



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board
to be held in the Bluff Municipal Chambers,
Gore Street, Bluff on
Monday 27 July 2020 at 7.00 pm**

Mr R Fife (Chairperson)
Mrs G Henderson (Deputy Chair)
Mr G A Laidlaw
Mr N Peterson
Miss T Topi
Cr A J Arnold

CLARE HADLEY
CHIEF EXECUTIVE

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<h2 style="margin: 0;">BLUFF COMMUNITY BOARD</h2> <h3 style="margin: 0;">INTEREST REGISTER</h3>

ELECTED MEMBERS		
NAME	ENTITY	INTERESTS
Cr Allan Arnold	Invercargill City Council	Councillor
	Ziff's Café Bar Ltd	Executive Director
	Buster Crabb Ltd	Executive Director
	Ziff's Tour Ltd	Executive Director
	Ziff's HR Ltd	Executive Director
	Ziff's Trust	Trustee Administrator
	NZMCA	Member
	Southland Aero Club	Member
	Invercargill Club	Member
Invercargill East Rotary	Member	
Cr Peter Kett	Invercargill City Council	Councillor
Raymond Fife	Bluff Community Board	Board Member
	Bluff Charitable Trust	Chairman
	Bluff Maritime Museum	Chairman

Bluff Community Board - INTEREST REGISTER

Gloria Henderson	Bluff Community Board Bluff Maritime Museum Bluff Promotions Charitable Trust Bluff Women's Section of RSA Hospice	Deputy Chairperson Deputy Chairperson Vice Chairperson Trustee RSA Member
Graham Laidlaw	Bluff Community Board	Board Member
Noel Peterson	Bluff Community Board	Board Member
Tammi Topi	Bluff Community Board Bluff 2024 Urban Rejuvenation Group Trust Port Softball Club	Board Member Trustee Committee Member

MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 22 JUNE 2020 AT 7.00 PM

PRESENT: Mr R Fife (Chair)
Mrs G Henderson (Deputy Chair)
Mr G Laidlaw
Mr N Peterson
Miss T Topi
Cr A J Arnold

IN ATTENDANCE: Cr L F Soper
Mrs N Allan – Service Centre Manager
Mr L Beer – Bluff Publicity/Promotions Officer
Ms M Sievwright – Committee Secretary

2. **APOLOGY**

Nil.

3. **PUBLIC FORUM**

3.1 **New Ferry Service Proposal Incorporated into the Bluff Maritime Museum**

Mr Manfred Herzhoff and Mr David Ryder were in attendance to speak to this item.

Mr Herzhoff tabled a proposal summary, (A3059358). Essential services, such as ferries and buses, needed to be with and for the community. He said this should be a Trust where the trustees were elected members of community boards and councils, which was owned, governed and adhered to the community first. Any profit could be redistributed to the community. This community based entity would benefit both Bluff and Stewart Island. All councils and communities supported this proposal.

Mr Ryder said it would be very easy to include a small terminal at the Bluff Museum. It was not possible to share the terminal with Real Journeys.

Cr Arnold asked if there was a business plan with costings. Mr Ryder said this was prepared and if there was enough interest then the next step would be to provide the details. At this stage there was no request for funding.

Mr Fife said the Community Board supported this proposal and would provide a letter of support.

Moved Mr Peterson, seconded Mrs Henderson and **RESOLVED**, that the Board support this in principal pending approval from other organisations.

4. **INTEREST REGISTER**

Moved G Henderson, seconded N Peterson and **RESOLVED** that the Interest Register be received.

5. **MINUTES OF MEETING HELD 18 MAY 2020**

Moved T Topi, seconded G Henderson and **RESOLVED** that the minutes be accepted as a true and correct record.

6. **REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER**

Moved N Peterson, seconded G Laidlaw that the report be received.

Mr Beer took the meeting through his report.

A draft copy of the website would be provided to the Community Board before it went live so it accurately representative the community.

T Topi asked where things were at in relation to the kiosk and it was reported that collaboration with other groups for funding was being undertaken. A letter of support had been provided but because of lockdown, some funding providers had pushed out their funding dates. The kiosk could not proceed until more funding opportunities were found.

The motion now put was **RESOLVED** in the **affirmative**.

7. **ACTION SHEET**

Moved R Fife, seconded Cr Arnold that the report be received.

- A significant number of boats and trailers were parking on the footpath and this needed to be addressed.
- The second page of the spreadsheet needed to not be included. Note this for future.
- It was requested the time of day the street sweeper went along Bluff streets needed to be addressed so there were less cars parked that the trucks needed to go around.

The motion now put was **RESOLVED** in the **affirmative**.

8. **CHAIRMAN'S REPORT**

- *Tour of Inspection* – It was agreed to hold this in the next couple of weeks, to discuss any urgent issues.
- *Blackwater / Shannon Street Intersection* – T Topi tabled a lack of pedestrian friendly crossing points on Blackwater and Shannon Street intersection (A3059352). This would be included on the Tour of Inspection.
- *Dog Park* – G Henderson had spoken with council staff regarding the dog park and was waiting on more information.
- *Meeting Times* – A request had come through for the Board to consider starting their meetings start earlier in the day. It was agreed the current time of 7.00 pm suited Board members and would stay.
- *Bluff Cemetery* – Gates would be erected and a comment would be made in the Southland Express. A key would be made available at the Bluff Service Centre if people needed to drive in.
- *Wilding Pines* – The forum had not been arranged yet.

- *GJ Ward Reserve* – A letter would be sent to the residents of the GJ Ward Reserve that vehicles had been damaging the reserve and Council would infringe or enforce laws to stop further damage.
- *NZAS Visit* – It was agreed that a visit would be arranged. Mr Fife would email suggested dates for this.
- *Renaming of Foveaux Strait* – Mr Peterson said this was taking away the history of a place and it was agreed there would be no renaming at this time.

Moved R Fife, seconded T Topi and **RESOLVED** that the report be received.

9. **GENERAL BUSINESS**

It was agreed that the financial report needed to be included next month.

There being no further business, the meeting finished at 8.12 pm.

TO: BLUFF COMMUNITY BOARD
FROM: LINDSAY BEER - BLUFF PUBLICITY/PROMOTIONS OFFICER
MEETING DATE: MONDAY 27 JULY 2020

REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER

RECOMMENDATIONS

It is recommended that this report be received.

BLUFF WEBSITE

A small group from Bluff Promotions as well as myself is continuing to work towards the revamp and re-launch of the www.bluff.co.nz website.

Work is still ongoing at this stage and part of the project will also incorporate new branding for Bluff Promotions.

STAR INSURANCE BURT MUNRO CHALLENGE BLUFF HILLCLIMB – 11 FEBRUARY 2021

Planning is now well underway for the 2021 Star Insurance Burt Munro Challenge Bluff Hillclimb scheduled for Thursday 11 February 2021.

The major sponsor, Star Insurance, has agreed to return for the 2021 event and I am commencing work on many of the logistical items for the event, in particular early talks with groups to find the numbers of volunteers required again next year.

As always we are looking at costs and endeavouring to find ways to decrease these – an issue every event in the Burt Munro Challenge is having with increasing costs.

The final list of donations to groups for their assistance with the 2020 event are as follows:

- | | |
|-------------------------------------|----------|
| • Foveaux Pearls Leisure Marchers | \$500.00 |
| • Invercargill South Rotary | \$400.00 |
| • O Troop Legionnaires | \$750.00 |
| • Bluff 2024 Rejuvenation Trust | \$200.00 |
| • Bluff Motupohue Environment Trust | \$200.00 |
| • Bluff Coastguard | \$100.00 |
| • Southern Jackpot Netball | \$700.00 |
| • Bluff RSA Ladies Committee | \$150.00 |
| • Furever Homes | \$100.00 |

SUMMER SOUNDS BLUFF

I have recently completed the Project Completion Report for this event for Creative Communities.

BIKE STANDS

I have been assisting with a project Cherie Chapman has implemented with regard to constructing bike park/stands in Bluff incorporating a theme of Birds of Bluff/Motu Pohue. The project would take the form of a public competition and preliminary talks with local engineers and others suggest there would be great community support for assisting with the idea.

MINDFOOD MAGAZINE

I provided MindFood magazine with some information about the Bluff Oyster & Food Festival and the effects of the cancellation of the 2020 event plus some information regarding the Bluff Oyster season in general in response to an inquiry from the magazine.

HOLIDAY FUN IN BLUFF

I organised some publicity, primarily for the Southland Express and Bluff Beacon, on behalf of the Bluff Library regarding their Holiday Fun Day at the Senior Citizens Centre during the recent school holidays. I have been told there was an excellent turnout on the day.

SOUTHLAND EXPRESS COLUMN

I am currently finalising a quarterly column in the Southland Express on behalf of Bluff Promotions. The first column will appear during August and will be used to preview upcoming events and happenings in Bluff.

RED CROSS ANNUAL CHEESE ROLL

I was asked to assist to distribute some posters around Bluff regarding the Red Cross Southland Cheese Roll event which is now scheduled to take place on Sunday 20 September from 11am to 2pm on Lee Street.

TO: BLUFF COMMUNITY BOARD
FROM: MICHELE FREY, ACTING PARKS MANAGER
MEETING DATE: MONDAY 27 JULY 2020

BLUFF ACTION SHEET

SUMMARY

This report provides an update on the Action Sheet.

RECOMMENDATION

That the report “Bluff Action Sheet” be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

FINANCIAL IMPLICATIONS

No financial issues have been raised.

ACTION SHEET

A number of projects are either underway or have been completed in the Bluff community, which is reflected in the attached spreadsheet (refer to **Appendix 1**).

Bluff Community Board - BLUFF ACTION SHEET

APPENDIX 1

A3085665

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
1	2018	Parks	Rowing club beach erosion	No further current action but does highlight risks around filled areas and erosion.	Parks	Hold
2	2019	Roading	Gore Street Road Verge (fuel tanks)	Parks, Mobil and the 2024 Group are working together to develop a plan for the area. Discussion held on how the area will continue to be maintained after new plantings are installed. Suggestion that a grant could be provided to give time for future costs to be considered in the Annual Plan. Comments about certainty of funding. Further work with the planned cycleway and the work from the 2024 Group needs to be incorporated into a wider plan for the area. Cycle trail design still being completed.	Russell Pearson	Nov-19
3	2019	Parks	Boat Ramp – Swimming Area	Detailed design of boat ramp underway, sub-division of land progressing, preliminary design has been received from consultants, Jacobs. This is currently being reviewed by Council officers. Stakeholder feedback will be sought in the coming weeks.	Lesley McCoy	In full detailed design phase in progress
4	2019	Roading	Stirling Point	Footpath is still awaiting decisions. Parking Options Study is planned by Stafford Group. Vegetation around the viewing platform needs a tidy. Light at sign is damaged and needs repaired. Contractor instructed to repair light. Report to be discussed at future workshop with Board and Councillors. No further progress has been made.	Russell Pearson	Hold
5	2019	Roading	Gun Pit Road Carpark	DOC keen to work with Council on a carparking option and DOC planning further improvements. Further investigation needed into what carparking is possible. Road into the area is unsealed and needs to be sealed if used as carpark. Concepts are contained in the Strategic Plan. This work needs to be tied into Stirling Point actions. Meeting held with DOC but needs some planning to tie into a funded plan. Awaiting future funding and decisions before advancing further.	Russell Pearson	Hold - however is part of CIF (Shovel Ready Application)
6	2019	Roading	Gorse in Roadsides	Areas visited which have gorse starting to grow, including Bann and Barrow Street. Roothing to follow up. More spraying and remedial work is required and follow up needed. Contractor will be instructed to recheck berm areas and respray as necessary. Next round of spraying is being undertaken and further audits will occur. The kerb side spray is finished and the noxious spray is due in November. An inspection will be undertaken when Level 2 is reached and works planned.	Russell Pearson	Reinspection required
7	2019	Parks	Bluff War Memorial	Subsidence of ground under the memorial, a report has been undertaken for options. Next steps are to consult with community about options.	Michele Frey	Will get back underway following Covid 19 Lockdown
8	2019	Parks	Information Kiosk	Steering group established with members from Bluff Community Board, Bluff 2024, Bluff promotions and looking to find member from Bluff Motepohue Trust. Detailed design is underway. Steering groups working with Parks staff on funding application document. Progressing well.	Lesley McCoy	Hold - however is part of CIF (Shovel Ready Application)
9	2020	Parks	Donation request from Lands End Garden Club - Dandelion	Table proposed Dandelion art with Community Board for feedback, prior to finalising decision on acceptance or otherwise.	Parks	Aug-20
10	2020	Parks	Wilding Pines	Community Forum held on 20 July 2020. Application submitted for funding towards future removal of Wilding Pine on Bluff Hill.	Michele Frey	Pending funding application
11	2020	Parks	Slaney Street - Investigations	Investigation underway to determine if any contamination present as result of historic fuel tanks. Media release issued 19th February 2020 and works underway around the 11th March 2020.	Michele Frey	Waiting on the Detailed Site Investigation
12	2020	Parks	Cemetery Gates	Gate to be installed at Bluff Cemetery. Awaiting Archaeological Approval to commence.	Michele Frey	About to commence
13	2018	Parks	J G Ward Reserve	Vehicles are using this area as access to the back of the sections. A letter has been sent to neighbouring landowners regarding the need to respect reserve property.	Parks	Complete
14	2020	Parks	Stirling Point Lighthouse Track	Repairs are underway.	Lesley McCoy	Complete
15	2020	Parks	Gore Street Playground	Largely complete. Seats to be installed in coming weeks. Trialling new type of seat.	Lesley McCoy	Complete

Bluff Community Board - FINANCIAL STATEMENTS

Financial Year	2020									
Period	Quarter 4	Jun								
Business Unit	Community Board - Bluff									
	Quarter 4						2019/20			
	Apr Actual	May Actual	Jun Actual	Q4 Actual	Q4 Forecast	Q4 Remaining Forecast	Jun YTD Actual	Full year Forecast	Full year Remaining Forecast	Annual Plan
	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)
Rates Revenue.	0	0	0	0	0	0	77	76	(1)	76
Finance Revenue.	(1)	0	2	0	1	0	3	3	0	4
Total revenue.	(1)	0	2	0	1	0	80	79	(0)	80
Miscellaneous Staff Expenses.	0	0	0	0	0	0	2	0	(2)	0
Salaries & Wages Expenses.	2	2	1	5	6	1	25	27	1	27
Employee Benefit Expenses.	2	2	1	5	6	1	27	27	(1)	27
Administration expenses	0	0	0	0	2	2	2	8	6	8
Grants & subsidies expenses	1	1	1	3	9	6	32	38	6	38
Operational expenses	0	0	0	0	1	1	0	2	2	2
Other expenses.	1	1	1	3	12	9	34	47	14	47
Total expenses.	3	3	3	9	18	9	61	74	13	74
Surplus / (Deficit)	(4)	(3)	(1)	(8)	(17)	(9)	19	6	(13)	6