



## **NOTICE OF MEETING**

**Notice is hereby given of the Meeting of the  
Bluff Community Board  
to be held in the Bluff Municipal Chambers,  
Gore Street, Bluff on  
Monday 19 April 2021 at 7.00 pm**

Mr R Fife (Chairperson)  
Mrs G Henderson (Deputy Chair)  
Mr G A Laidlaw  
Mr N Peterson  
Miss T Topi  
Cr A J Arnold

CLARE HADLEY  
CHIEF EXECUTIVE

# AGENDA

**2. APOLOGIES**

**3. PUBLIC FORUM**

**3.1 PETITION TO SEAL THE ROAD TO OMAUI**

Mr John Collins will be in attendance to speak to this item

**3.2 RIO TINTO CLEAN - UP**

Mr John Yates will be in attendance to speak to this item.

**3.3 CHANNEL PROJECT AND TOWN WHARF – UPDATE FROM SOUTHPORT NZ LTD**

Mr Nigel Gear – Chief Executive, Mr Frank O’Boyle – Infrastructure Manager and Mr Geoff Finnerty – Port General Manager will be in attendance to speak to this item.

**4. INTEREST REGISTER**

A2411889

**5. MINUTES OF THE BLUFF COMMUNITY BOARD MEETING HELD ON 15 FEBRUARY 2021**

A3333336

**6. REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER**

A3382382

**7. BLUFF ACTION SHEET**

A3385528

**7.1 BLUFF ACTION SHEET - APPENDIX 1**

A3385444

**8. CHAIRPERSON’S REPORT**

**9. URGENT BUSINESS**

<h2 style="margin: 0;">BLUFF COMMUNITY BOARD</h2> <h3 style="margin: 0;">INTEREST REGISTER</h3>
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ELECTED MEMBERS		
NAME	ENTITY	INTERESTS
<b>Cr Allan Arnold</b>	Invercargill City Council	Councillor
	Ziff's Café Bar Ltd	Executive Director
	Buster Crabb Ltd	Executive Director
	Ziff's Tour Ltd	Executive Director
	Ziff's HR Ltd	Executive Director
	Ziff's Trust	Trustee Administrator
	NZMCA	Member
	Southland Aero Club	Member
	Invercargill Club	Member
Invercargill East Rotary	Member	
<b>Cr Peter Kett</b>	Invercargill City Council	Councillor
<b>Raymond Fife</b>	Bluff Community Board	Board Member
	Bluff Charitable Trust	Chairman
	Bluff Maritime Museum	Chairman

Bluff Community Board - INTEREST REGISTER

<b>Gloria Henderson</b>	Bluff Community Board Bluff Maritime Museum Bluff Promotions Charitable Trust Bluff Women's Section of RSA Hospice	Deputy Chairperson Deputy Chairperson Vice Chairperson Trustee RSA Member
<b>Graham Laidlaw</b>	Bluff Community Board	Board Member
<b>Noel Peterson</b>	Bluff Community Board Bluff Promotions Bluff Community Charitable Trust Bluff 2024 Organisation	Board Member BCB Representative Member Member
<b>Tammi Topi</b>	Bluff Community Board Bluff 2024 Urban Rejuvenation Group Trust Port Softball Club	Board Member Trustee Committee Member

**MINUTES OF A MEETING OF THE BLUFF COMMUNITY BOARD HELD IN THE BLUFF MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 15 FEBRUARY 2021 AT 7.00 PM**

**PRESENT:** Mr R Fife (Chair)  
Mrs G Henderson (Deputy Chair)  
Mr G Laidlaw  
Mr N Peterson  
Miss T Topi

**IN ATTENDANCE:** Mrs N Allan –Manager - Bluff Service Centre  
Mr L Beer – Bluff Publicity/Promotions Officer  
Mrs R Suter – Manager – Strategy and Policy  
Miss L McCoy – Interim Parks Manager  
Ms Kate Gough – Acting Manager - Parks Performance  
Ms J Conway – Manager – Governance and Administration  
Ms B Mager – Manager – Digital and Communications  
Ms M Sievwright – Governance Officer  
Ms M Cassiere – Executive Governance Officer

2. **APOLOGY**

Cr A J Arnold, Mr R Pearson

Moved G Laidlaw, seconded N Peterson and **RESOLVED** that the apology be accepted.

3. **PUBLIC FORUM**

3.1 **Presentation from Sanfords**

Richard Millar from Sanfords was in attendance to discuss a salmon hatchery and he took the meeting through a PowerPoint presentation, copy available for the Chair. It was envisioned this would be the centre of aquaculture in Southland. It was expected the hatchery would be operating late this year or early next year. As part of the agreement, smolt would be available to others. It was anticipated this would generate 10 jobs to start with and generate more over time.

In response to a question about processing, Mr Millar said all the salmon would be processed in Bluff. Bluff had better environmental conditions due to the cold weather.

In response to a question about waste, Mr Millar said there was 10% to 12% of waste which was produced which would be given to a local company to use.

The Chairman thanked the presenter for attending the meeting.

4. **INTEREST REGISTER**

A2411889

Moved G Henderson, seconded N Peterson and **RESOLVED** that the report be received.

5. **MINUTES OF THE BLUFF COMMUNITY BOARD MEETING HELD ON 9 NOVEMBER 2020**

A3240135

Moved G Henderson, seconded N Peterson and **RESOLVED** that the minutes of the meeting held on 9 November 2020 be accepted as a true and correct record.

7. **BLUFF BOAT RAMP UPDATE**

A3305454

Moved G Laidlaw, seconded T Topi that the report be received.

A meeting had been held with the stakeholder group who suggested starting works at the ramp and moving out. It was suggested the user pay fees of \$100 was too low. A discussion was held regarding the method of collecting 'per use fees' versus 'user pays fees'. The boat sizes would also be considered when setting fees. The issue of fees would be further discussed at the Executive Leadership Team meeting and then presented to Infrastructural Services.

The motion, now being put, was **RESOLVED** in the **affirmative**.

6. **REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER**

A3324014

Moved G Henderson, seconded N Peterson that the report be received.

Mr Beer took the meeting through his report. Of particular note was the Burt Munro Bluff Hillclimb which had unfortunately been cancelled due to bad weather. Due to funds being provide upfront some of the costs would be lost. The Bluff Oyster and Food Festival tickets had gone on sale with 1,100 sold in 20 minutes, and all tickets sold in one hour.

The motion, now being put, was **RESOLVED** in the **affirmative**.

8. **WILDING CONIFER CONTROL UPDATE**

A3318277

Moved G Henderson, seconded N Peterson that the report be received.

N Peterson said a climate emergency had been passed by Central Government and he was concerned trees were being felled, not just conifers but macrocarpa. When the trees were felled, they would be left on the hill as they were wilding and had not been pruned and would end up costing more. Aerial photographs would be taken which would clearly indicate the areas to the public that are going to be felled.

A3333336

The motion, now being put, was **RESOLVED** in the **affirmative**.

**Note:** N Peterson voted against the motion.

9. **GREAT SOUTH BLUFF TOURISM MASTER PLAN COMMUNITY CONSULTATION**  
A3317805

Nic Wills from Great South was in attendance to discuss the results of the submissions which has been received. 44 submissions had been received with 39% being from Bluff residents. Most submissions had been positive for the Master Plan.

Moved N Peterson, seconded T Topi that the report be received.

Another recommendation included a walkway on the foreshore side from Greenhills to Bluff, however this had previously been deemed too expensive.

There was now an opportunity for the Bluff Community Board to provide feedback on what they wanted to put forward, in order to look at the next stage and what the top priorities were to finish the Plan.

It was agreed that the Bluff Community Board would hold a workshop to discuss the submissions that had been received and how they wanted to proceed.

The motion, now being put, was **RESOLVED** in the **affirmative**.

10. **CHAIRMAN'S REPORT**

**Bursary Awards** – two bursary's had been awarded to Hope Hamilton and Sorcia Forgan.

**Presentation** – Jodi Conway did a Mihi to the Chair and Board. She introduced herself and Malavika Cassiere who would take over the minutes of the Bluff Community Board; and Bonnie Mager who would attend the meetings on behalf of the Communications Team. She explained the Representation Review and the Delegation changes.

**Community Board Conference 2021** – The conference would be held from 22 to 29 April and members were encouraged to attend.

Moved R Fife, seconded G Henderson and **RESOLVED** that members attend the Conference in Gore from 22 to 29 April 2021.

**South Seas Spray** – There would be an official opening at the Lighthouse regarding this project. Two murals were underway with 15 artists coming to Bluff for completion of the project.

**Facebook Page** – B Mager and the Service Centre would be updating the Facebook page more frequently with more Bluff content, operating under the Invercargill City Council guidelines.

**NZAS Smelter** – The Smelter would remain open for another 4 years which was good news.

Moved R Fife, seconded T Topi and **RESOLVED** that the report be received.

11. **FINANCIAL STATEMENT**

Moved N Peterson, seconded G Laidlaw and **RESOLVED** that the Financial Statement be received.

12. **URGENT BUSINESS**

12.1 **Highway South**

G Henderson had called Highway South regarding the roads. Highway South sent her rubbish bags which could go in cars. Highway South were looking for feedback on these bags.

There being no further business, the meeting finished at 8.25 pm.



**TO: BLUFF COMMUNITY BOARD**

**FROM: LINDSAY BEER - BLUFF PUBLICITY/PROMOTIONS OFFICER**

**MEETING DATE: MONDAY 22 JUNE 2020**

<b>REPORT OF THE BLUFF PUBLICITY/PROMOTIONS OFFICER</b>
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**RECOMMENDATIONS**

**It is recommended that the report “Bluff Publicity / Promotions Officer” be received.**

**BLUFF OYSTER FRINGE FESTIVAL – 17-23 MAY 2021**

I have been working with the organisers of the 2021 Bluff Oyster Fringe Festival and we have achieved some media coverage in the Southland Times, Whats On Invers, Southland Express and the Southland App as well as facebook coverage. This will continue as the event approaches.

**BLUFF OYSTER & FOOD FESTIVAL – SATURDAY 22 MAY 2021**

I am currently waiting to finalise funding applications for this year’s Festival and will soon create some editorial for various publications and also do some media releases. While the event is sold out I feel it is important to continue to create profile around the event to ensure interest for subsequent years.

I am also advertising for interest from stallholders for a Street Market on Festival Day.

**INFORMATION KIOSK PROJECT**

I have been doing some preliminary work around additional funding for the kiosk, approaching NZ Community Trust, Lion Foundation and also looking into the Guy Anson Waddel Charitable Trust, Pioneer Energy and Southern Trust. The next step is to make applications when further quotes are received on the project.

**SUMMER SOUNDS BLUFF – SUNDAY 31 JANUARY 2021**

We are just finalising payments for this event and then a project completion form will be submitted to Creative Communities.

**STAR INSURANCE BURT MUNRO CHALLENGE BLUFF HILLCLIMB – THURSDAY 11 FEBRUARY 2021**

Despite this event not proceeding due to the weather we are nevertheless finalising accounts for the event followed by donations to those who helped us. This should be completed by the end of the month.

**TO: BLUFF COMMUNITY BOARD**  
**FROM: RUSSELL PEARSON, ROADING MANAGER**  
**MEETING DATE: MONDAY 19 APRIL 2021**

<b>BLUFF ACTION SHEET</b>
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**SUMMARY**

This report provides an update on the Action Sheet.
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**RECOMMENDATION**

**That the Bluff Community Board receive the report “Bluff Action Sheet”.**

**IMPLICATIONS**

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes.
2.	<i>Is a budget amendment required?</i> No.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Not required.

**FINANCIAL IMPLICATIONS**

No financial issues have been raised.

**ACTION SHEET**

The action sheet has been updated to show the ongoing response to the issues raised in the inspection.

SouthRoads are making some progress with the track and we have been working closely with the project team overseeing this project to increase the delivery. The project is behind schedule and additional resources have been requested. Ongoing discussion with Waka Kotahi has occurred to look at ongoing funding options.

As noted in the public forum, Council has received a petition from the Omaui Group seeking to have Omaui Road sealed. Given the Long Term Plan (LTP) is being consulted on, it will be suggested that this petition be submitted on their behalf as a submission to the LTP with an opportunity to present their case for consideration and inclusion in planned works for the 2021 – 2031 planned works. The Community Board may wish to consider a position on this request. Works such as this would need to be fully funded by Council as it is unlikely to meet the requirement for meeting the WK NZTA funding requirements for a subsidy. The Roding Activity Management Plan (AMP) does not currently have any proposed funding requested for seal extensions.

Bluff Community Board - BLUFF ACTION SHEET

APPENDIX 1

A3385444

Bluff Inspection Action Sheet

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
1	2018	Parks	Rowing club beach erosion	No further current action but does highlight risks around filled areas and erosion.	Parks	Hold
2	2019	Roading	Gore Street road verge (fuel tanks)	Parks, Mobil and the 2024 Group are working together to develop a plan for the area. Discussion held on how the area will continue to be maintained after new plantings are installed. Suggestion that a grant could be provided to give time for future costs to be considered in the Annual Plan. Comments about certainty of funding. Further work with the planned cycleway and the work from the 2024 Group needs to be incorporated into a wider plan for the area. Cycle trail design still being completed. Some mowing has been undertaken and further tidy up work is being priced.	Russell Pearson	Nov-19
3	2019	Parks	Boat Ramp – Swimming area	Detailed design of boat ramp underway, sub-division of land progressing, preliminary design has been revised (with Stakeholder Group) and received by Jacobs consultants. Swimming is a risk at the boat ramp, other areas for swimming to be considered	Lesley McCoy	In full detailed design phase in progress
4	2019	Roading	Stirling Point	Footpath is still awaiting decisions.No further decisions have been made to advance a solution. The number of alternative options has not really changed and car parking remains to be a significant problem.	Russell Pearson	Hold
5	2019	Roading	Gun Pit Road Carpark	DOC keen to work with Council on a carparking option and DOC planning further improvements. An earlier meeting with DOC indicated that carparking may be possible however will only provide limited numbers. Further investigation continues to be needed. The road into the area is unsealed and should also be sealed if used as carpark which will increase proposed costs.  This project is awaiting funding and decisions before advancing further. There is no clear funding included in the LTP and the Tourism Investment Fund TIF or other government options may be more appropriate but would need at least 50% Council contribution.	Russell Pearson	Hold - however is part of CIF (Shovel Ready Application)
6	2019	Roading	Gorse in roadsides	Areas visited which have gorse starting to grow, including Bann and Barrow Street. Roding to follow up. More spraying and remedial work is required and follow up needed. Contractor will be instructed to recheck berm areas and respray as necessary. Next round of spraying is being undertaken and further audits will occur. The kerb side spray is finished and the noxious spray is due in November. An inspection will be undertaken when Level 2 is reached and works planned. <a href="#">Spraying is up to date . Pest plants spray planned for Jan - Feb 2021.</a>	Russell Pearson	
7	2019	Parks	Bluff War Memorial	Onsite held Engineer 02/02/21 to understand options. Organise meeting with Bluff RSA, date to be confirmed.	Lesley McCoy	On hold until PGF memorial projects are completed
8	2019	Parks	Information Kiosk	Steering group established. Progressing through to detailed design.	Lesley McCoy	No action from ICC currently
11	2020	Parks	Slaney Street - Investigations	Site contaminants below recreation levels, site work management plan in place if break ground on-site	Lesley McCoy	Investigating next steps
20	2020	Roading	Barrow / Suir Streets water run off	Investigate a solution. Some adjustments to the kerbing may be required. <b>Included in November work programme.</b>	Russell Pearson	Nov-20
21	2020	Roading	Shannon Street westside footpath behind Challenge	Footpath vegetation was cleared.	Russell Pearson	
22	2020	Roading	Shannon / Blackwater Streets intersection for pedestrians	Further planning required with the cycle path but noted that a safe crossing location is required. Some footpath works and drop channels required. Works still pending	Russell Pearson	
23	2020	Roading	Maritime Museum intersection footpath	Footpath would be planned with the Boat Ramp works	Russell Pearson	
24	2020	Build/Planning	Shannon Street house east side near Lagan Street	No breaches of Building Act or Resource Management Act detected. Environmental Health are following up in regard to non-compliance with bylaw. No further action required from Planning & Building.	Jonathan Shaw	No further action
25	2020	Build/Planning	House corner Suir / Barrow Streets	No breaches of Building Act or Resource Management Act detected. Environmental Health are following up in regard to non-compliance with bylaw. No further action required from Planning & Building.	Jonathan Shaw	No further action
26	2020	Roading	Upper Barrow Street gravel footpath	Will review the planning for a footpath in this area. Agreed that the area could be tidied up. Decision yet to be confirmed.	Russell Pearson	In Progress

Bluff Community Board - BLUFF ACTION SHEET

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
27	2020	Roading	Wall on the corner of Slaney / Foyle Streets rugby grounds side	As previously noted a fibre optics laid in alignment where a temporary fence was to be erected so another solution is required so that further disturbance does not occur resulting in closure of the footpath. An inspection will be undertaken in April. This is a reasonably difficult and resulting costly issue to remedy.	Russell Pearson	In Progress
29	2020	Build/Planning	Untidy section Slaney Street	No breaches of Building Act or Resource Management Act detected. Environmental Health are following up in regard to non-compliance with bylaw. No further action required from Planning & Building.	Jonathan Shaw	No further action
31	2020	Build/Planning	Untidy section Mason Street	No breaches of Building Act or Resource Management Act detected. Environmental Health are following up in regard to non-compliance with bylaw. No further action required from Planning & Building.	Jonathan Shaw	No further action
32	2020	Build/Planning	Untidy section Bandon Street	No breaches of Building Act or Resource Management Act detected. Environmental Health are following up in regard to non-compliance with bylaw. No further action required from Planning & Building.	Jonathan Shaw	No further action
33	2020	Parks	Bluff Hill Carpark general tidy up	Agreement with DOC has lapsed in regards to responsibilities in this area, Parks staff are meeting with DOC and Bluff Hill/Motepohue Environmental Trust to renew the agreement.	Lesley McCoy	Progressing
34	2020	Roading	Barrow Street footpath behind Eagle Hotel	Grass required to be cut back from footpath to expose the full width. Works have been undertaken in many areas and is ongoing as they are identified.	Russell Pearson	
38	2020	Roading	Stirling Point – noxious weeds – tyre wall overgrown behind barrier - mirror and yellow lines	Replacement for tyres has been costed and it is being considered where funding for this can be obtained. Agreed that the area needs further attention.	Russell Pearson	
39	2020	Roading	Cracked footpath 24-30 Marine Parade	Inspection required and a solution identified. Work being programmed.	Russell Pearson	Programmed