



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Invercargill City Council
to be held in the Council Chamber,
First Floor, Civic Administration Building,
101 Esk Street, Invercargill on
Tuesday 26 January 2021 at 3.00 pm**

Sir T R Shadbolt, KNZM JP
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark
Cr A H Crackett
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

CLARE HADLEY
CHIEF EXECUTIVE

A G E N D A

2. **APOLOGIES**

Cr A Crackett

3. **PUBLIC FORUM**

4. **INTEREST REGISTER**

A2279220

5. **MINUTES OF THE MEETING OF RISK AND ASSURANCE HELD ON 14 AND 15 DECEMBER 2020**

A3279617; A3282070; A3282075

To be moved:

That the minutes of Risk and Assurance held on 14 and 15 December 2020 be received.

5. **MINUTES OF THE MEETING OF COUNCIL HELD ON 15 DECEMBER 2020**

A3281014

To be moved:

That the minutes of Council held on 15 December 2020 be confirmed.

6. **MINUTES OF THE EXTRAORDINARY MEETING OF INFRASTRUCTURAL SERVICES COMMITTEE HELD ON 15 DECEMBER 2020**

A3281142

To be moved:

That the minutes of the Extraordinary Infrastructural Services Committee held on 15 December 2020 be received.

7. **MINUTES OF THE EXTRAORDINARY MEETING OF PERFORMANCE, POLICY AND PARTNERSHIPS HELD ON 15 DECEMBER 2020**

A3281756

To be moved:

That the minutes of the Extraordinary Performance, Policy and Partnerships Committee held on 15 December 2020 be received.

8. **REPRESENTATION REVIEW 2021**

A3299817

A3298347

9. **MAYOR'S REPORT**
A3310159

10. **URGENT BUSINESS**

11. **PUBLIC EXCLUDED SESSION**

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) *Confirming of Minutes of the Public Excluded Session of Risk and Assurance held on 14 December 2020*
- (b) *Confirming of Minutes of the Public Excluded Session of Council held on 15 December 2020*
- (c) *Confirming of Minutes of the Extraordinary Public Excluded Session of Infrastructural Services held on 15 December 2020*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirming of Minutes – Risk and Assurance 14 December 2020	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(b) Confirming of Minutes – Council 15 December 2020	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(c) Confirming of Minutes – Extraordinary Infrastructural Services 15 December 2020	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would

exist under Section 7

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

A2279220

ELECTED MEMBERS			
NAME	ENTITY	INTERESTS	PROPERTY
RONALD LINDSAY ABBOTT	Invercargill City Council Kiwi-Pie Radio 88FM Invercargill	Councillor Director / Broadcaster	
REBECCA RAE AMUNDSEN	Invercargill City Council Arch Draught Ltd BP Orr Ltd Task Ltd Arts Murihiku Dan Davin Literary Foundation Heritage South Glengarry Community Action Group SMAG Board	Councillor Director Director Director Trustee Trustee/Chair Contractor Events Co-ordinator (Volunteer) Council Representative	

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

A2279220

ALLAN JAMES ARNOLD	Invercargill City Council Ziff's Café Bar Ltd Buster Crabb Ltd Ziff's HR Ltd Ziff's Trust Southland Aero Club Invercargill Club Invercargill East Rotary	Councillor Executive Director Executive Director Executive Director Trustee Administrator Member Member Member	
WILLIAM STUART CLARK	Invercargill City Council Invercargill Ratepayers Advocacy Group	Councillor Member	
ALEX HOLLY CRACKETT	Invercargill City Council Sport Southland McIntyre Dick Zone 6 - National LGNZ Young Elected Members Committee	Councillor Trustee Marketing Manager Representative	High Street Invercargill

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

A2279220

PETER WARREN KETT	Invercargill City Council Age Concern Southland Kite Investments Limited Invercargill Harness Racing Club Board Member Ascot Consortium	Councillor Board Member Director Vice President and Life Member Member	
GRAHAM DAVID LEWIS	Invercargill City Council Bluff 2024 Rejuvenation Hospice Southland City Centre Heritage Steering Group Southland Regional Heritage Trust Invercargill Public Art Gallery	Councillor Officer Trustee Member Member Member	
DARREN JAMES LUDLOW	Invercargill City Council Radio Southland Healthy Families Invercargill Murihiku Maori Wardens Southland Community Law Centre Thrive Community Trust Environment Southland	Councillor Manager Board Member Board Member Board Member Trustee Lyndal Ludlow (wife) – Councillor	770 Queens Drive Invercargill

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

A2279220

IAN REAY POTTINGER	Invercargill City Council Southland Electronics Limited Santa Parade Organiser	Councillor Director Alice Pottinger (Wife)	171 Terrace Street Invercargill 9810
TIMOTHY RICHARD SHADBOLT	Invercargill City Council Kiwi Speakers Limited SIT Ambassador	Mayor Director Member	
NIGEL DEAN SKELT	Invercargill City Council Badminton New Zealand Badminton Oceania Badminton World Federation ILT Stadium Southland Judicial Control Authority NZ Racing	Councillor Board Member Vice President Council Member (Chair of Communications and Media) General Manager Member	

**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

A2279220

LESLEY FRANCES SOPER	Invercargill City Council Breathing Space Southland Trust (Emergency Housing) Omaui Tracks Trust National Council of Women (NCW) Citizens Advice Bureau Southland ACC Advocacy Trust Southern District Health Board Southland Warm Homes Trust Southland Food Rescue Trust	Councillor Chair Director Secretary / Treasurer Member Board Member Employee Member Member Member	137 Morton Street Strathern Invercargill 24 Margaret Street Glengarry Invercargill
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**INVERCARGILL CITY COUNCIL ELECTED MEMBERS
INTEREST REGISTER**

A2279220

EXECUTIVE STAFF			
NAME	ENTITY	INTERESTS	PROPERTY
CLARE HADLEY	Invercargill City Council Hadley Family Trust	Chief Executive Trustee	
DARREN EDWARDS	Invercargill City Council	Group Manager – Customer and Environment	
MICHAEL DAY	Invercargill City Council	Group Manager - Finance and Assurance	
STEVE GIBLING	Invercargill City Council	Group Manager – Leisure and Recreation	
ERIN MOOGAN	Invercargill City Council	Group Manager – Infrastructural Services	
JANE PARFITT	Invercargill City Council Dementia Canterbury Charitable Trust	Advisor – Office of the Chief Executive Board Member	
PETER THOMPSON	Invercargill City Council Southland Charitable Broadcasters Community Trust TOA Fighting Systems Southland Incorporated	Executive Manager - Office of the Chief Executive Chairman President	

**MINUTES OF THE MEETING OF THE RISK AND ASSURANCE COMMITTEE HELD IN
THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING,
101 ESK STREET, INVERCARGILL, MONDAY 14 DECEMBER AT 8.00 AM**

PRESENT: Sir T R Shadbolt, KNZM JP
Mr R Jackson (Chair)
Mr B Robertson (via Zoom)
Cr A H Crackett
Cr D J Ludlow
Cr R R Amundsen
Cr W S Clark
Cr A J Arnold
Mr I R Pottinger

IN ATTENDANCE: Cr L F Soper
Mrs C Hadley – Chief Executive
Mr M Day – Group Manager – Finance and Assurance
Ms E Moogan – Group Manager – Infrastructural Services
Mr D Foster – Financial Advisor
Mrs J Parfitt – Advisor Office of the Chief Executive (via Zoom)
Mr P Thompson – Executive Manager – Office of the Chief Executive
Mr A Cameron – Strategic Advisor
Ms R Suter – Manager Strategy and Policy
Mr M Morris – Legal Counsel
Mr J Botting – Interim Team Leader – Financial Services
Mr A Burns – Audit New Zealand (via Zoom)
Mr G Mitchell – Manager Health and Safety
Ms L Kuresa – Governance Officer

2. **RESOLUTION TO CHAIR MEETING**

Mr Jackson explained that Mr Robertson was not available to chair today's meeting as he was out of town and could only join the meeting via Zoom. It was recommended that Mr Jackson chair the meeting.

Moved Cr Pottinger, seconded Cr Ludlow and **RESOLVED** the meeting be chaired by Mr Ross Jackson.

3. **APOLOGIES**

Cr Clark. His Worship the Mayor put in an apology to leave at 9.30 am, Mr Robertson put in an apology to leave at 10.00 am and Mr Jackson put in an apology to leave at 11.30 am.

Moved Cr Pottinger, seconded Cr Amundsen and **RESOLVED** that the apologies be accepted.

4. **PUBLIC FORUM**

Nil.

5. **INTEREST REGISTER**

The Chair noted that his and Mr Robertson's interests were not included in the Interest Register. He asked Councillors to review their interests and ensure that they were up-to-date as recorded in the Company's Office site.

6. **MINUTES OF THE MEETING OF RISK AND ASSURANCE HELD ON 29 SEPTEMBER 2020**

Moved Cr Arnold, seconded, Cr Pottinger and **RESOLVED** that the minutes of the meeting held on 29 September 2020 be confirmed.

7. **FITCH CREDIT RATING**

Mr Day took the meeting through the report.

Moved Cr Ludlow, seconded Cr Pottinger and **RESOLVED** that:

1. The report, "Fitch Credit Rating" be received; and
2. The Committee note that ICC rating is AA+ with a stable outlook.

Note: Cr Clark joined the meeting at 8.07 am.

8. **FINANCE SYSTEM IMPLEMENTATION UPDATE**

Mr Day took the meeting through the report.

The Committee asked questions for clarity on this item.

Moved Cr Pottinger, seconded Cr Amundsen and **RESOLVED** that the report, "Finance System Implementation Update" be received.

9. **QUARTERLY FINANCIAL REPORT – 30 SEPTEMBER 2020**

Mr Botting took the meeting through the report.

The Committee asked questions for clarity on this item.

Moved Cr Pottinger, seconded Cr Ludlow and **RESOLVED** that:

1. The Committee receive the report, Quarterly Financial Report – 30 September 2020; and
2. The Committee notes for quarter one of the 2021 financial year:
 - Actual transaction levels are low but normal for the winter period,
 - Operational performance is in line with forecast,
 - Capital programme is running behind schedule with improvements to the capital process to be introduced in quarter three.

Note: Cr Soper joined the meeting at 8.28 am.

10. **LONG-TERM PLAN UPDATE**

Ms Suter took the meeting through the report.

Moved Cr Ludlow, seconded Cr Amundsen and **RESOLVED** that the Risk and Assurance Committee receive the report "Long-term Plan Update".

11. **ANNUAL REPORT UPDATE**

This item has been deferred until Tuesday 15 December continuation of the Risk and Assurance Meeting at 8.30 am. Mr Burns updated the Committee on the status of the report to date and assured the Committee that the Audit Report would be circulated as soon as it was completed.

Moved Cr Pottinger, seconded Cr Ludlow and **RESOLVED** that:

1. That the report "Annual report update" be received; and
2. That the committee recommend to Council the adoption of the Annual report; and
3. The committee notes that Audit clearance for the Annual report is not available and the Annual report adoption will need to await Audit clearance.

12. **GOVERNANCE REVIEW REPORT: STATUS UPDATE**

Mrs Parfitt and Mr Thompson took the meeting through the report.

The Committee spoke to and asked questions for clarity.

After further discussion, Mr Robertson and Mrs Hadley added a fourth recommendation to the resolutions and amended Recommendation 3 as set out below.

Moved Cr Pottinger, seconded Cr Clark and **RESOLVED** that the Committee:

1. Receive the report "Governance Review Report: Status Update".
2. Provide advice to enable the budget for this financial year to be finalised.
3. Confirm the Project Governance Group (through the Chief Executive); has delegated authority and will monitor the budget and risk register.
4. Request that the Project Governance Group provide a quarterly report to the Risk and Assurance Committee.

13. **HEALTH AND SAFETY UPDATE**

Mr Mitchell took the meeting through the report.

Moved Cr Clark, seconded Cr Ludlow and **RESOLVED** that the Risk and Assurance Committee receive the report "Health and Safety Update".

14. **URGENT BUSINESS**

Nil.

15. **PUBLIC EXCLUDED SESSION**

Moved Cr Arnold, seconded Cr Amundsen and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) *Confirming of Minutes of the Public Excluded Session held on 29 September 2020.*
- (b) *Litigation Update.*
- (c) *ICL – Project Update.*
- (d) *Update on Litigation – Shadbolt v ICC.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirming of Minutes – 29 September 2020	Section 7(2)(i) Enable any Local Authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(b) Litigation Update	Section 7(2)(g) Maintain professional privilege	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(c) ICL – Project Update	Section 7(2)(i) Enable any Local Authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

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|---|---|-------|--|
| (d) Update on
Litigation –
Shadbolt v ICC | Section 7(2)(g)
Maintain
professional
privilege | legal | Section 48(1)(a)
That the public conduct
of this item would be
likely to result in the
disclosure of information
for which good reason
for withholding would
exist under Section 7 |
|---|---|-------|--|

There being no further business, the meeting finished at 10.22 am.

**MINUTES OF THE MEETING OF THE CONTINUATION OF THE RISK AND ASSURANCE
COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC
ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL,
TUESDAY 15 DECEMBER AT 8.30 AM**

PRESENT: Sir T R Shadbolt, KNZM JP
Mr R Jackson (Chair)
Mr B Robertson
Cr D J Ludlow
Cr R R Amundsen
Cr A J Arnold
Mr I R Pottinger

IN ATTENDANCE: Cr G D Lewis
Mrs C Hadley – Chief Executive
Mr M Day – Group Manager – Finance and Assurance
Ms E Moogan – Group Manager – Infrastructural Services
Mr A Cameron – Strategic Advisor
Mr P Thompson – General Manager Office of Chief Executive
Mr D Foster – Financial Advisor (via Zoom)
Ms R Suter – Manager Strategy and Policy
Mr J Botting – Interim Team Leader – Financial Services
Mr A Burns – Audit New Zealand (via Zoom)
Ms J Hills – Audit New Zealand (via Zoom)
Ms L Kuresa – Governance Officer

2. **APOLOGIES**

Nil.

3. **ANNUAL REPORT UPDATE**

The draft report was tabled and Mr Burns took the meeting through the key issues outstanding for it to be signed off.

Mr Robertson recommended that due to the Annual Report not being completed and ready for sign off by Audit New Zealand at this stage, a continuation of this meeting would be undertaken at 2.30 pm this afternoon.

The meeting was adjourned at 9.10 am and to be reconvened at 2.30 pm this afternoon.

**MINUTES OF THE MEETING OF THE RE-CONVENED RISK AND ASSURANCE
COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC
ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL,
TUESDAY 15 DECEMBER AT 2.30 PM**

PRESENT: Sir T R Shadbolt, KNZM JP
Mr R Jackson (Chair)
Mr B Robertson
Cr W S Clark
Cr D J Ludlow
Mr I R Pottinger

IN ATTENDANCE: Cr G D Lewis
Cr P W Kett (via Zoom)
Mrs C Hadley – Chief Executive
Mr M Day – Group Manager – Finance and Assurance
Mr A Cameron – Strategic Advisor
Ms R Suter – Manager Strategy and Policy
Ms A Bremer – Policy Advisor – Southland Mayoral Forum
Ms G Woodward – Corporate Planner
Mr A Burns – Audit New Zealand (via Zoom)
Ms J Hills – Audit New Zealand (via Zoom)
Ms L Kuresa – Governance Officer

2. **APOLOGIES**

Cr A J Arnold.

Moved Cr Ludlow, seconded Cr Pottinger and **RESOLVED** that the apology be accepted.

3. **ANNUAL REPORT**

Mr Day took the meeting through the Annual Report.

Mr Burns took the meeting through the Audit Report and said that it was a clean letter of representation and as soon as it was signed off the audit opinion could be issued.

Moved Cr Ludlow, seconded Cr Pottinger and **RESOLVED** that it be **RECOMMENDED** to Council that:

1. The report "Annual Report" be received by the Committee; and
2. That the Annual Report be adopted; and
3. That the Mayor and Chief Executive sign the Letter of Representation; and
4. The Summary Report be signed off following the sign off by the Chair of Risk and Assurance, the Independent Member of Risk and Assurance and the Chief Executive.

There being no further business, the meeting finished at 2.43 pm.

MINUTES OF THE MEETING OF THE INVERCARGILL CITY COUNCIL HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL, ON TUESDAY 15 DECEMBER 2020 AT 3.00 PM

PRESENT: Sir T R Shadbolt, KNZM JP
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark
Cr A H Crackett (via Zoom)
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mr N Peterson – Bluff Community Board
Mrs C Hadley – Chief Executive
Mr M Day – Group Manager – Finance and Assurance
Mr S Gibling – Group Manager – Leisure and Recreation
Mrs J Parfitt – Advisor Office of the Chief Executive
Mr P Thompson – Executive Manager – Office of the Chief Executive
Mr A Cameron – Strategic Advisor
Ms R Suter – Manager Strategy and Policy
Mrs V Allan – Interim Manager – Communications
Mr J Botting – Interim Team Leader – Financial Services
Ms A Bremer – Policy Advisor – Southland Mayoral Forum
Ms L Goodman – Democratic Services Advisor
Ms G Woodward – Corporate Planner
Ms J Conway – Governance and Administration Manager
Ms L Kuresa – Governance Officer

2. **APOLOGIES**

Nil.

3. **PUBLIC FORUM**

Nil.

4. **INTEREST REGISTER**

A2279220

Nil.

5. **NOTICE OF MAJOR LATE ITEM**

Moved Cr Abbott, seconded Cr Soper and **RESOLVED** that the recommendations from the Risk and Assurance Committee, relating to the adoption of the Annual Report to be considered in public and the recommendations relating to the Shadbolt v Council Litigation, to be considered in public excluded; be accepted as major late items. These matters were not available at the time the agenda was prepared because the Risk and Assurance Committee meeting was held yesterday, 14 December and today, 15 December.

6. **MINUTES OF THE MEETING OF COUNCIL HELD ON 24 NOVEMBER 2020**

A3258337

Moved Cr Lewis, seconded Cr Soper and **RESOLVED** that the minutes of the Council Meeting held on 24 November 2020 be confirmed.

7. **MINUTES OF THE MEETING OF COUNCIL HELD ON 30 NOVEMBER 2020**

A3276591

Moved Cr Ludlow, seconded Cr Amundsen and **RESOLVED** that the minutes of the Council Meeting held on 30 November 2020 be confirmed.

8. **MINUTES OF THE MEETING OF THE INFRASTRUCTURAL SERVICES COMMITTEE HELD ON 1 DECEMBER 2020**

A3266871

Moved Cr Pottinger, seconded Cr Abbott and **RESOLVED** that the minutes of the Infrastructural Services Committee Meeting held on 1 December 2020 be received.

9. **MINUTES OF THE MEETING OF THE PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE HELD ON 8 DECEMBER 2020**

A273807

Moved Cr Ludlow, seconded Cr Amundsen and **RESOLVED** that the minutes of the Performance, Policy and Partnerships Committee Meeting held on 8 December 2020 be received.

10. **GOVERNANCE REVIEW REPORT: IMPLEMENTATION PLAN**

A3272948

Mrs Parfitt and Mr Thompson took the meeting through the report, including the new recommendations for Council to consider.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that Council:

1. Received the report, "Governance Review Report: Implementation Plan"; and
2. Confirm that work on progressing the resolution relating to Iwi appointees to committees should not be progressed until after the Governance Review Action Plan is fully implemented.

3. That Council adopts the “Working on Working Together” plan as the:
 - Guiding document to implement the time bound action plan; and
 - Provide the model for governance oversight of the project; and
 - Notes its intention to use the monitoring and reporting framework within the plan.

11. **SHAREHOLDER RESOLUTION IN LIEU OF ANNUAL GENERAL MEETING**
A3275040

Mr Cameron took the meeting through the report.

Moved Cr Abbott, seconded Cr Lewis and **RESOLVED** that Council:

1. Receive the report, “Shareholder Resolution in Lieu of Annual General Meeting”; and
2. Authorise the Mayor to execute the resolution in lieu of annual general meeting on behalf of Invercargill City Council as shareholder in Invercargill City Holdings Limited.
3. Note that Invercargill City Holdings Limited will provide an update to Invercargill City Council, including discussion of its 2020 annual report in January 2021.

12. **REPORT OF HIS WORSHIP THE MAYOR**
A3271988

Moved His Worship the Mayor, seconded Cr Kett and **RESOLVED** that the Mayor’s Report be received.

13. **MAJOR LATE ITEM - ADOPTION OF THE ANNUAL REPORT**

Mr Day took the meeting through the report.

Council thanked Mr Day and his team for all the work they had carried out to get the Annual Report completed.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that it be **RECOMMENDED** to Council that:

1. The report “Adoption of the Annual Report” be received;
2. Council adopt the Annual Report.

14. **URGENT BUSINESS**

Nil.

Note: Cr Crackett left the meeting at 3.10 pm.

Note: The meeting was adjourned at 3.13 pm and reconvened at 3.56 pm.

15. **COUNCIL IN PUBLIC EXCLUDED SESSION**

Moved His Worship the Mayor, seconded Cr Soper and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, with the exception of Lisa Goodman, Democratic Services Advisor, namely:

- (a) *Confirming of Minutes of the Public Excluded Session of Council 24 November 2020.*
- (b) *Confirming of Minutes of the Public Excluded Session of Council 30 November 2020.*
- (c) *Receiving of Minutes of the Public Excluded Session of the Infrastructural Services Committee 1 December 2020.*
- (d) *Receiving of Minutes of the Public Excluded Session of the Performance, Policy and Partnerships Committee 8 December 2020.*
- (e) *Selection and Remuneration of External Appointees.*
- (f) *CE Performance Review.*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirming of Minutes – Council 24 November 2020	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(b) Confirming of Minutes – Council 30 November	Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

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|---|--|--|
| (c) Receiving of Minutes – Infrastructural Service Committee 1 December 2020 | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |
| (d) Receiving of Minutes – Performance, Policy and Partnerships Committee 8 December 2020 | Section 7(2)(a)
Protect the privacy of natural persons, including that of deceased natural persons | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |
| (e) Selection of Remuneration of External Appointees | Section 7(2)(a)
Protect the privacy of natural persons, including that of deceased natural persons | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |
| (f) CE Performance Review | Section 7(2)(a)
Protect the privacy of natural persons, including that of deceased natural persons | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |

There being no further business, the meeting finished at 4.50 pm.

**MINUTES OF A MEETING OF THE EXTRAORDINARY INFRASTRUCTURAL SERVICES
COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC
ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON TUESDAY
15 DECEMBER 2020 AT 3.15 PM**

PRESENT: Sir T R Shadbolt, KNZM JP
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mr N Peterson – Bluff Community Board
Mrs C Hadley – Chief Executive
Mr M Day – Group Manager – Finance and Assurance
Mr S Gibling – Group Manager – Leisure and Recreation
Mrs J Parfitt – Advisor Office of the Chief Executive
Mr P Thompson – Executive Manager – Office of the Chief Executive
Mr A Cameron – Strategic Advisor
Ms R Suter – Manager Strategy and Policy
Ms J Conway – Manager Governance and Administration
Mrs V Allan – Interim Manager – Communications
Mr J Botting – Interim Team Leader – Financial Services
Ms L Goodman – Democratic Services Advisor
Ms A Bremer – Policy Advisor – Southland Mayoral Forum
Ms G Woodward – Corporate Planner
Ms J Conway – Governance and Administration Manager
Ms L Kuresa – Governance Officer

2. **APOLOGIES**

Nil.

3. **INTEREST REGISTER**

A2279220

Nil.

4. **LONG-TERM PLAN 2021-2031 DRAFT INFRASTRUCTURE STRATEGY
2021-2051 AND DRAFT ASSET MANAGEMENT PLANS**

A3218669

Ms Suter and Mr Rees took the meeting through the report.

Moved Cr Soper, seconded Cr Clark and **RESOLVED** that the:

1. Report, "Long-Term Plan 2021-2031 Draft Infrastructure Strategy and Asset Management Plans", be received; and

2. Confirm the Draft Infrastructure Strategy (A3009110) and Draft Asset Management Plans listed below prior to consultation on the Long-term Plan in March 2021:
 - a. Draft Water Asset Management Plan (A3035320)
 - b. Draft Stormwater Asset Management Plan (A3113248)
 - c. Draft Sewerage Asset Management Plan (A3092907)
 - d. Draft Rooding Asset Management Plan (A3025378).
3. Confirm the alignment of the Long-term Plan supplementary material (Infrastructure Strategy and Asset Management Plans) with the Assessment of Water and Sanitary Services (A2069840), which was carried out in 2018 and is still current.

5. **LONG-TERM PLAN 2021-2031 ACTIVITY PLANS**
A3271881

Ms Suter took the meeting through the report.

Moved Cr Amundsen, seconded Cr Abbott and **RESOLVED** that the Committee:

1. Receive the report "Long-term Plan 2021 – 2031 – Activity Plans"; and
2. Confirm the following activity plans as supplementary materials for the Long-term plan consultation, noting that the budgets may be updated following the completion of the budget process in January 2021 and that they remain draft until the Long-term Plan is adopted in June 2021:
 - a. Draft Solid Waste Activity Plan (A3124596)
 - b. Draft Parks and Reserves Activity Plan (A3246186)
 - c. Draft Aquatic Services Activity Plan (A311 6963)
 - d. Draft Passenger Transport Activity Plan (A3128110)
 - e. Draft Public toilets Activity Plan (A3130554)
 - f. Draft Investment Property Activity Plan (A3124314)
 - g. Draft Housing Care Activity Plan (A3276802)
3. Note the alignment of the Long-term Plan supplementary material, including the Solid Waste Activity Plan, with the Southland Waste Management and Minimisation Plan 2020 – 2026 (A3100257) which has been reviewed and will be received by Council following adoption by Wastenet.

6. **URGENT BUSINESS**

Nil.

Note: The meeting adjourned at 3.25 and reconvened at 3.36 pm.

7. **PUBLIC EXCLUDED SESSION**

Moved Cr Abbott, seconded Cr Kett and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, with the exception of Lisa Goodman, Democratic Services Advisor, namely:

(a) Rugby Park – Commercial Option and Opportunities Review.

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Rugby Park – Commercial Option and Opportunities Review	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 3.55 pm.

MINUTES OF AN EXTRAORDINARY MEETING OF THE PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON TUESDAY 15 DECEMBER 2020 AT 3.25 PM

PRESENT: Sir T R Shadbolt, KNZM JP
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

IN ATTENDANCE: Mr N Peterson – Bluff Community Board
Mrs C Hadley – Chief Executive
Mr M Day – Group Manager – Finance and Assurance
Mr S Gibling – Group Manager – Leisure and Recreation
Mrs J Parfitt – Advisor Office of the Chief Executive
Mr P Thompson – Executive Manager – Office of the Chief Executive
Mr A Cameron – Strategic Advisor
Ms R Suter – Manager Strategy and Policy
Ms J Conway – Manager Governance and Administration
Mrs V Allan – Interim Manager – Communications
Mr J Botting – Interim Team Leader – Financial Services
Mr J Cunningham – Senior Revenue Officer
Ms A Bremer – Policy Advisor – Southland Mayoral Forum
Ms L Goodman – Democratic Services Advisor
Ms G Woodward – Corporate Planner
Ms L Kuresa – Governance Officer

2. **APOLOGIES**

Nil.

3. **INTEREST REGISTER**

A2279220

Nil.

4. **DRAFT REVENUE AND FINANCING POLICY**

A3275563

Mr Cunningham took the meeting through the report and said that this needed to be finalised in February 2021 and then the document would go out for consultation as part of the Long-term plan.

Cr Soper thanked staff who had worked on this document and said it was good to look at the framework. She was impressed with the well run workshops during this process.

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that the Committee:

1. Receive the report "Draft Revenue and Financing Policy; and
2. Endorse the "Draft Revenue and Financing Policy"
3. Confirm the "Draft Revenue and Financing Policy" (A3275563) as part of the supplementary materials for the Long-term plan consultation, noting it will remain draft until the adoption of the Long-term plan in June 2021.
4. That Council notes that the policy wording may change as the process of public consultation progresses.

Cr Soper was happy with this document and thanked staff for the hard work they had put in to complete it.

The motion, now being put, was **RESOLVED** in the **affirmative**.

5. **DRAFT FINANCIAL STRATEGY**
A3276942

Moved Cr Lewis, seconded Cr Skelt and **RESOLVED** that the "Draft Financial Strategy" report be received.

6. **LONG-TERM PLAN DRAFT LEVELS OF SERVICE, KEY PERFORMANCE INDICATORS AND TARGETS**
A3249122

Ms Suter took the meeting through the report. She informed Council that these documents would remain in draft form until after consultation and the adoption of the Long-term Plan.

Moved Cr Soper, seconded Cr Pottinger and **RESOLVED** that the Committee:

1. Receive the report "Long-term Plan Draft Levels of Service, Key Performance Indicators and Targets"
2. Confirm the Long-term Plan Draft Levels of Service, Key Performance Indicators and Targets ahead of consultation in 2021, noting that they will remain draft until the Long-term Plan is adopted in June 2021.

7. **LONG-TERM PLAN ACTIVITY PLANS**
A325322

Ms Suter took the meeting through the report.

Moved Cr Abbott, seconded Cr Arnold and **RESOLVED** that the Committee:

1. Receive the report "Long-term Plan 2021 – 2031 – Activity Plans";
2. Confirm the following activity plans as supplementary materials for the Long-term plan consultation, noting that the budgets may be updated following the completion of the budget process in January 2021 and that they remain draft until the Long-term Plan is adopted in June 2021:
 - a. Draft Arts and Heritage Draft Activity Plan (A3196865)
 - b. Draft Democratic Process Draft Activity Plan (A3122358)
 - c. Draft Libraries Draft Activity Plan (A3123826)
 - d. Draft Regulatory Services Draft Activity Plan (A3127560)
 - e. Draft Venue Services Draft Activity Plan (A3129085)

8. **LONG-TERM PLAN 2021-2031 – COUNCIL CONTROLLED ORGANISATIONS**
A3254523

Ms Suter took the meeting through the report.

Moved Cr Ludlow, seconded Cr Arnold and **RESOLVED** that the Committee:

1. Receive the report “Long-term plan 2021 – 2031 – Council Controlled organisations”;
2. Confirm the following information prior to consultation on the Long-term Plan which will remain draft until the Long-term plan is adopted in June 2021:
 - a. list of Council Controlled Organisations,
 - b. policies and objectives relating to those organisations, the nature and scope of the activities and the key performance targets and measures against which they are to be met.

9. **LONG-TERM PLAN CONSULTATION APPROACH**
A323935

Cr Ludlow noted that the hearings had been scheduled to take place on 12, 13 and 14 May 2021, but had now been brought forward to 11, 12 and 13 May 2021.

Moved Cr Soper, seconded Cr Skelt and **RESOLVED** that the Committee:

1. Receive the report “Long-term Plan Consultation Approach”.
2. Note the planned dates for consultation and hearings for the 2021 – 2031 Long-term Plan process.

10. **LONG-TERM PLAN 2021-2031 EXTERNAL REQUESTS FOR FINANCIAL SUPPORT**
A3271884

Ms Suter reported that Councillors had received a number of presentations from different organisations. This report was an opportunity for Council to review all requests for funding received. In order to assist Councillors in being able to see the differences from the previous Long-term Plan to the current, she had noted areas that Council had brought into Council functions and from a budgeting perspective, since the last Long-term Plan.

Moved Cr Skelt, seconded Cr Amundsen and **RESOLVED** that the Committee:

1. Receive the report “Long-term Plan 2021 – 2031 External requests for financial support”;
2. Confirm the noted requests for external funding for inclusion within the draft budgets for the Long-term Plan, noting these will remain draft until adoption in June 2021 and that until adoption no external funding is confirmed.

11. **GREAT SOUTH SOUTHLAND MURIHIKU EVENTS STRATEGY**
A3255329

Ms Suter took the meeting through the report.

Moved Cr Abbott, seconded Cr Lewis and **RESOLVED** that the Committee:

1. Receive the report "Great South Southland Murihiku Events Strategy";
2. Note the attached Great South Murihiku Events Strategy (A3265238) provides an overarching framework for the events sector in the region to which Council has contributed.
3. Confirm that Council will support the implementation approach through officer participation in the proposed Regional Events Forum, Events Funder Group and Event Organisers Network.

12. **URGENT BUSINESS**

Nil

There being no further business, the meeting finished at 3.35 pm.

TO: COUNCIL

**FROM: MICHAEL MORRIS – DEPUTY ELECTORAL OFFICER
JODI CONWAY – MANAGER GOVERNANCE AND
ADMINISTRATION**

MEETING DATE: TUESDAY 26 JANUARY 2021

REPRESENTATION REVIEW 2021

SUMMARY

<p>Under the Local Electoral Act 2001, all local authorities must undertake a Representation Review at least once every six years. An important factor in undertaking the Representation Review is providing the opportunity for the community to share their views and opinions.</p> <p>This report sets out the legislative requirements for a Representation Review and recommends the establishment of an independent panel to assist with public engagement.</p> <p>Council’s last review was conducted in 2015 and this review must be completed in 2021.</p>

RECOMMENDATIONS

1. That Council receives the report “Representation Review 2021”.
2. That Council approves the creation of an Electoral Representation Advisory Panel.
3. That Council appoint Councillor Rebecca Amundsen as its representative on the Representation Advisory Panel.
4. That the Chairs Group be authorised to appoint the balance of the Electoral Representation Advisory Panel from the Community.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes
2.	<i>Is a budget amendment required?</i> No – all costs are included in the budget. See discussion below on specific costs.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> Yes
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Yes, further community input is required.

FINANCIAL IMPLICATIONS

This has been included in the Governance budget.

REPRESENTATION REVIEW

Under the Local Electoral Act 2001 (the Act) a Representation Review is required to be conducted at least once every six years and all local authorities must undergo the process. Council last conducted a Representation Review in 2015.

The 2021 Review process commenced in 2020 and a Workshop was held on 4 December 2020 to discuss the various options to conduct the Review. Darryl Griffin from our Electoral services provider Electionz.com was also engaged to provide assistance in undertaking this review.

A timeline showing the approximate dates of the Representation Review is included in **Appendix 1**.

A successful Representation Review will involve the community in its development, and both Council's initial proposal and final proposal will reflect the Community's input. It is best practice for Council to consider its communities' opinions as much as is practicable in both developing the proposal and through the decision process.

Representation reviews are reviews of the representation arrangements for a local authority. The key outcome of the representation review is to ensure fair and effective representation for the community. More details around the requirements for a representation review are included in **Appendix 2**.

The representation review determines detailed arrangements for:

- The number of electoral subdivisions (if any).
- The boundaries, names, and numbers of wards.

For Invercargill City Council the review will include deciding:

- The basis of election (at large, wards, or a mix of both).
- The retention, establishment and/or disestablishment of Community Boards.

Some local authorities use independent panels to undertake preliminary consultation and then make recommendations prior to Council putting forward a representation proposal for public consultation. In the 2009 and 2015 reviews, Council engaged an independent panel.

The use of a panel removes possible perceptions of self-interest arising from elected members close involvement in the issues and the Local Government Commission encourages local authorities to consider this option. It is our recommendation that it would be good practice to use a panel for the 2021 Representation Review.

Section 14(1) of the Local Government Act 2002 gives weight to including an independent review panel in Council's decision-making process:

- “(b) a local authority should make itself aware of, and should have regard to, the views of all of its communities; and*
- (c) when making a decision, a local authority should take account of –*
 - (i) the diversity of the community, and the community's interests, within its district or region; and*

- (ii) the interests of future as well as current communities; and*
- (iii) the likely impact of any decision on the interests referred to in subparagraphs (i) and (ii)".*

When determining to convene an independent panel, it is important to select people who have relevant skills and a good knowledge of the district. It is also important that the panel is provided with clear terms of reference, is fully briefed on its task, and has a good understanding of the statutory requirements for reviews.

Using a "grass roots" approach to our public consultation fits with Council's Significance and Engagement Policy. The tools available to us are Facebook, the Invercargill City Council website, Radio Advertising, printed handouts/flyers, adding information in school newsletters and informational posters placed around town. We have the opportunity to include a greater diversity of people in the representation process through the use of all these resources. We will need to ensure representation on the panel from Mana Whenua.

It is recommended that the Independent Panel hold a minimum of three public forums and at least two Hui (with Mana Whenua and Mataa Waka) to engage the community as thoroughly as possible regarding the process. By utilising new methods alongside public forums, staff anticipate that we will achieve not only more, but better, community engagement. The representation review is a great opportunity for the Council to engage people in a positive way and help strengthen Council's relationship with the community.

COSTS

It is proposed to pay six Community Panel Members a fee of \$1,750.00 inc. GST for their work. This is a modest increase from the remuneration in 2015. The Panel members will be expected to complete at least 25 hours of work in the role. This is a fair recognition of the time they will spend.

There may also be incidental costs such as room hire fees, these are included in the Budget already. We will attempt to use rooms that are Council controlled and/or are at Community events to limit costs where possible.

CONCLUSION

Using these resources provides Council with a cost effective way to connect and engage with a broad cross section of the community. The purpose of the Act is to provide for democratic and effective local government that recognises the diversity of New Zealand communities. Using the resources listed above, in addition to the independent panel and consultation forums will assist in supporting our final representation review determination if it is appealed to the Local Government Commission.

APPENDIX 1

PROCESS TIMELINE

- | | |
|---------------------------|---|
| 26 January 2021 | - Council meeting |
| January – February | - Advertise for the independent Panel |
| Late February | - Appointment of the independent advisory panel of six members of the public and one Councillor |
| Early March | - The Panel meets to discuss where “communities of interest” exist and what is required for effective and fair representation. The Panel develops options for representation and Community Boards |
| Late March | - The Panel produces a public discussion document and publishes information in the paper and on radio |
| March | - The Panel conducts public meetings and also receives views via Council’s website, email, Facebook and by post |
| Early May | - The Panel reports to Council on what people think and the options preferred |
| Late May | - Council determines which Representation Option it prefers, this becomes “The Initial Proposal” |
| Late May | - The Initial Proposal is publicly notified in The Southland Times and people are invited to make formal submissions |
| August | - The submission period closes |
| Late August | - Council hears those who wish to speak to their submission. |
| End August | - Council determines its final proposal and Council publicly notified the final proposal in the Southland Times |
| October | - Closing date for appeals or objections to Final Proposal |
| November | - If any appeals or objections are received, the Review is referred to the Local Government Commission for a decision |
| April 2022 | - Local Government Commission Determination on any appeals. |

APPENDIX 2

THE NUMBER OF ELECTED OFFICIALS

Section 19A of the Act requires that every governing body of a territorial authority is to consist of not fewer than 6 members or more than 30 members, including the mayor, who are the members of the territorial authority.

At large and Wards systems

Representation can be established for the District through using a ward system or by using at large voting. Currently, Invercargill City Councillors are elected at large.

At large:

- Electors are able to vote for all candidates and have a wider choice of candidates.
- Councillors represent the city as a whole.
- Electors can ask any Councillor for help no matter where the resident lives within the city.
- At large can sometimes represent a more diverse group geographically.

Wards:

- Representation can be more fairly representative of the population.
- Residents are more likely to know their candidates and may feel that they are getting more effectual representation.
- A ward system enables more effective management of community and Council consultation.

Combination of Wards and At large:

- City district is split into a number of wards (say 6) and each ward will elect a Councillor, the remaining 6 Councillors will be elected at large across the District- meaning each voter will be able to vote for 7 of the 12 people on Council (excluding the Mayoral election).
- Combines aspects of both systems and allows voters to feel that they have a person to speak to about matters that matter to them, while allowing at large Councillors to work across the City district.
- Can result in large Wards in rural areas that do not have links other than being in the City District resulting in parts of the City feeling ignored.

Community Boards:

- Represent, and act as an advocate for, the interests of their community.
- Consider and report on any matter referred to it by the Council and any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Council within the community.
- Prepare an annual submission to Council on expenditure in the community.
- Communicate with community organisations and special interest groups in the community.
- Undertake any other responsibilities delegated to it by the Council.

Community Boards are unincorporated bodies, directly funded by the Council. They cannot employ staff but are provided with administrative facilities and advice by Council.

Elected at the same time as the council, a Community Board must have a minimum of 4 and maximum of 12 Community Board members. A minimum of 4 members must be elected and Council can appoint members to the Community Board, but these appointees must be less than half the total number of members.

The Invercargill City Council currently has one Community Board – the Bluff Community Board. This Board is constituted under Section 49 of the Local Government Act 2002. The Bluff Community Board has a chairperson and five other members. Five members are elected triennially by electors in the community, and the Council appoints a member. The Board elects its own chairperson at its first meeting after the triennial election.

Previously there have been other Community boards such as the Otatara Community Board and the Bush Community boards, however, these have been disestablished over time.

TO: COUNCIL
FROM: HIS WORSHIP THE MAYOR, SIR TIM SHADBOLT
MEETING DATE: TUESDAY 26 JANUARY 2021

MAYOR'S REPORT

SUMMARY

List of engagements and current issues.

RECOMMENDATION

That the report be received.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> N/A.
2.	<i>Is a budget amendment required?</i> N/A.
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> N/A.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> N/A.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A.

FINANCIAL IMPLICATIONS

N/A.

ENGAGEMENTS: 9 DECEMBER 2020 – 21 JANUARY 2021

- Council Charter Workshop
- Meeting with Michael Skerrett
- Bluff Maritime Museum Meeting
- Hui with Minister Megan Woods and Minister Grant Robertson
- SIT Graduation Capping Ceremony
- Risk and Assurance Committee Meeting
- Lunch at the Pantry with Auction Winners

- Presentation of Long Service Recognition
- Continuation of Risk and Assurance Committee
- Southland Express Interview
- Council Meeting
- Extraordinary Infrastructural Services Committee
- Extraordinary Performance, Policy and Partnerships Committee
- Meeting with SIT Board
- Preston Russell Christmas Drinks
- SIT Graduation
- NZAS Briefing

REPORT

Well, I don't know about you but I've had a wonderful, relaxing Christmas and New Year. I felt like a patriotic Kiwi by staying in New Zealand and travelling between the Bay of Islands and the Catlins. Then picking our own cherries in Cromwell, panning for gold in Arrowtown and gazing with wonder up the Cathedral Cave, one of the biggest caves in the world. A vital part of wise decision making is relaxation and Southland was certainly a great place to relax for my family this summer.

SAVE IN THE SOUTH

The Safe in the South Committee meeting is scheduled for Monday 1 February at 11.00 am. This is administered by Emergency Management Southland. This was a Committee vacancy of former Cr Toni Biddle. The vacancies will be filled after the by-election is held. In the interim, we require a Council representative to attend this meeting and the chairs have nominated Cr Peter Kett.