



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board
to be held in the Bluff Municipal Chambers,
Gore Street, Bluff on
Monday 31 August 2020 at 7.00 pm**

Mr R Fife (Chairperson)
Mrs G Henderson (Deputy Chair)
Mr G A Laidlaw
Mr N Peterson
Miss T Topi
Cr A J Arnold

CLARE HADLEY
CHIEF EXECUTIVE

A G E N D A

Page

2. **APOLOGIES**
3. **PUBLIC FORUM**
4. **INTEREST REGISTER**
A2411889
5. **MINUTES OF THE MEETING HELD ON MONDAY 27 JULY 2020**
A3102430
6. **REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER**
A3135149
7. **BLUFF ACTION SHEET**
A3119479
 - 7.1 **APPENDIX 1**
8. **CHAIRMAN'S REPORT**
To be tabled.
9. **URGENT BUSINESS**

<h2 style="margin: 0;">BLUFF COMMUNITY BOARD</h2> <h3 style="margin: 0;">INTEREST REGISTER</h3>

ELECTED MEMBERS		
NAME	ENTITY	INTERESTS
Cr Allan Arnold	Invercargill City Council Ziff's Café Bar Ltd Buster Crabb Ltd Ziff's Tour Ltd Ziff's HR Ltd Ziff's Trust NZMCA Southland Aero Club Invercargill Club Invercargill East Rotary	Councillor Executive Director Executive Director Executive Director Executive Director Trustee Administrator Member Member Member Member
Cr Peter Kett	Invercargill City Council	Councillor
Raymond Fife	Bluff Community Board Bluff Charitable Trust Bluff Maritime Museum	Board Member Chairman Chairman

Bluff Community Board - INTEREST REGISTER

Gloria Henderson	Bluff Community Board Bluff Maritime Museum Bluff Promotions Charitable Trust Bluff Women's Section of RSA Hospice	Deputy Chairperson Deputy Chairperson Vice Chairperson Trustee RSA Member
Graham Laidlaw	Bluff Community Board	Board Member
Noel Peterson	Bluff Community Board Bluff Promotions Bluff Community Charitable Trust	Board Member BCB Representative Member
Tammi Topi	Bluff Community Board Bluff 2024 Urban Rejuvenation Group Trust Port Softball Club	Board Member Trustee Committee Member

**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF
MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 27 JULY 2020
AT 7.00 PM**

PRESENT: Mr R Fife (Chair)
Mrs G Henderson (Deputy Chair)
Mr G Laidlaw
Mr N Peterson
Miss T Topi

IN ATTENDANCE: Mrs N Allan – Service Centre Manager
Mr R Pearson – Roading Manager
Ms M Frey – Interim Parks Manager
Mr L Beer – Bluff Publicity/Promotions Officer
Ms M Sievwright – Committee Secretary

2. **APOLOGY**

Cr A J Arnold

Moved N Peterson, seconded G Henderson and **RESOLVED** that the apology be accepted.

3. **PUBLIC FORUM**

3.1 **Back Yard Trapping**

Mrs Debbie Fife from Bluff Hill Motupohue Environmental Trust was in attendance. Bluff had been identified as an area of interest as a predator free area and it was suggested that back yard trapping needed to be considered in order for this to happen. There was a group of volunteers ready to start distributing traps for residents in Bluff and Mrs Fife took the meeting through the trapping process. The plan was to get 400 traps within Bluff.

R Fife said the Bluff Community Board supported this approach, and he thanked Mrs Fife for attending the meeting.

4. **INTEREST REGISTER**

A2411889

Moved G Henderson, seconded N Peterson and **RESOLVED** that the report be received.

5. **MINUTES OF MEETING HELD 22 JUNE 2020**

A3056035

Moved T Topi, seconded G Laidlaw and **RESOLVED** that the minutes be accepted as a true and correct record, with the correction of *G J Ward Reserve* being changed to *J G Ward Reserve*.

6. **REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER**

Moved N Peterson, seconded T Topi that the report be received.

Mr Beer took the meeting through his report.

The preview for the website was not ready and T Topi asked that the Community Board view this before the website went live.

N Peterson asked if the road condition of the Bluff Hill had been looked at and Mr Beer said there were ongoing issues which were being investigated.

The motion now put was **RESOLVED** in the affirmative.

7. **ACTION SHEET**
A3085664

Moved G Henderson, seconded N Peterson that the report be received.

M Frey and R Pearson took the meeting through this report.

- R Fife asked for a plan of the cycleway to be provided.
- Stirling Point would form part of the Bluff Master Plan as there was no easy position.
- Bluff Boat Ramp design was being discussed by Council staff and would be available prior to the next meeting.
- Bluff War Memorial needed to be consulted with the community.
- Bluff Kiosk project would be led by Bluff 2024 Rejuvenation Trust.
- M Frey tabled the Dandelion Sculpture request, copy of which is available from Secretarial Services. She asked for feedback from the meeting. In response to questions regarding the location and the reason it was a dandelion, Ms Frey said the Lands End Garden Club had chosen the location and they liked the dandelion, it was not for any reason. The location was where the Christmas tree usually went and it was suggested a different location be sought, although if it was near the Christmas tree there would be access to electricity for lighting.
- Ocean Beach – The contamination of the Ocean Beach site was being investigated and remedial action was being considered. Ongoing beach investigations would be required.

The motion now put was **RESOLVED** in the affirmative.

8. **CHAIRMAN'S REPORT**

Moved R Fife, seconded G Laidlaw that the report be received.

- Smelter Closure – A meeting would be held with the Board and NZAS in September / October to discuss this issue.
- Bluff Master Plan – It was agreed a community stakeholder meeting would be required to discuss the Bluff Master Plan. A hui at the Marae would be organised.
- Tour of Inspection would be held on Monday 10 August at 11.00 am. A plan would be provided to members before this date.

- Community Board Training Workshops – The Chairman asked members to think about what training opportunities they wanted provided.

G Laidlaw asked if a Community Board member could be included in the Smelter de-establishment as the land would be returned to Department of Conservation and / or Environment Southland. The Chairman would formally ask Council to formally ask the Smelter that the Community Board be included in any de-establishment.

Moved G Laidlaw, seconded T Topi and **RESOLVED** that members of the SoRDS group be invited to the next Community Board meeting to discuss the potential of salmon farming and how they see the vision for Bluff regarding aquaculture

The motion now put was **RESOLVED** in the affirmative.

9. **FINANCIAL REPORT**
A3093263

Moved R Fife, seconded G Laidlaw and **RESOLVED** that the report be received; and that the surplus be moved to the 2020/21 year.

10. **URGENT BUSINESS**

Nil.

There being no further business, the meeting finished at 8.34 pm.

TO: BLUFF COMMUNITY BOARD

FROM: LINDSAY BEER - BLUFF PUBLICITY/PROMOTIONS OFFICER

MEETING DATE: MONDAY 31 AUGUST 2020

REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER

RECOMMENDATIONS

It is recommended that this report be received.

BURT MUNRO CHALLENGE BLUFF HILL CLIMB – 11 FEBRUARY 2021

There may be a change of sponsor for the 2021 Burt Munro Challenge Bluff Hillclimb scheduled for Thursday 11 February 2021. After initially assigning the event to Star Insurance again the Burt Munro Committee has indicated that they may become the sponsor of the Rally Site instead but they will supply another overall naming rights sponsor in their place.

As always the hunt for volunteers is on and I am investigating a new source of numbers for the 2021 event.

I have arranged a meeting with the Southland Motorcycle Club representative liaison to our event to discuss some of the cost issues etc. around our event and solutions to these.

Interest in the 2021 Burt Munro Challenge as a whole has been extremely high at this stage.

SOUTHLAND ANNUAL CHEESE ROLL – SUNDAY 20 SEPTEMBER 2020

I had a meeting on site in Lee Street with a Red Cross representative and several SIT students recently. The SIT students had several contraptions to test on the hill as a forerunner to the event. The gathering was to both test the contraptions and also to get some pre-event photographs for various purposes. I have another meeting scheduled with the Red Cross representative in Invercargill soon to discuss sourcing of some equipment for the event.

SUMMER SOUND BLUFF – SUNDAY 8 MARCH

Now that I have completed the Project Completion Report for this event for Creative Communities after initially looking into dates for next year's event with Sunday 24 or 31 January the leading contenders, the Gibbston Valley winery concert is scheduled for the 23 January so 31 January appears to be the best option subject to a check of events locally at that time.

EVENTS

I was approached by the Southland Times during August regarding a story they were doing regarding the impact the cancellation of events has had on the local economy. Chief amongst our events was the loss of the Bluff Oyster & Food Festival. It has been a number of years since the economic impact of the Festival has been surveyed and a subsequent attempt was incomplete after the Festival was called early due to high winds. However estimates from that early survey suggested \$4 million dollars and with similar numbers still attending today and over 60% historically coming from outside the region it is considered the figure is over that \$4 million mark We also discussed the Burt Munro Challenge Hillclimb which although it beat the country's alert levels was impacted by the February floods meaning our gate was approximately 20% down this year. While they did not make the final story cut which was a Southland wide look at lost events Bluff also lost the Annual Cheese Roll (rescheduled to September), the Oyster Fringe Festival, the Oyster Festival Market and the Try Whanau Triathlon through the lockdown/alert level period. On a brighter note I was contacted following the story by a group planning an event early in October. The Yunca Junior Cycle Tour will also visit Bluff early in October.

TO: BLUFF COMMUNITY BOARD

**FROM: RUSSELL PEARSON, ROADING MANAGER AND
MICHELE FREY, ACTING PARKS MANAGER**

MEETING DATE: MONDAY 31 AUGUST 2020

BLUFF ACTION SHEET

SUMMARY

This report provides an update on the Action Sheet.

RECOMMENDATION

That the report “Bluff Action Sheet” be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.
6.	<i>Has the Child, Youth and Family Friendly Policy been considered?</i> N/A.

FINANCIAL IMPLICATIONS

No financial issues have been raised.

ACTION SHEET

An inspection of the Bluff area was undertaken on Monday 11 August 2020 and highlighted a number of areas where some additional effort is required. These items have now been added to the action sheet and a response planned for the next meeting.

Bluff Community Board - BLUFF ACTION SHEET

APPENDIX 1

A3119489

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
1	2018	Parks	Rowing club beach erosion	No further current action but does highlight risks around filled areas and erosion.	Parks	Hold
2	2019	Roading	Gore Street Road Verge (fuel tanks)	Parks, Mobil and the 2024 Group are working together to develop a plan for the area. Discussion held on how the area will continue to be maintained after new plantings are installed. Suggestion that a grant could be provided to give time for future costs to be considered in the Annual Plan. Comments about certainty of funding. Further work with the planned cycleway and the work from the 2024 Group needs to be incorporated into a wider plan for the area. Cycle trail design still being completed.	Russell Pearson	Nov-19
3	2019	Parks	Boat Ramp – Swimming Area	Detailed design of boat ramp underway, sub-division of land progressing, preliminary design has been received from consultants, Jacobs. This is currently being reviewed by Council officers. Stakeholder feedback will be sought in the coming weeks.	Lesley McCoy	In full detailed design phase in progress
4	2019	Roading	Stirling Point	Footpath is still awaiting decisions. Parking Options Study is planned by Stafford Group. Vegetation around the viewing platform needs a tidy. Light at sign is damaged and needs repaired. Contractor instructed to repair light. Report to be discussed at future workshop with Board and Councillors. No further progress has been made.	Russell Pearson	Hold
5	2019	Roading	Gun Pit Road Carpark	DOC keen to work with Council on a carparking option and DOC planning further improvements. Further investigation needed into what carparking is possible. Road into the area is unsealed and needs to be sealed if used as carpark. Concepts are contained in the Strategic Plan. This work needs to be tied into Stirling Point actions. Meeting held with DOC but needs some planning to tie into a funded plan. Awaiting future funding and decisions before advancing further.	Russell Pearson	Hold - however is part of CIF (Shovel Ready Application)
6	2019	Roading	Gorse in Roadsides	Areas visited which have gorse starting to grow, including Bann and Barrow Street. Roading to follow up. More spraying and remedial work is required and follow up needed. Contractor will be instructed to recheck berm areas and respray as necessary. Next round of spraying is being undertaken and further audits will occur. The kerb side spray is finished and the noxious spray is due in November. An inspection will be undertaken when Level 2 is reached and works planned.	Russell Pearson	Reinspection required
7	2019	Parks	Bluff War Memorial	Subsidence of ground under the memorial, a report has been undertaken for options. Next steps are to consult with community about options. Professional opinion being sought on memorial relocation options.	Lesley McCoy	Will get back underway following Covid 19 Lockdown
8	2019	Parks	Information Kiosk	Steering group established. Progressing through to detailed design.	Lesley McCoy	Hold - however is part of CIF (Shovel Ready Application)
9	2020	Parks	Donation request from Lands End Garden Club - Dandelion	Feedback provided at last community board meeting - positive and just investigating maintenance responsibilities and finalising location. Currently with the Lands End Garden Club to provide information.	Michele Frey	44044
10	2020	Parks	Wilding Pines	Community Forum held on 20 July 2020. Application submitted for funding towards future removal of Wilding Pine on Bluff Hill.	Michele Frey	Pending funding application
11	2020	Parks	Slaney Street - Investigations	Received detailed site investigation. Investigating next steps.	Lesley McCoy	Investigating next steps
12	2020	Parks	Cemetery Gates	Complete.	Michele Frey	Complete
13	2018	Parks	J G Ward Reserve	Vehicles are using this area as access to the back of the sections. A letter has been sent to neighbouring landowners regarding the need to respect reserve property.	Parks	Complete
14	2020	Parks	Stirling Point Lighthouse Track	Repairs are underway.	Lesley McCoy	Complete
15	2020	Parks	Gore Street Playground	Largely complete. Seats to be installed in coming weeks. Trialling new type of seat.	Lesley McCoy	Complete
16	2020	Parks	Skate Park Water Fountain	Installation about to commence. Dependent on weather conditions for concrete pouring.	Michele Frey	Complete
17	2020	Parks	Tennis Courts Area - minor clean up of surface	Department of Corrections assistance to undertake clean up of surface at tennis courts. Wet and forget, and sweep is also planned.		Complete
18	2020	Parks	Dog Park			
19	2020	Roading	Roading Blackwater Street	NZTA issue and will be passed on.	Russell Pearson	
20	2020	Roading	Barrow St/Suir Street water run off	Investigate a solution. Some adjustments to the kerbing may be required.	Russell Pearson	
21	2020	Roading	Shannon St Westside footpath behind Challenge	Vehicles appear to be parking over the footpath and this can be remedied but will cause some business issues.	Russell Pearson	
22	2020	Roading	Shannon/Blackwater St intersection for pedestrians	Further planning required with the cycle path but noted that a safe crossing location is required. Some footpath works and drop channels required.	Russell Pearson	
23	2020	Roading	Maritime Museum intersection footpath	To be inspected. Work should be planned at same time as Boat Ramp.	Russell Pearson	
24	2020	Build/Planning	Shannon St House east side near Lagan St	To be discussed with TL's Planning & Building	Jonathan Shaw	
25	2020	Build/Planning	House cnr Suir/Barrow St	To be discussed with TL's Planning & Building		
26	2020	Roading	Upper Barrow St gravel footpath	Will review the planning for a footpath in this area. Agreed that the area could be tidied up.	Russell Pearson	
27	2020	Roading	Wall on the cnr of Slaney/Foyle St rugby grounds side	A reasonably significant issue but noted the safety issue from a fall off the path. Will revisit the issues with the kindergarten speed in street and options for improving.	Russell Pearson	

Bluff Community Board - BLUFF ACTION SHEET

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
28	2020	Roading	Wet footpath cnr Slaney and Foyle St	The grass adjacent to the channel needs cleared and tidied.	Russell Pearson	
29	2020	Build/Planning	Untidy section Slaney St	To be discussed with TL's Planning & Building	Jonathan Shaw	
30	2020	Parks	Slaney St playground			
31	2020	Build/Planning	Untidy section Mason St	To be discussed with TL's Planning & Building	Jonathan Shaw	
32	2020	Build/Planning	Untidy section Bandon St	To be discussed with TL's Planning & Building	Jonathan Shaw	
33	2020	Parks	Bluff Hill Carpark general tidy up	Need to revisit the agreement over responsibilities with DOC.		
34	2020	Roading	Barrow St footpath behind Eagle Hotel	Grass required to be cut back from footpath to expose the full width.	Russell Pearson	
35	2020	Roading	Bann St block above Bluff School – well overgrown with blind spots			
36	2020	Roading	Ferry Terminal – Unkempt and confusing area for vehicles	Will discuss with Southport what they see as a way forward. The area is not Council land but it is recognised as a key tourism area and should be kept tidy. Agreement with Southport will be required.	Russell Pearson	
37	2020	Roading	Raymond St footpath	Noted the area needs the overgrown berm cut back and the water running from the hill area captured.	Russell Pearson	
38	2020	Roading	Stirling Point – noxious weeds – tyre wall - overgrown behind barrier - mirror and yellow lines	A workshop with ICC and DOC is required to discuss how the area s maintained and who is responsible. Agreed the tyre wall is untidy and needs a better solution.	Russell Pearson	
39	2020	Roading	Cracked footpath 24-30 Marine Parade	Inspection required and a solution identified.	Russell Pearson	

Updated: 13 August 2020