

# Guidance Only - Specified System Form

## for code compliance certificate applications or amended compliance schedules (SBCG SSSCC)

Building Act 2004 sections 94, 102, 103 & 106

The information contained in this form is used to generate the compliance schedule. Please consult an Independently Qualified Person registered for the specified system to assist with completing this form. **If this form is not completed the application will be rejected.**

**Code compliance certificate applications** – This form and the specified system section of the *code compliance certificate application* form (Form 6) must be completed.

**Amended compliance schedule (Form 11) applications** – This form must be completed and attached to the Form 11.

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<b>Specified System (SS) one form per SS:</b>		<b>SS2 Emergency Warning Systems</b>	
<b>Building Address:</b>	<b>101 Esk Street Invercargill</b>	<b>Date:</b>	<b>01/04/2020 (date form completed)</b>
<b>Existing Compliance Schedule Number:</b>	N/A		
<b>System Description (attach supplementary list/information if required):</b>			
<b>Type</b>	<b>Make/Model</b>	<b>Location within building</b>	
Pertronic Type 3(f)	F100	Throughout Ground floor tenancy, Panel at front entry	
Pertronic Type 4(f)	As above	Throughout the 2 x 1 <sup>st</sup> Floor apartments	
<b>List Performance Standards:</b> <i>When referencing standards please specify the year of the standard – example AS/NZS 3666.1:2011. When referencing building code clauses or acceptable solutions please include the year and clause relevant to the specified system – example C/AS4:2013 - 3.12. If an alternative solution reference the building code clause.</i>	NZS 4512:2010		
<b>List Inspection, Maintenance and Reporting Procedures:</b> <i>Reference to a standard (as above) or provide a full inspection, maintenance &amp; reporting procedure for alternative solutions.</i>	NZS 4512:2010 Part 6		
<b>If the SS functions on activation of a warning system, describe the function:</b>			
<b>Nominate inspection frequency and responsibility:</b> <i>Refer to Performance Standard for required frequency of inspections.</i>	<b>Carried out by the Owner:</b>		<b>Carried out by the IQP:</b>
	<input type="checkbox"/> Daily (refer below) <input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly		<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly <input checked="" type="checkbox"/> Annually
<b>Does the building have a 'use' that relates to a crowd activity? Nominate one of the following options:</b> For guidance refer to: <a href="http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM313979.html">http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM313979.html</a> If the building has a 'use' nominated, daily inspections by the owner will be included on the compliance schedule.			
<input checked="" type="checkbox"/> N/A <input type="checkbox"/> CS (Crowd Small) <input type="checkbox"/> CL (Crowd Large) <input type="checkbox"/> CO (Crowd Open) <input type="checkbox"/> CM (Crowd Medium)			

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<b>Specified System (SS) one form per SS:</b>	<b>SS4 Emergency Lighting Systems</b>		
<b>Building Address:</b>	<b>101 Esk Street Invercargill</b>	<b>Date:</b>	<b>01/04/2020 (date form completed)</b>
<b>Existing Compliance Schedule Number:</b>	<b>0000</b>		
<b>System Description (attach supplementary list/information if required):</b>			
<b>Type</b>	<b>Make/Model</b>	<b>Location within building</b>	
Clevertronics Recessed LED	Spitfire, Recessed LED	Throughout ground floor tenancy as shown on Clevertronics plan 01, dated 26/01/2021	
Phillips Waterproof Floodlights	Twin Floodlight, ABC315	External stairs from apartments as shown on Clevertronics plan 02, dated 26/01/2021	
<b>List Performance Standards:</b> <i>When referencing standards please specify the year of the standard – example AS/NZS 3666.1:2011. When referencing building code clauses or acceptable solutions please include the year and clause relevant to the specified system – example C/AS4:2013 - 3.12. If an alternative solution reference the building code clause.</i>	AS 2293:2005 Parts 1 and 3 as amended by Appendix B (F6/AS1)		
<b>List Inspection, Maintenance and Reporting Procedures:</b> <i>Reference to a standard (as above) or provide a full inspection, maintenance &amp; reporting procedure for alternative solutions.</i>	AS/NZS 2293.2:1995		
<b>If the SS functions on activation of a warning system, describe the function:</b>			
<b>Nominate inspection frequency and responsibility:</b> <i>Refer to Performance Standard for required frequency of inspections.</i>	<b>Carried out by the Owner:</b>		<b>Carried out by the IQP:</b>
	<input type="checkbox"/> Daily (refer below) <input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly		<input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input checked="" type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly <input checked="" type="checkbox"/> Annually
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<input checked="" type="checkbox"/> N/A <input type="checkbox"/> CS (Crowd Small) <input type="checkbox"/> CL (Crowd Large) <input type="checkbox"/> CO (Crowd Open) <input type="checkbox"/> CM (Crowd Medium)			

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<b>Specified System (SS) one form per SS:</b>		<b>SS14.2 Signs for Systems 1-13</b>	
<b>Building Address:</b>	<b>101 Esk Street Invercargill</b>	<b>Date:</b>	<b>01/04/2020 (date form completed)</b>
<b>Existing Compliance Schedule Number:</b>	<b>N/A</b>		
<b>System Description (attach supplementary list/information if required):</b>			
<b>Type</b>	<b>Make/Model</b>	<b>Location within building</b>	
SS 2 Manual Call Point Signs	How to operate	On all manual call points throughout the building	
SS 4 EM Lighting Test Switch Sign	Identifier Label - "EM Lighting Test Switch"	On distribution board in ground floor tenancy R/H side of entry	
<b>List Performance Standards:</b> <i>When referencing standards please specify the year of the standard – example AS/NZS 3666.1:2011. When referencing building code clauses or acceptable solutions please include the year and clause relevant to the specified system – example C/AS4:2013 - 3.12. If an alternative solution reference the building code clause.</i>	SS 2 - NZS 4512:2010 Appendix E & SS 2 - F8/AS1:2014 (Amendment 4) Clause 5.0 SS 4 - Specific Design		
<b>List Inspection, Maintenance and Reporting Procedures:</b> <i>Reference to a standard (as above) or provide a full inspection, maintenance &amp; reporting procedure for alternative solutions.</i>	Inspection and maintenance procedures to ensure all signs are of the correct type, present in the right locations, legible, clearly visible and unobstructed. Signs shall be refurbished before they become illegible, and shall be replaced immediately should they be missing. Defects in illuminated signs shall be replaced immediately they are apparent.		
<b>If the SS functions on activation of a warning system, describe the function:</b>			
<b>Nominate inspection frequency and responsibility:</b> <i>Refer to Performance Standard for required frequency of inspections.</i>	<b>Carried out by the Owner:</b>		<b>Carried out by the IQP:</b>
	<input type="checkbox"/> Daily (refer below) <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly		<input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly <input checked="" type="checkbox"/> Annually
<b>Does the building have a 'use' that relates to a crowd activity? Nominate one of the following options:</b> For guidance refer to: <a href="http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM313979.html">http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM313979.html</a> <b>If the building has a 'use' nominated, daily inspections by the owner will be included on the compliance schedule.</b>			
<input checked="" type="checkbox"/> N/A <input type="checkbox"/> CS (Crowd Small) <input type="checkbox"/> CL (Crowd Large) <input type="checkbox"/> CO (Crowd Open) <input type="checkbox"/> CM (Crowd Medium)			

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<b>Specified System (SS) one form per SS:</b>		<b>SS15.2 Final Exits</b>	
<b>Building Address:</b>	<b>101 Esk Street Invercargill</b>	<b>Date:</b>	<b>01/04/2020 (date form completed)</b>
<b>Existing Compliance Schedule Number:</b>	N/A		
<b>System Description (attach supplementary list/information if required):</b>			
<b>Type</b>	<b>Make/Model</b>	<b>Location within building</b>	
Sensormatic Double Automatic doors	Auto Sensor, emergency door release	Main entry/exit from ground floor retail tenancy	
Single timber door with glazing	Standard lever and latch, Self-closer	Exit from 1 <sup>st</sup> floor stairwell	
Single timber door with glazing	Standard lever and latch, Self-closer	Exit from staffroom to rear of building	
<b>List Performance Standards:</b> <i>When referencing standards please specify the year of the standard – example AS/NZS 3666.1:2011. When referencing building code clauses or acceptable solutions please include the year and clause relevant to the specified system – example C/AS4:2013 - 3.12. If an alternative solution reference the building code clause.</i>	C/AS2:2019 Clause 3.12 C4 Movement to a place of safety NZS 4239:1993 Appendix A - Item 1		
<b>List Inspection, Maintenance and Reporting Procedures:</b> <i>Reference to a standard (as above) or provide a full inspection, maintenance &amp; reporting procedure for alternative solutions.</i>	Inspection and maintenance procedures to ensure all doors are not locked, barred, blocked and that door-locking devices are clearly visible, are easily operated without a key or other security device, do not prevent or override the direct operation of panic bolts fitted to any door.  NZS 4239:1993 Appendix A - Item 1		
<b>If the SS functions on activation of a warning system, describe the function:</b>	Auto door default to open		
<b>Nominate inspection frequency and responsibility:</b> <i>Refer to Performance Standard for required frequency of inspections.</i>	<b>Carried out by the Owner:</b>		<b>Carried out by the IQP:</b>
	<input checked="" type="checkbox"/> Daily (refer below) <input type="checkbox"/> Monthly <input type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly	<input type="checkbox"/> Monthly <input checked="" type="checkbox"/> 3 Monthly <input type="checkbox"/> 6 Monthly <input type="checkbox"/> 9 Monthly <input checked="" type="checkbox"/> Annually	
<b>Does the building have a 'use' that relates to a crowd activity? Nominate one of the following options:</b> <b>For guidance refer to: <a href="http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM313979.html">http://www.legislation.govt.nz/regulation/public/2005/0032/latest/DLM313979.html</a></b> <b>If the building has a 'use' nominated, daily inspections by the owner will be included on the compliance schedule.</b>			
<input type="checkbox"/> N/A <input type="checkbox"/> CS (Crowd Small) <input type="checkbox"/> CL (Crowd Large) <input type="checkbox"/> CO (Crowd Open) <input checked="" type="checkbox"/> CM (Crowd Medium)			

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<b>Specified System (SS) one form per SS:</b>		<b>SS15.4 Signs for Facilitating Evacuation</b>	
<b>Building Address:</b>	<b>101 Esk Street Invercargill</b>	<b>Date:</b>	<b>01/04/2020 (date form completed)</b>
<b>Existing Compliance Schedule Number:</b>	<b>0000</b>		
<b>System Description (attach supplementary list/information if required):</b>			
<b>Type</b>	<b>Make/Model</b>	<b>Location within building</b>	
Illuminated Exit signage	Non-maintained, Twin Floodlights	Above 2 final exit doors in the ground floor tenancy as shown on plan 01 issued by Bright Light Ltd dated Dec 2020	
Ecoglo Exit Sign	Photo-illuminest	Above the ground floor exit door from apartment stairwell	
<b>List Performance Standards:</b> <i>When referencing standards please specify the year of the standard – example AS/NZS 3666.1:2011.</i> <i>When referencing building code clauses or acceptable solutions please include the year and clause relevant to the specified system – example C/AS4:2013 - 3.12. If an alternative solution reference the building code clause.</i>	F8/AS1:2012 Clause 4		
<b>List Inspection, Maintenance and Reporting Procedures:</b> <i>Reference to a standard (as above) or provide a full inspection, maintenance &amp; reporting procedure for alternative solutions.</i>	Inspection and maintenance procedures to ensure all signs are of the correct type, present in the right locations, legible, clearly visible and unobstructed. Signs shall be refurbished before they become illegible, and shall be replaced immediately should they be missing. Defects in illuminated signs shall be replaced immediately they are apparent.  1) Specific design for Ecoglo		
<b>If the SS functions on activation of a warning system, describe the function:</b>			
<b>Nominate inspection frequency and responsibility:</b> <i>Refer to Performance Standard for required frequency of inspections.</i>	<b>Carried out by the Owner:</b>		<b>Carried out by the IQP:</b>
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