



Community Wellbeing Fund Policy

Effective from 8 December 2020

Purpose

The purpose of this policy is to establish guidelines for the allocation and management of Community Wellbeing Fund. Alongside the Community Wellbeing Fund Framework, it has been developed to assist both Council and applicants in determining the outcome of funding applications.

Background

A Community Wellbeing Fund Policy and Framework acknowledges Council's willingness to work with the community to achieve its vision "Our City with Heart - He Ngākau Aroha".

It further demonstrates the Council's awareness that Council itself is not always best placed to deliver projects within the community, and that through financial assistance Council can assist the wider community to be catalyst for positive change.

Scope

The policy and associated Framework applies to the approximately \$500,000 allocated in contestable and possible discretionary grants every year. It does not include funding allocated Service Contracts or individual agreements.

Governance Guidance for Allocation of Fund

The following expectations will be incorporated in the design of the Invercargill City Council's Community Wellbeing Fund Framework.

- The fund will be allocated lawfully, transparently and prudently, in keeping with Council's responsibilities as public entity dispensing public funds, and the legislated purpose of local government.
- The Community Wellbeing Fund Committee will utilise the Strategic Fund Framework.

- The committee will be clear about the decisions it has made and what it expects to achieve with the allocated resources. To this end, adequate records will be kept of both successful and unsuccessful applications.
- Expectations of grant recipients are clearly communicated, reasonable and appropriate to the funding they receive. Recipients must be willing to report publicly on how much support they receive from the Council and what they achieved with that support.
- Conflicts of interest will be identified and appropriately managed.
- All participants will be treated fairly and with respect, the relationship will acknowledge the accountability and complementary roles and responsibilities of both the committee and the applicant.

Revision History:	Nil.
Effective Date:	8 December 2020
Review Period:	This policy will be reviewed every six (6) years unless earlier review is required due to legislative changes, or is warranted by another reason requested by Council.
New Review Date:	8 December 2026
Associated Documents / References:	Community Wellbeing Fund Framework
Supersedes:	Community Grants Policy
Reference Number:	A3249063
Policy Owner:	Strategy and Policy