



NOTICE OF MEETING

Notice is hereby given of the Performance, Policy and Partnerships Committee Meeting to be held in the Council Chamber, First Floor, Civic Administration Building, 101 Esk Street, Invercargill on Tuesday 12 October 2021 at 3.00 PM

Cr D J Ludlow (Chair)
Cr R R Amundsen (Deputy Chair)
His Worship the Mayor, Sir T R Shadbolt
Cr R L Abbott
Cr A J Arnold
Cr W S Clark
Cr A H Crackett
Cr P W Kett
Cr G D Lewis
Cr M Lush
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper
Ms E Cook – Mana Whenua Representative
Mrs P Coote – Mana Whenua Representative

CLARE HADLEY
CHIEF EXECUTIVE

Performance, Policy and Partnerships Agenda - Public



12 October 2021 03:00 PM

Agenda Topic	Page
1. Apologies	
2. Declaration of Interest	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
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Public Excluded Session

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; with the exception of the external appointees, Mr Jeff Grant and Mr Lindsay McKenzie, namely,

- (a) *Receiving of Minutes of the Public Excluded Session of the Community Wellbeing Fund Committee Held on 26 August 2021*
- (b) *Consultation Options for Invercargill Central Limited*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the local government official information and meetings act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Receiving of Minutes of the Public Excluded Session of the Community Wellbeing Fund Committee Held on 26 August 2021	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(b) Consultation Options for Invercargill Central Limited	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

TO: PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE

FROM: GEMMA CRAWFORD – ENGAGEMENT AND PARTNERSHIPS OFFICER

MEETING DATE: TUESDAY 12 OCTOBER 2021

INVERCARGILL YOUTH COUNCIL

SUMMARY

The Invercargill City Youth Council are rounding up for the year with one formal meeting left. They will have two members present at this meeting.

RECOMMENDATION

That the Performance, Policy and Partnerships Committee receive the report “Invercargill Youth Council”.

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> N/A
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A

FINANCIAL IMPLICATIONS

No implications.

YOUTH COUNCIL – LOOKING FORWARD TO 2022

The Youth Council met in person on Wednesday 29 September where they heard from three speakers and adopted their Terms of Reference for 2022.

Of note is the positive support the group of young people showed towards the draft Te Reo Māori Strategy. Two members have put their name forward to join the Māori Roopū.

Youth Council members are looking forward to strengthening their partnership with Active Southland in 2022, and are even considering forming an Active Committee.

Four members have elected to be part of a panel to assess candidate applications for Youth Parliament, with four more declaring an interest in running for a position as a Youth MP.

Planning is underway for the Youth Council end of year event to be held the week following their final meeting on Wednesday 27 October 2021.

Applications for the 2022 Youth Council will go out to schools and be available to the wider community in the first week back of Term 4.

TO: PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE

FROM: MICHAEL MORRIS, LEGAL COUNSEL AND RHIANNON SUTER, MANAGER – STRATEGY AND POLICY

AUTHORISED BY: MICHAEL DAY, GM – FINANCE AND ASSURANCE

MEETING DATE: TUESDAY 12 OCTOBER 2021

INVERCARGILL REPRESENTATION REVIEW HEARINGS AND DELIBERATIONS

SUMMARY

Following consultation, the submissions are provided to be considered and a submitter heard. Recommendations are provided for deliberation.

RECOMMENDATIONS

That the Performance, Policy and Partnerships Committee

- 1. Receive the report “Invercargill Representation Review Hearings and Deliberations”.**
- 2. Receive and consider the submissions to the Invercargill Representation Review (A3561746).**
- 3. Hear from the submitter who wishes to be heard.**
- 4. Noting the submissions, request that a final proposal be brought to Council for adoption including feedback to be determined by the Committee.**

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> N/A
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> Yes
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> None
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> This report deals with the submissions received as part of the consultation on the Representation Review

FINANCIAL IMPLICATIONS

None.

BACKGROUND

Invercargill City Council undertakes a Representative Review every 6 years, as is required by the Local Government Act 2001. The last review was held in 2015.

A Representative Review looks at all aspects of how the residents of Invercargill City are represented on Council and includes Community Boards. One of the principals of the Local Government Act is to implement 'fair and effective representation for individuals and communities'.

In February 2021 the Council recruited a community panel to engage with the community and gather feedback on what the community would like to see in these arrangements.

The Review considered:

- Number of Councillors,
- Election of Councillors (at large or a ward system or a mix),
- Status and retention of the Bluff Community Board (the number of members and whether more community boards needed).

COUNCIL'S INITIAL PROPOSAL

As a formal requirement of the Act the Council on 22 July 2021 undertook a review of its representation arrangements for the October 2022 Elections. A Community Panel was established to guide the representation review. Following their advice, Council resolved the following proposal:

- Council will comprise of 12 Councillors and the Mayor,
- All 12 Councillors will be elected 'at large' across the city,
- The Bluff Community Board shall be retained, with 5 elected members, one appointed Councillor and retain the existing boundaries.

The Act sets out the minimum number of Councillors at 6 and the maximum at 30. The Community Panel recommended the retention of 12 Councillors to help provide for the greater opportunity of diversity for the Council and ensuring that Council is representative of the community.

The proposal was also to continue elections from an 'at large' basis.

It was also proposed that the Bluff Community Board be retained as a community of interest within the Invercargill City district.

It is important to note that the issue of Maori Wards and Mana Whenua roles on Council is a separate issue which was not a part of this consultation. However due to the related subject matter and contiguity of decision making on these matters, a considerable number of submissions focused on this topic.

SUBMISSION PROCESS

Pre-engagement for the Representation Review took place in March and April 2021, alongside the Long-term Plan. Following these events, the proposal was finalised.

Consultation commenced on 10 August 2021 and closed on 17 September 2021. Information was provided online and emails sent to a large number of stakeholders to alert them to the consultation and enable them to submit.

Hard copies of the information document including the submission form were available at the Civic Administration Building, the Invercargill Public Library and the Bluff Service Centre, plus at a number of partner places such as the Citizens Advice Bureau and the Southland Chamber of Commerce.

Submission forms were also published in the Southland Express on 15 September. Opportunity was given for flexibility in the deadline for receiving responses in hard copy until 23 September due to the Covid 19 alert level limitations.

Council received 34 submissions on the proposed Representation Review.

A full list of submissions and officer feedback is provided for information. Only one respondent said he/she wished to speak to the Mayor and Councillors about his/her submission. The majority did not wish to be heard.

SCHEDULE OF HEARINGS

3.10pm Tim Mulligan

SUBMISSIONS ON THE INVERCARGILL REPRESENTATION REVIEW

35 submissions were received.

Wards v. At Large

82.35% of the respondents said they agreed that Invercargill City should elect its Councillors at large (no use of voting wards) while 17.65% said they did not want elections to be held at large.

Those in favour of the system remaining at large mentioned factors such as maintaining diversity and a voice across the city. Others were concerned about favouritism to the North of Invercargill re-emerging.

Those in favour of wards thought accountability might improve if Councillors were responsible to one ward.

Other ideas mentioned included a mixed system where some Councillors were elected at large and some through wards, a ward for Bluff and at large for the rest of the City and a limited term to office.

The Number of Councillors

On the number of Councillors, 52% said they agreed with 12 Councillors for the City; 47% said they did not.

Those who thought the number of Councillors should remain the same felt the number was about right to represent the interests of the city and manage the business of Council.

Some thought the number of Councillors should increase; this included in order to increase diversity and to spread the business of Council more widely.

Those who thought there should be fewer Councillors mentioned efficiencies which would be gained, that the remaining Councillors would receive more remuneration and that the Three Waters Reform would mean there would be less for Council to do.

Community Boards

The majority of the respondents (82%) said they agreed with retaining the Bluff Community Board (five elected Board members and one appointed Council representative, with no change to Board boundaries). 17.65% said they did not agree.

Some mentioned that Bluff had specific issues which needed a Community Board to consider. One submitter mentioned the option that a separate Bluff Promotions Group is not needed. Another suggested that perhaps only three members were needed on the Board.

The majority of respondents said there should not be other Community Boards (for example Otatara), whereas 21% said there should be other Boards. In this question 15% said they did not know.

It was noted that the previous Otatara Community Board failed through lack of interest. One submitter gave ideas for community boards in the Southland District rather than Invercargill District.

Other Comments

Other comments were given by 22 out of the 34 total number of respondents.

The majority of other comments were focused on the question of Maori Wards and Mana Whenua Roles. These issues, while important matters related to Governance, were not part of the remit of the Representation Review. This issue raised by submitters related to the question as to how appointment of roles fits within the democratic electoral process and whether it is fair to other parts of the population. One submitter suggested a better approach would be to advocate to Government that the legislation be changed to allow for Mana Whenua elected members (as opposed to Maori Wards).

The other issue raised which was not within the remit of the review, was the structure of the voting process. One submitter wanted STV to be considered.

DELIBERATION

The feedback from the consultation will allow the Councillors to deliberate on the results. Based on the feedback received through submissions, Officers recommend no changes to the initial proposal. This would result in the following:

- a. That the Invercargill electorate will remain at large.
- b. That the number of Invercargill Councillors will remain unchanged at 12.
- c. That the Bluff Community Board will be retained.

IMPLEMENTATION

Following the deliberations of this Committee, the final version of the proposal will be brought to Council for adoption.

CONCLUSION

Consultation has been completed for the Representation Review and the submissions, including that to be heard, are provided here for consideration and deliberation.

Representation Review Submission

No: 1

Name: Bryan Webb

Address: Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

No.

6 or 8 plenty.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

3 would be plenty.

Should there be any other Community Boards, i.e. Otatara?

No.

Just a suburb of Invercargill.

Do you have any other comments to share?

Representation Review Submission

No: 2

Name: Anonymous

Address: Invercargill

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

Don't know.

Do you have any other comments to share?

Representation Review Submission

No: 3

Name: Bernette Hogan

Address: Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

No.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

10 Councillors and a working Mayor.

Representation Review Submission

No: 4

Name: Alistair Calvert

Address: Kingswell Invercargill 9812

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

No.

I would favour the use of the mixed option with 6 councillors elected, 1 each from their wards and 6 at large. In the past there has been a rather heavy concentration of councillors electe from the north end of the city which gives a perception that this part of the city is favoured over the south and east. This would also ensure that at least one councillor from each ward area would have the specific interest of that area at heart, and could advocate accordingly.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Twelve is enough to cover the workload without unduly overloading any one councillor. Decicion making may get more difficult if there are greater numbers.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Bluff is a reasonably sized area, geographiclally more separated and with needs of their own, so some autonomy for their decision making is desirable, provided the residents there are happy to continue with a community board.

Should there be any other Community Boards, i.e. Otatara?

No.

Iam not an Otatara resident, but the previous community board seemed to die from apathy and or realisation that particularly Otatara residents almost exclusively work and play in the Invercargill city area.This area is also much more aligned with the reat of the city than when it came into the city area from the Southand district.

Do you have any other comments to share?

The discussion document also mentions feedback regarding using FPP or STV voting and preferences, There is no question on this survey about this. My preference would be Single Transferable vote, although it is more difficult for people to understand it is a more proportional system than First past the Post, and likely to ensure a broader range of candidate skills.

Representation Review Submission

No: 5

Name: Mike Peters

Address: CBD Invercargill 9840

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

No.

Do you agree with 12 Councillors for the Invercargill City?

No.

Have as many as required to enable ward system.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Better if the bluff people could also elect a bluff councillor.

Should there be any other Community Boards, i.e. Otatara?

Yes.

Otatara, South Invercargill, Rural North, Rural South.

Do you have any other comments to share?

Prefer 1 Council for Southland.

Representation Review Submission

No: 6

Name: Mike Hamill

Address: Charles Street Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

No.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

No.

Should there be any other Community Boards, i.e. Otatara?

Don't know.

Do you have any other comments to share?

I'd prefer to see the introduction of Manna Whenua representation but from all different personals: Maori, Disability, Welfare support, Health and Wellbeing/Public Health from Southland Hospital, Woman's Affairs, Youth rep but no more than 12 members on this Advisory group. Their report would be sent to the voted Councillors and hope they would take these concerns onboard, if not it would go to the media for their review and publication to the city. I ask that if Councillors stay at 12 members - that there be a rotation of elected Councillors that on Councillor can stay on for more that 3 full terms in succession. This gives more interest of public and younger residents of perhaps a fairer chance of being elected plus we don't end up with a Council very elderly members staying far too long/passed their used by date. "A good gardener prunes off the older wood to let the growth of the tree to grow more healthier"..

Representation Review Submission

No: 7

Name: Dot Wilson

Address: Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Using a skills required model, geographical consideration, gender balance, cultural inclusion and forward thinking people. All need to be included in defining what a working council will take us forward.

Do you agree with 12 Councillors for the Invercargill City?

No.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

No.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

Same as above.

Representation Review Submission

No: 8

Name: Douglas Lindsay

Address: Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

No.

The current system does not provide a point of contact person to consult on matters specific to an area/suburb in the city. Changing to a Ward system would provide this facility and considerably improved accountability compared to that which exists currently. Further the caliber of candidate standing for a Ward role would likely be improved when the person lives in or has a vested interest in a Ward.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Although if a Ward system was introduced the number of Councillors could be revised to suit the number of Wards created.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

No.

Introducing Wards would superceed the need for Community Boards as the community would be represented by their Ward councillor(s).

Should there be any other Community Boards, i.e. Otatara?

No.

Refer comments above.

Do you have any other comments to share?

Representation Review Submission

No: 9

Name: Julian Baden

Address: Invercargill

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

No.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

No.

All members should be elected, other wise you are heading away from community representation and towards governance by decree and autocracy.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

Mana whenua seem to be a step back to feudalism where the land has more say than the people, it is also reducing the democratic process by having appointed members rather than elected representatives, how are these people to be removed if they Carry out actions that do not represent the people.

Representation Review Submission

No: 10

Name: Maree

Address: Rosedale Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

No.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

No.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

Representation Review Submission

No: 11

Name: Nigel Evans

Address: Invercargill 9840

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

No.

Too many now and its a circus.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

People need to be elected - ICC is a shambles.

Representation Review Submission

No: 12

Name: Daniel Waller

Address: Invercargill 9812

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

I am not necessarily opposed to more councillors, but I would not like less.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

Don't know.

Do you have any other comments to share?

Remove Tim Shadbolt.

Representation Review Submission

No: 13

Name: Carl Heenan

Address: Invercargill Invercargill 9812

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

No.

I would like to see a Ward System by used to elect our City Councillors for once . Also I would like to see a 9 Year Term Limit be brought into our Council Elections an get rid of Career Politicans out of Local Govt.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

But they should be elected by a Ward System as I feel our Council is 2 one sided an some of our Councillors are not interested in listening to the Concerns of South City Voters. 1 City Councillor should be For Bluff an the other 11 Councillors should be Ward Elected .

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

More Community Boards for our City BUT I would like to see more of the 18 to 30 Age Be Elected into Council an our Community Boards.

Should there be any other Community Boards, i.e. Otatara?

Yes.

If we have Ward Elected Councillors then there should be more Community Boards also including a South City Community Board of 8 People.

Do you have any other comments to share?

I want the Council to listen to the People of our City. The Peoples Voice is the People Vote and when the People of our City Speak our Council needs to Shut Up an Listen. I want my Ideas to be listen to NOT be IGNORED.

Representation Review Submission

No: 14

Name: Steve Fagerlund

Address: Winton

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

There should be a limit of three terms for All Councilors and Mayor, so New blood can represent the constituents.

Representation Review Submission

No: 15

Name: Albie Ford

Address: Invercargill

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

No.

I believe that there should be a reduction to 10 Councilors. This change would increase the salaries of the elected members by up to 20%. There are many people in the community that have significant governance and leadership experience that do not chose to stand. An increase in salary may just encourage these people to give back to their community and serve on council.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

No comment as I am not a Bluff resident. The Bluff community should decide if their community board is suitable rather than residents of Invercargill.

Should there be any other Community Boards, i.e. Otatara?

No.

Otatara is not sufficiently different from the rest of Invercargill to require their own community board. There is no evidence that their needs are not being meet.

Do you have any other comments to share?

Representation Review Submission

No: 16

Name: Robyn Rout

Address: Richmond Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

No.

I think there should be less.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

Yes.

Do you have any other comments to share?

No

Representation Review Submission

No: 17

Name: Ronald

Address: 82 Watt Road, RD 9 Invercargill 9879

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

No.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

Yes.

We have had a Community Board in the past.

Do you have any other comments to share?

No.

Representation Review Submission

No: 18

Name: Frank Dean

Address: Otatara R D 9 Invercargill 9879

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

No.

I say no as I support that governments three water proposal to shift water management to four regional bodies. Therefore, while we would need a councillor to be involved in that as a representative and there is some coordination between the two bodies, overall the removal of a significant amount of workload should require less councillors.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

Representation Review Submission

No: 19

Name: Rodney Tribe

Address: on file Invercargill 9812

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

No.

I personally would like to see council consider increasing the number of elected members, in a effort to get a greater degree of diversity around the council table and also to potentially have a wider lens across the residents views. Having a greater number would also allow for a greater spread across committees if the committee structure was to change going forward.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

I believe council should engage directly with Central Government and also through LGNZ to central government to push for a change to the electoral ACT in respect of the current standing on Maori wards. I believe that most Mana Whenua are not overly supportive of the Maori ward proposition as it does not fit with Mana Whenua aspirations or expectations. I would like to see local authorities push for a change to the electoral act where Mana Whenua representation can be afforded the same standing as elected members so that they are also able to participate fully at the Governing Table. This is also why I feel council should look to increase its number of elected members to prepare for potential changes.

Representation Review Submission

No: 20

Name: Anonymous

Address: Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

No.

12 is too many. To allow for practical discussion and decision making the number should be smaller - 8-10.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Probably dont need 5 elected members - maybe 3 would be sufficient alongside a Council rep. Bluff is distinctly unique from Invercargill and needs to ensure issues relevant to the area are heard and understood.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

Representation Review Submission

No: 21

Name: Paul Cotter

Address: Invercargill 9812

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

I think Invercargill is doing well. If it's working okay why change it.

Representation Review Submission

No: 22

Name: Gillian Buckby

Address: Appleby Invercargill 9812

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

Yes.

If the residents of Otatara want to be specially heard.

Do you have any other comments to share?

Only that the mayoral and councillors votes should be fpp.

Representation Review Submission

No: 23

Name: Judith Wilson

Address: Glengarry Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

Don't know.

Do you have any other comments to share?

Representation Review Submission

No: 24

Name: Kirsten

Address: Invercargill

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

FPP is my preferred voting method.

Representation Review Submission

No: 25

Name: Luke Herbert

Address: Clifton Invercargill 9812

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

The city isn't large enough to support wards.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

No.

I lived in Bluff from 2014 - 16. Unfortunately, all the Community Board did was to waste ratepayer money. They didn't bother to demand that the rival Bluff promotion groups consolidated into a single body.

Should there be any other Community Boards, i.e. Otatara?

No.

There is no need to replicate the Bluff Community board's crap show.

Do you have any other comments to share?

I support the council not adapting racist unelected Māori representatives. There is no for Māori advisors at the committee level either.

Representation Review Submission

No: 26

Name: Gath Hanson

Address: Invercargill 9812

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

Don't know.

Do you have any other comments to share?

Please Mr Shadbolt bow out now with your dignity intact and to ensure your legacy remains intact also. Your current "issues" are making you + the rest of the ICC look foolish, "out-of-touch" and incompetent. You put Invercargill on the map but it is time for you to go. It comes to all of us so don't feel ashamed. In addition, please make cycling around the city safe + more convenient. These are limited cycle lanes, limited e-bike re-chsrge stations (in fact I don't know of one!) + limited bike parks under cover. Also the amount of drbirs + glass on the road has nmeant 3 burst tyres for me in one month! Not good enough for a society that should be reducing its carbon emissions + making cycling more amenable + safe.

Representation Review Submission

No: 27

Name: Rowland Broughton

Address: Invercargill

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

Representation Review Submission

No: 28

Name: Virginia Broughton

Address: Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

Representation Review Submission

No: 29

Name: Brian Nicholson

Address: Windsor Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

No.

Councillors should be elected at large including use of "wards" - city CBD Area + Suburbs, ALL suburbs through out Invercargill must include "maori wards" for ALL maori iwi people throughout Murihiku. Councillors should include disabled people group ALL ages.

Do you agree with 12 Councillors for the Invercargill City?

No.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

Yes.

Community boards - country town - Riverton / Orepuki / Tuatapere / Otautau / Winton / Ohai / Nightoops / Blackmount / te Anau / Manapouri / Garston / Kingston / The Catlins / Wallacetown / Edendale / Balfour / Riversdale / Dipton / Lumsden. All suburbs Invercargill + Country town boards should have one iwi maori representative on their boards.

Do you have any other comments to share?

Representation Review Submission

No: 30

Name: Tim Mulligan

Address: Invercargill 9879

Heard: Yes

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

No.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Bluff Community to stand as it is.

Should there be any other Community Boards, i.e. Otatara?

No.

As an Otatara resident, I think we are closely enough aligned with the City not to require a Community Board.

Do you have any other comments to share?

I am astounded that the Invercargill City Council has invited consultation from the public on number Councillors, Wards and Community Boards etc., but no public consultation on the two Maori Representatives. It is my opinion that people of Maori descent have the same opportunity to stand for Council as any other aspiring candidate. I also think that this process shortchanges some of the Democratic System. Other aspiring Councillors put their name forward, generally with a short bio stating what they stand for and what they believe etc - by and large they are also required to front up to pre election meetings and be asked to answer questions from the voting public to what their policies and principles are. As a comment: When it comes time for Council to vote on the Three Waters Proposal - and not a repeat of the above.

A3561746

Representation Review Submission

No: 31

Name: Earle Foster

Address: Hawthorndale Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

No.

Otatara could be eventually amalgamated with the other existing community boards

Do you have any other comments to share?

it is admirable that the Invercargill City Council actively seeks to preserve democratic voting and legislative traditions, but can simultaneously guarantee the protective longevity of the aforementioned especially given the recently ongoing interworking travesty visually and graphically outlined within both the news publications and television/radio formats?! An apparently officious representative from the Department of Internal Affairs plus two independently appointed, but otherwise relatively ineffectual observers have literally had to industriously micro-manage this supposedly proud administrative faction, with the only viable constructive recommendation being to colloquially "stop playing silly buggers", and recommence running out further establishing Invercargill. Prove yourselves worthy of both this formulated review and the combined trust and respect of your populace. Reserve your elaborate showmanship for portraying accomplished promises with meaty merit, instead of merely guttersnipe allegations or straight-out "Dirty Politics!"

Representation Review Submission

No: 32

Name: Kathy Obers

Address: Grasmere Invercargill 9810

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Electing at large means a better mix of people on council thus more representative of the community. The sharing of many voices.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Provides a good mix of people on Council with varying strengths and knowledge that can provide insights into the different needs of members in our community. for example our aging population, our disability members, different ethnic groups and whanau groups.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Bluff Community Board is valued by its community and is quite different to Invercargill City. It is in a good position to advocate for its community and ensure its different needs and issues are addressed and solutions achieved.

Should there be any other Community Boards, i.e. Otatara?

No.

At this stage I believe this needs explored further as a cost, etc. may be involved and an informed submission can then be put forward.

Do you have any other comments to share?

I endorse the additional comments made by the Community panel representation review report dated 1 July 2021. An educative approach to the voting public would prove very informative.

A3561746

Representation Review Submission

No: 33

Name: Lloyd Esler

Address: Otatara RD9 Invercargill 9879

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

Do you agree with 12 Councillors for the Invercargill City?

Yes.

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

Should there be any other Community Boards, i.e. Otatara?

No.

Do you have any other comments to share?

I believe the present arrangements are working well.

Representation Review Submission

No: 34

Name: Alison Patrick

Address: Bluff

Heard: No

Do you agree that Invercargill City should elect its Councillors at large (no use of Wards)?

Yes.

better representation no one point of view.

Do you agree with 12 Councillors for the Invercargill City?

No.

Less cost to rate payers and smaller group for better overall performance

Do you agree with retaining the Bluff Community Board (five elected board members and one appointed Council Representative, with no change to Board Boundaries)?

Yes.

In Bluff we need to be able to have our own representative about things and infrastructure in Bluff, to encourage business and innovation in Bluff, which will bring in more people wanting to spend time and money in Bluff

Should there be any other Community Boards, i.e. Otatara?

Yes.

Do you have any other comments to share?

**MINUTES OF THE MEETING OF COMMUNITY WELLBEING FUND COMMITTEE HELD
VIA THE AUDIO VISUAL PLATFORM OF ZOOM, ON THURSDAY 26 AUGUST 2021 AT
9.34 AM**

PRESENT: Cr G D Lewis (Chair)
Cr R R Amundsen
Cr A H Crackett
Cr P W Kett
Mr N Burdon
Mrs A Blair
Miss M Bartlett-McBride

IN ATTENDANCE: Ms G Crawford – Engagement and Partnerships Officer
Mrs T Amarasingha – Governance Support Advisor

1. APOLOGIES

Cr R L Abbott

Moved Cr Lewis seconded Cr Amundsen and **RESOLVED** that the apologies be accepted.

2. INTEREST REGISTER

A3309901

Note that the administrator would change the interest register to reflect changes with two organisation names: Active Southland and Southland Multicultural Trust.

3. MINUTES OF THE MEETING HELD ON 17 JUNE 2021

A3467478

Moved Cr Amundsen, seconded Cr Lewis and **RESOLVED** that the minutes of the meeting held on 17 June 2021 be confirmed.

4. FINANCIAL REPORT

A3509559

Moved Cr Lewis, seconded Miss Bartlett-McBride and **RESOLVED** that the financial report for the eleven months ended 31 July 2021 be received.

5. PUBLIC EXCLUDED SESSION

Moved Cr Lewis, seconded Cr Kett that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Confirmation of Minutes of the Public Excluded Session of the Community Wellbeing Fund Committee Meeting held on 17 June 2021
- (b) Accountability Report 1 - Cancer Wellbeing Support Accountability Report

- (c) Accountability Report 2 - St Patricks Gala Day Accountability Report
- (d) Accountability Report 3 - Victim Support Invercargill Accountability Report
- (e) Round 1 South Sea Spray Accountability Report - In Detail Budget as Requested
- (f) Summary of Incoming Applications
- (g) Scoring of Applications
- (h) Hearing Timetable
- (i) Funding Application 3 - Ladies friendship Group - Bus Trip
- (j) Funding Application 2 - Indian Community – Diwali
- (k) Funding Application 6 - Life Education Trust - Life Education Banner & Printer
- (l) Funding Application 5 - Red Cross - Southland Cheese Roll
- (m) Funding Application 7 - Southern Adventure Guild - Dungeons and Dragon
- (n) Funding Application 4 - Epilepsy Association - Epilepsy Field Support Service
- (o) Deliberations and Resolutions

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirmation of Minutes of the Public Excluded Session of the Community Wellbeing Fund Committee Meeting held on 17 June 2021	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Accountability Report 1 - Cancer Wellbeing Support Accountability Report	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(c) Accountability Report 2 - St Patricks Gala Day Accountability Report	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

<p>(d) Accountability Report 3 - Victim Support Invercargill Accountability Report</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(e) Round 1 South Sea Spray Accountability Report - In Detail Budget as Requested</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(f) Summary of Incoming Applications</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(g) Scoring of Applications</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(h) Hearing Timetable</p>	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>

- | | | |
|---------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (i) Funding Application
3 - Ladies friendship
Group - Bus Trip | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of this
item would be likely to result
in the disclosure of
information for which good
reason for withholding would
exist under Section 7. |
| (j) Funding Application
2 - Indian Community
- Diwali | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of this
item would be likely to result
in the disclosure of
information for which good
reason for withholding would
exist under Section 7. |
| (k) Funding Application
6 - Life Education
Trust - Life Education
Banner & Printer | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of this
item would be likely to result
in the disclosure of
information for which good
reason for withholding would
exist under Section 7. |
| (l) Funding Application
5 - Red Cross -
Southland Cheese
Roll | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of this
item would be likely to result
in the disclosure of
information for which good
reason for withholding would
exist under Section 7. |
| (m) Funding Application 7
- Southern Adventure
Guild - Dungeons
and Dragon | Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations). | Section 48(1)(a)
That the public conduct of this
item would be likely to result
in the disclosure of
information for which good
reason for withholding would
exist under Section 7. |

(n) Funding Application
4 - Epilepsy
Association -
Epilepsy Field
Support Service

Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations).

Section 48(1)(a)
That the public conduct of this
item would be likely to result
in the disclosure of
information for which good
reason for withholding would
exist under Section 7.

(p) Deliberations and
Resolutions

Section 7(2)(i)
To enable any local
organisation holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and industrial
negotiations).

Section 48(1)(a)
That the public conduct of this
item would be likely to result
in the disclosure of
information for which good
reason for withholding would
exist under Section 7.

The meeting was moved back into public at 11.19 am.

There being no further business the meeting closed at 11.19 am.

**MINUTES OF THE MEETING OF THE PERFORMANCE, POLICY AND PARTNERSHIPS
HELD VIA THE AUDIO VISUAL PLATFORM OF ZOOM ON TUESDAY 14
SEPTEMBER 2021 AT 3.00 PM**

PRESENT: Cr D J Ludlow (Chair)
Cr R R Amundsen (Deputy Chair)
Cr R L Abbott
Cr A J Arnold
Cr W S Clark
Cr A H Crackett
Cr P W Kett
Cr G D Lewis
Cr M Lush
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper
Mr L McKenzie – External Appointee

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Mr M Day – Group Manager – Finance and Assurance
Ms T Hurst – Group Manager – Customer and Environment
Mr S Gibling – Group Manager – Leisure and Recreation
Ms R Suter – Manager – Strategy and Policy
Ms K Davidson – Digital Content Creator
Ms M Cassiere – Executive Governance Officer

1. **APOLOGY**

His Worship the Mayor, Sir T R Shadbolt

Moved Cr Soper, seconded Cr Kett and **RESOLVED** that the apology be accepted.

2. **DECLARATION OF INTEREST**

Cr Ludlow declared his interest on the Saving Grace Project. While he felt it was not a conflict he noted he would abstain from voting.

3. **PUBLIC FORUM**

Nil.

4. **REPORT FROM THE INVERCARGILL YOUTH COUNCIL**
A3527669

Moved Cr Ludlow, seconded Cr Crackett and **RESOLVED** that the Performance, Policy and Partnerships Committee:

1. Receive the report “Invercargill Youth Council”.

5. **MINUTES OF THE OF PERFORMANCE, POLICY AND PARTNERSHIP COMMITTEE MEETING HELD ON 10 AUGUST 2021**
A3492567

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that the minutes of the Performance, Policy and Partnership Committee held on 10 August 2021 be confirmed.

6. **PROPOSED RIGHT OF WAY NAME IN RELATION TO THE SUBDIVISION OF 129 REGENT STREET**
A3521165

Mr Michael Day was in attendance to speak to this item and noted that the proposed right of way complied with the Council's policies and frameworks. It was noted that there were no objections to the name.

Moved Cr Lewis, seconded Cr Amundsen that that the Performance, Policy and Partnerships Committee:

1. Receive the report "*Proposed Right of Way Name in Relation to the Subdivision of 129 Regent Street*".
2. Agree that the proposed Right of Way be named **Callum Way** as it is the developer's preferred name and meets Council's naming convention.

The motion, now put, was **RESOLVED** in the affirmative.

7. **SAVING GRACE PROJECT UPDATE**
A3516673

Ms Rhiannon Suter was in attendance to speak to this item. It was noted that this report was brought to the Committee for consideration with regard to the terms for the grant that was given as part of the Long Term Plan.

Moved Cr Amundsen, seconded Cr Kett that the Performance, Policy and Partnerships Committee:

1. Receive the report "Saving Grace Project Update"
2. Note the update on the project provided by IC2 Trust
3. Resolve the following conditions for the funding:
 - a. That the \$100,000 funding allocated by Council as part of the Long-Term Plan towards the Saving Grace project be utilised for the refurbishment of the building to enable a space for delivery of youth services.
 - b. That the funding be available to IC2 Trust upon securing 75% of all other capital funding required to deliver the complete project.
 - c. That the funding be available to IC2 Trust at any time within the first three years of the Long-term Plan, to be reviewed again if it has not been drawn down by the end of June 2024.
 - d. That this \$100,000 funding will be the total funding provided to the project by Council.

Discussion took place around the item. Clarity was sought around point (d) of recommendation 3 and a query was raised whether this point needed to be included in the recommendation. It was noted that one meaning of the point could preclude the Trust from applying for other Council funds in future.

In response to a query whether the preclusion included only around the build or also on any other activities the Trust wished to engage in the future, it was noted that point (d) related to completion of the project to opening, and amendment to the wording might be desirable if the point was to be retained in the recommendation.

Further discussion suggested that amendment to the motion by withdrawing point (d) would enable the project to apply for funding for other activities, e.g. delivery of services from the premises.

Move Cr Clark, seconded Cr Soper that point (d) of recommendation 3 be withdrawn and the recommendation be amended to read:

3. Resolve the following conditions for the funding:
 - a. That the \$100,000 funding allocated by Council as part of the Long-Term Plan towards the Saving Grace project be utilised for the refurbishment of the building to enable a space for delivery of youth services.
 - b. That the funding be available to IC2 Trust upon securing 75% of all other capital funding required to deliver the complete project.
 - c. That the funding be available to IC2 Trust at any time within the first three years of the Long-term Plan, to be reviewed again if it has not been drawn down by the end of June

Further discussion took place around point (d) of recommendation 3 and it was noted that the point had provided a level of ambiguity.

The motion, now put, was **RESOLVED** in the affirmative.

Moved Cr Amundsen, seconded Cr Kett that the Performance, Policy and Partnerships Committee:

1. Receive the report "Saving Grace Project Update"
2. Note the update on the project provided by IC2 Trust
3. Resolve the following conditions for the funding:
 - a. That the \$100,000 funding allocated by Council as part of the Long-Term Plan towards the Saving Grace project be utilised for the refurbishment of the building to enable a space for delivery of youth services.
 - b. That the funding be available to IC2 Trust upon securing 75% of all other capital funding required to deliver the complete project.
 - c. That the funding be available to IC2 Trust at any time within the first three years of the Long-term Plan, to be reviewed again if it has not been drawn down by the end of June 2024.

The motion, now put, was **RESOLVED** in the affirmative.

8. **HELICOPTER TRUST FUNDING**

A3534401

Cr Clark spoke to the item and noted that a discussion had taken place at the Southland Mayoral Forum with regard to funding for the Trust.

Discussion around the item took place. In response to a query whether the funding could be done through the Community Wellbeing Fund Committee as Council had decided that ad hoc funding applications be directed towards it, it was noted that the point system of the Committee was strict and that the Committee considered applications of activities which would be beneficial to the city.

It was noted that if the decision would be to deal with the application separately, a report could be brought back to the Committee with an indication of what score the application would have obtained, had it been ranked by the point system of the Community Wellbeing Fund Committee.

A query was raised about the contribution amount of Lakes District and it was noted that businesses from the District do contribute an amount ranging from \$10,000 to \$25,000. The Trust also received a significant amount of funding for operational costs from the Central Government, however the funding does not cover specialised equipment and training for which the Trust has requested funding.

Further discussion took place around the percentage of Southlanders who would use the service and it was noted that the service was predominantly used by the people of Southland who travel around Southland.

Moved Cr Abbott, seconded Cr Kett that the Performance, Policy and Partnerships Committee:

1. Requests staff to bring back a report to the Committee on the financial implication of providing \$50,000 to the Helicopter Trust, contingent on support from Southland District Council and the Gore District Council.
2. That the report include the financial implications on the Long Term Plan and details on other Trusts operating in the same sphere

The motion, now put, was **RESOLVED** in the affirmative.

9. **ACTIVITY REPORT**

A3521062

Ms Trudie Hurst and Mr Steve Gibling were in attendance to speak to this item. Ms Hurst noted that during lockdown there had been an increase in customer contact, and that assurance was provided to the community that they would not face penalties for dogs and rates. She also noted that the planning team had been impacted after lockdown by the inability to visit sites hence there would be a slight delay in things like building consents. There were noise complaints during lockdown, as well as animal control situations which were managed with the help of the police.

In response to a query whether the animal attacks would result in prosecution, it was noted that the matters were currently resting with the police.

Mr Gibling noted that leisure and recreation had a good start to the year and were anticipating interesting results in the coming months due to the lockdown.

The Chair thanked the staff for their hard work for a seamless transition in providing uninterrupted service deliveries due to the lockdown.

Moved Cr Lewis, seconded Cr Abbott and **RESOLVED** that that the Performance, Policy and Partnerships Committee:

1. Receives the report "Activity Report".

10. **URGENT BUSINESS**

Nil.

There being no further business, the meeting finished at 3.30 pm.

TO: PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE

FROM: CHRISTINE NORTH – PROPERTY DATABASE OFFICER

AUTHORISED BY: MICHAEL DAY – GM FINANCE AND ASSURANCE

MEETING DAY TUESDAY 12 OCTOBER 2021

<p>PROPOSED RIGHT OF WAY NAME IN RELATION TO THE SUBDIVISION OF 46 SUNRISE DRIVE</p>

RECOMMENDATION

That the Performance, Policy and Partnerships Committee:

1. Receive the report “*Proposed Right of Way Name in Relation to the Subdivision 46 Sunrise Drive*”.
2. Agree that the proposed road be named **Glenda Place** as it is the developer’s preferred name and meets Council’s naming convention.

IMPLICATIONS

1.	<i>Implications in terms of the Long Term Council Community Plan/Annual Plan?</i> N/A.
2.	<i>Is a budget amendment required?</i> N/A.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> N/A.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> N/A.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A.

REQUEST FOR ROAD NAME

The Invercargill City Council is responsible for the allocation of road names and numbers within the City. This is an important function because it allows residents, visitors and emergency services to locate properties with the minimum of inconvenience. In issuing rural and urban road names and numbers, Council is guided by the Australian/New Zealand Standard (AS/NZS 4819:2011) Rural and Urban Addressing.

Council’s operational procedure is to allow road names that are short (25 characters or less), single word names, which are readily pronounced and spelt. Road names that closely resemble other names in either spelling or pronunciation should be avoided, as there is the potential for confusion for emergency services. There is also a desire to avoid the same name for a road and an area.

Council uses Road Type ‘Way’ for naming of Right of Ways.

Option 1: Glenda Place

Option 2: Shadbolt Place

Option 3: Murray Place

SUBMITTERS REASON FOR NAMES:

- **Glenda Place** – wife of one of the developers – Glenda Whyte.
- **Shadbolt Place** – the longest serving Mayor of Invercargill, he officially opened the Ascot Heights subdivision development on the spot. (*Approval from Mayor Shadbolt would be required*).
- **Murray Place** – First name of one of the developments – Murray Halstead.

Diagram below shows the proposed development:



Proposed Right of Way Name

Road to be created by the subdivision of Lot 200 DP 557411
 RMA/2008/199, 199/B
 Final Stage 16

Developer: Ascot Projects Limited
 Directors: Murray R Halstead and Alistair G Whyte

Name of Road
 for Lot 304 to vest as road

Developers submitted names:

- **Glenda Place** – wife of one of the developers – Glenda Whyte.
- **Shadbolt Place** – the longest serving Mayor of Invercargill, he actually officially open the Ascot Heights subdivision development on the spot. (*Approval from Mayor Shadbolt would be required*).
- **Murray Place** – First name of one of the developments – Murray Halstead.



Invercargill City Council
 Performance, Policy and Partnerships Committee
 Full Council

TO: PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE

FROM: CHRISTINE NORTH – PROPERTY DATABASE OFFICER

AUTHORISED BY: MICHAEL DAY – GM FINANCE AND ASSURANCE

MEETING DAY TUESDAY 12 OCTOBER 2021

<p>PROPOSED ROAD NAME IN RELATION TO THE SUBDIVISION OF 17 RANNOCH STREET</p>

RECOMMENDATION

That the Performance, Policy and Partnerships Committee:

1. Receive the report “*Proposed Road Name in Relation to the Subdivision of 17 Rannoch Street*”.
2. Agree that the proposed road be named **Morningside Lane** as it is the developer’s preferred name and meets Council’s naming convention.

IMPLICATIONS

1.	<i>Implications in terms of the Long Term Council Community Plan/Annual Plan?</i> N/A.
2.	<i>Is a budget amendment required?</i> N/A.
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> N/A.
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> N/A.
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A.

REQUEST FOR ROAD NAME

The Invercargill City Council is responsible for the allocation of road names and numbers within the City. This is an important function because it allows residents, visitors and emergency services to locate properties with the minimum of inconvenience. In issuing rural and urban road names and numbers, Council is guided by the Australian/New Zealand Standard (AS/NZS 4819:2011) Rural and Urban Addressing.

Council's operational procedure is to allow road names that are short (25 characters or less), single word names, which are readily pronounced and spelt. Road names that closely resemble other names in either spelling or pronunciation should be avoided, as there is the potential for confusion for emergency services. There is also a desire to avoid the same name for a road and an area.

Option 1: Morningside Lane

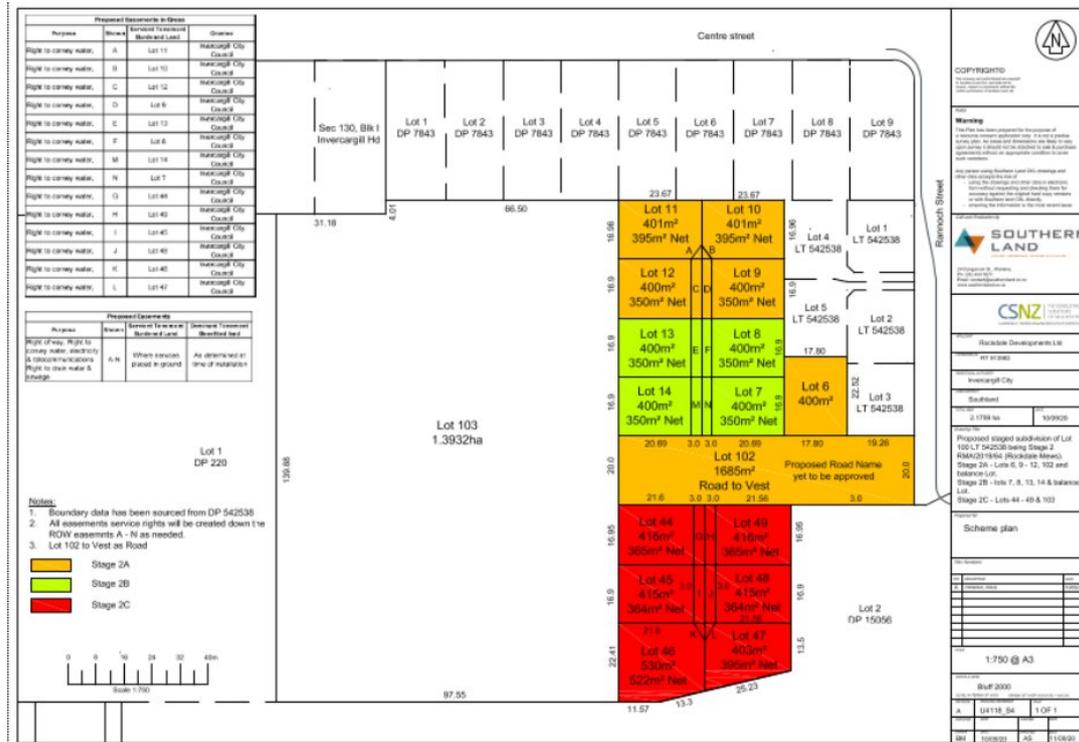
Option 2: Rosewell Lane

Option 3: School Lane

SUBMITTERS REASON FOR NAMES:

- **Morningside Lane** An Edinburgh street name to reflect Invercargill's Scottish heritage, and particularly appropriate as the subdivision is situated near the Eastern boundary of the city.
- **Rosewell Lane** Also and Edinburgh Street name.
- **School Lane** to reflect the previous use of the site – formerly Rockdale Park Primary (established 1968) in south Invercargill, was sold by the ministry July 2007. The school was demolished between 2008 and 2015 (the name Rockdale is already in use 'Rockdale Road').

Diagram below shows the proposed development:



Proposed Right of Way Name

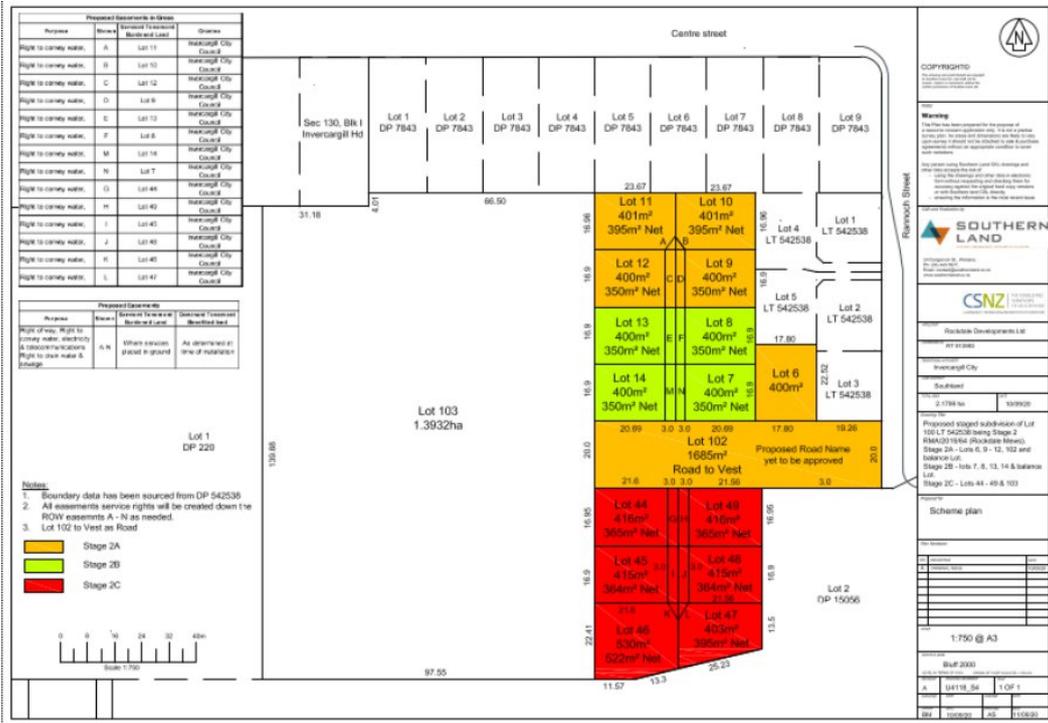
Road to be created by the subdivision of Lot 100 DP 542538 - RMA/2020/178, Application for Stage 2 of the subdivision – 17 Rannoch Street
 Lot 102 is to be vested as road on deposit of plan

Developers: Rockdale Developments Limited

Name of Road

Names Submitted:

- Morningside Lane** An Edinburgh street name to reflect Invercargill's Scottish heritage, and particularly appropriate as the subdivision is situated near the Eastern boundary of the city.
- Rosewell Lane** Also an Edinburgh Street name.
- School Lane** To reflect the previous use of the site – formerly Rockdale Park Primary (established 1968) in south Invercargill, was sold by the ministry July 2007. The school was demolished between 2008 and 2015 (the name Rockdale is already in use 'Rockdale Road')



Invercargill City Council
Performance, Policy and Partnerships Committee
Full Council

TO: PERFORMANCE, POLICY AND PARTNERSHIPS

FROM: LIZ DEVERY – TEAM LEADER - PLANNING

AUTHORISED BY: TRUDIE HURST – GROUP MANAGER – CUSTOMER AND ENVIRONMENT

MEETING DATE: TUESDAY 17 OCTOBER 2021

DISTRICT PLAN EFFECTIVENESS REPORT UPDATE

SUMMARY

The Invercargill City District Plan has been operative for two years. A report giving an overview of the effectiveness of the District Plan is being prepared and will be presented to the Councillors by the end of 2021.

RECOMMENDATIONS

That the Performance, Policy and Partnerships Committee:

- 1. Receive the report “District Plan Effectiveness Report Update”.**
- 2. Endorse the approach that the District Plan Effectiveness Report collates information on environmental outcomes and be developed as a tool to inform potential operational and District Plan changes.**
- 3. Require that the District Plan Effectiveness Report includes a section that addresses Climate Change matters.**

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> N/A
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> N/A

FINANCIAL IMPLICATIONS

No significant costs are anticipated with this decision. Existing staff capacity will be sufficient to carry out the initial District Plan Effectiveness Report.

DISTRICT PLAN EFFECTIVENESS REPORT PROPOSAL

Council is required under s35 of the Resource Management Act 1991 to monitor the efficiency and effectiveness of policies, rules and other methods within its District Plan. The results of this monitoring are to be compiled and made available to the public at a minimum of every five years. These reports are an important tool for ensuring that the Council is carrying out its obligations under the Resource Management legislation and playing its part in managing the District's resources in a sustainable manner that reflects the community expectations.

The Invercargill City District Plan 2019 was made operative on 30 August 2019. Now that it has been in effect for two years it is considered that this is a good time to commence a review of the effectiveness of the policies and provisions within the District Plan.

The initial Plan Effectiveness report will provide a high level view of the resource consent applications and developments that have been processed under the operative District Plan and will provide Council with a baseline of information that can be used over the lifetime of the District Plan provisions to identify any successes in environmental outcomes and any gaps within the provisions that may be resulting in less desired effects. It will also provide Council with an opportunity to review our data gathering practices to ensure that future Plan Effectiveness reports are able to provide the necessary detail.

There is an opportunity to include within the Plan Effectiveness Report some discussion on Climate Change to ensure a transparent link between the Invercargill City District Plan 2019 and the Climate Change work being undertaken at a wider policy level.

With the impending reforms to the Resource Management legislation, this report will also be a useful tool for the Council to assist in the understanding of what development is being sought by the community and where the environmental pressures are occurring within the Invercargill City District.

The main focus of the Plan Effectiveness report to be produced by the end of 2021 is likely to be on residential development and subdivision, and natural hazards.

The report will be structured using the following headings:

- Purpose and scope
- Strategic Context
- Monitoring results and analysis
- Recommendations for improvements
- Summary and conclusions

TO: PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE

FROM: GEMMA CRAWFORD, ENGAGEMENT AND PARTNERSHIPS OFFICER AND RHIANNON SUTER, MANAGER – STRATEGY AND POLICY

AUTHORISED BY: MICHAEL DAY – GROUP MANAGER – FINANCE AND ASSURANCE

MEETING DATE: TUESDAY 12 OCTOBER 2021

COMMUNITY WELLBEING FUND REVIEW

SUMMARY

In 2020 as part of the review of Council funding, the Committee elected to combine four Council funds: The Iconic Events Fund, The Event Development Fund, The Community Grants Fund and The Neighbourhood Fund, into one streamlined fund: The Community Wellbeing Fund. This report provides an update on the completion of the first financial year of the fund, summarises the review of the fund which the committee has undertaken and provides recommendations for refinements to the grants process.

RECOMMENDATIONS

That the Performance, Policy and Partnerships Committee

- 1. Receive the report “Community Wellbeing Fund Review”.**
- 2. Note the process of reviewing the Community Wellbeing Fund.**
- 3. Resolve to make the following amendments to the committee, criteria and scoring approach for the fund:**
 - a. Add a new community representative which will be a young person, to be nominated by the Invercargill City Council Youth Council, bringing the total membership of the Community Wellbeing Fund Committee to nine (five Councillors and four community representatives).**
 - b. Add a new exclusion criteria for core operational costs for health projects**
 - c. Change the scoring weighting to five for economic wellbeing and fifteen for liveability.**
- 4. Note that honorariums for a range of committees will be considered in the next triennium and options for honoraria for Community Representatives of the Community Wellbeing Fund can be considered as part of this process.**
- 5. Adopt the amended Terms of Reference (A3561552), Grants framework (A3561535) and Grants policy (A3249063) which reflect the changes proposed above.**

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council's Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> Slight changes will be required to the Community Wellbeing Fund Terms of Reference and Grants Policy which are both appended here for adoption
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> This matter does not require consultation – it relates only to the administration of funding.

FINANCIAL IMPLICATIONS

There are not expected to be any financial implications in relation to the fund itself.

BACKGROUND

In 2020, following a review of Council funding, the Committee determined to combine four Council funds: The Iconic Events Fund, The Event Development Fund, The Community Grants Fund and The Neighbourhood Fund: into one streamlined fund: The Community Wellbeing Fund.

Some of the features of the Community Wellbeing Fund include:

- Criteria and application process designed to be flexible and responsive to community need – There are regular rounds and criteria designed to make it as easy as possible to apply.
- A scoring system based on the Council's decision making framework for the Long-term Plan – Alignment with vision (Our city with heart – He Ngākau Aroha) and the four wellbeings, as well as demonstrated need and sustainability.
- A decision making committee made up of five Councillors and three members of the community.

Cr Graham Lewis is the inaugural Chair. The other committee members are Cr Alex Crackett, Cr Rebecca Amundsen, Cr Peter Kett, Cr Lindsay Abbott, Nathan Burdon, Meggy Bartlett-McBride and Angela Blair.

The policy and framework which underpin this fund are provided as appendices.

The fund was launched late in 2020 and the first round closed on Friday 29 January 2021.

THE FIRST FINANCIAL YEAR OF OPERATION

At the time of commencement of the funding, \$123,591 had already been allocated to applications from each of the four previous funds, leaving \$376,409 for the committee to distribute in the remainder of the 2020/21 year.

Three rounds of the grants process took place in the 2020/21 financial year.

Fifty-two applications were received. Thirty-five were allocated funding. Two were deferred. Those applications which did not receive funding were declined for a number of reasons, primarily due to the requested investment and outcomes not being sufficiently aligned to the Council's priorities and vision.

Applications were more likely to be highly scored on liveability and for taking place within the city centre. Fewer applications were seen which scored highly on promoting economic and environmental wellbeing.

- All projects which were funded promoted some element of liveability (social or cultural wellbeing).
- 80% of funding went to projects which promoted economic wellbeing.
- 64% of funding went to projects which had some element of environmental wellbeing.
- 55% of funding went to projects which had an element within the city centre.

The breakdown below gives a high level overview of the types of projects funded (some projects have several aspects).

Fifteen funded projects were events, with a range of different focuses from sports to theatrical and community events.

Nine projects had a social focus, 50% of these with a slant towards health.

Four projects were arts and culture projects and an additional two had a focus on heritage.

Three environmental projects were funded and one economic (tourism) project.

One project had a sports focus.

A full list of projects funded is provided as an appendix.

This compares to twenty-six projects funded in 2019/20 across the Community Grants, Iconic Events, Development Events and Neighbourhood Grants pools.

This shows that 35% more projects have been supported through the Community Wellbeing Fund, in half the amount of time.

A full summary of the first financial year of the fund is appended (A3538161) and will be made available to the public on the website.

REVIEW PROCESS

The completion of the first financial year is an opportunity to assess what is going well in administering the fund and look for any areas where improvements should be considered. The focus of the review was on continuous improvement rather than wholesale change. The intention was to identify any challenges with administration and the scoring system itself which should be addressed as a priority.

Feedback was sought from all applicants, successful and unsuccessful to understand more about their experience and identify any areas for improvement. Fourteen applicants responded (Eight had been fully funded; four partially funded and two declined). A summary of their feedback is provided below:

- Feedback was generally very positive praising the simplicity of the system and the support provided by staff, particularly Gemma Crawford.
- There were some suggestions to improve the form (which have been addressed) and to make it clearer what options there are to make presentations.
- Some felt too much detail is required in the paperwork.
- Some felt it was confusing that economic wellbeing was an aspect of wellbeing considered by Council.

The Community Wellbeing Fund Committee undertook a workshop with Steve Bramley to complete a refresher on the scoring system, consider their experience over the first three rounds and identify any areas of improvement which they would like to recommend to the Performance, Policy and Partnerships Committee. The recommendations included in this report were developed with the Committee, for the Performance, Policy and Partnerships Committee to consider.

RECOMMENDATIONS FOR IMPROVEMENT

The Committee felt that the first year of operation had been very successful but that there were some suggestions they could make for improvement

Membership of the Committee

There was positive feedback both from applicants and members of the committee on the mix of Councillors and community members who were on the committee. This approach is working well and providing a greater diversity of views from different areas of the community. Greater youth representation would be useful. As a result, it was requested that the Youth Council be invited to nominate a representative.

It is also noted, that Council now has a mana whenua representative on the Performance, Policy and Partnerships Committee. Mana whenua representation on the Community Wellbeing Fund Committee may be a matter for future consideration.

Changes to Criteria and Weighting

The members of the committee are supported in their decision making by scoring of applications against the framework agreed by the Performance, Policy and Partnerships Committee on the establishment of the fund. This process is working well and helps the committee reflect on the priorities of Council established during the Long-term plan. There are two areas where they recommend changes which would improve the process.

There have been a significant number of applications from health organisations for support towards their core operational costs. The committee believe that while the fund is there to support all four wellbeings – social and cultural (liveability), economic and environmental – that support for health organisations falls outside the core focus of Council. Providing greater clarity that applications for core operational support by health organisations is excluded will help to ensure that organisations do not put effort into making applications which are not likely to be successful.

The second area for improvement is to change the weighting slightly between the different elements of the four wellbeings. This will not change the overall weighting for wellbeing but change its distribution, reducing the score available for economic from 10 to 5 and increasing liveability (social and cultural) from 10 to 15. There would be no change to environmental wellbeing which is scored 5. In the view of the committee this will give a more successful balance to the weighting, reflecting the current importance of social and cultural events and other projects to helping to create a City with heart. This weighting could be changed again in the future as priorities shift.

Honorarium

The option of giving some form of honorarium to the community representatives of the committee was discussed. While community members felt that the commitment had been manageable and the two members present felt that as a result of their supportive employers they did not personally require it, it was agreed that committee members may wish to consider this option. As the matter of honorariums for all committees is something which will be considered in the future, it is recommended this issue be considered at that time.

Purpose and Promotion

The Committee agreed that the purpose of the Community Wellbeing Fund is to provide good support to projects that align with Council's vision, Our City with Heart – He Ngākau Aroha. The committee appreciate the flexibility of the fund which enables them to respond to the needs of the community, encouraging vibrancy and activity within the city.

Promotion of the fund was discussed and committee members agreed that following any changes, there are improved needs for communication of the fund to the wider public. The Strategy and Policy team will work with the Communications team to develop a promotional video which will sit on the website and can be shared via social media. This video will highlight some of the successful projects that have been supported by the fund in its inaugural year, and explain the application process.

CONCLUSION

A review of the first financial year of the Community Wellbeing Fund has been completed. Recommendations from the Community Wellbeing Fund Committee are provided for the Performance, Policy and Partnerships Committee to consider.

APPENDICES

Appendix One: Summary of the first year of the Community Wellbeing Fund (A3538161)

Appendix Two: Community Wellbeing Fund Policy (A3249063)

Appendix Three: Community Wellbeing Fund Framework, including the assessment scoring system. (A3561535)

Appendix Four: Community Wellbeing Fund Committee Terms of Reference (A3561552)

Appendix Five: List of 2020 / 2021 applications and funding allocations (A3561264)



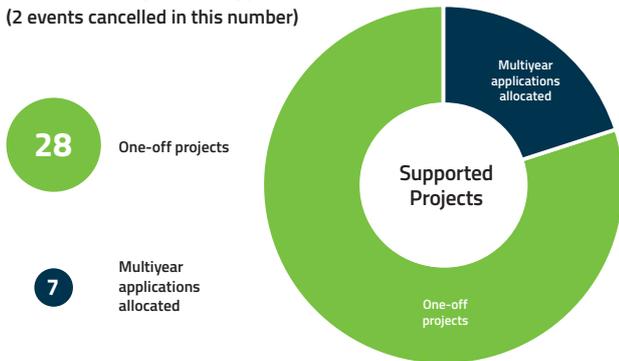
2020/2021 Overview

The Community Wellbeing Fund was established in November 2020.

Three funding rounds took place in the 2020/2021 year.

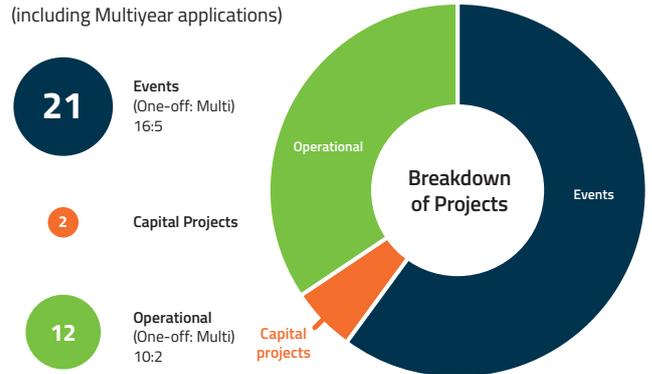
Supported Projects

Total amount of projects supported: 35
(2 events cancelled in this number)



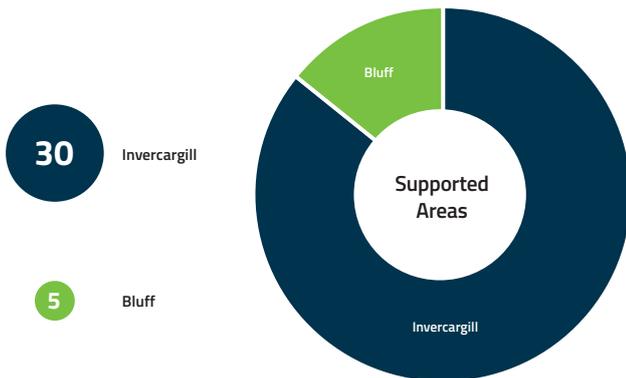
Projects Breakdown

The breakdown of the 35 total projects:
(including Multiyear applications)



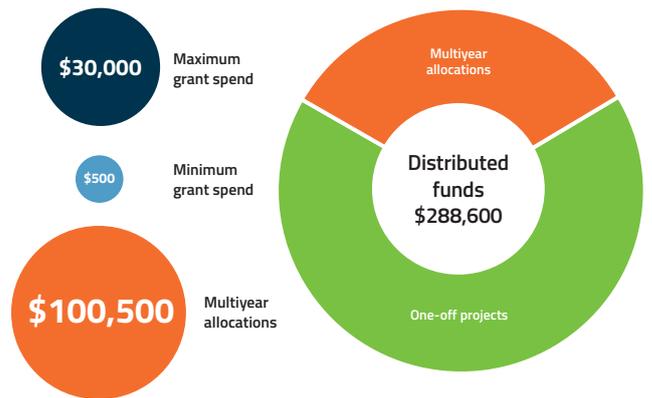
Support area proportion

Proportion of Invercargill and Bluff:



Fund distribution

Funds distributed to date:



Wellbeings Summary

Projects were more likely to be highly scored on liveability and taking place within the city centre.

Fewer applications were seen which scored highly on promoting economic and environmental wellbeing

55% of funding went to projects which had an element within the city centre

80% of funding went to projects which promoted economic wellbeing

100% All projects which were funded promoted some element of liveability (social or cultural wellbeing)

64% of funding went to projects which had some element of environmental wellbeing

	Number of projects	% of possible points	% Funding allocated towards a wellbeing
City centre	21	33%	55%
Economic wellbeing	25	19%	80%
Liveability (Social and cultural wellbeing)	35	63%	100%
Environmental wellbeing	21	24%	64%



Community Wellbeing Fund Policy

Effective from 8 December 2020

Purpose

The purpose of this policy is to establish guidelines for the allocation and management of Community Wellbeing Fund. Alongside the Community Wellbeing Fund Framework, it has been developed to assist both Council and applicants in determining the outcome of funding applications.

Background

A Community Wellbeing Fund Policy and Framework acknowledges Council's willingness to work with the community to achieve its vision "Our City with Heart - He Ngākau Aroha".

It further demonstrates the Council's awareness that Council itself is not always best placed to deliver projects within the community, and that through financial assistance Council can assist the wider community to be catalyst for positive change.

Scope

The policy and associated Framework applies to the approximately \$500,000 allocated in contestable and possible discretionary grants every year. It does not include funding allocated Service Contracts or individual agreements.

Governance Guidance for Allocation of Fund

The following expectations will be incorporated in the design of the Invercargill City Council's Community Wellbeing Fund Framework.

- The fund will be allocated lawfully, transparently and prudently, in keeping with Council's responsibilities as public entity dispensing public funds, and the legislated purpose of local government.
- The Community Wellbeing Fund Committee will utilise the Strategic Fund Framework.

- The committee will be clear about the decisions it has made and what it expects to achieve with the allocated resources. To this end, adequate records will be kept of both successful and unsuccessful applications.
- Expectations of grant recipients are clearly communicated, reasonable and appropriate to the funding they receive. Recipients must be willing to report publicly on how much support they receive from the Council and what they achieved with that support.
- Conflicts of interest will be identified and appropriately managed.
- All participants will be treated fairly and with respect, the relationship will acknowledge the accountability and complementary roles and responsibilities of both the committee and the applicant.

Revision History:	Nil.
Effective Date:	8 December 2020
Review Period:	This policy will be reviewed every six (6) years unless earlier review is required due to legislative changes, or is warranted by another reason requested by Council.
New Review Date:	8 December 2026
Associated Documents / References:	Community Wellbeing Fund Framework
Supersedes:	Community Grants Policy
Reference Number:	A3249063
Policy Owner:	Strategy and Policy



Community Wellbeing Fund Framework

Effective from 12 October 2021

The Invercargill City Council allocates Community Wellbeing Fund with the expectation that they fit into the vision that Council has agreed for our City “Our City with Heart - He Ngākau Aroha”.

Types of Community Wellbeing Grants

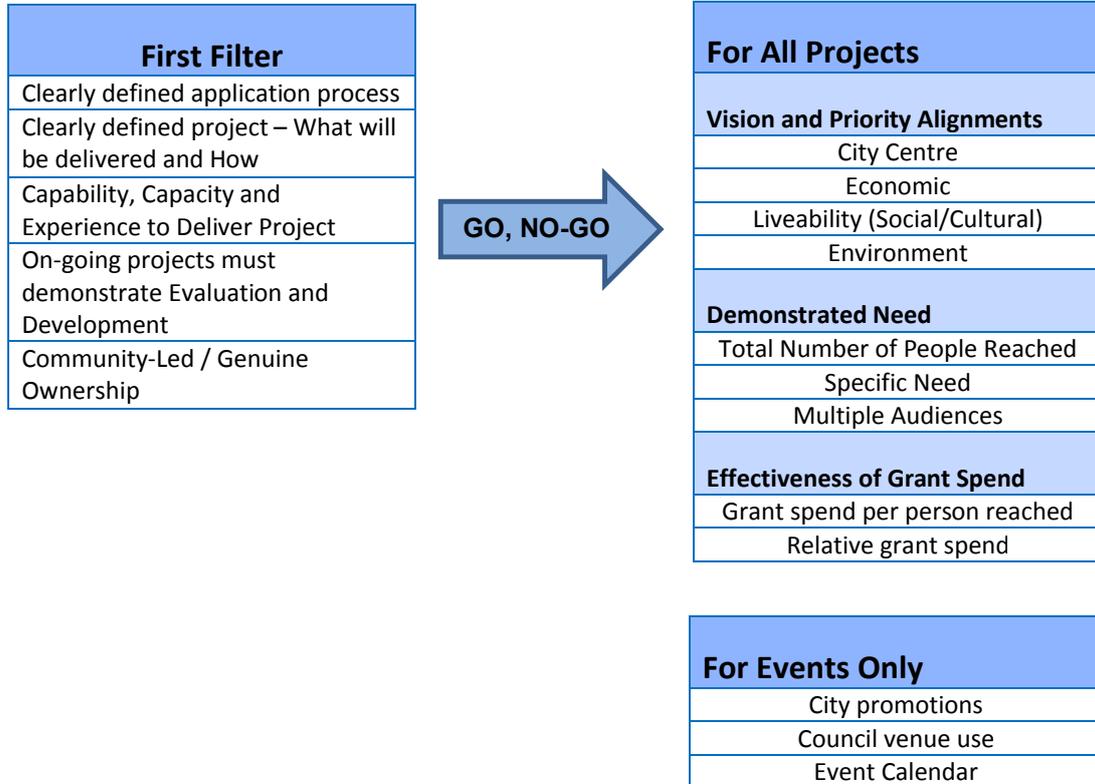
- A budget is set through the Long-term plan process and applications are received during a funding round, the meeting schedule for which is set through the terms of references.
- The opening and closing of the funding round will be publicly advertised.
- All the applications must submit using Council’s Community Wellbeing Fund application form for ease of comparison.
- The committee then determines the allocation of the Community Wellbeing Fund.

In extraordinary circumstances, the committee may make a discretionary grant between meetings where the following criteria are met.

- The need is immediate and has arisen since the last funding round closed.
- They cannot wait until the next round.
- The circumstances could not have been reasonably foreseen.
- Prior to a project commencing where there is reasonable need to do so.

Assessment of Applications

Criteria for Community Wellbeing Fund



Assessment Sheet for Community Wellbeing Fund

Project Name:		
Criteria	Maximum Score	Project Score
For All Projects		
Vision and Priority Alignment		
City Centre	10	
Economic – events only – 10 if 2,000 bed nights or more. Calculated by dividing projected bed nights/200	5	
Liveability	15	
Environmental	5	
Sub Total	35	
Demonstrated Need		
Total number of people reached – 10 if 10,000 or more. Calculated by dividing projected number of people reached/1000	10	
Specific Need	5	
Multiple Audiences	5	
Sub Total	20	
Effectiveness of Grant Spend		
Grant spend per person reached (to ICC) Calculated by 20 – Grant spend / per person reached. Note negative number apply.	20	
Relative grant spend (Funds Available – Grants Available) x 10	10	
Sub Total	30	
Total 1	85	
For Events Only		
City Promotion (City Profile and Media Coverage)	20	
Council Venue Use	5	
Event Calendar	5	
Sub Total	30	
Total 2	115	

Legislative Requirements

To ensure that the funding fits within the Local Government Act requirements, applications must fit the following criteria:

- Take place in Invercargill City District.
- Be for a specific project, event or service and the application must clearly identify a benefit to the community.
- Projects seeking funding must not be the sole responsibility of Central Government or other agencies.
- Applications must be from organisations or groups. Applications from individuals will not be considered.

What We Will Consider Funding

Council will support organisations, projects, events and activities in the Arts and Culture, Community Development, Environmental, Heritage, Sports and Recreation sectors.

The grant can be spent on marketing, equipment hire, project development costs, service delivery costs, salaries and administration costs, and other like expenses.

Applicants will need to indicate how they plan to spend their grant if successful.

Arts, culture and sports, and recreation applications will first be considered for eligibility by the Creative Communities Invercargill and the Invercargill Active Communities Funds.

For major activities where there is a clear business case multiple years of funding will be considered, up to a maximum of three years.

What We Will Not Fund

Council will not fund the following:

- Debt servicing or repayment;
- Guarantees against loss;
- Legal expenses;
- Fundraising activities;
- Activities predominantly for political or religious purposes – please note that cultural activities linked to religious festivals are not excluded, where religion is not the main purpose of the activity;
- Public Services that are the sole responsibility of Central Government;
- Core operational costs of a health service.

Activities must have at least one other source of funding. I.e. Activities cannot be wholly funded by Council.

Retrospective funding is not available.

Priorities

It is not possible to meet all applications for funding. Council aims to deliver the outcomes that are significant to the Community and align with its Vision.

Past funding does not represent a commitment to future funding.

Accountability

A letter detailing the decision on your application will be sent in the month following the close of the funding round. If your application is successful an agreement for your organisation to sign will be sent. The agreement will contain details of your accountability requirements.

The processes and documentation that organisations are asked to complete will be appropriate to the size of the grant, the situation of the applicant and the level of risk presented to Council. If you have previously applied for funding, but have not submitted your accountability form, you may be ineligible for funding until the next funding round.

Community Wellbeing Fund Committee

Terms of Reference

Effective from 12 October 2021

Type of Committee	Sub-committee
Responsible to	Performance, Policy and Partnership Committee
Legislative Basis	Committee constituted by Council as per Clause 30 (1) (a) Schedule 7 of the Local Government Act 2002 Committee delegated powers by Council as per Clause 32 Schedule 7 of the Local Government Act 2002
Membership	Five members to be elected representatives, with the Mayor also able to join in his role on all committees. Up to four additional members to be nominated from the community, via recognised community groups, including a youth representative. Chair to be an elected member of Invercargill City Council. Membership will be determined in line with the Standing Orders of Council.
Quorum	A quorum shall be half of the members (including vacancies) if the number of members is even, and a majority (including vacancies) if the number of members is odd. In either case, a majority of members present must be Invercargill City Councillors.
Frequency of Meetings	Every two months
Administration	The Strategy and Policy team will provide analysis of project applications and advice, and the Governance and Administration team will provide secretarial support.
Scope of Activities	<ul style="list-style-type: none"> ▪ Responsible for considering applications, determining and approving funding for projects promoting community wellbeing within the Invercargill City District. ▪ Responsible for considering applications, determining and approving funding for the applications in line with Council's Community Wellbeing Fund Framework.

Applications and Funding Allocations - 2020 / 2021 – Community Wellbeing Fund

Name of Organisation	Name of Activity	Application	Allocation
Citizens Advice Bureau Invercargill	Operational Expenses	\$30,000.00	\$30,000.00
Miharo Murihiku Trust	South Sea Spray Motupōhue	\$40,000.00	\$30,000.00
Bluff 2024 Urban Rejuvenation Community Action Group	Bluff Information Kiosk Project	\$50,000.00	\$15,000.00
Southland Multicultural Council	Multicultural Food Festival	\$14,125.00	\$14,125.00
Southland Community Nursery	Outside the Classroom Educator	\$20,000.00	\$10,000.00
Bluff Hill Motupōhue Environment Trust	Bluff Hill Motupōhue Pest Control	\$9,500.00	\$9,500.00
Southland Agricultural and Pastoral Association	Southland A & P Show	\$10,000.00	\$5,000.00*
NZ Council of Victim Support Groups	Victim Support Invercargill	\$3,000.00	\$3,000.00
Southland Chevrolet Club	Southern Grilles and Gasoline Car Show	\$2,500.00	\$2,500.00
CanInspire Charitable Trust	Invercargill CanBead Workshops	\$5,000.00	\$2,000.00
Cancer Society of NZ – Otago and Southland Division	Cancer Wellbeing Support	\$5,000.00	\$2,000.00
Royal New Zealand Plunket Trust	Invercargill Plunket Parent Education Programme	\$4,000.00	\$2,000.00
Invercargill Children's Day	Invercargill Children's Day Event *CANCELLED due to Alert Level 2	\$2,000.00	\$2,000.00*
Awarua Communications Museum Incorporated	Awarua Communications Museum - Operational	\$7,000.00	\$2,000.00
Kiwi Family Trust	Knitting for Community and Plunket	\$1,500.00	\$1,500.00
Greenlight Innovations	St Patricks Celtic Family Gala	\$1,000.00	\$1,000.00
Heritage South Trust	Southland Heritage Month – Opening Night	\$500.00	\$500.00
ILT Hockey Turf Charitable Trust	Invercargill Hockey Turf Maintenance & Improvement	\$50,000.00	Deferred
Southland Hindi School	Centre of Creative and Performing Arts	\$54,000.00	\$0.00

Applications and Funding Allocations - 2020 / 2021 – Community Wellbeing Fund

Koha Kai	Community Distribution Programme	\$25,000.00	\$0.00
Volleyball Southland	Beach Volleyball Promotion	\$25,000.00	\$0.00
Southern Steam Trust	Restoration Locomotive F150	\$20,000.00	\$0.00
Greenlight Innovations	Random Acts of Art Workshop and Street Performances	\$3,477.00	\$0.00
Southland BMX Club Incorporated	Elizabeth Park BMX Track	\$25,000.00	\$20,000.00
Tuurama Trust	Matariki Festival 2021	\$15,000.00	\$15,000.00
Invercargill Musical Theatre	Les Miserables Production	\$15,000.00	\$15,000.00
Southland Multicultural Trust	Cultural Celebrations and Operating Expenses	\$27,927.00	\$10,000.00
Stadium Southland	Christmas Variety Show	\$10,000.00	\$8,000.00
YMCA Invercargill	Raise Up Youth Leadership Programme	\$15,000.00	\$7,500.00
Stadium Southland	Schick 3 x 3 Basketball Cup	\$10,000.00	\$5,000.00
South Invercargill Urban Rejuvenation Charitable Trust	South Alive School Holiday Events	\$5,000.00	\$5,000.00
South Invercargill Urban Rejuvenation Charitable Trust	Drive in Movie Nights	\$5,000.00	\$2,000.00
Southland Social Sciences Fair	Southland Social Sciences Fair	\$3,000.00	\$2,000.00
Parent to Parent	Renew Workshop	\$4,000.00	\$1,000.00
Greenlight Innovations	Random Acts of Art Workshop	\$800.00	\$500.00
Kiwi Harvest	Food Rescue	\$10,000.00	Deferred
Southland Charity Hospital	Southland Charity Hospital	\$30,000.00	\$0.00
Bluff Kindergarten	Outdoor Play Equipment	\$24,500.00	\$0.00

Applications and Funding Allocations - 2020 / 2021 – Community Wellbeing Fund

Southland Softball	Development Officer	\$10,000.00	\$0.00
Able	Mental Health and Addiction Education	\$7,450.00	\$0.00
DIY Museums	Imagine the Future Competition	\$6,500.00	\$0.00
Lighthouse Southland	Programmes Review	\$5,281.00	\$0.00
Number 10	Rangatahi Sports Tournament	\$5,000.00	\$0.00
Sol Pineda Wellness	Health and Wellness Activities	\$4,650.00	\$0.00
Epilepsy Association of NZ	Epilepsy Support Service	\$4,000.00	\$0.00
Cycling Southland Inc.	Tour of Southland	\$30,000.00	\$30,000
Miharo Murihiku Trust	Murihiku Polyfest 2021	\$45,000.00	\$15,000
Great South	ILT Kidzone Festival	\$15,000.00	\$15,000
The Southland Interagency Forum Inc.	Administrator	\$5,475.00	\$5,475
Omaui Landcare Charitable Trust	Omaui Pest Animal Control	\$28,591.00	\$5,000
Art Attic Gallery	Winter Exhibition	\$2,000.00	\$2,000
Whanake House	Establishment	\$29764.00	\$0.00
TOTAL	*Does not include cancelled events		\$288,600.00

TO: PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE

FROM: RHIANNON SUTER, MANAGER – STRATEGY AND POLICY

AUTHORISED BY: MICHAEL DAY, GM – FINANCE AND ASSURANCE

MEETING DATE: TUESDAY 12 OCTOBER 2021

UPDATE ON THE INVERCARGILL COMMUNITY RECREATION AND SPORTS TRUST AND ACTIVE COMMUNITIES GRANTS ADMINISTRATION

SUMMARY

This report provides the Committee a progress update following the meeting of the Trust to determine to dissolve the Trust and pass administration of the fund and grants process to Active Southland.

RECOMMENDATIONS

That the Performance, Policy and Partnerships Committee

- 1. Receive the report “Update on the Invercargill Community Recreation and Sports Trust and Active Communities Grants Administration”.**
- 2. Note the minutes of the Invercargill Community Recreation and Sports Trust meeting held on 10 August 2021 (A3509209).**
- 3. Note the draft deed of gift which has been developed (A3556608).**

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> N/A
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> N/A
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> A communication has gone out to those organisations which have previously applied to the fund. Further communications to the public will be completed following the finalisation of the details for the transfer.

A3561332

FINANCIAL IMPLICATIONS

There are no significant implications for Council as this matter relates to funds held by the ICRST Trust and administered on behalf of the Trust by Council.

BACKGROUND

The funds of both the Active Communities Fund and the Creative Communities Fund are held by the Invercargill Community Recreation and Sports Trust and administered by Council.

At the Performance, Policy and Partnerships Committee meeting on 13 July 2021, the Committee recommended to the Trust that they dissolve the Trust and pass the administration of the funds and the Active Communities Grants to Active Southland. The Committee advised that while the criteria for grants would change, the use of the funds should be to continue to support active community outcomes within the Invercargill District, with activities to be run either by organisations based within the Invercargill District or for the benefit primarily of residents of the Invercargill District.

UPDATE

The Trust met on 10 August 2021 and the minutes of that meeting are attached. The Mayor sought an additional nomination of a Councillor to join the Trust and Councillor Amundsen was appointed.

The Trust commenced the process to dissolve the Trust in line with the Committee's recommendations.

Legal Process

The legal process has commenced with a letter of three months' notice of intention to dissolve the Trust being provided to Trustees on 10 August 2021. Two further meetings are required. One will be held in three months, following the notice and two thirds of trustees must be present to resolve to dissolve the Trust. The second meeting will take place a further 28 – 42 days later to confirm dissolution which will require a majority vote.

The relevant resolutions will then be lodged with the Charities Commission and the Trust wound up.

A draft deed of gift has been developed which is in the process of being reviewed by Active Southland.

Financial Process

The Trust manages funds for both Active Communities and Creative Communities. The Creative Communities funding management has been returned to Council and the funds retained by Council.

The majority of the funds are tied up in term deposits held at SBS. The first of these for the smaller amount comes to term in September and this funding has been withdrawn. It will be used to pay out grants funded at the October meeting and the remainder will then be passed to Active Southland on dissolution of the Trust.

The terms of breaking the second term deposit are being investigated. The responsibility for managing this process has been delegated to the GM of Finance and Assurance who will consider the issues of administration costs, financial penalties and abilities of the grants administration process to continue.

The funds will be passed to Active Southland to manage only on completion of the process of dissolution of the Trust.

Administrative Process

It was proposed to delegate administration of the grants process to Active Southland immediately, in order for them to become familiar with the process of administration and for the intention of the Performance, Policy and Partnerships Committee to promote improved outcomes for the community be given immediate effect.

This will be on the basis of the existing process including the current Committee and criteria but with Active Southland taking on promotional, administrative and other associated tasks on behalf of the Trust. Council would continue to provide accounting support and retain responsibility for financial management until the dissolution of the Trust is complete.

It took longer than expected to draft the deed of gift and as a result the October meeting will still be administered by Council, however the intention remains that administration will then pass to Active Southland for the next round.

CONCLUSION

The process to transfer the administration of the Invercargill Community Recreation and Sports Trust funds and Active Communities grants process has commenced and will be complete by 30 June 2022. This report provides an update to the Performance, Policy and Partnerships Committee.

**MINUTES OF THE MEETING OF THE INVERCARGILL COMMUNITY AND RECREATION
SPORTS TRUST HELD IN THE COMMITTEE ROOM, FIRST FLOOR, CIVIC
ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL, ON TUESDAY 10
AUGUST 2021 AT 2.00 PM**

PRESENT: Cr L F Soper
Cr G D Lewis
Cr A H Crackett
Cr R R Amundsen

IN ATTENDANCE: Ms R Suter – Manager – Strategy and Policy
Ms J Horn – Financial Accountant
Ms G Crawford – Engagement and Partnerships Officer
Mrs T Amarasingha – Governance Support Advisor

1. APPOINTMENT OF CHAIRPERSON

Moved Cr Crackett, seconded Cr Lewis and **RESOLVED** that Cr Soper be appointed as the Chairperson of the Trust Board.

2. APOLOGIES

Cr Kett

Moved Cr Soper, seconded Cr Crackett and **RESOLVED** that the apologies be accepted.

3. INTEREST REGISTER

A3503602

Cr Crackett declared a conflict of interest as a trustee of the Active Southland and abstained from the relevant parts of the discussion and voting of the meeting.

4. WELCOME

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that the nomination of Cr Amundsen as a Trustee to the Invercargill Community and Recreation Sports Trust be accepted.

Cr Soper welcomed Cr Amundsen to the Trust Board.

5. FINANCIAL REPORT

A3503581

Ms Horn spoke to the financial report and mentioned that grants will be paid as at 30 June 2021.

Moved Cr Lewis, seconded Cr Crackett and **RESOLVED** that the Invercargill Community Sports and Recreation Trust receive the Financial Report.

6. Report – TRUST AND FUND ADMINISTRATION

A3502197

Ms Suter spoke to the report.

In response to a query about recommendation 6(b) conduct a review of criteria and other aspects, it was noted that it is a choice of Active Southland after the funding management has been transferred to them.

Ms Suter also noted that after the Board made the resolutions, the notice of intention to dissolve the Trust will be provided immediately and the next meeting will be held in 3 months.

Cr Crackett abstained from voting.

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that the Invercargill Community Sports and Recreation Trust

1. **Receive the report “Trust and Fund Administration”.**
2. **Note the 13 July report to the Performance, Policy and Partnerships Committee on this matter (A3455447).**
3. **Note the resolutions of the Performance, Policy and Partnerships Committee on 13 July:**

Moved Cr Soper, seconded Cr Pottinger that the Performance, Policy and Partnerships Committee:

1. *Receive the report “Active Communities Funding”.*
2. *Note the correspondence from Sport Southland (A3456455) and Sport New Zealand (A3456457) in relation to this matter.*
3. *Confirm the withdrawal of Creative Communities funding from the Invercargill Community and Recreation Sports Trust; pass the funding related to Active Communities to Active Southland (previously Sport Southland) and wrap up the Trust (Option 1).*
4. *Provide the Trustees with feedback on any conditions which should be attached to the passing of funding to Active Southland.*

*The motion, now put, was **RESOLVED** in the affirmative.*

4. **Note the legal and financial processes required to dissolve the Trust.**
5. **Resolve to give three months notice of the intention to dissolve the Trust.**
6. **Pass administration of the Active Communities Fund to Active Southland effective from the 13 October Committee meeting, with the following conditions:**
 - a. **That the funding is to be used for supporting active community outcomes within the Invercargill District, with activities to be run either by organisations based within the Invercargill District or for the benefit primarily of residents of the Invercargill District.**

A3509209

- b. That the administration of the funding continue with the current Committee, criteria and application process until the dissolution of the Trust is complete and funding management has been passed to Active Southland. Active Southland may choose to conduct a review of criteria and other aspects of the fund administration in the meantime if it so chooses.**
- 7. Determine to maintain the bank account which is managed by Council for the purposes of administration of the Creative Communities Funding and to retain funds tagged for that purpose.**
- 8. Delegate responsibility to manage the withdrawal of long-term investments and transfer of funds to Active Southland to the GM for Finance and Assurance at Invercargill City Council, noting that this will be completed following dissolution of the Trust and no later than 30 June 2022.**

7. GENERAL BUSINESS

Nil.

There being no further business, the meeting finished at 2.20 pm.

Deed of Gift

A3556608

Date this day of 2021

PARTIES

Invercargill Community Recreation and Sports Trust (ICRST) of 101 Esk Street, Invercargill Southland 9876 (the Grantor)

AND

Active Southland (AS) of ILT Stadium Southland, Surrey Park Road, Invercargill 9810 (the Recipient)

BACKGROUND

- A. The Grantor was the recipient of funds from the Hillary Commission for the Community Sport Fund (the Funds).
- B. The Grantor has managed the Funds and made allocations of the Funds in accordance with the terms of the ICRST Trust Deed and the conditions associated with the Funds.
- C. The Grantor and the Recipient have discussed the best way to manage the Funds. The discussions have included the Grantor holding the Funds and the Recipient administering the allocation process through to a gift of the Funds to the Recipient.
- D. The Parties have discussed the original terms of the grant with Sport New Zealand, the body originally responsible for the grant of the Funds. Sport New Zealand is satisfied that the Recipient is able to manage the administration and allocation of funds in a manner that is consistent with the terms of the original grant from the Hillary Commission.
- E. The parties acknowledge that the Recipient will manage the grants process in a manner that differs from the criteria used by the Grantor.
- F. The parties have determined that the most efficient method is for the Grantor to gift the Funds to the Recipient for management.

THIS DEED RECORDS THAT

Grantor's Warranties

- 1. The trustees of the Grantor have resolved to liquidate the ICRST.
- 2. Clause 17.3 of the ICRST Trust deed empowers the trustees to hand the balance of the ICRST funds following dissolution to such charitable society, association,

institution, organisation or corporation as in the sole and absolute opinion of the trustees has objects similar to those of the ICRST.

3. The Grantor, in discussions with the Recipient and Sport New Zealand is satisfied that the objects of the Recipient are similar to those of the ICRST.
4. The Grantor notes that the Recipient is the beneficiary of other grants and funding from other sources.
5. It is the Grantor's wish, that to the extent possible the Recipient ensure expenditure of the Funds is limited to grants to the community and the cost of administration of those funds, including the grants process, by the Recipient.

Gift of Funds

6. The Grantor gifts the Funds to the Recipient free of any debt, income tax, or transfer expenses to be held by the Recipient as an addition to the capital of its trust fund.

Acceptance of Gift

7. The Recipient accepts the gift of the Funds from the Recipient free of any debt, income tax or transfer expenses.
8. The Recipient acknowledges that it will administer the Funds in a manner consistent with the objectives of the original grant and the wishes of the Grantor.

Reporting

9. The Recipient will report annually to Council on use of the funds.

Execution

9

09 JAN 2008

18 JAN 2008

**INVERCARGILL COMMUNITY RECREATION AND
SPORTS TRUST**

DEED OF CHARITABLE TRUST

**PRESTON RUSSELL
SOLICITORS
INVERCARGILL**



SEP 0TH

INVERCARGILL COMMUNITY RECREATION AND SPORTS TRUST

TO ALL TO WHOM THESE PRESENTS SHALL COME WE the persons whose signatures appear send greeting

1. PARTICULARS

- 1.1 It is desirable to establish a Trust for charitable purposes for the purposes of establishing a Sports and Recreation Trust.
- 1.2 Certain funds, including the sum of Ten Dollars (\$10.00), have been subscribed to be held upon the trusts set out.
- 1.3 It is desirable that for the purpose of administering the Trust a Board of Trustees be created with powers, authorities and discretions appropriate to the purpose.
- 1.4 The persons named and described as the Board of Trustees has agreed to act as Trustees by signing this deed together with such other persons as may be appointed pursuant to the terms of this deed.
- 1.5 The Trustees **DECLARE** that they hold the assets and trust fund and hold office and the Trust is constituted with the objects and the powers, authorities and discretions exercisable by the Board as set out in this deed.

2. DEFINITIONS

Unless the context otherwise requires, in this Trust Deed:

- 2.1 "Consensus" means a process whereby the Trustees, before voting on the resolution, are required to discuss thoroughly the issue and endeavour to obtain an indication as to whether there will be an agreement or not to the resolution before the resolution is formally put.
- 2.2 "The Trustees" means the Trustees appointed under this deed and their successors in office for the time being and "the Board" shall have a corresponding meaning.
- 2.3 "The Trustee" also means the member of the Board.
- 2.4 "The Trust Fund" means and includes the funds and moneys and investments for the time being representing the same which funds, moneys and investments together with all or any property real or

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personal and all other assets which are paid assured, set over or transferred to the Trustees at the time of creation of this Trust and all moneys and other assets received subsequently by the Trustees and the income derived from their investment.

- 2.5 Words importing the singular number shall include plural and the masculine gender the feminine or neuter and vice versa and words importing persons shall include companies. Any covenants or agreements on the part of two or more persons shall be deemed to bind them jointly and severally.

3. OBJECTS OF TRUST

The Trust fund both capital and income from time to time arising therefrom at the Trustees absolute discretion shall be used for the furtherance of the following charitable purposes and objects within the City of Invercargill, New Zealand Territorial Authority District as defined by the Local Government Act 1974 as the Trustees shall in their absolute discretion determine in particular:

- 3.1 The provision of assistance in developing local sport fitness and physical activities of Invercargill groups or organisations.
- 3.2 The provision of assistance in developing participation and interest in local arts and cultural activities of Invercargill groups or organisations.
- 3.3 The provision of training opportunities for volunteers in the community involved in sport fitness and physical activities or arts and cultural activities in Invercargill.
- 3.4 The provision of and development of sporting and physical activities or arts and cultural activities and opportunities not provided for or readily accessible through existing sporting, arts and cultural resources.
- 3.5 The provision of such other activities which promote or encourage or advance sports and physical activities or arts and cultural activities in the community.
- 3.6 To utilise and allocate Hillary Commission funding and any other funding including Creative New Zealand within the Territorial Authority District using the guidelines developed by the Hillary Commission and Creative New Zealand.
- 3.7 The provision of enabling grants to assist in the promotion, advancement and creation of sporting and physical activities or arts and cultural activities and opportunities.

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- 3.8 The provision, supply and furtherance of the above objects and any other charitable purpose related to the above objects which the Trustees deem desirable and which is acceptable to the Commissioner of Inland Revenue.
- 3.9 The objects or purposes of this Trust are or shall be charitable and shall be deemed not to include or extend to any matter or thing which is or shall be held or determined to be non-charitable and the powers and purposes of the Board and trust hereby created shall be restricted accordingly.

4. NAME OF TRUST

- 4.1 The name of the Trust shall be the "Invercargill Community Recreation and Sports Trust".

5. INCORPORATION

- 5.1 The Trustees shall as soon as practicable apply for incorporation of the Trustees as a board under the Charitable Trusts Act 1957.

6. TRUSTEES

- 6.1 The Board of Trustees ("the Board") shall consist of not less than five (5) nor more than six (6) Trustees and all persons named as Trustees in this Deed and their successors shall be deemed Trustees.
- 6.2 The following persons shall be appointed initial Trustees:
- Joseph William Bagrie, 220 Marama Avenue North, Otatara, No. 9 R.D., Invercargill, Manager
- Darren James Ludlow, 30A Anne Street, Invercargill, Broadcaster
- David Alan Carter, 65 Albert Street, Invercargill, Retailer
- Ian Frank Capitaneas, 111 Chelmsford Street, Invercargill, Company Director
- Heather 2/112 Don Street, Invercargill, Medical Practitioner
- 6.3 The Trustees shall be appointed and removed by the Mayor of the City of Invercargill or successor from time to time, and for such period of time as the Mayor or successor shall determine. Before making any such appointments the Mayor shall consult with the Councillors of the City of Invercargill. Every such appointment or revocation of appointment shall be in writing.

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- 6.4 The appointment of the Trustee (Clause 6.3) and any successor shall take effect on notification to the Secretary of the Board.
- 6.5 A Trustee of the Board holding office under Clause 6.3 may, with the consent in writing of the Mayor or successor, by notice in writing given to the Secretary of the Board appoint another person to act as an alternate member of the Board in his or her place either for a particular meeting or for a particular period and any such appointment by notice in writing to the Board may be removed at any time.
- 6.6 Notwithstanding anything contained in this Deed, the position of trustee by any person shall become vacant if such trustee:
- Resigns;
 - Dies;
 - Declines to act;
 - Is declared bankrupt or becomes insolvent;
 - Is convicted of an indictable offence;
 - Is a person to whom an order made under Section 382 of the Companies Act 1993 applies;
 - Is a person who is or is deemed to be subject to a compulsory treatment order made under Part II of the Mental Health (Compulsory Assessment and Treatment) Act 1992;
 - Is a person in respect of whom an order has been made under Sections 30 or 31 of the Protection of Personal and Property Rights Act 1988;
 - Is a director of a company and that company enters into liquidation whether compulsory or voluntary (not merely a voluntary liquidation for the purposes of amalgamation or restructuring);
 - Is absent from New Zealand for a period of 12 months without leave from the other Trustees;
- 6.7 If any of the events in Clause 6.6 occur then the Mayor or successor (Clause 6.3) as the case may be and in the event of their refusal, the continuing Trustee or Trustees (or if all the Trustees shall decline to act or shall resign then the majority of persons so declining or resigning) may appoint any person or persons to be Trustees in place of the Trustee or Trustees so dying or declining to act or disqualified from

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acting or being absent or being desirous of being discharged or resigning.

- 6.7 In the event of the number of Trustees becoming at any time by death or otherwise reduced below five (5) in number the vacancy or vacancies shall be filled up by the remaining Trustees so as to restore that number (provided nevertheless that any act or proceeding of the Trustees for the time being in the interval before the filling up of such vacancy or vacancies shall not be invalidated by reason of such vacancy or vacancies not having been filled.
- 6.8 6.8.1 The Board may appoint a Patron, Honorary Auditor and Solicitor.
- 6.8.2 The Board may appoint an Administrator.
- 6.8.3 None of the above appointees shall be a member of the Board but each appointee may be invited to attend meetings of the Board without the right to vote.

7. OFFICERS

- 7.1 The Board shall have the following executive officers who shall unless otherwise stipulated be appointed at the first meeting of the Board after incorporation and at the first meeting of the Board in each financial year:
- 7.1.1 A member of the Board of Trustees shall be elected as Chairperson.
- 7.1.2 A member of the Board of Trustees may be elected as Secretary or the Board may appoint a Secretary whose duties shall be to give notice of all meetings to keep minutes and records of all meetings of the Board and any committees and to perform such other duties as the Board may decide and as are normally incidental to the office of a Secretary.
- 7.1.3 A member of the Board of Trustees may be elected as Treasurer or the Board may appoint a Treasurer (who may also be Secretary) and shall have the custody of the books of account and charge of the funds of the Trust. It shall be the duty of the Treasurer to see that all statutory and other requirements with reference to the financial matters of the Trust are complied with and that the provisions of these rules as to such matters are carried out so far as lies in its powers and to perform such other duties as the Board may decide and as are normally incidental to the office of Treasurer.

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7.1.4 The Trustees may delegate such powers of the Secretary and Treasurer to a duly appointed Administrator as they shall see fit, who shall be responsible to the Secretary and Treasurer duly appointed.

8. ANNUAL REPORT AND ACCOUNTS

- 8.1 The Trustees shall keep true and fair accounts of all money received and expended.
- 8.2 The financial year for the Trust shall end on 30 June in each year.
- 8.3 The Trustees shall within three months of the end of each financial year publish an Annual Report and Financial Statement giving details of the operations and activities of the Trust during the financial year, complete audited financial statements in accordance with accepted accounting standards, details of proposals and policies for the future operation of the Trust and such other matters as the Trustees may determine.
- 8.4 Copies of the Annual Report and Financial Statements shall as soon as they are published be forwarded to the Trustees and shall be made available to any other person or organisation requesting one free of charge or at a fee which shall not exceed the reasonable printing and distribution cost of each Report and Financial Statement.

9. PROCEEDINGS OF THE BOARD OF TRUSTEES

- 9.1 The Trustees shall meet at such times and places as they determine.
- 9.2 The Chairperson shall preside at all meetings of the Board at which he or she is present. In the absence of the Chairperson from any meeting, the members present shall appoint one of their number to preside at that meeting.
- 9.3 The Board shall before voting on any issue, make best endeavours to agree by consensus to the resolution to be considered.
- 9.4 However, where a decision cannot be reached on a question to a motion by a two thirds majority or more of members votes it shall unless otherwise specified in this deed, be put as a motion to be decided by a majority of votes. Each Trustee and the Chairperson shall have one vote, except that if the voting is tied then the Chairperson shall have a casting or additional vote.

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- 9.5 The Trustees shall keep minutes of all their proceedings in relation to the Trust property and the production of any minute so recorded purporting to be signed by the Chairperson or Acting Chairperson for the time being of the Trustees shall be prima facie evidence of the matters referred to in such minute having been authorised done or passed by the Trustees.
- 9.6 Where any procedural requirement contained in this clause shall be found not to have been complied with, any subsequent meeting of the Trust Board may ratify and confirm any earlier action purported to have been taken or done by the Trust Board or any committee by a resolution supported by not less than two thirds of the Trustees present and voting at the meeting of the Trust Board when the resolution ratifying such earlier action is proposed.
- 9.7 At any meeting of the Board of Trustees one half of the members shall form a quorum if the number is even and a majority if the number is uneven and no business shall be transacted unless a quorum is present.

10. COMMITTEES OF THE BOARD

- 10.1 The Board may from time to time appoint committees which may comprise members of the Board and any other suitable person or persons for the purpose of supervising any work or works authorised by the Board or making enquiries into any activity or proposed action of the Board. The Board shall determine the extent of the authority of any such committee.
- 10.2 Any committee or person appointed as a delegate by a resolution passed at a meeting of the Board may without confirmation by the Board exercise or perform the delegated powers or duties in like manner and with the same effect as the Board could itself have exercised or performed them.
- 10.3 Any committee or person to whom the Board has delegated powers or duties shall be bound by the charitable terms of the Trust.
- 10.4 Every such delegation shall be revocable at will and no such delegation shall prevent the exercise of any power or the performance of any duty by the Board.
- 10.5 It shall not be necessary that any person who is appointed to be a member of any such committee, or to whom any such delegation is made, be a member of the Board.

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11. COMMUNITY CONSULTATION

- 11.1 Notwithstanding anything elsewhere contained in this Deed, the Mayor of the City of Invercargill or successor from time to time shall appoint not more than two community consultation groups of up to nine members each.
- 11.2 Each of the two groups shall comprise up to six community members each representing a wide cross section of the sports, arts and cultural sectors.
- 11.3 Each of the two groups shall comprise up to two Invercargill City Council staff representatives and one Iwi representative.
- 11.4 The community consultation groups shall meet with the Board at all meetings where applications for allocation of Hillary Commission and/or Creative New Zealand funds are being considered and shall be entitled to comment and recommend allocations of funds from those funding sources.

12. TRUSTEES POWERS

- 12.1 The Board shall manage the affairs of the Trust and control and direct its operations so that the purpose and objects of the Trust shall be most effectively achieved and the same shall have power in addition to the powers conferred on Trustees by law pursuant to the provisions of the Charitable Trusts Act 1957 or otherwise to do and perform any of the acts and things set out in Schedule 1 to the intent that the Trustees shall exercise their powers to apply the Trust Fund for purposes within this Trust Deed.
- 12.2 The Trustees shall not allow any assets income or profits of or in connection with the Trust property at any time to be distributed between or among or paid to the Trustees or any of them provided however the Trustees may be paid at a fair and reasonable rate out-of-pocket expenses incurred by them in connection with the Trust property or its administration.
- 12.3 The Board may make amend or rescind by-laws or regulations not inconsistent with these rules for the better attaining the objects of the Trust or any of them and without detracting from the generality of the power conferred, in particular:
 - 12.3.1 Prescribing forms of reports and returns to be made by any applicant for the benefits of the Trust or by any agent or servant of the Board.

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12.3.2 Providing for any matter not covered or provided for in these rules.

12.4 For the purposes of Section 19 of the Charitable Trusts Act 1957 it is hereby declared that where the Section authorises a Board to enter into contracts required by law to be in writing by the signing on behalf of the Board by any person acting under its authority express or implied, any such contract when entered into by the Board may be signed on behalf of the Trust Board by any Trustee for the time being but by no other person **PROVIDED HOWEVER** that no such contract shall be entered into by a Trustee on behalf of the Trust Board except with the authority of a resolution passed at a meeting of the Trust Board at a properly constituted meeting.

12.5 All acts done by any meetings of the Trust Board or by any person acting as a Trustee of the Trust shall, notwithstanding that it be afterwards discovered that there was some defect in the appointment of continuance in office of any Trustee of the Trust or any person acting as aforesaid or that they or any of them were disqualified, be as valid as if every person had been duly appointed or had duly continued in office and was qualified to be a Trustee of the Trust.

13. COMMON SEAL

13.1 The Board shall have a Common Seal which shall be kept in the custody of the Secretary, or such other officer as shall be appointed by the Board and shall be used only as directed by the Board. It shall be affixed to documents only in the presence of and accompanied by the signature of two members of the Board.

14. LIABILITY OF TRUSTEES

14.1 No Trustee shall be liable for:

14.1.1 Any loss not attributable to dishonesty of the Trustee or to the wilful commission by the Trustee of an act known to the Trustee to be a breach of trust; or

14.1.2 The neglect or default of any solicitor, bank, accountant, auditor, stockbroker, investment adviser or other agent employed in good faith by the Trustee.

14.2 No Trustee shall be bound to take any proceedings against a co-Trustee for any breach or alleged breach of trust committed by such co-Trustee.

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15. REGISTERED OFFICE

- 15.1 The registered office of the Trust shall be at 101 Esk Street, Invercargill or such other office as the Board may from time to time determine.

16. VARIATION OF TRUST

- 16.1 The Board may, pursuant to a motion decided by a two thirds majority or more of the members' votes, by supplemental deed make alterations or additions to the terms and provisions of this deed provided that no such alteration or addition shall:

16.1.1 Detract from the exclusively charitable nature of the Trust or result in the distribution of its assets on winding up or dissolution for any purpose that is not exclusively charitable; or

16.1.2 Be made to Clauses 12.1, 12.2 and 17.3 or Schedule Powers 1.1 unless it is first approved in writing by the Department of Inland Revenue.

- 16.2 Every such approved alteration or addition shall be registered as required by the Charitable Trusts Act 1957 or corresponding enactment.

17. LIQUIDATION OF TRUST

- 17.1 If, in the opinion of the Board, it shall become no longer possible or feasible to carry out the objects of the Trust then the Board may, by resolution, liquidate the Trust. No resolution dissolving the Trust shall take effect unless it has been passed by a majority of not less than two-thirds of the members of the Board and only after three months notice of intention to move such resolution has been given in writing to each Trustee.

- 17.2 Such dissolution shall not take effect unless at a subsequent meeting of the Board called for that purpose (such meeting to be held not earlier than 28 days and not later than 42 days after the date of the meeting declaring such dissolution), such dissolution is confirmed by resolution to that effect carried by a simple majority of those members present and entitled to vote.

- 17.3 Should the Trust be dissolved, then any moneys and property remaining after the due settlement of the affairs of the Trust and the payment of all just debts and claims shall be handed to such charitable

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SIGNED by **HEATHER**)
THOMSON as Trustee in the)
presence of:)

Heather Thomson

Carol Boyd
[Signature]

SCHEDULE 1

POWERS

- 1.1** TO pay apply transfer or distribute, after payment therefrom of all costs charges and expenses of the Trust Board or incidental to the establishment management and administration of the Trust property, the whole or any part of the Trust property to for or towards the furtherance of any of the objects of the Trust as the Trustees in their absolute discretion shall determine **PROVIDED THAT** it is declared that in the carrying on of any business under this Deed and in the exercise of any power:
- 1.1.1** If authorising the remuneration of trustees no benefit or advantage whether or not convertible into money or any income of any kind shall be afforded to or received gained achieved or derived by any of the persons specified in Paragraphs (i) to (iv) of the second proviso to Section CB4(1)(e) of the Income Tax Act 1994 or any enactment in amendment or in substitution where that person is able by virtue of that capacity as such person specified in any way (whether directly or indirectly) to determine or to materially influence in any way the determination of the nature or the amount of that benefit or advantage or that income or the circumstances in which it is or is to be so received gained achieved afforded or derived except as specifically exempted by that section.
- 1.1.2** Any income, benefit or advantage shall be applied to the charitable purposes set out in Clause 3 of the Deed.
- 1.1.3** No member or person associated with a member of the Trust shall derive any income, benefit or advantage from the organisation where they can materially influence the payment of the income, benefit or advantage except where that income, benefit or advantage is derived from:
- (a) Professional services to the organisation rendered in the course of business charged at no greater rate than current market rates; or
 - (b) Interest on money lent at no greater rate than current market rates.
 - (c) Or any such income if paid shall be reasonable and relative to that which would be paid in an arm's length transaction (being the open market value).

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- 1.1.4** No member of the organisation or any person associated with a member shall participate in or materially influence any decision made by the organisation in respect of the payment to or on behalf of that member or associated person of any income, benefit or advantage whatsoever.
- 1.1.5** The Trust Board shall be under no obligation to distribute any part of the Trust property in any year.
- 1.1.6** Notwithstanding anything to the contrary contained in this Deed the provisions and effect of this clause shall not be removed from this deed and shall be included and implied into any deed amending, altering or replacing this deed.
- 1.2** **IN** accordance with Section 13 of the Charitable Trusts Act 1957, the Board shall be capable of holding real and personal property of whatever nature and wherever situated in New Zealand or elsewhere and of suing and being sued and of doing and suffering all such acts and things as bodies corporate may lawfully do and suffer and shall be entitled to do all such things and exercise all such powers and authorities as it shall consider necessary or desirable in its absolute discretion for the attainment of any of the objects set out in Clause 3.
- 1.3** **TO** improve manage develop and maintain or lease let underlet surrender mortgage charge or otherwise deal with and turn to account all or any property real or personal of the Trust or any interest and to erect construct alter renovate and maintain any buildings or chattels and to retain use and occupy or deal with the properties or assets of the Trust or any part for all such purposes and in such manner as the Trustees deem fit.
- 1.4** **TO** expend money as the Trustees shall think fit in the improvement and development of trust assets and otherwise for the benefit of the Trust property.
- 1.5** **TO** sell dispose of or exchange all real and personal property held by them at any time and whether or not such property has been acquired since the date of signing of this Deed, in such manner and subject to such terms and conditions as the Trustees shall in their discretion think fit **PROVIDED HOWEVER** that the Trustees shall hold all moneys received by them under this power for the purposes of and in accordance with the objects of this Trust.
- 1.6** **TO** receive and take any gift of property real or personal for any of the purposes or objects of the Trust whether subject to any special trust or not but the Trustees may decline and refuse to accept any gift or donation.

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- 1.7 **TO** invest the trust fund and the income either alone or in common with any other person or persons in any investment the Trustees believe is prudent.
- 1.8 **TO** lease or take on lease any freehold or leasehold property or interest with or without chattels for such period at such rent on such terms (including at the discretion of the Trustees a compulsory or optional purchasing clause) and subject to such conditions as they think fit and to effect such renewals or surrenders of leases and tenancies as they think fit.
- 1.9 **TO** employ and pay all reasonable expenses any person, firm, company or corporation to do any acts of whatever nature relating to these trusts including the receipt and payment of money without being liable for loss incurred.
- 1.10 **TO** place any property owned by the trust fund (including any bank account) in the name of any agent or nominee for such period or periods or indefinitely as the Trustees in their absolute discretion think fit without being liable for any loss occasioned to the trust funds.
- 1.11 **TO** advance moneys with or without security and with or without interest to such person, persons or corporation on such terms as they think fit.
- 1.12 **TO** pay all costs and expenses and other outgoings as may be incurred in relation to the Trust from time to time reposed in the Board.
- 1.13 **TO** borrow money on bank overdraft or otherwise and upon security by way of mortgage or otherwise and on terms and subject to conditions and for reasons as the Trustees think fit.
- 1.14 **TO** pay any Trustee who may be an Accountant or Solicitor out of the Trust fund for all business done by them in relation to the Trust fund in like manner as they would have been entitled to charge the Trustees or Trustee if not being a Trustee and the firm had been employed by them to do such business as their Accountant or Solicitor.
- 1.15 **TO** reimburse the Trustees for their expenses in accordance with the provisions of the Fees and Travelling Allowance Act 1951 as if the Trust Board were a statutory Board within the meaning of that Act or in accordance with any enactment which replaces that Act.
- 1.16 **TO** remunerate for their services those Trustees who are employed by the Trust Board as full time or part-time employees by means of a fair and reasonable salary **PROVIDED THAT** the quantum of any such remuneration shall be determined solely by a firm of Chartered

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Accountants selected by the Institute of Chartered Accountants of New Zealand **AND PROVIDED FURTHER** that no Trustee is associated with the firm of Chartered Accountants so selected so as to be able in any way (whether directly or indirectly) to determine, or to materially influence the determination of the nature or the amount of the remuneration of any Trustee.

- 1.17 TO** carry on any business of any kind whatever.
- 1.18 SUBJECT** to the provisions of the Charitable Trusts Act 1957 to do perform carry out and execute all such incidental or necessary acts or deeds and things as are requisite for or conducive to the attainment of the objects of the Trust.
- 1.19 TO** appoint a Custodial Trustee or Trustees to act as their Custodial Trustee in respect of investments to be made or properly held to hold on the Trustees' behalf all securities and other documents of title relating to such investments or property. The Custodial Trustee or Trustees appointed shall only act on the direct instructions of the Board and shall hold all investments and property in the name of the Custodial Trustee for the account of the Invercargill Community Recreation and Sports Trust. The appointment of a Custodial Trustee shall be limited to persons or organisations recognised as having the expertise and services to provide Custodial Trustee duties.
- 2. THE** objects and powers set out in any clause or sub-clause of this Schedule shall not, except where the context expressly requires, be in any way limited or restricted by reference to, or any inference from, the terms of any other clause or sub-clause. None of the clauses or sub-clauses or the objects specified or the powers conferred shall be deemed subsidiary or ancillary to any other clause, sub-clause or objects, but the Board shall have the full power to exercise all or any of the objects and powers set out independently, or any other of its objects and powers.
- 3. THE** Trustees shall have all power to the fullest extent as the law provides to generally do each and every act both convenient and advantageous and necessarily expedient for the proper carrying out and accomplishment of the objects consistent with this Trust provided in Clause 3.
- 4. THIS** deed shall in its interpretation of the objects in Clause 3 be given its widest possible expression provided that no such interpretation shall alter the charitable nature of the deed pursuant to the Charitable Trusts Act 1957 or any Act in substitution.

TO: PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE

FROM: RHIANNON SUTER, MANAGER – STRATEGY AND POLICY

AUTHORISED BY: MICHAEL DAY, GM – FINANCE AND ASSURANCE

MEETING DATE: TUESDAY 12 OCTOBER 2021

REQUEST FOR FUNDING FOR LAKES DISTRICT AIR RESCUE TRUST

SUMMARY

The Lakes District Air Rescue Trust made a request for funding to the Mayoral Forum. The Deputy Mayor brought this request to the September Performance, Policy and Partnerships Committee meeting. This report provides guidance on the financial implications of providing this funding as requested.

RECOMMENDATIONS

That the Performance, Policy and Partnerships Committee

- 1. Receive the report “Request for Funding for Lakes District Air Rescue Trust”.**
- 2. Note the feedback on this matter received from a member of the community (A3561911).**
- 3. Note the options implications of funding and options for funding and resolve whether to fund.**

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> No
2.	<i>Is a budget amendment required?</i> It may require a budget amendment as part of the 2021/2022 Annual Plan depending on the option chosen
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> This request for funding falls outside the Community Wellbeing Fund and Long-term Plan allocation process.

5.	<p><i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i></p> <p>No consultation is required, however feedback has been received from a member of the community which is provided here for Councillors consideration.</p>
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FINANCIAL IMPLICATIONS

Providing an annual \$50,000 operational grant equates to a 0.02% increase in rates for every ratepayer (\$1.92 a year). It will require funding to be allocated from the emergency grants budget or for the request to be referred to the Community Wellbeing Fund.

BACKGROUND

The Lakes District Air Rescue Trust presented to the Mayoral Forum requesting funding support for their rescue service from the Southland Councils.

They presented the benefits of the service to the Southland population noting that since the Trust was established, more than 40,000 people have benefited across Otago and Southland. They do not have figures for where people who they help are resident, but the Trust estimate 2000 people in Southland benefit from the service each year. Proportionally this would result in just over 1000 people in the Invercargill District being supported. Queenstown Lakes District Council provides \$50,000 towards the service.

There are other similar services in other parts of the South Island. From a desktop review of their funding sources the majority of funding either comes from community trusts (Nelson-Marlborough); Westpac (Canterbury), rather than Councils, although the Otago Regional Council provides significant funding to the Dunedin Trust.

Following the Mayoral Forum, Gore District Council have requested that the Trust speak to their committee and Southland District Council have indicated that they will decline the request. No request was made of Environment Southland.

Following discussion by the Performance, Policy and Partnerships Committee a member of the community contacted the Council to share his views, which are attached. His concern is that Council does not provide support to ratepayers to help pay for ambulances which cost \$100 and that those using the helicopter service should pay for the service.

ALIGNMENT OF THE PROJECT WITH COUNCIL PRIORITIES

Council has a strategic decision making framework which it utilises to support funding decisions made through the Community Wellbeing Fund. This framework assesses the extent to which a project aligns with Council's vision and priorities, delivers on the four wellbeings, meets a demonstrated need and is sustainable.

While this application of funding has not been made through the fund, the framework has been used to assess the request to provide guidance to Council.

The project scored a possible 2.5 out of 85 possible points. It scored well on liveability outcomes but low on effectiveness of grant spend, which resulted in the low score. For comparison, the median score for non-event applications which have been funded in the last financial year was 39.

FUNDING OPTIONS AND IMPLICATIONS

Providing an annual \$50,000 operational grant equates to a 0.02% increase in rates for every ratepayer (\$1.92 a year).

Council has developed the Community Wellbeing Fund to be its primary vehicle for providing community funding. The other mechanism is through the Long-term plan/ Annual Plan, although it should be noted that the reason for the creation of the Community Wellbeing Fund is to provide a consistent and fair approach to community support and to reduce requests coming through the annual planning process.

If the committee wishes to support the request there are three options.

Option 1 – Refer to Community Wellbeing Fund

The first option is to refer the matter to the Community Wellbeing Fund, noting that they may not fund or may partially fund, particularly in the light of proposed changes to the criteria to better align with Council priorities, which are being discussed as part of a separate report at this meeting.

Option 2 – Fund through the Emergency grants budget, maintaining the total budget at \$100,000

Alternatively, the Committee could allocate funding from the emergency grants budget which is for the use of response to emergency events such as flooding and has an annual allocation of \$100,000. Allocating the \$50,000 annual grant requested would reduce the amount left to \$50,000.

Option 3 – Fund through the Emergency grants budget, increasing the total budget to \$150,000 through the Annual Plan

Alternatively, the committee could resolve this budget be increased as part of the 2021/2022 Annual Plan, noting the ongoing rates implications for ratepayers.

CONCLUSION

Council has received a request for funding from the Lakes District Air Rescue Trust and implications and options for meeting this request are provided.

From: [Email address hidden]
Sent: Wednesday, 15 September 2021 5:33 p.m.
To: Customer Services
Subject: Discussion On funding for Lakes District Helicopter Trust

Good Afternoon,

Looking on Zoom at the City Council meeting to do with funding for the Lakes District Helicopter Trust.

If the council gives funding to this trust then how many more organizations will be asking for funding.

This trust besides some government funding also gets donations from 20 sponsors going by their website.

Councillor Clark says the cost would only be 2.50 per household but think of the retired ratepayers who can't afford to pay their rates now, this is just an unnecessary cost that should not be put on ratepayers. Why can't this helicopter trust charge the people who use their services. If i need an ambulance to take me to hospital i have to pay 100.00 so the people that use the helicopter service should do the same.

Just maybe the council could charge all ratepayers a fee for people who need to use ambulance services.

Regards Ron Gilson

TO: PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE

FROM: RHIANNON SUTER, MANAGER – STRATEGY AND POLICY

AUTHORISED BY: MICHAEL DAY, GM – FINANCE AND ASSURANCE

MEETING DATE: TUESDAY 12 OCTOBER 2021

GREAT SOUTH LETTER OF EXPECTATION 2022/23

SUMMARY

Council is required to provide an indication to the Mayoral Forum of its requirements of Great South for the 2022/23 year. This will form part of the Letter of Expectation which will be sent to Great South by 30 October. This will enable completion of the Statement of Intent by 1 December as required by the constitution.

RECOMMENDATIONS

That the Performance, Policy and Partnerships Committee

- 1. Receive the report “Great South Letter of Expectation 2022/23”.**
- 2. Confirm the areas of focus which Council expects Great South to consider for 2022/23.**
- 3. Endorse the proposed budget allocations for 2022/23 for inclusion in the Letter of Expectation.**

IMPLICATIONS

1.	<i>Has this been provided for in the Long Term Plan/Annual Plan?</i> Yes
2.	<i>Is a budget amendment required?</i> No
3.	<i>Is this matter significant in terms of Council’s Policy on Significance?</i> No – no budget change is proposed
4.	<i>Implications in terms of other Council Strategic Documents or Council Policy?</i> Aligns with Year 2 of the Long-term Plan
5.	<i>Have the views of affected or interested persons been obtained and is any further public consultation required?</i> Yes as part of consultation on the Long-term Plan.

FINANCIAL IMPLICATIONS

The proposed budget allocation for Great South for 2022/23 is unchanged at \$1.625 million, incorporating \$800,000 core funding and \$825,000 contract funding.

BACKGROUND

The following table sets out the proposed timeline for the Letter of Expectation process:

LOE process and dates shared with Southland Mayoral Forum	24 September 2021 <i>Complete</i>
Workshop with Great South	5 October 2021 <i>Complete</i>
Letter of Expectation provided to Great South Board	30 October 2021
Great South Board consider feedback on the draft Statement of Intent and deliver the completed Statement of Intent to the Shareholders on or before 1 December as per the Great South Constitution Clause 27.6(a).	Delivery of the draft Statement of Intent on or before 1 December 2021
Council feedback on Statement of Intent to Great South	December/ January
Following this, the investment agreed for core and contract funding will be completed with Great South for the period 2021-2022, incorporating agreed Council priorities.	Prior to June 2022

The Mayoral Forum Policy Advisor will work with Great South on updated KPIs to be included in the Statement of Intent, noting these will need to align with the LTP KPIs.

COUNCIL PRIORITIES

The following are priority areas for Council coming into the 2022/23 period.

- **Activation of the city centre** – The activation of the city centre following the completion of the first stages of City Block, Langlands Hotel and city centre streets upgrade will be the primary focus of Council in 2022/23 and the regional development work of Great South should align to this.
- **Tiwai transition** – This issue remains a priority for Council and Great South's work on the Southland Regional Development Strategy should focus on diversification options which benefit Invercargill as well as the wider region. It is noted that aquaculture is now an area of focus for a different lead agency so other diversification options which will create employment opportunities for people living in Invercargill and Bluff will be priorities for Great South.
- **Attracting people to live and work in Invercargill** – Council would like increased focus on destination promotion for living and working (as opposed to visiting) with activities focused on helping employers to attract people to the region and to help people settle when they arrive.
- **Domestic tourism and events** – The limitations of Covid on international tourism are expected to continue. Council would like a continued focus on domestic tourism and events in line with the previous letter of expectation. Longer term focus on creation of commissionable product within the City is desirable.

- **Housing** – Housing remains a focus for Council with opportunities to promote apartment living within the city centre. There may be opportunities over the next few months to explore where housing is best led from.

Council will work with the Mayoral Forum and Great South to formalise these requirements in a service level agreement or similar document, incorporating key performance indicators as appropriate.

FUNDING BREAKDOWN

The following funding breakdown is proposed and, following confirmation, will be provided to the Southland Mayoral Forum for inclusion in the Letter of Expectation.

Area of Focus	2021/22	2022/23
Core Funding – this funding supports the organisation's ability operate, including ability to pay overheads	\$800,000	\$800,000
Contract funding – this funding allows each funding shareholder to contribute to their key areas of focus	\$825,000	\$825,000
- Regional Economic Development	\$275,000	\$275,000
- Regional Business Development	\$150,000	\$150,000
- Regional Tourism Development	\$200,000	\$200,000
- Regional Events Delivery	\$150,000	\$150,000
- Regional Wellbeing	\$50,000	\$50,000
TOTAL	\$1,625,000	\$1,625,000

No changes are proposed to the funding breakdown from the 2022/23 period which reflects a continuation of the trends and priorities seen in 2021/22.

CONCLUSION

Recommendations are provided for Invercargill City Council priorities for Great South for 2022/23 to be included in the joint letter of expectation to be sent on behalf of shareholders by Mayor Hicks, Chair of the Mayoral Forum.

TO: PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE

FROM: GROUP MANAGERS

AUTHORISED BY: CLARE HADLEY – CHIEF EXECUTIVE

MEETING DATE: TUESDAY 12 OCTOBER 2021

ACTIVITY REPORT

SUMMARY

This report provides an update on a wide range of activities across the Council.

RECOMMENDATIONS

That the Performance, Policy and Partnerships Committee receives the report “Activity Report”.

LEISURE AND RECREATION

August saw all of the community services close from 18 August 2021 as New Zealand entered into the Level 4 lockdown. Prior to lockdown levels of service were well on track to hit target participations across the Library, Venues and He Waka Tuia services. Given the impact of Level 4 upon ability to participate in normal services the lag effect of these restrictions are again going to dominate our year end targets.

Invercargill Library Report – August 2021

	Aug-20	Total YTD 2019/2020	Aug-21	Total YTD 2020/2021	Percentage difference YTD
Issues	51,476	101,366	41,055	97,678	-3
Visitors	40,368	87,558	29,097	71,920	-17

The decreases in both the number of visitors and issues is as a direct result of the level 4 lockdown restrictions. Had these restrictions not come into effect the Library service was well on track to exceed last year’s visitation and issues.

Prior to lockdown August events included:

Library Palooza – this was an evening of live music from local musicians and guest speakers. This event was run in collaboration with the Southland Musicians Club and was attended by 70+people.

Iconic Fragrances – this free event was held in collaboration with Kind Women and H&J Smith. This public talk was about legendary fragrances and the histories around them.

Poetry competition – this was a poetry competition for all ages with the theme of celebrating 150 years of Invercargill City. The poems were on display at the Library for August. Poetry Competition Winners were:

- Child: Payton Clay - “Otatara “Riding”
- Teen: ZJ - “Horses at Salford”
- Adult: Sylvia Hughes - “Southern Oasis

Library card competition - A card design competition was held in August also to highlight the 150th anniversary of Invercargill City. Due to lockdown the competition was extended. The winning entry was by Ellen Yoon (13) and will feature on new Library cards.



Whilst school visits, adult and children’s programming was suspended over Alert levels 4, staff were still able to provide online programming which included Zoom story times to classes and preschools with approximately 50-70 at each session, a Facebook video story time and also provided help for remote learning with the AnyQuestions service. Staff were also redeployed to assist in transcribing items from both the Library and Museum collections and digitisation of items to be used in upcoming Recollect project.

A number of programmes and events have either been postponed or cancelled with the majority of programmes and events to recommence under Level 1 conditions.

Venues and Events Services – August 2021

In early August a trial to reconfigure of the Civic into an intimate cabaret set up using the stage as a venue independent from the main auditorium was undertaken. The trial was to test the venue for a new configuration of 150-200 people to offer to clients whose product is not suited to a full lyric theatre. This diversification increases the saleable products of the complex and spreads risk and reliance away from first and second tier tours. This configuration is intended to meet the needs of more local content and target untapped markets of Southland.

As a result of the Level 4 lockdown requirements, from 19 August the Civic saw the Vaccination Clinic expand to include all areas of the municipal building of the Civic complex. Preplanning meant the site was able to be reconfigured at pace to accommodate the clinics needs and remain compliant with Ministry of Health guidelines and increased public safety measures whilst still delivering around 500 doses per day. A skeleton venues staff serviced the Clinic’s venue requirements during level four. During this time all staff carried out administrative duties such as archiving, objective filing and servicing clients and their ticket holders.

Rugby Park was prepared and handed over to the hirer for the 2021 Bunnings Warehouse NPC. Venues staff observed the first home game to build a greater understanding of crowd behaviour, use of the facility and identify future operational and asset improvements. An external audit of risk, health and safety has been commissioned to better understand the needs of the site, clients and customers.

Participation and Visitation Stats

Venue	No of COVID Dark Half Days	No of Hire Half days	Participants
Civic Theatre Auditorium	31*	7	896
Civic Theatre Drawing Room	0	29	230**
Civic Theatre Victoria Rooms***	0	52	12,740
Rugby Park	15	2	2500
Scottish Hall Main	15	0	0
Scottish Hall Community Room	15	2	30
		92	16,396

* An additional 18 dark half days were required for the auditorium due to the seismic works

** To avoid double counting of participants the vaccination clients are captured in the Victoria Rooms Calculation and excluded from the drawing room data.

*** The numbers associated with the Victoria Rooms (COVID-19 Vaccination Clinic) are unusual for the nature of the facility and are for a limited timeframe, this data may be excluded from year on year target calculations so as not to skew reporting in future years.

Looking Forward

The Vaccination Clinic will scale back to the Victoria Rooms through the first month of Level two. During Level two there is a limited number of events that can be staged for customers. These events are generally staffed by a workforce that is recharged or part of a hire rate and scheduled to work only when an event is staged. Core staff will continue to work closely with clients on re- contracting postponed events for the future and prioritise business improvement projects that are generally executed during the off season.

He Waka Tuia – August 2021

Visitor Numbers

Month	Total Visitors	Total Open Hours
November 2020	772	148
December 2020	893	136
January 2021	1,068	144
February 2021	613	144
March 2021	980	158
April 2021	1,030	156
May 2021	1,288 (plus 308 off-site children)	183.5
June 2021	1,088 (plus 1,419 off-site children)	186.5
July 2021	1,069	190
August 2021	633	104

On 17 August 2021 New Zealand was moved into Covid-19 Alert Level 4 which resulted in the cancellation of two public events and no access to the current exhibition.

Exhibitions and Public Programmes

Our Landscape – through the brush of Jonathan R White MNZM (31 July – 3 October)

Following the death of the artist Jonathan White a week prior to his exhibition opening it was agreed to extend *You, Me and The Sea* by one week. Visitor number for Jonathan White's exhibition were tracking above average when the exhibition was suspended due to the Covid restrictions.

In response the staff have investigated and are now delivering an online exhibition platform which will be exhibited alongside the physical exhibition. Alert Level 3 restrictions required the postponement of Owen Allison's *On Trend* until November 2021. With lower than expected entry numbers Spring Exhibition has been postponed until March 2022.

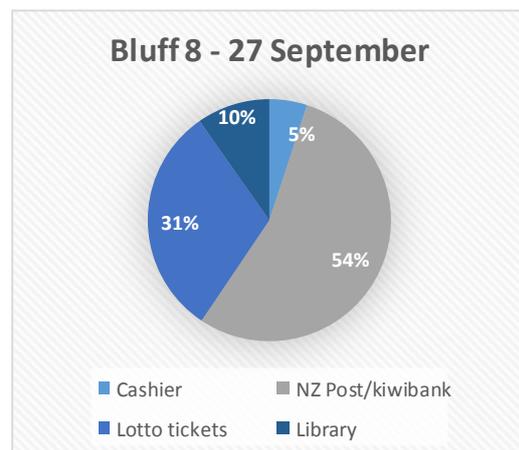
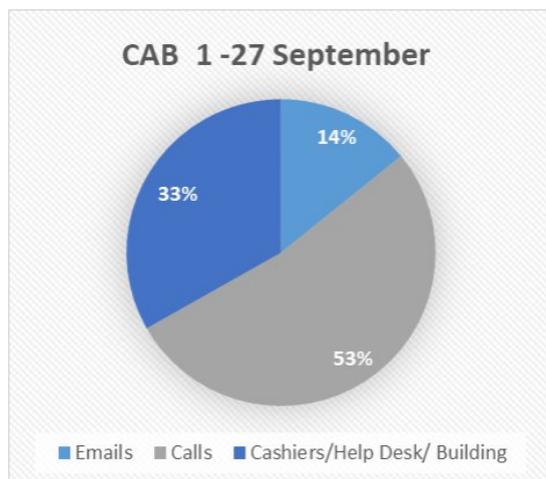
Instead a series of exhibitions featuring early watercolours, maps, blue prints and artefacts relating to Invercargill will be presented as part of the 150th anniversary commemorations for Invercargill City Council.

Collection

The current Collection Policy of the Southland Museum and Art Gallery was last reviewed and modified in 1996. The policy will be reviewed, and areas such as collections area and deaccessioning process will be focused on to ensure that our processes are robust as the team begin to work through the collection to minimize duplication and propose items for deaccessioning.

CUSTOMER AND ENVIRONMENT

Customer Services



CAB and Bluff re-opened to customers on 8 September in a new Covid-19 Level 2 configuration ensuring protocols were met. A total of 7,500 customers interacted with the CAB through our call centre, email and visits and Bluff welcomed 2,067 people through their doors after re-opening.

Preparation went into delivering a safe and functional space for customers and staff. The changes included a concierge to greet customers, quickly assist if possible or direct them to the service they require. They also ensured visitors were greeted warmly, were wearing a mask and were signed in manually on the iPad tracer if required.

Approximately 50% of customers in Bluff and 70% of customer in the CAB used the government Covid-19 tracer app. From 8 to 27 September staff manually signed in 698 people at the CAB and 597 people at Bluff Service Centre on the iPad.

The cashier and general helpdesk services were now merged to provide a faster service and one queue.

Another change implemented at the CAB to improve efficiencies and ensure level 2 protocols was followed was an online booking system for a 15 minute appointment with the planning or building duty inspector. Staff have also introduced a booking system to view paper property files within set timeslots to ensure physical distancing was maintained.

Lockdown and Level 2 had seen less foot traffic, a shift to online payments and more enquiries to the call centre. Dog registration renewal payments through ePathway online service are 50% of total payments. Last year at the same time the ePathway payments were at 30%.

Environmental Services

Environmental Health	1 to 28 September
Verifications Completed	0
New Food applications	6
Health Licences	4
Alcohol Licences issued	25

- The environmental health team continue to meet the KPI for issuing food, health and alcohol licenses on time.
- New food premise applications continue to be received which is positive for the city given the challenges lockdown has presented.
- 240 license renewal registration certificates have gone out for Food and Health businesses.
- During September the Environmental Health team had a remote surveillance assessment of their QMS by IANZ as part of being a recognised Agency under MPI to do Food verifications of National Programs. The team can be congratulated on the outcome and maintaining their recognition status.

Compliance	1 to 28 September
Noise	108
Litter	3
Overgrown-Untidy sections	7
Animal-Poultry	4

- There was an increase in noise complaints this occurred over 2020 lockdown as well. During the lockdown period a higher complaint count has been received however there have been multiple complaints received for the same property.
- During the cooler months, staff note there is a decrease in the number of overgrown and untidy sections complaints.
- Complaints regarding poultry or other animal issues generally remain static with under 10 received per month.

Compliance - Animal Control	1 to 28 September
Dog Registrations	1062 Renewed; 68 New
RFS received	180
Infringements	2
Prosecution	0
Rehoming	0
Dogs Returned	5

- As at 27 September 2021 there are 7,656 dogs registered and 1,454 dogs unregistered. Dogs registered online has continued for September. The penalty fee has been added to unregistered dogs owners. From October the ACO Team will begin the process for contacting the unregistered dogs owners.

Building and Planning

Key Performance indicators

Building consents issued within statutory timeframe	99%
Code Compliance Certificates	93%
Resource Consents issued within statutory timeframe	81%

Building consents have stayed at a steady rate over the last three quarters. The Simpli portal means we are able to accept and process them during Alert Level restrictions without difficulty.

Code Compliance Certificates have dropped slightly – an investigation has identified that this was due to being unable to complete the inspection process due to Alert Level restrictions preventing site visits and accounts for two consents in total.

Resource Consents have increased over the last three quarters and we have had difficulty meeting our timeframes due to a vacancy. Alert Level restrictions have delayed the recruitment process. We are, at the time of writing, in the final stages of the recruitment process for another planner.

Staff note only **two** Resource Consents in total went outside the statutory timeframe during the month.

Property Records

Key Performance Indicators:

Land Information Memorandums	100%
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LIM applications have continued to be steady and were able to continue to be processed as normal since the move to Alert Level 3.

While all LIM's were issued within the statutory timeframe, the number of days it took to issue increased from the previous month average of 4 days to 7 days. An increased number of property file requests and the scan on demand service we offered through Alert Level 3 and initially into Alert Level 2 contributed to this.

FINANCE AND ASSURANCE

Archive Services

Archive Services have now resumed to full strength with the welcome return of the volunteer team who continue to provide an invaluable contribution to the care of these unique resources. The Covid-19 lockdown period saw a notable increase in engagement by the public with our collections, both in the Archives Research Room and via our Remote Reference service.

	September 2020	September 2021
Research Room Visits	3	9
Remote Reference Enquiries	9	22

COVID and Rates

As a result of the lockdown, Council extended the payment date for instalment one.

We appreciate that for a number of our ratepayers the recent lockdown has impacted their ability to pay their rates by the extended due date. Penalties for instalment one have now been added. We do have our Rates Postponement and Remission Policy available to support ratepayers that may be struggling to pay their rates as a result of the most recent lockdowns. Our policy offers the ability for ratepayers to apply to postpone rates where financial hardship is caused by a pandemic / epidemic or natural disaster. To date since the current lockdown we haven't received any applications for postponement.

Our rates team are happy to work with any ratepayers who may be experiencing financial hardship to complete the application and put in place payment plans. We are actively working with Budget Advice to support ratepayers with short and long term debt arrangements.