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## NOTICE OF MEETING

**Notice is hereby given of the Meeting of the  
Community Wellbeing Committee  
to be held in the Council Chamber,  
First Floor, Te Hinaki Civic Building,  
101 Esk Street, Invercargill on  
Tuesday 18 April 2023 at 3.00 pm**

Cr D J Ludlow (Chair)  
Mayor W S Clark  
Cr R I D Bond  
Cr P M Boyle  
Cr T Campbell  
Cr A H Crackett  
Cr G M Dermody  
Cr P W Kett  
Cr I R Pottinger  
Cr L F Soper  
Cr B R Stewart

MICHAEL DAY  
CHIEF EXECUTIVE

# Community Wellbeing Committee Agenda - Public

18 April 2023 03:00 PM

<b>Agenda Topic</b>	<b>Page</b>
1. Apologies	
2. Declaration of Interest	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Public Forum	
4. <a href="#">Minutes of the Community Wellbeing Committee Meeting Held on 14 March 2023 (A4434476)</a>	4
5. <a href="#">Minutes of the District Licensing Committee Meetings Held in March 2023 (A4427498)</a>	9
6. <a href="#">Rangaranga Programming Framework (A4257449)</a>	12
6.1 <a href="#">Appendix 1 - Rangaranga Programming Framework (A4257454)</a>	17
7. <a href="#">2023 Inaugural Youth Council Report (A4473944)</a>	46
8. <a href="#">Queens Park Land Reclassification for Project 1225 – Not Required (A4440560)</a>	48
9. <a href="#">Activities Report (A4440823)</a>	50
10. Public Excluded Session	

**Public Excluded Session**

Moved \_\_\_\_\_, seconded \_\_\_\_\_ that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) *Confirmation of Minutes of the Public Excluded Session of the Community Wellbeing Committee Held on 14 March 2023*
- b) *Te Tapu o Tāne Land Purchase Proposal*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
a) Confirmation of Minutes of the Public Excluded Session of the Community Wellbeing Committee Held on 14 March 2023	<p><b>Section 7(2)(i)</b>                      Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p><b>Section 48(1)(a)</b>                      That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
b) Te Tapu o Tāne Land Purchase Proposal	<p><b>Section 7(2)(i)</b>                      Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p><b>Section 48(1)(a)</b>                      That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>

**MINUTES OF COMMUNITY WELLBEING COMMITTEE, HELD IN THE COUNCIL CHAMBERS,  
FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON  
TUESDAY 14 MARCH 2023 AT 3.00 PM**

**Present:** Cr D J Ludlow (Chair)  
Mayor W S Clark  
Cr R I D Bond  
Cr P M Boyle  
Cr T Campbell  
Cr A H Crackett  
Cr G M Dermody  
Cr P W Kett  
Cr I R Pottinger  
Cr L F Soper  
Cr B R Stewart  
Rev E Cook – Māngai – Waihopai  
Mrs P Coote – Kaikaunihera Māori – Awarua

**In Attendance:** Cr A J Arnold  
Cr N D Skelt  
Ms T Hurst – Group Manager – Customer and Environment  
Mr J Shaw – Interim GM – Consents and Compliance  
Mr M Morris – Manager – Governance and Legal  
Ms L Knight – Manager – Strategic Communications  
Mr B Carpenter – Service Management Analyst  
Ms G Davis – Digital and Communications Advisor  
Mrs T Amarasingha – Governance Advisor  
Ms M Cassiere – Executive Governance Officer

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## **1. Apologies**

Nil.

## **2. Declaration of Interest**

Nil.

## **3. Public Forum**

### **3.1. Update from South Alive – Courtney Ellison and Beryl Wilcox**

Ms Beryl Wilcox and Ms Courtney Ellison were in attendance to speak to the Committee. They took the meeting through a PowerPoint presentation, which included background on South Alive and updates of their activities. They spoke about their community hub called The Pod and The Pantry, and provided further background on the community

hub. They said that the majority of their work was centred on the 9812 post code area and they acknowledged the volunteers who worked with South Alive.

They spoke about their annual survey and that the latest results showed that 91% of people were proud to work, live and play in South Invercargill. They provided an update on the various community events which they organise and said that they hoped to spread them wider around the South Invercargill area. They spoke about the initiatives for the rangatahi including showcasing of talents, improving access, technology skill development and connecting to job opportunities.

They highlighted their work around food security and resilience and noted that their areas of focus included cooking classes, providing food parcels, veggie gardening, and other activities. They also gave an update on the activities planned for Neighbours Aotearoa month in March.

In response to a query about what extent of engagement had taken place with the South Eastern community, they noted that most of the activities were spread around the whole South Invercargill area. They also said that they had strong relationships with the schools in South Invercargill. They noted that there were places which were run by people who would be happy to allow events to take place there but were not technology savvy to go online and share the information.

In response to a query whether a pump track for young children would be good for South Invercargill, Ms Wilcox said they would have to gather information from the community around it.

In response to a query about the capacity for a regular pop-up type youth gaming space in South Invercargill, Ms Ellison said they were working with Mr James Wards, founder of Your Corps Multiplayer Video Game to run a few youth gaming spaces

In response to queries about what obstacles South Alive face which, if removed, could lead to further success and how could Council facilitate further success, Ms Ellison said funding would be one of the obstacles. She explained that they had a funding partnership with the Department of Internal Affairs (DIA) which would soon come to an end. She said that they received funding of \$200,000 from the DIA and that they also received other types of funding from organisations such as Vodafone Foundation. Ms Wilcox said that the focus was to build a sustainability programme however, while people seemed keen on supporting projects, they were not so keen on the operational and maintenance of those projects which could be an obstacle.

In response to a query whether supply chain issues were affecting viability of The Pantry, Ms Wilcox said that it was an issue and that The Pantry had not been as successful as envisioned. She also said that The Pantry had become a community hub which had not been the original intent and hence they planned on reviewing and refreshing it.

The Chair thanked Ms Ellison and Ms Wilcox for taking the time to attend the meeting.

**4. Minutes of the Meeting of Community Wellbeing Committee held on Tuesday 14 February 2023**

A4342114

Moved Cr Crackett, seconded Cr Dermody and **RESOLVED** that the minutes of the Community Wellbeing Committee held on Tuesday 14 February 2023 be confirmed.

**5. Minutes of the Extraordinary Meeting of the Community Wellbeing Fund Subcommittee held on Tuesday 14 February 2023**

A4537213

Moved Cr Boyle, seconded Cr Kett and **RESOLVED** that the minutes of the Extraordinary Meeting of the Community Wellbeing Fund Subcommittee held on Tuesday 14 February 2023 be received.

**6. Minutes of the Meeting of District Licensing Committee – January and February Meetings 2023.**

A4411569

Moved Rev Cook, seconded Cr Bond and **RESOLVED** that the minutes of the District Licensing Committee – January and February Meetings 2023.

**7. Active Communities Fund**

A4353753

Moved Cr Boyle, seconded Cr Soper that the Community Wellbeing Committee:

1. Receive the report "Active Communities Fund Update."

In response to a query about the basis on which Council moved this activity to Active Southland, it was noted that it was through a Council resolution. It was noted that the funding was through the now defunct Hillary Commission and not funded by ratepayers.

In response to a query whether the funding was only for Invercargill City, it was noted in the affirmative and that the use of the funding had been ring-fenced for Invercargill City only.

The motion, now put, was **RESOLVED**.

Note: Cr Crackett declared her interest in Active Southland.

## 8. Activities Report

A4357558

Ms Trudie Hurst spoke to the report. She noted that there was an increase in parking disputes and that this could be due to lack of engagement with public. She said that officers were putting together a campaign to help regular users of city street parking. She also acknowledged that the leisure and recreation team had provided an overview in the report.

The Chair asked the committee members if the Activities Report contained relevant and enough content, or whether it could be improved.

Discussion took place around the Chair's query about the Activities Report. Queries were raised around the lag time of information in the report, usefulness of the information, and general queries around animal control complaints, the difference in the data for vehicle compliance, and timeframe for compliance of non-consenting or non-conforming activities.

With regard to the lag time in reporting of data, it was noted that the process involved in bringing the report together and being reviewed by the Executive Leadership Team meant there was a cut-off time for the data, therefore there would be a lag in the data presented in the report. With regard to animal control complaints and the process around it, it was noted that a Request for Service (RFS) would be lodged and it would remain open until it was resolved. There was no timeframe around the process as there could be a variety of complaints around different types of animals.

With regard to vehicle compliance data, it was noted that in 2023, complaints about abandoned vehicles had been reclassified. The classification of abandoned vehicles had been changed as it was found that most of the vehicles were actually not abandoned but mistakenly thought to be abandoned. With regard to the timeframe for compliance of non-consenting or non-conforming activities, it was noted that work was being done to resolve it as soon as possible. Data around it could be shared, if required.

Different viewpoints around whether the content was enough or not was shared by the committee members. Whether the type of content being included brought to the committee could be divided between quarterly and half-yearly was discussed. The usefulness of the content along with the time taken to prepare the report was also discussed. It was noted that that content could show how the deliverables met obligations against the Long Term Plan as well as legislation.

Note: Cr Boyle noted the good job being done on Facebook.

Moved Cr Soper, seconded Cr Bond and **RESOLVED** that the Community Wellbeing Committee:

1. Receive the report "Activities Report".

Note: The Chair thanked Ms Hurst for her hard work and wished her well for her next steps in the future.

## 9. Public Excluded Session

Moved Cr Ludlow, seconded Cr Dermody and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. *Confirmation of Minutes of the Public Excluded Session of the Community Wellbeing Committee Held on 14 February 2023*
- b. *Receiving of Minutes of the Extraordinary Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 14 February 2023*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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b. Receiving of Minutes of the Extraordinary Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 14 February 2023	<b>Section 7(2)(i)</b> Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 3.51 pm.



## MINUTES OF THE DISTRICT LICENSING COMMITTEE - MARCH MEETINGS 2023

**Present:** Cr Darren Ludlow  
Ms Catherine Howard

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### 1. New Licences - Approved by DLC Chair Cr Ludlow

#### 1.1 Bahn Mi Invercargill Ltd

Approved 2 March

### 2. Licence Renewals - Approved by DLC Chair Cr Ludlow

2.1 **Burger Fuel** - Approved 15 March

2.3 **Collegiate RFC** - Approved 30 March

2.4 **Invercargill Musical Theatre** - Approved 30 March

### 3. Manager - New License - Approved by DLC Chair Cr Ludlow

3.1 **11/2023** - Approved 2 March

3.2 **240/2023** - Approved 9 March

3.3 **45/2023** - Approved 9 March

3.4 **40/2023** - Approved 9 March

3.5 **230/2023** - Approved 9 March

3.6 **26/2023** - Approved 9 March

3.7 **31/2023** - Approved 9 March

3.8 **28/2023** - Approved 9 March

3.9 **21/2023** - Approved 15 March

3.10 **56/2023** - Approved 23 March

3.11 **49/2023** - Approved 30 March

**4. Manager – Renewal of License - Approved by DLC Chair Cr Ludlow**

- 4.1 **300/2016** - Approved 2 March
- 4.2 **2023/32/2017** - Approved 9 March
- 4.3 **532023/37** - Approved 23 March
- 4.4 **2023/56/2017** - Approved 23 March
- 4.5 **2023/29/2022** - Approved 23 March
- 4.6 **2023/16/2022** - Approved 23 March
- 4.7 **2023/34/2022** - Approved 23 March
- 4.8 **2023/32/2022** - Approved 23 March
- 4.9 **2023/5/2022** - Approved 30 March

**5. Special Licences - Approved by DLC Chair Cr Ludlow**

- 5.1 **Waverly Bowls – Family Function** - Approved 2 March 2023
- 5.2 **Waverly Bowls – Master Builders** - Approved 2 March 2023
- 5.3 **Southland Rugby Referees** - Approved 2 March
- 5.4 **ILT Stadium Southland** - Approved 2 March
- 5.5 **Northend Bowls** - Approved 2 March
- 5.6 **Highland Rugby Club** - Approved 9 March
- 5.7 **Eastern Suburbs Tavern** - Approved 9 March
- 5.8 **Bluff RSA** - Approved 15 March
- 5.9 **Bluff Oyster Regatta** - Approved 15 March
- 5.10 **Club Southland** - Approved 23 March
- 5.11 **Waverly Bowling Club** - Approved 23 March
- 5.12 **ILT Ascot Park Hotel** - Approved 30 March
- 5.13 **George Begg Festival** - Approved 29 March
- 5.14 **Late Special Licence - Funeral Reception (71/2023)** - Approved 29 March

## **Other Business**

### **2 March 2023**

- Invercargill Pizzeria.
- George Begg Festival.
- Enquiry about market.
- Enquiry about low alcohol option condition on licenses.
- The Auction House.
- Discussion around Special License on Good Friday and Catering On Licenses.

### **9 March 2023**

- ON/184/2022 discussed.
- DLC Hearing.
- Club License enquiry.
- Discussion around marquee hire for George Begg Festival.
- CERT/250/2018 discussed.

### **14 March 2023**

- Amendment issued for On Licence for Bahn Mi Invercargill Ltd ON/186/2022.
- Reading Invercargill.
- Discussion about Hearing details.
- Discussion around email about DLC process.

### **23 March 2023**

- Discussion around DLC Hearing and Process.
- Late Special License accepted.
- Discussion around Special Licence enquiry from Marriage Celebrant.

### **30 March 2023**

- New on license endorsed under S38 of the Act has been submitted.
- Discussion around the Meccaspresso licence.
- Red Light information has been sent to On Licensees and Club Licensees.
- Discussion around South Alive in movie night at Newfield carpark showing Hunt for the Wilderpeople.
- Discussion around Hata meeting.

## RANGARANGA PROGRAMMING FRAMEWORK

<b>To:</b>	Community Wellbeing Committee
<b>Meeting Date:</b>	Tuesday 18 April 2023
<b>From:</b>	Richard McWha - Manager - Business Transition (Venues, Events and Libraries)
<b>Approved:</b>	Steve Gibling - Group Manager - Leisure and Recreation
<b>Approved Date:</b>	Thursday 6 April 2023
<b>Open Agenda:</b>	Yes
<b>Public Excluded Agenda:</b>	No

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### Purpose and Summary

To endorse the use of a programming framework in order to guide the design and decision making of programming at Council's Leisure and Recreation sites. The programming framework aims to create a fair, transparent process to determine and prioritise the most impactful programmes for the community whilst making best use of Council resources to deliver them effectively and at scale.

### Recommendations

That the Community Wellbeing Committee;

1. Receive the report "Rangaranga Programming Framework".
2. Endorse the use of the Rangaranga Programming Framework, initially for the Leisure and Recreation department, with a view to expanding its application to all areas of Council if and when appropriate.

### Background

Programming refers to the deliberate activation of spaces and services to deliver quality experiences. Purposeful and targeted programming promotes idea sharing, discussion, awareness, enjoyment and adds value to the existing business as usual activities of a site or service.

Programming includes but is not limited to such things as outreach, curation, events, promotional, and experiential activities.

Effective programming defines the 'why' a service or site would programme an event or activation; this is referred to as the "Intervention Logic". The Intervention Logic typically employs a combination of sector professional judgement combined with trend data, customer insights and a risk profile that enables innovation and trial.

The Leisure and Recreation department has long delivered a wide array of programmes and activities at Council sites across Invercargill. Traditionally these programmes have been designed by the site managers based off professional judgment, past experiences customer feedback, and intuition. Many of the programmes have been well loved but it has also been determined that some opportunities to coordinate programmes across Council have been missed.

### **Purpose of the Framework**

- To create a process and structure for programming that is transparent and consistent across the public facing sites and services of Council. The Framework aims to assist in creating greater efficiencies in delivery and impact through the coordination of activities across the city.
- To enable advanced programme planning to enable a stronger role for community led events and increase the range of sites and services a programme can be delivered through.
- To give confidence to community and stakeholder organisations that money is spent in a way that delivers the greatest impact for Southlanders.
- To enable greater cooperation, coordination, visibility and value add to the existing programmes, events and activations across the city.
- To provide a mechanism to identify 'high need' and 'high demand' areas for intervention and promotion through robust evidence based prioritisation that helps guide investment, promotion and content decisions

### **Scope of Framework**

The following sites and services within Council have been identified as being suitable beneficiaries of the framework, but it is envisaged that there may be further opportunities for its deployment elsewhere.

- |  |                     |
|--|---------------------|
| • Invercargill Public Library and Archives | • The Scottish Hall |
| • Splash Palace                            | • Rugby Park        |
| • Queens Park                              | • He Waka Tuia      |
| • Anderson Park (Joint ICC, APT events)    | • City Centre       |
| • Civic Theatre Invercargill               | • Museum            |

The Activity Management Plans for the above sites/ services define the rationale of business as usual (BAU). The framework is not intended to be used in relation to BAU activities.

The framework, its tools and data sets provide confidence and guidance to decision making but is not intended to lace the professional judgment of site/ service managers who are still encouraged to innovate and trial new ideas. The programming framework is a guide not a rule book.

### Expected Benefits of the framework

- **Increased impact of programmes:** Greater critical mass and reach of programmes that are collectively marketed.
- **Community Development:** Opportunities for community development and social good can be packaged in programmes. This also includes greater opportunity for partnership and community empowered delivery.
- **Increased foot traffic and service/site exposure:** Generating more opportunities for customer sales of core services and products.
- **Increased collaboration:** More effective use of resources including removing some double ups and sharing resources to improve impact through critical mass.
- **Commercial Return:** A balanced approach to the monetisation of some programmes when appropriate.

### Implementation

The implementation of the framework would be owned and managed by a virtual programming team with representatives from across Council to ensure a one Council approach.

The programming team members hold the professional judgement about what has worked in the past and could work in the future. They bring a wider community impact focus and seek opportunities for collaboration.

The programming team own the programming framework process and ensures the data is collected and interpreted annually. The programming team run the prioritisation workshops and provide advice on the programmes to be marketed. The programming team will also meet to discuss and give advice on the site/service-specific bespoke programmes and coordinate joint BAU programmes such as school holiday activities.

The programming team input the following into the programming framework;

- Process ownership
- Multisite coordination
- Data and input interpretation
- Te ao Māori lens
- Community development lens
- Delivery advice
- Community partnership advice

### Significance

The endorsement and use of the Rangaranga – Programming Framework do not trigger the significance policy. The change in approach to programming does not impact level of service described to the community.

## **Community Views**

Public programming is often one of the more popular activities Council delivers, it is also one of the most customer engaging aspects of Council. Fit for purpose programming connects Council to the community and provides opportunities for authentic engagement with hard to reach and vulnerable parts of Invercargill. There is more community demand for programming than can ever be practically delivered so a method of prioritisation is needed.

A considered approach to programming may assist Council's reputation by demonstrating a cohesive and informed approach that is aware of the community issues and demonstrates responsiveness on the issues important to the community.

## **Implications and Risks**

### **Strategic Consistency**

The programming framework allows for the strategic direction and challenges of Council to be incorporated into the design and decision making of programmes via the assessment tool. A whole of Council approach to programming helps ensure greater uptake, understanding and application of strategy.

### **Financial Implications**

There are no added costs to formalising the programming approach. Increased jointly delivered programmes may lead to greater efficiencies and participation resulting in a higher impact per rate payer dollar spend.

### **Legal Implications**

There are no legal implications to a change in the way Council approaches programming. A structured approach to programming and utilising across Council a team for assessment may have the advantage of exposing potential legal issues and risks early allowing for advice, alteration to the programme, or cessation.

### **Climate Change**

A change in programming approach will not have any significant impact on climate change but the coordinated thematic approach to programming could enable programmes to raise issues important to the community such as climate change.

A whole of Council approach to programming will allow some programmes to be combined with other programmes and delivered in the most suitable space which may lead to minor efficiencies in power and resource consumption. Sustainability and environmental impact is part of the prioritisation matrix used when choosing a programme.

### **Risk**

With the transition from previous programming to the Rangaranga Programming Framework, any discontinued events or activities could cause a potential risk to customer satisfaction.

Risk for each programme including reputational risk or conflict due to curatorial decisions will be assessed by the programming team at the time of prioritisation and approval of programmes.

### **Next Steps**

Rangaranga Programming Framework will be phased in as new programmes are designed and scheduled. Existing programmes will be evaluated for impact after their delivery and subsequent iterations passed through the programming framework.

### **Attachments**

Attachment 1 - Rangaranga Programming Framework – A4257454





# Rangaranga

Programming Framework

## **Naku te rourou nau te rourou ka ora ai te iwi**

*With your basket and my basket the  
people will thrive*

### **How to use this document**

*This document describes an approach to programming and the intervention logic behind programming decisions.*

*The document may be helpful for those new to the programming space and/or those who want to develop their programming skills to design targeted and impactful programmes.*

*For those not in the programming space it is a reference document to guide thinking and defend decisions when required with data rich responses.*

*For most the value lies simply in the appendices/ resources section and the prioritisation tool which can be used in both formal evaluation or simply to shape discussion when considering new programmes or events.*

*The framework is not designed to replace the professional judgement and intuition of service/ site managers.*

**Def<sup>n</sup>: Rangaranga - to weave**

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## Section One: Introduction

### 1.1 Introduction

Programming refers to the deliberate activation of spaces and services to deliver quality experiences. Purposeful and targeted programming promotes idea sharing, discussion, awareness, enjoyment and adds value to the existing business as usual activities of a site or service.

Programming can happen at the site of a service or out in the public realm or another site. The G.L.A.M. sector generally calls off site programming 'outreach' and is used to extend service into the community often with a strong education focus.

Another type of programming is curation. Generally a term used by art centric organisations, curation is the deliberate selection and organisation of elements in an exhibition or festival to form a cohesive offering.

Sometimes programming is simply promotional activity that encourages people to activate or visit a site/service. This can be in the form of a 'call to action' campaign or a communication umbrella for a series of independent events and activities programmed together to form critical mass and exposure in the marketplace.

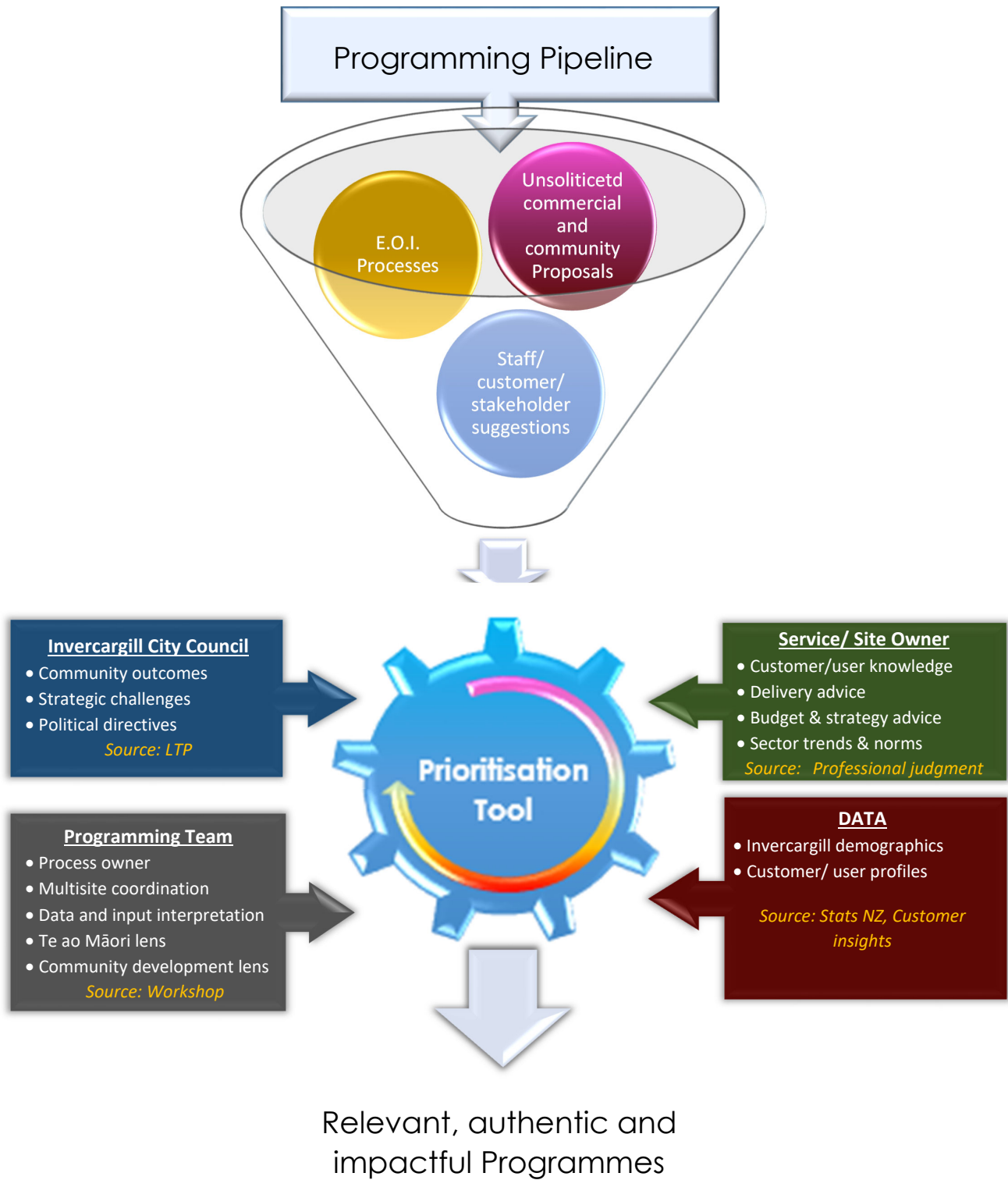
Effective programming defines the 'Why' a service or site would programme an event or activation; this is referred to as the "intervention Logic". The intervention logic employs a combination of sector professional judgement combined with trend data, customer insights and a risk profile that enables innovation and trial.

### 1.2 Purpose of the Framework

- ***To create a process and structure of programming that is transparent and consistent across the public facing sites and services of Council. The Framework aims to assist in creating greater efficiencies in delivery and impact through the coordination of activities across the city.***
- ***To enable advance programme planning to enable a stronger role for community led events and increase the range of sites and services a programme can be delivered through.***
- ***To give confidence to community and stakeholder organisations that money is spent in a way that delivers the greatest impact for Southlanders.***
- ***To enable greater cooperation, coordination, visibility and value add to the existing programmes, events and activations across the city.***
- ***To provide a mechanism to identify 'high need' and 'high demand' areas for intervention and promotion through robust evidence based prioritisation that helps guide investment, promotion and content decisions***

### 1.3 Programming Process & Prioritisation

The following diagram illustrates the programming framework in action.





### 1.4 Scope of Framework

The following sites and services within the Council family have been identified as being suitable beneficiaries of the framework but it is envisaged that there may be further opportunities for its deployment elsewhere.

- Invercargill Public Library and Archives
- Splash Palace
- Queens Park
- Anderson Park (Joint ICC, APT events)
- Civic Theatre Invercargill
- The Scottish
- Rugby Park
- He Waka Tuia
- City Centre
- Museum

The Activity Management Plans for the above sites/ services define the rationale of business as usual (BAU). The framework is not intended to be used in relation to BAU activities. For example a regular afterschool club at the library can be considered an established BAU programme not requiring to go through the programming framework. However service and site owners may choose to occasionally test there BAU activities using the data sets and tools of the framework for their own confidence and review of their BAU programmes.

The framework, its tools and data sets provide confidence and guidance to decision making but is not intended to replace the professional judgment of site/ service managers who are still encouraged to innovate and trial new ideas.

The programming framework is a guide not a rule book.

### 1.5 Roles and Responsibilities

To enable balanced and effective programming the 'ideas' pipeline needs to be tempered with the strategic objectives of stakeholders, professional knowledge of sector experts, quality data and customer insights.

#### Invercargill City Council (ICC)

The ICC is generally the sole or major funder of all of the programmes delivered at the represented site/ services in the framework. The ICC regularly engages with the community and defines the strategic challenges and desired community outcomes on behalf of the community.

*ICC inputs the following into the programing framework;*

- Community outcomes
- Strategic challenges
- Political directives

Source: LTP and resolutions

#### Site/ Service Owner

The service/site owners are the budget holders and provide the resources to enable programming to happen. Being the closest to the customer they provide insights into their habits and appetite for various programmes. The Site/ service managers have industry/sector knowledge and an understanding of delivery options.

*The service/ site owners input the following into the programming framework;*

- Customer/user knowledge
- Delivery advice
- Budget & strategy advice
- Sector Trends & norms

Source: Professional judgment

### Programming Team

The programming team is a virtual team of programmers sourced from the various sites and services represented in the framework. They hold the professional judgement about what has worked in the past, and could work in the future. They bring a wider community impact focus and seek opportunities for collaboration.

The programming team own the programming framework process and ensure the data is collected and interpreted annually. The programming team run the prioritisation workshops and provide advice on the programmes to be marketed. The programming team will also meet to discuss and give advice on the site/service specific bespoke programmes and coordinate joint BAU programmes such as school holiday activities.

*The programming team input the following into the programming framework;*

- Process ownership
- Multisite coordination
- Data and input interpretation
- Te ao Māori lens
- Community development lens
- Delivery advice

Source: Programming Workshops

### **1.6 Expected Benefits of the framework**

- Increased impact of programmes: Greater critical mass and reach of programmes that are collectively marketed.
- Commercial Return: A balanced approach to the monetisation of some programmes when appropriate.
- Increased foot traffic and service/site exposure: Generating more opportunities for customer sales of core services and products.
- Community Development: Opportunities for community development and social good can be packaged in programmes. This also includes greater opportunity for partnership and community empowered delivery.
- Increased collaboration: More effective use of resources including removing some double ups and sharing resources to improve impact through critical mass.



### 1.8 Programming framework implementation

The programming framework describes the defensible approach to programming and a guide for those working in the programming space. At a practical level the implementation of the framework may only be the use of the prioritisation tool to prompt discussion or for self-assessment. Alternatively the prioritisation tool may use the scoring function to guide programme development or as a mechanism to prioritise competing programmes at programming meetings.

Programming Team Workshop: Annual agreement on Programming approach;

- Data review and agreement of annual priority gaps
- Community drivers and refresh of community outcomes, strategic issues etc.
- Confirmation of stable events, retesting any marginal programming
- Ensure moving date events are recorded e.g. annual changes to Maramataka (luna) scheduled events like Easter and Matariki

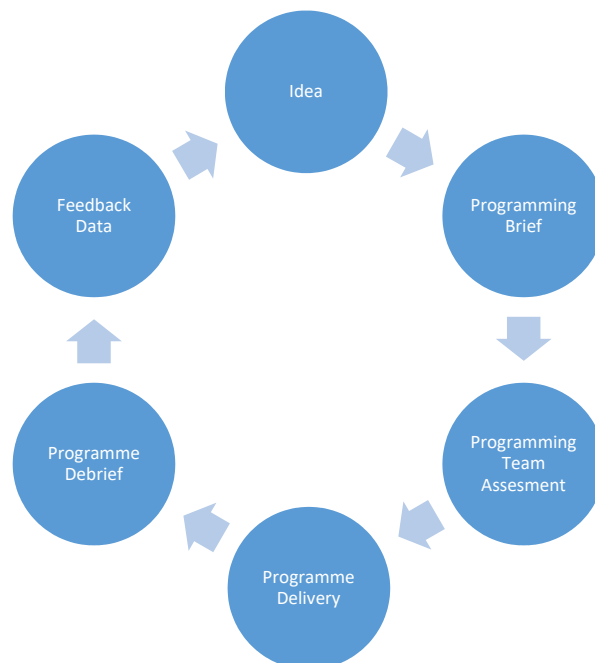
Quarterly Programming Meetings:

- Review performance of programme delivery
- Retest outliers or programmes of concern
- Reconfirm calendar and discuss extra inclusions
- Review ad hoc requests/ EOI new initiatives

The programming team consists of;

- Programming Rep - Library
- Programming Rep - Splash Place
- Programming Rep – Parks
- Programming Rep – Museum
- Programming Rep – Venues
- Programming Rep – He Waka Tuia
- City Centre Activator & Coordinator
- Kaupapa Māori Leisure and Recreation
- Marketing/ communications advisor

Programming process:



## Section Two: Base Line Data

### 2.1 Demographic Segmentation

Understanding the demographic profile of Invercargill versus the users of our sites and services identifies underrepresented groups and promotes discussion around meeting their needs and targeted programming. The base demographic data is sourced from Statistics New Zealand and is limited by the classification and types of data sets they collect. The demographic profile data of the sites and services is currently patchy and more work is required to make the collection method more robust.

The following demographic data sets from Statistics New Zealand are used in the programming framework to measure participation against.

- Men
- Women
- Māori
- kōhungahunga (years 0- 4 )
- Tamariki (years 5-14)
- Rangatahi (years 15-24)
- Matua (years 25 64)
- Pakeke Matua (years 65-79)
- Kauheke (years 80 plus)

LINK :[Place Summaries | Invercargill City | Stats NZ](#)

Future measures of demographic profile in broad groupings of communities may include;

- *Pacific communities*
- *Asian communities*
- *LGBTQIA+ communities*

The above list of participant classification captures the majority of the community and is information that is relatively simple to collect and measure against using existing data sets. When using the above classifications it is vital to acknowledge is that the easiest parts of the community to identify and measure are often not the most vulnerable and may not provide insights into high need or niches communities. These communities are best served by bespoke programmes offered at the design and discretion of the site/ service owners using their specialist sector knowledge and are therefore out of scope of this framework. Such communities may include but are not limited to the following;

- Non-binary people
- The Neurodiverse
- Isolated cultural & ethnic
- Those with impaired hearing or deaf
- Those with low vision or blindness
- Those with physical disabilities
- Those with intellectual (learning) disabilities
- Specialist hobbyists and sport codes
- Special interest
- Extreme vulnerable and the societally disengaged

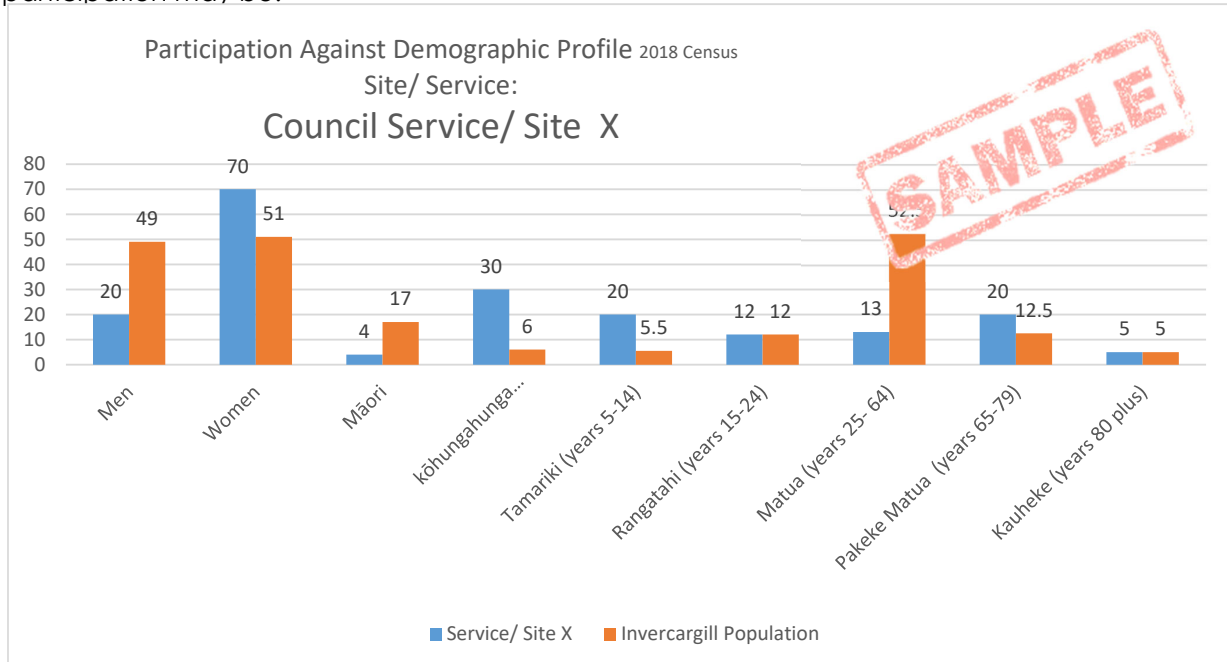
In addition it is acknowledged that there are many users and visitors to our services, sites and events that are not represented in our data collection points for example;

- Domestic Tourists
- International Tourists

- People who visit town from outside the measured Invercargill area e.g. People traveling in from rural communities and other towns for the purposes of shopping and recreation

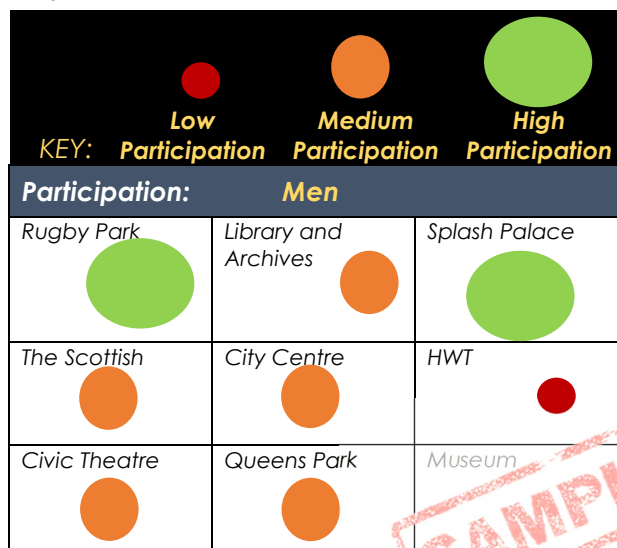
### 2.2 Participation and demographic profiles of sites and services

The following graph is an example of comparing the demographic profile of Invercargill with the participation rates at a site/service. The data in this sample graph is illustrative only, but if it were real it could signal that the participation is great for tamariki but more attention could be focussed on attracting men to the service. It may also provide insights into potential areas of unconscious service bias. For some sites and services the participation data may be difficult to obtain or simply not present. In these situations additional research/surveying may be needed. Alternatively site/service managers may simply use their and their staff's observations to have a discussion about each demographic and where they believe the differences between demographic profile and participation may be.



### 2.3 Participation Heat Map by Demographic & Site/ Service

Demand for services and site visitation is driven by what the site /service offers combined with the needs and wants of the community. Whilst it is unreasonable to assume that every service can, or should cater for every part of the community, the collective offering should on balance provide something for everyone. For example, if service X is satisfying all the active recreation needs for community B then Service Y need not feel pressured to target or provide additional services for that same community. The creation of participation heat maps aim to view the balance of demographics across the sites and service in scope of the framework. For



example if Splash Palace and Rugby Park are delivering to men then perhaps it is ok for the library to have lower participation.

## 2.4 Priority Gaps, non- participates, the unengaged & the disengaged

By comparing the participation graphs and the site/service heat maps priority gaps can be identified for targeted programming. Whilst the data will likely identify obvious areas for programming intervention the priority gaps may also be obtained from the professional judgement of the service/ site managers. In some instances where there is a clear directive or target to achieve, a site/ service manager may include the same priority in all three priority gaps to ensure that during prioritisation discussion the area of focus maintains prominence.

Eg.

<b>Priority Gaps SAMPLE</b>				
<b>Site/ Service</b>	<b>Priority One</b>	<b>Priority Two</b>	<b>Priority Three</b>	<b>Notes</b>
City Centre	Foot Traffic, Adults Working Age	Foot Traffic, Adults Working Age	Foot Traffic, Adults Working Age	the next 6 months we want to focus on this group

The baseline data and graphs are in the resources/ appendices section of this document

## Section Three: Intervention Logic

### **3.1 Intervention logic**

The intervention logic is the **'Why'** council or other funder would commit time, energy and resource into a programme. Too often programmes are based on repeating past events, responding to external ad hoc prompts or simply at the folly and interest of those who create the programmes. To be able to define the intervention logic provides transparency in decision making and a data conscious approach that confirms alignment to the strategic aspirations of the funder.

Through defining what the drivers for programming intervention logic are and measuring ideas against these drivers the level of unconscious bias is reduced and programmers are more likely to have a greater strategic impact.

Through being very clear about the 'why' we intervene and documenting the drivers there is an opportunity to have third party or community led programming as the framework will provide clear expectations of what is desired/ needed.

Community led and third party programming could be either unsolicited or via a council run Expression of Interest (EOI) for specific programming slots and or festivals.

### **3.2 Prioritisation**

The prioritisation tool (3.5) brings together all of the intervention logic drivers, community views, strategy and professional knowledge in one place in the form of an assessment matrix. If nothing else this is a list of discussion prompts for programme development. The rating allocation may or may not be used or changed by the programming team or stakeholders as appropriate.

### **3.3 Community Drivers**

Collected via workshops, feedback from customer satisfaction surveys and other community insights the community drivers are the priorities the community wants to focus on. These are less defined than the strategic drivers of Council but help ensure our programming responses are aligned to the needs and demand off the community.

### **3.4 Council Community outcomes and issues drivers**

These are sourced from Council's Long Term Plan and the Annual Plan process. These represent Council's strategic drivers and issues at the highest and most universal level.

## 3.5 Prioritisation Matrix Tool

0 – no evidence	1 – little Evidence	2 – Some evidence	3 - Probable	4 – Most Likely	5 - Absolutely
0 – no evidence	-2 – little Evidence	-4 – Some evidence	-6 - Probable	-8 – Most Likely	-10 - Absolutely

<b>Prioritisation Tool</b> (not required for agreed stable programming/ events or BAU)		
<b>Identified Demographic or Programming Gap</b> (unique to each service)	Potential Score	Initial Indicative Score
1. Priority Gap One <i>eg increase foot traffic</i> .....	/5	
2. Priority Gap Two <i>eg attract rural communities into town</i> .....	/5	
3. Priority Gap Three <i>eg spaces for intergenerational play</i> .....	/5	
<b>Totals</b>	<b>/15</b>	<b>/15</b>
<b>Demand &amp; Alignment</b>	Potential Score	Initial Indicative Score
4. Existing Demand Demonstrated (either past popularity or highly requested)	/5	
5. Aligns with Strategy/ Business Plan/ Sector	/10	
6. Is achievable within available resources and represents good value for money	/5	
<b>Totals</b>	<b>/20</b>	<b>/20</b>
<b>Community Drivers- issues &amp; strategic challenges</b>	Potential Score	Initial Indicative Score
7. Community Driver One: <i>eg nothing for youth to do down town</i>	/5	
8. Community Driver Two: <i>eg. Events that are inclusive for migrant communities</i>	/5	
9. Sustainability and Climate Impact <i>eg. practical steps to reduce waste and carbon</i>	/5	
10. Strategic Challenge- Renewal of the city centre	/5	
11. Strategic Challenge- Changing community requirements for water outcomes	/5	
12. Strategic Challenge- An increasingly diverse and older population	/5	
13. Strategic Challenge- The need to maintain core infrastructure, invest for the future, while maintaining financial prudence and balancing the community's ability to pay	/5	
<b>Totals</b>	<b>/35</b>	<b>/35</b>
<b>Council Community outcomes</b> (For Detailed explanation refer to LTP)	Potential Score	Initial Indicative Score
14. Enhance our city	/5	
15. Preserve its Character	/5	
16. Embrace Innovation and Change	/5	
<b>Totals</b>	<b>/15</b>	<b>/15</b>
<b>Delivery &amp; Impact</b>	Potential Score	Initial Indicative Score
17. High volume of Potential Participants or increased foot traffic	/10	
18. Low volume with high impact (eg. niche and specialist communities)	/5	
19. Builds trust and confidence in Council	/5	
20. Community Delivery Partnership	/10	
21. Multi-site/ service Delivery	/10	
22. Commercially or 3 <sup>rd</sup> Party Funded	/10	
23. Sensitive Content (Political, controversial, inflammatory) <b>score-5 to-10 seek GM approval</b>	/-10	
24. Already Provided by 3 <sup>rd</sup> parties or other departments of council	/-10	
<b>Totals</b>	<b>/50</b>	<b>/50</b>



Assessment Grand Total	/135	/135
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## Section Four: Programme Content

### 4.1 Programming calendar/s

So as to identify opportunities for collaboration and ensure a balanced, coordinated response to the needs of the community a programme calendar should be established and made widely available to assist resource management as well as coordinated marketing and communications activity.

Where a site or service has a number of in-house delivered BAU programmes they may choose to have their own programming calendar but all joint/ major programmes and important dates should be included in a Master L&R programming calendar.

Some elements of the programming calendar can be described as **Stable**, being held every year at the same time whilst others are **Dynamic** responding to specific, one-off events of community needs.

### 4.2 Stable Calendar Events/ Programmes

Stable events and programmes can be prepopulated in the programming calendar in the knowledge that that will always be delivered and usually the only conversation is around minor date changes due to the weekday/ weekend position of the event or to schedule maramataka events that change slightly due to the lunar calendar such as Easter and Matariki.

Stable calendar events give predictability in the programming calendar and have brand/identities that can be confidently developed year on year. Stable events/ programmes will likely be recognisable to public and are the anchor events/ programmes that will generally be multi-site and provide opportunities for marketing resource.

*Stable calendar events / programmes **may** include but not limited to, things like;*

- Easter
- Matariki
- Halloween
- Christmas
- Back to School
- School holiday programmes
- Te wiki o te reo
- Anzac Day

### 4.3 Dynamic Calendar Events/ Programmes

The dynamic programmes and events are those that are populated in the calendar each year, they will likely be the ones that require the most assessment, discussion and prioritisation ie: using the matrix. These events/ programmes will be responding to external stimuli that are not necessarily present each year at the same time.

*Dynamic calendar events / programmes **may** include but not limited to, things like;*

- Most exhibitions
- Centenaries/ anniversaries/ openings
- Sporting wins/ world events
- Third party proposals/ opportunities
- Addressing specific issues. Target groups etc
- Promotional activities

*A full list of programming calendar prompts can be found in the resources/ appendices section of this document*

#### **4.4 Sensitive Content (Political, controversial, inflammatory)**

From time to time the content of some targeted programmes may not be agreeable by some members of the community. Generally this issue arises from bespoke programmes designed for niche communities being judged by people for whom the programme is not intended. For example a LGBTQIA+ programme may upset a local church group. In such instances the niche programming can be justified by the data and evaluation contained in the programming framework and by explaining the differing needs of our communities.

If the programme is multi-site, high profile or intended to be delivered to a wider section of the community then more attention needs to be given to ensure the programme does not inflame individuals, cause discomfort or alienate parts of the community. To avoid this a risk category is included in the prioritisation matrix intended to generate discussion about risk tolerance and mitigation.

Sometimes a programme deliberately provokes thought and debate which an essential component of an actively engaged community. Care however needs to be taken to ensure the role of the programming does not unreasonably undermine Council or its services, debates and community engagement. Often it would be an art exhibition or advocacy programmes that may contain a theme or topic to provoke the community into conversation. In such instances the programme may proceed with caution but should not draw conclusion or resent a position on the subject. In other words it should bring the topic to the table for discussion but not draw a conclusion or judgement. A programme should raise an issue not solve it.

The programming team should take extra care with programming that could cause discomfort with stakeholders or Council and ensure that any programmes that may fall into this category are thoroughly discussed in advance and gain GM or higher approval before proceeding.

Programming discussions should happen as far out from the go live date as possible to allow for changes/ improvements to be made to the programme.

## Section Five: Programme Delivery

### 5.1 Programme Delivery Options

Traditionally most programmes have been delivered by Council staff within the existing resources of the sites and services. With a more deliberate approach and increased advance planning there is the option to consider alternative delivery options dependant on the type of programme and resources available.

- Council Delivered

**In house delivery:** The site/ service owner delivers the programme as an extension of their service or site operations. Suited to one site programmes and short lead in times. Will likely only require an extension of existing marketing activity and channels.

**Multi -site delivery:** Co-operatively delivered concurrently by staff at multiple sites. Suited to programmes needing city wide exposure and critical mass. Requires longer lead in time and a higher level of coordination. Will likely require its own marketing campaign and may require new channels such as festival/ programme website, hashtags etc.

- Community Delivered

**Community Led and delivered:** Community designed programmes delivered by the community generally through a funding mechanism such as grant or contract for delivery. This requires trust in the capability of the community partner and a significant amount of monitoring oversight and clear briefing from the site/ service owner on the expectations of the programme.

**Community partnership:** The site/ service owner partners with community to share resources, labour and ideas to deliver a programme. Community partnership delivery is ideal for ensuring authentic programming in touch with community expectations. Generally this type of delivery takes longer to plan and often requires time spend developing the skills of the community group especially around health and safety.

- Commercially Delivered

**Commercially led and delivered:** Procured service via a contract or funding agreement to deliver a programme according to the brief of the site/ service owner. This type of delivery is often the easiest and quickest for the site/ service owner but requires detailed briefing and monitoring to ensure it delivers the desired outcomes.

**Commercial partnership:** The site/ service owner partners with a contractor or business to deliver the event. Well suited to multifaceted programmes that benefit from retaining a close relationship with the site/ service but with the added capacity of delivery knowhow of a commercial partner.

## Appendices:

### A) Programme Drivers (refreshed annually and with LTP refreshes)

<b>Community Drivers- issues &amp; strategic challenges 2023</b>	
1.	Community Driver One:
2.	Community Driver Two:
3.	LTP Strategic Challenge- Renewal of the city centre
4.	LTP Strategic Challenge- Changing community requirements for water outcomes
5.	LTP Strategic Challenge- An increasingly diverse and older population
6.	LTP Strategic Challenge- The need to maintain core infrastructure, invest for the future, while maintaining financial prudence and balancing the community's ability to pay

### B) Priority Gaps (by Site/Service)

<b>Priority Gaps 2023</b>				
<b>Site/ Service</b>	<b>Priority One</b>	<b>Priority Two</b>	<b>Priority Three</b>	<b>Notes</b>
Invercargill Public Library and Archives				
Splash Palace				
Queens Park/ Parks				
Civic Theatre Invercargill				
Rugby Park				
The Scottish				
He Waka Tuia				
City Centre				
Museum				

# Programming Brief

*Putting people at the heart of everything we do*

DETAILS	
PROGRAMME TITLE	

PROGRAMME/ PROJECT PLAYERS	
PROGRAMME OWNER	
PROGRAMME PARTNERS	<ul style="list-style-type: none"><li></li></ul>

CONCEPT	
BRIEF OVERVIEW OF THE PROGRAMME	

Programming Team Score & Comments:

INTERVENTION LOGIC		
WHY IS THE PROGRAMME NEEDED		
OUR TARGET AUDIENCE		
WHERE WILL THE PROGRAMME BE DELIVERED		
TEAM MEMBER NAME	ROLE	TASKS

KEY OBJECTIVES AND SUCCESS METRICS		
OBJECTIVE	SUCCESS METRIC	GOAL DATE

COMMUNICATIONS & MARKETING					
CHANNEL	Y/N		Y/N		Y/N
Programme Identity (logo/ graphic)		Print Advertising		Poster	
Facebook Promotion		Digital Screens		Street Billboard/Banner	
Media Release		Radio		Other	
Notes:					



**FINANCE & RISK**

**Anticipated Expenses**

Materials	\$	-
Equipment Hire	\$	-
Consumables	\$	-
Professional Fees	\$	-
Hospitality	\$	-
Marketing	\$	-
Other	\$	-

<b>Total Expenses</b>	<b>\$</b>	<b>-</b>
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**Anticipated Revenue**

Grants & Donations	\$	-
Tickets/ Entry Fee	\$	-
Commissions/ Fees	\$	-
Sales	\$	-
Other	\$	-

<b>Total Revenue</b>	<b>\$</b>	<b>-</b>
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<b>Net Programme/ Project Cost</b>	<b>\$</b>	<b>-</b>
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Risk Type:

- Reputational Risk-** *To Council, staff, community, partner organisations*
- Equipment and Property Risk-** *damage, theft, destruction, wear, security vandalism*
- Health and safety and wellbeing Risk-** *To staff, customers, delivery contractors, general public*
- Financial Risk-** *Failure to reach revenue targets, unknown costs, consequential costs, LOS changes*
- Strategy and Policy Risk-** *Deviations from policy or strategy, interference with consultations*
- Environmental Risk-** *Impacts on the environment, carbon use, waste generated, power consumption*

Risk	Risk Type	RAG	Mitigation	RAG

<b>ADVISORY CHECKLIST</b>		
<b>People/ teams talked to</b>	<b>YES, NO N/A</b>	<b>Comments</b>
Programming Team		
Kaupapa Māori/ Iwi		
Communications		
Finance		
People and Capability		
Property/ Roothing		
Legal/ Risk		
Customer Services/ Call centre		
Executive Lead Team		
Council		
<b>Manager Approval</b>		



**D. Prioritisation Tool****Proposed Event/ Programme:****Sites Activated:**

Self assessment

Programming team Assessment

**Prioritisation Tool** (not required for agreed stable programming/ events or BAU)

<b>Identified Demographic or Programming Gap</b> (unique to each service)	Potential Score	Initial Indicative Score
1. Priority Gap One	/5	
2. Priority Gap Two	/5	
3. Priority Gap Three	/5	
<b>Totals</b>	<b>/15</b>	<b>/15</b>
<b>Demand &amp; Alignment</b>	Potential Score	Initial Indicative Score
4. Existing Demand Demonstrated (either past popularity or highly requested)	/5	
5. Aligns with Strategy/ Business Plan/ Sector	/10	
6. Is achievable within available resources and represents good value for money	/5	
<b>Totals</b>	<b>/20</b>	<b>/20</b>
<b>Community Drivers- issues &amp; strategic challenges</b>	Potential Score	Initial Indicative Score
7. Community Driver One:	/5	
8. Community Driver Two:	/5	
9. Sustainability and Climate Impact:	/5	
10. Strategic Challenge- Renewal of the city centre	/5	
11. Strategic Challenge- Changing community requirements for water outcomes	/5	
12. Strategic Challenge- An increasingly diverse and older population	/5	
13. Strategic Challenge- The need to maintain core infrastructure, invest for the future, while maintaining financial prudence and balancing the community's ability to pay	/5	
<b>Totals</b>	<b>/35</b>	<b>/35</b>
<b>Council Community outcomes</b> (For Detailed explanation refer to LTP)	Potential Score	Initial Indicative Score
25. Enhance our city	/5	
26. Preserve its Character	/5	
27. Embrace Innovation and Change	/5	
<b>Totals</b>	<b>/15</b>	<b>/15</b>
<b>Delivery &amp; Impact</b>	Potential Score	Initial Indicative Score
28. High volume of Potential Participants or increased foot traffic	/10	
29. Low volume with high impact (eg. niche and specialist communities)	/5	
30. Builds trust and confidence in Council	/5	
31. Community Delivery Partnership	/10	
32. Multi-site/ service Delivery	/10	
33. Commercially or 3 <sup>rd</sup> Party Funded	/10	
34. Sensitive Content (Political, controversial, inflammatory) <b>score-5 to-10 seek GM approval</b>	/-10	
35. Already Provided by 3 <sup>rd</sup> parties or other departments of council	/-10	
<b>Totals</b>	<b>/50</b>	<b>/50</b>
<b>Assessment Grand Total</b>		<b>/135</b>
0 – no evidence	1 – little Evidence	2 – Some evidence
0 – no evidence	-2 – little Evidence	-4 – Some evidence
		3 - Probable
		-6 - Probable
		4 – Most Likely
		-8 – Most Likely
		5 - Absolutely
		-10 - Absolutely



## 2023 INAUGURAL YOUTH COUNCIL REPORT

<b>To:</b>	Community Wellbeing Committee
<b>Meeting Date:</b>	Tuesday 18 April 2023
<b>From:</b>	Gemma Crawford
<b>Approved:</b>	Patricia Christie - Acting Group Manager - Finance and Assurance
<b>Approved Date:</b>	Tuesday 4 April 2023
<b>Open Agenda:</b>	Yes
<b>Public Excluded Agenda:</b>	No

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### Purpose and Summary

Two Youth Councillors will be in attendance to speak to this report and provide feedback on their first few meetings of the 2023 year and share their opinion on voting.

### Recommendations

That the Community Wellbeing Committee:

1. Receive the Report "2023 Inaugural Youth Council Report".

### Background

The Invercargill City Youth Council has 23 members in 2023. Members are made up from school representatives, including Te Wharekura o Arowhenua, and community representatives. Youth Council meet 4-weekly on a Wednesday afternoon between February and October, with committee meetings on alternate fortnights.

### Update

Youth Council have four main committees for 2023. They are Community Advocacy and Volunteer, Youth Week, Arts and Heritage, and Charity Fundraising. Each member is part of a committee and all bar one committee have begun meeting.

Youth Council have looked at the LTP workshops for the year and have decided which ones they will be discussing to feed in to.

The Youth Council have decided their goals for the year are "collaboration, kohatitanga / togetherness and action".

Chairs have been elected – the new co-chairs are Hana, Tiffany and Katie. They are joining Lydia who returns for a second year.

Civic Learning continues in 2023 with the chairs having input into this. The Media Leadership Committee are taking their own minutes and managing their social media.

Members will share their views on the Single Transferrable Voting system versus the First Past the Post system. They will also provide their view on lowering the voting age to 16 for local body elections.

### **Next Steps**

Youth Council appreciate consideration of their views on Council matters which will be contributed as appropriate.

### **Attachments**

Nil.

## QUEENS PARK LAND RECLASSIFICATION FOR PROJECT 1225 – NOT REQUIRED

<b>To:</b>	Community Wellbeing Committee
<b>Meeting Date:</b>	Tuesday 18 April 2023
<b>From:</b>	Chris Bowen – Strategic Advisor Open Spaces and Recreation
<b>Approved:</b>	Steve Gibling - Group Manager - Leisure and Recreation
<b>Approved Date:</b>	Friday 31 March 2023
<b>Open Agenda:</b>	Yes
<b>Public Excluded Agenda:</b>	No

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### Purpose and Summary

To update the Community Wellbeing Committee that Public Consultation previously approved for the reclassification of land within Queens Park is not required.

### Recommendations

Recommends that the Community Wellbeing Committee:

1. Receives the report 'Queens Park Land Reclassification for Project 1225 – Not Required'.
2. Note that the drivers behind the reclassification of land within Queens Park for Project 1225 have been reviewed and that reclassification is not required.
3. Notes, sign off by the Chief Executive for land identified within Queens Park Management Plan 2011 envisioned for Museum Development, will occur promptly to ensure land is available for Project 1225 design and build.
4. Notes assessment of how the new facility connects to Queens Park, across various locations, will be undertaken in parallel with Project 1225.

### Background

The Queens Park Management Plan 2011 envisioned that a parcel of land adjacent to the Museum may be required for the Museum Development. This land parcel was consulted during the Management Plan development in 2011 and approved for the Museum Development. The need for this parcel of land was identified for the design and build stage of the new Museum facility, plus a potential need for additional land.

A Community Wellbeing Community paper 'Queens Park Land Reclassification for Project 1225' was presented in January 2023 (Ref-A4248327) containing recommendations that were



passed. Feedback and subsequent analysis post this decision identified that there was a procedural issue (quoting section 41 (6) (a) of the Reserves Act), that meant the recommendations passed by Council were not accurate. The correct procedure was under section 24 (a) of the Reserves Act 1977.

The analysis covered a review of the drivers behind the request and it became evident that the additional land is not in fact required for the following reasons:

1. There is no specific proposal for the land use and therefore there is a lack of information and detail to consult on with the community.
2. The current land classification, Recreation Reserve, enables a wide scope of deliverables to connect the new museum facility to Queens Park.
3. This was a potential increase in scope for Project 1225, but without a proposal, there is an inability to articulate the changes.
4. There were unintended consequences:
  - An increase in scope would result in an increase in cost
  - More available land may result in the final building design in a different location than intended.

Also, confirmation that this land is not required aligns with the Council Resolution made in the Infrastructure Committee Meeting (A3833182), outlining that the Museum Re-build will be within the current land availability within Queens Park.

## Issues

### Queens Park Management Plan 2011 for the Project 1225 Rebuild

The Queens Park Management Plan 2011 envisaged that additional land may be required and was previously consulted on and approved. This land parcel is now to be gazetted to enable Project 1225 design and build.

### Connection between the Museum and Queens Park

The additional land parcel in question may be a key connection point between the Museum and Queens Park. In fact, all connection points between the new museum facility and Queens Park will occur. This assessment will require a finalised design of the new museum facility before commencing.

## Next Steps

1. Sign off from the Chief Executive of land identified within Queens Park Management Plan 2011, as available for Project 1225 re-build. (April 2023)
2. Await Project 1225 final design of the new museum facility (October 2023), and then,
3. Assess the current design and layout of the connection(s) between the new museum facility and Queens Parks generally. (November 2023).
4. If required, develop an options paper to outline any proposals between the new facility and Queens Park (February 2024).
5. Depending on scale and budget, the preferred solution may be presented to the Community Wellbeing Committee (March 2024)

## ACTIVITIES REPORT

<b>To:</b>	Community Wellbeing Committee
<b>Meeting Date:</b>	Tuesday 18 April 2023
<b>From:</b>	Group Managers
<b>Approved:</b>	Michael Day – Chief Executive
<b>Approved Date:</b>	Tuesday 4 April 2023
<b>Open Agenda:</b>	Yes
<b>Public Excluded Agenda:</b>	No

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### Purpose and Summary

This report provides an update on a wide range of activities across Council.

### Recommendations

That the Community Wellbeing Committee:

1. Receives the report "Activities Report".

### Customer and Environment

#### Customer Services - Te Hinaki, Civic Administration

	February 2022	February 2023
Emails	1,279	1,121
Call Centre	4,030	3,808
Concierge	879	906
Cashiers	2,339	2,434
Building Desk	379	303
% of Calls answered in 2 minutes	98.7%	98.2%
Inspections Booked	486	426

**Bluff Service Centre**

	<b>February 2022</b>	<b>February 2023</b>
Concierge	212	308
Cashiers	119	124
NZ Post	981	852
Kiwibank	356	367
Lotto	1,230	1,244
Library	205	144
Retail (combined with NZ Post reporting in 2022)	-	448

- The top requests for service in February were property file requests 260, WasteNet 122, parks and recreation 102, dog enquiries 147, roading 95 and noise complaints 79.
- The reduction in numbers at the building desk is due to more property files being viewed remotely in digital form.

**Property Records**

<b>Function</b>	<b>February 2022</b>	<b>February 2023</b>
Land Information Memorandum (LIM) Lodgements	42	57
Average days to issue a LIM (Compared with 10 Day Statutory time)	4.06 days	5.38 days
LIMs processed within Statutory Time Frames	100%	100%
Property File Requests	289	260
Kainga Ora - Consentium Notifications/Lodgements	0	4

**Building and Planning**

<b>Function</b>	<b>February 2022</b>	<b>February 2023</b>
Building Consents issued within 20 working days	98%	99%
Code Compliance Certificates issued within 20 working days	98%	100%
Non-Notified Resource Consents issued within 20 working days	78%	100%

## Environmental

### Compliance

RFS type	February 2022	February 2023
Noise	92	82
Litter	4	6
Overgrown Sections	11	4
Animals (excl dogs)	10	8
Parking complaints	48	77

With the new school year starting, 32 school patrols were completed by Parking Officers in February. Only minor parking issues were noted at most schools and this improved with education and visibility of the parking staff in the area. Feedback from principals and teachers indicate regular patrols are a useful tool in promoting good parking behaviour at schools.

### Animal Control

	February 2022	February 2023
Registrations	103	105
RFS received	156	147
Infringements	6	6
Prosecution	0	0
Impounded	21	39
Rehomed	2	0
Dogs Returned	19	13

### Environmental Health

	February 2022	February 2023
Verifications Completed	25	50
New Food Applications	2	3
Health Licences	0	2
Alcohol Licences Issued	29	34

### Communications

February media coverage included significant positive focus on Project 1225 and the tuatara, as well as interest in the appointment of our new Chief Executive, water restrictions and Council's Long-term Plan workshops.

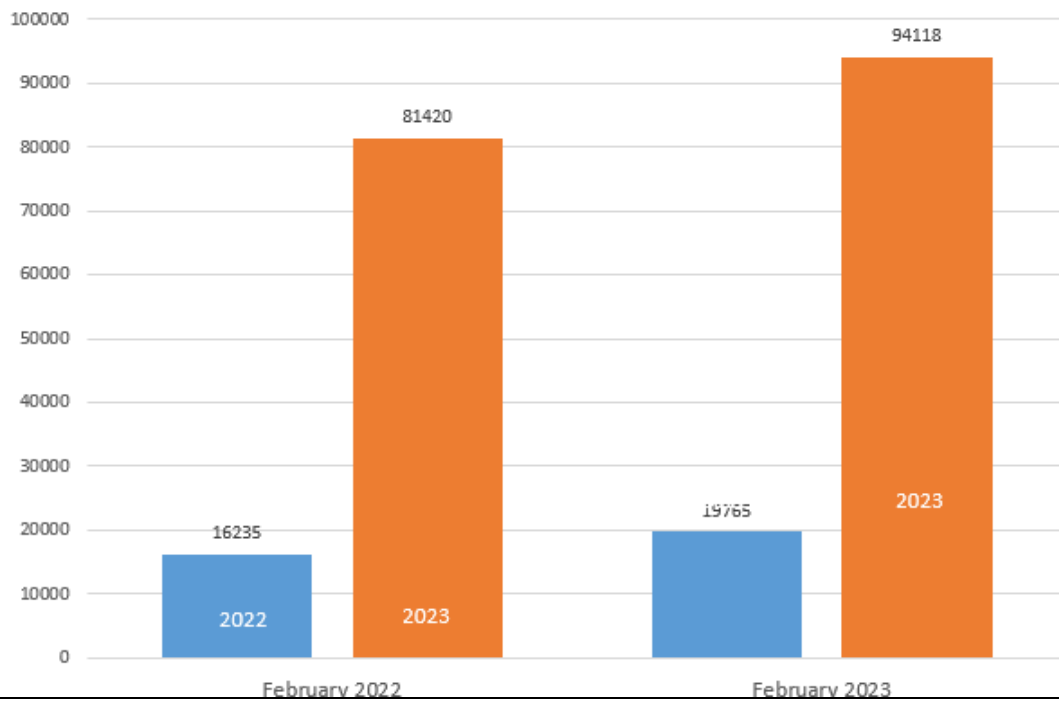
Social media interest and reach was high, with plenty of love for Henry the tuatara, our inner city upgrade and Project 1225. Council's Facebook page ticked over 11,000 likes this month, representing an increase of 16% over the past year.

Website views continue to increase, showing the community's desire to find information online.



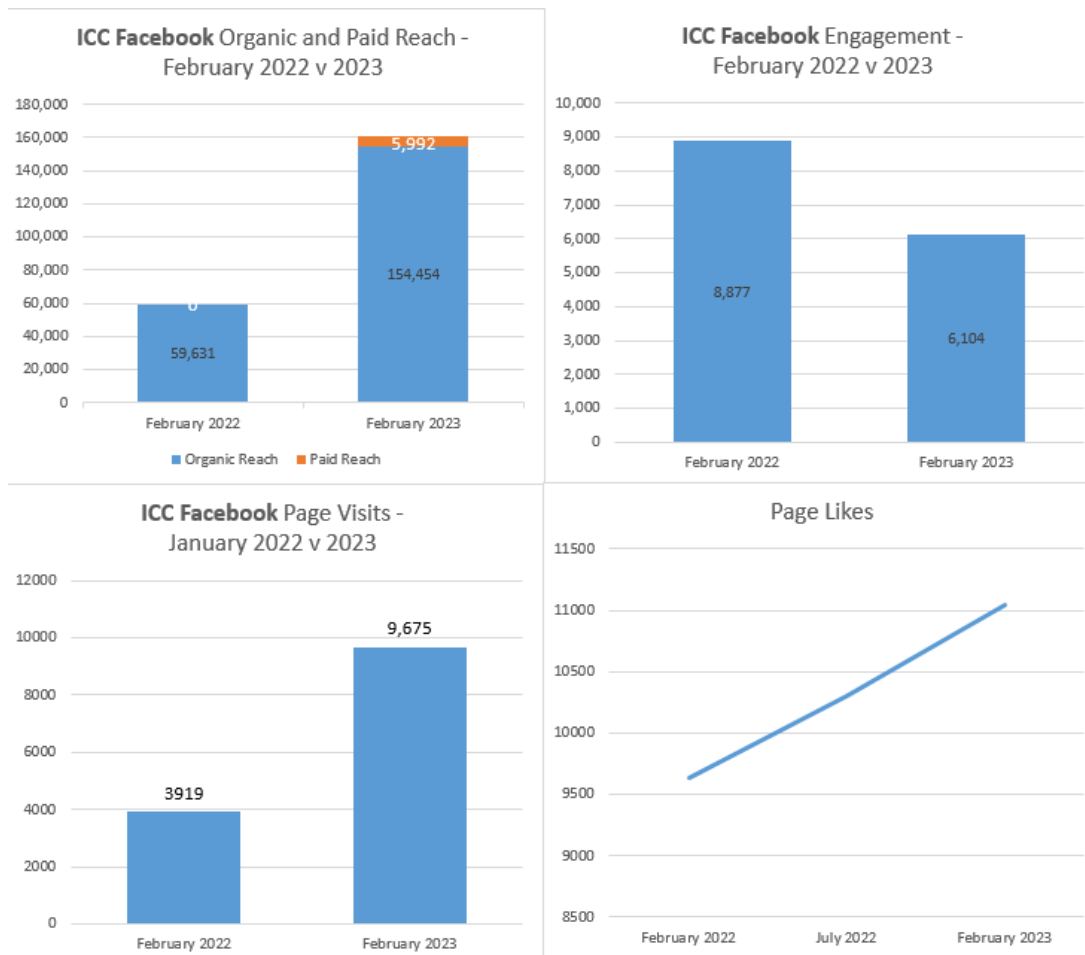
**Invercargill City Council Website**

**icc.govt.nz Unique Users and Page Views - February 2022 v 2023**



Page Views: The total number of pages viewed by visitors to our website.  
 Unique Users: The number of unique visitors or people who visited our website.

**Invercargill City Council Facebook page**



**Reach:** The number of people who saw our posts at least once.  
**Engagement:** The number of times that people engaged with your post through reactions, comments, shares, views and clicks.

**Top Facebook Posts February 2023**

**Invercargill City Council**  
Published by Sarah McCarthy · 21 February at 13:59 · 🌐

The last big concrete sub-slab on the Esk St carriageway has been poured, which is a huge milestone for our teams on the ground. This means the paving teams can now hoon westwards towards Dee St - and completion!



**73,374**  
**Accounts Centre accounts reached** ⓘ  
0% from boosted posts

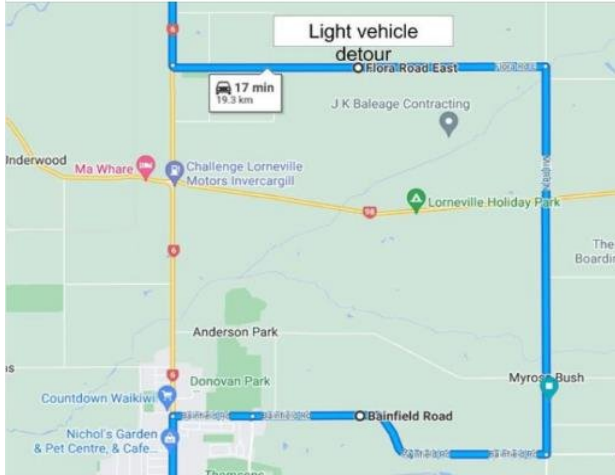
73,374 organic	0 paid
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**6,351**  
**Post engagements** ⓘ

<b>742 reactions</b>	<b>223 comments</b>
493 on post	130 on post
249 on shares	93 on shares
<b>7 shares</b>	<b>5,379 clicks</b>
7 on post	623 photo clicks
0 on shares	0 link clicks
	0 clicks to play
	4,756 other clicks

**Invercargill City Council**  
Published by Betty Hofstadt · 15 February at 11:12 · 🌐

🚧 While works are underway and the Lorneville roundabout is closed, we recommend using the Bainfield Road detour as the Steel Road detour is experiencing long delays. We thank you for your patience while this critical work is undertaken.



**59,381**  
**Accounts Centre accounts reached** ⓘ  
0% from boosted posts

59,381 organic	0 paid
----------------	--------

**4,199**  
**Post engagements** ⓘ

<b>90 reactions</b>	<b>184 comments</b>
70 on post	156 on post
20 on shares	28 on shares
<b>38 shares</b>	<b>3,887 clicks</b>
37 on post	544 photo clicks
1 on shares	0 link clicks
	0 clicks to play
	3,343 other clicks

**Invercargill City Council**  
Published by Betty Hofstadt · 9 February · 🌐

Snazzy wee before and after of the Alexandra building on the corner of Don and Dee Streets 🌟

Through Council's heritage funds the Alexandra Building received partial funding towards façade cleaning and repainting, roof upgrades and seismic reporting.



**45,971**  
**Accounts Centre accounts reached** 📊

0% from boosted posts

45,971 organic	0 paid
----------------	--------

**4,400**  
**Post engagements** 📊

<b>671 reactions</b>	<b>117 comments</b>
645 on post	111 on post
26 on shares	6 on shares
<b>10 shares</b>	<b>3,602 clicks</b>
10 on post	1,067 photo clicks
0 on shares	1 link clicks
	0 clicks to play
	2,534 other clicks

## Leisure and Recreation

### Aquatic Services

Swimming lessons for refugees started through the Red Cross in February. Tu Manawa funding for this activity was received by the Red Cross to carry out these lessons.

Access and inclusion have-a-go sessions were held in the learners' pool through Active Southland. Access and inclusion is the consideration and incorporation of the needs of people with disability. Splash Palace identified a gap in this area of our learn-to-swim school and has now created a new access and inclusion Stingrays class. To ensure the participants received the best quality lesson several swim teachers were put on access and inclusion training courses prior to this class starting. There are currently three participants enrolled in this class, we are aiming to increase this moving forward.

ILT funding of \$180,000 was received for the ILT School Learn to Swim Programme. We are very appreciative of the ILT for their continued support of this programme.

A new springboard and platform diving club commenced in February, delivered by Sonja McKenzie along with the help of Diving NZ. Classes are held from the beginner level through to the competition level.

Splash Palace has again received Poolsafe accreditation for the 2023 year. Poolsafe is an industry-led, voluntary management system designed by the industry for the industry. It enables peer-to-peer assessment and moderates the delivery of public aquatic facilities services, with the intent to limit serious harm to their communities.

### Participation and Visitor Stats

The fine weather in Invercargill continued through February contributing to another excellent month in participation. There was a 17% increase in participation in February from January and February 23 participation was approximately a 22% increase in participation on February 22 and was on par with the last 5-year average. This is another step in the right direction to reaching pre-covid participation levels.

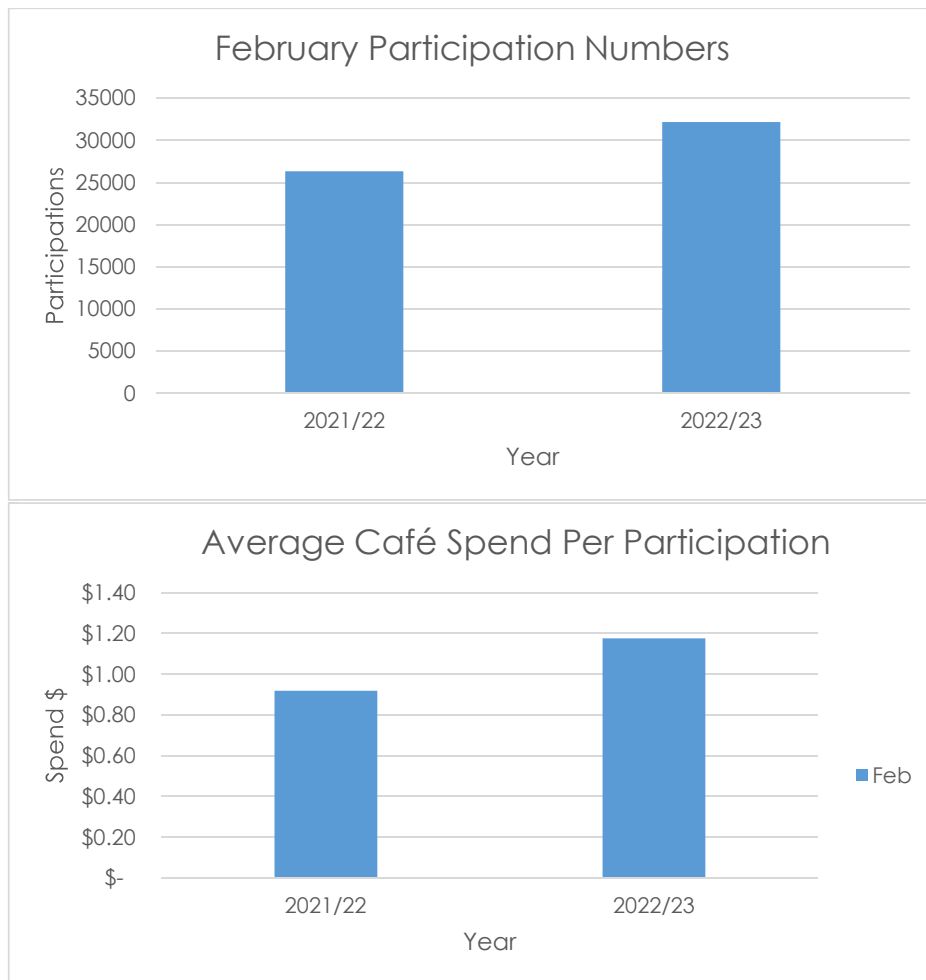


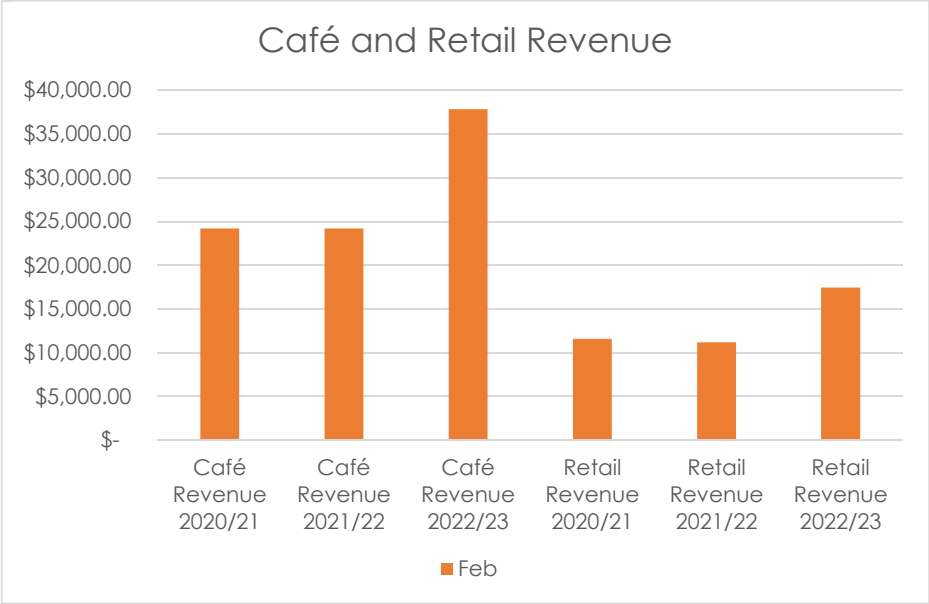
**Café and Retail**

The café in February had an average spend per participation of \$1.18, the benchmark for a café in an aquatic facility is \$0.80 per participation. The café is operating consistently well with revenue being mostly in the \$36,000 - \$42,000 per month.

Retail sales are still performing well showing an increase in revenue from the previous two years. Revenue for February was slightly above average for 2022/23 being \$17,453, which was very similar to January revenue.

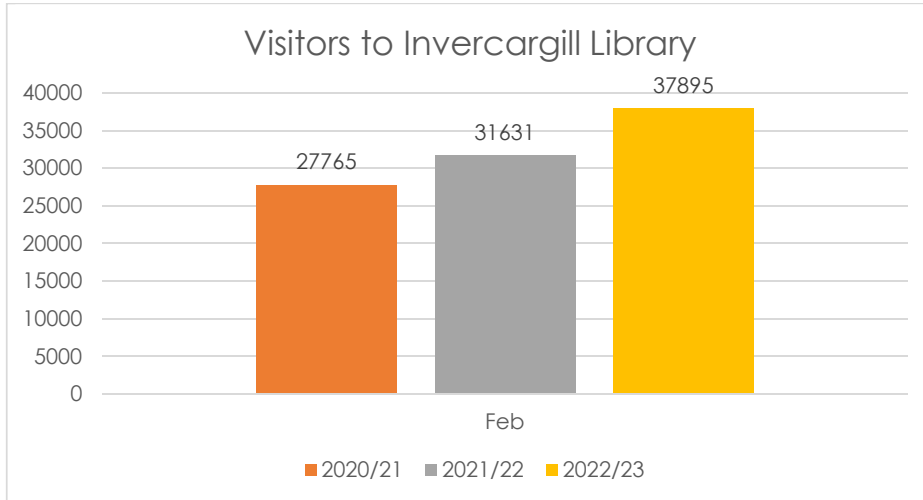
Splash Palace's café and retail spaces have been identified as being possibly the most successful in New Zealand for Aquatic Centres. Splash Palace, currently with less than 400,000 annual participation numbers is out trading other facilities, with some sites having over 800,000 annual participation numbers.





## Libraries

### Library Visits

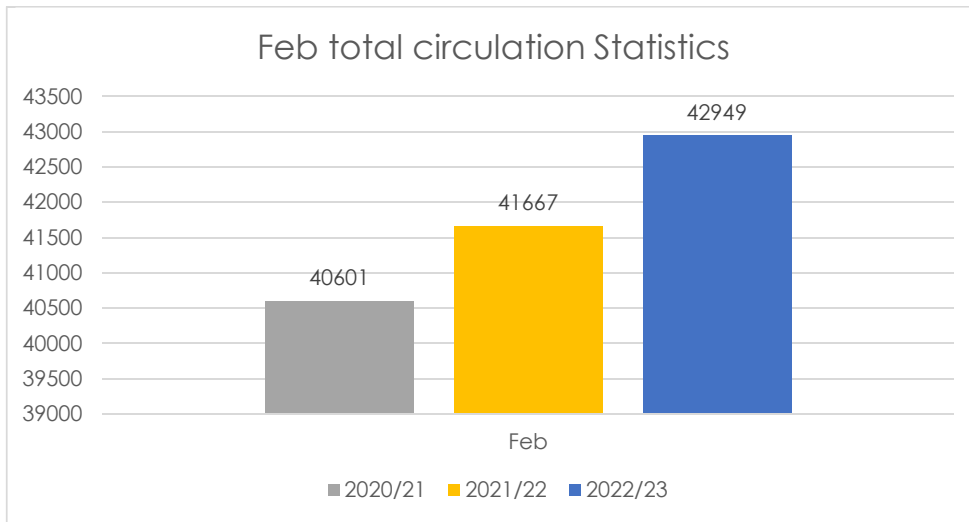


Library visits continue to show a return to pre-Covid numbers. February is traditionally a quieter month with schools just starting again. After school clubs are now back to pre-Covid numbers. Clubs are run Tuesday -Thursday from 3:45-4:45pm. There is a different focus each term to provide opportunities to improve literacies.



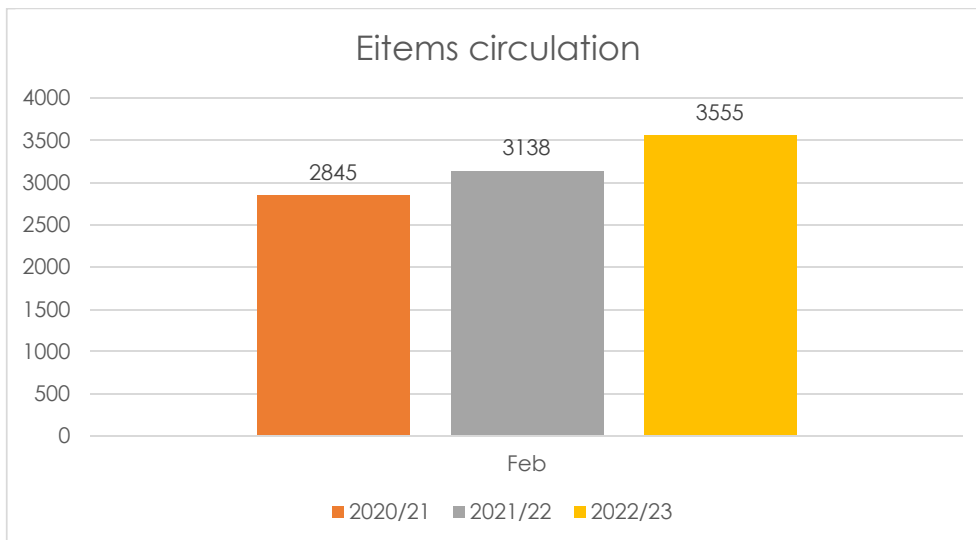
Clubs range from Minecraft, crafting, Lego, STEM, coding, creative clubs and drama. There are normally 6 clubs running each term. All clubs are free to attend and parents register their children via our website.

**Library Circulation**



Circulation is showing a steady increase for February over previous years. The trend overall remains similar to the previous month following the regular dip for February which aligns with the least number of days in that month.

**Digital circulation**



Digital circulation continues to increase with a 13% increase over the same month for the previous year. The Library is investigating the option to include eNews as part of the offering from Bolinda following on from the addition of eMagazines in January 2023.

**Bluff Library Survey**

In February the library initiated an online survey for Bluff residents to find out how and when they use the library. For some time the Library has provided monthly help with devices at the Bluff library, however, numbers attending had dropped so we wanted to know if this was still needed.

41 responses were received. A summary of the responses shows the following:

- 73% of people use the library for issuing and returning books
- An overwhelming 79.49% answered that they are confident users of technology and devices, however of those 45% would like help with Wi-Fi and online newspapers and magazines.

The library will re-assess how and when this type of Device Drop In service will be offered.

There were some comments around specific types of fiction requested and a few people asked for children's after school clubs. There was a very successful trial of these clubs in Term 4 last year, however there was insufficient interest for Term 1 this year, with only 1 child being registered.

### **Tamatea**

The Library was able to support the Tamateia exhibition at He Waka Tui by loaning a copy of a volume of the 6 volume set of "A collection of voyages round the world performed by royal authority, containing a complete historical account of Captain Cook's first, second, third and last voyages undertaken for making new discoveries". This was published in 1790 but is not the oldest item held in the collection. This is the Lives, teachings and sayings of famous philosophers by Diogenes Laertius and was published in 1615.

Some general statistics for 2021/2022

- 16,488 active membership per year
- 129,399 physical circulation to children per year
- 374,906 physical circulation for adults per year
- 680 programmes/events per year
- 23,851 attendance at events/programmes for an average of 35

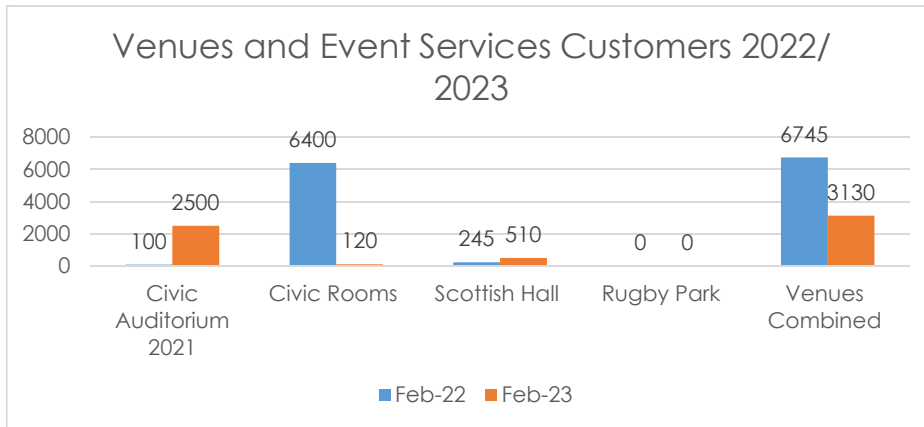
### **Venues and Events Services**

A community garage sale was held in the Civic in late February attracting around 2,500 people throughout the day. The event coincided with Esk-plore and both events benefited from the increased foot traffic on the day. The Garage sale generated just under \$12,000 with some further sales of items pending. The initiative diverted around 34 cubic metres from landfill and encourage recycling and reuse. The remaining stock post-sale was donated to several local primary schools and charities. Net proceeds from the day will be used to offset operational costs.

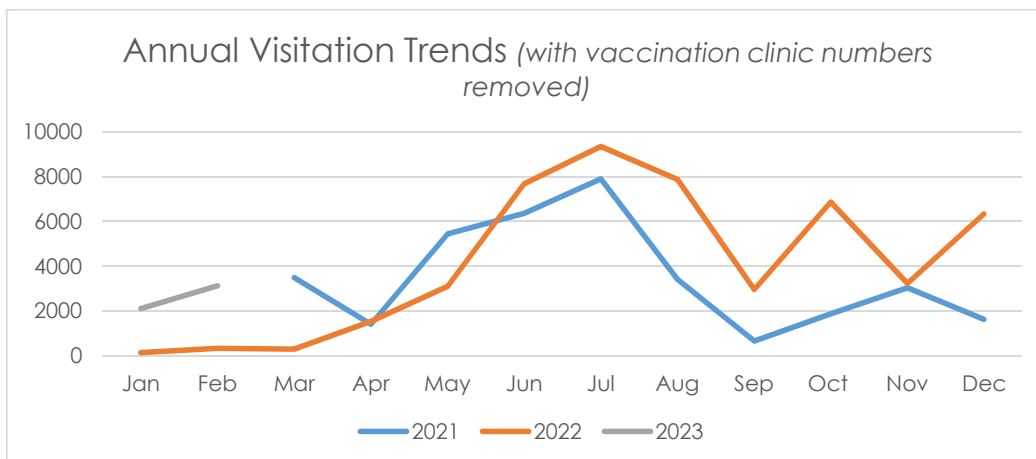


The first event delivered under a strategic partnership with Arts Murihiku was held in late February. The partnership aims to increase the number of arts events in the city. The first event was the Nikau Harp Trio which performed a concert at the Civic in the Piano Lounge. This is the first instance of staging a performance event in the foyer space with positive customer and performer feedback. Future events will make use of the Scottish Hall and Anderson House.

**Participation and visitation stats:**



Note: The data collected for the Civic Rooms 2022 includes vaccination clinic visitation and therefore skew year-on-year comparisons.



**Upcoming Key Events** -Major Events only

Event	Genre	Event Type
KPI: Increase public use through a range of community events and touring productions		
The Exponents/ Dance Exponents – 12 April	Band Concert	National Touring
The 10 Tenors – 15 April	Pop Opera	International Touring
Operatunity – 21 April	Opera Concert	National Touring
Kita Mean – Delightfully Camp – 27 April	Comedy, Drag	National Touring
Don McLean – The Anniversary Tour - 4 May	Pop concert	International Touring
First Friday	Networking	Community Event
Grand Kyiv Ballet - 6 May	Ballet	International Touring
Operatunity – 12 May	Opera Concert	National Touring
Circus Quirkus – 16 May	Children Theatre	National Touring, Community, Community Rate Recipient
Showquest – 18, 19 May	Rangatahi	National Touring, Community, Community Rate Recipient
Chamber Music NZ – 25 May	Classical Concert	National Touring
A Natural Woman, The Music of Carole King – 26 May	Pop Concert	National Touring

**Parks and Recreation**

**Tracks and Trails**

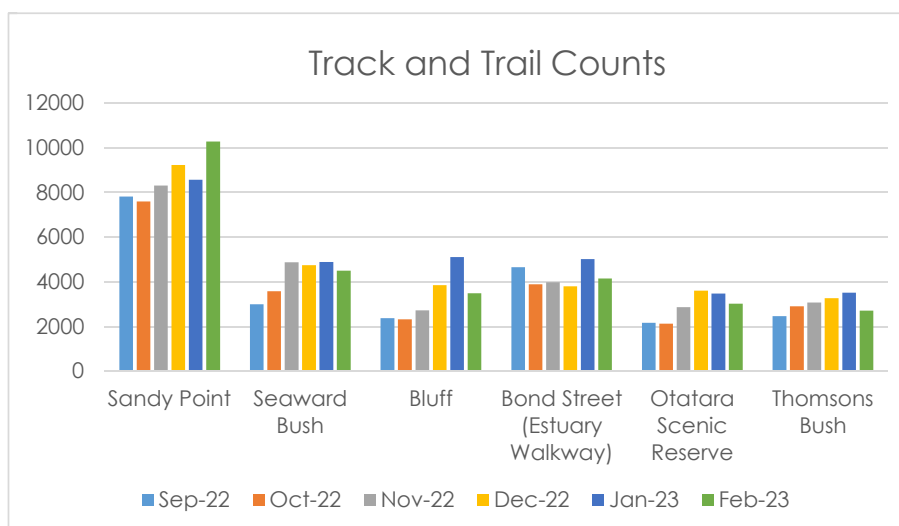


Figure 1: Track and Trail Count

The late summer months typically see an increase in visitor numbers actively enjoying the tracks at Sandy Point. This summer Sandy Point has attracted national and international visitors for the month of February, due to the renowned Burt Munro motorcycle event. This year was the 16th anniversary and saw 7,500 visitors arrive in the region, with a total of 10,000 tickets sold. The event had been cancelled in 2022 for the first time since its inception due to the Covid 19 pandemic, creating increased interest and attendance for 2023.

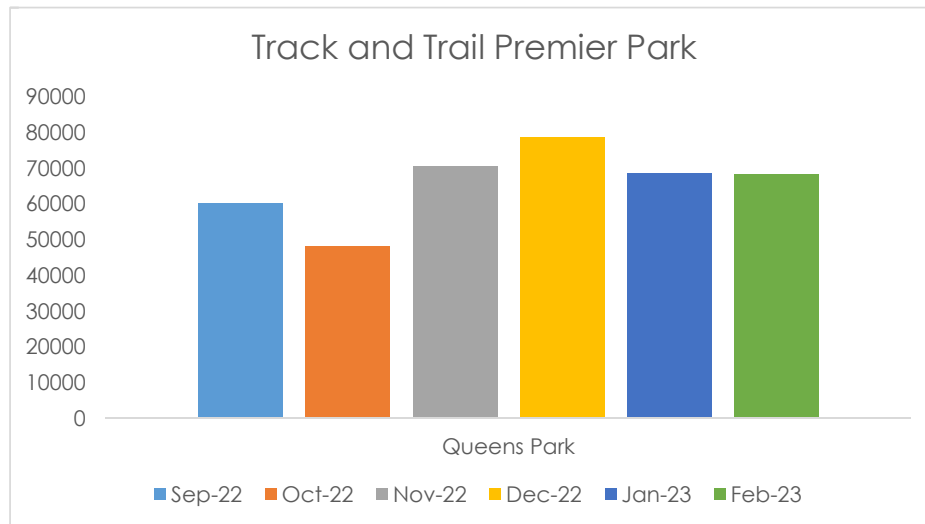


Figure 2: Track and Trail Count Premier Park

The trend for Queens Park visitation peaked in December and with the good weather continuing showed a static trend for January / February.

### Otepuni Gardens - Band Rotunda

The Band rotunda in Block One of the Otepuni Gardens is known to have been constructed in this place since 1920. Its predominant use is as a wedding venue and sometimes a concert site. The floor of the rotunda has had a facelift due to cracks in the surface which have now enhanced this iconic location and venue.





## Cemeteries

Cemetery beam work has been 90% completed at Eastern and Green Point Cemeteries whilst ground conditions have been dry. The 130 additional burial plots prepared will meet the anticipated demand for more than a year.

On completion of this work, there will be 171 ash intermittent plots and 20 memorial plaque places prepared.



New beams at Eastern Cemetery - Block 53. 101 plots added in total



New beams for memorial plaques in the Wee Care Courtyard at Eastern Cemetery.

This area is for families of babies buried in the Free Ground area adjoining to memorialise their young loved ones. 20 plots have been added.

Anticipated demand planning in the Eastern Cemetery has also outlined the need for a new road, paths and drainage. The tendering process has closed with finalising the design phase of this work in progress. This will open up the next section of the cemetery and also provide

plans to control water management to an acceptable level in locations where the water table becomes higher than desirable.

### **Elizabeth Park – BMX Track Construction Update**

The Club has started transitioning to the new facility and has relocated the electronic starting gates. Landscape work has started including grass seeding and some native grass plantings. The low timber perimeter fence will be the next landscape feature to install.

### **Tuatara Moved Location**

The process of uplifting the Tuatara from the Museum to temporarily relocate them to a safe and secure enclosure was very successful. Iwi were very impressed with the process and quality of the temporary location. Tuatara were weighed and photographed so we can track their condition while in their temporary home.



Waihopai Rūnaka Chair Cyril Gilroy with the tuatara.



Ros Cole - Department of Conservation monitoring the tuatara.

### **Future Planning**

#### **Queens Park Tree Maintenance / Renewals**

Invercargill Airport Limited's (IAL) has requested the management of the height of trees within Queens Park.

This work aligns with both the Queens Park Management Plan through Section 3.12.1:

*Council will meet its obligations under the District Plan to ensure the height of any obstacles within Queens Park, including any trees, are kept within the maximum height requirements.*

The District Plan outlines the policy through section AIRPZ-P4:

*Aircraft Operations: To provide obstacle-free surfaces for aircraft using Invercargill Airport through height and land use restrictions. Explanation: The Airport Protection Zone is subject to the presence of low flying aircraft. Appropriate restrictions are required on the height and location of structures that may adversely affect the safe and efficient operation of the Airport*

The trees are predominantly exotic *Pinus radiata* with some *Cupressus macrocarpa*. The intrusion distance varies from .01m to 8.4m with an average of 2.9m.

The highest priority trees are identified as being those intruding closest to the flight centre line, (43), which they have requested be dealt with as soon as possible. The balance of the trees can be programmed over a few years.

### **Issues**

Numerous trees in Queens Park have previously been reduced in height over the past 30 years. This work has contributed to their slow decline. Branch failure has led to increased arboriculture monitoring and reactive work to manage the risk and consequences of limbs falling.

The trees are mostly situated within rows or groups planted together. They have grown up together and support each other from the root structure to the top. Removing only some trees can destabilise the group allowing storms to damage the remaining trees and other trees in the vicinity. This means at least double the number of intruding trees will be removed in any operation as well as a number to enable contractor access.

The work will be undertaken over two financial years using a forestry contractor. It is best practice to remove all trees in a row or group with a forestry operation where practicable so that the log values provide significant cost recovery. This is dependent on grade, tonnage and fluctuating log market values. Income from forestry may be used for the management of the reserve where harvested or any other reserve.

### **Arts Culture and Heritage Services**

#### **Collection**

The team have now completed the packing of the Natural History collection and is focused on the International and Social History Collections. The Pacifica Collection has been completed. Less than 7500 objects remain to be packed in the Top Store. The archaeological collection (10.4 tonnes) has been ready for relocation off-site.

#### **Highlights**

- Freezing of collections to eradicate pests is on schedule. This negates the constant use of chemicals to kill borer and silverfish.
- The Taoka Maori bone collection (seal, kuri (dog), and moa) has been photographed.

#### **Deaccessioning**

On 14 December 2022, the Southland Museum and Art Gallery Trust Board adopted an updated Collection Management Policy (CMP) (A4206391).

The Board confirmed that:

*The Museum collects material from the geographic and maritime area: Murihiku | Southland; Rakiura | Stewart Island; Te Rua o Te Moko | Fiordland; Tini Heke | Snares Islands; Motu Ihupuku | Campbell Island; Motu Maha | Maungahuka | the Auckland Islands, Adams Island and Moutere Mahue | the Antipodes Island Group (the Subantarctic Islands).*

The adopted policy provides a new methodology for the rationalisation of the collection through a refined deaccessioning process. This methodology was enacted to enable an opportunity to undertake deaccessioning outside of Board meetings, and to provide a regional approach to the collection.

The development of the Tisbury Storage facility has highlighted the importance of an ongoing collection review. As the collection team move through the Social History collection, a number of items have been highlighted as possible items for deaccessioning. These items have been removed from the main collection and have not been packed. They have been labelled CFD – Consider for Deaccessioning.

The deaccessioning process is lengthy but is required to ensure these items have been researched and correctly identified as falling outside of the collection policy prior to deaccessioning and all correct steps are taken in following the donor's requests in gifting, prior to removing the item from the collection.

### **Consider for Deaccessioning (CFD)**

#### **Textiles**

Poor quality textiles without provenance have been tagged to consider for deaccessioning. Additional textiles have also been tagged to consider for deaccessioning, however, these will require research.

#### **Social History**

Fakes and copies have been tagged CFD; along with a number of other social history items which have no relationship to Southland or telling the Story of Southland.

#### **Furniture**

Furniture is the largest of the collections, at 300 sqm to be reviewed. During the early 2000's the Southland Museum and Art Gallery embarked on an acquisition programme focused on furniture. Much of the material acquired during this period had no provenance to Southland.

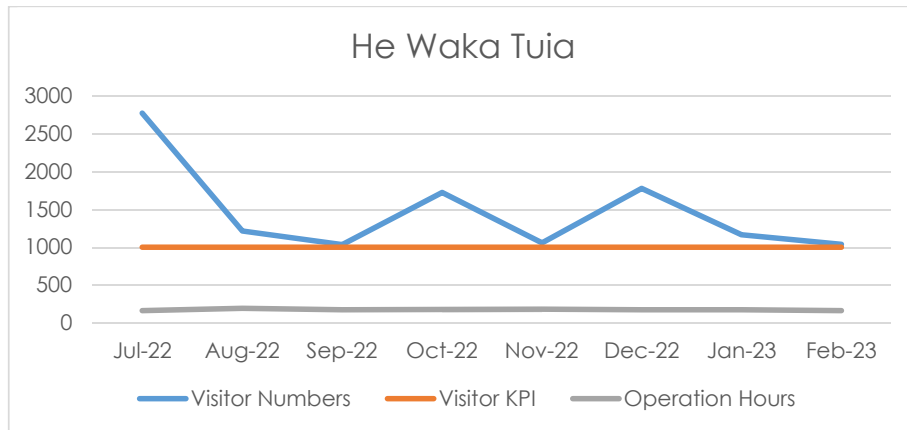
We are currently isolating furniture bought into the collection from 2005 and reviewing each item. Where it is found that the piece has no connection to Southland; it is proposed that these items are sold, as opposed to transfer to another institution, and funds returned to the acquisition budget.

#### **Deaccessioned Items**

To date, 51 objects have been deaccessioned and sold by public auction in Dunedin. All museum accession numbers were removed prior to the sale.

Currently, 131 objects and 225 textiles have been tagged as CFD. These will be reviewed by the Collections team once the relocation has been completed.

## He Waka Tuia



### South Sea Spray closed 12 February 2023

A popular community exhibition, South Sea Spray engaged with a wide cross-section of the community beginning in December 2022.

### Nohi: Artefacts

Opened on 18 February 2023 alongside Lennel: The people and the plants.

Both exhibitions provided an introduction to Heritage Month which has been linked to a number of external events, including a public talk at Anderson House. Nohi featured 35 items from 17 local collectors. Each item is accompanied by a personalised story written by the collector about what the item means to them.

### Outreach Programmes

- Wedgwood Roadshow (1 February 2023)  
Twenty Wedgwood items from the collection were transported to Clare House where they were shared with residents.
- Kids Can Curate (15 February 2023)  
Twenty children from Best Start, Elles Road cast their votes for Kids Can Curate exhibition.
- Esk-plore your city Streetfest (25 February 2023)
- HWT/IPAG collaborated with Green Light Innovations to develop 'Piece of me'. 100 people took part, with 80 canvases brought to HWT for display.