

Issue	Actions to address	Involved	Lead	Timeframe
Response to DIA		Chief Executive	Chief Executive	28 August 2020
Independent evaluation: 1. List of candidates to be prepared for Council consideration 2. Terms of Reference for evaluation		Bruce Robertson Chief Executive	Bruce Robertson	02 September
Key Issues	Councillors to provide to Bruce Robertson in writing by end of Saturday, 29 August at: Bruce.robertson@rbrl.co.nz	All councillors Chief Executive	Bruce Robertson	02 September
Key decisions	Chief Executive will prepare a further draft	All councillors Chief Executive	Chief Executive	02 September
Budget advice	Chief Executive to prepare	Chief Executive	Chief Executive	
Training requests	Councillors to identify Chief Executive to seek further guidance from LGNZ	All councillors Chief Executive	Chief Executive	02 September
Development of overall plan	Compiled from feedback above, Further refinement after evaluation	All councillors Bruce Robertson Chief Executive		02 September
Ongoing dialogue with DIA				Ongoing
Communications plan / ongoing communications				Ongoing
Independent Evaluator appointed	Appointment Administrative arrangements	Chief Executive	CEs Office	Sept/October
Training	Training options to be detailed for Council consideration <ul style="list-style-type: none"> • Standing Orders • Chairmanship • Making Good Decisions • Mediation • Media training 	Chief Executive	Chief Executive	Ongoing