

NOTICE OF MEETING

Notice is hereby given of a Meeting of the Community Wellbeing Fund Subcommittee to be held in the Council Chamber, First Floor, Te Hinaki Civic Building, 101 Esk Street, Invercargill on Thursday 25 May 2023 at 1.00 pm

Cr P M Boyle (Chair) Cr R I Bond Cr T Campbell Cr A H Crackett Cr P W Kett Mr N Burdon Miss M Bartlett- McBride Miss P Smith

> MICHAEL DAY CHIEF EXECUTIVE

A4580006

Community Wellbeing Fund Subcommittee - Public

25 May 2023 01:00 PM

Agenda Topic

Page

17

1.	Apologies

4.

- 2. Declaration of Interest
 - a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
 - b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.
- Minutes of the Community Wellbeing Fund Subcommittee Meeting Held on 30 March 2023 8 (A4468773)

4.1	Appendix 1 - Financial Report ended 30 April2023 (A4566556)	19

5. Public Excluded Session

Financial Report (A4565875)

5. PUBLIC EXCLUDED SESSION

Moved , seconded that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 30 March 2023
- (b) Accountability Report 27 South Sea Spray Trust South Sea Spray Waihopai
- (c) Accountability Report 28 Year 2/3 Bluff Hill Motupohue Environment Trust - Pest Control 2022/2023
- (d) Accountability Report 29 The CanInspire Charitable Trust Invercargill CanBead Workshops 2023
- (e) Accountability Report 30 Invercargill RSA Anzac Day Dawn Service 2023
- (f) Accountability Report 31 Year 2/3 Citizens Advice Bureau Operational 2022 2023
- (g) Accountability Report 32 Jubilee Budget Service Jubilee Budget Services 2022 - 2023
- (h) Accountability Report 33 Jubilee SuperGrans Ltd Sharing Essential Lifeskills
- (i) Correspondence 1 David Swann Bluff Hill Motupohue Environment Trust - CWF Accountability Year 2
- (j) Correspondence 2 Carla Forbes Naked Creative Feedback on Outcome of Life Magazine Application
- (k) Ranked Summary of Incoming Applications 2022/23 Round 6
- (I) Assessment Scoring of Applications
- (m) Hearing Timetable
- (n) Funding Application 55 SplashSave Education SplashSave Activation
- (o) Funding Application 50 Cancer Society of NZ Otago and Southland Division - Cancer Support Care – Multiyear
- (p) Funding Application Application 59 Maree Wilks At Home in Southland Where Our Story Begins
- (q) Funding Application 56 Aotearoa Latin American Community Inc. -Wellbeing Worker for the Community
- (r) Funding Application 58 Inclusive Activity Murihiku (iAM) Charitable Trust iAM Games
- (s) Funding Application 49 Graeme Dingle Foundation Southern -Programme Delivery in Invercargill
- (t) Funding Application 57 Inner Wheel Club of Invercargill North The Last Night of the Proms
- (u) Funding Application 48 Murihiku Maori Secondary Schools Teachers Trust - 2023 Te Hautonga Kapa Haka Competition
- (v) Funding Application 51 Southland Literacy Association New Zealand Literacy Conference
- (w) Funding Application 52 Jubilee SuperGrans Limited Life Skills Workshops 2023 2024
- (x) Funding Application 53 Jubilee Budget Advisory Service Ltd Jubilee Budget Advisory Services 2023 – 2024
- (y) Deliberations and Resolutions

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered

(a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 30 March 2023

(b) Accountability Report 27 - South Sea Spray Trust - South Sea Spray Waihopai

- (c) Accountability Report 28 - Year 2/3 - Bluff Hill Motupohue Environment Trust -Pest Control 2022/2023
- (d) Accountability Report 29 - The CanInspire Charitable Trust - Invercargill CanBead Workshops 2023
- (e) Accountability Report

 30 Invercargill RSA -Anzac Day Dawn Service 2023
- (f) Accountability Report 31 - Year 2/3 - Citizens Advice Bureau -Operational 2022 – 2023
- (g) Accountability Report 32 - Jubilee Budget

Reason for passing this resolution in relation to each matter

Section 7(2)(i)

To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

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Section 7(2)(i)

Ground(s) under Section 48(1) for the passing of this resolution

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

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Service - Jubilee Budget Services 2022 - 2023

- (h) Accountability Report 33 - Jubilee
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 Lifeskills
- Correspondence 1 -David Swann - Bluff Hill Motupohue Environment Trust -CWF Accountability Year 2
- Correspondence 2 -Carla Forbes - Naked Creative - Feedback on Outcome of Life Magazine Application
- (k) Ranked Summary of Incoming Applications -2022/23 - Round 6
- (I) Assessment Scoring of Applications

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 55 SplashSave
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 Activation
- Funding Application
 50 Cancer Society
 of NZ Otago and
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- (r) Funding Application 58 - Inclusive Activity Murihiku (iAM) Charitable Trust - iAM Games
- (s) Funding Application 49 - Graeme Dingle Foundation Southern - Programme Delivery in Invercargill
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 Secondary Schools
 Teachers Trust - 2023
 Te Hautonga Kapa
 Haka Competition

(v) Funding Application
 51 - Southland
 Literacy Association New Zealand
 Literacy Conference

- (w) Funding Application 52 - Jubilee SuperGrans Limited -Life Skills Workshops 2023 - 2024
- (x) Funding Application
 53 Jubilee Budget
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- (y) Deliberations and Resolutions

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MINUTES OF COMMUNITY WELLBEING FUND SUBCOMMITTEE, HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING, 101 ESK STREET, INVERCARGILL ON THURSDAY 30 MARCH 2023 AT 1 PM

Present:	Cr P M Boyle (Chair) Cr R I D Bond Cr T Campbell Cr A H Crackett Mr N Burdon
In Attendance:	Ms G Crawford – Engagement and Partnerships Officer Miss D Carson – Community Activator Mrs T Amarasingha – Governance Support Advisor

1. Apology

Cr P W Kett Miss P Smith Miss M Bartlett-McBride

Moved Cr Bond, seconded Mr Burdon and **<u>RESOLVED</u>** that the apologies be accepted.

2. Declaration of Interest

Cr Boyle declared a conflict of interest for Application 44 - Lemon Creative - Wee Magazine Issue #2, and also declared a perceived conflict of interest for Application 40 - Naked Creative - The Life Magazine.

Cr Bond declared a perceived conflict of interest that she knows the applicant of Application 40 - Naked Creative - The Life Magazine.

Cr Crackett declared a perceived conflict of interest that she knows the applicant Application 40 - Naked Creative - The Life Magazine.

Mr Burdon declared a conflict of interest for Accountability 26 - Cycling Southland - Tour of Southland 2022 - Year 2/3.

Moved Cr Bond, seconded Cr Campbell and **<u>RESOLVED</u>** that the declared conflicts of interest be accepted.

3. Minutes of the Community Wellbeing Fund Subcommittee Meeting Held on 26 January 2023

A4259264

Moved Cr Bond, seconded Cr Boyle and <u>**RESOLVED**</u> that the minutes of the Community Wellbeing Fund Subcommittee meeting held on 26 January 2023 be confirmed.

4. Minutes of the Extraordinary Meeting of the Community Wellbeing Fund Subcommittee Held on 14 February 2023 A4357213

Moved Cr Boyle, seconded Cr Crackett and <u>**RESOLVED**</u> that the minutes of the extraordinary meeting of the Community Wellbeing Fund Subcommittee held on 14 February 2023 be confirmed.

5. Financial Report

A444143

Ms Crawford presented the report.

In response to a query about unpaid grants, Ms Crawford said that she contacted those applicants for their invoices to make payments and the payments would be in the next financial report.

Moved Cr Campbell, seconded Mr Burdon and <u>**RESOLVED**</u> that the Community Wellbeing Fund Committee;

- 1. Receive the report "Financial Report for the Community Wellbeing Fund".
- 2. Approve the Financial Report for the two months ended 28 February 2023.

6. Public Excluded Session

Moved Cr Campbell, seconded Cr Crackett and <u>**RESOLVED**</u> that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 26 January 2023
- (b) Minutes of the Extraordinary Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 14 February 2023
- (c) Accountability 21 St Andrew's Scottish Society St Andrew's Day Concert
- (d) Accountability 22 The Growth Project Start Up Costs
- (e) Accountability 23 Lemon Creative Wee Magazine Issue #1
- (f) Accountability 24 West Plains Cat Rescue Foster Cattery and Cat Rescue
- (g) Accountability 25 Graeme Dingle Foundation Southland -Programme Delivery in Invercargill
- (h) Accountability 26 Cycling Southland Tour of Southland 2022 Year 2/3
- (i) Correspondence Mixing Bowl Migrant and Former Refugee Peer Support Programme - Extension Request
- (j) Correspondence Red Cross Southland Cheese Roll Postponement Date
- (k) Ranked Summary of Incoming Applications 2022/23 Round 5
- (I) Assessment Scoring of Applications
- (m) Hearing Timetable
- (n) Application 36 Faded Media and Events 2023 HPTO Fest

- (o) Application 37 Southland BMX Club Inc. Stage 3 BMX Development
- (p) Application 40 Naked Creative The Life Magazine
- (q) Application 42 Zumba South Zumba Gold Masterclass
- (r) Application 46 CMFI New River Southland Trust Maori & Pasefika Arts & Fashion Extravaganza
- (s) Application 43 Southland Sri Lankan Society Sri Lankan New Year Celebration 'Sinhala Hindu Aluth Aurudda' 2023
- (t) Application 45 Great South ILT Kidzone Festival 2023
- (u) Application 38 Outreach Singing Aotearoa Trust The Sing Thing 2023
- (v) Application 47 EH Productions Ltd. "The Ratbaggs" TV Series
- (w) Application 44 Lemon Creative Wee Magazine Issue #2
- (x) Application 33 The Scout Association of New Zealand Assistance with Operational Expenses
- (y) Application 34 The Growth Project Start up costs for The Growth Project Office Space including Events & Podcasting
- (z) Application 39 Invercargill RSA Anzac Day Dawn Service 2023
- (aa) Application 41 NZ Council of Victim Support Groups Victim Support Invercargill Volunteer Programme
- (bb) Deliberations and Resolutions

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered

 (a) Minutes of the Public Excluded
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Reason for passing this resolution in relation to each matter

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Ground(s) under Section 48(1) for the passing of this resolution

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 (b) Minutes of the Extraordinary Public
 Excluded Session of the Community
 Wellbeing Fund
 Subcommittee Held on 14 February 2023
 Subcommercial and industrial

Section 48(1)(a)

- (c) Accountability Report 21 - St Andrew's Scottish Society - St Andrew's Day Concert
- (d) Accountability Report 22 - The Growth Project - Start Up Costs
- (e) Accountability 23 -Lemon Creative -Wee Magazine Issue #1
- (f) Accountability 24 -West Plains Cat Rescue - Foster Cattery and Cat Rescue
- (g) Accountability 25 -Graeme Dingle Foundation Southland -Programme Delivery in Invercargill

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- (h) Accountability 26 -Cycling Southland -Tour of Southland 2022 - Year 2/3
- Correspondence -Mixing Bowl Migrant and Former Refugee Peer Support
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- (j) Correspondence -Red Cross -Southland Cheese Roll Postponement Date
- (k) Ranked Summary of Incoming Applications -2022/23 - Round 5
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(q) Funding Application 42 - Zumba South - Zumba Gold Masterclass	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

- (r) Funding Application 46 - CMFI New River Southland Trust -Maori & Pasefika Arts & Fashion Extravaganza ations and Resolutions
- (s) Funding Application 43 - Southland Sri Lankan Society - Sri Lankan New Year Celebration 'Sinhala Hindu Aluth Aurudda' 2023
- (t) Funding Application 45 - Great South - ILT Kidzone Festival 2023
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(/	Deliberations Resolutions	and	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
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There being no further business, the meeting finished at 5.16 pm.

FINANCIAL REPORT FOR THE COMMUNITY WELLBEING FUND

Community Wellbeing Fund
Thursday 25 May 2023
Paige McPherson - Finance Business Partner
Patricia Christie – Acting Group Manager – Finance and Assurance
Wednesday 17 May 2023
Yes
No

Purpose and Summary

This report is to provide the committee with the update on financial information on the current position for the two months ended 30 April 2023.

- Total grants allocated Round 5 \$90,453
- Total funds remaining \$59,350

Background

The Community Wellbeing Fund was created in 2019 and replaced the previous Council funds, the Community Grants Fund, the Neighbourhood Fund, the Iconic Events and the Development Events Fund. This fund will distribute up to \$565,000 each year across six funding rounds. The purpose is to provide a source of community funding to enable projects across the city.

This fund has the goal of supporting social, cultural, environmental and economic wellbeing as well as supporting the Council's vision to create "Our city with heart – He Ngākau Aroha".

Recommendations

That the Community Wellbeing Fund Committee:

- 1. Receive the report "Financial Report for the Community Wellbeing Fund" for the last two months ended 30 April 2023.
- 2. Receive Appendix 1 Financial Report Detail as at 30 April 2023 (A4566556).

Current Year

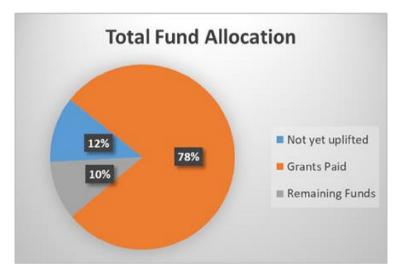
The total funds available for the Community Wellbeing Fund is \$565,000 for the 2022-23 Financial Year. Five funding rounds have been completed with one more remaining.

The total funds allocated as at 30 April 2023 were \$506,924, plus two grants were partially returned, leaving the amount left to be allocated to applications in Round 6 at \$59,350.

Multi-year commitments (approved during the 2021-22 Financial Year) for the 2022-23 Financial Year total \$156,541 and is incorporated in the amount above.

All invoices are in for Round 5, with just Application 46 – CMFI New River Southland Trust awaiting payment. Multiyear invoices not yet uplifted have been requested by the administrator, with four yet to be uplifted during May.

Based on the above, there remains allocation available to spend in the last round of the financial year on the requested applications according to the usual priorities of the Community Wellbeing Fund.



Next Year

The total funds available for the next 2023-24 Financial Year will be \$565,000 based on the current position of the Annual Plan.

Multi-year commitments for the 2023-24 Financial Year are currently \$99,700.

Note

Any remaining unspent funds at the end of any given financial year are <u>not</u> rolled over into the following financial year allocation.

Attachments

1. Appendix 1 – Financial Report detail ended 30 April 2023 (A4566556)

A4565875

A4566556



1 July 2022 to 30 April 2023

Funds Available	
Community Wellbeing Fund	Amount
Total Fund Allocation at 1 July 2022	565,000
Multi-Year Commitments Not Yet Paid	55,000
Multi-Year Commitments Paid	101,541
Funds Remaining	408,459
Round 1 Grants Paid	71,998
Grants Approved Not Yet Paid	-
Round 2 Grants Paid	15,750
Grants Approved Not Yet Paid	-
Round 3 Grants Paid	120,381
Grants Approved Not Yet Paid	-
Round 4 Grants Paid	51,800
Grants Approved Not Yet Paid	-
Round 5 Grants Paid	80,453
Grants Approved Not Yet Paid	10,000
Total Grants Committed/Paid	350,382
Grants Returned	
The Growth Project - Start Up Costs	747
Arts Murihiku - Esk & Us	527
Total Grants Return	1,274
Remaining Unallocated Funds	59,350

Community Wellbeing Fund 1 July 2022 to 30 April 2023

	Annual Funds Available	565,000		
		N	YU - Not	t yet uplift
Multi-year Commitments	Duty'le			5. (0.)
Entity	Details	Amount		End Dat
Citizens Advice Bureau	Organisational Expenses	30,000		2022/2
Bluff Motupõhue Environment Trust	Pest Control	9,500		2022/2
LT Stadium Southland	Christmas Variety Show	8,000	NYU	2022/2
Southland Social Sciences Fair	Social Sciences Fair	2,000	NYU	2022/2
Cycling Southland	Tour of Southland	30,000	NYU	2022/2
Miharo Murihiku Trust	Murihiku Polyfest	15,000	NYU	2022/2
KiwiHarvest Ltd.	Invercargill Branch Set Up	10,000		2022/23
outhland Christmas Parade Charitable Trust	Storage Facility	13,800		2023/24
oss and Grief Support Trust	Loss + Grief Centre Operating Costs	5,000		2023/24
lüturu Charitable Trust	Matariki Festival	30,000		2023/24
Kalapu Maeli Ua Southland	Maile Ua Tongan Cultural Activity Hub	2,641		2023/24
St Andrew's Scottish Society of Southland	St Andrew's Day Concert	600		2023/2
Andrew 3 Scottish Society of Southland	Total Multi-year Commitments 2022/23	156,541		2025/2
Frants Approved: Funding Round 1	Totar Multi-year communents 2022/25	150,541		
Entity	Details	Amount		
outhland Multicultural Trust		15.000		
	Cultural Celebrations and Operating Expenses	.,		
outh Sea Spray Trust	South Sea Spray Waihopai	40,000		
LT Stadium Southland	Schick 3 x 3 Basketball 2022 Top Up	10,000		
Art Attic Gallery	Operating and Rental	6,998		
	Total Grants Round 1	71,998		
Grants Approved: Funding Round 2				
Entity	Details	Amount		
Omaui Landcare Charitable Trust	Pest Animal Control	5,750		
Royal New Zealand Plunket Trust - Invercargill	Injury Prevention Service	5,000		
Dtatara Landcare Group	Pigeon Post 2022/23	5,000		
	Total Grants Round 2	15,750		
Grants Approved: Funding Round 3				
Entity	Details	Amount		
Southland Motorcycle Club	Burt Munro Challenge	30.000		
Hospitality New Zealand – Southland Branch	Savour the South 2023	7,500		
Southland Warm Homes Trust				
	Providing Healthy Homes Subsidies	30,000		
astside Baptist Church	Christmas Celebration	645		
Active Southland	Surf to City 2023	20,000		
showquest Charitable Trust	Showquest Southland 2023	5,000		
Gladstone Scout Group	Youth Development	876		
West Plains Cat Rescue	Foster Cattery and Cat Rescue	2,000		
nsert Coin to Play Charitable Trust	Invercargill Computer Club	24,360		
	Total Grants Round 3	120,381		
Grants Approved: Funding Round 4				
Entity	Details	Amount		
Anderson Park Trust	Running and Managing Anderson House	8,000		
Southland Multicultural Trust	Southland Multicultural Food Festival 2023	15,000		
Kiwi Family Trust	Knitting for Plunket and the Community 2023	1,500		
The CanInspire Charitable Trust	Invercargill CanBead Worskhops 2023/24	2,000		
Southland A & P Association	Southland A&P Show	5,000		
The Growth Project	Start Up Costs	2,500		
emon Creative	Wee Magazine	2,000		
Southern Steam Trust	Restoration of Steam Locomotive F150	15,000		
New Zealand Red Cross	Southland Cheese Roll	800		
	Total Grants Round 4	51,800		
irants Approved: Funding Round 5				
Entity	Details	Amount		
aded Media and Events	2023 HPTO Fest	7,000		
outhland BMX Club	Stage 3 BMX Development	20,000		
Dutreach Singing Aotearoa	The Sing Thing 2023	3,000		
ISA Invercargill	ANZAC Day Dawn Service	3,953		
IZ Council of Victim Support Groups	Victim Support Invercargill Volunteer Programme	3,500		
emon Creative	Wee Magazine Issue #2	3,000		
Great South	ILT Kidzone Festival 2023	15,000		
Mean South MFI New River Southland Trust		10,000	NYU	
MFI New River Southland Trust	Maori & Pasefika Arts and Fashion Extravaganza		NTO	
In Froundlions	The Ratbaggs TV Series	25,000		
	Total Grants Round 5	90,453		_
Add Grants Returned		1,274	_	
	Remaining Available Funds	59,350		
Vext Year's Multi-year Commitments 2023/2024				
ntity	Details	Amount		
Next Year's Multi-year Commitments 2023/2024 Intity Jouthland Christmas Parade Charitable Trust	Details Storage Facility	Amount 13,800		End Date 2023/24
ntity outhland Christmas Parade Charitable Trust				
i ntity iouthland Christmas Parade Charitable Trust oss and Grief Support Trust	Storage Facility	13,800 5,000		2023/24 2023/24
ntity outhland Christmas Parade Charitable Trust oss and Grief Support Trust üturu Charitable Trust	Storage Facility Loss + Grief Centre Operating Costs Matariki Festival	13,800 5,000 30,000		2023/24 2023/24 2023/24
ntity outhland Christmas Parade Charitable Trust oss and Grief Support Trust üturu Charitable Trust t Andrew's Scottish Society of Southland	Storage Facility Loss + Grief Centre Operating Costs Matariki Festival St Andrew's Day Concert	13,800 5,000 30,000 900		2023/24 2023/24 2023/24 2023/24
ntity outhland Christmas Parade Charitable Trust oss and Grief Support Trust üturu Charitable Trust	Storage Facility Loss + Grief Centre Operating Costs Matariki Festival	13,800 5,000 30,000		2023/24 2023/24 2023/24