
Cr T M Biddle
Cr R L Abbott (via Zoom)
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark
Cr A H Crackett
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Mrs J Parfitt – Interim Group Manager – Infrastructure
Mr D Edwards – Group Manager – Environmental and Planning (via Zoom)
Mr D Foster – Interim Group Manager – Finance (via Zoom)
Ms J Conway – Manager Governance and Administration
Ms H McLeod – Interim Team Leader, Communications
Ms M Napper – Community Development Manager
Mr A Cameron – Strategic Advisor
Ms M Sievwright – Governance Officer

Note: His Worship opened the meeting and then adjourned it for a few minutes while technical difficulties were addressed.

2. **APOLOGIES**

Nil.

3. **INTEREST REGISTER**

Nil.

4. **REVIEW AND PROPOSAL FOR REVAMPED GOVERNANCE STRUCTURE**

His Worship the Mayor said the ability to adapt was the catalyst for today's meeting but cautioned the peril of changing for change sake. Councillors should not feel pressured to make a decision today so other options could be included.

Moved Cr Pottinger, seconded Cr Soper and **RESOLVED** that:

1. That the report '*Review and Proposal for Revamped Governance Structure*' be received.

Moved Cr Soper, seconded Cr Crackett and **RESOLVED** that:

2. That the Council determine it does wish to alter its structure in order to better respond to the challenges now facing the community.

Note: Crs Abbott, Arnold and Clark voted against this motion.

Moved Cr Soper, seconded Cr Ludlow that:

3. That in accordance with clause 30(5) of Schedule 7 of Local Government Act 2002 the Council discharge the existing standing committees of Council established at the inaugural Council meeting on 29 October 2019.

Moved Cr Biddle, seconded Cr Crackett and **RESOLVED** that the meeting adjourn while Cr Biddle took His Worship through the recommendation.

Councillors spoke and set out their reasons why they were for or against this motion.

The motion now put, was **RESOLVED** in the **affirmative**.

Moved Cr Lewis, seconded Cr Soper that:

4. That the Council, in accordance with s41A(4)(c) of Local Government Act 2002 establish two committees, the Infrastructural Services Committee and the Performance, Policy and Partnership Committee; and
5. That all elected members are members of both committees; and
6. That these Committees are called *Infrastructural Services* and *Policy, Performance and Partnerships*; and

The question was asked why the two committees were brought forward and if any background information had been sought. The reason for the change was around endeavouring a balance in the workload. Mrs Hadley apologised that Cr Clark had withdrawn his alternative proposal but that report still referenced it.

In response to a question, Mrs Hadley explained that matters relating to Holdco and their Statements of Intent would remain. Other matters such as sister cities, Youth Council, LGNZ membership or democratic processes could sit either with a committee or with Council.

The motion now put, was resolved in the **affirmative**.

Note: Crs Abbott, Arnold, Kett and His Worship the Mayor voted against.

Moved Cr Arnold, seconded Cr Soper and **RESOLVED** that:

7. That the election or appointment of the chairs and deputy chairs of the committees be determined in accordance with clause 25 (3) or (4) of Schedule 7 of the Local Government Act, and that System A be chosen for electing the Chair and Deputy Chair of each of the committees.

Moved Cr Ludlow, seconded Cr Amundsen that Cr Pottinger be nominated as Chair of Infrastructural Services.

Moved Cr Soper, seconded Cr Biddle and **RESOLVED** that the nominations for Chair of Infrastructural Services be closed.

The motion now put, was resolved in the **affirmative**.

Moved Cr Crackett, seconded Cr Clark that Cr Biddle be nominated as Chair of Performance, Policy and Partnerships.

Moved Cr Lewis, seconded Cr Kett that Cr Ludlow be nominated as Chair of Performance, Policy and Partnerships.

Moved Cr Soper, seconded Cr Arnold that Cr Amundsen be nominated as Chair of Performance, Policy and Partnerships.

Moved Cr Soper, seconded Cr Biddle and **RESOLVED** that the nominations for Chair of Performance, Policy and Partnerships be closed.

A vote was called to choose between Crs Biddle, Ludlow and Amundsen. Cr Biddle received 5 votes; Cr Ludlow received 6 votes; Cr Amundsen received 2 votes.

Another vote was called to choose between Crs Biddle and Ludlow. Cr Biddle received 6 votes; Cr Ludlow received 7 votes.

Cr Ludlow was declared the new Chair of Performance, Policy and Partnerships.

Moved Cr Amundsen, seconded Cr Ludlow that Cr Crackett be nominated as Deputy Chair of Infrastructural Services.

Moved Cr Lewis, seconded Cr Soper and **RESOLVED** that the nominations for Deputy Chair of Infrastructural Services be closed.

The motion now put, was **RESOLVED** in the **affirmative**.

Moved Cr Soper, seconded Cr Lewis that Cr Amundsen be nominated as Deputy Chair of Policy, Performance and Partnerships.

Moved Cr Biddle, seconded Cr Soper and **RESOLVED** that the nominations for Deputy of Policy, Performance and Partnership be closed.

The motion now put, was **RESOLVED** in the **affirmative**.

Moved Cr Soper, seconded Cr Amundsen and **RESOLVED** that:

8. That there be a monthly cycle for committees and Council meetings; and
9. That the new structure is introduced from 13 June.

Moved Cr Abbott, seconded Cr Soper and **RESOLVED** that:

10. That Council note a new determination by the Remuneration Authority will be necessary to allocate the Invercargill City Council remuneration pool, and request the Chief Executive to advise the Remuneration Authority of the changes made, and to prepare a report outlining options for presenting to the Remuneration Authority; and
11. That the Governance Statement be amended to:

- a. Remove the existing standing committees (Finance and Policy, Community Services, Regulatory Services, and Infrastructure and Services); and
 - b. Include as a Standing Committee the Infrastructural Services Committee having responsibility for the matters set out in Appendix A (A3022430); and
 - c. Include as a Standing Committee the Performance, Policy and Partnership Committee having responsibility for the matters set out in Appendix B (A3022433);
12. That the Council, in accordance with clause 30, schedule 7 of Local Government Act, amend the terms of reference for the Committee of Council established on 24 March 2020 to exclude the matters set out in the terms of reference being Appendix A and B; and
 13. That consequential amendments to other governance documents, including but not limited to the Governance Statement, to give effect to these resolutions be made and presented to Council at the first opportunity.

4. **MANDATE TO ASSIST HIS WORSHIP THE MAYOR**

Cr Biddle asked if Council would consider allowing her as Deputy Mayor to accompany His Worship the Mayor to meetings with external stakeholders to assist him.

Moved Cr Amundsen, seconded Cr Crackett that the Mayoral Office liaise with the Deputy Mayor so she could accompany His Worship on external stakeholder meetings and report back to the council as required.

The motion now put, was **RESOLVED** in the **affirmative**.

There being no further business, the meeting finished at 4.48 pm.

**MINUTES OF THE MEETING OF THE COMMITTEE OF COUNCIL
HELD IN THE VICTORIA ROOM, CIVIC THEATRE, 88 TAY STREET,
INVERCARGILL ON WEDNESDAY 3 JUNE 2020 AT 3.00 PM**

PRESENT: Sir T R Shadbolt, KNZM JP
Cr T M Biddle (Chair)
Cr R L Abbott (via Zoom)
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark
Cr A H Crackett
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Mrs J Parfitt – Interim Group Manager - Infrastructure
Mr D Foster – Interim Group Manager – Finance
Ms R Suter – Manager Strategy and Policy
Ms J Conway – Manager Governance and Administration
Ms T Amarasingha – Governance Advisor
Ms H McLeod – Interim Team Leader, Communications
Mr A Eng – Communications
Ms M Sievwright – Governance Officer

1. **LATE ITEMS**

Moved Cr Biddle, seconded Cr Clark and **RESOLVED** that the petition from Otatara Residents on the Gostelow donation be accepted as a late item.

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the Chief Executive Salary Sacrifice report be accepted as a late item.

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the Elected Members' Remuneration report be accepted as a late item.

2. **APOLOGIES**

Nil.

3. **INTEREST REGISTER**

Nil.

4. **MINUTES OF THE MEETING OF THE COMMITTEE OF COUNCIL HELD ON 25 MAY 2020**

Moved Cr Soper, seconded Cr Crackett and **RESOLVED** that the minutes be confirmed as a true and correct record.

5. **RATES POSTPONEMENT AND REMISSIONS POLICY**

Moved Cr Soper, seconded Cr Ludlow and **RESOLVED** that:

1. Council receive the report "Rates Postponement and Remissions Policy".

6. **LGNZ HOUSING REMIT**

It had been confirmed that at the last LGNZ Conference, that there were remits on this issue. Mrs Hadley sought confirmation that no further work was required, which the meeting affirmed.

7. **LATE ITEMS**

7.1 **Gostelow Donation**

His Worship the Mayor tabled the petition from the Otatara residents.

Moved His Worship the Mayor, seconded Cr Kett and **RESOLVED** that the petition from the Otatara residents on the Gostelow Donation be received.

7.2 **Chief Executive Salary Sacrifice**

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that Council:

1. Thank the Chief Executive for her offer to forego salary of \$30,000 over six months and accepts that offer; and
2. Sets this saving of \$30,000 aside for contributing to a waiver of resource and building consent fees for the Southland Charity Hospital.

Note: The meeting was adjourned at 3.16 to wait for the submitter to arrive.

8. **RATES POSTPONEMENT AND REMISSIONS POLICY (cont.)**

8.1 ***Maitland Booth***

Mr Booth joined the meeting via Zoom at 3.22 pm.

He said that part of the inner city revival relied on keeping businesses in town, and it was important to keep the surrounding buildings tenanted. A rates incentive would assist with getting tenants into the inner city. He was asking for rent relief for all three of the buildings he owned.

It was recognised that he had already offered tenants six months free rent and fit-out costs in order to get buildings tenanted so they did not decide to go elsewhere which was not due to Covid-19.

Mr Booth asked if rates relief could not be offered, was there anything else that could be available, such as assistance with building and resource consent costs. He was advised to contact council staff.

Cr Biddle thanked the submitter for speaking.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** to recommend to Council:

2. That it hear from those submitters who wish to speak to their submission; and
3. Adopt the Rates Postponement and Remissions Policy with the recommended change to reduce the interest rate applied as part of the rates postponement for pandemic, epidemic or natural disaster from 3.5% to 2.5%.

9. **ELECTED MEMBERS' REMUNERATION**

In the options table, the report stated the date for the remuneration change was 13 June; however it should be 1 June.

Councillors discussed which option they would prefer.

Moved Cr Biddle, seconded Cr Soper and **RESOLVED** that Council:

1. Receive the report "Elected Members' Remuneration"; and
2. Determine the preferred option (Option 1) to reflect the appropriate level of remuneration to recommend to the Remuneration Authority.

Note: Cr Abbot abstained from voting. Cr Arnold voted against.

Moved Cr Biddle, seconded Cr Amundsen and **RESOLVED** that Council:

3. Note that these figures are based on Part 2 of the Local Government Members (2019/20) Determination which expires on 30 June 2020; and
4. Request the Chief Executive seek Remuneration Authority's approval for the preferred option.

Note: Cr Abbot abstained from voting.

There being no further business, the meeting finished at 4.11 pm.

TO: COUNCIL

FROM: RHIANNON SUTER, STRATEGY AND POLICY MANAGER

MEETING DATE: 9 JUNE 2020

FEES AND CHARGES 2020/2021

SUMMARY

It is recommended to adopt the Fees and Charges for 2020/2021, with recommended changes following submissions received. The Fees and Charges Schedule is appended.
--

RECOMMENDATIONS

That Council

- 1. Receive the report “Fees and Charges 2020/2021”**
- 2. Agree the following changes in response to the feedback received as part of this process:**
 - a. introduce the increase in corporate and professional fees over a three year period in equal portions
 - b. reduce the building consent fee for construction projects with an estimated construction value greater than \$3,000,000 from a flat rate of 0.8% to 0.5% of the construction value.
 - c. introduce a no penalty period of three months for dog registrations
- 3. Adopt the Fees and Charges for the period July 2020 – June 2021 as set out in document A3032544 and incorporating the changes above.**

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> The fees and charges are presented in line with the Annual Plan 2020/2021

5.	<p><i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i></p> <p>Yes – the results of consultation are presented here. No further consultation is recommended.</p>
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FINANCIAL IMPLICATIONS

None

BACKGROUND

Each year, prior to adopting the Annual Plan and striking the rates, the Council adopts fees and charges for the forthcoming financial year.

The fees and charges schedule for 2020/2021 was consulted on between 4 May and 29 May. Consultation is a legislative requirement only for those elements of the fees and charges which relate to regulatory services.

Council has a responsibility under Section 101 (1) of the Local Government Act to manage its revenues, expenses, assets, liabilities, investments and general financial dealings prudently and in a manner that promotes the current and future interests of the community. Costs must be recovered by some means. The fees and charges rises recommended within this document are linked to rising costs to deliver services. If costs are not met by users directly through the fees and charges, these costs must be recovered at some point through increased rates, affecting all ratepayers, whether they use a service or not. It is worth noting that the majority of those responding in relation to financial circumstances are requesting no rates increase.

CONSULTATION

The consultation opportunity was promoted to the public via a range of means, including traditional and social media and via a new stakeholder email update.

Nine individuals and organisations responded to the consultation, which closed on 29 May 2020.

The following comments were received.

- Six respondents referred to the challenging financial circumstances and said Council should not be increasing costs to ratepayers. Three referred to rates increases rather than fees and charges.
- Other suggestions included:
 - o Applying a no penalty period for dog registration renewals to help people effected by Covid-19
 - o Removing fees for Council facilities for voluntary groups to help stimulate event activity post-Covid.
 - o Rounding figures for square metre costs for building consents to make quote estimation easier

The Chamber of Commerce submitted on behalf of its membership, seeking that fees and charges not be increased with a particular focus on three areas:

- Increase in professional and technical fees of staff
- Increase in resource management fees
- Increase in some parks and pools fees

It was noted at the time of the Fees and Services Schedule being adopted that charges are being increased to cover rising costs and to bring Council professional and technical fees into line with other Councils, as they are significantly out of alignment.

The full submissions are appended.

RECOMMENDATIONS

It is recommended to introduce the increase in corporate and professional fees over a three year period, rather than introduce the total fee increase this year. This will enable Council to recover costs while reducing the immediate impact on service users, including the business community.

It is recommended to reduce the building consent fee for construction projects with an estimated construction value greater than \$3,000,000 from a flat rate of 0.8% to 0.5% of the construction value.

It is recommended to introduce a no penalty period of three months for dog registrations in line with Mr Rodney Tribe's submission.

Small increases in fees for both pools and parks services are recommended in order to cover costs, noting that these fees remain low in comparison to other regions. Opportunities to encourage participation will be explored by the relevant teams.

Voluntary groups are currently able to seek support through the community grants programme. Therefore no change is recommended on this matter.

It is noted that all building and resource consent fees are presented in round figures and as a result no changes are recommended.

SOLID WASTE FEES AND CHARGES

It was not possible to publish the fees and charges for solid waste prior to the consultation as the contract for the 2020-2021 financial year had not been completed. Consultation on the solid waste fees and charges is not a legislative requirement. As a result, the solid waste fees and charges have been incorporated within the Fees and Charges Schedule and are also recommended for adoption.

The recommended increase in the solid waste fees and charges is required as a result of two factors:

- An increase of \$15 per tonne of general, green and mixed waste linked to rising costs of meeting our obligations under the emissions trading scheme. (Equivalent to approximately 5% increase in costs.)
- An increase of 1.5% to cover the contractually-set quarterly escalation costs of the waste transfer station contract

UNCERTAINTY AND SETTING OF FEES AND CHARGES

Higher than normal levels of uncertainty are expected for the 2020/2021 period as a result of Covid-19 and its impact on the economy and on a range of policy settings. As a result, there is a higher than normal chance that some fees and charges may need to be reset during the 2020/2021 period. Council will utilise its significance and engagement policy in determining whether further consultation will be required in such circumstances.

CONCLUSION

The Fees and Charges Schedule 2020/2021 is presented for Council for adoption with the recommended changes above.

Appended: The full submissions (Appendix 2 – A3001466 and Appendix 3 - A3032550)





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The 2020/2021 Annual Plan and fees and charges schedule have been developed in a time of greater uncertainty than normal as a result of Covid-19.

Fees and charges are subject to change. Any required changes will be consulted on in line with legislative requirements.

Fees and charges



Fees and charges for Council activities, Council Controlled Organisations and Council Organisations are set under sections 12, 103 and 150 of the Local Government Acts 2002 and 1974. Fees and charges are effective from X July 20XX.

All fees and charges are inclusive of GST unless otherwise stated.

Any updates will be included on the Council's website www.icc.govt.nz

Corporate Fees	2019/2020 \$	2020/2021 \$
Executive Staff	229.50	230.00
Managers and Team Leaders	188.50	190.00
Professional and Technical Staff	127.50	180.00
Administration staff	86.50	90.00
Photocopying		
• A4	0.20	0.20
• A3	0.40	0.40
• A0 & A1	5.00	5.00
Travel per km	0.75	0.75

Alteration of Fees

Fees and charges may be refunded, remitted or waived by the Chief Executive, Director of Environmental and Planning Services, Director of Finance and Corporate Services or Director of Works and Services. The fees and charges listed were correct at the time of going to print. The Council reserves the right to alter fees and charges during the year. Any changes will be publicly notified for submissions. All fees and charges are GST inclusive unless otherwise stated.

Alcohol Licensing

Alcohol Licensing Fees <i>Set by Sale and Supply of Alcohol (Fees) Regulations 2013</i> Premises Licence (on-licence, off-licence and club licence)		2019/2020 \$	2019/2020 \$	2020/2021 \$	2020/2021 \$
Category (Risk Rating)	Annual Fee	Application Fee	Annual Fee	Application Fee	Application Fee
Very low (0 – 2)	161.00	368.00	161.00	368.00	368.00
Low (3 – 5)	391.00	609.50	391.00	609.50	609.50
Medium (6 – 15)	632.50	816.50	632.50	816.50	816.50
High (16 – 25)	1035.00	1023.50	1035.00	1023.50	1023.50
Very High (26+)	1437.50	1207.50	1437.50	1207.50	1207.50
Special Licence					
Licence class	Events	Annual Fee	Events	Annual Fee	Annual Fee
Class 1	"1 large event: More than 3 medium events: more than 12 small events"	575.00	"1 large event: More than 3 medium events: more than 12 small events"	575.00	575.00
Class 2	"3 to 12 small events 1 to 3 medium events"	207.00	"3 to 12 small events 1 to 3 medium events"	207.00	207.00
Class 3	1 or 2 small events	63.25	1 or 2 small events	63.25	63.25
Other Alcohol licenses		2019/2020 \$	2020/2021 \$		
	Fees				
	Manager's certificate (application/ renewal)	316.25	316.25		
	Temporary authority	296.70	296.70		
	Temporary license	296.70	296.70		
	Permanent Club Charters	632.50	632.50		

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Animal Services

Dog Control Fees	2019/2020	2020/2021
Registration	\$	\$
Responsible Ownership Fee – Not Desexed	70.00	70.00
Responsible Ownership Fee – Desexed	50.00	50.00
Dangerous Dog	150.00	150.00
Standard Fee - Not Desexed	100.00	100.00
Standard Fee - Desexed	85.00	85.00
Working Dog	35.00	35.00
Registration Fee for a Probationary Owner	Apply fee applicable to their classification	Apply fee applicable to their classification
Multiple Dog Fee (Five Dogs or More)	310.00 Responsible only	310.00 for responsible dog owners and for working dogs
Menacing Dog	150.00	150.00
Responsible Menacing Dog (Breed only)*	85.00	85.00

Pro-rate Registration Fees

“Pro-rata Registration Fees
Use the fees below when registering a new dog. This could be:
1. A puppy’s first registration; or
2. When a person is a new owner of a dog.
As a guide to what refund may be given in the case of a dog that has died, take the fee for that month after the refund application is received.”

Registration made within	Responsible owner - Not De-sexed	Dog Responsible Owner - De-sexed	Dangerous and Menacing Dog	Standard Dog – Not De-sexed	Standard Dog – De-sexed	Working Dog	Menacing Dog Responsible (Breed only applies)
July	64.17		137.5	91.67	77.92	32.08	77.92
August	58.33		125	83.34	70.8	29.16	70.8
September	52.5		112.5	75.01	63.74	26.24	63.74
October	46.67		100	66.68	56.67	23.32	56.67
November	40.83		87.5	58.35	49.58	20.4	49.58
December	35		75	50.02	42.5	17.48	42.5
Jan	29.17		62.5	41.69	35.42	14.56	35.42
Feb	23.33		50	33.36	28.33	11.64	28.33
March	17.5		37.5	25.03	21.25	8.72	21.25
April	11.67		25	16.7	14.17	5.8	14.17
May	5.83		12.5	8.37	7.08	2.88	7.08
June	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Other Fees	2019/2020 \$	2020/2021 \$
Application for Responsible Ownership (inc property inspection)	40.00	40.00
Additional property inspections		20.00
Microchip Implanting	25.00	25.00
Replacement Tags	6.00	6.00
Additional late fee after 1 August	25% of registration	25% of registration
Dog Hearing Lodgment Fee	750.00	750.00
Application Fee (keeping of more than 2 dogs)	40.00	40.00
Dog Control Infringements Set by Dog Control Act 1996 (per offence)		
Willful obstruction of a Dog Control Officer or Ranger	750.00	750.00
Failure or refusal to supply information or willfully providing false particulars	750.00	750.00
Failure to supply information or willfully providing false particulars about dog	750.00	750.00
Failure to comply with any Bylaw authorized by the section	750.00	750.00
Failure to undertake dog education programme of dog obedience course (or both)	300.00	300.00
Failure to comply with obligations of a probationary owner	750.00	750.00
Failure to comply with the effects of disqualification	750.00	750.00
Failure to comply with effects of classification of dog as "dangerous dog"	300.00	300.00
Failure to comply with effects of classification of dog as "menacing dog"	300.00	300.00
Fraudulent sale or transfer of dangerous dog	500.00	500.00
Failure to advise person of muzzle and leashing requirements	100.00	100.00
Failure to implant microchip transponder in dog	300.00	300.00
False statement relating to dog registration	750.00	750.00
Falsely notifying of death of dog	750.00	750.00
Failure to register dog	300.00	300.00
Fraudulent procurement to procure replacement tag	500.00	500.00
Failure to advise change of dog ownership	100.00	100.00
Failure to advise change of address	100.00	100.00

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Animal Services continued

Dog Control Infringements continued Set by Dog Control Act 1996 (per offence)	2019/2020 \$	2020/2021 \$
Removal or swapping of registration tags	500.00	500.00
Failure to keep dog controlled or confined	200.00	200.00
Failure to keep dog under control	200.00	200.00
Failure to provide proper care and attention, food, water, shelter	300.00	300.00
Failure to carry leash in public	100.00	100.00
Failure to comply with barking dog abatement notice	200.00	200.00
Allowing a dangerous dog to be at large unleashed or unmuzzled	300.00	300.00
Releasing dog from custody	750.00	750.00
Failure to advise of muzzle and leashing requirements	100.00	100.00
Dog Impoundment Fees		
Wandering/found dog return home (1st offence)	0.00	0.00
Wandering/found dog return home (2nd offence)	40.00	40.00
First Impoundment	80.00	80.00
Second Impoundment	120.00	120.00
Third and Subsequent Impoundments	160.00	160.00
Sustenance – per day	20.00	20.00
Long Term Stay (Greater than one month) Monthly Fee		
Note: Where a dog is impounded and is awaiting the outcome of a Court Hearing or similar a monthly fee will be applied and monthly invoices will be issued to the owner.	300.00	300.00
After Hours Release (Minimum of one hour staff time)	127.50	180/hour
Additional Impounding Fee: After Hours Impounding (Contractor)	55.00	70.00
Surrender fee		75.00

Stock Impounding Charges	2019/2020 \$	2020/2021 \$
Large animals including but not limited to, Horses, Asses, Mules, Cattle and Deer		
First Impounding (first animal)		
Poundage – each	100.00	100.00
Sustenance – per day	10.00	10.00
Second or Subsequent impounding (first animal)		
Poundage – each	90.00	90.00
Sustenance – per day	10.00	10.00
Additional animal impounding		
Poundage – each	10.00	10.00
Sustenance – per day	10.00	10.00
Small animals including but not limited to, Sheep, Goats, Pigs and Poultry		
Impounding (first animal)- each	30.00	30.00
Impounding additional animals- each	3.00	3.00
sustenance (each animal) - per day	3.00	3.00
Droving, leading or conveying charges	120.00	150.00
Other Fees		
Sale New Bark Collars Large	165.00	Discontinued
Bark Collar Rental Fee - Small (Dogtro)	Bond - 60.00	Discontinued
	Per Week - 25.00	Discontinued
Bark Collar Rental - Large (Bark Limiter)	Bond - 70.00	Discontinued
	Per Week - 25.00	Discontinued

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Building Services

Building Consent Application		
<p>All application based on square meter rates are subject to a minimum \$500 and a maximum \$22,000 fee, except any construction project with an estimated construction value greater than \$3,000,000 that will be charged a flat rate of 0.8% the construction value.</p> <p>Fees are based on the floor area affected, for example if a wall is removed the areas of the rooms on both sides of the demolished wall are used to calculate the fee.</p>		
(a) Healthy Homes		
Council offers a 25% subsidy off the following fees as part of our commitment to the Government's Warm Up New Zealand: Healthy Homes Programme	2019/2020 \$	2020/2021 \$
Solid Fuel Heater: Freestanding	275.00 – 25% = 206.25	275.00 – 25% = 206.25
Solid Fuel Heater: Inbuilt / Wetbacks	410.00 – 25% = 307.50	410.00 – 25% = 307.50
Insulation	410.00 – 25% = 307.50	410.00 – 25% = 307.50
Earthquake prone buildings		
Earthquake Strengthening		1,000.00 deposit plus time and/or inspection fees
(b) Residential		
New Dwellings Single / Semi-Detached / Additions (Includes plumbing and drainage)	22.50/m ²	22.75/m ²
Residential interior alterations	18.50/m ²	18.75/m ²
Building placed on site/foundation only	12.25/m ²	12.50/m ²
Multi-Residential (includes plumbing and drainage)	23.00/m ²	23.25/m ²
Conservatories / Verandahs	510.00 flat rate	510.00 flat rate
Re-roof / re-clad	510.00 flat rate	510.00 flat rate
Amendment	155.00 flat rate plus time costs and/or additional inspections	155.00 flat rate plus time costs and/or additional inspections
(a) Fast Track Foundation Amendment	255.00 flat rate	255.00 flat rate
(b) Waiver / Modification Amendment	205.00 flat rate	205.00 flat rate
Solid fuel heater:		
• Freestanding	275.00 flat rate	275.00 flat rate
• Diesel Freestanding	410.00 flat rate	410.00 flat rate
• Inbuilt / Wetbacks	410.00 flat rate	410.00 flat rate
• Boilers - oil and diesel fired	410.00 flat rate	410.00 flat rate

Building Consent Application continued	2019/2020 \$	2020/2021 \$
Bathroom alteration including wet area shower	510.00 flat rate	510.00 flat rate
Plumbing – Solar Heating	410.00 flat rate	410.00 flat rate
Fences/timber deck	305.00 flat rate	305.00 flat rate
Swimming pools	220.00 flat rate	220.00 flat rate
Swimming pool registration (three yearly)	205.00 flat rate	205.00 flat rate
Swimming pool exemption request	205.00 flat rate	205.00 flat rate
Accessory Buildings (unlined)	17.25/m ² capped at 1,025.00	17.50/m ² capped at 1,025.00
Accessory Buildings (lined)	20.50/m ² capped at 1,025.00	20.75/m ² capped at 1,025.00
Accessory Buildings Extension	17.00/m ² (minimum fee 305.00)	17.25/m ² (minimum fee 305.00)
(c) Commercial		
New Commercial / Additions (General)	25.75/m ²	25.75/m ²
Foundation / Slab / Bridge Only	410.00	410.00
New Office / Additions	22.75/m ²	22.75/m ²
Shell only (internal unfinished)	17.75/m ²	17.75/m ²
Commercial interior alterations	17.75/m ²	17.75/m ²
Earthquake Strengthening	\$500 time costs and/or inspections	Discontinued
Minor Work	10.50/m ²	10.50/m ²
Re-roof / reclad	615.00 flat rate	615.00 flat rate
Amendments	150.00 flat rate plus time costs and/or additional inspections	150.00 flat rate plus time costs and/or additional inspections
(a) Fast Track Foundation Amendment	255.00 flat rate	255.00 flat rate
(b) Waiver / Modification Amendment	205.00 flat rate	205.00 flat rate
(d) Industrial		
New Industrial / Additions	15.25/m ²	15.50/m ²
Industrial interior alterations	15.25/m ²	15.50/m ²
Farm Buildings (unlined) (bonafide farm use)	10.25/m ² capped at 1,000.00	10.50/m ²
Amendment	150.00 flat rate plus time costs and/or additional inspections	150.00 flat rate plus time costs and/or additional inspections

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Building Services continued

Building Consent Application continued	2019/2020 \$	2020/2021 \$
(a) Fast Track Foundation Amendment	255.00 flat rate	255.00 flat rate
(b) Waiver / Modification Amendment	205.00 flat rate	205.00 flat rate
(e) Plumbing		
Interior Plumbing and Drainage	410.00 flat rate	410.00 flat rate
Site Servicing / Ext. Drainage / Road Openers (min. \$300.00)	15.50/lin.m	15.50/lin.m
Hot water cylinder replacement (same location)	205.00 flat rate	205.00 flat rate
Connection to Kennington Sewerage Scheme		7,000.00 plus 300.00 building consent fee
Connection to North Road extension	5,377.00 flat rate	5,377.00 flat rate
On-site Waste Water Processing – (initial review) <i>Additional costs will be charged at an hourly rate for subsequent review</i>	925.00 flat rate	925.00 flat rate
(f) Mechanical		
HVAC (affected area) (min. of \$300.00)	1.75/m2	1.75/m2
Sprinkler System (affected area) (min. of \$300.00)	1.00/m2	1.00/m2
Fire Alarm, Auto-Doors, Other Specified System	305.00 flat rate	305.00 flat rate
(g) Demolition		
Residential	360.00 flat rate	360.00 flat rate
Commercial / Industrial	510.00 flat rate	510.00 flat rate
Certificate of Acceptance		
Certificate of Acceptance Building <i>(Plus DBH, BRANZ and Accreditation levies if applicable)</i>	Consent fee x 2	Consent fee x 2
Officer charge out rates		
Processing - additional time <i>Third review of application will be charged an additional processing fee</i>	150.00 per hour	180.00 per hour
Inspection – additional <i>Third inspection per stage will be charged an additional fee</i>	150.00 per hour	180.00 per hour
Project Information Memorandum		
PIM – residential	305.00 flat rate	305.00 flat rate
PIM – commercial / industrial	410.00 flat rate	410.00 flat rate

Land Information Memorandum	2019/2020 \$	2020/2021 \$
Residential - Single Property:		
• 5 working days (electronic)	460.00 flat rate	460.00 flat rate
• 10 working days (electronic)	275.00 flat rate	275.00 flat rate
Other: Includes Rural/Multi Residential/Commercial and Industrial		
• 10 working days (electronic)	460.00 flat rate	460.00 flat rate
Note: The set fee for a Land Information Memorandum is for an electronic copy. Should you require a hard copy version; a further \$10.00 charge will apply.	10.00 per copy	10.00 per copy
Annual Building Warrant of Fitness		
New Compliance Schedule	305.00 flat rate	305.00 flat rate
Building Warrant of Fitness Renewal	155.00 flat rate	155.00 flat rate
Building Warrant of Fitness audit inspection (including file note)	150.00 flat rate plus time costs and/or additional inspections	150.00 flat rate plus time costs and/or additional inspections
Amendment to Compliance Schedule	205.00 flat rate	205.00 flat rate
Administrative		
Building statistics report (per month)	30.00	30.00
Property File Retrieval	10.00	10.00
Copying charges:		
• Per A4 or A3 page (Plus Administrative Charge)	0.20 per page	0.20 per page
• Per A1 or A0 page (Plus Administrative Charge)	5.00 per page	5.00 per page
Scanning of property files	86.50 per hour capped at 275.00	90.00 per hour capped at 275.00
Administrative Charge	86.500 per hour capped at 275.00	90.00 per hour capped at 275.00

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Building Services continued

Miscellaneous	2019/2020 \$	2020/2021 \$
Signs/Retaining Walls	360.00 flat rate	360.00 flat rate
Playground Equipment (\$300.00 min)	5.00/m ²	5.00/m ²
Tents/Marquees	305.00 flat rate	305.00 flat rate
Certificate of Public Use		
• First six months	350.00 flat rate	350.00 flat rate
• Second six months	700.00 flat rate	700.00 flat rate
• Third and subsequent six months	2,000.00 flat rate	2,000.00 flat rate
Notice to Fix/Dangerous/Insanitary/EQ Prone	500.00 flat rate	500.00 flat rate
Minor variation acceptance	150.00 flat rate	150.00 flat rate
Alternate Solution Assessment	205.00 flat rate	205.00 flat rate
Schedule 1 paperwork acceptance	110.00 flat rate	110.00 flat rate
Schedule 1 Exemption 2	410.00 flat rate	410.00 flat rate
Peer Review/Consultant	Cost plus 10%	Cost plus 10%
Permit inspection (Consent Prior to 1993)	205.00 flat rate	205.00 flat rate
House relocation suitability report (plus report costs)	305.00 flat rate	-
Dangerous/Insanitary/Earthquake Prone Consultation/Engaging consultants	500.00 hourly rate	Cost plus 10%
Change of Use notification/acceptance	200.00 flat rate	200.00 flat rate
PSA Registration Maintenance Fee	150.00 for a three year registration	150.00 for a three year registration
Legal Processes		
Drain in Common fee <i>(Applicant to engage surveyor to draw up plan and provide to Council for lodging with Land Information New Zealand.)</i>	550.00 plus any solicitors costs	550.00 plus any solicitors costs
Section 75 of the Building Act	350.00 flat rate	350.00 flat rate
Section 73 of the Building Act	350.00 plus any solicitors costs	350.00 plus any solicitors costs
Section 37 of the Building Act	110.00 flat rate	110.00 flat rate

Government Levies (May be varied by Government legislation)	2019/2020 \$	2020/2021 \$
BRANZ Levy	1.00 per 1,000.00 of GST inclusive work for all applications of 20,000 or more	1.00 per 1,000.00 of GST inclusive work for all applications of 20,000 or more
DBH Levy	2.01 per 1,000.00 of GST inclusive work for all applications of 20,000 or more	1.75 per 1,000 of GST inclusive work for all applications of \$20,444 or more.
Accreditation Levy	1.00 per 1,000.00 of GST inclusive work for all applications of 5,000.00 or more	1.00 per 1,000.00 of GST inclusive work for all applications of 5,000.00 or more

The following Infringement Fees are set by the Building Act 2004.
Please note – the fine increases if Court proceedings are undertaken.

General Building Offences		
s40 - Failing to comply with the requirement that building work must be carried out in accordance with a building consent.	1,000.00	1,000.00
s101 - Failing to comply with requirement to obtain a compliance schedule	250.00	250.00
s108(5)(a) - Failing to display a building warrant of fitness required to be displayed.	250.00	250.00
S108(5)(aa) Failing to supply territorial authority with a building warrant of fitness	250.00	250.00
s108(5)(b) - Displaying a false or misleading building warrant of fitness.	1,000.00	1,000.00
s108(5)(c) - Displaying a building warrant of fitness other than in accordance with section 108.	1,000.00	1,000.00
Legal Processes		
s116B(1)(a) - Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary.	1,500.00	1,500.00
s116B(1)(b) - Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire.	2,000.00	2,000.00

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Building Services continued

Legal Processes	2019/2020 \$	2020/2021 \$
s124 - Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous, earthquake-prone, or insanitary building.	1,000.00	1,000.00
s128 - Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice.	2,000.00	2,000.00
S128A(2) Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice.	2,000.00	2,000.00
s168 - Failing to comply with a notice to fix.	1,000.00	1,000.00
s362D(4) Failing to provide prescribed disclosure information	500.00	500.00
Failing to provide prescribed checklist	500.00	500.00
s362F(4) Failing to have a written contract as prescribed	500.00	500.00
S362T(4) Failing to provide prescribed information or documentation to specified persons	500.00	500.00
s363 - Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use	1,500.00	1,500.00
s367 - Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations.	500.00	500.00
s368 - Wilfully removing or defacing a notice published under the Act or inciting another person to do so.	500.00	500.00
Restricted Building Work		
s85(1) - Person who is not licensed building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence.	750.00	750.00
s85(2)(a) - Licensed building practitioner carrying out restricted building work without appropriate licence.	500.00	500.00
s85(2)(b) - Licensed building practitioner supervising restricted building work without appropriate licence.	500.00	500.00
s314(1) - Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed.	500.00	500.00

Dam Safety Offences	2019/2020 \$	2020/2021 \$
s134C - Dam owner failing to classify dam.	500.00	500.00
s138 - Dam owner failing to comply with a direction from a regional authority to have a classification re-audited and submitted.	250.00	250.00
s140 - Dam owner failing to prepare, or arrange the preparation of, a dam safety assurance programme and submit it for audit.	500.00	500.00
s145 - Dam owner failing to comply with a direction from a regional authority to have a dam safety assurance programme re-audited and submitted.	250.00	250.00
s150(4)(a) - Dam owner knowingly failing to display a dam compliance certificate required to be displayed.	250.00	250.00
s150(4)(b) - Dam owner displaying a false or misleading dam compliance certificate.	1,000.00	1,000.00
s150(4)(c) - Dam owner displaying a dam compliance certificate other than in accordance with section 150.	1,000.00	1,000.00
s154 - Dam owner failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous dam.	2,000.00	2,000.00

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Compliance

Parking Compliance Fees	2019/2020 \$	2020/2021 \$
Pursuant to:		
Land Transport Act 1998		
Invercargill City Council Bylaws		
Transport (towage fees) Notice 2004		
Any parking offence involving parking on a road in breach of a Local Authority Bylaw, in excess of a period fixed by a meter or otherwise, where the excess time is:		
Not more than 30 minutes	12.00	12.00
More than 30 minutes but not more than one hour	15.00	15.00
More than one hour but not more than two hours	21.00	21.00
More than two hours but not more than four hours	30.00	30.00
More than four hours but not more than six hours	42.00	42.00
More than six hours	57.00	57.00
Offence: Other Infringements		
Parked within six metres of an intersection	60.00	60.00
Parked near corner, bend, rise or intersection	40.00	40.00
Parked on or near a pedestrian crossing	60.00	60.00
Parked in a prohibited area	40.00	40.00
Parked on broken yellow line	60.00	60.00
Parked in area reserved for hire or reward vehicles	40.00	40.00
Parked within six metres of an indicated bus stop	40.00	40.00
Parked obstructing a vehicle entrance	40.00	40.00
Parked within 500mm of a fire hydrant	40.00	40.00
Double parked	60.00	60.00
Incorrect kerb parking	40.00	40.00
Parked on a footpath	40.00	40.00
Parked a trailer on a road over seven days	40.00	40.00
Inconsiderate parking	60.00	60.00
Parked in a (non GSV) loading zone - over the time limit	40.00	40.00
Incorrect angle parking	40.00	40.00
Parked facing wrong way	40.00	40.00
Parked on a level crossing	150.00	150.00
Parked near a level crossing	150.00	150.00

Parking Compliance Fees continued	2019/2020 \$	2020/2021 \$
Operated vehicle with a damaged tyre	150.00	150.00
Operated vehicle with a smooth tyre	150.00	150.00
Parked in area reserved for disabled persons	150.00	150.00
Failed to park entirely in marked parking area	40.00	40.00
Failed to pay for parking at carparks using pay and display, pay by space or pay by plate method	40.00	40.00
Parked at an expired meter	12.00	12.00
Parked in a parking space exceeding time paid for at a pay and display, pay by space or pay by plate method	Between 12.00- 57.00 as above	Between 12.00- 57.00 as above
Operated an unlicensed vehicle	200.00	200.00
Obscured or indistinguishable registration label	200.00	200.00
Obscured or indistinguishable registration plate	200.00	200.00
Used a vehicle with exemption from continuous licensing	200.00	200.00
Failed to display registration plates	200.00	200.00
Displayed other than appropriate label	200.00	200.00
Used unauthorised registration plate (not on registry)	200.00	200.00
Failed to display current Warrant of Fitness	200.00	200.00
No Certificate of Fitness - commercial vehicle	600.00	600.00
Towage Fee	52.50	52.50
Abandoned vehicle towage fee including storage	Actual Cost	Actual Cost

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Environmental Health

Corporate Fees	2019/2020 \$	2020/2021 \$
Food Businesses operating under the Food Act 2014		
Registration and Verification Under the Food Act 2014		
1. Registration		
New Business or Initial Registration Fee for a Food Control Plan or National Programme	170.00	180.00/hour
Multi-Site Business- in addition to above – Additional fee per site	62.00	62.00
Renewal of a Food Control Plan or National Programme Registration		
Food Control Plan - Minimum Registration Period - 12 months	130.00	130.00
National Programme 3 – Minimum Registration Period - 2 Years	130.00	130.00
Registration National Programme 2 - Minimum Registration Period - 2 Years	130.00	130.00
Registration National Programme 1 - Minimum Registration Period - 2 Years	130.00	130.00
Multi-Site Business - in addition to above – Additional fee per site	42.00	42.00
Amendment to a Food control Plan or National Programme Registration, including change of ownership	47.00	47.00
2. Verification, Compliance and Monitoring		
Verification Fee for Food Control Plans and National Programmes (includes follow ups)	Hourly fee of 130.00 or part thereof PLUS disbursements which includes mileage outside the city boundary	Hourly fee of \$180.00 PLUS disbursements which includes mileage outside the City boundary
Travel time for staff outside of City Boundary	Half the hourly rate 65.00 charged to the nearest half hour	Half the hourly rate 65.00 charged to the nearest half hour
Mileage		\$0.75/kilometer
Other Health Licences		
Camping Grounds	465.00	465.00
Hairdressers	260.00	260.00
Funeral Directors	260.00	260.00

Other Health Licences continued	2019/2020 \$	2020/2021 \$
Offensive Trades	260.00	260.00
Change of ownership	47.00	47.00
Late Fee charges	77.00	77.00
Bylaw fees		
Health and Hygiene Bylaw registration fee	260.00	260.00
Environmental Health Bylaw Mobile Trading	90.00	90.00
Environmental Health Bylaw Untidy Buildings, Sections and Abandoned Vehicles		180/hour and actual contractor costs
Environmental Health Bylaw investigation fee		180/hour
Hazardous Substances (Hazardous Substances and New Organism Act 1996)		
Inspection and/or Report under HSNO - per hour or part thereof	130.00	180.00/hour
Clean up, sampling, testing, seizure or removal of material / disposal or transfer to holding site/other agency	Actual and reasonable costs	Actual and reasonable costs
Gambling Venue Consent (Gambling Act 2003)		
Venue consent application	515.00	515.00
Hearings lodgment fee payable on lodgment of application (for hearings that last up to 2 hours)	1,540.00	1540.00
Monitoring of venue premises (per hour or part thereof)	130.00	180.00 per hour
Other Charges – Processing Applications / Variations / Extra Audits or Inspections Outside of Normal Business Hours		
Normal Working Hours (Per hour or part thereof)	130.00	Discontinued
Outside Normal Working Hours (Per hour or part thereof)	165.00	Discontinued
Statutory Holidays (Per hour or part thereof)	215.00	Discontinued

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Housing Care

Housing Care GST Not Applicable	2019/2020 \$	2020/2021 \$
Studio units (per week)	Up to 120.00	Up to 120.00
One bedroom units (per week)	Up to 140.00	Up to 140.00
One bedroom units with carport (per week)	Up to 140.00	Up to 140.00
Two bedroom special needs unit (per week)	Up to 185.00	Up to 185.00

Invercargill Airport Limited

Invercargill Airport Fees	2019/2020 \$	2020/2021 \$
Car parking charges		
Up to 1 hour	Free - 8.00	Free - 8.00
Up to 24 hours	From 8.50 – 25.00	From 8.50 – 25.00
Up to 2 days	From 25.50 – 39.00	From 25.50 – 39.00
Up to 3 days	From 39.50 – 49.00	From 39.50 – 49.00
Up to 4 days	From 48.50 – 53.00	From 48.50 – 53.00
First week (7 day) maximum	Maximum 60.00	Maximum 60.00
After the first week, per 12 hour period or part thereof	Maximum 80.00	Maximum 80.00
After the first week, weekly maximum	35.00	35.00
Lost ticket fee	100.00	100.00
Unlimited card use (12 months)	980.00	980.00
Leases	Market rate	Market rate
Fuel sales	Market rate	Market rate
Meeting rooms, per hour (minimum three hours)		
Meeting Room	45.00 – 150.00 plus GST	45.00 – 150.00 plus GST
Official Information Requests (per hour)		
Executive Staff	229.50 GST Inclusive	229.50 GST Inclusive
Managers and Team Leaders	188.50 GST Inclusive	188.50 GST Inclusive
Professional and Technical Staff	127.50 GST Inclusive	127.50 GST Inclusive
Administrative Staff	86.50 GST Inclusive	86.50 GST Inclusive
Photocopying		
A4 page	0.20	0.20
A3 page	0.40	0.40
Travel per km	0.75	0.75

Alteration of Fees

Fees and charges may be refunded, remitted or waived by the General Manager, Invercargill Airport Limited. The fees and charges listed were correct at the time of going to print. The Council reserves the right to alter fees and charges during the year. Any changes will be publicly notified for submissions. All fees and charges are GST inclusive unless otherwise stated.

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Invercargill Venue and Events Management

Civic Theatre Complex	2019/2020 \$	2020/2021 \$
Civic Theatre (seating capacity 1,015)		
Hire charge per performance	Price by negotiation - 2,950.00	3,065.00
Second performance	Price by negotiation - 1,950.00	2,025.00
Matinee or rehearsals with an audience	1,950.00	2,025.00
Dark days pack in/out rehearsals	1100 - 1,200.00	1,250.00
Security deposit per performance	600.00	600.00
Specialist services are also available at an additional charge		
Function Rooms		
Weddings – basic hire for a day	Price by negotiation	Price by negotiation
Drawing Room		
Day booking	240.00	250.00
Half day booking (maximum four hours)	130.00	135.00
Day/night	360.00	375.00
Day/night	80.00	90.00
Victoria Room – whole room		
Day booking	375.00	390.00
Half day booking (maximum four hours)	195.00	200.00
Day/night	560.00	580.00
Down Day charge	100.00	110.00
Victoria Room – Venue 1 or Venue 2		
Day booking	240.00	250.00
Half day booking (maximum four hours)	130.00	135.00
Day/night	360.00	375.00
Down Day charge	80.00	90.00

Alteration of Fees

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Rugby Park	2019/2020 \$	2020/2021 \$
	Price by negotiation	Price by negotiation
Scottish Hall		
Venue Hire	Price by negotiation	
Hall (full complex)	350.00	370.00
Supper Room	80.00	90.00
Kitchen	80.00	90.00
Down Day charge	80.00	90.00

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Libraries and Archives

Lending Services	2019/2020 \$	2020/2021 \$
3D Print		Price on request
Book Bag	2.00	2.00
Book Covering	5.00	5.00
Book mending/book repair (minimum)	10.00	10.00
Digital image (minimum) - apply to Archives	5.00	10.00
Disc Resurfacing	2.50	2.50
DVD (including Bluray) (Note: These are Free for Children)	1.00	1.00
Holds – (Note: These are Free for Children)	0.60	0.60
Hot Pick Books/Magazines/DVDs	2.50	2.50
Interloans (minimum)	5.00	5.00
Interloans (urgent)	25.00	25.00
Internet/Wi-Fi - public access provided through APNK.	2.00	0.00
Library Card replacement	2.00	2.00
Meeting Room Hire - hourly by arrangement		
• Meeting Room Half day	70.00	70.00
• Meeting Room Full day	125.00	125.00
Overdues non-chargeable items (per day) (Note: these are free for children)	0.20	0.20
Overdues chargeable items (per day) (Note: these are free for children)	0.50	0.50
Printing (per copy)		
• A4 Black and white	0.20	0.20
• A3 Black and white	0.40	0.40
• A4 Colour	0.50	0.50
• A3 Colour	1.00	1.00
Research (first 30 minutes free)	Price on Request	Price on Request
Scanning – staff assistance (Council also provides a free option using APNK)	2.50	2.50
USB stick (8GB)	10.00	10.00
Videogames (PS / Xbox / Wii)	2.50	2.50

Miscellaneous

Bank Fees and Charges	2019/2020 \$	2020/2021 \$
Credit card and electronic transfer charges	Actual charge	Actual charge
Laboratory Services		
Testing services	125.00 per hour plus materials	127.50 per hour plus materials
Litter		
Litter fine	400.00	400.00
Official Information Requests and Compliance Investigations		
Executive Staff (per hour)	229.50	230.00
Managers and Team Leaders (per hour)	188.50	190.00
Professional and Technical Staff (per hour)	127.50	180.00
Administrative Staff (per hour)	86.50	90.00
Rates Postponement Policy Fees		
Administration fee	50.00	160.00
Interest rate	8%	5%
Request for establishing a new Rating Area		
Request for establishing a new Rating Area	7,187.50	7,187.50
Services Provided to other Local Authorities		
Charge for services provided to other Local Authorities (per hour)	153.00	155.00
Street Banners		
Street Banners	125.00	125.00

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Parks and Reserves

General Casual Use Park Charge (Plus any special requirement charges)	2019/2020 \$	2020/2021 \$
Any area of any park or reserve for a wedding, picnic or non-commercial event	25.00	25.75
Special Locations (Plus any special requirements)		
Queens Park Band Rotunda (includes power)	50.00	51.50
Queens Park Winter Gardens (between 5.00 to 7.00 pm summer only)	85.00	87.55
Queens Park Tennis Pavilion (includes power)	60.00	61.80
Anderson Park Pavilion/Kitchen (includes power)	60.00	61.80
Anderson Park Pavilion/Kitchen and BBQ (includes power)	90.00	92.70
Anderson Park Second Picnic Area	40.00	41.20
Otepunu Gardens Band Rotunda (includes power)	50.00	51.50
Sandy Point Oreti Sands Golf Building	100.00	103.00
Otatara Scenic Reserve (ex Guide Camp Area)	40.00	41.20
Makarewa Domain Community Building (ex Bowling Club)	100.00	103.00
Special Requirements		
Queens Park		
• Power – where available	25.00	25.75
• Gates – to have gates opened for official vehicles (1 hour maximum)	100.00	103.00
Anderson Park		
• Marquee site – includes use of pavilion and kitchen	From 400.00	From 412.00
• Access after dusk	195.00	200.85
Gala Street Reserve		
• Power – Fountain	25.00	25.75
• Power – Fairs and carnivals	From 290.00 Plus power if required	Connection plus power costs
• Circuses (non performing and performing days) per day • As determined by the Parks Manager based on size, duration, location and nature of event	From 295.00 Plus power if required	From 303.85
• Power – Fair, Carnival and Circus Area	Connection fee PLUS cost of power used based on actual reading	Connection fee PLUS cost of power used based on actual reading - organised by hirer

Special Requirements - Continued	2019/2020 \$	2020/2021 \$
General Reserves		
Other reserves and activities (including concerts or similar) As determined by the Parks Manager based on size, duration, location and nature of event	From 125.00	From 128.75
Power – where available	25.00	25.75
Access to reserves through gates and barriers (key fee)	100.00	103.00
Commercial site including power (per day charge)	From 240.00	From 247.00
Commercial concession	350.00 - 500.00 pa Dependent upon number of days of week used	350.00 - 500.00 pa Dependent upon number of days of week used
Bonds		
Marquee site	From 540.00	From 556.20
Commercial activities (including fairs and carnivals)	From 540.00	From 556.20
Circuses	From 1,145.00	From 1,179.35
Where not defined above, bond to be determined by Parks Manager		
Car Park Maintenance		
Surrey Park sports clubs with shared car parks	Per revenue and finance policy	Per revenue and finance policy
Sports Clubs Occupying Council Reserves (buildings charged as extra)		
Bowling Green	415.00	427.45
Croquet Greens	385.00	396.55
Dog Obedience Club	325.00	334.75
Model Engineers	590.00	607.7
Surrey Park Grandstand and Athletics Track		
School sports (50% paid to Athletics Southland)		
• Year 7 and over	555.00	571.65
• Years 1 to 6 (inclusive)	448.00	461.44
Athletics – use of sports area, per season (enclosure)	935.00	963.05
Sportsfield and Park Facility Charges		
Summer Sports		
Touch Rugby	260.00	267.80

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Parks and Reserves continued

Special Requirements - Continued	2019/2020 \$	2020/2021 \$
5-a-side Soccer	260.00	267.80
Cricket (per wicket)		
Prepared wicket		
• Per season	Price on application	Price on application
Artificial wicket		
• Per season	435.00	448.05
• Per day	65.00	66.95
Unprepared wicket (evenings only)		
• Per season	155.00	159.65
• Per evening	45.00	46.35
• Per day	65.00	66.95
Softball		
Enclosure		
• Per year	935.00	963.05
Grass diamond		
• Per season	435.00	448.05
• Per game	45.00	46.35
• Per day	65.00	66.95
Practice area		
• Per season	330.00	339.90
Tennis – court per season	170.00	175.10
Marching (reservations of practice area) per season, per team	85.00	87.55
Winter Sports - Note: Effective April 1		
Field rent (per field)		
▪ Rugby, football and rugby league		
• Per season	790.00	813.7
• Single game	75.00	77.25
• Per day	95.00	97.85
• Practice field	540.00	550
▪ Netball Court rental (per court)		
• Per season	168.00	170.00

Winter Sports - Continued	2019/2020 \$	2020/2021 \$
▪ Hockey – artificial turf (enclosure)	920.00	935.00
▪ Football – artificial turf (enclosure)	920.00	935.00
Sandy Point Domain		
Clubs occupying Sandy Point Domain		
▪ Club buildings	415.00	420.00
▪ Grounds Annual charge to be assessed on the area of land occupied per hectare or part thereof, minimum charge 1 ha. Where a building is also on the site, the charge shall be the land area plus the building rate.	193.00	195.00
▪ Crib sites <ul style="list-style-type: none"> • Sandy Point Domain – per annum 	765.00	815.00
Buildings other than Sandy Point		
Buildings other than Sandy Point	Current market value	Current market value
Fencing Contribution		
For reserves boundary fences		
▪ Half cost of materials, up to a yearly set fee per lineal metre	As per Fencing Act Requirements	As per Fencing Act Requirements
Miscellaneous Charges		
Applications Requiring Management Plan Change		
Initial application fee	60.00	60.00
Associated costs of application including but not limited to advertising, Minister of Conservation fee, survey fees, legal fees etc.	Recovery of actual cost incurred by Council	Recovery of actual cost incurred by Council
Firewood		
* Permit – issued for up to two weeks	15.00	
Hire of Plants from Mclvor Road Nursery		
(Charges do not include delivery)		
Planter Bag Sizes 2, 3 or 5	3.00 (each)	3.00 (each)
Planter Bag Sizes 8, 12 or 28	4.00 (each)	4.00 (each)
Planter Bag Size 40	6.00 (each)	6.00 (each)
Tubs	12.00 (each)	12.00 (each)

Note:

* Permit available for charitable purposes only. Must be registered charitable organisation and suitably qualified.

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Parks and Reserves continued

Parks and Services - Cemeteries and Crematorium	2019/2020 \$	2020/2021 \$
Cemeteries – Burial Fees		
Monday to Saturday, excluding Sundays and public holidays, including pre-purchase of right of burial. Hours 8am to 5pm weekdays (summer months); 8am to 4pm weekdays (winter months); 8am to 1pm Saturdays.		
Person over five years of age	870.00	896.1
Child five years of age or under (children's burial area)	520.00	535.6
Stillborn and child up to one year	310.00	319.3
Breaking concrete	Actual time taken	Actual time taken
Second burials – and subsequent burial/s	1,020.00	1050.6
Maintenance Fee – on each burial (not applicable to stillborn and up to five years old; and Ex-Servicemen in the Servicemen's section)	585.00	602.55
Handfill		
- Using existing material	No charge	No charge
- Using new material brought in	100.00	100.00
Burial of ashes in cemetery		
• Burial of ashes	130.00	133.9
Maintenance fee on each burial of ashes	235.00	242.05
Recording fee for scattered ashes	40.00	45.00
Ex-Servicemen's burial in Servicemen's area of cemetery		
For burials		
• Monday to Saturday	870.00	896.1
• Ash burial fee	130.00	133.9
Out of hours fee for burials Saturday 1pm to 4pm		
Out of hours fee, subject to special approval, in addition to normal fees	335.00	345.05
Purchase of Allotments		
(Including pre-purchase of allotment for right of burial)		
• Single one burials	780.00	803.4
• Children's plot, 1.8m x 0.75m	395.00	406.85
• Standard width plot (2 capacity), 2.75m x 1.2m	900.00	927
• Double width plot (4 capacity), 2.75m x 2.4m	1,800.00	1854
• Family plots – fee to be determined by size of plot requested (based on multiples of two-capacity plots)	Fee to be determined	Fee to be determined

Parks and Reserves - Cemeteries and Crematorium continued	2019/2020 \$	2020/2021 \$
• Plot for burial of ashes (standard size)	165.00	169.95
• Plot for burial of ashes (60cm x 60cm)	285.00	293.55
Other fees		
Memorial beam (including lost Seamen)		
• Permit fee	45.00	46.35
• Beam	45.00	46.35
Free ground plaques	45.00	46.35
• Beam	45.00	46.35
• Maintenance fee	235.00	242.05
• Memorial Grove (including permit, planting, tree and recording fees)	235.00	735.00
Miscellaneous		
Permit fee for the erection of memorials		
• Prior to erection	45.00	46.35
• Non-notified	75.00	77.25
Genealogical search fee		
• Search (correspondence including email – minimum)	15.00	15.45
Disinterment and Reinterment		
• Disinterment fee, adult over five years old	2,390.00	2461.70
• Disinterment fee, child under five years old	1,140.00	1174.20
• Reinterment fee (same plot)	540.00	556.20
• Disinterment of ashes	130.00	133.90
• Reinterment of ashes	130.00	133.90
For cremations (including pre-purchase)		
Cremations (excluding use of chapel) Monday to Friday, 8.30am to 5pm, Saturday morning 8.30am to 1pm		
• Persons over 10 years of age	800.00	824.00
• Child 1 to 10 years of age	480.00	494.40
• Stillborn and child up to one year old	230.00	236.90
• Under 20 weeks gestation	50.00	51.50

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Parks and Reserves continued

Parks and Reserves - Cemeteries and Crematorium continued	2019/2020 \$	2020/2021 \$
Additional Fees		
<ul style="list-style-type: none"> Saturday afternoons, 1pm to 4pm (subject to special approval and in addition to normal fees) 	330.00	339.90
<ul style="list-style-type: none"> Use of chapel for funeral service; committal prior to cremation; or memorial service where no cremation is involved 	280.00	288.40
<ul style="list-style-type: none"> Storage of ashes more than 14 days after cremation, per calendar month or part thereof 	50.00	51.50
Crematorium		
Purchase of allotments		
Memorial Gardens		
<ul style="list-style-type: none"> Kerb plot 	165.00	169.95
<ul style="list-style-type: none"> Garden of Memorial 	165.00	169.95
<ul style="list-style-type: none"> Garden of Roses 	380.00	169.95
<ul style="list-style-type: none"> Garden of Rest 	165.00	391.40
<ul style="list-style-type: none"> Children's Garden 	165.00	169.95
<ul style="list-style-type: none"> Avenue of Tranquillity 	380.00	391.40
Miscellaneous		
Burial of ashes	130.00	133.90
Maintenance		
<ul style="list-style-type: none"> Fee on each burial of ashes (not applicable to stillborn and up to five years) 	235.00	242.05
<ul style="list-style-type: none"> Fee recording scattered ashes 	45.00	46.35
Disinterment and Reinterment		
<ul style="list-style-type: none"> Disinterment of ashes 	130.00	133.90
<ul style="list-style-type: none"> Reinterment of ashes 	130.00	133.90
Book of Remembrance	15.00 per line	15.00 per line

Passenger Transport

Public Transport Fees	From 1 February 2019 \$	From 1 February 2020 \$
Travel including Adults, Child, School or Tertiary Student, Senior Citizen – Per Trip - All times and All trips (to Hub)	Paid by:	Paid by:
A trip completed by a Tag Off	Bee Card \$2.00	Bee Card \$2.00
A trip not completed by a Tag Off	Bee Card \$3.00	Bee Card \$3.00
Any other trip	Cash Payment \$3.00	Cash Payment \$3.00
Transfer within 30 minutes of trip finish when paying with Bus Smart Card only (no cash trip transfers)	0.00	0.00
Under Five Years Old – All travel times	Free	Free
Super Gold Travel Trip (The Bee Card must be registered (including the MSD connection to the card) to access the concession for free travel between 8.55am and 3.00pm, and all trips on Saturdays)	0.00	0.00
Bee Card (Off Bus purchase, including online)	5.00	5.00
Bee Card (On Bus purchase including \$5.00 top up)	10.00	10.00
Minimum Bee Card On Bus Top Up	5.00	5.00

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Passenger Transport continued

Notes:

1. The Bus Smart Card will be replaced by the Bee Card in 2020.
2. Terms and Conditions will apply to the Bee card and can be accessed via www.bee.co.nz or via Council's website.
3. A trip is inclusive of travel which can start anywhere within a route but concludes at the CBD Hub.
4. Payments made by Bee cards are a specific fare type and are not considered as a discount fare as it does not require cash handling or driver assistance costs within the fare.
5. A tag off action is defined within the RITS Implementation Schema as having completed a Tag On when entering the bus and also a Tag Off (swipe) when leaving the bus. Council may select not to exercise the fare option if the tag off does not occur.
6. Maximum fares shown. Council may select not to implement this level of fare if other strategies are agreed. Actual fares will be confirmed on Council's website.
7. There are no peak or off peak times and fares are a flat fare per trip as shown above.
8. Supergold card holders must register and validate their Bee card via the Bee website to be eligible for the travel concession fare (free 9am to 3pm, inc all Saturdays) and must also complete a Tag Off on concluding the trip. Failure to complete the Tag Off may result in the suspension of the card being eligible for that fare. The registration process will require entering the card holders Ministry of Social Development Number (MSD) for validating the concession.
9. Supergold travel is between the hours shown above unless amended by NZTA and travel must be compliant with the rules set by Council to be eligible for the fare.

Pools

Splash Palace Fees	2019/2020 \$	2020/2021 \$
Adult	6.40	6.50
Senior (60 years or over)	4.80	4.90
Student (Full time tertiary)	4.80	4.90
Child	4.80	4.90
Lane Space (peak time) (20/25m lane space per hour plus entry)	20.00	20.00
Lane Space (off peak) (20/25m lane space booking fee plus entry)	3.10 per lane per hour for 1-4 lanes \$9.00 per lane per hour for the 5 th lane and more thereafter	3.10 per lane per hour for 1-4 lanes \$9.00 per lane per hour for the 5 th lane and more thereafter

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Public Toilets

Fees and Charges	2019/2020 \$	2020/2021 \$
Wachner Place Public Toilets		
Showers	3.00	3.00

Note:

Additional services, including locker hire, towels and soap are available at prices based on cost

Resource Management

Applications*	2019/2020 \$	2020/2021 \$
Non-notified:		
▪ land use		900.00
▪ deemed permitted boundary activity		500.00
▪ demolition (Rule)		500.00
▪ Subdivision		1250.00
▪ combined landuse and subdivision		1750.00
Limited notified		3000.00
Notified		5000.00
Outline Plans:		
Application		1000.00
Request to waive requirement for application		700.00
Other applications (Change or cancellation of resource consent conditions, requests for extensions of time and objections to fees charged.)		700.00
Hearing Fees		
Deposit to be paid prior to a hearing date being set		1500.00
Commissioner Fees		Actual cost
Hearings Panel		600.00/hour after the first two hours
Designations, Heritage Orders and Plan Changes		
Designation and Heritage Order		6500.00
Alteration or removal of Designation or Heritage Order		1000.00
Plan Change (Deposit may be negotiated, depending on complexity)		15000.00
Other Services		
Monitoring		180.00/hour
Peer review of decision to return an application		Actual fee if Council's decision is upheld.
Council document signing/sealing fee		450.00 plus and associated legal fees
Section 348 Right of Way Approval		700
Section 327A Revocation of a building line restriction.		700.00

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Fees and charges are subject to change. Any required changes will be consulted on in line with legislative requirements.

Resource Management continued

Survey Certification	2019/2020 \$	2020/2021 \$
Section 223		200.00
Section 221 and 224		250.00 plus \$180.00 if a bond is requested
Combined 223 and 224		350.00
Section 226 (including certification)		550.00
Applications by Council Business Units, Council Controlled Organisations and Council Organisations		
All applications	Actual costs for processing, hearing and decision-making, including the cost of Hearings Commissioners and External Professionals when required	Actual costs for processing, hearing and decision-making, including the cost of Hearings Commissioners and External Professionals when required
Engineering Plans		
Fee for the lodgment of engineering plans and specifications of subdivision including checking and inspection as required under the Council's Code of Land Development Bylaw.	1.5% of the estimated cost of the Engineering Works or \$1,000.00, whichever is the greater. (Estimated cost to be acceptable to Council.	1.5% of the estimated cost of the Engineering Works or \$1,000.00, whichever is the greater. (Estimated cost to be acceptable to Council.
Hourly re-inspection fees – additional inspections other than those required by the Code of Practice for Land Development.	150.00	180.00
Infringement fees – Resource Management (Infringement Offences) Regulations 1999		
Section 338(1)(a) – Contravention of Section 9 (restrictions on use of land)	300.00	300.00
Section 338(1)(c) – Contravention of an abatement notice (other than a notice under 322(1)(c))	750.00	750.00
Section 338(2)(a) – Contravention of Section 22 (failure to provide certain information to an enforcement officer)	300.00	300.00
Section 338(2)(c) – Contravention of an excessive noise direction under Section 327.	500.00	500.00
Section 338(2)(d) Contravention of an abatement notice for unreasonable noise under Section 322(1)(c).	750.00	750.00

Disrict Plan	2019/2020 \$	2020/2021 \$
Within Southland	600.00	700.00
Remainder of New Zealand (including postage and packaging)	700.00	800.00
Rapid Signs and Aerial Photos		
RAPID Number Sign Charges		
Single Flat Sign	45.00	45.00
Range Sign	55.00	55.00
Row Signs (each)	15.00	15.00
Installation	80.00	180.00
Supply of Aerial Photo		
Customised projects (per hour)	150.00	180.00
Requests for Remittance of Fees and Charges		
Requests for remittance of fees and charges under Section 36(5) of the Resource Management Act 1991.	Written requests to the Director of Environmental and Planning Services, Invercargill City Council	Written requests to the Group Manager - Environmental and Planning Services, Invercargill City Council

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Roading

Roading Fees	2019/2020 \$	2020/2021 \$
Licence to occupy road – “Café licence” (No Alcohol Permitted) – Annual Charge		
• Up to 15 square metres	125.00	125.00
• Per additional square metre	12.50	12.50
• Special designated area of footpath for Alcohol Licence or similar (Annual Charge)	1050.00	1050.00
• Metered parking space removal (Annual Charge or pro rata for longer periods)	2000.00	2000.00
Restricted use of footpath, e.g. scaffolding permit (monthly fee – also requires CAR permit)	Minimum of 80.00 (for up to 30 days) then 5.00 per calendar day thereafter	Minimum of 80.00 (for up to 30 days) then 5.00 per calendar day thereafter
Overweight permit	Set by legislation	Set by legislation
Vehicle crossing application per crossing	Technical charge based on processing time (minimum 60.00)	Technical charge based on processing time (minimum 60.00)
Corridor Access Request	Technical charge based on processing time	Technical charge based on processing time
Excavation or similar	(minimum 125.00)	(minimum 125.00)
Re-inspections	(minimum 55.00)	(minimum 55.00)
No Dig or minor event or similar approval	Technical charge based on processing time (minimum 55.00)	Technical charge based on processing time (minimum 55.00)
Digging in Road Corridor without an approved Works Access Permit.		300.00
NGA Connections		Technical charge based on processing time (minimum 125.00)
Approval for a Roadside Grazing permit or Dust Suppressant Application permit or Demolition or Removal of Property or Placing of Shipping Container on Frontage or Approval for use of any Road Space.	Technical charge based on processing time (minimum 55.00)	Technical charge based on processing time (minimum 55.00)

Parking	2019/2020 \$	2020/2021 \$
On street parking meters (per hour)- Meter heads	1.20 to 1.50	1.50
On street parking (per hour) - Parking Equipment (New Proposal see note below)		"First Hour 1.50 Second Hour 2.00 Third Hour 4.00
On street Coach parking (Casual per hour)	2.50	2.50
Esk Street Number 1 off street car park (Casual per hour)	1.20-1.50	1.50
Esk Street Number 2 off street car park (Casual per hour)	1.20 -1.50	.150
Don Street off street car park (Casual per hour)	1.20 -1.50	1.50
Tay Central off street car park (Casual per hour)	1.20 -1.50	
Esk Street Number 2 off street car park, Reserved Permit Parking (per month)	65.00-80.00	70.00 - 80.00
Esk Street Number 2 off street car park, Early Bird Parking (per day)	5.00	5.00
Deveron Street off street carpark Reserved Permit Parking (per month)	75.00 – 100.00	75.00 – 100.00
Permit Parking (where available) at any Carpark not specified (per month)	80.00–150.00	80.00 – 150.00
Park Zone Car Park Building (Leven Street)		
Casual parking (per hour)	1.20-1.50	1.50
Reserved Permit Space (Red Zone) (per month)	85.00	90.00
Reserved Space (Level 7 – Blue Zone) (per month) (limited numbers)	65.00	70.00
Meter Bags		
• Per day	15.00	15.00
• Per calendar week	65.00	65.00

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Fees and charges are subject to change. Any required changes will be consulted on in line with legislative requirements.

Roading continued

Parking	2019/2020 \$	2020/2021 \$
Notes		
<p>1. Car parking approach will be changing to include an App and On Street kiosk equipment with the removal of meters. Variable rate charges may be used within new pay equipment. The parking strategy will enable a range of charges to be used.</p>		<p>1. Car parking approach will be changing to include an App and On Street kiosk equipment with the removal of meters. Variable rate charges may be used within new pay equipment. Variable rates are listed in the schedule and will be considered when the equipment is approved. The parking strategy will enable a range of charges to be used.</p>
<p>2. Pay by Plate equipment is the preferred technology for all car parks.</p>		<p>2. Pay by Plate equipment is the preferred technology for all car parks.</p> <p>3. See Councils Website for Terms and Conditions of Parking, including recover of Credit Card payment costs. Conditions may vary during year.</p> <p>4. New CAR software may require usage and access charges on a cost recovery basis.</p> <p>5. Recover of cost of repair incurs a 15% surcharge for administration and coordination.</p>

Sewerage

Trade Waste Bylaw Fees	2019/2020 \$	2020/2021 \$
Reinspection Fee		
Volume Charge (C_v)	47c/m ³	51.3c/m ³
Biochemical Oxygen Demand Charge / Organic Loading (C_b)	43c/Kg BOD	43.3c/Kg BOD
Suspended Solids Charge (C_s)	41c/Kg SS	43.5c/Kg SS
Tankered Waste (Clifton)		
Plant influent (main sewer)	9.75/m ³	\$10.00 /m ³
Digester	19.50/m ³	
Other	9.75/m ³	
Connection Fees		
Kennington Connection, \$7000 (plus \$300 building consent fee)	7,000.00	7,000.00

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Solid Waste

Invercargill Transfer Station	2019/2020 \$	2020/2021 \$
Cash minimum	5.00	5.00
Account minimum	10.00	10.00
General waste per tonne	196.00	214.00
Mixed waste > 80% green waste per tonne	196.00	214.00
Mixed waste < 80% green waste per tonne	157.50	175.00
Green waste only per tonne	83.00	94.00
Cleanfill only per tonne	92.00	103.00
Hazardous waste per tonne	92.00	103.00
Car tyres, each (weight charges also apply)	6.00	6.00
Truck tyres, each (weight charges also apply)	11.00	11.00
Bluff Transfer Station		
Rubbish		
• Car	10.00	10.00
• Station wagon	16.00	16.00
• Ute/large van	26.00	26.00
• Trailer – single axle	41.00	41.00
• Trailer – tandem axle	69.00	69.00
• Tyres – car, each (no bulk loads)	6.00	6.00
• Tyres – truck, each (no bulk loads)	11.00	11.00
Greenwaste		
• Car	5.50	5.50
• Station wagon	8.00	8.00
• Ute/large van	13.00	13.00
• Trailer – single axle	20.50	20.50
• Trailer – tandem axle	34.50	34.50

Southland Museum and Art Gallery

Digital Services	2019/2020 \$	2020/2021 \$
Photo emailed/printed (personal use)	25.00	25.00
Photo emailed/printed to be published	25.00 + 50.00 (acknowledgement fee)	25.00 + 50.00 (acknowledgement fee)
Request for photo of collection item	55.00	55.00
Photo to be used on front cover	To be negotiated	To be negotiated
Filming by prior arrangement per hour	250.00	250.00
Other Southland Museums and Historical Societies	Cost only	Cost only
Research		
Commercial Rate	180.00 per hour First half-hour free	180.00 per hour First half-hour free
Photocopying		
A4 Black and white	0.20	0.20
A4 Colour	0.50	0.40
Official Information Requests (per hour)		
Executive Staff	229.00	230.00
Managers and Team Leaders	188.50	190.00
Professional and Technical Staff	127.50	180.00
Administrative Staff	86.50	90.00
Photocopying		
A4 page	0.20	0.20
A3 page	0.40	0.40
Travel per km	0.75	0.75

Alteration of Fees

Fees and charges may be refunded, remitted or waived by the Manager, Southland Museum and Art Gallery. The fees and charges listed were correct at the time of going to print. The Council reserves the right to alter fees and charges during the year. Any changes will be publicly notified for submissions. All fees and charges are GST inclusive unless otherwise stated.

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Fees and charges are subject to change. Any required changes will be consulted on in line with legislative requirements.

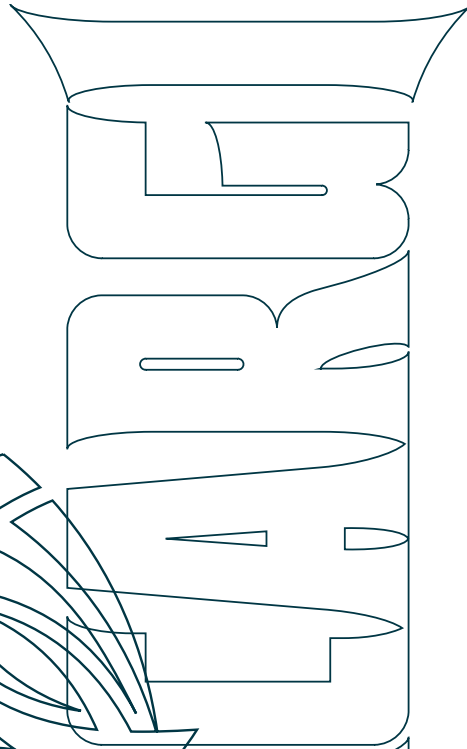
Water Supply

Sale of water	2019/2020 \$	2020/2021 \$
Class A: Excess usage by Easement Grantors (by agreement) m ³	0.0254	0.0254
Class C: Extraordinary Consumers of Reticulation (non-residential rating units) Annual Consumption m³:		
• 0 to 249	-	-
• 250 to 100,000	0.668	0.685
• 100,001 to 200,000	0.606	0.655
• 200,001 and above (prior to 2019/20: 200,001 to 300,000)	0.532	
• 300,001 and above	N/A	
Class D: Southland District Council consumers off Branxholme pipelines m ³	1.46	1.50
Class G: Bulk water ex waterworks to tankers etc (minimum \$17.60) m ³	2.20	2.30
Class H: Supplied per metered standpipe ex hydrants (minimum \$17.60) m ³	2.20	2.30
• Plus standpipe hire per day	41.75	45.00
Class I: Builders unmetered supply paid with permit fees		
• Dwelling	41.75	45.00
• Commercial buildings	83.50	90.00
Water connection charges		
Ordinary connections (Invercargill area)		
• 20mm service each	1,900.00	2,000.00
• 25mm service each	2,350.00	2,350.00
Ordinary connections (Bluff area)	Quote	Quote
Extraordinary connections	Quote	Quote
Renewals (20mm diameter)	1,425.00	1,500.00

Water connection charges continued	2019/2020 \$	2020/2021 \$
Disconnection fee		
• Up to and including 50mm each	927.00	1250.00
• Above 50mm	Quote	Quote
Reconnection fee (up to 50mm diameter)	1,045.00	1350.00
Service connection flow test each	530.00	600.00
Backflow preventer fee		
• Registration and installation	130.00	134.00
• Annual inspection	73.00	75.00
Fire protection water connection annual licence	73.00	75.00

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Invercargill City Council ▪ Private Bag 90104 ▪ Invercargill 9010 New Zealand
Phone (03) 211 1777 ▪ www.icc.govt.nz

2020/2021 Fees and Charges Schedule Consultation

Submission number: 1

P DWson

Invercargill

Submission:

As a household with 2 incomes we struggle with our current rates payments. The council cannot continue with the large rates increases and spending that is disproportionate to wage increases. The compounding increase on increase is unsustainable and long term this needs prioritised and addressed

Do you wish to be heard?

No

2020/2021 Fees and Charges Schedule Consultation

Submission number: 2

Rodney Tribe

Invercargill

Submission:

I would like to see the council consider pushing the late fee penalty for Dog registrations out by 3 months to allow owners who may be impacted by reduced income/financial pressures as a result of Covid-19 to avoid penalties while still being able to register their dogs, or at least have council implement a penalty remission so that those who are finding it difficult do not incur additional financial pressure in the current environment.

Do you wish to be heard?

No

2020/2021 Fees and Charges Schedule Consultation

Submission number: 3

Emma Padget

Invercargill

Submission:

I pay alot in rates now for things I don't even have on my street eg street lights concrete footpaths. I don't see why yous keep putting these up when i don't have things i still have to pay for. Let alone the renewal of our town witch i never wanted why should we have to az rate payers keep paying more and more for things we don't want or have asked for. We have all had a tough time with lockdown now your just making it harder for people.

Do you wish to be heard?

No

2020/2021 Fees and Charges Schedule Consultation

Submission number: 4

Blair Hamilton

Invercargill

Submission:

this is not the time to increase fees and charges if the council truly wants to help restart the local economy after the virus

Do you wish to be heard?

No

2020/2021 Fees and Charges Schedule Consultation

Submission number: 5

Anon

Submission:

Building consent fees - stick to round numbers for square meter rates (\$17.00) or if really necessary .50c. This would make it easier for those calculating fees and also those checking them.

Do you wish to be heard?

No

2020/2021 Fees and Charges Schedule Consultation

Submission number: 6

Anon

Submission:

Crazy we fell into financial difficulties and covid-19 has no made it worst

Do you wish to be heard?

No

2020/2021 Fees and Charges Schedule Consultation

Submission number: 7

Shirley Ridley

Invercargill

Submission:

Zero rates increase people cannot afford this

Do you wish to be heard?

No

2020/2021 Fees and Charges Schedule Consultation

Submission number: 8

Des Collins

Pic n Mix ukulele group

Invercargill

Submission:

Fees for the use of council facilities should be dropped for voluntary groups using its facilities. Such as concerts in the park or at Wachner place. This would encourage groups to stage community events to get Invercargill humming.

Do you wish to be heard?

No

2020/2021 Fees and Charges Schedule Consultation

Submission number: 9

Chamber of Commerce

Received submission appended

INTRODUCTION

The Chamber Board and Management team wishes to make a submission on the Invercargill City Council 2021/21 Fees and Charges.

While The Chamber appreciates the proposed changes enable Council to better cover the cost of providing services through the associated fees, reducing the need to cover any shortfall through rates income we would like to encourage the Invercargill City Council to minimise any increases in fees for the 2020/2021 year as the local community navigates its way through the impact of Covid-19.

WHO WE ARE

The business community generates the wealth on which our region and its residents depend. It is for this reason that we make this submission. The Chamber is pleased to be able to present this submission on behalf of the approximately 430 plus Southland businesses that are our members.

The businesses that we represent are a broad cross-section of business demographics with regard to size, location and industry. Furthermore, these businesses are representative of the region's wealth generators as well as being owned, managed and staffed by the region's core residents. As such, the Chamber's members are large stakeholders in the economic, social, cultural and environmental future of the Southland Region.

The Chamber has submitted on and been involved in discussions on a number of issues relating to Invercargill City, and we thank Council for your open dialogue with us.

CHAMBER OF COMMERCE MEMBERSHIP SUBMISSION

The Chamber board and management team are pleased to see no changes or significant changes in a number of areas however we believe given the current financial impacts of Covid-19:

- a) A 41% increase in professional and technical staff fees [increase from \$127.50 - \$130 to \$180 GST inclusive] is excessive. The Chamber would seek details on the increase and clarify from Invercargill City Council why they see such an increase justified.
- b) The introduction of new fees for Resource Management be delayed until at least 2021/22 as it is critical that financial barriers are removed to help stimulate new developments and our local economy, and
- c) Any increases in the Parks and Reserves, and Pool fees should be held at 2019/20 levels to reduce any barrier to local sports organisations promoting the health and wellness of our community.

The Chamber submission is made in the positive spirit of developing a partnership with Council that supports and encourages business friendly innovation and growth for the benefit of all Southland residents. It is submitted on the bases that it provides feedback and the opportunity to further engage with the Council on a number of issues.

We are committed to joining and working with the Council to achieve our shared objective of attracting and encouraging the development of business opportunities in Invercargill.

TO: COMMITTEE OF COUNCIL

FROM: RHIANNON SUTER, STRATEGY AND POLICY MANAGER

MEETING DATE: 9 JUNE 2020

ANNUAL PLAN 2020/2021

SUMMARY

It is recommended to adopt the Annual Plan for 2020/2021. The Annual Plan is appended.
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RECOMMENDATIONS

That Council

- 1. Receive the report “Annual Plan 2020/2021”**
- 2. Adopt the Annual Plan for the period July 2020 – June 2021 document Appendix 1 (A3032995).**

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes
2.	<i>Is a budget amendment required?</i> This document sets the financial plan for the 2020/2021 period.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> Yes
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> Yes - The Annual Plan lays out the plan to deliver Year 3 of the 2018 – 2028 Long-term Plan
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> The Annual Plan does not require consultation as there are no changes from the Third Year of the Long-term Plan which meet the significance and engagement criteria.

FINANCIAL IMPLICATIONS

The Annual Plan gives effect to Year 3 of the Long-term Plan. Therefore no significant budget amendments are required.

BACKGROUND

Council is required to produce an Annual Plan in line with Section 95 of the Local Government Act 2002. It is required to be adopted before the end of June 2020, prior to commencement of the period covered by the plan, July 2020 – June 2021.

The plan does not include significant or material differences from the content of the Long-term Plan for the 2020/2021 financial year (Year 3 of the Long-term Plan). As a result consultation on the plan was not required.

Following the adoption of the plan, the rates will be struck.

RESPONSE TO COVID-19

The 2020/2021 Annual Plan has been developed in a time of greater uncertainty than normal as a result of Covid-19. The financial forecasts have been developed in line with the third year of the Long-term Plan and a flexible management response has been developed to allow for Council to respond to fast changing circumstances. On the basis that where there are changes in this year's annual plan compared to the third year of the Long-term Plan, these changes are not substantial and do not place the community at a disadvantage, no consultation has been undertaken.

Rates increase

The third year of the Long-term Plan forecast a 3.14% rates increase. Council understands the challenges facing the community and resolved to bring the rates increase down to 2%. This allows Council to continue its essential programme of renewals and other capital works, which will provide employment opportunities and support for business at this crucial time. The Council's approach focuses on delivering the outcomes the community wants to achieve, while limiting the additional financial burden on ratepayers.

Rates postponement

A new rates postponement scheme for people effected by financial hardship as a result of pandemics, epidemics and natural disasters, has been introduced. This enables people to postpone paying their rates for up to four years. While it has not been possible to forecast the number of people who will require this option, allowance has been made for up to \$10million in deferred rates. This does not affect the ability of Council to balance the budget, but has an impact on cashflow, which will be managed through the Council's debt facility. The 3.5% interest rate charged on postponed rates will cover the Council's cost of borrowing.

Inflation and interest rates

Forecast inflation and interest rates have been adjusted from the forecasts included in the Long-term Plan to take into account the impact of Covid-19. Inflation is expected to be lower, as are interest rates. The combined impact of these adjusted forecasts puts the Council in a stronger forecast financial position.

Levels of service

No change is proposed to the level of service outlined in Year 3 of the LTP. This is possible as a result of the forecast for an improved financial position for Council as a result of changed inflation and interest rates assumptions. Those services requiring face to face contact, including the pools and libraries, will be reopened as soon as possible in line with Government guidance.

A3032986

Flexible management of Capital works Programme

Alongside Central Government, Council has an important role to play in supporting employment and business sustainability in the local community. Council has committed to continuing to deliver the level of capital spending outlined in the third year of the Long-term Plan, which forecast a spend of \$38.9 million. A range of logistical challenges are expected as a result of Covid-19, including potential impacts on contractors ability to commence work and deliver to the same timeframes under revised health and safety requirements, supply chain challenges and potential impacts on contract costs. In addition, priorities may be required to change through the year to respond to as yet unforeseen impacts or Central Government policy directives. A flexible management approach has been developed in response, which includes maintaining readiness across a broad range of capital works projects. The total value of these projects is greater than the budget set in the Long-term Plan to reflect this required flexibility. The programme will be actively managed to deliver within the budget set in the Long-term Plan.

Debt

The lower cost of debt forecast gives greater flexibility to Council to manage spend, while staying within the perimeters set within the financial strategy. Council's debt facility will be utilized as necessary to enable support for those requiring rates postponement and to deliver the outcomes the community wants to see. The balance of equity between the current and future generations of the community will be maintained.

Revenue

As a result of the impact of Covid-19 on the economy, including forecast increased levels of rates postponement, reduced consents requirements and other areas of reduced revenue from fees for service, revenue is forecast to be approximately \$1 million lower.

Deficit budget

In the 2020/2021 year, as result of reduced revenue and a lower level of rates rise, Council will operate a deficit budget. Council is looking for efficiencies in order to reduce costs.

CONCLUSION

The Annual Plan 2020/2021 is presented for Council for adoption – Appendix 1 - (A3032995).



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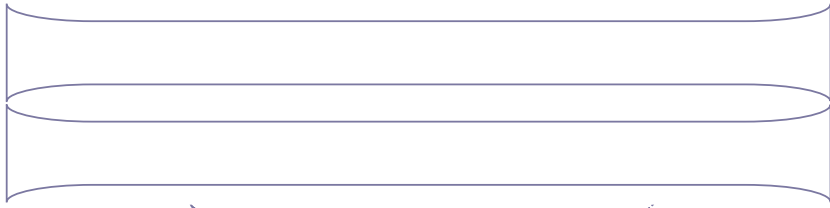
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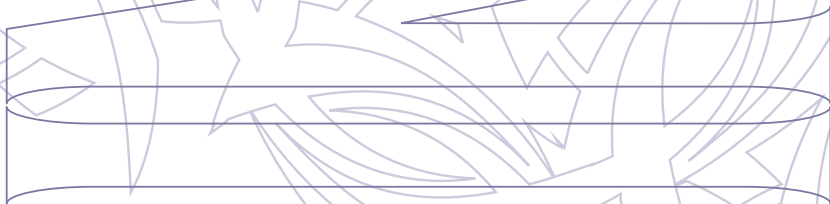
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INVERCARGILL



Mayor's Comment



As your Mayor I'm constantly asked questions about social distancing and when it will end. The answer of course is that we just don't know. The successful testing of a vaccine could end our anxiety in a couple of months, or the dreaded second wave, could extend our misery for a couple of years. The one thing we can all agree on is that Planet Earth will never be the same again.

To begin with, our language will change, "Global Pandemic", "Covid-19", "the might Bubble", "social distancing", "contract tracking" and "immune compromised" are just a few examples of words that will join Christchurch's "Liquefaction". Our heroes and heroines would also undergo a character change. Captain Tom who raised an incredible \$30 million for the cause, Dr Ashley Bloomfield who inspired the nation with his quiet professionalism, and Invercargill's Nurse Jenny, would emerge as leaders. So in this challenging world how do we survive?

When I arrived in Invercargill in the early 90s our city was on the ropes and getting hammered, so we launched economic development conferences with stimulating keynote speakers. Penny Simmonds with her Zero Fees Scheme finally provided a breakthrough.

Now, our City Council realises that innovation will be the key to our recovery. We offered ratepayers a wide range of postponement and rates remissions for our community, as well as keeping the rate increase down to around 2%.

We worked hard to ensure that our airport would be fully operational as soon as possible, and asked Great South, our economic development agency, to support this work.

We believe air traffic control towers are vital to ensure the safety of flights in and out of Invercargill.

We also cast a critical eye on our forestry investments. Forestry, irrigation, and dams play a vital role in harnessing hydro-electricity, and allow us to diversify land use. During the Great Depression of the 1930s, unemployed workers were engaged in numerous environmental projects. In temperate zones such as Canada and Scandinavia, extensive new planting is taking place. Another reason explaining why I support forestry and timber products is because this sector is part of our third largest industry and is shovel ready. In our modern industrial world, the environment is under threat. Plastic waste in the oceans is entering the human food chain via algae and fish. Carbon dioxide emissions add to this toxic mix. We are about to face a huge wave of unemployed workers and we should prepare them for the challenge of green "projects".

I was most impressed by the work undertaken by Walter Jehney, a microbiologist and climatologist from Australia. He spoke at Environment Southland with passion about the need to nurture our soils if we wished to fend off pandemics in the future.

It is never easy to balance core council business, health and safety issues, and economic demands, but we will certainly try our best.

A handwritten signature in blue ink, appearing to read 'I. Smith', written over a light blue background.

Chief Executive's Comment



This Annual Plan provides the bridge between the Long-term Plan 2018-2028 and the Long-term Plan 2021-2031. It reflects the priorities the incoming Council have for the future of the City and the flexible approach they are taking in response to the unique challenges we are seeing as a result of Covid-19.

As Council considered the framework of the Annual Plan, the City Block development - or Invercargill Central Ltd - was making good progress with demolition of properties well underway. A real sense of change, of some excitement at seeing things happening in the city centre, could be felt. Commitment to that project continues in this Plan.

Discussions on priorities and the impact on rates were taking place just as COVID-19 overwhelmed the country. It is clear that many things will change as a result of the havoc the virus has caused, and Council will endeavour to be adaptive to support the community. Economic advice to the local government sector has been to invest in projects which will generate jobs and the Government has announced its intention to support projects that will provide economic stimulus. Invercargill hopes to be successful in attracting funding for one or more of these projects which may see

further reprioritisation of capital projects. A flexible management approach to the capital works programme has been developed for the 2020/2021 year to enable Council to respond quickly and effectively.

In its financial planning, Council has also made significant allowance for support for those who may need to postpone their rates due to financial hardship caused by the pandemic.

The focus for Council in 2020/2021 will be on continuing its role in providing essential services and supporting the community to restart.

Readers' Guide



The information below has been provided to assist you with understanding Council's planning and reporting cycle and to direct you to the right document to find the information that you are looking for.

Long-term Plan

The Long-term Plan (LTP) sets out Council's priorities for the next ten years and how we will promote the current and future interests of the Community. It is based on a set of assumptions of how our future will look. The LTP is reviewed every three years to ensure that it remains relevant and reflects changes in the City, the economy and the priorities of the Community. The LTP includes the services that Council will provide, the projects that we will undertake, the cost of doing the work, how it will be paid for and how we will measure our performance.

Our current LTP was adopted in June 2018 and covers ten years up until 2028.

The Long-term Plan is available on Council's website, <https://icc.govt.nz/public-documents/long-term-plan-2018-2028/>, or for reference at the Invercargill Public Library or Bluff Service Centre and Library.

Our LTP outlines our anticipated levels of service for the 2020/2021 year. We believe we are on-track for achieving these levels of service and delivering what we said we would in our activities. Take a look at the Activity Section of the LTP to find out more about what we are delivering.

Annual Plan

The purpose of the Annual Plan is to contain the budget for the 2020/2021 year and to identify any significant differences between what was proposed in the 2018-2028 LTP and what is now planned for the 2020/2021 year. You can find a detailed breakdown of

these variances on page 51. The Annual Plan doesn't repeat any information that is included in the LTP so you will need to refer to the 2018-2028 LTP for further information.

Section 96 of the Local Government Act notes that the effect of an annual plan adopted by a local authority is to provide a formal and public statement of the local authority's intentions in relation to the matters covered by the plan and that a resolution to adopt an annual plan does not constitute a decision to act on any specific matter included within the plan. The 2020/2021 Annual Plan has been developed in a time of greater uncertainty than normal as a result of Covid-19. A flexible management response has been developed to allow the Council to respond to fast changing circumstances. For more information on the response to Covid-19 see page 8.

This Annual Plan covers the year from 1 July 2020 to 30 June 2021.

Annual Report

The Annual Report explains how the Council has progressed in achieving its planned projects, services and financial results and is produced at the end of each financial year.

The most recent Annual Report is for the 2018/2019 year. It can be found on Council's website www.icc.govt.nz, or for reference at the Invercargill Public Library or Bluff Service Centre and Library.

Response to Covid-19



Covid-19 has created unique challenges for our community. Council has undertaken a range of measures in putting together this Annual Plan to account for and respond to the financial impact of Covid-19.

Rates increase

The third year of the Long-term Plan forecast a 3.53% rates increase. Council understands the challenges facing the community and resolved to bring the rates increase down to 2.00%. This allows Council to continue its essential programme of renewals and other capital works, which will provide employment opportunities and support for business at this crucial time. The Council's approach focuses on delivering the outcomes the community wants to achieve, while limiting the additional financial burden on ratepayers.

Rates postponement

A new rates postponement scheme for people effected by financial hardship as a result of pandemics, epidemics and natural disasters, has been introduced. This enables people to postpone paying their rates for up to four years. While it has not been possible to forecast the number of people who will require this option, allowance has been made for up to \$10million in deferred rates. This does not affect the ability of Council to balance the budget, but has an impact on cashflow, which will be managed through the Council's debt facility. The 3.5% interest rate charged on postponed rates will cover the Council's cost of borrowing.

Inflation and interest rates

Forecast inflation and interest rates have been adjusted from the forecasts included in the Long-term Plan to take into account the impact of Covid-19. Inflation is expected to be lower, as are interest rates. The combined impact of these adjusted forecasts puts the Council in a stronger forecast financial position.

Flexible management of

Capital works programme

Alongside Central Government, Council has an important role to play in supporting employment and business sustainability in the local community. Council has committed to continuing to deliver the level of capital spending outlined in the third year of the Long-term Plan, which forecast a

spend of \$38.9 million. A range of logistical challenges are expected as a result of Covid-19, including potential impacts on contractors ability to commence work and deliver to the same timeframes under revised health and safety requirements, supply chain challenges and potential impacts on contract costs. In addition, priorities may be required to change through the year to respond to as yet unforeseen impacts or Central Government policy directives. A flexible management approach has been developed in response, which includes maintaining readiness across a broad range of capital works projects. The total value of these projects is greater than the budget set in the Long-term Plan to reflect this required flexibility. The programme will be actively managed to deliver within the budget set in the Long-term Plan.

Debt

The lower cost of debt forecast gives greater flexibility to Council to manage spend, while staying within the perimeters set within the financial strategy. Council's debt facility will be utilized as necessary to enable support for those requiring rates postponement and to deliver the outcomes the community wants to see. The balance of equity between the current and future generations of the community will be maintained.

Revenue

As a result of the impact of Covid-19 on the economy, including forecast increased levels of rates postponement, reduced consents requirements and other areas of reduced revenue from fees for service, revenue is forecast to be approximately \$1 million lower.

Deficit budget

In the 2020/2021 year, as result of reduced revenue and a lower level of rates rise, Council will operate a deficit budget. Council is looking for efficiencies in order to reduce costs.



Major Projects for 2020/2021

Horizontal Infrastructure Renewals

Sewerage - Treatment plants, pump stations and pipe network	\$7.0m
Stormwater - Pump stations and pipe network	\$3.8m
Water Supply - Treatment plants, pump stations, pipe network and reservoir	\$7.1m
Roading - reconstruction and sealing renewals	\$6.8m
Roading - street lighting, footpaths, other	\$3.9m
Parks renewals	\$3.3m
Business as usual - Motor vehicles, plant, library books, IT strategy	\$2.8m

Capital
Total
\$34.7m

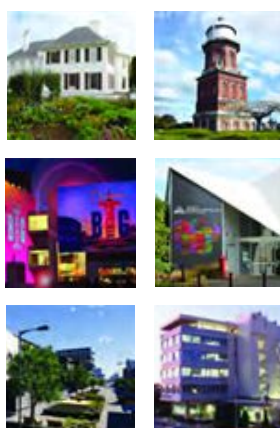
Vertical Infrastructure / Building Renewals



Hydro slide completion	\$1.4m
Completion of Don Street	\$0.9m
Various other ICC building renewals	\$1.5m

Capital
Total
\$3.8m

Other Projects



Demolition of Esk Street West	\$2.5m
CBD (Street scaping/bus terminal)	\$2.2m
Museum Storage Facility	\$2.0m
Anderson House strengthening (ground floor public access only)	\$1.7m
Water Tower strengthening	\$1.4m
Administration building	\$1.0m

Capital
Total
\$10.8m

In response to Covid-19 a flexible management approach is being taken to deliver the capital works programme (see p8 for more details). As a result the total value of the projects listed on this page is greater than the total budget with laid out in the Long-term Plan. The budget will not be exceeded and this may result in a delay to some projects commencing or being completed.

City Block

Council, through Invercargill City Holdings, is a partner in the City Block development, which will result in a new retail, hospitality and office space in the centre of Invercargill. Initial investment was made in this project during the 2019/2020 year – further information can be found on page 49. At the time of publishing the Annual Plan, Council was consulting on further investment of up to \$21 million in City Block. If the decision is made to invest, it is not yet known when that investment will be made, but it is expected to be in the 2021/2022 financial year.

The 2020/2021 Annual Plan has been developed in a time of greater uncertainty than normal as a result of Covid-19. In line with Section 96 of the Local Government Act, this plan sets out Council's intentions but does not constitute a decision to act on any specific matter.

Rates Overview

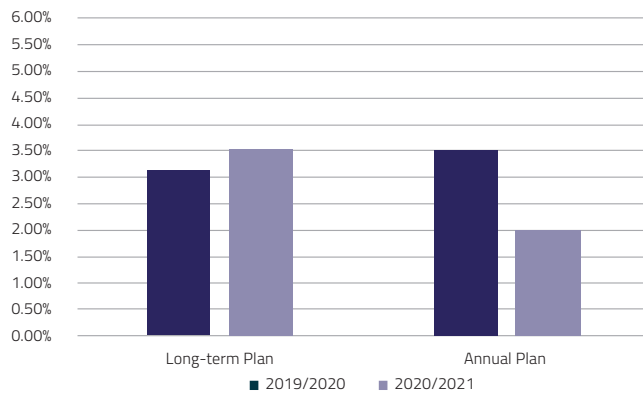
All Invercargill City Council ratepayers can expect a 2.00% increase to their rates assessment in 2020/2021. This is lower than the 3.53% increase projected in the Long-term Plan 2018-2028.

On-going reviews of council operations has delivered savings above the savings targets set in the Financial Strategy of the Long-term Plan.

2.00%
increase every rating unit can expect to pay in 2020/2021

\$65.3m
projected rates revenue collection (including rates penalties)

% change to rating units assessments

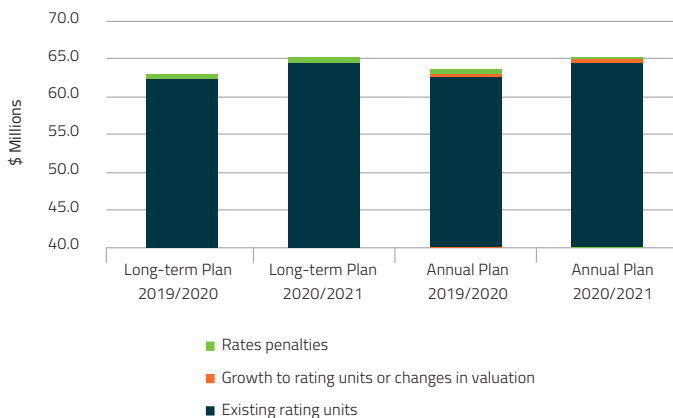


Total rates revenue will increase from \$63.7m to \$65.3m, an increase of 2.52%.

Existing rating units will generate \$64.4m rate revenue for the 2020/2021 year.

Growth within the city will create additional rating units or will change existing rating valuations for some properties. This growth will generate an additional \$0.5m rates revenue.

Total Rates Revenue (GST inclusive)



As a result of Covid-19 a higher level of rates postponement is expected. While it is not possible to forecast the level of postponement, provision has been made for \$10million in postponed rates (equivalent to 15% of the total rate take). This is not forecast to have an impact on revenue. The impact on cashflow will be managed through debt.

Penalties

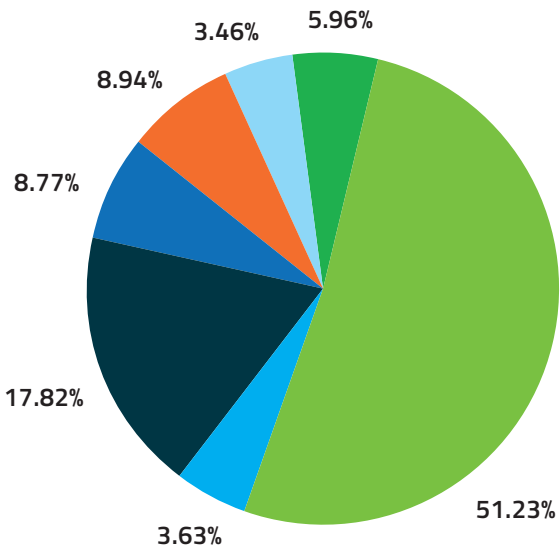
Ratepayers who do not pay by set payment dates will incur rate penalties, which is estimated to generate \$0.4m rates revenue.



Financial Overview

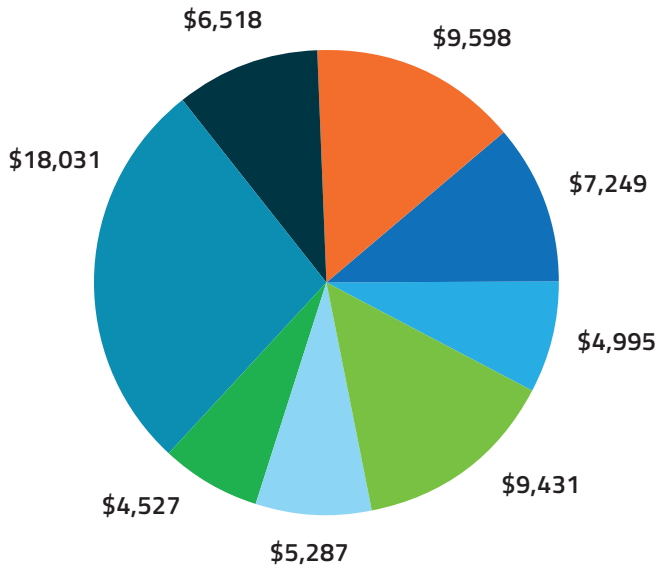
	2019/2020 Annual Plan \$,000	2020/2021 Long-term Plan \$,000	2020/2021 Annual Plan \$,000
Rates revenue (GST inclusive) *	63,678	64,499	65,282
Rates revenue change	4.28%	3.53%	2.52%
Rates revenue (GST exclusive) *	55,372	56,086	56,767
Total revenue	99,361	99,283	98,435
Operating expenditure	99,550	103,131	100,145
Operating surplus/(deficit)	(189)	(3,848)	(1,710)
Total comprehensive revenue & expense	754	(2,884)	(746)
Total assets	979,506	1,012,940	1,052,294
Total liabilities (excluding borrowings)	16,523	15,773	18,596
Borrowings	90,700	121,343	115,205
Total equity	872,283	875,824	918,493

* Rates revenue for the 2019/2020 & 2020/2021 Annual Plans includes rates penalties.
The Long-term Plan 2020/2021 comparison figure excludes rates penalties



2020/2021 Funding

- ◀ General rates, uniform annual general charge, rates penalties
- ◀ Targeted rates
- ◀ Subsidies and grants for operating purposes
- ◀ Fees and charges
- ◀ Interest and dividends from investments
- ◀ Local authorities fuel tax, fines, infringement fees and other receipts
- ◀ Subsidies and grants for capital expenditure
- ◀ Increase (decrease) in debt
- ◀ Gross proceeds from sale of assets



2020/2021 Rates Revenue distribution by group of activity (\$,000 including GST)

- ◀ Roothing
- ◀ Sewerage
- ◀ Stormwater
- ◀ Water Supply
- ◀ Solid Waste
- ◀ Development and Regulatory
- ◀ Social and Cultural~
- ◀ General^

~ The group of activities called "Social & Cultural" includes Museum, Housing Care Services, Libraries and Archives, Parks, Cemeteries, Pools, Passenger Transport & Regional Heritage

^ The group of activities called "General" includes Arts and Creativity Invercargill, Living Dinosaurs project, City Centre Revitalisation, Community Development, Specialised Community Services, Regional Development, Investment Property, Investments, Public Toilets, Halls and Theatre Services, Democratic Services and Support Services.

Funding Impact Statement

The Funding Impact Statement is made up of three parts:

- Rating policy information for 2020/2021
- Rating samples for 2020/2021
- Funding Impact Statement - Invercargill City Council for 2020/2021

The Funding Impact Statement should be read in conjunction with the Revenue and Financing Policy.

Figures in this statement are GST inclusive unless stated.

Rating policy and information for 2020/2021

The following rates will be set by Council for the financial year commencing 1 July 2020 and ending 30 June 2021.

General Rate

Invercargill City Council charges a general rate. The rate is charged based on the capital value of the Rating Unit. The general rate is to fund the activities of Emergency Management, Grants, Total Mobility, Civic Theatre, Democratic Process, Destination Marketing, Enterprise, Community Development and 15% of both street lighting and footpaths.

The general rate is charged differentially based on the classification of the land following application of the definitions in the Rating Valuation Rules 2008. Rural Farming is as defined in the Rating Valuation Rules 2008 and lifestyle properties with an area greater than 18ha.

In order to maintain an equitable rating impact and preserve the relationship which exists between residential, rural, commercial, utilities and large industrial rating units, differentials have been applied.

The differentials are set out in the table below.

Differentials applied in setting rates		%
Residential	Base Rate	100.00
Residential – Multi Units	Base Rate	100.00
Commercial	Base Rate	100.00
Industrial	Base Rate	100.00
Rural-Farming	Base Rate	-25.00
Utilities	Base Rate	100.00
1530 Tiwai Road	Base Rate	-87.50
152 Kekenno Place	Base Rate	-16.67

Differentials are applied by Council in the following manner whether the rate is a fixed dollar or a percentage of the capital value. A guide to the application of differentials to a fixed charge of \$100 is set out below:

- A property with a 100% differential would have 100% of the fixed charge, that is \$100 applied to it;
- A property with a -25% differential would have 100% less 25%, or 75% of the \$100 fixed charge, that is \$75 applied to it; and
- A property with a +25% differential would have 100% plus 25%, or 125% of the \$100 fixed charge, that is \$125 applied to it.

A differential of -100% means that the charge does not apply to that property.



Targeted Rates

Invercargill City Council charges various targeted rates. Targeted rates are charged:

- per the Rating Valuations Act 1998
- for the Residential Multi Unit category where stated they are charged on the basis of separately used or inhabited part of the rating unit (SUIP)
- for non-residential water, sewerage and drainage the rate is adjusted based on capital value as per below.

		*%
Less than \$50,001	Base Fixed Charge	-20
From \$50,001 - \$100,000 *	Base Fixed Charge	100
\$100,001 - \$200,000	Base Fixed Charge	+20
\$200,001 - \$400,000	Base Fixed Charge	+40
\$400,001 - \$1,000,000	Base Fixed Charge	+100
\$1,000,001 - \$3,000,000	Base Fixed Charge	+200
\$3,000,001 - \$5,000,000	Base Fixed Charge	+300
\$5,000,001 +	Base Fixed Charge	+400

* Base rate

SUIP is defined as any part of a rating unit separately occupied by the owner or any other person who has the right to occupy that part by virtue of a tenancy, lease, licence or other agreement.

The differential targeted rates are charged differentially based on:

- the use to which the land is put; and/or
- the provision or availability to the land of a service provided by, or on behalf of, Invercargill City Council; and/or
- location
- the number of SUIP.

The Council will not be inviting lump sum contributions in respect to any targeted rates.

Base rates for water, sewerage and drainage:

- The base rate for water supply is set to recover 84% of the total costs for this activity from residential rating units with 16% coming from non-residential rating units
- The base rate for sewerage services is set to recover 75% of the total costs of this activity from residential rating units with 25% coming from non-residential rating units
- The base rate for drainage is set to recover 75% of the total costs of this activity from residential rating units with 25% coming from non-residential rating units.

Additional Rating Policies

In addition to the Policy and method of collecting rates as outlined over the page. The following additional policies will also be applied.

Rating of Utilities

Utilities will be charged only the following rates:

- General Rate
- Regulatory Services Rate
- Roading Rate
- Parks and Reserves Rate
- Cemeteries Rate
- Libraries Rate
- Pools Rate
- Regional Heritage Rate
- Business Development
- General Waste Management

All utilities are rated at their full capital value.

Rating of Non-Rateable Land

Rating units which are deemed to be non-rateable under the Local Government (Rating) Act 2002 will be rateable for water, sewerage and refuse collection where these services are provided (Section 9 of that Act). These rating units will be assessed in the same manner as other ratepayers and according to their residential or non-residential status. Churches, community groups, residential homes and pensioner housing will be classified as residential for this purpose. All other non-rateable rating units will be classified as non-residential.

Serviceable Rating Unit

Council has determined that a vacant serviceable rating unit is a property where the closest property boundary is less than:

- 100 metres from a water access point; or
- 30 metres from a sewerage access point; or
- 30 metres from a drainage access point; and

it is not impracticable to access the relevant service.

Council has determined that a serviceable rating unit, on which a building is erected, is a property where the building is less than

- 100 metres from water; or
- 60 metres from sewerage; or
- 60 metres from drainage; and

it is not impracticable to access the relevant service.

Vacant Rating Units

Vacant rating units where services are available but not connected will be charged 50% of the water, sewerage and drainage rates.



Rate	Purpose
General Rate	To fund the activities of Emergency Management, Grants, Total Mobility, Civic Theatre, Democratic Process, Destinalional Marketing, Enterprise, Community Development, Art & Creativity Centre and 15% of both street lighting and footpaths
Parks and Reserves	To fund provision of Parks and Reserves in the District
Pools	To fund provision of Aquatic Facilities in the District
Regulatory Services	To fund the function of Resource Management, Environmental Health, Animal Services and Building Services
Roading	To fund the provision of Roading Services
Cemeteries	To fund the operation of Council's Cemeteries
Libraries	To fund provision of Library Services in the District
Regional Heritage	To fund Council's contribution to the operation of Southland museums and heritage
Business Development	To fund all costs associated with the redevelopment of commercial areas
Economic Development	To fund economic, sporting and cultural development initiatives
Footpaths	To fund provision of footpaths in the areas marked in Map A
Street Lighting	To fund the provision of street lighting in the areas marked in Map A
Transport	To fund the cost of subsidised public transport in the areas marked in Map B
Drainage Makarewa	To fund the costs of drainage in the areas marked in Map C

The 2020/2021 Annual Plan has been developed in a time of greater uncertainty than normal as a result of Covid-19. In line with Section 96 of the Local Government Act, this plan sets out Council's intentions but does not constitute a decision to act on any specific matter.

Additional Rating Policies continued

Rate	Purpose
Drainage Myross Bush	To fund the costs of drainage in the areas marked in Map D
Community Centres	To fund the cost of operating a community centre in each of the areas marked in Map E
Community Board	To fund costs within the Bluff Community Board marked in Map F
Drainage Redmayne Road	To fund the costs of drainage in the areas marked in Map G
City Centre Co-ordinator	To fund the costs of the City Centre Co-ordinator in the areas marked in Map H
Water	To fund the provision of reticulated water
Sewerage	To fund the provision of reticulated sewerage
Drainage	To fund the costs of drainage, other than in the areas marked on Maps
Refuse collection	To fund the provision of refuse removal and kerbside recycling in the services area
General waste management	To fund the education and administration service



Total Rates to be Collected

Rating valuations were last reviewed in 2017. The table of Rating Change below shows some examples of different properties, their valuation change and the impact this has had on the rates payable by the ratepayer.

Table of Rating Changes

Type of Property	Rateable Value (Current) \$	Rateable Value (proposed) \$	Rates 2019/2020 \$	Rates 2020/2021 \$	\$ Change Annual	\$ Change Weekly	% Change Rates
Residential	130,000	130,000	1,865	1,903	37	0.72	2.00%
Residential	255,000	255,000	2,371	2,418	47	0.91	2.00%
Residential*	455,000	505,000	2,379	2,607	228	4.38	9.57%
Commerical	750,000	750,000	6,208	6,332	124	2.39	2.00%
Commerical	1,090,000	1,090,000	9,064	9,245	181	3.49	2.00%
Commerical*	3,560,000	3,720,000	19,427	20,366	939	18.06	4.83%
Farms	620,000	620,000	1,476	1,506	30	0.57	2.00%
Farms*	1,730,000	1,730,000	3,046	3,107	61	1.17	2.00%
Farms	8,500,000	8,500,000	13,668	13,941	273	5.26	2.00%
Industrial*	470,000	510,000	5,407	5,665	258	4.96	4.77%
Industrial	2,200,000	2,200,000	12,673	12,927	253	4.87	2.00%
Industrial	19,500,000	19,500,000	56,144	57,267	1,123	21.59	2.00%

* denotes where property value has changed

Rating Tables

	Residential		Residential Multi Unit			
	Base Rate	%	First Unit		Each Additional Unit	
	Base Rate	%	Base Rate	%	Base Rate	%
General Rate	0.00077002	100	0.00077002	100	0.00077002	-100
Targeted Rate						
Parks and Reserves Uniform Annual Charge	60.70	100	60.70	100	60.70	-100
Parks and Reserves Base Rate	0.00098132	100	0.00098132	100	0.00098132	-100
Pools Uniform Annual Charge	30.36	100	30.36	100	30.36	-100
Pools Base Rate	0.00036973	100	0.00036973	100	0.00036973	-100
Regulatory Services Base Rate	0.00052057	100	0.00052057	100	0.00052057	-100
Roading Base Rate	0.00079822	100	0.00079822	100	0.00079822	-100
Cemeteries Base Rate	0.00004496	100	0.00004496	100	0.00004496	-100
Libraries Base Rate	204.16	100	204.16	100	204.16	-25
Regional Heritage Base Rate	43.41	100	43.41	100	43.41	-25
Business Development Rate	0.00049167	-100	0.00049167	-100	0.00049167	-100
Economic Development Base Rate	0.00017506	-100	0.00017506	-100	0.00017506	-100



Commercial		Industrial		Rural-Farming		Contiguous Property	
Base Rate	%	Base Rate	%	Base Rate	%	Base Rate	%
0.00077002	100	0.00077002	100	0.00077002	-25	0.00077002	100
60.70	100	60.70	100	60.70	100		
0.00098132	-100	0.00098132	-100	0.00098132	-100	0.00098132	100
30.36	100	30.36	100	30.36	100		
0.00036973	-100	0.00036973	-100	0.00036973	-100	0.00036973	100
0.00052057	100	0.00052057	100	0.00052057	-25	0.00052057	100
0.00079822	100	0.00079822	100	0.00079822	-25	0.00078257	100
0.00004496	100	0.00004496	100	0.00004496	-25	0.00004496	100
204.16	100	204.16	100	204.16	100		
43.41	100	43.41	100	43.41	100		
0.00049167	100	0.00049167	100	0.00049167	-100	0.00049167	100
0.00017506	100	0.00017506	100	0.00017506	-100	0.00017506	100

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Rating Tables continued

	Residential		Residential Multi Unit			
	Base Rate	%	First Unit		Each Additional Unit	
			Base Rate	%	Base Rate	%
Targeted Rate						
Water Base Rate	393.45	100	393.45	100	393.45	-25
Sewerage Base Rate	254.85	100	254.85	100	254.85	-25
Drainage Base Rate	177.89	100	177.89	100	177.89	-25
Water Base Rate (non-residential)	523.87	-100	523.87	-100	523.87	-100
Sewerage Base Rate (non-residential)	619.28	-100	619.28	-100	619.28	-100
Drainage Base Rate (non-residential)	462.79	-100	462.79	-100	462.79	-100
Refuse Collection Base Rate (per wheelie bin)	201.58	100	201.58	100	201.58	-25
General Waste Management Rate	0.0001189	100	0.0001189	100	0.0001189	-100



Commercial		Industrial		Rural-Farming		Contiguous Property	
Base Rate	%	Base Rate	%	Base Rate	%	Base Rate	%
393.45	-100	393.45	-100	393.45	-100		
254.85	-100	254.85	-100	254.85	-100		
177.89	-100	177.89	-100	177.89	-100		
523.87	100	523.87	100	523.87	-100		
619.28	100	619.28	100	619.28	-100		
462.79	100	462.79	100	462.79	-100		
201.58	100	201.58	100	201.58	-100		
0.0001189	100	0.0001189	100	0.0001189	-100	0.0001189	100

The 2020/2021 Annual Plan has been developed in a time of greater uncertainty than normal as a result of Covid-19. In line with Section 96 of the Local Government Act, this plan sets out Council's intentions but does not constitute a decision to act on any specific matter.

Targeted Rates Payable by Location

	Residential		Residential Multi Unit			
	Base Rate	%	First Unit		Each Additional Unit	
			Base Rate	%	Base Rate	%
Targeted Rate by location						
Footpaths Base Rate – within Invercargill and Bluff Urban Areas (Map A)	0.00032602	100	0.00032602	100	0.00032602	-100
Street Lighting Base Rate – within Invercargill and Bluff Urban Areas (Map A)	0.00008518	100	0.00008518	100	0.00008518	-100
Transport Base Rate – within Invercargill City Area only (Map B)	0.00010962	100	0.00010962	100	0.00010962	-100
Drainage Makarewa Base Rate – within the Makarewa Drainage Area (Map C)	86.5	100	86.5	100	86.5	-100
Drainage Myross Bush Base Rate – within the Myross Bush Rate (Map D)	85.31	100	85.31	100	85.31	-100
Community Centre – Awarua Rate – locations for Community Centres (Map E)	32.73	100	32.73	100	32.73	-100
Community Centre – Myross Bush Rate – locations for Community Centres (Map E)	31.14	100	31.14	100	31.14	-100



Commercial		Industrial		Rural-Farming		Contiguous Property	
Base Rate	%	Base Rate	%	Base Rate	%	Base Rate	%
0.00032602	100	0.00032602	100	0.00032602	100	0.00032602	100
0.00008518	100	0.00008518	100	0.00008518	100	0.00008518	100
0.00010962	100	0.00010962	100	0.00010962	100	0.00010962	100
86.5	100	86.5	100	86.5	100		
85.31	100	85.31	100	85.31	100		
32.73	100	32.73	100	32.73	100		
31.14	100	31.14	100	31.14	100		

The 2020/2021 Annual Plan has been developed in a time of greater uncertainty than normal as a result of Covid-19. In line with Section 96 of the Local Government Act, this plan sets out Council's intentions but does not constitute a decision to act on any specific matter.

Targeted Rates Payable by Location continued

	Residential		Residential Multi Unit			
	Base Rate	%	First Unit		Each Additional Unit	
			Base Rate	%	Base Rate	%
Targeted Rate by location						
Community Centre – Otatara Rate – locations for Community Centres (Map E)	15.84	100	15.84	100	15.84	-100
Town Hall – Bluff Rate – locations for Community Centres (Map E)	17.42	100	17.42	100	17.42	-100
Bluff Community Board Base Rate – within the Bluff Ward (Map F)	0.00033904	100	0.00033904	100	0.00033904	-100
Drainage Redmayne Road Base Rate – within the Redmayne Road Drainage District (Map G)	83.25	100	83.25	100	83.25	-100
City Centre Co-ordinator Base Rate (Map H)	0.00031071	-100	0.00031071	-100	0.00031071	-100



Commercial		Industrial		Rural-Farming		Contiguous Property	
Base Rate	%	Base Rate	%	Base Rate	%	Base Rate	%
15.84	100	15.84	100	15.84	100		
17.42	100	17.42	100	17.42	100		
0.00033904	100	0.00033904	100	0.00033904	-25	0.00033904	100
83.25	100	83.25	100	83.25	100		
0.00031071	100	0.00031071	100			0.00031071	100

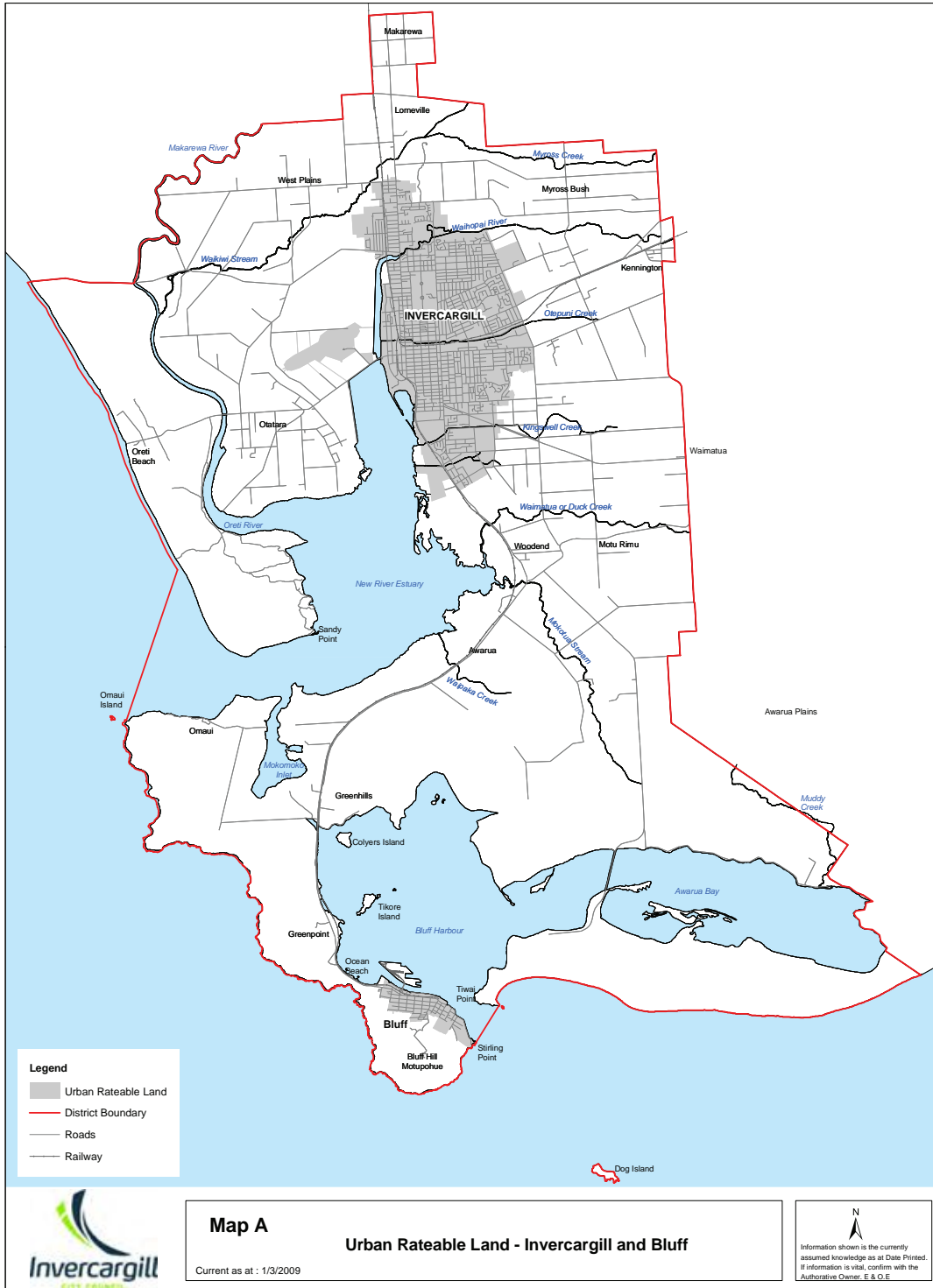
The 2020/2021 Annual Plan has been developed in a time of greater uncertainty than normal as a result of Covid-19. In line with Section 96 of the Local Government Act, this plan sets out Council's intentions but does not constitute a decision to act on any specific matter.



Total Rates to be Collected

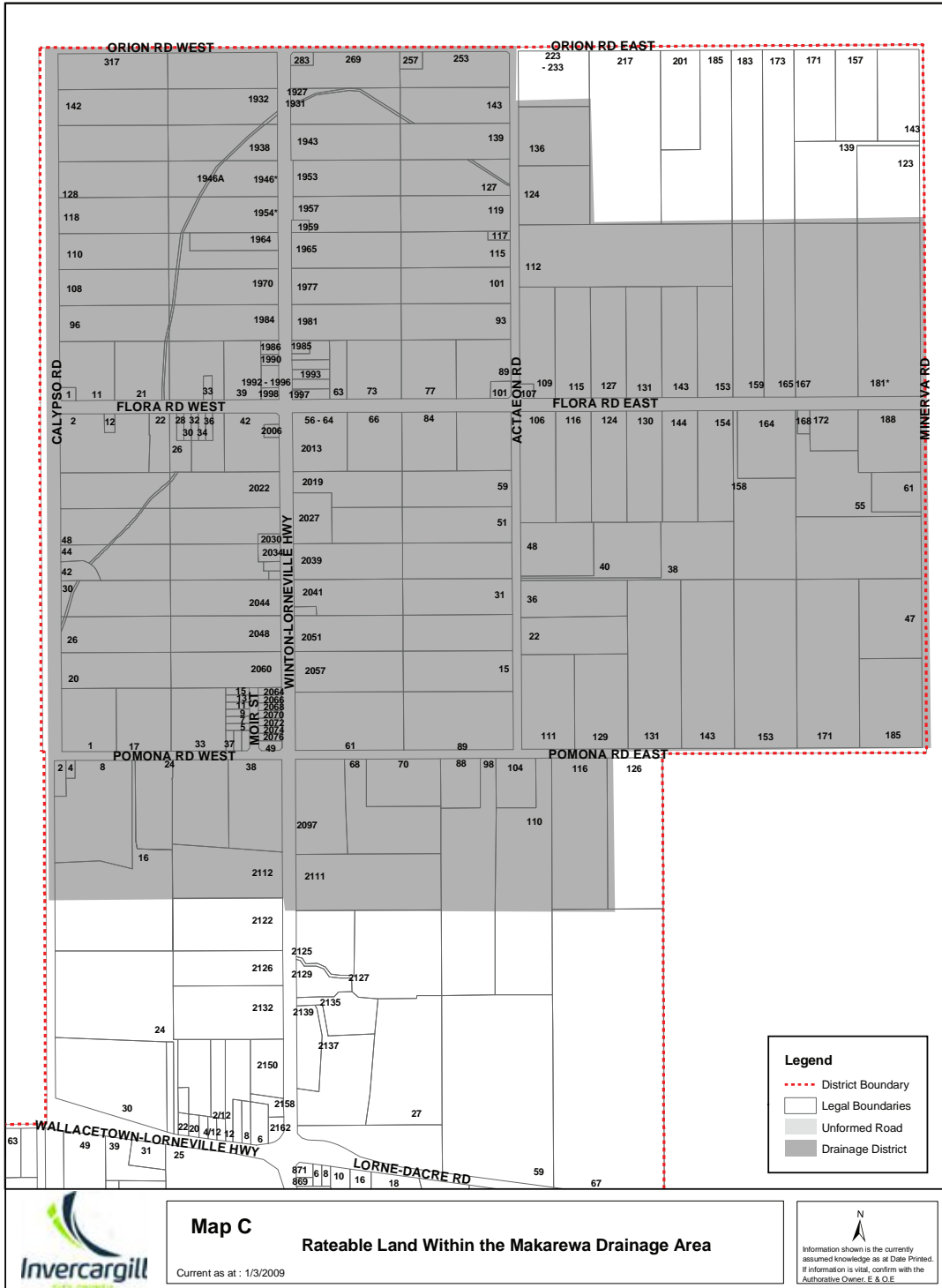
The table below shows the total rates to be collected for Council's activities for 2020/2021 compared to 2019/2020 (excluding rates penalties)

Total increase in rates	2019/2020 (\$ GST inclusive)	2020/2021 (\$ GST inclusive)
General Rate	5,900,847	6,083,909
Regulatory Services	3,989,232	4,113,102
Roading	6,111,904	6,306,925
Parks & Reserves	7,270,260	7,485,611
Cemeteries	344,557	355,259
Libraries	4,990,799	5,128,721
Pools	2,917,223	3,002,136
Regional Heritage	1,061,094	1,090,604
Footpaths	1,860,278	1,910,878
Street Lighting	483,475	497,204
Transport	618,093	635,809
Sewerage	7,012,457	7,248,720
Drainage	4,816,888	4,967,146
Drainage - Makarewa	13,840	14,465
Drainage - Myross Bush	10,533	10,915
Drainage - Redmayne Road	2,878	2,852
Refuse Collection	4,275,209	4,376,751
General Waste Management	875,613	910,184
Water	9,153,934	9,430,684
Economic Development	239,842	245,163
Business Development	740,361	756,713
City Centre Co-ordinator	148,690	150,799
Community Centre - Awarua	3,718	3,743
Community Centre - Myross Bush	16,558	17,257
Community Centre - Otatara	20,143	21,115
Bluff Town Hall	22,182	22,696
Bluff Community Board	87,658	90,747
Net Rates	62,988,266	64,880,108

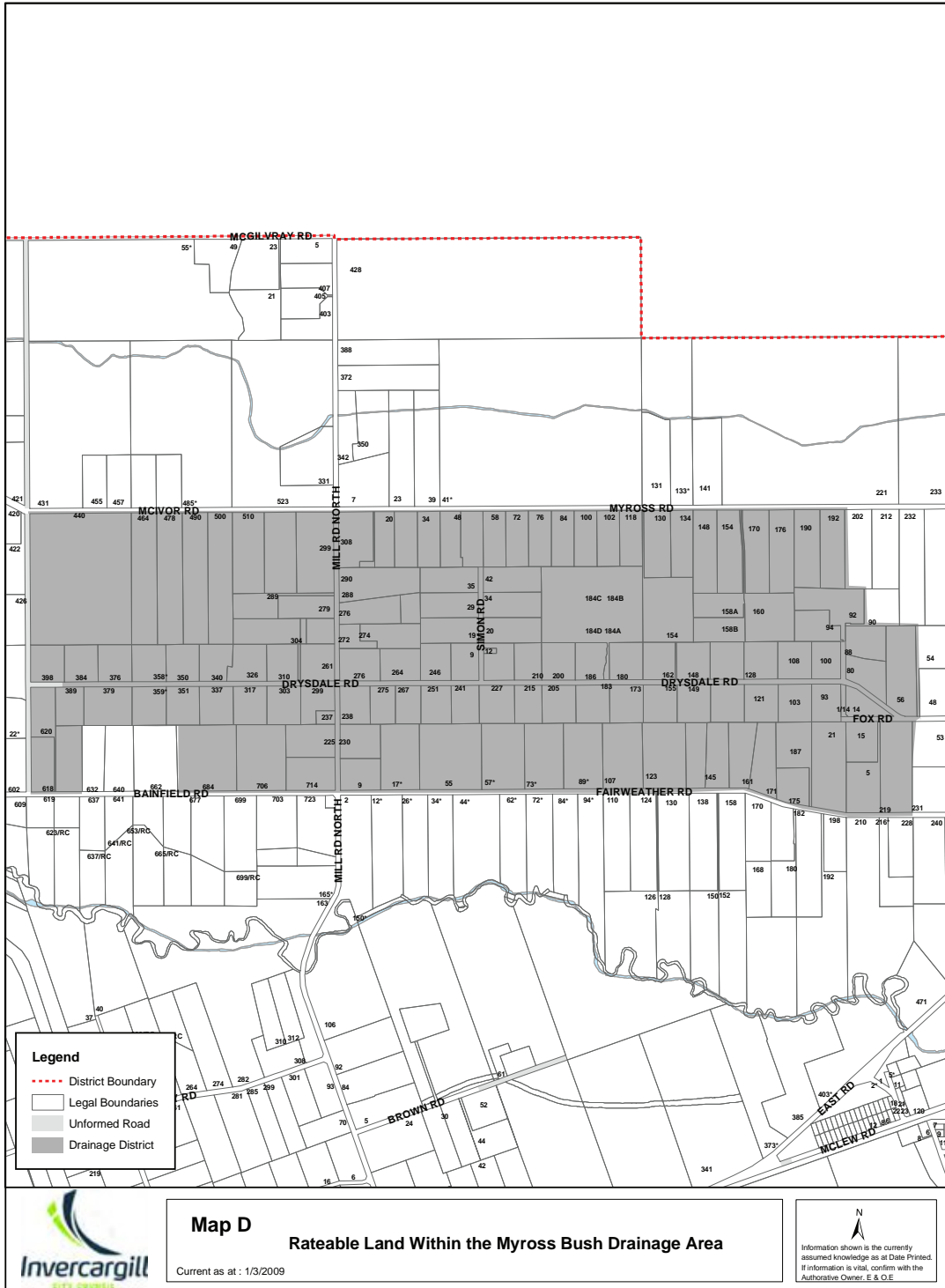


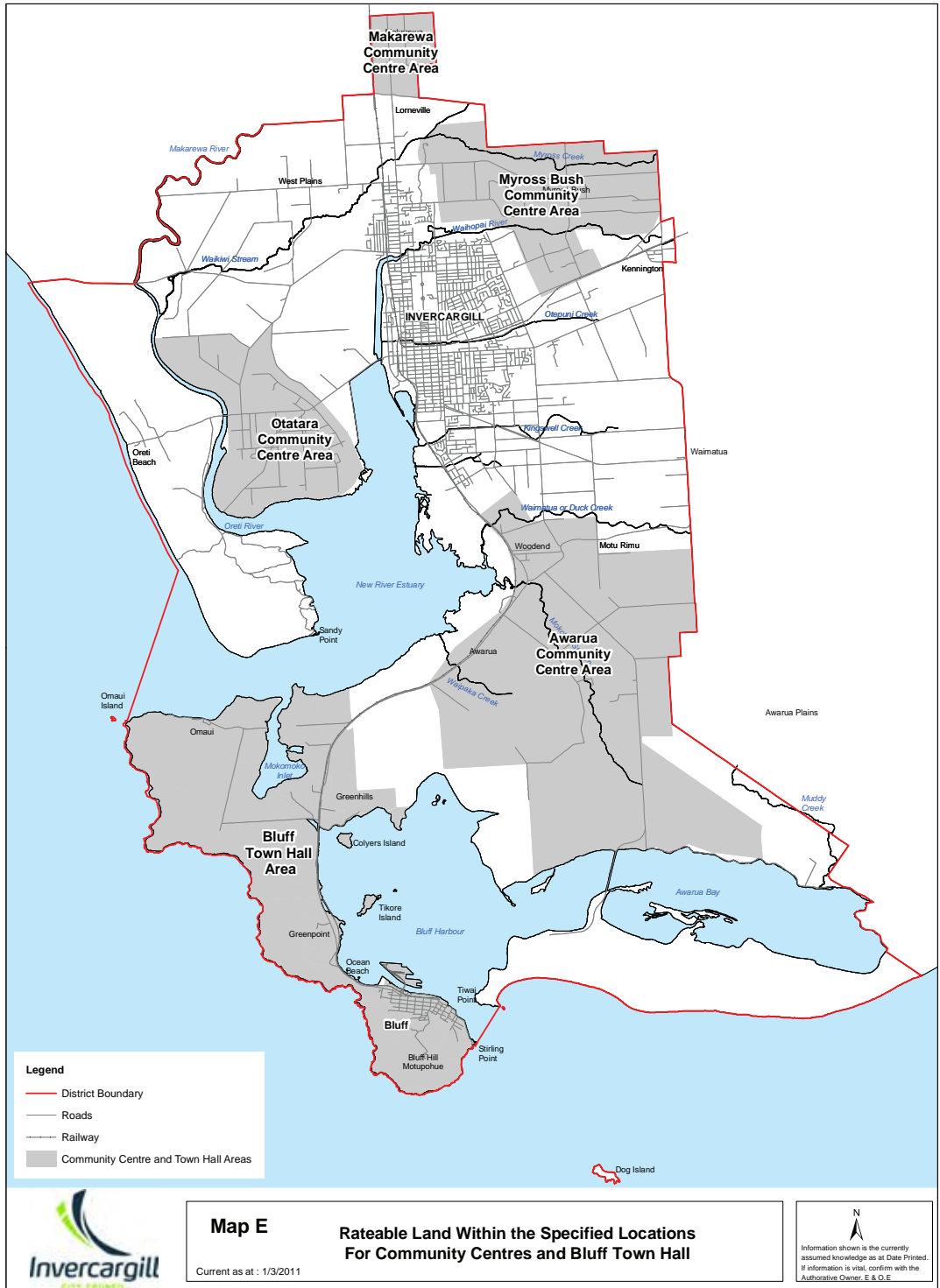
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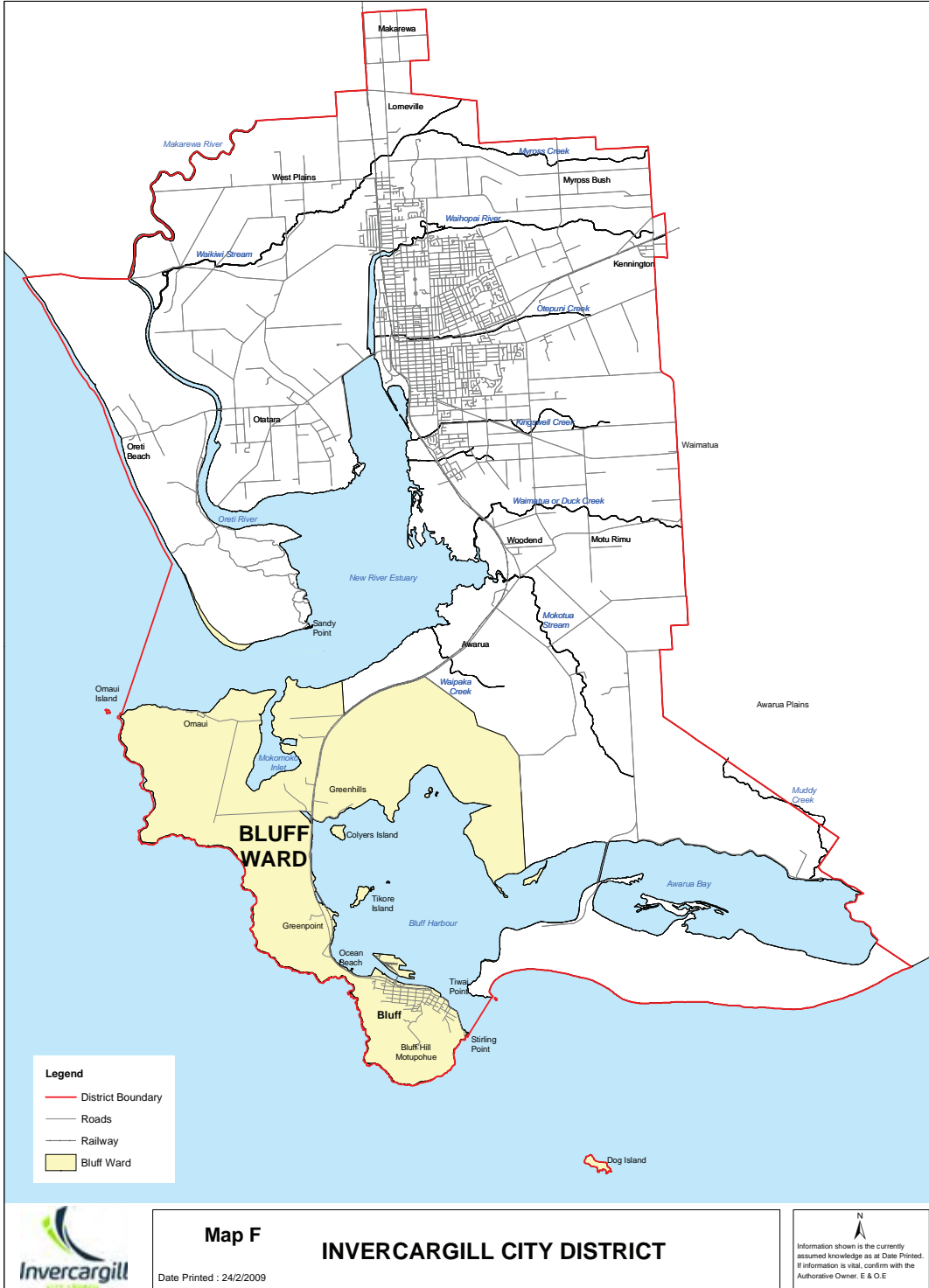


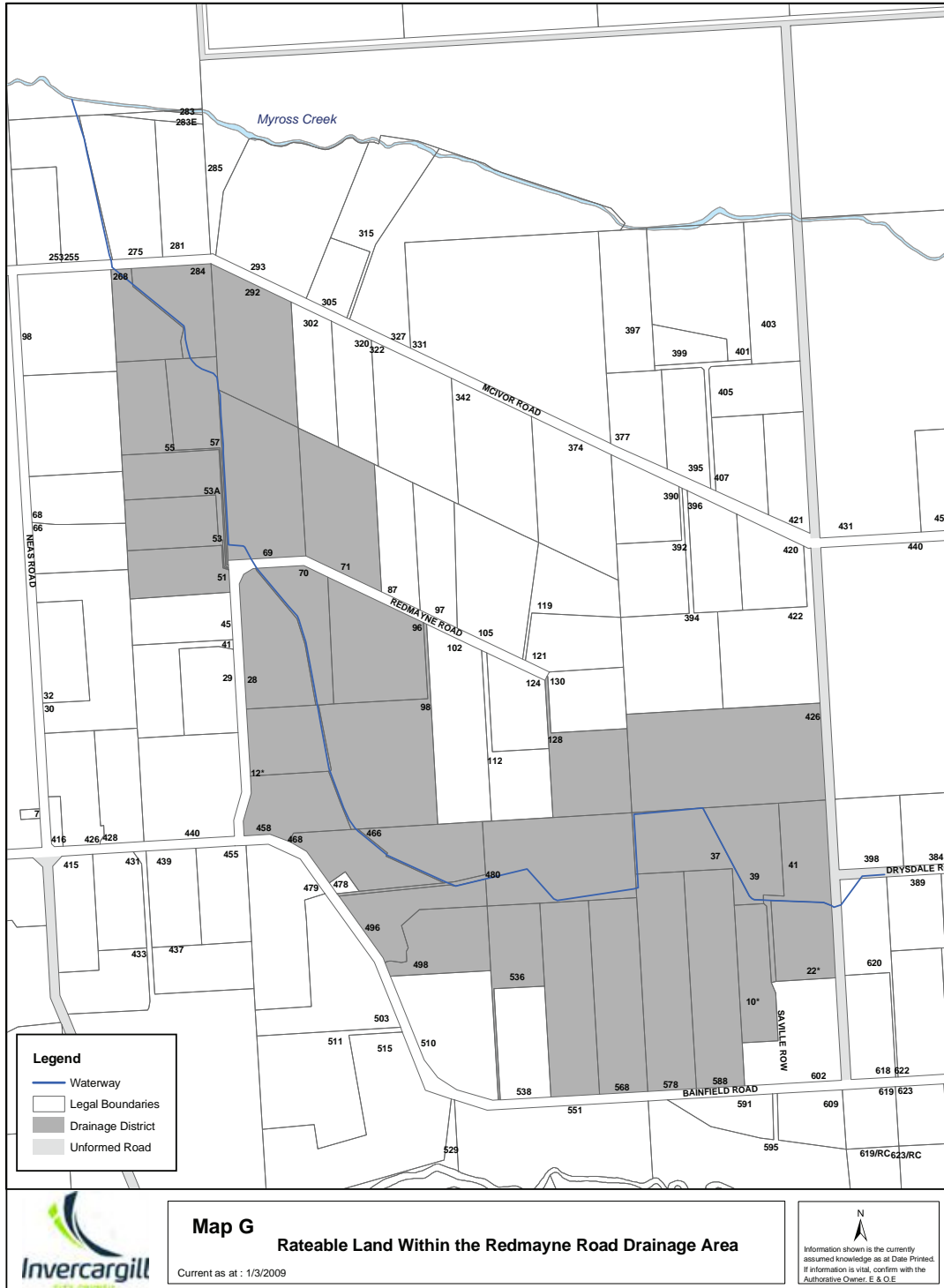
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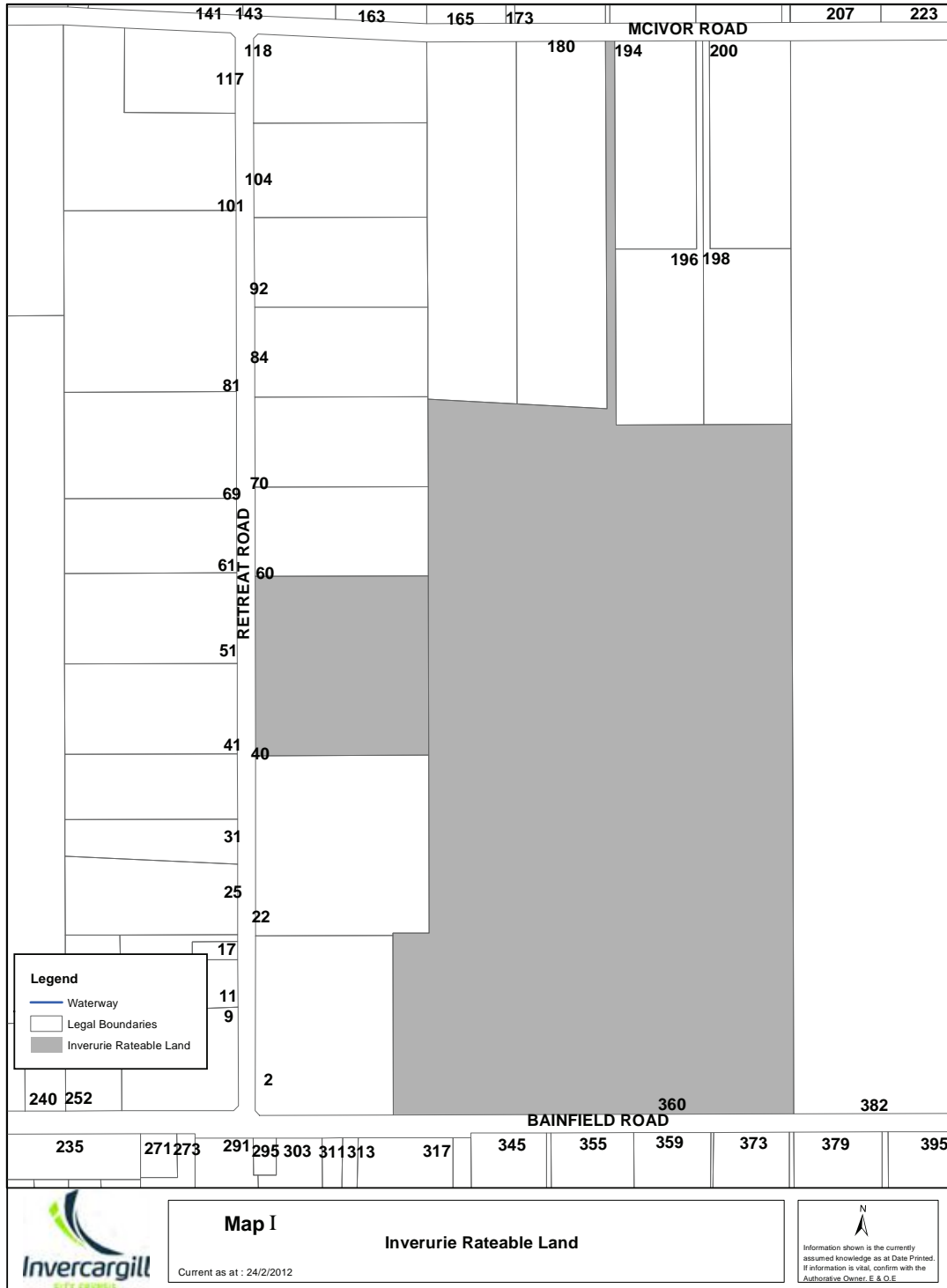
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The 2020/2021 Annual Plan has been developed in a time of greater uncertainty than normal as a result of Covid-19. In line with Section 96 of the Local Government Act, this plan sets out Council's intentions but does not constitute a decision to act on any specific matter.

Funding Impact Statement Invercargill City Council

(GST exclusive)

		Annual Plan 2019/2020 (\$'000)	Long-term Plan 2020/2021 (\$'000)	Annual Plan 2020/2021 (\$'000)
SOURCES OF OPERATIONAL FUNDING				
General rates, uniform annual general charge, rates penalties		5,731	5,306	5,640
Targeted rates		49,641	51,438	51,127
Subsidies and grants for operating purposes	1	4,664	3,622	4,711
Fees and charges		17,360	17,782	17,782
Interest and dividends from investments	2	7,411	8,757	7,202
Local authorities fuel tax, fines, infringement fees, and other receipts		10,092	8,923	7,467
Total operating funding (A)		94,899	95,828	93,929
APPLICATIONS OF OPERATIONAL FUNDING				
Payments to staff and suppliers		68,277	68,374	68,881
Finance costs	3	3,260	5,804	3,140
Other operating funding applications		0	0	0
Total applications of operating funding (B)		71,537	74,178	72,021
Surplus (deficit) of operating funding (A – B)		23,362	21,650	21,908
SOURCES OF CAPITAL FUNDING				
Subsidies and grants for capital expenditure	1	4,462	3,455	4,506
Development and financial contributions		0	0	0
Increase (decrease) in debt	4	0	14,491	0
Gross proceeds from sale of assets		251	194	194
Lump sum contributions		0	0	0
Other dedicated capital funding		0	0	0
Total sources of capital funding (C)		4,713	18,140	4,700
APPLICATION OF CAPITAL FUNDING				
Capital expenditure				
- to meet additional demand		2,466	1,737	1,737
- to improve the level of service		5,174	867	867
- to replace existing assets		31,600	36,326	36,326
Increase (decrease) in reserves		(85)	860	0
Increase (decrease) of investments	4	(11,080)	0	(12,322)
Total applications of capital funding (D)		28,075	39,790	26,608
Surplus (deficit) of capital funding (C - D)		(23,362)	(21,650)	(21,908)
FUNDING BALANCE ((A – B) + (C – D))		0	0	0
Depreciation expense (not included in the above FIS)		28,053	28,995	28,124

Explanation of major variances between 2020/2021 Long-term Plan (Year 3) and 2020/2021 Annual Plan



NOTES

- 1** Subsidies and grant revenue is expected to be higher with increased use of NZTA subsidies available, including the introduction of NZTA subsidies for renewals of footpaths, which were not included in the Long-term Plan assumptions.
- 2** Interest and dividends from investments is lower than anticipated in the Long-term Plan due to Invercargill City Holdings Limited indicating a lower dividend payout. This will reduce the cashflow pressure Invercargill City Holdings Limited are expecting in the short to medium term. This has partially been offset by subvention revenue received from company's within the Invercargill City Council group, which were not included in the Long-term Plan assumptions.
- 3** Finance costs are lower than anticipated in the Long-term Plan due to a revised borrowings interest rate assumption from 5.50% to 2.50%. This has been achieved through transferring existing borrowings to the Local Government Funding Agency in 2018/2019.
- 4** Funds held on investment will be used to offset funding requirements in the 2020/2021 year instead of increasing borrowings. This will reduce the amount held on investments. This cashflow distribution method is different from the method used in the Long-term Plan.



Financial Management

The Council must, under the Local Government Act, manage its revenues, expenses, assets, liabilities, investments and general financial dealings prudently, and in a manner that sustainably promotes the current and future interests of the Community.

This section includes:

- Prospective Statement of Comprehensive Revenue and Expense.
- Prospective Statement of Cashflows.
- Prospective Statement of Financial Position.
- Prospective Statement of Changes in Equity.
- Schedule of Reserves.
- Benchmarks.
- Prospective Statement of Accounting Policies.

All figures are GST exclusive unless otherwise stated.

Prospective Financial Statements

Prospective Statement of Comprehensive Revenue & Expense

		Annual Plan 2019/2020 (\$000)	Long-term Plan 2020/2021 (\$000)	Annual Plan 2020/2021 (\$000)
REVENUE				
Rates revenue excluding targeted water supply rates	1	47,412	47,831	48,566
Rates revenue - targeted water supply rates		7,960	8,255	8,201
Fines		497	508	502
Subsidies and grants	2	9,126	7,077	9,217
Direct charges revenue		22,171	21,802	21,734
Rental revenue		2,966	3,191	3,013
Other revenue	1	1,818	1,862	0
Finance revenue	3	2,561	2,557	1,902
Dividends	4	4,850	6,200	5,300
Total revenue		99,361	99,283	98,435
EXPENSES				
Employee expenses	5	25,429	26,340	25,433
Depreciation and amortisation		28,053	28,995	28,124
Other expenses	6	42,808	41,992	43,448
Finance expenses	7	3,260	5,804	3,140
Total expenses		99,550	103,131	100,145
Surplus / (deficit) before tax		(189)	(3,848)	(1,710)
Income tax expense		0	0	0
Surplus / (deficit) after tax		(189)	(3,848)	(1,710)
OTHER COMPREHENSIVE REVENUE AND EXPENSE				
Property, plant and equipment revaluations gain / (loss)		0	0	0
Investment property revaluations - gain / (loss)		862	881	881
Forestry assets revaluations - gain / (loss)		81	83	83
Total other comprehensive revenue & expense		943	964	964
Total comprehensive revenue & expense		754	(2,884)	(746)



Prospective Statement of Cashflows

		Annual Plan 2019/2020 (\$'000)	Long-term Plan 2020/2021 (\$'000)	Annual Plan 2020/2021 (\$'000)
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from rates revenue	1	55,372	56,086	56,767
Receipts from other revenue	2	34,758	33,236	34,466
Interest received	3	2,561	2,557	1,902
Dividend received	4	4,850	6,200	5,300
Payments to suppliers and employees	6	(66,458)	(67,169)	(68,881)
Interest paid	7	(3,260)	(5,804)	(3,140)
Net cash flows from operating activities		27,823	25,106	26,414
CASH FLOWS FROM INVESTING ACTIVITIES				
Cash was provided from				
Proceeds from sale of property, plant and equipment		251	194	194
Proceeds from sale of investments	8	16,800	3,865	12,322
Purchase of property, plant and equipment		(36,364)	(38,748)	(38,748)
Purchase of biological assets		0	0	0
Purchase of intangible assets		(1,075)	(78)	(78)
Purchase of investment property		(1,800)	(104)	(104)
Purchase of investments	8	(5,621)	(4,737)	0
Net cash flows from investing activities		(27,809)	(39,608)	(26,414)
CASH FLOWS FROM FINANCING ACTIVITIES				
Proceeds from borrowings	8	0	18,740	0
Repayments of borrowings	8	0	(4,249)	0
Net cash flows from financing activities		0	14,491	0
Net (decrease) increase in cash and cash equivalents		14	(11)	0
Cash and cash equivalents at the beginning of the year	9	1,679	1,094	14,738
Cash and cash equivalents at end of the year		1,693	1,083	14,738

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Prospective Statement of Financial Position

		Annual Plan	Long-term Plan	Annual Plan
		2019/2020 (\$000)	2020/2021 (\$000)	2020/2021 (\$000)
ASSETS				
Cash and cash equivalents	9	1,693	1,083	14,738
Trade and other receivables	10	9,612	7,356	9,372
Inventories	11	933	786	1,681
Property, plant and equipment	12	833,121	858,740	862,222
Intangible assets	12	1,982	910	1,669
Forestry assets	13	3,039	3,863	3,320
Investment property	13	41,143	41,012	39,332
Investment in CCOs and similar entities		36,069	36,069	36,069
Other financial assets - other investments	14	51,914	63,121	83,891
TOTAL ASSETS		979,506	1,012,940	1,052,294
LIABILITIES				
Trade and other payables	15	11,088	10,335	11,956
Provisions		847	766	928
Employee benefit liabilities		3,631	3,963	3,252
Borrowings	14	90,700	121,343	115,205
Derivative financial instruments		957	709	2,460
TOTAL LIABILITIES		107,223	137,116	133,801
Retained earnings		379,411	390,249	379,773
Restricted reserves		35,827	28,203	40,517
Hedging reserves		(957)	(501)	(2,460)
Carbon credit revaluation reserves		464	335	527
Asset revaluation reserves		457,538	457,538	500,136
TOTAL EQUITY		872,283	875,824	918,493
TOTAL LIABILITIES AND EQUITY		979,506	1,012,940	1,052,294



Prospective Statement of Changes in Equity

	Annual Plan 2019/2020 (\$000)	Long-term Plan 2020/2021 (\$000)	Annual Plan 2020/2021 (\$000)
Balance at 1 July	871,529	878,708	919,239
Total comprehensive revenue & expense for the year	754	(2,884)	(746)
Balance at 30 June	872,283	875,824	918,493
COMPONENTS OF EQUITY			
Retained earnings at 1 July	378,572	393,994	368,197
Net surplus/(deficit) for the year	754	(2,884)	(746)
Transfers (to)/from restricted reserves	85	(861)	12,322
Transfers (to) /from hedging reserves	0	0	0
Transfers (to) /from carbon credit revaluation reserves	0	0	0
Transfers (to)/from asset revaluation reserves	0	0	0
Retained earnings at 30 June	379,411	390,249	379,773
Restricted reserves at 1 July	35,912	27,342	52,839
Transfers to/(from) reserves	(85)	861	(12,322)
Restricted reserves at 30 June	35,827	28,203	40,517
Hedging reserves at 1 July	(957)	(501)	(2,460)
Transfers to/(from) reserves	0	0	0
Hedging reserves at 30 June	(957)	(501)	(2,460)
Carbon credit revaluation reserves at 1 July	464	335	527
Transfers to/(from) reserves	0	0	0
Carbon credit revaluation reserves at 30 June	464	335	527
Asset revaluation reserves at 1 July	457,538	457,538	500,136
Transfers to/(from) reserves	0	0	0
Asset revaluation reserves at 30 June	457,538	457,538	500,136

The 2020/2021 Annual Plan has been developed in a time of greater uncertainty than normal as a result of Covid-19. In line with Section 96 of the Local Government Act, this plan sets out Council's intentions but does not constitute a decision to act on any specific matter.

Explanation of major variances between 2020/2021 Long-term Plan (Year 3) and 2020/2021 Annual Plan

Key

- (R&E) = Prospective Statement Of Comprehensive Revenue & Expense
 (CF) = Prospective Statement Of Cashflows
 (FPOS) = Prospective Statement Of Financial Position

NOTES

- 1** Rates penalties are disclosed under Rates revenue excluding targeted water supply rates (R&E) and Receipts from rates revenue (CF) in the Annual Plan 2020/2021. In the Long-term Plan 2018-2028, they were disclosed under Other revenue (R&E) & Receipts from other revenue (CF)
- 2** Subsidies and grant revenue is expected to be higher with increased use of NZTA subsidies available, including the introduction of NZTA subsidies for renewals of footpaths, which were not included in the Long-term Plan assumptions.
- 3** Finance revenue (R&E) and Interest received (CF) is lower than anticipated in the Long-term Plan due to a revised investment interest rate assumption from 3.50% to 2.50%
- 4** Dividends (R&E) and Dividends received (CF) is lower than anticipated in the Long-term Plan due to Invercargill City Holdings Limited indicating a lower dividend payout. This will reduce the cashflow pressure Invercargill City Holdings Limited are expecting in the short to medium term. This has partially been offset by subvention revenue received from company's within the Invercargill City Council group, which were not included in the Long-term Plan assumptions.
- 5** Employee expenses is lower than anticipated in the Long-term Plan due to a revised wage increase assumption from 2.00% to 0.00%. This reflects the impact that Covid-19 is expected to have on the employment market. A factor for unfilled vacancies from staff turnover has also been included, which were not included in the Long-term Plan assumptions.
- 6** Other expenses (R&E) and Payments to suppliers and employees (CF) are higher than anticipated in the Long-term Plan due to the inclusion of Invercargill City Council's share of Wastenet expenses. This was not included in the assumptions of the Long-term Plan. Other increases above the Long-term Plan include additional grants expenses for Southland Indoor Leisure Centre Charitable Trust and Invercargill City Charitable Trust plus electricity expenses from renegotiated contract with suppliers.
- 7** Finance expenses (R&E) and Interest paid (CF) are lower than anticipated in the Long-term Plan due to a revised borrowings interest rate assumption from 5.50% to 2.50%. This has been achieved through transferring existing borrowings to the Local Government Funding Agency in 2018/2019.



- 8** Funds held on investment will be used to offset funding requirements in the 2020/2021 year instead of increasing borrowings. This will reduce the amount held on investments. This cashflow distribution method is different from the method used in the Long-term Plan.
- 9** Cash and cash equivalents are higher than anticipated in the Long-term Plan due to Council redistributing investment funds across our banking partners in line with the Council's Finance Strategy at the end of the 2018/2019 financial year. Some of these funds invested have been reclassified as cash due to the investments maturing within 90 days after balance date.
- 10** Trade and other receivables are higher than anticipated in the Long-term Plan due to 2018/2019 actual closing balance being different to the balance assumption used in the Long-term Plan.
- 11** Inventories are higher than anticipated in the Long-term Plan due to 2018/2019 actual closing balance being different to the balance assumption used in the Long-term Plan.
- 12** Property, plant and equipment and Intangible assets are higher than anticipated in the Long-term Plan due to 2018/2019 actual closing balance being different to the balance assumption used in the Long-term Plan.
- 13** Forestry assets and Investment property are lower than anticipated in the Long-term Plan due to 2018/2019 actual closing balance being different to the balance assumption used in the Long-term Plan.
- 14** During 2019/2020, Invercargill City Council capitalised a share investment of \$25m into the redevelopment of Invercargill's City Centre. The investment was funded from a borrowings drawdown of \$25m. Funds held on investment will be used to offset funding requirements in the 2020/2021 year instead of increasing borrowings. This will reduce the amount held on investments. This cashflow distribution method is different from the method used in the Long-term Plan.
- 15** Trade and other payables are higher than anticipated in the Long-term Plan due to 2018/2019 actual closing balance being different to the balance assumption used in the Long-term Plan.

Schedule of Reserves

Reserve funds

Reserves are held to ensure that funds received for a particular purpose and any surplus created is managed in accordance with the reason for which the reserve was established. Surpluses held in reserves are credited with interest. As at 30 June 2019, the Council holds \$40.1 million reserves, with \$16.0 million being restricted reserves. Restricted reserves are reserves that have rules set by legal obligation that restrict the use that the Council may put the funds towards. The

remaining Council created reserves are discretionary reserves which the Council has established for the fair and transparent use of monies.

Below is a list of current reserves outlining the purpose for holding each reserve and the Council activity to which each reserve relates, together with summary financial information across the year of the Annual Plan.

	Opening Balance 2020/2021 (\$,000)	Transfers In 2020/2021 (\$,000)	Transfers Out 2020/2021 (\$,000)	Closing Balance 2020/2021 (\$,000)
RESTRICTED RESERVES The reserves can only be used for the purpose designated.				
Category A (Legal Restriction) The restriction is designated from a statute or legal document. These reserves restrictions include the capital and interest or income generated. This reserve is related to the Parks Activity and is to maintain the Feldwick gates at Queens Park.	132	3	-	135
Category B (Capital only restriction) These reserves are invested in property that provides a financial return to ratepayers (Investment Property, Library and Infrastructure activities)	4,426	98	-	4,524
Category C (Specific purpose) These reserves are to maintain and provide for improvements to separately identifiable areas. (Parks Crematorium and Cemetery, Community Centres, Waste and Infrastructure activities)	12,207	245	-	12,452
NON RESTRICTED RESERVES The reserves can be used for purposes other than the purpose specified.				
Council Created Reserves To provide funding for the ongoing operations and replacement of assets in the future. (All Activities)	36,074	-	(12,668)	23,406
	52,839	346	(12,668)	40,517

Benchmarks



What is the purpose of this statement?

The purpose of this statement is to disclose Council’s planned financial performance in relation to various benchmarks to enable the assessment of whether Council is prudently managing its revenues, expenses, assets, liabilities, and general financial dealings.

Council is required to include this statement in its Annual Plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the regulations). Refer to the regulations for more information, including definitions of some of the terms used in this statement.

Benchmark	Limits	Planned	Met
Rates affordability benchmark:			
Income	60%	57.3%	YES
Increases (LGCI + 3%)	5.2%	2.5%	YES
Debt affordability benchmark:	15%	10.9%	YES
Balanced budget benchmark:	100%	98.3%	NO
Essential services benchmark:	100%	157.4%	YES
Debt servicing benchmark:	10%	3.2%	YES

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NOTES

1 Rates affordability benchmark

(1) For this benchmark,—

(a) the Council's planned rates income for the year is compared with quantified limits on rates contained in the financial strategy included in the Council's Long-term plan; and

(b) the Council's planned rates increases for the year are compared with quantified limits on rates increases for the year contained in the financial strategy included in the Council's Long-term plan.

(2) The Council meets the rates affordability benchmark if—

(a) its planned rates income for the year equals or is less than each quantified limit on rates; and

(b) its planned rates increases for the year equal or are less than each quantified limit on rates increases.

2 Debt affordability benchmark

(1) For this benchmark, the Council's planned borrowing is compared with quantified limits on borrowing contained in the financial strategy included in the Council's Long-term plan.

(2) The Council meets the debt affordability benchmark if its planned borrowing is within each quantified limit on borrowing.

3 Balanced budget benchmark

(1) For this benchmark, the Council's planned revenue (excluding development contributions, vested assets, financial contributions, gains on derivative financial instruments, and revaluations of property, plant, or equipment) is presented as a proportion of its planned operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant, or equipment).

(2) The Council meets the balanced budget benchmark if its revenue equals or is greater than its operating expenses.

Section 100(2) of Local Government Act 2002 (LGA) sets out the matters that Council must have regard to when determining that it is prudent to operate an unbalanced budget

These matters are:

(a) the estimated expenses of achieving and maintaining the predicted levels of service provision set out in the long-term plan, including estimated expenses associated with maintaining the service capacity and integrity of assets throughout their useful life; and

(b) the projected revenue available to fund the estimated expense associated with maintaining the service capacity and integrity of assets throughout their useful life; and

(c) the equitable allocation of responsibility for funding the provision and maintenance of assets and facilities throughout their useful life; and

(d) the funding and financial policies adopted under Section 102.



4 Essential services benchmark

(1) For this benchmark, the Council's planned capital expenditure on network services is presented as a proportion of expected depreciation on network services.

(2) The Council meets the essential services benchmark if its planned capital expenditure on network services equals or is greater than expected depreciation on network services.

(3) Council meets the essential services benchmark in 2020/2021. Over time Council's capital expenditure should equal its depreciation on network services. Council replaces its assets as they deteriorate therefore due to some projects being large, the benchmark will fluctuate above and below each year.

5 Debt servicing benchmark

(1) For this benchmark, the Council's planned borrowing costs are presented as a proportion of planned revenue (excluding development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant, or equipment).

(2) Because Statistics New Zealand projects that the Council's population will grow slower than the national population growth rate, it meets the debt servicing benchmark if its planned borrowing costs equal or are less than 10% of its planned revenue.

Prospective Statement of Accounting Policies

Reporting Entity

Invercargill City Council ("the Council") is a territorial local authority governed by the Local Government Act 2002.

The Council has not presented group prospective financial statements because the Council believes that the parent prospective financial statements are more relevant to the users. The main purpose of the prospective financial statements in the Annual Plan is to provide users with information about core services that the Council intends to provide ratepayers, the expected cost of those services and, as a consequence, how much the Invercargill City Council requires by way of rates to fund the intended levels of service. The level of rates funding required is not affected by subsidiaries, except to the extent that Invercargill City Council obtains distributions from, or further invests in, those subsidiaries. Such effects are included in the prospective financial statements presented.

The primary objective of the Council is to provide goods or services for the community or social benefit rather than making a financial return. Accordingly, the Council is classified as a Tier 1 Public Sector Public Benefit Entity ("PBE").

Basis of Preparation

The financial statements of the Council have been prepared in accordance with the Tier 1 PBE accounting standards.

These financial statements comply with the PBE standards.

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

The financial statements have been prepared on the going concern basis.

The financial statements have been prepared on a historical cost basis, modified by the revaluation of land and buildings, certain infrastructure assets, investment property, biological assets and financial instruments (including derivative instruments).

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$' 000) unless otherwise stated. The functional currency of the Council is New Zealand dollars.

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions are recognised in the Statement of Comprehensive Revenue and Expense."

Subsidiaries

The Council consolidates as subsidiaries in the group financial statements all entities where the Council has the capacity to control their financing and operating policies as to obtain benefits from the activities of the entity. This power exists where the Council controls the majority voting power on the governing body or where such policies have been irreversibly predetermined by the Council or where the determination of such policies is unable to materially impact the level of potential ownership benefits that arise from the activities of the subsidiary.

The Council measures the cost of a business combination as the aggregate of the fair values, at the date of exchange, of assets given, liabilities incurred or presumed, in exchange for control of the subsidiary plus any costs directly attributable to the business combination.

Any excess of the cost of the business combination over the Council's interest in the net fair value of the identifiable assets, liabilities and contingent liabilities is recognised as goodwill.



Basis of consolidation

The purchase method is used to prepare the consolidated financial statements, which involves adding together like items of assets, liabilities, equity, revenue and expenses on a line-by-line basis. All significant intragroup balances, transactions, revenue and expenses are eliminated on consolidation.

The Council's investment in its subsidiaries are carried at deemed cost in the Council's own "parent entity" financial statements. Deemed cost is based on the net asset value of the subsidiary on conversion to NZ IFRS.

Associates

The Council accounts for investments in associates in the group financial statements use the equity methods. An associate is an entity over which the Council has significant influence and that is neither a subsidiary nor an interest in a joint venture. The investments in associates is initially recognised at cost and the carrying amount is increased or decreased to recognise the Council's share of the surplus or deficit of the associates is recognised in the Council's Statement of Comprehensive Revenue and Expenses at the group level. Distributions received from associates reduce the carrying amount of the investment.

The Council's share in the associate's surplus or deficit resulting from unrealised gains on transactions between the Council and its associates eliminated.

The Council investments in associates are carried at cost in the Council's own financial statements.

Joint ventures

Joint ventures are those entities over which the Council has joint control, established by contractual agreement. The Council's share of the surplus or deficit of the joint venture is recognised in the Council's Statement of Comprehensive Revenue and Expenses, from the date joint control commences until the date control ceases.

Revenue

Revenue is recognised to the extent that it is probable that the economic benefits or service potential will flow to the Council and the revenue can be reliably measured, regardless of when the payment is being made.

Revenue is measured at the fair value of the consideration received or receivable, taking into account contractually defined terms of payment excluding taxes or duty.

The specific recognition criteria described below must also be met before revenue is recognised.

PBE IPSAS 23.106(a) requires, either in the statement of financial position or the notes, that entities disclose the amount of revenue from non-exchange transactions by major classes, showing separately; i) taxes, showing separately major classes of taxes; and ii) transfers, showing separately major classes of transfer revenue. Due to the difficulty in classifying revenue as either an exchange or non-exchange transaction and the separate labelling of revenue as exchange or non-exchange generally does not provide any additional useful information (and is therefore unlikely to be material), we have decided to not label revenue as exchange or non-exchange in the Prospective Statement of Comprehensive Revenue and Expenses."

Revenue from non-exchange transactions:

General and targeted rates

Rates are set annually by a resolution from Council and relate to a financial year. All ratepayers are invoiced within the financial year to which the rates have been set. Rates revenue is recognised when payable.

Water billing revenue is recognised on an accrual basis. Unbilled usage, as a result of unread meters at year end, is accrued on an average usage basis.

Government grants and funding

The Council receives government grants from the New Zealand Transport Agency, which subsidises part of the Council's costs in maintaining the local roading infrastructure.

Revenues from non-exchange transactions with the Government and government agencies are recognised when the Council obtains control of the transferred asset (cash, goods, services, or property), and:

- It is probable that the economic benefits or service potential related to the asset will flow to the Council and can be measured reliably; and
- The transfer is free from conditions that require the asset to be refunded or returned to the Government if the conditions are not fulfilled.

Revenue from government grants and funding is measured at the fair value of the assets (cash, goods, services, or property) transferred over to the Council at the time of transfer.

To the extent that there is a condition attached that would give rise to a liability to repay the grant amount or to return the granted asset, a deferred revenue liability is recognised instead of revenue. Revenue is then recognised only when the Council has satisfied these conditions.

New Zealand Units (NZU's) allocated by the Crown represent non-monetary government grants and are initially recognised at nil value. Gains and losses on disposals are determined by comparing proceeds with the carrying amounts. These are included in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses.

Fines

Traffic and parking infringements are recognised when tickets are issued.

Direct charges - subsidised

(i) Rendering of services

Rendering of services at a price that is not approximately equal to the value of the service provided by the Council is considered a non-exchange transaction. This includes rendering of services where the price does not allow the Council to fully recover the cost of providing the service (such as resource consents, building consents, water connections, dog licensing, etc.), and where the shortfall is subsidised by revenue from other activities, such as rates. Generally there are no conditions attached to such revenue.

Revenue from such subsidised services is recognised when the Council issues the invoice or bill for the service. Revenue is recognised at the amount of the invoice or bill, which is the fair value of the cash received or receivable for the service. Revenue is recognised by reference to the stage of completion of the service to the extent that the Council has an obligation to refund the cash received from the service (or to the extent that the customer has the right to withhold payment from the Council for the service) if the service is not completed.

Contributions from customers in relation to the construction of new lines for the network are accounted for as revenue in the year which they have been received.

(ii) Sale of goods - subsidised

The sale of goods at a price that is not approximately equal to the value of the goods provided by the Council is considered a non-exchange transaction. This includes the sale of goods where the price does not allow the Council to fully recover the cost of producing the goods, and where the shortfall is subsidised by revenue from other activities such as rates.



Revenue from the sale of such subsidised goods is recognised when the Council issues the invoice or bill for the goods. Revenue is recognised at the amount of the invoice or bill, which is the fair value of the cash received or receivable for the goods.

Where a physical asset is acquired for nil or nominal consideration the fair value of the asset received is recognised as revenue. Assets vested in the Council are recognised as revenue when control over the asset is obtained.

Revenue from exchange transactions:

Direct charges - full cost recovery

(i) Rendering of other services - full cost recovery

Revenue from the rendering of services is recognised by reference to the stage of completion of the transaction at balance date, based on the actual service provided as a percentage of the total services to be provided.

(ii) Sale of goods - full cost recovery

Revenue from the sale of goods is measured at the fair value of the consideration received or receivable, net of returns and allowances, trade discounts and volume rebates. Revenue is recognised when the significant risks and rewards of ownership have been transferred to the buyer, recovery of the consideration is probable, the associated costs and possible return of goods can be reliably estimated and there is no continuing management involved with the goods.

Interest Revenue

Interest revenue is recognised using the effective interest method.

Dividends

Dividends are recognised when the right to receive payment has been established.

Rental Revenue

Rental revenue from investment property is recognised on a straight-line basis over the term of the lease

Construction contracts

Contract revenue and contract costs are recognised as revenue and expenses respectively by reference to the stage of completion of the contract at balance date. The stage of completion is measured by reference to the contract costs incurred up to balance date as a percentage of total estimated costs for each contract.

Contract costs include all costs directly related to specific contracts, costs that are specifically chargeable to the customer under the terms of the contract and an allocation of overhead expenses incurred in connection with the Council's construction activities in general.

An expected loss on construction contracts is recognised immediately as an expense in the Statement of Comprehensive Revenue and Expenses.

Where the outcome of a contract cannot be reliably estimated, contract costs are recognised as an expense as incurred, and where it is probable that the costs will be recovered, revenue is recognised to the extent of costs incurred.

Construction work in progress is stated at the aggregate of contract costs incurred to date plus recognised profits less recognised losses and progress billings. If there are contracts where progress billings exceed the aggregate costs incurred plus profits less losses, the net amounts are presented under other liabilities.

Borrowing costs

Borrowing costs are recognised as an expense in the period in which they occurred.

Grant expenditure

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria and are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where the Council has no obligation to award on receipt of the grant application and are recognised as expenditure when a successful applicant has been notified of the Council's decision.

Income tax

Income tax expense in relation to the surplus or deficit for the period comprises current tax and deferred tax.

Current tax is the amount of income tax payable based on the taxable profit for the current year, plus any adjustments to income tax payable in respect of prior years. Current tax is calculated using rates that have been enacted or substantively enacted by balance date.

Deferred tax is the amount of income tax payable or recoverable in future periods in respect of temporary differences and unused tax losses. Temporary differences are differences between the carrying amount of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profit.

Deferred tax liabilities are generally recognised for all taxable temporary differences. Deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which the deductible temporary differences or tax losses can be utilised.

Deferred tax is not recognised if the temporary difference arises from the initial recognition of goodwill or from the initial recognition of an asset and liability in a transaction that is not a business combination, and at the time of the transaction, affects neither accounting profit nor taxable profit.

Deferred tax is recognised on taxable temporary differences arising on investments in subsidiaries and associates, and interests in joint ventures, except where the company can control the reversal of the temporary difference and it is probable that the temporary difference will not reverse in the foreseeable future.

Deferred tax is calculated at the tax rates that are expected to apply in the period when the liability is settled or the asset is realised, using tax rates that have been enacted or substantively enacted by balance date. Current tax and deferred tax is charged or credited to the surplus/deficit in the Statement of Comprehensive Revenue and Expenses, except when it relates to items charged or credited directly to equity, in which case the tax is dealt with in equity.

Leases

The determination of whether an arrangement is or contains a lease is based on the substance of the arrangement at inception date. The substance of the arrangement depends on whether fulfilment of the arrangement is dependent on the use of a specific asset, or assets, or the arrangement conveys a right to use the asset, even if that right is not explicitly specified in an arrangement.

Finance leases

A finance lease is a lease that transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred.



At the commencement of the lease term, the Council recognises finance leases as assets and liabilities in the Statement of Financial Position at the lower of the fair value of the leased item or the present value of the minimum lease payments.

The amount recognised as an asset is depreciated over its useful life. If there is no certainty as to whether the Council will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Operating leases

An operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

Inventories

Inventories (such as spare parts and other items) held for distribution or consumption in the provision of services that are not supplied on a commercial basis are measured at the lower of cost and current replacement cost.

Inventories held for use in the production of goods and services on a commercial basis are valued at the lower of cost and net realisable value. The cost of purchased inventory is determined using the FIFO method.

The write down from cost to current replacement cost or net realisable value is recognised in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses.

Financial assets

The Council classify their financial assets into the following categories: amortised cost, fair value through other comprehensive income, and fair value through profit or loss. The classification is determined by the Council's business model for managing the financial asset and the contractual cash flow characteristics of the financial assets.

Financial assets at amortised cost

These are non-derivative financial assets which are not quoted in an active market. Council classifies its financial assets as at amortised cost only if both of the following criteria are met:

1. The asset is held within a business model whose objective is to collect the contractual cash flows; and
2. The contractual terms give rise to cash flows that are solely payments of principal and interest.

The assets are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method. Any impairment losses are presented as a separate line item in the Statement of Comprehensive Revenue and Expense.

Fair value through other comprehensive income

Financial assets at fair value through other comprehensive income (FVOCI) comprise Equity shares investments which are not held for trading, and which the Council have irrevocably elected at initial recognition to recognise in this category. These are strategic investments which the Council consider this classification to be more relevant. These assets are initially recognised at fair value and subsequently measured at quoted market prices (unadjusted) from the NZX Market as at 30 June each year, and changes in the value are recognised in other comprehensive income.

Amortised cost

Financial assets at amortised cost comprise short term investments, term deposits and loans to related parties. These other financial assets are initially recognised at fair value plus transaction costs and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

Shareholdings that Invercargill City Council holds for strategic purposes

Shareholdings that Invercargill City Council holds for strategic purposes: Invercargill City Council's investments in its subsidiaries and associate companies are not included in this category as they are held at cost (as allowed by PBE IPSAS 6 (PS) Consolidated and Separate Financial Statements (Public Sector) and PBE IPSAS 7 Investments in Associates) whereas this category is to be measured at fair value.

Impairment of financial assets

At each balance sheet date the Council assesses whether there is any objective evidence that a financial asset of financial assets is impaired. Any impairment losses are recognised in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses

Financial instruments

Trade and other receivables

Trade and other receivables are initially measured at fair value and subsequently measured at amortised cost using the effective interest method, less any provision for impairment.

Loans, including loans to community organisations made by the Council at nil, or below-market interest rates are initially recognised at the present value of their expected future cash flows, discounted at the current market rate of return for a similar asset/investment. They are subsequently measured at amortised cost using the

effective interest method. The difference between the face value and present value of expected future cash flows of the loan is recognised in the Statement of Comprehensive Revenue and Expenses as a grant.

A provision for impairment of receivables is established when there is objective evidence that the Council will not be able to collect all amounts due according to the original terms of receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted using the effective interest method.

Cash and cash equivalents

Cash and cash equivalents includes cash in hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

Cash and short term deposits are initially recognised at fair value and subsequently measured at amortised cost using the effective interest rate.

Borrowings

Borrowings are initially recognised at their fair value, net of any transaction costs incurred. After initial recognition, all borrowings are measured at amortised cost using the effective interest method.

Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability at least 12 months after the balance date.

Trade and other payables

Trade and other payables are initially measured at fair value, and subsequently measured at amortised cost using the effective interest method.



Accounting for derivative financial instruments and hedging activities

The Council use derivative financial instruments to hedge exposure to interest rate risks arising from financing activities. In accordance with its treasury policy, the Council do not hold or issue derivative financial instruments for trading purposes.

Derivative financial instruments are initially recognised at fair value on the date a derivative contract is entered into and are subsequently re-measured at their fair value at subsequent reporting dates. The method of recognising the resulting gain or loss depends on whether the derivative is designated as a hedging instrument, and if so, the nature of the item being hedged.

Cash flow hedge

The Council designate hedges of highly probable forecast transactions as cash flow hedges. The effective portion of changes in the fair value of derivatives that are designated and qualified as cash flow hedges are recognised directly in other comprehensive revenue and expenditure.

Hedge effectiveness is determined at the inception of the hedge relationship, and through periodic prospective effectiveness assessments, to ensure that an economic relationship exists between the hedged item and the hedging instrument.

The Council enters into interest rate swaps that have similar critical terms as the hedged item, such as reference rate, reset dates, payment dates, maturities and notional amount. The Council does not hedge 100% of its loans, therefore the hedged item is identified as a proportion of the outstanding loans up to the notional amount of the swaps.

Hedge ineffectiveness for interest rate swaps may occur due to, the credit value/debit value adjustment on the interest rate swaps which is not matched by the loan, and differences in critical terms between the interest rate swaps and loans.

When a hedging instrument expires or when a hedge no longer meets the criteria for hedge accounting, any cumulative gain or loss existing in equity at that time remains in equity and is recognised when the forecast transaction is ultimately recognised in the Statement of Comprehensive revenue and Expense. When a forecast transaction is no longer expected to occur, the cumulative gain or loss that was reported in equity is immediately transferred to the Statement of Comprehensive Revenue and Expense. Changes in the fair value of any derivative instruments that do not qualify for hedge accounting are recognised immediately in the Statement of comprehensive Revenue and Expense.

Borrower notes

Borrower notes are subordinated convertible debt instruments that the Council subscribes for an amount equal to 0.005% of the total borrowing from LGFA. LGFA will redeem borrower notes when the Council's related borrowings are repaid or no longer owed to LGFA.

The fair value of borrower notes is calculated using the discounted cash flow method. The significant input used in the fair value measurement of borrower notes is the forward interest rate yield curve.

The 2020/2021 Annual Plan has been developed in a time of greater uncertainty than normal as a result of Covid-19. In line with Section 96 of the Local Government Act, this plan sets out Council's intentions but does not constitute a decision to act on any specific matter.

Property, plant and equipment

Property, plant and equipment consists of:

Operational assets - These include land, buildings, library books, plant and equipment, and motor vehicles.

Restricted assets - Restricted assets are parks and reserves owned by the Council which provide a benefit or service to the community and cannot be disposed of because of legal or other restrictions.

Infrastructure assets - Infrastructure assets are the fixed utility systems owned by the Council. Each asset class includes all items that are required for the network to function, for example, sewer reticulation includes reticulation piping and sewer pump stations.

Property, plant and equipment are shown at cost or valuation, less accumulated depreciation and impairment losses.

Additions

The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably. In most instances, an item of property, plant and equipment is recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value as at the date of acquisition.

The cost of day-to-day servicing of property, plant and equipment are recognised in the surplus of deficit as they are incurred.

Disposals

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset.

Gains and losses on disposals are included in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses. When revalued assets are sold, the amounts included in asset revaluation reserves in respect of those assets are transferred to retained earnings

Subsequent costs

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably.



Depreciation

Depreciation is provided on a straight-line and diminishing value basis on all property, plant and equipment other than land, at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. The useful lives

and associated depreciation rates of major classes of assets have been estimated as follows:

The residual value and useful life of an asset is reviewed, and adjusted if applicable, at each financial year end.

Council Operational Assets	
Buildings	Depreciation Rate
Structure	1.50-20% SL
Roof	2.86-20% SL
Electrical	2.50-20% SL
Plumbing	2.50-20% SL
Internal Fitout	2.44-20% SL
Plant	3.57-20% SL
Library Books	Depreciation Rate
Library Books	6.67-50% SL
Plant and Equipment	Depreciation Rate
Plant	8.80-60% SL/DV
Motor Vehicles	Depreciation Rate
Motor Vehicles	12.0-33% DV
Furniture & Fittings	Depreciation Rate
Furniture & Fittings	14.40-39.6% SL/DV
Council Infrastructural Assets	
Roads, Bridges and Footpaths	Depreciation Rate
Total Pavement Layers	3.21-3.59% SL
Total Roadway Assets	9.93-18.95% SL
Traffic Signs	10.78-14.30% SL
Street Lights	3.28-12.96% SL
Other Asset	1.33-63.34% SL/DV
Formation	0%

The 2020/2021 Annual Plan has been developed in a time of greater uncertainty than normal as a result of Covid-19. In line with Section 96 of the Local Government Act, this plan sets out Council's intentions but does not constitute a decision to act on any specific matter.

Depreciation continued

Council Infrastructural Assets continued	
Stormwater Systems	Depreciation Rate
Stormwater	1.72-4.08% SL
Wastewater Systems	Depreciation Rate
Wastewater	2.42-5.71% SL
Water	Depreciation Rate
Water	1.22-12.55%
Council Restricted Assets	
Buildings	Depreciation Rate
Buildings	2.0-3.03% SL
Monuments and Statues	1.67-2.00% SL/NOND
Hard Surfaces and Appurtenance	2.0-2.16% SL/DV

Revaluation

Those asset classes that are revalued are valued on a valuation cycle as described below on the basis described below. All other asset classes are carried at depreciated historical cost.

The carrying values of revalued items are reviewed at each balance date to ensure that those values are not materially different to fair value.

Valuation

All assets are valued at historic cost less accumulated depreciation and impairment costs, except the following:

- Operational land and buildings have been valued at fair value by QV.co.nz (Registered Valuers) as at 30 June 2019. Valuations are completed three yearly.
- Restricted land (excluding forestry land) and buildings have been valued at deemed cost. Deemed cost is the fair value being the current valuation at 30 June 2005. This fair value is the net current value by Quotable Value New Zealand (Registered Valuers) as at 30 June 1992.

- Library collections are valued at depreciated replacement cost as at 30 June 2019. Valuation was completed by staff of the Invercargill City Council
- Forest land is revalued to fair value and carried at valuation and is not depreciated. The fair value is determined by independent registered valuers based on the highest and best use of the land. In determining the highest and best use consideration is given as to whether the land has been registered under the New Zealand Emissions Trading Scheme and hence whether there are restrictions on the land use. Land is revalued with sufficient regularity to ensure carrying value does not differ materially from that which would be determined as fair value. It is anticipated that the Land revaluation will occur every three years, unless circumstances require otherwise. New Zealand units received from the government are recognised at cost in the financial statements, which is nil value.



Infrastructural Assets

Land under Roads

Land under roads has been valued at deemed cost at transition to NZIFRS. Deemed cost is the fair value being the current valuation at 30 June 2005.

Roads, Bridges and Footpaths

Roads and Bridges are valued at depreciated replacement cost, being gross replacement cost less accumulated depreciation to date, based on the Current Age Profile compared to Useful Life. Valuation has been completed by staff of the Invercargill City Council and reviewed by AECOM NZ Ltd. The current valuation is as at 30 June 2019. Valuations are completed three yearly.

Stormwater, Wastewater and Water Systems

Assets are valued at depreciated replacement cost, being gross replacement cost less accumulated depreciation to date, based on the Current Age Profile compared to Useful Life. Valuation has been completed by Council staff and reviewed by AECOM NZ Ltd. The current valuation is as at 30 June 2019. Valuations are completed three yearly.

Vested assets

Certain infrastructure assets and land have been vested in the Council as part of the subdivisional consent process.

The vested reserve land has been valued at deemed cost. Deemed cost is the fair value being the current valuation at 30 June 2005. This fair value is the 2005 Beca Rating Valuation.

Vested infrastructural assets have been valued based on the actual quantities of infrastructural components vested and current "in the ground" cost of providing identical services. Unless there is a use or return condition attached to the asset.

Accounting for revaluations

The Council accounts for revaluations of property, plant and equipment on a class of asset basis.

The replacement costs where appropriate, reflect optimisation due to design or surplus capacity. The Council has estimated that the necessary infrastructural asset network capacity to service the Invercargill City area is on 100% of the existing capacity, i.e no surplus capacity. The valuation of these assets therefore assumes the existing assets will be replaced with assets of similar capacity.

The results of revaluing are credited or debited to an asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve, this balance is expensed in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses.

Any subsequent increase on revaluation that offsets a previous decrease in value recognised in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses will be recognised first in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses up to the amount previously expensed, and then credited to the revaluation reserve for that class of asset.

Intangible assets

Carbon Credits Intangible Asset

Carbon credits intangible assets that are acquired by Council have been measured at fair value upon acquisition and subsequently revalued to fair value annually.

Any revaluation gain/losses are recognised in other Comprehensive Revenue and Expense.

Other intangible assets

Other intangible assets that are acquired by the Group, which have finite useful lives are measured at cost less accumulated amortisation and accumulated impairment losses.

Amortisation is charged to the surplus/deficit in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses on a straight-line basis over the estimated useful economic lives of the intangible assets. The amortisation rates for the current period are as follows: Software 12.5-48% Straight Line/Diminishing Value.

Forestry assets

Forestry assets are independently revalued annually at fair value less estimated point of sale costs. Fair value is determined based on the present value of expected net cash flows discounted at a current market determined pre-tax rate.

Gains or losses arising on initial recognition of biological assets at fair value less estimated point of sale costs and from a change in fair value less estimated point of sale costs are recognised in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses.

The costs to maintain the forestry assets are included in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses.

Investment property

Properties leased to third parties under operating leases are classified as investment property unless the property is held to meet service delivery objectives, rather than to earn rentals or for capital appreciation.

Investment property is measured initially at its cost, including transaction costs.

After initial recognition, the Council measures all investment property at fair value as determined annually by an independent valuer.

Gains or losses arising from a change in the fair value of investment property are recognised in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses.

Investment land and buildings have been valued at net realisable value by Registered Valuer, Robert Todd of Telfer Young. This valuation was as at 30 June 2019 and will be carried out on an annual basis. Any adjustment to the values has been accounted for as an increase (decrease) in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses.

Impairment of non-financial assets

Non-financial assets that have an indefinite useful life are not subject to amortisation and are tested annually for impairment. Assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the assets ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits or service potential.

The value in use for cash-generating assets is the present value of expected future cash flows.

If an asset's carrying amount exceeds its recoverable amount the asset is impaired and the carrying amount is written down to the recoverable amount. For revalued assets the impairment loss is recognised against the



revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses.

For assets not carried at a revalued amount, the total impairment loss is recognised in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses.

The reversal of an impairment loss on a revalued asset is credited to the revaluation reserve.

However, to the extent that an impairment loss for that class of asset was previously recognised in the Statement of Comprehensive Revenue and Expenses, a reversal of the impairment loss is also recognised in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses.

For assets not carried at a revalued amount (other than goodwill) the reversal of an impairment loss is recognised in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses.

Employee benefits

Short-term benefits

Employee benefits that the Council expects to be settled within 12 months of balance date are measured at nominal values based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, retiring and long service leave entitlements expected to be settled within 12 months, and sick leave.

Long-term benefits

The Council's net obligation in respect of long-term employee benefits other than pension plans is the amount of future benefit that employees have earned in return for their service in the current and prior periods; that benefit is discounted to determine its present value. The discount rate is the yield at the reporting date on AA credit-rated

bonds that have maturity dates approximating the terms of the Council's obligations. The calculation is performed using the projected unit credit method. Any actuarial gains or losses are recognised in the surplus/deficit in the Statement of Comprehensive Revenue and Expenses in the period in which they arise.

Superannuation schemes

Defined contribution schemes:

Obligations for contributions to defined contribution superannuation schemes are recognised as an expense in the Statement of Comprehensive Revenue and Expenses as incurred.

Insufficient information is available to use defined benefit accounting, as it is not possible to determine from the terms of the scheme, the extent to which the surplus/deficit will affect future contributions by individual employers, as there is no prescribed basis for allocation. The scheme is therefore accounted for as a defined contribution scheme.

Provisions

The Council recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating losses.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense.

Landfill post closure costs

The Council has a legal obligation under the Resource Consent to provide ongoing maintenance and monitoring services at the landfill site after closure. A provision for post closure costs is recognised as a liability when the obligation for post closure arises.

The provision is measured based on the present value of future cash flows expected to be incurred, taking into account future events including new legal requirements and known improvements in technology. The provision includes all costs associated with landfill post closure. The discount rate applied is 7% which represents the risk free discount rate.

Equity

Equity is the community's interest in the Council and is measured as the difference between total assets and total liabilities. Equity is disaggregated and classified into a number of reserves.

The components of equity are:

- Retained earnings
- Council reserves (includes sinking funds, special reserves and endowment reserves)
- Fair value and hedging reserves
- Asset revaluation reserves

Goods and services tax (GST)

All items in the financial statements are stated exclusive of GST, except for receivables and payables, which are stated on a GST inclusive basis. Where GST is not recoverable as input tax then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the Statement of Financial Position.

The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as an operating cash flow in the Statement of Cash Flows.

Commitments and contingencies are disclosed exclusive of GST.

Cost allocation

The Council has derived the cost of service for each significant activity of the Council using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs, which cannot be identified in an economically feasible manner, with a specific significant activity.

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities using appropriate cost drivers such as actual usage, staff numbers and floor area.

Critical accounting estimates and assumptions

In preparing these financial statements Invercargill City Council has made estimates and assumptions concerning the future.

These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical



experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below:

Classification of non-financial assets as cash-generating assets or non-cash-generating assets

For the purpose of assessing impairment indicators and impairment testing, Council classifies nonfinancial assets as either cash-generating or non-cash-generating assets. Council classifies a nonfinancial asset if the primary objective of the asset is to generate a commercial return. All other assets are classified as non-cash-generating assets.

All property, plant and equipment and intangible assets (excluding goodwill) held by Council are classified as non-cash-generating assets, except for rental properties that are earning a market rental. This includes assets that generate fee revenue or other cash flows for Council as these cash flows are generally not sufficient to represent commercial return on the assets.

All property, plant and equipment held by Invercargill City Holdings Limited are classified as cash-generating assets as it is a for-profit entity and the primary objective of its assets is to generate commercial return.

Properties

Invercargill City Council owns a number of properties, which are maintained primarily to provide housing to pensioners. The receipt of market-based rental from these properties is incidental to holding these properties. These properties are held for service delivery objectives as part of Invercargill City Council's social housing policy. These properties are accounted for as property, plant and equipment.

Infrastructural Assets

There are a number of assumptions and estimates used when performing DRC valuations over infrastructural assets. These include:

- The physical deterioration and condition of an asset, for example the Council could be carrying an asset at an amount that does not reflect its actual condition. This is particularly so for those assets, which are not visible, for example stormwater, wastewater and water supply pipes that are underground. This risk is minimised by Council performing a combination of physical inspections and condition modelling assessments of underground assets;
- Estimating any obsolescence or surplus capacity of an asset; and
- Estimates are made when determining the remaining useful lives over which the asset will be depreciated. These estimates can be impacted by the local conditions, for example weather patterns and traffic growth. If useful lives do not reflect the actual consumption of the benefits of the asset, then Invercargill City Council could be over or under estimating the annual depreciation charge recognised as an expense in the Statement of Comprehensive Revenue and Expense. To minimise this risk Invercargill City Council's infrastructural asset useful lives have been determined with reference to the NZ Infrastructural Asset Valuation and Depreciation Guidelines published by the National Asset Management Steering Group, and have been adjusted for local conditions based on past experience. Asset inspections, deterioration and condition modelling are also carried out regularly as part of the Invercargill City Council's asset management planning activities, which gives Invercargill City Council further assurance over its useful life estimates. Experienced independent valuers review the Council's infrastructural asset revaluations.

Prospective financial information

The financial information contained within this document is prospective financial information in terms of accounting standard FRS42 and complies with the standard. The purpose for which it has been prepared is to enable ratepayers, residents and any other interest parties to obtain information about the expected future financial performance, position and cash flow of the Invercargill City Council. The actual result achieved for any particular financial year is also likely to vary from the information presented and may vary materially depending on the circumstances that arise during the period. Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectation of future events that are believed to be reasonable under the circumstances.

Changes in accounting policies

There have been no changes in accounting policies during the period. All accounting policies have been consistently applied throughout the period covered by these financial statements.





TO: COUNCIL
FROM: JAMIE CUNNINGHAM – SENIOR REVENUE OFFICER
MEETING DATE: TUESDAY, 9 JUNE 2020

RESOLUTION TO SET RATES FOR 2020/21

SUMMARY

The Local Government (Rating) Act 2002 requires Council to set rates and rate penalties for the coming year by resolution. This report provides the information allowing Council to resolve to set the rates and rate penalties for the financial year 2020/21

RECOMMENDATIONS

1. That Council receive the report “Resolution to Set Rates for 2020/21”; and
2. Resolve to set the rates, due dates and rate penalties as detailed in Appendix 1 (A3029593).

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> This reflects the rates requirement set out in Council’s Annual Plan 2020/21
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> All required consultation for these rates was carried out as part of Council’s Long Term Plan 2018-28
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> Not applicable

FINANCIAL IMPLICATIONS

These resolutions are a requirement to fund Council activities from 1 July 2020 until 30 June 2021.

Rates Resolution

Council is required by the Local Government (Rating) Act 2002 (LGRA) to resolve to set the rates for each financial year, the due date or dates for payment of rates and the penalty regime adopted for the financial year. The requirement for these resolutions is written in LGRA Section 23, Section 24 and Section 57.

Details of the amounts of the rates, the differentials applied and the basis for setting the rates are in the attachment (Appendix 1 A3029593).

Advice from Simpson Grierson was sought as part of the development of the resolution.

RATES RESOLUTION FOR THE 2020/2021 YEAR

The following resolutions, pursuant to the provisions of the Local Government (Rating) Act 2002, will be required to set the rates, due dates and penalties regime for the 2020/21 financial year.

1. *“That the rates as set out below be set for the financial year beginning 1 July 2020 and ending 30 June 2021, in accordance with the Invercargill City Council’s Funding Impact Statement and Revenue and Financing Policy.”*

All rates set out below are stated as GST inclusive

General rate	<p>A general rate set on the capital value of each rateable rating unit in the district. The rate is set on a differential basis and assessed on each dollar of capital value as follows:</p> <table border="1" data-bbox="676 898 1268 1317"> <thead> <tr> <th>Differential category</th> <th>Differential</th> <th>Rate (\$)</th> </tr> </thead> <tbody> <tr> <td>All rateable rating units other than rural-farming</td> <td>100%</td> <td>0.00077002</td> </tr> <tr> <td>Rural-farming</td> <td>75%</td> <td>0.00057752</td> </tr> <tr> <td>152 Kekeno Place</td> <td>83.3%</td> <td>0.00064168</td> </tr> <tr> <td>1530 Tiwai Road</td> <td>12.5%</td> <td>0.00009625</td> </tr> </tbody> </table>	Differential category	Differential	Rate (\$)	All rateable rating units other than rural-farming	100%	0.00077002	Rural-farming	75%	0.00057752	152 Kekeno Place	83.3%	0.00064168	1530 Tiwai Road	12.5%	0.00009625
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152 Kekeno Place	83.3%	0.00064168														
1530 Tiwai Road	12.5%	0.00009625														
Parks and reserves targeted rates	<p>Parks and reserves targeted rates, as follows:</p> <p>A targeted rate set and assessed on all rateable rating units in the district, as follows:</p> <table border="1" data-bbox="676 1518 1268 1597"> <thead> <tr> <th>Land use</th> <th>Basis of rate</th> <th>Rate (\$)</th> </tr> </thead> <tbody> <tr> <td colspan="3">A targeted rate (the base rate) set and assessed on the capital value of each rateable rating unit in the district that is categorised in the residential and residential multi-unit differential categories. The rate is set as \$0.00098132 per dollar of capital value.</td> </tr> </tbody> </table>	Land use	Basis of rate	Rate (\$)	A targeted rate (the base rate) set and assessed on the capital value of each rateable rating unit in the district that is categorised in the residential and residential multi-unit differential categories. The rate is set as \$0.00098132 per dollar of capital value.											
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Pools targeted rates	<p>Pools targeted rates, as follows:</p> <p>A targeted rate set and assessed on all rateable rating units in the district, as follows</p>															

	<table border="1" data-bbox="678 436 1268 515"> <tr> <td data-bbox="678 436 885 515">Land use</td> <td data-bbox="885 436 1053 515">Basis of rate</td> <td data-bbox="1053 436 1268 515">Rate (\$)</td> </tr> </table> <p data-bbox="678 560 1268 739">A targeted rate (the base rate) set and assessed on the capital value of each rateable rating unit in the district that is categorised in the residential and residential multi-unit differential categories. The rate is set as \$0.00036973 per dollar of capital value.</p>	Land use	Basis of rate	Rate (\$)												
Land use	Basis of rate	Rate (\$)														
Regulatory services targeted rate	<p data-bbox="678 757 1268 873">A regulatory services targeted rate set on the capital value of each rateable rating unit in the district. The rate is set on a differential basis and assessed on each dollar of capital value as follows:</p> <table border="1" data-bbox="678 918 1268 1344"> <thead> <tr> <th data-bbox="678 918 874 996">Differential category</th> <th data-bbox="874 918 1066 996">Differential</th> <th data-bbox="1066 918 1268 996">Rate (\$)</th> </tr> </thead> <tbody> <tr> <td data-bbox="678 996 874 1137">All rateable rating units other than rural-farming</td> <td data-bbox="874 996 1066 1137">100%</td> <td data-bbox="1066 996 1268 1137">0.00052057</td> </tr> <tr> <td data-bbox="678 1137 874 1187">Rural-farming</td> <td data-bbox="874 1137 1066 1187">75%</td> <td data-bbox="1066 1137 1268 1187">0.00039042</td> </tr> <tr> <td data-bbox="678 1187 874 1265">152 Kekeno Place</td> <td data-bbox="874 1187 1066 1265">83.3%</td> <td data-bbox="1066 1187 1268 1265">0.00043381</td> </tr> <tr> <td data-bbox="678 1265 874 1344">1530 Tiwai Road</td> <td data-bbox="874 1265 1066 1344">12.5%</td> <td data-bbox="1066 1265 1268 1344">0.00006507</td> </tr> </tbody> </table>	Differential category	Differential	Rate (\$)	All rateable rating units other than rural-farming	100%	0.00052057	Rural-farming	75%	0.00039042	152 Kekeno Place	83.3%	0.00043381	1530 Tiwai Road	12.5%	0.00006507
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152 Kekeno Place	83.3%	0.00043381														
1530 Tiwai Road	12.5%	0.00006507														
Roading targeted rate	<p data-bbox="678 1355 1268 1471">A roading targeted rate set on the capital value of each rateable rating unit in the district. The rate is set on a differential basis and assessed on each dollar of capital value as follows:</p> <table border="1" data-bbox="678 1516 1268 1937"> <thead> <tr> <th data-bbox="678 1516 874 1594">Differential category</th> <th data-bbox="874 1516 1066 1594">Differential</th> <th data-bbox="1066 1516 1268 1594">Rate (\$)</th> </tr> </thead> <tbody> <tr> <td data-bbox="678 1594 874 1736">All rateable rating units other than rural-farming</td> <td data-bbox="874 1594 1066 1736">100%</td> <td data-bbox="1066 1594 1268 1736">0.00079822</td> </tr> <tr> <td data-bbox="678 1736 874 1785">Rural-farming</td> <td data-bbox="874 1736 1066 1785">75%</td> <td data-bbox="1066 1736 1268 1785">0.00059867</td> </tr> <tr> <td data-bbox="678 1785 874 1863">152 Kekeno Place</td> <td data-bbox="874 1785 1066 1863">83.3%</td> <td data-bbox="1066 1785 1268 1863">0.00066518</td> </tr> <tr> <td data-bbox="678 1863 874 1937">1530 Tiwai Road</td> <td data-bbox="874 1863 1066 1937">12.5%</td> <td data-bbox="1066 1863 1268 1937">0.00009978</td> </tr> </tbody> </table>	Differential category	Differential	Rate (\$)	All rateable rating units other than rural-farming	100%	0.00079822	Rural-farming	75%	0.00059867	152 Kekeno Place	83.3%	0.00066518	1530 Tiwai Road	12.5%	0.00009978
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<p>Cemeteries targeted rate</p>	<p>A cemeteries targeted rate set on the capital value of each rateable rating unit in the district. The rate is set on a differential basis and assessed on each dollar of capital value as follows:</p> <table border="1" data-bbox="678 651 1268 1070"> <thead> <tr> <th>Differential category</th> <th>Differential</th> <th>Rate (\$)</th> </tr> </thead> <tbody> <tr> <td>All rateable rating units other than rural-farming</td> <td>100%</td> <td>0.00004496</td> </tr> <tr> <td>Rural-farming</td> <td>75%</td> <td>0.00003372</td> </tr> <tr> <td>152 Kekeno Place</td> <td>83.3%</td> <td>0.00003747</td> </tr> <tr> <td>1530 Tiwai Road</td> <td>12.5%</td> <td>0.00000562</td> </tr> </tbody> </table>	Differential category	Differential	Rate (\$)	All rateable rating units other than rural-farming	100%	0.00004496	Rural-farming	75%	0.00003372	152 Kekeno Place	83.3%	0.00003747	1530 Tiwai Road	12.5%	0.00000562
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152 Kekeno Place	83.3%	0.00003747														
1530 Tiwai Road	12.5%	0.00000562														
<p>Libraries targeted rate</p>	<p>A libraries targeted rate set and assessed as \$204.16 per rating unit on every rating unit in the district, with an additional charge of \$153.12 on rating units in the residential multi-unit category on every separately used or inhabited part of the rating unit after the first.</p>															
<p>Regional heritage targeted rate</p>	<p>A Regional heritage targeted rate set and assessed as \$43.41 per rating unit on every rating unit in the district, with an additional charge of \$33.56 on rating units in the residential multi-unit category on every separately used or inhabited part of the rating unit after the first.</p>															
<p>Business development targeted rate</p>	<p>A business development targeted rate set and assessed on the capital value of all rating units in the commercial and industrial differential categories, as an amount of \$0.00049167 on each dollar of capital value.</p> <table border="1" data-bbox="678 1599 1268 1910"> <thead> <tr> <th>Differential category</th> <th>Differential</th> <th>Rate (\$)</th> </tr> </thead> <tbody> <tr> <td>Industrial Commercial</td> <td>100%</td> <td>0.00049167</td> </tr> <tr> <td>152 Kekeno Place</td> <td>83.3%</td> <td>0.00040973</td> </tr> <tr> <td>1530 Tiwai Road</td> <td>12.5%</td> <td>0.00002188</td> </tr> </tbody> </table>	Differential category	Differential	Rate (\$)	Industrial Commercial	100%	0.00049167	152 Kekeno Place	83.3%	0.00040973	1530 Tiwai Road	12.5%	0.00002188			
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<p>Economic development targeted rate</p>	<p>An economic development targeted rate set and assessed on the capital value of all rating units in the commercial and industrial (excluding those in the utilities sub-category of industrial) differential categories, as an amount of \$0.00017506 on each dollar of capital value.</p> <table border="1" data-bbox="678 474 1262 846"> <thead> <tr> <th>Differential category</th> <th>Differential</th> <th>Rate (\$)</th> </tr> </thead> <tbody> <tr> <td>Industrial Commercial excluding utilities</td> <td>100%</td> <td>0.00017506</td> </tr> <tr> <td>152 Kekeno Place</td> <td>83.3%</td> <td>0.00014588</td> </tr> <tr> <td>1530 Tiwai Road</td> <td>12.5%</td> <td>0.00002188</td> </tr> </tbody> </table>	Differential category	Differential	Rate (\$)	Industrial Commercial excluding utilities	100%	0.00017506	152 Kekeno Place	83.3%	0.00014588	1530 Tiwai Road	12.5%	0.00002188															
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1530 Tiwai Road	12.5%	0.00002188																										
<p>Water supply targeted rate</p>	<p>A water supply targeted rate set and assessed on all rating units serviceable to a Council water supply, as follows:</p> <p>Residential and residential multi-unit water supply targeted rate set and assessed at \$393.45 per rating unit.</p> <p>Residential multi-unit rating units set and assessed at \$295.09 per separately used or inhabited part of the rating unit after the first.</p> <p>Commercial and industrial rating units (excluding those in the utilities sub-category of industrial), as an amount per rating unit as follows:</p> <table border="1" data-bbox="678 1361 1262 1845"> <thead> <tr> <th>Differential category - by capital value</th> <th>Differential (%)</th> <th>Rate (\$)</th> </tr> </thead> <tbody> <tr> <td>Less than \$50,001</td> <td>80</td> <td>419.09</td> </tr> <tr> <td>From \$50,001 - \$100,000</td> <td>100</td> <td>523.87</td> </tr> <tr> <td>\$100,001 - \$200,000</td> <td>120</td> <td>628.65</td> </tr> <tr> <td>\$200,001 - \$400,000</td> <td>140</td> <td>733.42</td> </tr> <tr> <td>\$400,001 - \$1,000,000</td> <td>200</td> <td>1,047.74</td> </tr> <tr> <td>\$1,000,001 - \$3,000,000</td> <td>300</td> <td>1,571.61</td> </tr> <tr> <td>\$3,000,001 - \$5,000,000</td> <td>400</td> <td>2,095.48</td> </tr> <tr> <td>\$5,000,001+</td> <td>500</td> <td>2,619.35</td> </tr> </tbody> </table>	Differential category - by capital value	Differential (%)	Rate (\$)	Less than \$50,001	80	419.09	From \$50,001 - \$100,000	100	523.87	\$100,001 - \$200,000	120	628.65	\$200,001 - \$400,000	140	733.42	\$400,001 - \$1,000,000	200	1,047.74	\$1,000,001 - \$3,000,000	300	1,571.61	\$3,000,001 - \$5,000,000	400	2,095.48	\$5,000,001+	500	2,619.35
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\$5,000,001+	500	2,619.35																										

	<p>Vacant Rating units that are within the serviceable area will be charged 50% of the applicable rate from above.</p>																											
Sewerage disposal targeted rate	<p>A sewerage disposal targeted rate set and assessed on all rating units serviceable to a Council wastewater system, as follows:</p> <p>Residential and residential multi-unit sewerage disposal targeted rate set and assessed at \$254.85 per rating unit.</p> <p>Residential multi-unit rating units set and assessed at \$191.14 per separately used or inhabited part of the rating unit after the first.</p> <p>Commercial and industrial rating units (excluding those in the utilities sub-category of industrial), as an amount per rating unit as follows:</p> <table border="1"> <thead> <tr> <th>Differential category - by capital value</th> <th>Differential (%)</th> <th>Rate (\$)</th> </tr> </thead> <tbody> <tr> <td>Less than \$50,001</td> <td>80</td> <td>495.43</td> </tr> <tr> <td>From \$50,001 - \$100,000</td> <td>100</td> <td>619.28</td> </tr> <tr> <td>\$100,001 - \$200,000</td> <td>120</td> <td>743.14</td> </tr> <tr> <td>\$200,001 - \$400,000</td> <td>140</td> <td>371.58</td> </tr> <tr> <td>\$400,001 - \$1,000,000</td> <td>200</td> <td>1,238.57</td> </tr> <tr> <td>\$1,000,001 - \$3,000,000</td> <td>300</td> <td>1,857.85</td> </tr> <tr> <td>\$3,000,001 - \$5,000,000</td> <td>400</td> <td>2,477.14</td> </tr> <tr> <td>\$5,000,001+</td> <td>500</td> <td>3,096.42</td> </tr> </tbody> </table> <p>Vacant Rating units that are within the serviceable area will be charged 50% of the applicable rate from above.</p>	Differential category - by capital value	Differential (%)	Rate (\$)	Less than \$50,001	80	495.43	From \$50,001 - \$100,000	100	619.28	\$100,001 - \$200,000	120	743.14	\$200,001 - \$400,000	140	371.58	\$400,001 - \$1,000,000	200	1,238.57	\$1,000,001 - \$3,000,000	300	1,857.85	\$3,000,001 - \$5,000,000	400	2,477.14	\$5,000,001+	500	3,096.42
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\$3,000,001 - \$5,000,000	400	2,477.14																										
\$5,000,001+	500	3,096.42																										
Drainage targeted rate	<p>A Drainage targeted rate set and assessed on all rating units serviceable to a Council Drainage system (excluding Makarewa, Myross Bush, Redmayne Road drainage areas/districts), as follows:</p> <p>Residential and residential multi-unit drainage targeted rate set and assessed at \$177.89 per rating unit.</p>																											

	<p>Residential multi-unit rating units set and assessed at \$133.42 per separately used or inhabited part of the rating unit after the first.</p> <p>Commercial and industrial rating units (excluding those in the utilities sub-category of industrial), as an amount per rating unit as follows:</p> <table border="1" data-bbox="676 582 1270 1066"> <thead> <tr> <th>Differential category - by capital value</th> <th>Differential (%)</th> <th>Rate (\$)</th> </tr> </thead> <tbody> <tr> <td>Less than \$50,001</td> <td>80</td> <td>370.23</td> </tr> <tr> <td>From \$50,001 - \$100,000</td> <td>100</td> <td>462.79</td> </tr> <tr> <td>\$100,001 - \$200,000</td> <td>120</td> <td>555.36</td> </tr> <tr> <td>\$200,001 - \$400,000</td> <td>140</td> <td>647.91</td> </tr> <tr> <td>\$400,001 - \$1,000,000</td> <td>200</td> <td>925.60</td> </tr> <tr> <td>\$1,000,001 - \$3,000,000</td> <td>300</td> <td>1,388.39</td> </tr> <tr> <td>\$3,000,001 - \$5,000,000</td> <td>400</td> <td>1,851.19</td> </tr> <tr> <td>\$5,000,001+</td> <td>500</td> <td>2,313.99</td> </tr> </tbody> </table> <p>Vacant units that are within the serviceable area will be charged 50% of the applicable rate from above.</p>	Differential category - by capital value	Differential (%)	Rate (\$)	Less than \$50,001	80	370.23	From \$50,001 - \$100,000	100	462.79	\$100,001 - \$200,000	120	555.36	\$200,001 - \$400,000	140	647.91	\$400,001 - \$1,000,000	200	925.60	\$1,000,001 - \$3,000,000	300	1,388.39	\$3,000,001 - \$5,000,000	400	1,851.19	\$5,000,001+	500	2,313.99
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\$5,000,001+	500	2,313.99																										
<p>Refuse collection targeted rates</p>	<p>Targeted rates for refuse collection, as follows:</p> <p>A targeted rate (the refuse collection rate) set and assessed on all rating units provided with the service (supplied with wheelie bins): \$201.58</p> <p>Additional Bins: Residential multi-unit rating units \$151.19 per additional bin. All other rating units \$201.58 per additional bin.</p>																											

General waste management rate	<p>A targeted rate (the general waste management rate) set and assessed on the capital value of all rating units in the district except those in the rural-farming differential category, as an amount of \$0.00011890 per dollar of capital value.</p> <table border="1" data-bbox="678 474 1267 757"> <thead> <tr> <th data-bbox="678 474 874 555">Differential category</th> <th data-bbox="882 474 1066 555">Differential</th> <th data-bbox="1074 474 1267 555">Rate (\$)</th> </tr> </thead> <tbody> <tr> <td data-bbox="678 555 874 600">All land liable</td> <td data-bbox="882 555 1066 600">100%</td> <td data-bbox="1074 555 1267 600">0.00011890</td> </tr> <tr> <td data-bbox="678 600 874 680">152 Kekeno Place</td> <td data-bbox="882 600 1066 680">83.3%</td> <td data-bbox="1074 600 1267 680">0.00009908</td> </tr> <tr> <td data-bbox="678 680 874 757">1530 Tiwai Road</td> <td data-bbox="882 680 1066 757">12.5%</td> <td data-bbox="1074 680 1267 757">0.00001486</td> </tr> </tbody> </table>	Differential category	Differential	Rate (\$)	All land liable	100%	0.00011890	152 Kekeno Place	83.3%	0.00009908	1530 Tiwai Road	12.5%	0.00001486
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All land liable	100%	0.00011890											
152 Kekeno Place	83.3%	0.00009908											
1530 Tiwai Road	12.5%	0.00001486											
Footpaths targeted rate	<p>A footpaths targeted rate set and assessed on the capital value of all rateable rating units except the utilities sub-category of the industrial category within the Invercargill and Bluff Urban Areas, as an amount of \$0.00032602 per dollar of capital value.</p>												
Street lighting targeted rate	<p>A street lighting targeted rate set and assessed on the capital value of all rateable rating units except the utilities sub-category of the industrial category within the Invercargill and Bluff Urban Areas, as an amount of \$0.00008518 per dollar of capital value.</p>												
Transport targeted rate	<p>A transport targeted rate set and assessed on the capital value of all rateable rating units except the utilities sub-category of the industrial category within the Invercargill City Area, as an amount of \$0.00010962 per dollar of capital value.</p>												
Drainage targeted rates	<p>Drainage targeted rates, as follows:</p> <p>A drainage targeted rate for the Makarewa drainage area, set and assessed as an amount of \$86.50 for all rating units (excluding those in the utilities sub-category industrial) located in the Makarewa drainage area.</p> <p>A drainage targeted rate for the Myross Bush drainage area, set and assessed as an amount of \$85.31 for all rating units (excluding those in the utilities sub-category industrial) located in the Myross Bush drainage area.</p> <p>A drainage targeted rate for the Redmayne Road drainage district, set and assessed as an amount of \$83.25 for all rating units (excluding those in the utilities sub-category industrial) located in the Redmayne Road drainage district.</p>												

Community centres targeted rates	<p>Community centres targeted rates, as follows:</p> <p>A community centres targeted rate for the Awarua Community Centre Area, set and assessed as an amount of \$32.73 for all rating units (excluding those in the utilities sub-category industrial) located within the Awarua Community Centre Area.</p> <p>A community centres targeted rate for the Myross Bush Community Centre Area, set and assessed as an amount of \$31.14 for all rating units (excluding those in the utilities sub-category industrial) located within the Myross Bush Community Centre Area.</p> <p>A community centres targeted rate for the Otatara Community Centre Area, set and assessed as an amount of \$15.84 for all rating units (excluding those in the utilities sub-category industrial) located within the Otatara Community Centre Area.</p>									
Town hall targeted rate	A town hall targeted rate set and assessed on rateable rating units in the Bluff Town Hall area an amount of \$17.42 for all rating units (excluding those in the utilities sub-category industrial) located in the Bluff Town Hall area.									
Community board targeted rate	<p>A community board targeted rate set and assessed on the capital value of each rateable rating unit (excluding those in the utilities sub-category industrial) within the Bluff Ward. The rate is set on a differential basis and assessed on each dollar of capital value as follows:</p> <table border="1"> <thead> <tr> <th>Differential category</th> <th>Differential</th> <th>Rate (\$)</th> </tr> </thead> <tbody> <tr> <td>All rateable rating units other than rural-farming and utilities sub-category of the industrial category</td> <td>100%</td> <td>0.00033904</td> </tr> <tr> <td>Rural-farming</td> <td>75%</td> <td>0.00025428</td> </tr> </tbody> </table>	Differential category	Differential	Rate (\$)	All rateable rating units other than rural-farming and utilities sub-category of the industrial category	100%	0.00033904	Rural-farming	75%	0.00025428
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All rateable rating units other than rural-farming and utilities sub-category of the industrial category	100%	0.00033904								
Rural-farming	75%	0.00025428								
City centre co-ordinator targeted	A city centre co-ordinator targeted rate, set and assessed on the capital value of each rateable rating									

rate	unit in the industrial (excluding utilities) or commercial differential categories within the City Centre Rejuvenation Rateable Land Area. The rate is set as \$0.00031071 per dollar of capital value.
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DUE DATES FOR PAYMENT OF RATES

2. That all rates will be payable in four equal instalments due on the following dates:

1. 28 August 2020
2. 27 November 2020
3. 26 February 2021
4. 28 May 2021

PENALTIES

3. That the following penalties are authorised:

A charge of 10% on so much of any instalment that has been assessed and remains unpaid after the relevant due date above. The Penalty Date for each instalment is:

1. 04 September 2020
2. 04 December 2020
3. 05 March 2021
4. 04 June 2021

- A penalty of 10% will be added to the amount of rates assessed in previous financial years that remains unpaid on 3 July 2020. The penalty will be added on 10 July 2020.
- A further penalty of 10% will be added to amounts to which a penalty has been added in accordance with the above point if the amounts remain unpaid on 10 January 2021. The further penalty will be added on 14 January 2021.

PAYMENT OF RATES

Rates shall be payable at either of the following places:

- Civic Administration Building, 101 Esk Street, Invercargill
- Bluff Service Centre, 94-98 Gore Street, Bluff

Where a payment made by a ratepayer is less than the amount payable, the Council will apply the payment firstly to any arrears from previous years, and then proportionally across all current year rates due.

TO: COUNCIL

FROM: CLARE HADLEY, CHIEF EXECUTIVE

MEETING DATE: TUESDAY 9 JUNE 2020

RISK AND ASSURANCE COMMITTEE COMPOSITION

RECOMMENDATIONS

- 1. That the report 'Risk and Assurance Committee Composition' be received; and**
- 2. That the membership be altered to Cr Biddle, Cr Pottinger, Cr Crackett, Cr Ludlow, Cr Amundsen and Cr Clark along with the independent chair and member.**

BACKGROUND

In the current Governance Statement, the membership of the Risk and Assurance Committee is:

- Mr Bruce Robertson, Independent Chair
- Cr L Abbott
- Cr A Arnold
- Cr T Biddle
- Cr W Clark
- Cr I Pottinger
- Mr Ross Jackson, Independent member

These councillors were appointed on the basis of their positions as chairs of standing committees (and Deputy Mayor).

With the change in governance structure, a review of the membership has been requested. It is usual to ensure the membership of the committee charged with oversight of risk is made up of those who lead council's standing committees. In this instance, that would be the Chairs and Deputy Chairs of the two committees. It is proposed that Cr Clark continue to serve on the committee to ensure continuity.

The next meeting of the Risk and Assurance Committee is 8.30 am on 23 June 2020.