



# SEISMIC STRENGTHENING FUND

## Purpose

This fund offers financial assistance towards seismic upgrades to recognised heritage buildings located within the City Centre Heritage Area. The 21 individual buildings identified as priority heritage resources within the 2019 *Invercargill City Centre Heritage Strategy* will be prioritised.

Total annual funding available is \$50,000.

Funding is available for two categories of work:

- i. **Professional advice**
  - ISA or DSA reports
  - Conservation reports, plans and specifications
  - Structural engineering plans
- ii. **Strengthening works**
  - Provision, fitting and fixing of all materials for the structural strengthening works, including labour and equipment
  - Associated preliminary and general costs, materials and for carrying out the structural strengthening works

## Details

Funding applications (including supporting documents) must be made before work commences and the project must be completed within 12 months of funding approval.

Grants will typically be a percentage of work to a specific dollar value, or covering a specific component of work. Applicants are expected to demonstrate a significant level of their own contribution to the project with matching funds.

Grants are not available for strengthening works already undertaken.

Grants are not paid until the work is complete, has been reviewed by Council staff, and a report has been provided

to Council documenting proof of paid invoices, receipts, and photographic evidence of completed work if applicable. However, in exceptional circumstances progress payments may be made upon receipt of paid invoices.

## Application Process

The application deadline is **3 March 2023**. We encourage you to get in contact early, even if you are not ready to submit your application, as we anticipate there will be a strong demand for the funding. All applications will be acknowledged within five working days of receipt.

Applications will be checked to ensure they have been completed correctly and sufficient detail has been provided. Where applications are considered incomplete or deficient, they will be returned to the applicant for further information or clarification, and the applicant will be given a set period of time to respond.

An on-site meeting may be required prior to considering the application.

The City Centre Heritage Steering Group will consider applications in mid-March 2023. Successful applicants will be notified within five working days of the decision.

## How will successful applications be selected?

Funding will be prioritised by the following criteria:

- The heritage values that will be protected by the project
- The availability of other funding sources
- Contribution to the re-use of buildings
- The likely benefits/outcomes of the projects, including community benefits
- The visibility of the project and public accessibility

- Evidence of significant capital investment by the owner
- The degree to which the project exhibits sound heritage management planning (i.e. input from a qualified heritage professional)

## How to Apply

Applications from tenants must have written approval and support from the building owner.

Any applicable consents must be obtained before application for funding can be considered.

Any applicable correspondence with Heritage New Zealand Pouhere Taonga must have taken place before application for funding can be considered.

One application per property will be considered each funding round.

There are separate applications for the two categories.

Completed application forms (including supporting documents) can be:

Emailed to: **heritage@icc.govt.nz**

Posted to: **Invercargill City Council  
Heritage Funding – Attention Shannon Baxter  
Private Bag 90104  
Invercargill 9840**

Delivered to: **Helpdesk  
Invercargill City Council  
101 Esk Street  
Invercargill**

If you have any questions, please contact Council's Heritage and Urban Design Planner, **Shannon Baxter**, at **heritage@icc.govt.nz** or **03 211 1777**.

## Limitations

**The following conditions apply to any assistance given:**

- a) Acceptance of technical advice from the Council's Environmental and Planning Services staff may be a condition of acceptance.
- b) Work may be inspected by a representative of the Council's Environmental and Planning Services staff before payment will be made.
- c) Grants must be uplifted within two years of approval being given, otherwise they will be deemed to be withdrawn and applicants will need to reapply.
- d) Information supplied as part of this application may be made publicly available, and if successful, may be used for publicity purposes.

*Please note: Additional conditions may be imposed at the discretion of the Invercargill City Centre Heritage Steering Group.*

# Invercargill City Centre Seismic Strengthening Fund Application



## Category - Strengthening Works

### 1. Applicant details

1.1 Name:

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1.2 Contact address:

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1.3 Phone - Home:

Mobile:

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1.4 Email:

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1.5 Provide a brief description of the work you are requesting funding for:

### 2. The building

2.1 Building address:

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2.2 Building owner name and contact details (if different to applicant):

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2.3 What is the building currently used for? Will this use change? (If so, please explain):

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**2.4** What % NBS is your building currently rated at?

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**2.5** Summarise your overall upgrade objectives for the building:

### 3. Description of Proposed Works



**3.1** Briefly tell us about the earthquake resistant capacity of your building, and the extent of seismic assessment undertaken. Please attach your seismic assessment for reference.

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**3.2** Summarise the building's critical structural weaknesses, and refer us to page(s) in the attached seismic assessment so we can verify this:

**3.3** Summarise the proposed strengthening works, and refer us to page(s) in your supporting documentation so we can verify this:

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**3.4** State the seismic strength target (%NBS) on completion of works:

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**3.5** Does this work require any types of consents and, if so, do you currently hold these consents?

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**3.6** Summarise what impact your strengthening works will have on the building's heritage values, both positive and negative:

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**3.7** What are the likely commencement and completion dates for work?

## Part Four - Funding



4.1 Please attach the following documents:

- a) Project costing form
- b) Itemised quotes or estimates prepared within the past three months, from recognised professionals, for the project.

4.2 Total cost of strengthening works: \$

4.3 How much funding are you seeking within this fund? \$

*PLEASE NOTE:*

*Strengthening works projects can receive up to 50% of strengthening costs to a maximum grant of \$50,000.*

4.4 If practical, please note the cost of work beyond that which would achieve a seismic strength of 34% NBS:

\$

4.5 Contribution of owner: \$

4.6 What other sources of funding have you sought from other parties for this project? Please indicate the result of any applications and provide evidence of any grants received:

Funder	Amount requested	Is it confirmed? If yes, how much?

4.7 GST number (if applicable):

## 5. Declaration

I confirm that the details supplied in this application are true and correct to the best of my knowledge, and agree and understand that:

- Compliance with all applicable regulatory requirements is the responsibility of the applicant.
- The property will be made available for inspection of the heritage values and the proposed works.
- The applicant will provide further information as required to substantiate or assess the case for funding.
- The grant will be paid upon completion of the proposed works. The applicant will report back to Council within one month of the completion of works, providing proof of paid invoices and receipts.
- Works must be completed within 12 months of the successful application.
- No material information has been deliberately omitted or withheld from this application.
- Information supplied as part of this application may be made publicly available, and if successful, may be used for publicity purposes.

Print name:

Status (owner/agent):

Signature:

Date:

**LATE APPLICATIONS WILL NOT BE ACCEPTED**