



## **NOTICE OF MEETING**

**Notice is hereby given of the Meeting of the  
Bluff Community Board to be held in the Bluff  
Municipal Chambers, Gore Street, Bluff on  
Monday 28 March 2022 at 7.00 pm**

Mr R Fife (Chairperson)  
Mrs G Henderson (Deputy Chair)  
Mr G A Laidlaw  
Mr N Peterson  
Miss T Topi  
Cr A J Arnold  
Mrs P Coote – Advisory Member

CLARE HADLEY  
CHIEF EXECUTIVE

# Bluff Community Board - Public

28 March 2022 07:00 PM

<b>Agenda Topic</b>	<b>Page</b>
1. Apologies	
2. Declaration of Interest	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Public Forum	
3.1 Mr Michael Steven - Date of Bluff's 200 Year Anniversary	
3.2 Mr David Swann - Update on Initiatives - Bluff Hill Motupohue Environment Trust	
4. Major Late Item	
4.1 Bluff Action Sheet	
The reason that the item is not in the agenda: The report was not ready at the time of the publication of the agenda.	
The reason why the discussion of the item could not be delayed: Matters can be progressed in a timely manner.	
5. <a href="#">Minutes of the Bluff Community Board Meeting Held on 14 February 2022 (A3685001)</a>	3
6. <a href="#">Report of the Bluff Publicity / Promotions Officer (A3849974)</a>	8
7. Chairperson's Report - Verbal Update	
8. Bluff Action Sheet	
8.1 Appendix 1 - Bluff Action Sheet	
9. Urgent Business	

**MINUTES OF THE BLUFF COMMUNITY BOARD MEETING HELD IN THE BLUFF MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 14 FEBRUARY 2022 AT 7.00 PM**

**PRESENT:** Mr R Fife (Chair)  
Mrs G Henderson (Deputy Chair)  
Mr G Laidlaw  
Mr N Peterson  
Mrs P Coote – Advisory Member

**IN ATTENDANCE:** Mr R Pearson – Manager – Roading  
Mr L Butcher – Project Director – Project Management Office  
Ms R Hardy – Project Manager – Project Management Office  
Ms C Rain – Manager – Parks Planning  
Mrs N Allan – Service Centre Manager  
Mr L Beer – Bluff Publicity/Promotions Officer  
Ms M Cassiere – Executive Governance Officer

**1. APOLOGIES**

Cr Arnold, Ms Topi.

Moved Mrs Henderson, seconded Mr Peterson and **RESOLVED** that the apologies be accepted.

**2. DECLARATION OF INTEREST**

Nil.

**3. PUBLIC FORUM**

Nil.

**4. MINOR LATE ITEM**

**4.1 Boat Ramp Update – Update – ILM Workshop**

Moved Mr Peterson, seconded Mr Laidlaw and **RESOLVED** that the Bluff Community Board receive the Minor Late Item '*Boat Ramp – Update – ILM Workshop*'.

<b>The reason that the item was not in the agenda</b>	<b>The reason why the discussion of the item could not be delayed</b>
The report was not ready at the time the agenda was published	Matters could be progressed in a timely manner.

5. **MAJOR LATE ITEM**

5.1 **Bluff Action Sheet**

Moved Mr Fife, seconded Mrs Henderson and **RESOLVED** that the Bluff Community Board receive the Major Late Item '*Bluff Action Sheet*'.

The reason that the item was not in the agenda	The reason why the discussion of the item could not be delayed
The report was not ready at the time the agenda was published	Matters could be progressed in a timely manner.

6. **MINUTES OF THE BLUFF COMMUNITY BOARD MEETING HELD ON 13 DECEMBER 2021**

A3611838

Moved Mrs Henderson, seconded Mr Peterson that the minutes of the Bluff Community Board meeting held on 13 December 2021 be confirmed.

In response to a query whether any development or decisions from the presentation about the cost of signage had taken place, it was noted that they would be considered this year.

The motion, now put, was **RESOLVED**.

7. **REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER**

A3774732

Moved Mr Peterson, seconded Mr Laidlaw:

1. That the Bluff Community Board receive the report "Report of the Bluff Publicity / Promotions Officer".

Mr Lindsay Beer spoke to the report. He noted that due to the Red setting of the Covid 19 Traffic Light System, the Bluff Oyster Committee decided to cancel the event for this year. He stated that he was working with one of the participants of the Bluff Oyster and Fringe Festival for another potential event. Mr Beer provided an update on the development of the Bluff Community Board website and summarised the work done with Great South and that Great South had provided recommendations on potential suppliers to develop the website.

The motion, now put, was **RESOLVED**.

8. **BLUFF COMMUNITY BOARD FINANCIAL STATEMENT YEAR ENDING DECEMBER 2021**  
A3699720

Moved Mr Fife, seconded Mr Peterson and **RESOLVED** that the Bluff Community Board:

1. Receive the Report "Bluff Community Board Financial Statement Year Ending December 2021".

9. **BOAT RAMP – UPDATE – ILM WORKSHOP**  
A3801430

Moved Mrs Henderson, seconded Mr Peterson:

1. That the Bluff Community Board receives the report titled "Boat Ramp Update – ILM Workshop".
2. The Project Management Office has reviewed attendees from past workshops and requests that the Community Board review this list, and confirm or propose alternate attendees.

Mr Lee Butcher and Ms Renatta Hardy were in attendance. Mr Butcher summarised the report and requested that the Community Board review and endorse the list or propose alternate attendees.

A query was raised about inclusion of a Rūnaka representative in the list. It was noted that the list provided by the Project Management Office be confirmed with the inclusion of a Rūnaka representative.

The motion, now put, was **RESOLVED**.

10. **BLUFF ACTION SHEET**  
A3803071

Moved Mr Peterson, seconded Mrs Henderson that the Bluff Community Board:

1. That the Report Bluff Action Sheet be received.

Mr Russell Pearson and Ms Caroline Rain spoke to the report. Mr Pearson provided an update on the restructure of the Infrastructure group at Invercargill City Council and noted that going forward he would be involved with other areas of the Infrastructure group. He also noted that going forward, if the Community Board wished to speak with someone on operational issues, they would contact the operations team.

Mr Pearson noted the main points of the Bluff Action Sheet such as the Speed Review Management for which the Bluff community consultation is scheduled for 22 February 2022 and requested that the Community Board encourage the community to engage in the consultation.

In response to a query about when submissions to the state highway would begin, it was noted that state highway was part of the New Zealand Transport Authority's plan however suggestions could be included in the submissions to the Speed Review Consultation.

Mr Pearson further noted that the speed review proposed reduction of speed such as 30 kilometres around schools, 80 kilometres from 100 kilometres in unsealed roads and 60 kilometres in gravel roads.

Mr Pearson provided information about the rest of the activities contained in the Action Sheet and stated that work was being done with Great South, Rūnaka and New Zealand Transport Authority on interpretation panels for the cycle way, that after discussions with residents of Gun Pit Road, who expressed concerns on the corrugation of the road and visibility of access, the Roding team was looking to make improvements to the road, that regular meetings be arranged with the new team to discuss the maintenance issues, and that the Stirling Point, Shannon Street and Barrow Street footpath issues in the list would be ongoing.

Mr Pearson spoke about the future of Gun Pit Road carpark and noted that the carpark could not be extended without the road into the carpark being sealed up as it is currently unsealed. In response to a query about increase of carpark, it was noted that increase of parking would increase traffic that would then impose on the residents.

Ms Rain provided a summary of the Parks and Recreation aspect of the Action Sheet. She noted that work on the Bluff War Memorial was ongoing, that construction of the information kiosk would begin in either March or April of 2022. With regard to the Bluff Hill carpark general tidy up, Council had signed a Memorandum of Understanding with the Department of Conservation and another with the Department of Conservation and Bluff Hill Motupōhue Environment Trust, and that operational undertakings were ongoing.

In response to a query about the Stirling Point entry way, it was noted that further discussions with Rūnanga were ongoing and that consultations were being led by Te Ao Marama.

Issues such as scratches on interpretation panels, on chains, glass and other areas were highlighted for improvement. It was also highlighted that the Marae sign which was taken down to accommodate the sign of the Morrison Beach had not yet been put back up.

It was noted that the Ocean Beach remedial interim plan would be shared with the Community Board next week.

The motion, now put, was **RESOLVED.**

#### 11. **PLANNING THE BLUFF BICENTENNIAL - 2024 (DISCUSSION)**

An informal discussion took place around planning the Bluff Bicentennial. Help would be sought from Michael Stevens, an historian to investigate whether Bluff was established in 1824, which would help determine whether Bluff was the first settlement to have been established in New Zealand.

12. **CHAIRPERSON'S REPORT – VERBAL UPDATE**

The Chairperson provided a verbal update and noted:

12.1 **Speed Review** – Bluff Community Board would review and engage with the consultation. The information would be on social media and advertised as much as possible.

12.2 **Meeting with Tiwai General Manager** – A meeting was held with the General Manager of Tiwai. He noted that he started his position in January 2022 and that he would have an open door policy.

12.3 **Bursaries** – Awarded to Avthokea Fowler to study Medical Imaging and Applied Sciences Pathway at ARA Institute Canterbury; Justis Heron to study Law at Otago University; Riomata Coote to study New Zealand Certificate in Health and Wellbeing at Southern Institute of Technology; Carly Russell to study New Zealand Certificate in Construction Trade skills – Carpentry strand – at Southern Institute of Technology.

12.4 **Petrol Tanks at Morrisons Beach** – A meeting with Mr Frank O'Boyle was held last year and he said that the tanks would be brought down. When asked about the walls which has murals, Mr O'Boyle said steel poles to go over the wall so the murals could stay intact.

Queries were raised as to who owned the walls and who would be responsible for their maintenance. The Community Board would investigate and provide a response.

12.5 **Bike Stands** – Bike stands are to be set up around town which would provide a good service to locals and tourists alike.

12.6 **Covid** – There were lots of misinformation and rhetoric although there hadn't been such things in Bluff. The community was encouraged to look after and take care of each other.

Moved Mr Fife, seconded Mr Peterson that the Bluff Community Board:

1. Receives the report "Chairperson's Report".

The motion, now put, was **RESOLVED.**

13. **URGENT BUSINESS**

Nil.

There being no further business, the meeting finished at 8.05 pm.

## REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER

**To:** Bluff Community Board

**Meeting Date:** Monday 28 March 2022

**From:** Lindsay Beer – Bluff Publicity / Promotions Officer

**Open Agenda:** Yes

**Public Excluded Agenda:** No

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### Purpose and Summary

To update the Bluff Community Board on activities happening in Bluff.

### Recommendations

That the Bluff Community Board receive the report "Report of the Bluff Publicity / Promotions Officer".

### Bluff Website

Emotive Design, the successful tenderer revamping the Bluff website, have supplied a first draft to get our thoughts on the direction of the project and to get initial feedback.

I am currently working through some of the discussion points they have made and following these discussions will distribute a link to key people such as Community Board members to get their perspective on the site and its direction.

### Welcome Signage

I am currently pursuing funding to update the Welcome To Bluff sign that was taken down from the entrance to the town while work was carried out on the trail at that point. While funding is the initial focus at this point there will be consultation on design and content on the signage before we proceed.

### Bluff Oyster Fringe Festival / Mid Winter Festival

Bluff Promotions recently had a presentation from one of the people behind what was the Oyster Fringe Festival which has now been moved to become a mid-winter Festival around Matariki.



Bluff Promotions has approached the Marae regarding involvement and has agreed to assist with facets of the event including publicity. As an initial step towards this I recently created and distributed a media release regarding Frazer Murdoch and Megan Taylor and their designs of fire drums which will form part of the event.