



NOTICE OF MEETING

**Notice is hereby given of a Meeting of the
City Centre Heritage Steering
Group to be held
in the Council Chambers,
First Floor, Civic Administration Building,
101 Esk Street, Invercargill on
Wednesday 15 June 2022 at 10.00 am**

Cr R R Amundsen (Chair)
Cr P W Kett
Cr G D Lewis
Cr L F Soper

CLARE HADLEY
CHIEF EXECUTIVE

City Centre Heritage Steering Group - Public

15 June 2022 10:00 AM

Agenda Topic	Page
1. Apologies	
2. Declaration of Interests	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Minutes of the City Centre Heritage treeing Group Meeting held on 9 March 2022 (A3841953)	5
4. General Business (Verbal Update)	
4.1 Update on Ongoing Funded Heritage Works	
4.2 Update on Funding Payments Made	
4.3 Proposed Update to Award Letters for Repainting Projects	
4.4 Southern Councils Heritage Advisor Forum	
4.5 Renovation and Colour Guidelines	
4.6 Heritage Interpretation	
4.7 Heritage Month Funding	
4.8 Heritage Media	
5. Public Excluded Session	

5. PUBLIC EXCLUDED SESSION

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Minutes of the Public Excluded Session held on 9 March 2022
- (b) Changes to Funded Projects – Grand Hotel (Verbal Update)
- (c) Changes to Funded Projects – Alexandra Building (Verbal Update)
- (d) Ministry of Health – Former Dee Street Hospital (Verbal Update)
- (e) Site Visits with Heritage New Zealand Pouhere Tonga – Lennel (Verbal Update)
- (f) Site Visits with Heritage New Zealand Pouhere Tonga – Former Dee Street Hospital (Verbal Update)
- (g) Heritage EQUIP Seismic Reports Progress (Verbal Update)

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session held on 9 March 2022 (Verbal Update)	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Changes to Funded Projects – Grand Hotel (Verbal Update)	Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons Section 7(2)(b)(i) Protect information where the making available of the information would disclose a trade secret	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(c) Changes to Funded Projects – Alexandra Building (Verbal Update)	Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons Section 7(2)(b)(i) Protect information where the making available of the	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

		information would disclose a trade secret	
(d) Ministry of Health – Former Dee Street Hospital (Verbal Update)		<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(b)(i) Protect information where the making available of the information would disclose a trade secret</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(e) Site Visits with Heritage New Zealand Pouhere Tonga – Lennel (Verbal Update)		<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(b)(i) Protect information where the making available of the information would disclose a trade secret</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(f) Site Visits with Heritage New Zealand Pouhere Tonga – Former Dee Street Hospital (Verbal Update)		<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(b)(i) Protect information where the making available of the information would disclose a trade secret</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(h) Heritage Seismic Progress (Verbal Update)	EQUIP Reports (Verbal Update)	<p>Section 7(2)(b)(ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>

MINUTES OF THE MEETING OF THE CITY CENTRE HERITAGE STEERING GROUP HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL, ON WEDNESDAY 09 MARCH 2022 AT 10.00 AM

PRESENT: Cr R Amundsen (Chair)
Cr G D Lewis
Cr L S Soper (via zoom)

IN ATTENDANCE: Ms Trudie Hurst – Group Manager – Customer and Environment
Ms Shannon Baxter – Planner – Heritage and Urban Design
Ms Malavika Cassiere – Executive Governance Officer

1. **APOLOGIES**

Nil.

2. **DECLARATION OF INTERESTS**

Cr Amundsen declared her interest and noted that it would not be a conflict.

3. **MINUTES OF THE CITY CENTRE HERITAGE STEERING GROUP MEETING HELD ON 21 DECEMBER 2021**
A3660208

Moved Cr Lewis, seconded Cr Soper and **RESOLVED** that the minutes of the City Centre Heritage Steering Group meeting held on 21 December 2021 be confirmed.

4. **GENERAL BUSINESS**

4.1 **Update on Built Heritage Fund revisions – Esk Street**

The Neighboring Retail Group (NRG) had offered to match Invercargill Central Limited's (ICL) contribution towards tidying up the north side of Esk Street. This would consist of façade washing, window washing and removal of vegetation from verandahs. 11 of 18 building owners showed interest in tidying their facades; 5 of those 11 own heritage buildings and were therefore eligible to apply to Council's Built Heritage Fund due to the recent eligibility revisions.

4.2 **Heritage Building Closure**

Victoria Railway Hotel has closed down due to loss of revenue related to the pandemic.

4.3 **Heritage Month Cancellation**

Council's Accountability Agreement with Heritage South provides up to \$3000 annually towards Heritage Month. Ms Baxter will contact

Heritage South about putting the funding towards another Heritage South initiative regarding the built heritage of the city centre.

4.4 Heritage Interpretation

Cr Amundsen approached He Waka Tuia about heritage interpretation; Cr Amundsen to follow up as the heritage interpretation funding has to be spent by end of June 2022.

Moved Cr Amundsen, seconded Cr Lewis and **RESOLVED** that the verbal update be received.

Note: Cr Soper left the meeting at 10.10 am.

5. PUBLIC EXCLUDED SESSION

Moved Cr Amundsen, seconded Cr Lewis that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Heritage Funding (Summary of Heritage Funding Recommendations)
- (b) Built Heritage Fund application - Project under \$15,000 - Embassy Theatre, 110-122 Dee Street
- (c) Built Heritage Fund application - Project under \$15,000 - Former Goodalls Footwear, 26 Esk street
- (d) Built Heritage Fund application - Project under \$15,000 - Former Bank of NZ, XO Church, 1 Tay Street
- (e) Built Heritage Fund application - Project under \$15,000 - Just Jeans, 62 Esk Street
- (f) Built Heritage Fund application - Project under \$15,000 - 55 Dee Street
- (g) Built Heritage Fund application - Project under \$15,000 - Good 2 U, 34 Esk Street
- (h) Built Heritage Fund application - Project under \$15,000 - Shoe Clinic, 38 Esk Street
- (i) Built Heritage Fund application - Project above \$15,000 - Public Trust Building, 28 Don Street
- (j) Built Heritage Fund application - Project above \$15,000 - Invercargill Club, 32 Don Street
- (k) Built Heritage Fund application - Project above \$15,000 - YMCA, 77 Tay Street
- (l) Built Heritage Fund application - Project above \$15,000 - 28 Esk Street
- (m) Built Heritage Fund application - Project above \$15,000 - 43-45 Dee Street
- (n) Built Heritage Fund application - Project elements without formal estimates - Former Briscoes Building, 104-106 Dee Street
- (o) Built Heritage Fund application - Project elements without formal estimates - Invercargill Club
- (p) Built Heritage Fund application - Project elements without formal estimates - Former Southland Daily News Building
- (q) Built Heritage Fund application - Project elements without formal estimates - 55 Dee Street
- (r) Built Heritage Fund application - Project elements without formal estimates - 28 Esk Street
- (s) Built Heritage Fund application - Project elements without formal estimates - 43-45 Dee Street
- (t) Seismic Strengthening Fund applications - Professional Advice category - 43-45 Dee Street
- (u) Seismic Strengthening Fund applications - Professional Advice category -

YMCA, 77 Tay Street

- (v) Heritage funding payments - Request for partial payment
- (w) Heritage EQUIP group report update

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(b) Built Heritage Fund application - Project under \$15,000 - Embassy Theatre, 110-122 Dee Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(c) Built Heritage Fund application - Project under \$15,000 - Former Goodalls Footwear, 26 Esk street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(d) Built Heritage Fund application - Project under \$15,000 - Former Bank of NZ, XO Church, 1 Tay Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

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|---|--|---|
| (e) Built Heritage Fund application - Project under \$15,000 - Just Jeans, 62 Esk Street | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (f) Built Heritage Fund application - Project under \$15,000 - 55 Dee Street | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (g) Built Heritage Fund application - Project under \$15,000 - Good 2 U, 34 Esk Street | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
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| (h) Built Heritage Fund application - Project under \$15,000 - Shoe Clinic, 38 Esk Street | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (i) Built Heritage Fund application - Project above \$15,000 - Public Trust Building, 28 Don Street | Section 7(2)(i)
Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) | Section 48(1)(a)
That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7. |
| (j) Built Heritage Fund application - Project | Section 7(2)(i)
Enable any local | Section 48(1)(a)
That the public |

<p>above \$15,000 - Invercargill Club, 32 Don Street</p>	<p>authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(k) Built Heritage Fund application - Project above \$15,000 - YMCA, 77 Tay Street</p>	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(l) Built Heritage Fund application - Project above \$15,000 - 28 Esk Street</p>	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(m) Built Heritage Fund application - Project above \$15,000 - 43- 45 Dee Street</p>	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(n) Built Heritage Fund application - Project elements without formal estimates - Former Briscoes Building, 104-106 Dee Street</p>	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
<p>(o) Built Heritage Fund application - Project elements without formal estimates -</p>	<p>Section 7(2)(i) Enable any local authority holding the information to carry on,</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to</p>

Invercargill Club	without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	result in the disclosure of information for which good reason for withholding would exist under Section 7.
(p) Built Heritage Fund application - Project elements without formal estimates - Former Southland Daily News Building	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(q) Built Heritage Fund application - Project elements without formal estimates - 55 Dee Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(r) Built Heritage Fund application - Project elements without formal estimates - 28 Esk Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(s) Built Heritage Fund application - Project elements without formal estimates - 43-45 Dee Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(t) Seismic Strengthening Fund applications - Professional Advice category - 43-45 Dee Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage,	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of

	negotiations (including commercial and industrial negotiations)	information for which good reason for withholding would exist under Section 7.
(u) Seismic Strengthening Fund applications - Professional Advice category - YMCA, 77 Tay Street	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(v) Heritage funding payments - Request for partial payment	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(w) Heritage EQUIP group report update	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 11.30 am.