

Firewood Permit Application

To meet the statutory requirements under the Reserves Act 1977, Section 94 (1) (f).



Kia ora,

The firewood permit on the next page, is for community groups.
This is available to these groups as a means of fundraising.

At this stage the following permit is not available for the general public to use.

Please fill out the form on the next page with as much information as you can.
This will then need to be emailed to **parks.recreations@icc.govt.nz**.

We will be in touch following this with any other required information or if approved,
a signed copy will be emailed back to you.

Please ensure you keep a copy of the signed permit on your person at all times
when collecting firewood in the approved area.

For any questions or concerns regarding this form,
please email **parks.recreation@icc.govt.nz** or phone the office on **03 219 9070**.

Ngā mihi.

Firewood Permit Application

To meet the statutory requirements under the Reserves Act 1977, Section 94 (1) (f).



Firewood permits can be obtained to collect felled/ dead wood off Forestry blocks and recreation reserves for the purpose of fundraising for community groups. Community groups are more than welcome to apply at any time of year, however the Parks and Recreation department (Parks) will add you to a waiting list and Parks will make contact with you when your group comes to the top of the list.

When a community group is awarded a firewood permit it will clearly outline when the timber can be uplifted.

Parks expect to see a Health and Safety Plan created for the firewood collection and it will be the Community Groups Project Leader responsibility to be on site on the day and to ensure that health and safety is being followed.

Applicant Details

Date of application:

Preferred date:

Community Group name:

Project leader:

What is the fundraising for:

Postal Address for Community group:

Physical Address if different to postal:

Contact cellphone number :

Contact email address :

Firewood Permit Conditions

- (1) To take only fallen waste wood from areas designated by ICC Parks and Recreation Division for Community group firewood gathering
- (2) No person is permitted to undertake removal of waste wood for commercial gain via selling, bartering or trading
- (3) No Chainsaws are to be used, when you are given a permit the Parks and Recreation Department will ensure that the timber is in lengths that can be loaded onto a trailer by hand.
- (4) No mechanical log splitters are permitted on site be they petrol, diesel or electric.
- (5) Vehicles are to be used on authorized tracks only and parked considerately so other permit holders can access the area. Should a vehicle become stuck or bogged it is the responsibility of the permit holder to arrange their own retrieval
- (6) All debris created must be cleared from roads, tracks, culverts and entrances
- (7) In the event of an incident or injury you must contact the ICC on (03) 211 1777 and notify as soon as possible
- (8) No drones are to be operated in the area by the group while removing firewood
- (9) You are welcome to collect pine cones while on site during this time also

Map

Drop map in here

Special instructions

Application approved by Parks Team Leader / Manager

Name of Manager / Team Leader

Title

Date: _____