



PARKING EXEMPTIONS – SPECIAL CIRCUMSTANCES POLICY

Effective from 15 08 2017

Objectives

To encourage and recognise short term projects or events that will have a significant positive effect on the well-being of the Invercargill City District through the provision of parking exemptions for the duration of the project or event.

Contribution to Community Outcomes

Invercargill City Council seeks to *“enhance our City and preserve its character while embracing technology and change.”*

This policy seeks to enhance the City by contributing to the outcome that “Invercargill’s economy continues to grow and diversify”, as well as “Invercargill’s business areas are bustling with people, activities and culture”. It further seeks to embrace change by contributing to the outcomes where “Invercargill’s culture is embraced through community projects” as well as “Invercargill has the ‘wow factor’ with the right facilities and events to enjoy.

Definitions

Council owned car park means any Council owned car park within the Invercargill City District provided that, with the exception of payment of the fee, the vehicle is legally parked.

Background

Council seeks to provide the opportunity to offer parking exemptions to certain drivers for specified time periods. This is to ensure that specific criteria are outlined so that both those people receiving the exemption and the Council staff administering the parking services are aware of their responsibilities.

On occasion special projects or events will be established in the Invercargill City. These special projects or events are for a limited time period and will have a significant benefit, be it economic or otherwise, to the Invercargill City. Those parties managing the project or event may request parking exemptions from the Invercargill City Council for the duration of their

project or event. This policy provides guidance on projects or events for which it would be appropriate to grant an exemption, while enabling the Invercargill City Council to consider such requests on a case by case basis and only grant parking exemptions when it is deemed appropriate to do so.

Policy Statement

Special Circumstances for which an Exemption may be granted

Council seeks to provide the opportunity for parking exemptions for special projects or events provided they are for a limited period of time and will have a significant benefit, economic or otherwise, for the Invercargill City. The Council has delegated to both the Chief Executive Officer and the Director of Environmental and Planning Services the authority to:

- Determine that special circumstances for which an exemption may be granted exist; and
- Grant the parking exemption subject to any conditions they deem necessary.

The following factors will be used to determine whether special circumstances exist for which a parking exemption should be granted and what the nature of the exemption should be:

- (a) The time period that the project or event will be based in the Invercargill City;
- (b) The likely benefit to the Invercargill City of having the project or event take place within the City;
- (c) The number of parking exemptions requested; and
- (d) Whether any conditions are necessary to ensure that the exemption is used in the manner anticipated by Council.

An exempt driver will be allowed free parking at any Council owned car park, provided that, with the exception of payment of the fee, the vehicle is parked legally. When an exemption is granted the following conditions will apply:

- (a) The appropriate current exemption label must be displayed;
- (b) The exemption applies to the nominated driver only and is not transferable; and
- (c) The exemption becomes invalid at the conclusion of the project or event, and must be returned to Council.

Relevant Delegations

The Council has delegated to the Chief Executive Officer the authority to:

- Determine that special circumstances for which an exemption may be granted exist; and
- Grant the parking exemption subject to any conditions they deem necessary.

The Council has delegated to the Director of Environmental and Planning Services the authority to:

- Determine that special circumstances for which an exemption may be granted exist; and
- Grant the parking exemption subject to any conditions they deem necessary.

Monitoring and Auditing

Ongoing monitoring of the policy will be undertaken by the Director of Environmental and Planning Services.

Revision History:

Reference Number: A1904099

Effective Date:

Review Period: This Policy will be reviewed every three (3) years, unless earlier review is required due to legislative changes, or is warranted by another reason requested by Council.

Supersedes:

New Review Date:

Associated Documents/References: Nil

Policy Owner: Director of Environmental and Planning Services

Authorised By: _____ **Date:** _____