



NOTICE OF MEETING

Notice is hereby given of the Meeting of the City Centre Heritage Subcommittee to be held in the Council Chambers, First Floor, Civic Administration Building, 101 Esk Street, Invercargill on Thursday 23 March 2023 at 3.00 pm

Cr L F Soper (Chair)
Cr T Campbell
Cr A J Arnold
Cr P W Kett

MICHAEL DAY
CHIEF EXECUTIVE

City Centre Heritage Committee - Public

23 March 2023 03:00 PM

Agenda Topic	Page
1. Apologies	
2. Declaration of Interests	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Minutes of the City Centre Heritage Steering Group Meeting Held on 1 February 2023 (A4447728)	4
4. Minutes of the Extraordinary City Centre Heritage Steering Group Meeting Held on 8 February 2023 (A4288043)	5
5. Minutes of the Extraordinary City Centre Heritage Steering Group Meeting Held on 28 February 2023 (A4417656)	7
6. General Business	
7. Public Excluded Session	

7. **PUBLIC EXCLUDED SESSION**

Moved _____, seconded _____ that the public be excluded from the following parts of the proceedings of this meeting; namely

(a) Report – Award of 2022/2023 Heritage Funding

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Report - Award of 2022/2023 Heritage Funding	Section 7(2)(a) To Protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

MINUTES OF THE MEETING OF THE CITY CENTRE HERITAGE SUBCOMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL, ON WEDNESDAY 1 FEBRUARY 2023 AT 3.00 PM

Present: Cr L F Soper (Chair)

In Attendance: Mr J Shaw – Manager - Building and Planning Services
Ms S Baxter – Planner – Heritage and Urban Design
Mrs T Amarasingha – Governance Support Advisor

1. Apologies

Cr Campbell
Cr Kett

The meeting was cancelled at 3.25 pm due to a lack of quorum.

**MINUTES OF THE MEETING OF THE EXTRAORDINARY CITY CENTRE HERITAGE
SUBCOMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL, ON WEDNESDAY 8 FEBRUARY 2023
AT 3.00 PM**

Present: Cr L F Soper (Chair)
Cr A J Arnold
Cr P W Kett

In Attendance: Mr J Shaw – Manager - Building and Planning Services
Mrs L Devery –Team Leader Planning
Ms S Baxter – Planner – Heritage and Urban Design
Mrs T Amarasingha – Governance Support Advisor

1. Apologies

Cr Campbell

Moved Cr Soper, seconded Cr Arnold and **RESOLVED** that the apologies be accepted.

2. Declaration of Interests

Nil.

3. Minutes of the City Centre Heritage Steering Group Meeting held on 19 September 2022
A3948332

The Committee noted the minutes of the meeting held on 19 September 2022.

The Committee discussed the Lennel Estate and the extent of work being undertaken by the current owners, which may include opening up the property to the public several times a year.

4. General Business

4.1 Update on Heritage Strategy Progress

A4261640

Ms Baxter presented the report.

Moved Cr Arnold, seconded Cr Soper and **RESOLVED** that the City Centre Heritage Subcommittee receive the report "Update on Heritage Strategy Progress".

4.2 Heritage Month - Accountability Agreement with Heritage South

A4261824

Ms Baxter presented the report.

Ms Baxter explained Heritage South's annual Heritage Month, which results in 20-50 free events throughout Southland including workshops, lectures, and walking tours pertaining to built and cultural heritage. Heritage South uses social media for promotions.

A4288043

Moved Cr Kett, seconded Cr Arnold and **RESOLVED** that the City Centre Heritage Subcommittee:

1. Receives the report 'Renewal of Accountability Agreement with Heritage South'.
2. Resolves that the Manager – Planning and Building Services be delegated authority to sign the Accountability Agreement with Heritage South.
3. Notes the draft Accountability Agreement with Heritage South (A4261819).

7. Public Excluded Session

Moved Cr Soper, seconded Cr Arnold that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Minutes of the Public Excluded Session Held on 19 September 2022
- (b) Heritage Funding Log

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session Held on 19 September 2022	Section 7(2)(i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Heritage Funding Log	Section 7(2)(a) protect the privacy of natural persons, including that of deceased natural persons Section 7(2)(b) (ii) protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 3.22 pm.

**MINUTES OF THE EXTRAORDINARY MEETING OF THE CITY CENTRE HERITAGE
SUBCOMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION
BUILDING, 101 ESK STREET, INVERCARGILL, ON WEDNESDAY 28 FEBRUARY 2023
AT 1.30 PM**

Present: Cr L F Soper (Chair)
Cr T Campbell
Cr A J Arnold
Cr P W Kett

In Attendance: Mr J Shaw – Manager - Building and Planning Services
Mrs T Amarasingha – Governance Support Advisor

1. Apologies

Nil.

2. Declaration of Interests

Nil.

**3. Report - Revisions to the Terms of Reference of the Built Heritage Fund
A4382008**

Mr Shaw presented the report.

The committee discussed the options included in the report.

Note: Cr Kett joined the meeting at 1.34 pm.

Moved Cr Campbell, seconded Cr Arnold and **RESOLVED** that the City Centre Heritage Subcommittee:

1. Receive the report "Revisions to the Terms of Reference of the Built Heritage Fund".
2. Note the options with the funding thresholds and contingencies.
3. Resolve to approve option 1 as the preferred option with an amendment as below:
Option 1 – Increase the funding threshold from \$15,000 to \$20,000 and incorporate a contingency budget of up to 30% in the award amount. The incorporation of a contingency budget is only for the Committee's awareness, and this should not used for advertising.

There being no further business, the meeting finished at 1.38 pm.