



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board
to be held in the Bluff Municipal Chambers,
Gore Street, Bluff on
Monday 22 June 2020 at 7.00 pm**

Mr R Fife (Chairperson)
Mrs G Henderson (Deputy Chair)
Mr G A Laidlaw
Mr N Peterson
Miss T Topi
Cr A J Arnold

CLARE HADLEY
CHIEF EXECUTIVE

AGENDA

Page

2. **APOLOGIES**

3. **PUBLIC FORUM**

3.1 **NEW FERRY SERVICE PROPOSAL INCORPORATED INTO THE
BLUFF MARITIME MUSEUM**

Mr Manfred Herzhoff will be in attendance to speak to this item.

4. **INTEREST REGISTER**

A2411889

5. **MINUTES OF THE MEETING HELD ON 18 MAY 2020**

A3014927

6. **REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

A3045910

7. **ACTION SHEET**

A3039101

7.1 **APPENDIX 1**

8. **CHAIRMAN'S REPORT**

To be tabled

9. **GENERAL BUSINESS**

9.1 **BLACKWATER AND SHANNON STREET INTERSECTION**

<h2 style="margin: 0;">BLUFF COMMUNITY BOARD</h2> <h3 style="margin: 0;">INTEREST REGISTER</h3>

ELECTED MEMBERS		
NAME	ENTITY	INTERESTS
Cr Allan Arnold	Invercargill City Council	Councillor
	Ziff's Café Bar Ltd	Executive Director
	Buster Crabb Ltd	Executive Director
	Ziff's Tour Ltd	Executive Director
	Ziff's HR Ltd	Executive Director
	Ziff's Trust	Trustee Administrator
	NZMCA	Member
	Southland Aero Club	Member
	Invercargill Club	Member
Invercargill East Rotary	Member	
Cr Peter Kett	Invercargill City Council	Councillor
Raymond Fife	Bluff Community Board	Board Member
	Bluff Charitable Trust	Chairman
	Bluff Maritime Museum	Chairman

Bluff Community Board - INTEREST REGISTER

Gloria Henderson	Bluff Community Board Bluff Maritime Museum Bluff Promotions Charitable Trust Bluff Women's Section of RSA Hospice	Deputy Chairperson Deputy Chairperson Vice Chairperson Trustee RSA Member
Graham Laidlaw	Bluff Community Board	Board Member
Noel Peterson	Bluff Community Board	Board Member
Tammi Topi	Bluff Community Board Bluff 2024 Urban Rejuvenation Group Trust Port Softball Club	Board Member Trustee Committee Member

**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD
THE MEETING WAS CONDUCTED BY
AUDIO / VISUAL LINK VIA THE PLATFORM OF ZOOM
ON MONDAY 18 MAY 2020 AT 7.00 PM**

PRESENT: Mr R Fife (Chair)
Mrs G Henderson (Deputy Chair)
Mr G Laidlaw
Mr N Peterson
Miss T Topi
Cr A J Arnold

IN ATTENDANCE: Cr T M Biddle
Mrs C Hadley – Chief Executive
Mrs J Parfitt – Interim Group Manger – Infrastructure
Mr R Pearson – Roading Manager
Ms M Frye – Interim Parks and Reserves Manager
Mrs N Allan – Service Centre Manager
Ms L Kuresa – Committee Secretary

2. **APOLOGY**

Nil.

Note: The Chairman acknowledged the passing of Mr Stephen Ridden who was the Ex-Corporate Services Manager at Council and the work he had undertaken for the Bluff Service Centre.

3. **INTEREST REGISTER**

A2411889

Moved G Henderson, seconded T Topi and **RESOLVED** that the report be received.

4. **MINUTES OF MEETING HELD 9 MARCH 2020**

A2948052

Moved G Henderson, seconded N Peterson and **RESOLVED** that the minutes be accepted as a true and correct record.

5. **ACTION SHEET**

A3003752

Moved T Topi, seconded N Peterson and **RESOLVED** that the report be received.

Ms Frye and Mr Pearson took the meeting through the Action Sheet.

Note: Mr G Laidlaw left the meeting at 7.35 pm

6. **BLUFF COMMUNITY BOARD CHAIRMAN'S REPORT**

The Chairman took the meeting through a verbal report.

6.1 **Bluff Promotions**

The Chairman advised the Board of an apology from Mr Beer the Bluff Promotions and Publicity Officer for not being able to attend tonight's meeting, as he has been updating their website.

6.2 **Bluff Oyster and Food Festival**

This event has been cancelled due to Covid-19.

6.3 **The Red Cross Annual Cheese Roll Event**

This event has also been cancelled and would be rescheduled for later on this year.

6.4 **Covid-19**

The Chairman thanked Miss Topi and the Bluff Isolation Group who contacted all the vulnerable around Bluff who needed help or those who were on their own during the lockdown period.

Miss Topi took the meeting through a verbal report on what the Bluff Isolation Group carried out and the support they offered the Bluff community during lockdown.

6.5 **Junior Tour of Southland Event**

The Chairman informed the Board that he was contacted by Glen Thompson from Yunca Tour of Southland about holding the Junior Tour of Southland event in Bluff later on this year. There would be around 100 competitors with the support of parents there could be around 400 people coming into Bluff for this two-day event.

6.6 **Update on Removal of Trees**

Ms Frye took the meeting through a power point presentation to update the Board on this item from the previous meeting.

Moved Cr Arnold, seconded G Henderson and **RESOLVED** that the report be received.

7. **URGENT BUSINESS**

Nil.

There being no further business, the meeting finished at 8.02 pm.

TO: BLUFF COMMUNITY BOARD

FROM: LINDSAY BEER - BLUFF PUBLICITY/PROMOTIONS OFFICER

MEETING DATE: MONDAY 22 JUNE 2020

REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER

RECOMMENDATIONS

It is recommended that this report be received.

BLUFF WEBSITE

I am continuing to work with Bluff Promotions members on our www.bluff.co.nz update. During the lockdown period I spent considerable time extracting as much raw data as possible from various sources to update the site content.

Since then we have met and concentrated on attacking two specific sections of the website, refining the raw data and sending it on to the web designer. This affords us the opportunity to inspect those sections initially before proceeding onto other sections of the site.

STAR INSURANCE BURT MUNRO CHALLENGE BLUFF HILL CLIMB – 6 FEBRUARY 2021

Planning is proceeding for the 2021 Burt Munro Challenge with the Hillclimb planned for Thursday 11 February.

Donations to date to groups for their assistance with the 2020 event are as follows:

Foveaux Pearls Leisure Marchers - \$500
Invercargill South Rotary - \$400
O Troop Legionnaires - \$750
Bluff 2024 Rejuvenation Trust - \$200
Bluff Motupohue Environment Trust - \$100
Bluff Coastguard - \$100
Southern Jackpot Netball - \$700

SUMMER SOUNDS BLUFF – SUNDAY 8 MARCH 2020

Since lockdown ended we have tidied up the accounts and donations for this event and will complete the official project report for Creative Communities.

BLUFF EVENTS CALENDAR

With the country moving to Alert Level 1 recently I have restarted the Bluff Events Calendar with an edition that started from mid-June.

There are still a number of groups who have not yet resumed their normal activities.

TO: BLUFF COMMUNITY BOARD
FROM: MICHELE FREY, ACTING PARKS MANAGER
MEETING DATE: MONDAY 22 JUNE 2020

BLUFF ACTION SHEET

SUMMARY

This report provides an update on the Action Sheet.

RECOMMENDATION

That the report “Bluff Action Sheet” be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

FINANCIAL IMPLICATIONS

No financial issues have been raised.

ACTION SHEET

A number of projects are either underway or have been completed in the Bluff community, which is reflected in the attached spreadsheet (refer to **Appendix 1**).

Bluff Community Board - ACTION SHEET

APPENDIX 1

A3039102

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
4	2018	Parks	Rowing club beach erosion	No further current action but does highlight risks around filled areas and erosion.	Parks	Hold
6	2018	Parks	J G Ward Reserve	Vehicles are using this area as access to the back of the sections. A letter will go to neighbouring landowners regarding the need to respect reserve property.	Parks	Jun-20

2	2019	Roading	Gore Street Road Verge (fuel tanks)	Parks, Mobil and the 2024 Group are working together to develop a plan for the area. Discussion held on how the area will continue to be maintained after new plantings are installed. Suggestion that a grant could be provided to give time for future costs to be considered in the Annual Plan. Comments about certainty of funding. Further work with the planned cycleway and the work from the 2024 Group needs to be incorporated into a wider plan for the area. Cycle trail design still being completed.	Russell Pearson	Nov-19
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4	2019	Parks	Boat Ramp – Swimming Area	Detailed design of boat ramp underway, sub-division of land progressing, preliminary design has been received from consultants, Jacobs. This is currently being reviewed by Council officers. Stakeholder feedback will be sought in the coming weeks.	Lesley McCoy	In full detailed design phase in progress
6	2019	Roading	Stirling Point	Footpath is still awaiting decisions. Parking Options Study is planned by Stafford Group. Vegetation around the viewing platform needs a tidy. Light at sign is damaged and needs repaired. Contractor instructed to repair light. Report to be discussed at future workshop with Board and Councillors. No further progress has been made.	Russell Pearson	Hold
7	2019	Roading	Gun Pit Road Carpark	DOC keen to work with Council on a carparking option and DOC planning further improvements. Further investigation needed into what carparking is possible. Road into the area is unsealed and needs to be sealed if used as carpark. Concepts are contained in the Strategic Plan. This work needs to be tied into Stirling Point actions. Meeting held with DOC but needs some planning to tie into a funded plan. Awaiting future funding and decisions before advancing further.	Russell Pearson	Hold - however is part of CIF (Shovel Ready Application)
8	2019	Roading	Gorse in Roadsides	Areas visited which have gorse starting to grow, including Bann and Barrow Street. Roothing to follow up. More spraying and remedial work is required and follow up needed. Contractor will be instructed to recheck berm areas and respray as necessary. Next round of spraying is being undertaken and further audits will occur. The kerb side spray is finished and the noxious spray is due in November. An inspection will be undertaken when Level 2 is reached and works planned.	Russell Pearson	Reinspection required
9	2019	Parks	Bluff War Memorial	Subsidence of ground under the memorial, a report has been undertaken for options. Next steps are to consult with community about options.	Michele Frey	Will get back underway following Covid 19 Lockdown
10	2019	Parks	Information Kiosk	Steering group established with members from Bluff Community Board, Bluff 2024, Bluff promotions and looking to find member from Bluff Motepohue Trust. Detailed design is underway. Steering groups working with Parks staff on funding application document. Progressing well.	Lesley McCoy	Hold - however is part of CIF (Shovel Ready Application)

11	2020	Parks	Stirling Point Lighthouse Track	Repairs are underway.	Lesley McCoy	Complete
12	2020	Parks	Gore Street Playground	Largely complete. Seats to be installed in coming weeks. Trialling new type of seat.	Lesley McCoy	Complete
13	2020	Parks	Skate Park Water Fountain	Installation about to commence. Dependent on weather conditions for concrete pouring.	Michele Frey	Complete

Bluff Community Board - ACTION SHEET

Bluff Refuse Transfer Site

Malcolm Loan explained the compactor would be transferred from Invercargill. It will have more capacity than the current. The compactor is owned by the Contractor. Green waste is processed when there is sufficient material, which could be annually.

Gore Street Road Verge (Fuel tanks)

Mobil and the 2024Group are working together to develop a plan for the area.

Discussion held on how the area will continue to be maintained after new plantings are installed.

Suggestion that a grant could be provided to give time for future costs to get considered in the Annual Plan.]

Comments about certainty of funding

- Foreshore Road by Shannon St

Lupins had been sprayed and area could need a tidy up

- Boat Ramp – Swimming Area

Current boat ramp funding does not include any swimming options

Discussion on the current parking of boats adjacent to the ramp which will need to be changed

Discussed the ES Clean Hull Boat Maintenance area and that ES was funding this

It was noted that the Swimming Concept Area is included in the Bluff Strategic Plan.

- Gore Street – Hedge by Morrison's Beach

Agreed that a major trim would be undertaken before a decision is made to remove it.

- Stirling Point

Footpath is still awaiting decisions

Parking Options Study is planned by Stafford Group

Vegetation around the viewing platform needs a tidy

Light at sign is damaged and needs repaired

- Gun Pit road Carpark

DOC keen to work with Council on a carparking option and DOC planning further improvements

Further investigation needed into what carparking is possible

Road into the area is unsealed and needs to be sealed if used as carpark

Concepts are contained in the Strategic Plan

- Gorse in Roadsides

Areas visited which has gorse starting to grow, including Bann and Barrow Street

Roading to follow up

- Sweeping Frequency

Some areas look to have not been adequately swept

Some grass still in the channels