



NOTICE OF MEETING

**Notice is hereby given of a Meeting of the
City Centre Heritage Steering
Group to be held
in the Council Chambers,
First Floor, Civic Administration Building,
101 Esk Street, Invercargill on
Wednesday 09 March 2022 at 10.00 am**

Cr R R Amundsen (Chair)
Cr P W Kett
Cr G D Lewis
Cr L F Soper

CLARE HADLEY
CHIEF EXECUTIVE

City Centre Heritage Steering Group

09 March 2022 10:00 AM

Agenda Topic	Page
1. Apologies	
2. Declaration of Interests	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Minutes of the City Centre Heritage Steering Group Meeting held on 21 December 2021 (A3660208)	8
4. General Business	
4.1 Update on Built Heritage Fund revisions – Esk Street	
4.2 Heritage building closure	
4.3 Heritage Month cancellation	
5. Public Excluded Session	

PUBLIC EXCLUDED SESSION

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Heritage Funding (Summary of Heritage Funding Recommendations)
- (b) Built Heritage Fund application - Project under \$15,000 - Embassy Theatre, 110-122 Dee Street
- (c) Built Heritage Fund application - Project under \$15,000 - Former Goodalls Footwear, 26 Esk street
- (d) Built Heritage Fund application - Project under \$15,000 - Former Bank of NZ, XO Church, 1 Tay Street
- (e) Built Heritage Fund application - Project under \$15,000 - Just Jeans, 62 Esk Street
- (f) Built Heritage Fund application - Project under \$15,000 - 55 Dee Street
- (g) Built Heritage Fund application - Project under \$15,000 - Good 2 U, 34 Esk Street
- (h) Built Heritage Fund application - Project under \$15,000 - Shoe Clinic, 38 Esk Street
- (i) Built Heritage Fund application - Project above \$15,000 - Public Trust Building, 28 Don Street
- (j) Built Heritage Fund application - Project above \$15,000 - Invercargill Club, 32 Don Street
- (k) Built Heritage Fund application - Project above \$15,000 - YMCA, 77 Tay Street
- (l) Built Heritage Fund application - Project above \$15,000 - 28 Esk Street
- (m) Built Heritage Fund application - Project above \$15,000 - 43-45 Dee Street
- (n) Built Heritage Fund application - Project elements without formal estimates - Former Briscoes Building, 104-106 Dee Street
- (o) Built Heritage Fund application - Project elements without formal estimates - Invercargill Club
- (p) Built Heritage Fund application - Project elements without formal estimates - Former Southland Daily News Building
- (q) Built Heritage Fund application - Project elements without formal estimates - 55 Dee Street
- (r) Built Heritage Fund application - Project elements without formal estimates - 28 Esk Street
- (s) Built Heritage Fund application - Project elements without formal estimates - 43-45 Dee Street
- (t) Seismic Strengthening Fund applications - Professional Advice category - 43-45 Dee Street
- (u) Seismic Strengthening Fund applications - Professional Advice category - YMCA, 77 Tay Street
- (v) Heritage funding payments - Request for partial payment
- (w) Heritage EQUIP group report update

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Heritage Funding (Summary of Heritage Funding Recommendations)	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Built Heritage Fund application - Project under \$15,000 - Embassy Theatre, 110-122 Dee Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(c) Built Heritage Fund application - Project under \$15,000 - Former Goodalls Footwear, 26 Esk street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(d) Built Heritage Fund application - Project under \$15,000 - Former Bank of NZ, XO Church, 1 Tay Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(e) Built Heritage Fund application - Project under \$15,000 - Just Jeans, 62 Esk Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(f) Built Heritage Fund application - Project under \$15,000 - 55 Dee Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for

	or disadvantage, negotiations (including commercial and industrial negotiations)	withholding would exist under Section 7.
(g) Built Heritage Fund application - Project under \$15,000 - Good 2 U, 34 Esk Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(h) Built Heritage Fund application - Project under \$15,000 - Shoe Clinic, 38 Esk Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(i) Built Heritage Fund application - Project above \$15,000 - Public Trust Building, 28 Don Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(j) Built Heritage Fund application - Project above \$15,000 - Invercargill Club, 32 Don Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(k) Built Heritage Fund application - Project above \$15,000 - YMCA, 77 Tay Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(l) Built Heritage Fund application - Project above \$15,000 - 28 Esk Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for

	or disadvantage, negotiations (including commercial and industrial negotiations)	withholding would exist under Section 7.
(m) Built Heritage Fund application - Project above \$15,000 - 43-45 Dee Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(n) Built Heritage Fund application - Project elements without formal estimates - Former Briscoes Building, 104-106 Dee Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(o) Built Heritage Fund application - Project elements without formal estimates - Invercargill Club	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(p) Built Heritage Fund application - Project elements without formal estimates - Former Southland Daily News Building	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(q) Built Heritage Fund application - Project elements without formal estimates - 55 Dee Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(r) Built Heritage Fund application - Project elements without formal estimates - 28 Esk Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for

	or disadvantage, negotiations (including commercial and industrial negotiations)	withholding would exist under Section 7.
(s) Built Heritage Fund application - Project elements without formal estimates - 43-45 Dee Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(t) Seismic Strengthening Fund applications - Professional Advice category - 43-45 Dee Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(u) Seismic Strengthening Fund applications - Professional Advice category - YMCA, 77 Tay Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(v) Heritage funding payments - Request for partial payment	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(w) Heritage EQUIP group report update	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

**MINUTES OF THE MEETING OF THE CITY CENTRE HERITAGE STEERING
GROUP HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL, ON TUESDAY 21 DECEMBER 2021
AT 10.00 AM**

PRESENT: Cr R Amundsen (Chair)
Cr P W Kett
Cr G D Lewis
Cr L S Soper

IN ATTENDANCE: Ms Shannon Baxter– Planner - Heritage and Urban Design

1. APOLOGIES

Nil.

2. DECLARATION OF INTERESTS

Cr Lewis noted his affiliation with the Invercargill Club.

3. HERITAGE FUNDING

3.1 Revision to 2021/2022 Built Heritage Fund

Council had broadened the eligibility pool for the upcoming Built Heritage funding round to all owners of heritage buildings within the city centre for façade enhancement.

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that the report be received.

3.2 Third Funding Round Now Open for Applications

Newly eligible owners were notified by email and Council staff would follow up with phone calls (where possible) in the New Year.

Currently eligible owners were also notified by email and Council staff would follow up with them in the new year. The four owners with outstanding work have been informed that their lack of funding uptake would be taken into account when awarding the next round of funding.

Moved Cr Soper, seconded Cr Lewis and **RESOLVED** that the report be received.

4. OTHER BUSINESSES

4.1 ICC Colour and Renovation Guideline

Council staff reviewed Origin Consultants’ draft document and provided markups. Origin would finalise in early 2022.

Once the Colour and Renovation Guidelines were completed, Origin Consultants would move onto the Heritage Design Guidelines, outlining the considerations that new developments should take into account when building adjacent or near a heritage property.

Moved Cr Lewis, seconded Cr Kett and **RESOLVED** that the report be received.

5. PUBLIC EXCLUDED SESSION

Moved Cr Amundsen, seconded Cr Soper that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Works Progress and Funding Uptake
- (b) Requests and Questions from Owners Regarding Upcoming Funding Round
- (c) Heritage Awards
- (d) Letter to North-side owners of Est Street Properties

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Works Progress and Funding Uptake	Section 7(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Requests and Questions from Owners Regarding Upcoming Funding Round	Section 7(2)(a) To protect the privacy of natural persons, including that of deceased natural persons.	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

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| (c) Heritage Awards | Section 7(2)(a)
To protect the privacy of natural persons, including that of deceased natural persons. | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (d) Letter to North-side owners of Est Street Properties | Section 7(2)(a)
To protect the privacy of natural persons, including that of deceased natural persons. | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |

There being no further business the meeting closed at 11.00 am.