



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Invercargill City Council to be held in the Council
Chamber, First Floor, Civic Administration Building,
101 Esk Street, Invercargill on Tuesday 22 March
2022 at 3.00 pm**

His Worship the Mayor, Sir T R Shadbolt
Cr R L Abbott
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark
Cr A H Crackett
Cr P W Kett
Cr G D Lewis
Cr M Lush
Cr D J Ludlow
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper

CLARE HADLEY
CHIEF EXECUTIVE

AGENDA

1. **Apologies**

2. **Declaration of Interest**

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

3. **Public Forum**

4. **Major Late Item**

4.1. Minutes of the Infrastructural Services Committee Meeting Held on 1 March 2022

The reason that the item is not in the agenda

The document was not ready at the time of the publication of the agenda.

The reason why the discussion of the item cannot be delayed

Matters can be progressed in a timely manner.

5. **Minutes of the Extraordinary Meeting of the Performance, Policy and Partnerships Committee Held on 22 February 2022**

A3811424

To be moved:

That the minutes of the Extraordinary meeting of the Performance, Policy and Partnerships Committee held on 22 February 2022 be received

6. **Minutes of the Meeting of Council Held on 22 February 2022**

A3685002

To be moved:

That the minutes of the meeting of Council held on 22 February 2022 be confirmed.

7. **Minutes of the Extraordinary Meeting of the Performance, Policy and Partnerships Committee Held on 1 March 2022**

A3823227

To be moved:

That the minutes of the Extraordinary meeting of the Performance, Policy and Partnerships Committee held on 1 March 2022 be received

8. **Minutes of the Performance, Policy and Partnerships Committee Meeting Held on 8 March 2022**

A3803810

To be moved:

That the minutes of the Performance, Policy and Partnerships Committee meeting held on 8 March 2022 be received

Recommendation to Council:

12. **Amendment to Membership of the Community Wellbeing Fund**

A3823446

2. That the Governance Statement be amended at page 26 to replace Cr Crackett with Cr Soper (or such other person as Council appoints) under the Heading of "Community Wellbeing Fund Committee".

9. **Minutes of the Extraordinary Meeting of the Infrastructural Services Committee Held on 15 March 2022**

A3833182

To be moved:

That the minutes of the Extraordinary meeting of the Infrastructural Services Committee held on 15 March 2022 be received

10. **Minutes of the Infrastructural Services Committee Meeting Held on 1 March 2022**

A3803809

To be moved:

That the minutes of the Infrastructural Services Committee meeting held on 1 March 2022 be received

Recommendation to Council:

7. **Disposal of Land for Pump Station Purposes**

A3775876

2. That an application be made to the Minister of Conservation requesting the portion of land required be transferred to Southland Regional Council (Environment Southland) pursuant to Section 52 of the Public Works Act 1981.

11. **Urgent Business**

12. **Public Excluded Session**

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; with the exception of the external appointees, Mr Jeff Grant and Mr Lindsay McKenzie, namely,

- (a) Confirmation of minutes of the Public Excluded Session of Council held on 22 February 2022
- (b) Receiving of minutes of the Public Excluded Session of the Extraordinary Meeting of the Performance, Policy and Partnerships Committee held on 22

A3803789

- February 2022
- (c) Receiving of minutes of the Public Excluded Session of the Infrastructural Services Committee held on 1 March 2022
 - (d) Receiving of minutes of the Public Excluded Session of the Performance, Policy and Partnerships Committee held on 8 March 2022
 - (e) Receiving of minutes of the Public Excluded Session of the Extraordinary Meeting of the Infrastructural Services Committee held on 15 March 2022

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirmation of minutes of the Public Excluded Session of Council held on 22 February 2022	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(b) Receiving of minutes of the Public Excluded Session of the Extraordinary Meeting of the Performance, Policy and Partnerships Committee held on 22 February 2022	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(c) Receiving of minutes of the Public Excluded Session of the Infrastructural Services Committee held on 1 March 2022	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(d) Receiving of minutes of the Public Excluded Session of the Performance, Policy and Partnerships Committee held on 8 March 2022	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

- | | | |
|--|--|--|
| | industrial negotiations) | under Section 7 |
| (e) Receiving of minutes of the Public Excluded Session of the Extraordinary Meeting of the Infrastructural Services Committee held on 15 March 2022 | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |

MINUTES OF THE EXTRAORDINARY MEETING OF THE PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON TUESDAY 22 FEBRUARY 2022 AT 9.00 AM

PRESENT: Cr D J Ludlow (Chair)
Cr R R Amundsen (Deputy Chair)
His Worship the Mayor, Sir T R Shadbolt
Cr R L Abbott (via zoom)
Cr A J Arnold
Cr W S Clark
Cr A H Crackett (via zoom)
Cr P W Kett
Cr G D Lewis
Cr M Lush
Cr N D Skelt
Cr L F Soper
Ms E Cook – Māngai – Waihōpai (via zoom)
Mrs P Coote – Kaikaunihera Māori – Awarua (via zoom)

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Ms T Hurst – Group Manager – Customer and Environment
Mr M Day – Group Manager – Finance and Assurance
Mr A Cameron – Strategic Advisor/GM – ICHL
Ms R Suter – Manager – Strategy and Policy
Mr H Powell – Policy Advisor – Strategy and Policy
Mr A Eng – Digital and Communications Advisor
Ms M Cassiere – Executive Governance Officer

1. **APOLOGY**

Cr Pottinger

Moved Cr Amundsen, seconded Cr Lewis and **RESOLVED** that the apology be accepted.

2. **DECLARATION OF INTEREST**

Nil.

3. **NEXT STEPS FOR CITY BLOCK AND CITY STREETS DELIBERATIONS
A3777022**

Mr Hayden Powell spoke to the report and provided a summary of the consultation report.

Note: Cr Lush and Cr Kett joined the meeting at 9.02 am.

Mr Powell noted the breakdown of the submissions received and stated that the majority of the submissions approved Council's preferred options.

He noted that 79 submissions had been received of which 74.7% were in favour of Council's preferred option, 8.9% were in favour of the alternative option while 16.5% had either not selected an option or stated that they were against it for the City Block funding. With regard to City Centre Streets upgrade, results showed that 48.1% were in favour of Council's preferred option, 29.1% were in favour of alternative option and 22.8% had either not selected an option or stated were not in support at all.

In response to a query whether \$13.6 Million, as increased cost, would impact an increase of 1.3% on rates and whether there were other alternatives to rate increase, it was noted that all funding options had been reviewed and borrowing would have been the only way for this type of project. It was also noted that the rates increase were to pay off the borrowing and was not a one off funding to secure the funds.

In response to a query whether funds from the sale of the Awarua farm could be used to offset the costs of this project, it was noted that a report on the funds from the sale of the Awarua farm would be presented at the Performance, Policy and Partnerships Committee meeting next week. It was also noted that there were no additional funds which could be used for a venture of this nature, and funds from the sale could not be used for this project as they were ring-fenced funds from prospective investment properties at this stage and that Council would have to make a resolution to shift funds out from investment properties.

In response to a query whether the increase of \$15 million costs were as outlined in the consultation document or whether something new has been added to the proposal such as the inclusion of a piazza, it was noted that the consultation document had provided the correct details and that the scope had not changed, and that the increase in costs would include the connections from the mall to the piazza such as lifts, etc.

In response to a query about mitigation plans should the low - risk of bank funding be realised, it was noted that Council monitored risk through rentals who had signed up and enough rentals had signed up to lower the risk. However, should the risk become a reality, Council would need to look at finances in the second year and look at what Council would need to do on its capital application going forward; it would affect the debt cap although Council did have capacity, if required, to look at it at that time.

In response to query about if there was a risk if the bank were to change the rules again, it was noted that from Council's perspective Invercargill Central Limited has an agreement with the bank, and that Council's interest was to get out of it as fast as possible from the ratepayers' point of view.

Note: Cr Arnold joined the meeting at 9.11 am.

In response to a query about risk of vacant shops in Esk Street from tenants who would move out and into the City Block and whether there were plans to mitigate that risk, it was noted that people move out for various reasons and such a risk could not be mitigated however, it could be addressed at the streetscapes level.

It was noted that the development of the mall was unusual in the resource consent requirement where the doors of the mall which faced into Esk Street must remain open, which was an unusual step in terms of planning and expectations included compliance with it at all times.

It was noted that the majority of the submitters preferred the expensive option with regard to the City centre streets upgrade and a query was raised whether the consultation document had provided sufficient clarity on the reasons for the options and if the communications strategy could include explanation for the reasons. In response to these queries, it was noted that upon reflection, the consultation document hadn't adequately explained the reasons behind Council's preferred option and based on the outcome of the Committee's deliberations, the explanations would be provided in the communication strategy for Streetscapes Stage Two.

In response to a query about when Streetscapes Stage Two would commence, it was noted that it would commence in the next financial year.

Moved Cr Skelt, seconded Cr Soper that the Performance, Policy and Partnerships Committee:

1. Receive the report "Next Steps for City Block and City Streets Deliberations".
2. Note the submissions which have been received (17 February Hearings Agenda A3804974).

A robust discussion took place whether the report should be tabled until the next Performance, Policy and Partnerships Committee meeting since information on the sale of the Awarua farm for the Committee to decide, that the community had mandated that Council move forward with the project, that the community had asked the project be continued and completed, and that this project was not the only one which Council would borrow on and that funds from the sale of the Awarua farm, if any, could also be reallocated elsewhere.

A query was raised about the cost to each household towards the funding of the project. It was noted that the information would be brought back to the meeting of Council later in the afternoon.

Note: Cr Clark voted against the motion.

The motion, now put, was **RESOLVED**.

Moved Cr Soper, seconded Cr Lewis that the Performance, Policy and Partnerships Committee:

3. Consider and determine the community wellbeing outcomes outweigh the risks identified for further investment in City Block.

A robust discussion took place around the overall project, the latest consultation and Council's participation as an investor, the risks highlighted throughout the project process and new risks identified for the funding of

the project. Further discussion also took place around the potential outcomes which the project could bring to Invercargill and the mandate from the community to go ahead and complete the project.

The motion, now put, was **RESOLVED**.

Moved Cr Arnold, seconded Cr Skelt that the Performance, Policy and Partnerships Committee:

4. Consider whether to increase Council's investment into City Block by up to \$7.5M to be funded through loan funding, noting that there is no anticipated impact on rates.

The motion, now put, was **RESOLVED**.

Moved Cr Skelt, seconded Cr Arnold that the Performance, Policy and Partnerships Committee:

5. Consider whether to provide a \$22.75M short-term loan to City Block developers to be funded through loan funding, noting that there is no anticipated impact on rates.

The motion, now put, was **RESOLVED**.

Moved Cr Amundsen, seconded Cr Soper that the Performance, Policy and Partnerships Committee:

6. Determine to increase funding through the Annual Plan into City Centre Streets by \$13.6M (Preferred option) to be loan funded, noting the forecast 1.3% increase in rates.

Note: Ms Cook declared her interest and abstained from voting.

Note: Cr Clark voted against the motion.

The motion, now put, was **RESOLVED**.

5. **TARGETED CONSULTATION – NORTHWOOD AVENUE AND RICHFIELD DRIVE**
A3808335

Ms Rhiannon Suter spoke to the report. She noted there would be a change in numbering and addressing, and that a targeted consultation today would be arranged with the affected homeowners to inform them of the proposed changes. She also noted that the changes were due to the changes in planning of road layout which took place over the decade.

Moved Cr Skelt, seconded Cr Kett and **RESOLVED** that the Performance, Policy and Partnerships Committee:

1. Receive the report "Targeted Consultation – Northwood Avenue and Richfield Drive"

2. Note that Council will receive a paper including results of consultation at the time of making the decision.

6. **GRANTS FUNDING – ANNUAL PLAN**
A3811098

Ms Rhiannon Suter spoke to the report. She noted that Council undertook a review of Council funds in 2020 through which the Community Wellbeing Fund was formed, and that the report outlined the progress of the Fund and meeting of its priorities. She also noted that during the 2020 review, a number of small funds were overlooked and the report included them for the Committee's consideration. The small funds included the reallocation of the Urban Rejuvenation Fund, increase to the Community Wellbeing Fund and the removal of the allocation for Emergency Grants.

It was noted

Note: Ms Cook left the meeting at 9.56 am.

Moved Cr Lewis, seconded Cr Abbott that the Performance, Policy and Partnerships Committee:

1. Receive the report "Grants Funding – Annual Plan".
2. Agree to reallocate \$15,000 funding in the Urban Rejuvenation Fund to the Community Wellbeing Fund (Option 1).
3. Agree to increase the Community Wellbeing Fund by \$50,000 (Option 1).

Note: Cr Soper declared her interest for recommendation three and abstained from voting.

It was decided that the recommendations would be moved on an individual basis.

Moved Cr Lewis, seconded Cr Abbott that the Performance, Policy and Partnerships Committee:

1. Receive the report "Grants Funding – Annual Plan".

The motion, now put, was **RESOLVED**.

Moved Cr Lewis, seconded Cr Abbott that the Performance, Policy and Partnerships Committee:

2. Agree to reallocate \$15,000 funding in the Urban Rejuvenation Fund to the Community Wellbeing Fund (Option 1).

The motion, now put, was **RESOLVED**.

Moved Cr Lewis, seconded Cr Abbott that the Performance, Policy and Partnerships Committee:

3. Agree to increase the Community Wellbeing Fund by \$50,000 (Option 1).

Note: Cr Soper declared her interest and abstained from voting.

The motion, now put, was **RESOLVED**.

Moved Cr Clark, seconded Cr Amundsen that the Performance, Policy and Partnerships Committee:

4. Agree to remove \$100,000 allocated for emergency grants (Option 1).

Discussion took place around the emergency grant fund. It was noted that should an emergency arise and Council wished to contribute, a motion could be brought to Council. Further discussion also took place whether the funds allocated for Emergency Grant had been utilised in the past, that any event could be considered on a case by case and that it was inappropriate to rate the ratepayers for an event which may not occur.

The motion, now put, was **RESOLVED**.

7. **PUBLIC EXCLUDED SESSION**

A query was raised about the duration for which matters discussed in a public excluded session could be released to public, and it was noted that some information would need to be out of the public eye due to commercial sensitivity however, a great deal of matters were now discussed in public rather than in a public excluded session.

Note: Cr Skelt left the meeting at 10.05 am.

It was further noted that reports in public excluded session provided information on when the reports could be released, that work was being done for a practice to proactively release reports and were looking at adding a section on the Council website.

Moved Cr Ludlow, seconded Cr Amundsen and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, with the exception of the External Appointee, Mr Lindsay McKenzie, namely:

- a) *Great South Draft Statement of Intent*
- b) *Minor Late Item – City Block Investment (Verbal Update)*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Great South Draft Statement of Intent	Section 7(2)(b)(ii) Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(b) Minor Late Item – City Block Investment (Verbal Update)	Section (7)(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 10.33 am.

MINUTES OF THE MEETING OF THE INVERCARGILL CITY COUNCIL HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL, ON TUESDAY 22 FEBRUARY 2022 AT 3.00 PM

PRESENT: His Worship the Mayor, Sir T R Shadbolt
Cr R L Abbott (via zoom)
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark
Cr A H Crackett (via zoom)
Cr G D Lewis
Cr D J Ludlow
Cr M Lush
Cr N D Skelt
Cr L F Soper
Ms E Cook – Mangai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua (via zoom)
Mr L McKenzie – External Appointee

IN ATTENDANCE: Mr N Peterson – Bluff Community Board Member
Mrs C Hadley – Chief Executive
Mr M Day – Group Manager – Finance and Assurance
Ms T Hurst – Group Manager – Customer and Environment
Mr A Cameron – Strategic Advisor/GM – ICHL
Mr M Morris – Manager – Governance and Legal
Ms R Suter – Manager – Strategy and Policy
Mr A Eng – Digital and Communications Advisor
Ms M Cassiere – Executive Governance Officer

1. **APOLOGIES**

Cr Pottinger, Cr Kett

Moved Cr Amundsen, seconded Cr Soper and **RESOLVED** that the apologies be accepted.

2. **DECLARATION OF INTEREST**

Nil.

3. **PUBLIC FORUM**

Nil.

4. **MAJOR LATE ITEM**

4.1 **Next Steps for City Block Decision**

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the Major Late Item 'Next Steps for City Block Decision' be accepted.

The reason that the item was not in the Agenda	The reason why the discussion of the item could not be delayed
The document was not ready at the time of the publication of the agenda.	Matters could be progressed in a timely manner.

5. **MINUTES OF THE MEETING OF COUNCIL HELD ON 21 DECEMBER 2021**
A3652725

Moved Cr Amundsen, seconded Cr Lewis and **RESOLVED** that the minutes of the Council Meeting held on 21 December 2021 be confirmed.

6. **MINUTES OF THE EXTRAORDINARY MEETING OF THE INFRASTRUCTURAL SERVICES COMMITTEE HELD ON 21 DECEMBER 2021**
A3652727

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that the minutes of the Extraordinary Meeting of the Infrastructural Services Committee held on 21 December 2021 be received.

7. **MINUTES OF THE EXTRAORDINARY MEETING OF THE PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE HELD ON 21 DECEMBER 2021**
A3652730

Moved Cr Ludlow, seconded Cr Amundsen and **RESOLVED** that the minutes of the Extraordinary Meeting of the Performance, Policy and Partnerships Committee held on 21 December 2021 be received.

8. **MINUTES OF THE EXTRAORDINARY MEETING OF THE RISK AND ASSURANCE COMMITTEE HELD ON 21 DECEMBER 2021**
A3652733

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the minutes of the Extraordinary Meeting of the Risk and Assurance Committee held on 21 December 2021 be received.

9. **MINUTES OF THE INFRASTRUCTURAL SERVICES COMMITTEE MEETING HELD ON 1 FEBRUARY 2022**
A3684994

Moved Cr Amundsen, seconded Cr Soper and **RESOLVED** that the minutes of the Infrastructural Services Committee meeting held on 1 February 2022 be received.

10. **MINUTES OF THE PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE MEETING HELD ON 8 FEBRUARY 2022**
A3685000

Moved Cr Ludlow, seconded Cr Amundsen and **RESOLVED** that the minutes of the Performance, Policy and Partnerships Committee meeting held on 8 February 2022 be received.

11. **MINUTES OF THE BLUFF COMMUNITY BOARD MEETING HELD ON 14 FEBRUARY 2022**
A3685001

Moved Cr Arnold, seconded Cr Soper and **RESOLVED** that the minutes of the Bluff Community Board meeting held 14 February 2022 be received.

12. **MINUTES OF THE EXTRAORDINARY MEETING OF THE PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE HELD ON 17 FEBRUARY 2022**
A3694547

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the minutes of the Extraordinary Meeting of the Performance, Policy and Partnerships Committee held on 17 February 2022 be received.

13. **REPORT OF HIS WORSHIP THE MAYOR**
A3809818

Moved His Worship the Mayor, seconded Cr Abbott and **RESOLVED**:

1. That the report 'Mayoral Report' be received.

14. **NEXT STEPS FOR CITY BLOCK DECISION**

Ms Rhiannon Suter and Mr Hayden Powell were in attendance to speak to the report.

Moved Cr Ludlow, seconded Cr Soper that Council:

1. Receive the report "Next Steps for City Block Decision".
2. Note the resolutions of the Extraordinary Performance, Policy and Partnerships Committee in deliberating on Next Steps for City Block on 22 February 2022:
 - a. Determine the community wellbeing outcomes outweigh the risks identified for further investment in City Block.
 - b. Consider whether to increase Council's investment into City Block by up to \$7.5M, to be funded through loan funding, noting that there is no anticipated impact on rates.

- c. Consider whether to provide a \$22.75M short-term loan to City Block developers to be funded through loan funding, noting that there is no anticipated impact on rates.
3. Determine to increase Council's investment into City Block by up to \$7.5M to be funded through loan funding, noting that there is no anticipated impact on rates.
4. Determine to provide a \$22.75M short-term loan to City Block developers to be funded through loan funding, noting that there is no anticipated impact on rates.
5. Delegate to the Chief Executive the responsibility to enact this decision, including entry into loan and security documentation, on behalf of Council.

In response to a query raised at the Extraordinary Performance, Policy and Partnerships Committee meeting held on the morning of 22 February 2022 about the impact to ratepayers on the City Block investment, it was noted that the City Block funding was through ICHL so there would not be an impact on ratepayers, and the latest funding component was via borrowing arrangements and paid through rentals so there would not be an impact on ratepayers.

Discussion took place around the risks of the project which had been informed and the possibility of the project becoming as an asset to Invercargill.

The motion, now put, was **RESOLVED**.

15. **URGENT BUSINESS**

Nil.

16. **COUNCIL IN PUBLIC EXCLUDED SESSION**

Moved Cr Soper, seconded His Worship the Mayor and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, with the exception of the External Appointee, Mr Lindsay McKenzie, namely:

- a) *Confirmation of Minutes of the Public Excluded Session of Council held on 21 December 2021*
- b) *Receiving of Minutes of the Public Excluded Session of the Extraordinary Risk and Assurance Committee held on 21 December 2021*
- c) *Receiving of Minutes of the Public Excluded Session of the Extraordinary Performance, Policy and Partnerships Committee held on 21 December 2021*
- d) *Receiving of Minutes of the Public Excluded Session of the Performance, Policy and Partnerships Committee held on 08 February 2022*
- e) *Confirmation of Minutes of the Public Excluded Session of Council held on 21 December 2021*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a) Confirmation of Minutes of the Public Excluded Session of Council held on 21 December 2021	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be Likely to result in the disclosure of Information for which good reason for withholding would exist under Section 7
b) Receiving of Minutes of the Public Excluded Session of the Extraordinary Risk and Assurance Committee held on 21 December 2021	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
c) Receiving of Minutes of the Public Excluded Session of the Extraordinary Performance, Policy and Partnerships Committee held on 21 December 2021	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
d) Receiving of Minutes of the Public Excluded Session of the Performance, Policy and Partnerships Committee held on 08 February 2022	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 exist under Section 7

There being no further business, the meeting finished at 3.20 pm.

MINUTES OF THE EXTRAORDINARY MEETING OF THE PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON TUESDAY 1 MARCH 2022 AT 4.50 PM

PRESENT: Cr D J Ludlow (Chair)
Cr R R Amundsen (Deputy Chair)
His Worship the Mayor, Sir T R Shadbolt
Cr A J Arnold
Cr W S Clark
Cr A H Crackett (via zoom)
Cr P W Kett
Cr G D Lewis
Cr M Lush
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper
Mrs P Coote – Kaikaunihera Māori – Awarua (via zoom)
Mr J Grant – External Appointee

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Mr M Day – Group Manager – Finance and Assurance
Ms T Hurst – Group Manager – Customer and Environment
Ms E Moogan – Group Manager – Infrastructure
Mr S Gibling – Group Manager – Leisure and Recreation
Mr A Cameron – General Manager – ICHL
Mr M Morris – Manager – Governance and Legal
Mr G Caron – Communications Advisor
Ms M Cassiere – Executive Governance Officer

1. **APOLOGIES**

Cr Abbott.

Moved Cr Skelt, seconded Cr Amundsen and **RESOLVED** that the apologies be accepted.

2. **DECLARATION OF INTEREST**

Nil

3. **MAJOR LATE ITEM**

Mr Steve Gibling provided a verbal report and noted that a letter had been received from a school with regard to indications by the Ministry of Education, that children over the age of 12 years and 3 months were exempted from mandatory vaccination passport requirements. The Chief Executive sought advice from the Local Government Central Government Covid 19 Response team. The response was tabled.

Mr Gibling noted that Splash Palace pool and the Public Library were two of Council's facilities which may be impacted. He said that the response from the Covid 19 Response team stated that Council could choose to suspend their use of vaccine passes for EOTC for children 12 years and 3 months and up, and/or for larger school groups where event / gathering settings cannot be complied with. However the terminology used to define space was critical for Council as Splash Palace had only two defined spaces – the entire pool hall and the smaller Learn to Swim facility, while the library was one defined space.

Mr Gibling further noted that space was defined as space which did not share airflow with another space. The library had a common air space while Splash Place had two separate airflow spaces however the common areas had only one airflow space.

Note: Mrs Pania Coote joined the meeting at 4.54 pm.

3.1 **Vaccine Passports – Education Outside the Classroom (EOTC) Providers (Verbal Report)**

Moved Cr Ludlow, seconded Cr Pottinger and **RESOLVED** that the Major Late Item 'Vaccine Passports – Education Outside the Classroom (EOTC) Providers (Verbal Report)' be accepted.

4. **VACCINE PASSPORT – EDUCATION OUTSIDE THE CLASSROOM (EOTC) PROVIDERS**

Discussion took place around the space in Splash Palace and Invercargill Public Library, the terminology of space as defined by the Ministry, that the Learn to Swim facility were used by younger children as well.

It was noted that central government had indicated a change after a peak had been reached and that the Committee should ask itself whether it wished to review the change in Covid mandate setting now or after any status change by central government.

Note: Cr Crackett left the meeting at 5.07 pm.

Discussion also took place about measures around defined space and the range of overlaying pieces of legislation. It was noted that Council mandated the use of vaccine passports hence it would be within Council to decide if members who do not have vaccine passports be allowed to use Council facilities for EOTC.

Moved Cr Clark, seconded Cr Soper and **RESOLVED** that the Performance, Policy and Partnerships Committee:

1. Receive the verbal report Vaccine Passports – Education Outside the Classroom (EOTC) Providers.
2. Maintain the current Council stance of vaccine passes at Council facilities.
3. Request that a report be brought back to the Committee for its meeting on 12 April 2022 on options for vaccine passports at Council facilities.

There being no further business, the meeting finished at 5.20 pm.

**MINUTES OF THE PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE
MEETING HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL ON TUESDAY 8 MARCH 2022
AT 3.00 PM**

PRESENT: Cr D J Ludlow (Chair)
Cr R R Amundsen (Deputy Chair)
His Worship the Mayor, Sir T R Shadbolt
Cr R L Abbott (via zoom)
Cr A J Arnold
Cr W S Clark
Cr A H Crackett (via zoom)
Cr P W Kett
Cr G D Lewis
Cr M Lush
Cr I R Pottinger
Cr N D Skelt
Cr L F Soper (via zoom)
Ms E Cook – Mangai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua (via zoom)
Mr J Grant – External Appointee

IN ATTENDANCE: Ms T Hurst – Group Manager – Customer and Environment
Mr M Day – Group Manager – Finance and Assurance
Ms E Moogan – Group Manager – Infrastructure
Mr S Gibling – Group Manager – Leisure and Recreation
Mr A Cameron – Strategic Advisor/GM – ICHL
Mr M Morris – Manager – Governance and Legal
Ms P Christie – Manager – Financial Services
Mr A Eng – Digital and Communications Advisor
Ms M Cassiere – Executive Governance Officer

1. **APOLOGIES**

Nil.

2. **DECLARATION OF INTEREST**

Nil.

3. **PUBLIC FORUM**

Nil.

4. **MAJOR LATE ITEM**

4.1 **Minutes of the Extraordinary Meeting of the Performance, Policy and Partnerships Committee Held on 1 March 2022**

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the Major Late Item '*Minutes of the Performance, Policy and Partnerships Committee meeting held on 1 March 2022*' be accepted.

5. **MINOR LATE ITEM**

5.1 **Education Outside the Classroom (EOTC) – Verbal Update**

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the Minor Late Item '*Education Outside the Classroom (EOTC) – Verbal Update*' be accepted.

6. **YOUTH COUNCIL REPORT**

A3814953

Moved Cr Crackett, seconded Cr Ludlow and **RESOLVED**:

1. That the Performance, Policy and Partnerships Committee receive the report "Youth Council Report".

7. **MINUTES OF THE PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE MEETING HELD ON 8 FEBRUARY 2022**

A3685000

Moved Cr Amundsen, seconded Cr Pottinger and **RESOLVED** that the minutes of the Performance, Policy and Partnerships Committee meeting held on 8 February 2022 be confirmed.

8. **MINUTES OF THE EXTRAORDINARY MEETING OF THE PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE HELD ON 17 FEBRUARY 2022**

A3694547

Moved Cr Skelt, seconded Cr Pottinger and **RESOLVED** that the minutes of the Extraordinary Meeting of the Performance, Policy and Partnerships Committee held on 17 February 2022 be confirmed.

9. **MINUTES OF THE EXTRAORDINARY MEETING OF THE PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE HELD ON 22 FEBRUARY 2022**

A3811424

Moved Cr Skelt, seconded Cr Lewis and **RESOLVED** that the minutes of the Extraordinary Meeting of the Performance, Policy and Partnerships Committee held on 22 February 2022 be confirmed.

10. **APPLICATION FOR GRANT FUNDING TOWARDS 2022 ILT LEARN TO SWIM PROGRAMME**
A3690444

Mr Stephen Cook was in attendance to speak to the report.

In response to a query whether there had been issues with funding, it was noted that there had been none.

Moved Cr Abbott, seconded Ms Cook and **RESOLVED** that the Performance, Policy and Partnerships Committee:

1. Receive the report "Application for Grant Funding Towards 2022 Invercargill Licensing Trust Learn to Swim Programme" at Splash Palace.
2. Resolve that the Aquatic Services Manager is delegated authority to apply to the Invercargill Licensing Trust and ILT Foundation for grant funding of \$161,018 for the 2022 ILT Learn to Swim programme at Splash Palace.

11. **INVERCARGILL CITY DISTRICT PLAN MONITORING AND EFFECTIVENESS REPORT 2021**
A3810762

Mr Grant Fisher and Mr Jonathan Shaw spoke to the report. Mr Fisher summarised the main points of the report and noted that endorsement from the Committee was sought on the recommended directions for the future of the District Plan. It was noted that key points discussed in the report included a housing capacity assessment report, natural hazards and continued ongoing monitoring of provisions within the District Plan.

In response to a query about the current impact on traffic coming down Vogel Street and whether it was under control, it was noted that amount of subdivision could not be increased until there was progress on another egress of traffic.

In response to a query whether productive capability of land was still maintained, it was noted in the affirmative.

In response to a query whether Council would take action with regard to types of trees planted in personal properties, it was noted that the District Plan did not provide prescription around the types of trees planted in personal properties however that could potentially be considered through this process.

In response to queries on the timeframe with regard to housing capacity assessment and whether the focus of the assessment could be broader, it was noted that it would be a broad assessment and would also delve some of the provisions in the District Plan as well. With regard to the timeframe, it was noted that there was a possibility for engagement with expert input towards the economic side, and could be between six to twelve months.

In response to a query whether high density housing had been considered, it was noted that this would be addressed through the housing capacity assessment and that the current District Plan had provisions only for medium density housing.

Moved Cr Amundsen, seconded Cr Ludlow that the Performance, Policy and Partnerships Committee:

1. Receives the report titled "Invercargill City District Plan Effectiveness Report 2021".
2. Endorses the recommendations outlined in Part 4 of the Invercargill City District Plan Effectiveness Report 2021 (Appendix 1 – A3816842).

In response to a query about whether there were provisions in the District Plan for people to retain water on site, it was noted that the District Plan did not have provision for it. However, it could be addressed through building consents as well as any amendments or provisions within the District Plan.

The motion, now put, was **RESOLVED**.

12. **AMENDMENT TO MEMBERSHIP OF THE COMMUNITY WELLBEING FUND**
A3823446

Mr Michael Morris spoke to the report. It was noted that Cr Crackett had decided to step back from the Fund and Cr Soper had indicated her willingness to step in.

Moved Cr Abbott, seconded Cr Lewis:

1. That the Performance, Policy and Partnerships Committee receives the report "Amendment to Membership of the Community Wellbeing Fund."
2. **Recommend to Council**

That the Governance Statement be amended at page 26 to replace Cr Crackett with Cr Soper (or such other person as Council appoints) under the Heading of "Community Wellbeing Fund Committee."

Note: Cr Lewis thanked Cr Crackett for her input over the years and thanked Cr Soper for stepping in.

The motion, now put, was **RESOLVED**.

13. **PROPOSED ROAD NAME - RAKAU PLACE**
A3817675

Mr Michael Day spoke to the report. He noted that there may be concerns around the industrial area itself but that the subdivision was an approved subdivision. This was the naming within the subdivision in relation to the road and that it had been through Mana Whenua Representation review and Rūnaka.

Moved Ms Cook, seconded Cr Kett and **RESOLVED** that the Performance, Policy and Partnerships Committee:

1. That the proposed Road be named **Rakau Place** as it is the developer's preferred name and meets Council's naming convention.

Note: Cr Soper left the meeting at 3.22 pm.

14. **ACTIVITIES REPORT**
A3805443

Ms Trudie Hurst spoke to the report. She noted improved performance around non-notified resource consents and that the team continued to remain highly focused to meet the required timeframes. She also noted that great experience was being delivered around building consents in terms of the turnaround time, and that while the number of customers had dropped back, during rates time there was still a peak, to pay over the counter.

Note: Cr Ludlow thanked Ms Hurst for the quick turnaround in change in reporting.

Mr Steve Gibling spoke to the Leisure and Recreation aspect of the report and noted that as part of the ongoing reporting on the collections at the Southland Museum and Art Gallery, the team were packed and ready with 76% of the items in the collection and that further progress had been made with the balance items and that a report would be brought back to the Committee.

Mr Michael Day spoke to the financial aspect of the report and noted that bylaws would be coming up for consultations very soon and that hearings that been set for this month.

In response to a query about progress on Anderson House, it was noted that the construction programme was to time, that Council's venue and Events Manager, Mr Richard McWha was working with Anderson House Trust around the proposal for future operation and that a report would be brought to Council within the next two months.

Moved Cr Ludlow, seconded Cr Skelt and **RESOLVED**:

1. That the Performance, Policy and Partnerships Committee receives the report "Activities Report".
2. That the Committee notes the improved performance for Resource Planning of Non-notified Consents.

15. **MINUTES OF THE EXTRAORDINARY MEETING OF THE PERFORMANCE, POLICY AND PARTNERSHIPS COMMITTEE HELD ON 1 MARCH 2022**
A3823227

Moved Cr Lewis, seconded Cr Skelt and **RESOLVED** that the minutes of the Extraordinary Meeting of the Performance, Policy and Partnerships Committee held on 1 March 2022 be amended to reflect Cr Soper was present at the meeting, and with this amendment, they be confirmed.

16. **URGENT BUSINESS**

Nil.

17. EDUCATION OUTSIDE THE CLASSROOM (EOTC) – VERBAL UPDATE

Mr Steve Gibling provided a verbal update and noted that at this Committee's meeting on Tuesday 1 March 2022, a briefing had been provided on the potential changes related to Education Outside the Classroom (EOTC) and some of the issues that, at that time, would have made it impossible for Council to accommodate those programmes within its facilities, mainly the ability to meet the defined spaces criteria. It had also been noted that a number of these issues stemmed from Council's decision to implement the mandatory Vaccine Pass (MVP) requirement.

However, on Wednesday 8 March 2022, officers received an email from SportNZ with advice that had also gone separately to the Chief Executives network from the Department of Internal Affairs, which indicated further changes to guidance for EOTC providing venues.

1. The Minister of Education signalled further changes to the Covid-19 Protection Framework for curricular and extracurricular school activities, including EOTC.
2. This change would take place no later than 15 March 2022.
3. These changes would apply to council venues that are used for these activities and require a Vaccine Pass.
4. The new change meant that for these venues the vaccine pass requirements would no longer apply for those participating in school-related activities (curricular or extracurricular).
5. These kids would, in practice, be 'exempt' from vaccine pass requirements and there would be no requirement for facilities to partition off space for these groups.
6. This meant that children and young people who were in a school-organised team, group or individual activity could be asked for a vaccine pass and must be treated by the activity organiser or venue operator as if they were vaccinated.

Mr Gibling further noted that Public Health were supportive of removing the requirement for MVPs for school sport noting the high levels of vaccination coverage in 12-17 year olds, New Zealand's changing strategic approach to the Omicron outbreak, the importance of school sport on student wellbeing, consistency with activities allowed during school time, and lower transmission risks in this setting compared to other settings.

It was further noted that once the legislation is passed Council will have to amend the use of vaccine mandates at these venues to comply with the law. This would be likely to occur on or around the 15th March 2022. Officers had advised this Committee at last week's meeting that Central Government had indicated that it did not intend for vaccine mandates to be applied to school activities and was looking into the EOTC and MVP relationship. Council was asked whether it wished to review the current mandate policy in light of those statements. Council determined that it would review its policy generally in April.

In response to a query whether the legislation applied only for school activities, it was replied in the affirmative.

In response to a query whether parents who accompanied the students would be exempted, it was replied in the negative. Parents who accompanied the students for EOTC related activities at Council facilities would not be exempted.

In response to a query whether things would go back to normal if school events were held for over 100 people, it was replied in the negative and that this was related only for vaccine passes.

It was noted that would apply to EOTC activities at He Waka Tuia, Splash Palace and the public library.

Moved Cr Ludlow, seconded Cr Amundsen:

1. That the Performance, Policy and Partnerships Committee receive 'Education Outside the Classroom (EOTC) – Verbal Update'.

It was noted that if the law changed, then Council would have to follow it.

The motion, now put, was **RESOLVED**.

18. PUBLIC EXCLUDED SESSION

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, with the exception of the External Advisor, Mr Jeff Grant; namely:

- (a) *Confirmation of Minutes of the Public Excluded Session of the Performance, Policy and Partnerships Committee Held on 8 February 2022*
- (b) *Confirmation of Minutes of the Public Excluded Session of the Extraordinary Meeting of the Performance, Policy and Partnerships Committee Held on 22 February 2022*
- (c) *Property Investments Update Report*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Confirmation of Minutes of the Public Excluded Session of the Performance, Policy and Partnerships Committee Held on 08 February 2022	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

- | | | |
|--|--|--|
| (b) Confirmation of Minutes of the Public Excluded Session of the Extraordinary Meeting of the Performance, Policy and Partnerships Committee Held on 22 February 2022 | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |
| (c) Property Investments Update Report | Section 7(2)(b)(ii)
Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7 |

There being no further business, the meeting finished at 4.30 pm.

MINUTES OF THE EXTRAORDINARY MEETING OF THE INFRASTRUCTURAL SERVICES COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON TUESDAY 15 MARCH 2022 AT 3.00 PM

PRESENT: Cr I R Pottinger (Chair)
Cr A H Crackett (Deputy Chair)
His Worship the Mayor, Sir T R Shadbolt
Cr R L Abbott (via Zoom)
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark (via Zoom)
Cr P W Kett
Cr G D Lewis
Cr D J Ludlow
Cr M Lush
Cr N D Skelt
Cr L F Soper
Ms E Cook – Mangai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua (via Zoom)
Mr J Grant – External Appointee
Mr L McKenzie – External Appointee (via Zoom)

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Ms T Hurst – Group Manager – Customer and Environment
Ms E Moogan – Group Manager – Infrastructure
Mr S Gibling – Group Manager – Leisure and Recreation
Mr M Morris – Manager – Governance and Legal (via Zoom)
Ms P Christie – Manager – Financial Services
Mr W Marriott – Manager – Museum and Heritage Services
Ms L Knight – Manager – Strategic Communications
Ms C Rain – Manager – Parks and Recreation
Ms R Hardy - Project Manager
Ms C Horton - Parks and Recreation Planner
Mr G Caron – Communications Advisor
Mrs T Amarasingha – Governance Support Advisor

1. **APOLOGIES**

Nil.

2. **DECLARATION OF INTEREST**

Nil.

3. **THE NEW CULTURAL FACILITY FOR INVERCARGILL (TE UNUA)
A3829805**

Note: Cr Arnold and Cr Kett joined the meeting at 3.02 pm.

Mr Steve Gibling spoke to the report and acknowledged the Museum Governance Group for their contribution to this process noting the significant volunteer contribution from them since August 2021.

Mr Gibling said that this was the first step of a significant decision, and the report contained a high level of data to support the decision making.

Note: Cr Abbott joined the meeting at 3.04 pm

Mr Gibling noted an amendment to recommendation 11 as below:

1. Note that in the case that Council ~~are~~ is not able to secure the required third party funding, Council will need to underwrite the shortfall with additional borrowing to enable construction to progress.

Mr Gibling noted the vision and critical success factors as one of three key decisions in this report. It was further noted that these decisions not only focused on service and experience but also provided direction towards the design of the facility. The vision and seven critical factors were talked through and the Committee was advised that a people-centric approach would be taken to deliver the story of Southland.

Mr Gibling then talked to the second key decision in this report, being the preferred option. He explained the differences between options 1, 2 and 3 and then noted that the Museum Governance Group had identified their preferred option as Option 2 and that the staff recommendation differed from this. He identified that staff were recommending Option 3. He explained that the staff recommendation needed to take account of additional factors including Council's financial position and the risk of attracting significant external funding. These two factors were not within the scope of the Museum Governance Group.

Staff considered that Option 3 would still deliver against the critical success factors and offer a similar customer experience to Option 2 but came with a significantly reduced financial risk.

Moved Cr Pottinger, seconded Cr Soper and **RESOLVED** that the Infrastructural Services Committee:

1. Receive the report the New Cultural Facility for Invercargill (Te Unua).

In response to a query whether the facility would it be a regional facility or Invercargill city facility, Mr Gibling said that the vision had been set out to tell the story of Southland, but noted the facility would sit within an Invercargill context.

In response to a query regarding the location of the collections storage facility, Mr Gibling said that the following report within the Committee meeting would address the consultation process for Tisbury Reserve to allow for a collections storage facility. The consultation process would not be seeking alternative locations for the storage facility. It was noted that the Museum Governance Group also tested the appropriateness of the purpose-built storage facility on Queens Park and identified it was a poor option.

In response to a query regarding the breach of Council's net debt limit of 150%, Ms Christie said it was the limit in the current policy but it could be reviewed.

In response to a query about the cost to build a separate enclosure for Tuatara, Mr Gibling said that it would be approximately \$400,000.00.

Queries about options 2 and 3 were raised and discussed. Mr Gibling advised that staff advice was that it was hard to identify fundamental differences between the experience offered under Options 2 or 3 but the cost and financial risks were notably lower for Option 3.

Mr Gibling noted an amendment to recommendation 4 to insert wording "Invercargill and Southland" in front of New Zealand.

Moved Cr Soper, seconded Cr Amundsen and **RESOLVED** that the Infrastructural Services Committee:

2. Note that the name ~~Te~~ Niho o Te Taniwha will be retained for Option 1.

Moved Ms Cook, seconded Cr Soper and **RESOLVED** that the Infrastructural Services Committee:

3. Agree to adopt the name Te Unua as the working title for options 2 and 3 for the facility.

Moved Cr Abbott, seconded Cr Soper and **RESOLVED** that the Infrastructural Services Committee:

4. Adopts the Vision and Critical Success Factors as proposed by the Museum Governance Group with one minor amendment **with the expansion of Invercargill and Southland within New Zealand.**
5. Confirm that Options 1, 2 and 3 are the options to be consulted on in the 2022 / 2023 draft Annual Plan.
6. Note that the Museum Governance Group has identified their preferred option as Option 2.
7. Note the staff recommendation for Council's preferred option is Option 3, for the reasons of comparatively similar customer experience and significantly reduced financial risk.

Moved Cr Ludlow, seconded Ms Cook and **RESOLVED** that the Infrastructural Services Committee:

8. Confirm that, for the consultation process, Option ~~3~~ 2 is Council's preferred option.

Discussion took place around options 2 and 3, and queries were raised and discussed.

A division of vote was called for the motion.

Note: Cr Ludlow, Cr Clark, Ms Cook, His Worship the Mayor, Cr Skelt, Cr Amundsen, Cr Crackett, Mrs Coot, Cr Lewis, Cr Arnold and Cr Kett voted in favour.

Note: Cr Pottinger, Cr Soper, Cr Abbott and Cr Lush voted against the motion.

The motion, now put, was **RESOLVED**.

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that the Infrastructural Services Committee:

9. Confirm that the location for the new facility is to be on the existing land lease site at Queens Park.

Moved Cr Ludlow, seconded Cr Amundsen and **RESOLVED** that the Infrastructural Services Committee:

10. Note that in all options Council will be required to increase its funding levels from the \$39.4 million in the 2021/2031 Long-term Plan.
11. Note that in the case that Council ~~are~~ is not able to secure the required third party funding, Council will need to underwrite the shortfall with additional borrowing to enable construction to progress.
12. Note this may result in the current maximum debt limit set in the financial strategy being breached by Council in 2024/25 or 2025/26 under Options 2 or 3.

Moved Cr Soper, seconded Ms Cook that the Infrastructural Services Committee:

13. Note that Options 2 and 3:
 - a. include a new stand-alone storage facility that can be constructed on Tisbury Reserve, with a maximum funding envelope of \$10.2 million.
 - b. require a new purpose built Tuatarium enclosure to be developed in Queens Park and the costs are included within the project costs for these options.

In response to a query, would it be possible to add some information to the consultation document about the other considered options, Mr Gibling said that the Museum Governance Group report would be available to the public.

The motion, now put, was **RESOLVED**.

4. **PROPOSAL TO AMEND RURAL RESERVES OMNIBUS MANAGEMENT PLAN 2012 TO RECLASSIFY TISBURY RESERVE TO ALLOW FOR A COLLECTIONS STORAGE FACILITY**
A3491400

Ms Caroline Rain and Ms Cassandra Horton spoke to the report.

In response to a query about the approximate processing time of 6 to 8 months, Ms Rain provided a clarification that the process started a few months ago and would be completed by June 2022.

Moved Cr Ludlow, seconded Cr Lewis and **RESOLVED** that the Infrastructural Services Committee:

1. Receive the report 'Proposal to Amend Rural Reserves Omnibus Management Plan 2012 to Reclassify Tisbury Reserve to allow for a Collections Storage Facility'.
2. Allow for advertising to proceed as per the Reserves Act 1977 calling for submissions on changing the Rural Reserves Omnibus Management Plan

to enable a change in classification of the land from recreation to local purpose (Museum) reserve to be provided.

5. **PUBLIC EXCLUDED SESSION**

Moved Cr Abbott, seconded Cr Soper that the public be excluded from the following parts of the proceedings of this meeting; with the exception of the external appointees, Mr Jeff Grant and Mr Lindsay McKenzie, namely,

(a) *New Cultural Facility for Invercargill (Te Unua) Financial Information*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) New Cultural Facility for Invercargill (Te Unua) Financial Information	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 4.51 pm.

**MINUTES OF THE INFRASTRUCTURAL SERVICES COMMITTEE MEETING HELD IN
THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING,
101 ESK STREET, INVERCARGILL ON TUESDAY 1 MARCH 2022 AT 3.00 PM**

PRESENT: Cr I R Pottinger (Chair)
Cr A H Crackett (Deputy Chair) (via zoom)
His Worship the Mayor, Sir T R Shadbolt
Cr R R Amundsen
Cr A J Arnold
Cr W S Clark
Cr P W Kett
Cr G D Lewis
Cr M Lush
Cr D J Ludlow
Cr N D Skelt
Cr L F Soper
Ms E Cook – Māngai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua (via zoom)
Mr J Grant – External Appointee
Mr L McKenzie – External Appointee (via zoom)

IN ATTENDANCE: Mrs C Hadley – Chief Executive
Ms E Moogan – Group Manager – Infrastructure
Mr M Day – Group Manager – Finance and Assurance
Ms T Hurst – Group Manager – Customer and Environment
Mr S Gibling – Group Manager – Leisure and Recreation
Mr W Marriott – Manager – Museum and Heritage Services
Mr L Butcher – Project Director – Project Management Office
Ms C Rain – Manager – Parks and Recreation
Ms H Guise – Senior Land and Compliance Advisor
Mr G Caron – Communications Advisor
Ms M Cassiere – Executive Governance Officer

1. **APOLOGIES**

Cr Abbott. Cr Soper put in an apology to leave early at 3.30 pm.

Moved Cr Lewis, seconded Cr Ludlow and **RESOLVED** that the apologies be accepted.

2. **DECLARATION OF INTEREST**

Nil.

3. **PUBLIC FORUM**

Nil.

4. **MAJOR LATE ITEM**

4.1 **Notice of Motion – Officers Report**

Moved Cr Soper seconded Cr Skelt and **RESOLVED** that the Major Late Item ‘*Notice of Motion – Officers Report*’ be accepted.

5. **MINUTES OF MEETING OF INFRASTRUCTURAL SERVICES COMMITTEE HELD ON 1 FEBRUARY 2022**

A3684994

Moved Cr Pottinger, seconded Cr Skelt and **RESOLVED** that the minutes of the Infrastructural Services Committee held on 1 February 2022 be confirmed.

6. **NOTICE OF MOTION**

6.1 **Notice of Motion – Officers Report**

A3825436

Mr Steve Gibling, Mr Lee Butcher and Mr Wayne Marriott spoke to the report. Mr Gibling apologised for the unavailability of information requested by Cr Clark on the range of options going out for consultation and that the information would have been helpful at this meeting. He noted that options were being consulted on in the Annual Plan and the design process would commence after Council decided upon the final option which was planned for June this year.

Mr Butcher spoke to a PowerPoint presentation and noted that there were fixed processes for the storage facility to go through irrespective of location.

Moved Cr Pottinger, seconded Cr Amundsen and **RESOLVED**:

1. That the Committee receive the report titled “Notice of Motion – Officers Report”.

In response to a query about why the work could not be done in parallel instead of sequential, it was noted that a report would be brought to Council with the options for consultation and until that process is complete work on the museum project cannot commence.

Queries were raised with regard to whether Council had made a formal decision and announced to the public whether the existing museum would be repaired or a new museum would be built. It was noted that Council had not yet made that decision and that it would be part of the Annual Plan consultation which would commence later this month.

The Chair queried whether Council’s decision making process on the options presented by the Museum Governance Group would be impacted by any decision made at the meeting today. Mr Andrew Cameron was invited to provide a response and he noted that if Council made a decision

today regarding the recommendations being consulted on, it could be considered as predetermination.

In response to a query about whether there was any process under urgency to accelerate the design making process, it was noted that there was no process and since part of the process was community consultation there was no good reason to expedite the consultation.

It was decided that the Notice of Motion would be discussed after which the balance recommendations from the Officers report would be voted upon.

6.2 Notice of Motion – Cr W S Clark

A3812319

Cr Clark spoke to the Notice of Motion (NOM) and provided a summary of the Motion. He noted that the NOM was purely about removing a roadblock and was not about whether the museum was repaired, or a new museum was built, or any other such elements. He noted that the delay in the process was due to it being a sequential process rather than a parallel process. He said that it was important for relocation of the collection to commence immediately in case the incoming Council made changes and delayed the project further.

Moved Cr Clark, seconded Cr Kett:

1. That ICC, as the owner of the pyramid museum, legally advise the SMAG Trust, that the museum collection is to be relocated to alternative premises, by no later than 20 December 2022.

Discussion took place around the Notice of Motion.

It was noted that rising costs of completing the museum work was very high and that further delay would be too costly.

Note: Cr Soper left the meeting at 4.18 pm.

Further discussion took place around the Notice of Motion.

Note: Cr Soper returned to the meeting at 4.20 pm

A division of vote was called for the motion.

Note: Cr Kett, His Worship the Mayor, Cr Skelt, Cr Arnold and Cr Clark voted in favour of the motion.

Note: Mrs Coote, Cr Crackett, Ms Cook, Cr Soper, Cr Lush, Cr Amundsen, Cr Ludlow, Cr Lewis and Cr Pottinger voted against the motion.

The motion, now put, was **LOST**.

The balance of the recommendations from the Officers report were voted upon.

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that the Infrastructural Services Committee:

2. Note that the Committee recognise progress made on packing the collection via the Museum and Heritage Services monthly Activity Report.
3. Agree that the Committee write to the Southland Museum and Art Gallery Board noting the intention to amend the lease agreement in line with the proposed Te Unua project.
4. Note the Officers advice that endorsing the proposal to vacate the building by 20 December 2022 has a number of complexities and in working through that programme it could place the overall delivery of Te Unua by 2027 at risk.

Note: Ms Cook left the meeting at 4.25 pm.

Note: Cr Soper left the meeting at 4.25 pm.

7. **DISPOSAL OF LAND FOR PUMP STATION PURPOSES**
A3775876

Ms Heather Guise and Ms Caroline Rain were in attendance to speak to the report.

Note: Cr Ludlow declared his interest and noted that there was no conflict of interest.

Moved Cr Lewis, seconded Cr Amundsen and **RESOLVED** that the Infrastructural Services Committee:

1. Receives the report "Disposal of Land for Pump Station Purposes".
2. **Recommends to Council:**
That an application be made to the Minister of Conservation requesting the portion of land required be transferred to Southland Regional Council (Environment Southland) pursuant to Section 52 of the Public Works Act 1981.
3. The Chief Executive be given delegated authority to enter into the Memorandum of Agreement Pursuant to the Public Works Act 1981 presented to this meeting.

8. **ACTIVITIES REPORT**
A3805430

Mr Steve Gibling and Ms Erin Moogan spoke to the report. Mr Gibling noted that Queens Park has retained the 5 Star rating from New Zealand Gardens Trust and that Queens Park has won the Keep New Zealand Beautiful award.

In response to a query whether the music and band activities could be extended to the parks and other places as well, it was noted that these were resourcing dependent.

In response to a query about general tidying up around roundabouts, it was noted that the team were aware of the matter and were working on this.

Ms Moogan noted that water conservation was a key element in the report and that water flow in Oreti River had been 15 cubic metres per second (cms) water and that due to dry conditions, the flow had dropped to 8 cms. This meant water conservation measures for the community were likely and plans were in place to implement the measures.

In response to a query on the status of the alternative water supply, it was noted that drilling started last year, and the quality of the water was being monitored. A report would be brought to Council on the findings.

Moved Cr Pottinger, seconded Cr Ludlow and **RESOLVED**:

1. That the Infrastructure Services Committee receives the report "Activities Report".

9. **URGENT BUSINESS**

Nil.

10. **PUBLIC EXCLUDED SESSION**

Moved Cr Skelt, seconded Cr Clark and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, with the exception of the External Advisors, Mr Jeff Grant and Mr Lindsay McKenzie; namely:

- (a) *Freeholding of Land - 116 Otepunu Avenue, Invercargill*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Freeholding of Land - 116 Otepunu Avenue, Invercargill	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 4.45 pm.