



# BUILT HERITAGE FUND

## Purpose

This fund offers financial assistance towards the maintenance, protection, conservation and adaptive re-use of the 23 priority heritage resources (21 individual buildings and 2 streetscapes) identified in the *2019 Invercargill City Centre Heritage Strategy*.

Individual buildings included in the Strategy as priority heritage resources can apply for works relating to their whole building. Buildings included in the Strategy because they are located within a priority streetscape can only apply for works to their façade.

Funding is currently available for four annual funding rounds, starting with the 2019/2020 financial year. Total annual funding for 2020/2021 is \$250,000. Funding is not available beyond the 2022/2023 financial year.

### Funding is available for:

**i. Essential works (maintenance, repairs, structural works, and code upgrades) that respect the heritage of the building.**

- Maintenance (i.e. façade cleaning, gutter replacement)
- Specific “like with like” material replacement/maintenance projects that protect the integrity of heritage buildings
- Painting (needs to be in keeping with the era of the building and within the approved ICC Colour Palette for Heritage Buildings)
- Repairs to or restoration of architectural details and masonry work
- Parapet, balustrade or pilaster reinstatement
- Verandah refurbishment
- Window and glass replacement

- External decorative lighting
- Removal of redundant signage
- New signage
- Relocation of equipment off façade (i.e. air conditioning units or ductwork)
- Upgrades to building to meet code/regulation standards to enable contemporary use of heritage places, for example, fire and access provisions
- Emergency or protective works to protect heritage fabric

**ii. Adaptive re-use projects that respect and retain the building’s heritage significance.**

## Details

Funding applications must be submitted before work commences, unless previously discussed with Council’s Urban Design and Heritage Planners and the project must be completed within 12 months of funding approval.

Grants will typically be a percentage of work to a specific dollar value, or covering a specific component of work. Applicants are expected to demonstrate a significant level of their own contribution to the project with matching funds.

Grants are not available for works already undertaken, unless previously discussed with Council’s Urban Design and Heritage Planners.

Grants are generally not paid until the work is complete and a report has been provided to Council documenting proof of paid invoices, receipts, and photographic evidence of completed work. However, in exceptional circumstances progress payments may be made upon receipt of paid invoices.



## Application Process

**Applications for this fund close on October 30, 2020.** We encourage you to get in contact early, even if you are not ready to submit your application, as we anticipate there will be a strong demand for the funding. All applications will be acknowledged within five working days.

Applications will be checked to ensure they have been completed correctly and sufficient detail has been provided. Where applications are considered incomplete or deficient, they will be returned to the applicant for further information or clarification, and the applicant will be given a set period of time to respond.

An on-site meeting may be required prior to considering the application.

The City Centre Heritage Steering Group will consider applications in mid-November 2020. Successful applicants will be notified within five working days of the decision.

## How will successful applications be selected?

Funding will be prioritised by the following criteria:

- The heritage values that will be protected by the project
- Contribution to the re-use of buildings
- The likely benefits/outcomes of the projects, including community benefits
- The urgency of the project
- The visibility of the project and public accessibility
- Evidence of significant capital investment by the owner
- The degree to which the project exhibits sound heritage management planning (i.e. input from a qualified heritage professional)

## How to Apply

Applications from tenants must have written approval and support from the building owner.

Any applicable consents must be obtained before application for funding can be considered.

Any applicable correspondence with Heritage New Zealand must have taken place before application for funding can be considered.

One application per property will be considered each funding round.

Completed application forms (including supporting documents) can be:

Emailed to: [heritage@icc.govt.nz](mailto:heritage@icc.govt.nz)

Posted to: **Invercargill City Council**  
**Heritage Funding – Attention Shannon Baxter**  
**Private Bag 90104**  
**Invercargill 9840**

Delivered to: **Helpdesk**  
**Invercargill City Council**  
**101 Esk Street**  
**Invercargill**

If you have any questions, please contact Council's Urban Design and Heritage Planner, **Shannon Baxter**, at [heritage@icc.govt.nz](mailto:heritage@icc.govt.nz) or **03 211 1777**.

## Limitations

**The following conditions apply:**

- a) Acceptance of technical advice from the Council's Environmental and Planning Services staff may be a condition of acceptance.
- b) Work may be inspected by a representative of the Council's Environmental and Planning Services staff before payment will be made.
- c) Grants must be uplifted within two years of approval being given, otherwise they will be deemed to be withdrawn and applicants will need to reapply.
- d) Information supplied as part of this application may be made publicly available, and if successful, may be used for publicity purposes.
- e) Retrospective applications will not be considered.

*Please note: Additional conditions may be imposed at the discretion of the Invercargill City Centre Heritage Steering Group.*