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## NOTICE OF MEETING

**Notice is hereby given of the Meeting of the  
Bluff Community Board to be held in the Bluff  
Municipal Chambers, Gore Street, Bluff on  
Monday 26 June 2023 at 7.00 pm**

Mr R Fife (Chair)  
Mr S Graham  
Ms T Stockwell  
Mr J Sutherland  
Ms T Topi  
Cr G M Dermody  
Mrs P Coote – Advisory member

MICHAEL DAY  
CHIEF EXECUTIVE

# Bluff Community Board - Public Agenda

26 June 2023 07:00 PM

Agenda Topic	Page
1. Apologies	
2. Declaration of Interests	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Public Forum	
4. <a href="#">Minutes of the Bluff Community Board Meeting Held on 22 May 2023 (A4547031)</a>	4
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9. Chairperson's Report - Verbal Update	
10. Supplementary Materials - Concept Designs - Bluff Hill Motupōhue Active Recreation Precinct	19
10.1 <a href="#">Appendix 1 - Bluff Active Recreation Precinct car park and toilet concept (A4690529)</a>	19
10.2 <a href="#">Appendix 2 - Bluff Active Recreation Precinct Trails Concept (A4690531)</a>	20
11. Public Excluded Session	

**Public Excluded Session**

Moved , seconded that the public be excluded from the following parts of the proceedings of this meeting; namely,

- a) *Confirmation of Minutes of the Public Excluded Session of the Bluff Community Board Meeting Held on 22 May 2023*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
(a) Confirmation of Minutes of the Public Excluded Session of the Bluff Community Board Meeting Held on 22 May 2023	<b>Section 7(2)(i)</b> Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

**MINUTES OF BLUFF COMMUNITY BOARD MEETING, HELD IN THE BLUFF MUNICIPAL CHAMBERS, GORE STREET, BLUFF ON MONDAY 22 MAY 2023 AT 7.00 PM**

**Present:** Mr R Fife (Chair)  
Mr S Graham  
Ms T Stockwell  
Mr J Sutherland  
Ms T Topi  
Cr G M Dermody  
Mrs P Coote – Advisory member

**In Attendance:** Cr B R Stewart  
Mr M Morris – Manager – Governance and Legal  
Mr R Pearson – Manager – Strategic Asset Planning  
Ms C Rain – Manager – Parks and Recreation  
Mr L Butcher – Programme Director – Project Management Office  
Mr L Beer – Publicity / Promotions Officer  
Mr A Gillespie – Senior Engineer – Operations  
Ms G Weaver – Senior Communications Advisor  
Ms J Jack – Programme Coordinator – Project Management Office  
Ms D Fife – Assistant Manager – Bluff Service Centre  
Ms M Cassiere – Executive Governance Officer  
Mr J Manson – Senior Network Manager – Waka Kotahi  
Ms L Zwies – Contracts Manager – Southland NOC

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**1. Apologies**

Nil.

**2. Declaration of Interest**

Nil.

**3. Public Forum**

Nil.

**4. Minutes of the Meeting of Bluff Community Board held on Monday 17 April 2023**

A4485115

Moved Mr Sutherland, seconded Cr Dermody and **RESOLVED** that the minutes of the Bluff Community Board held on Monday 17 April 2023 be confirmed.

## **5. Report of the Bluff Publicity/Promotions Officer**

A4574454

Moved Mr Graham, seconded Mr Sutherland:

1. That the Bluff Community Board receive the report "Report of the Bluff Publicity / Promotions Officer".

Mr Lindsay Beer was in attendance and provided a summary of the report. He noted that a television production company had been in contact with him, they were filming around the country and were interested in filming in Bluff on 8 July 2023. Mr Beer noted that a programme would be put together for them.

The Chair said that the event which took place over the weekend had some challenges particularly with the public toilet. The toilet was not working and local businesses had provided assistance by allowing people to use their facilities.

The Chair requested that, going forward, Mr Beer should inform event organisers to consider additional requirements so that events held in Bluff do not impede people and businesses. The organisers should consider requirements such as portaloos, placement of carts to ensure ease of access to buildings, and traffic management so that the main street does not get blocked.

It was noted that another public toilet was required in Bluff.

Note: Ms Stockwell thanked Mr Beer for the hard work that had gone into promoting the event on social media.

The motion, now put, was **RESOLVED**.

## **6. Bluff Boat Ramp Facilities Upgrade – Stage 1 Update**

A4510376

Moved Ms Topi, seconded Ms Stockwell:

1. That the Bluff Community Board receives the quarterly report "Bluff Boat Ramp Facilities Upgrade – Stage 1 Update".

Mr Lee Butcher and Ms Jessica Jack were in attendance. Mr Butcher provided an update and noted that the design of the jetties and installation of a test pile had been completed.

In response to a query whether the piles would be placed close to each other or apart, it was noted that two small piles would be placed on each end and an extra four rock bolts would be used to provide stability to the jetty.

In response to a query whether the piles would be above or under water, it was noted that the piles would stick out over the water.

In response to a query about the replacement of the east side, it was noted that detailing work was still unfinished however the gangway would be the same as that of the west side jetty.

In response to a query whether the budget was on track, it was noted in the affirmative.

Mr Butcher stated that an application for additional funding had been made to Kānoa which had been declined. However, a meeting with Kānoa had been scheduled for Wednesday 24 May 2023 to discuss their decision.

Discussion took place about the current jetty and whether people would continue using it after the new jetty had been completed. It was noted that among other things, the bridge would be an issue for larger boats and that Southport still had some dredging to complete in that area.

In response to a query about charges for the new jetty, it was noted that charges were not the focus for the project team at this point. It was also noted that perhaps the community board could engage with the Bluff community and get feedback on the charges that the community thought would be reasonable.

In response to a query whether input on pontoons had been sought from boat owners, it was noted in the affirmative and that boat owners were part of the project control group.

Note: Cr Dermody and the Chair thanked the team and noted that they had done a good job.

The motion, now put, was **RESOLVED**.

## **7. Coronation of King Charles III**

A4523890

Moved Cr Dermody, seconded Mrs Coote that the Bluff Community Board:

1. Receives the report titled "Coronation of King Charles III".

Mr Michael Morris spoke to the report.

Discussion took place around the topic. It was noted that the report be received and the rest of the recommendations be left on the table.

The motion, now put, was **RESOLVED**.

## **8. Waka Kotahi Update on State Highways**

A4578021

Moved Mr Graham, seconded Cr Dermody that the Bluff Community Board:

Receive the report 'Waka Kotahi update on State Highways'.

Mr Jacob Manson, Senior Network Manager Waka Kotahi and Ms Lauren Zwies, Contracts Manager Southland NOC were in attendance to speak to the report. They provided their responses to the queries raised at the Bluff Community Board (BCB) meeting held on 17 April 2023, and tabled maps for ease of reference.

- a. The speed limit at the entry to the township - since a 100 km to 50 km was inappropriate and although a transition speed had been requested, there had not

been any results. What would be the process for this change and/or whether a temporary speed limit could be established whilst this was being consulted on.

Mr Manson noted that they were unable to install a temporary speed limit as they were not legal unless they addressed one of three conditions - an unsafe pavement, a work site or an unsafe structure. They could consider speed management when this would be discussed in their State Highway Speed Management Plan with Council later this year. This would need to be demonstrated by a strong public demand for the speed limit change to be progressed.

In response to a query about what would be considered an unsafe pavement, it was noted that it would be related to skid resistance.

In response to a query about how the community board could demonstrate strong public demand for a change in the speed limit, Waka Kotahi noted that the board could make submissions to consultation being undertaken by Waka Kotahi.

The Chair noted that the board had already made several submissions to Waka Kotahi for the speed limit to be reviewed.

Queries to the Bluff Community Board included whether they had considered where a lower speed limit would start, and whether 50 km in the urban area from the 50 km to 100 km change point to Slaney Street would be appropriate since this could also be included in the consultation.

Discussion took place around the possibility of placing transition speed limits for traffic coming into Bluff.

The Chair noted that an 80 km sign could be placed from Ocean Beach up to the 50 km sign in Bluff.

b. Who would be responsible for the vegetation control beyond the cycle lane?

Mr Manson noted that in the rural area (70 km and above) Invercargill City Council (Council) would be responsible for the noxious weed control within the highway corridor. The vegetation behind the cycle trail would be the responsibility of either Waka Kotahi and/or adjacent landowners. In the urban areas, the vegetation behind the cycle trail would be Council's responsibility.

Discussion took place around who owned the land coming into Bluff.

c. Township to Stirling Point – the sealed shoulder width varied greatly and was narrow in places (e.g. narrow at the corner of Gregory Street). This was concerning for cyclists due to inconsistency as well as the low gravel shoulder. What could be done to correct this and what would be the timeline?

Mr Manson noted that their approach, in conjunction with Council, was to lower the speed limit and add markings highlighting the use of this area by cyclists. This would make it safer for people to cycle in the traffic lane. At the moment they were proposing a 40 km speed limit however, the proposal could be changed to 30 km. They noted that areas with low gravel shoulder, could be repaired as part of their regular maintenance activities. They also noted that if they chose to go down the path of cycle lanes / cyclist separation, then the speed limit would not change from 50 km in the long term as the provision of cycle lanes would result in a safe space for cyclists, meaning a higher safe and appropriate speed could be provided. Since Waka Kotahi did not have plans to widen the shoulders, it would be unlikely that this would occur.

- d. What was planned for the resilience (lifelines) of State Highway 1 (SH1) to Bluff as flooding has occurred too frequently?

Mr Manson and Ms Zwies noted that they had recently put forward a large number of resilience projects for funding as part of the government's Budget 2023. For Southland this would include a project for raising the road level through the low-lying section of SH1 at Ocean Beach to prevent the risk of flooding. They noted that they did not have any fixed funding or timeframes yet, but these projects were likely to be funded and delivered over the next seven years, starting in the 2023/2024 financial year.

They queried whether there had been any flooding events recently and what had been the flooding level. Board members responded in the affirmative and noted that the level had affected approximately half a metre up to 400 metres of the road.

- e. What maintenance had been planned for the State Highway for the next three years and what works had been deferred?

Mr Manson noted that pavement repair work had been programmed with a priority of '3 - medium' and greater. These repairs would formulate the 1-3 year rolling programme. They also noted that pre-reseal repairs would be a priority for the start of the 2023/2024 pavement maintenance season.

With regard to pavement and resurfacing, they said that the site in Greenhills just north of Omaui Road and just south of Elles Road roundabout would be resealed for 2023/2024. In Bluff, the reseal site would be between Suir and Boyne Streets, and asphalt work around Leet and Palmer Streets, and pavement reconstruction planned between Clifton and Woodend for 2024/2025. In the rural area, reseal work would be done just north of the Greenhills overbridge, and reseal work which would be a second coat seal done between Clifton and Woodend in 2025/2026.

They noted that other renewals would include Omaui Road right turn bay in late 2023, and audio-tactile paving installation from Invercargill to Bluff in late 2023. With regard to deferred works, they noted that no funded works had been deferred however the asphaltting in Invercargill CBD had been delayed to 2024/2025 to allow for all new construction to be completed.

In response to a query whether Stirling Point would be sealed off for the chip seal work, Waka Kotahi responded that it would not be closed.

- f. What would be the key performance indicators for the highway and how would they be measured? It was noted that this would be to assist the understanding of what was expected and would be helpful as information

Mr Manson and Ms Zwies stated that the State Highway (NOC) contracts were complex, and as such it would take a long time to go through all the key result areas (KRAs) and performance measures for the contract. They provided a link to the contract KRAs for distribution to the community board, so that they could provide responses when they attend the next meeting of the board. [KRA Performance Framework Guidelines v6.06 - 1 July 2022 \(cwp.govt.nz\)](https://www.cwp.govt.nz/kra-performance-framework-guidelines-v6.06-1-july-2022/)

In response to a query whether Waka Kotahi could provide a progress report on the planned work in Bluff, Mr Manson noted that they would try to provide a report.

The motion, now put, was **RESOLVED**.

## 9. Bluff Action Sheet

A4513685

Moved Mr Graham, seconded Cr Dermody and **RESOLVED** that the Bluff Community Board:

1. Receive the report 'Bluff Action Sheet'.

Mr Allan Gillespie, Mr Russell Pearson and Ms Caroline Rain were in attendance to speak to the report.

It was noted that the Council team were awaiting sign off from Waka Kotahi to complete the work near Shannon Street.

It was noted that having a drop down curb at the intersection of Shannon Street and Foreshore Road would not be recommended due to safety concerns.

It was noted that the old cemetery did not have fresh water due to a lack of spouting on the tank.

It was agreed that Waka Kotahi would be invited to attend Bluff Community Board meetings every six months.

It was noted that there were some issues with koru and general tidying up of Bluff Hill.

It was noted that Council was working in partnership with Healthy Families and Cycling Southland to install a regional portable pump track at various locations, beginning with the launch at Argyle Park. The pump track would be brought to Bluff as well and it was noted that this information should be updated on Bluff's social media sites.

Discussion took place around improvement of communications with regard to events involving Bluff or the board members as they were unaware of the Long-term Plan pre – engagement event on Sunday 21 May 2023. It was also noted that Council's communications team could advertise such events on the Bluff social media sites so that a wider audience could be reached, and disappointment was expressed at the lack of communication to the Bluff Community Board members around such types of information.

It was suggested that the board could provide questions to Mr Gillespie in advance of the community board meetings so that staff could bring relevant information to the meetings.

The motion, now put, was **RESOLVED**.

## 10. Chairperson's Report - Verbal Update

The Chair provided a verbal update.

- 10.1 Boat Ramp carpark and Stirling Point carpark – This was discussed at a Finance and Projects workshop.

- 10.2 Coronation of King Charles III – The Chair attended the tree planting ceremony event organised by Council.
- 10.3 Long-term Plan pre-engagement event – The Chair had engaged with the community and discussed the various issues being consulted on including the voting system. He noted that the majority of the Bluff community opted for the First Pass the Post system instead of the Single Transferable Vote system.

Moved Mr Graham, seconded Ms Stockwell and **RESOLVED** that the Bluff Community Board:

1. Receives the report 'Chairperson Report – Verbal Update'.

## 11. Public Excluded Session

Moved Mr Sutherland, seconded Mr Graham and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Confirmation of Minutes of the Public Excluded Session of the Bluff Community Board Meeting Held on 17 April 2023

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a. Confirmation of Minutes of the Public Excluded Session of the Bluff Community Board Meeting Held on 17 April 2023	<b>Section 7(2)(i)</b> Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 8.45 pm.

## REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER

**To:** Bluff Community Board

**Meeting Date:** Monday 26 June 2023

**From:** Lindsay Beer – Bluff Publicity / Promotions Officer

**Open Agenda:** Yes

**Public Excluded Agenda:** No

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### Purpose and Summary

To update the Bluff Community Board on activities happening in Bluff.

### Recommendations

That the Bluff Community Board receive the report "Report of the Bluff Publicity / Promotions Officer".

### Stirling Point

I have had more contact with the Webcam company that is pricing up options for a tourism/security webcam at Stirling Point. They are aware of the date of this month's Community Board meeting and should have their quote to me beforehand.

They have advised that the Stirling Point site does have some logistical issues, given the distance of the sign from the nearest buildings and that is the reason their quote/proposal has taken some time to prepare.

They have acknowledged there will be a requirement to see activity around the sign, but also to have the ability to identify individuals who may be causing issues. Achieving both from one camera is not normally possible, but it may be possible by using a camera with better features and they are currently looking into that feasibility using a camera that they currently on have on hand.

### Stripe Studios

Filming for the production being compiled by NZ Television Company, Stripe Studios, which I reported on last month has been delayed and I am currently awaiting confirmation of a new date.

The intention is to have a Bluff Oyster experience and I have made it clear that we only have a limited timeframe to achieve this, otherwise we may have to change the focus of their filming.

### **Up and Over Bluff Hill Grunt**

Bluff Promotions have had an approach recently from someone keen to see the Up & Over Bluff Hill Grunt resurrected. The event was originally organised by some individuals in the community and when they stood aside Bluff Promotions took it over for several years.

At its peak we had close to 300 entries with both a competitive run and walk as well as a social run and walk.

Bluff Promotions used to hold the event in early November each year but when the Burt Munro Challenge Bluff Hillclimb originally arrived on the Bluff Event Calendar in a November timeslot and Bluff Promotions had an involvement in the hillclimb, our resources were too stretched to be involved in both events. At the same time our sponsor could no longer continue with the Grunt so it was put on hold at that stage.

I have contacted the person who made the approach and have offered them the opportunity to sit down for a chat about their ideas for the event. I am currently awaiting the date that we can do that.

### **Event Templates**

In response to discussions at the last Bluff Community Board meeting regarding providing assistance to any groups planning new events in the community I have downloaded the Great South templates relating to event planning. I will also incorporate some of my own thoughts and experiences and also take a Bluff focus to it adding any specifics to our community and have it on hand for any appropriate use in the future.

### **Long-Term Plan Submission**

After the Bluff Promotions monthly meeting in May I was asked to take the issues they wished to have submitted to the Long-term Plan consultation and put together the group's input.

### **Summer Sounds 2024**

I am about to commence planning for next year's Summer Sounds Bluff concert at the Gunpit with the first priority to set a date. To this end I am currently looking at the many event calendars in our region to establish a suitable date although this far out there is still a lot we do not know regarding other events.

### **Quiz**

Bluff Promotions were due to hold a Family Quiz afternoon on Sunday afternoon (25 June). I assisted with various aspects of the event.

## BLUFF ACTION SHEET

**To:** Bluff Community Board

**Meeting Date:** Monday 26 June 2023

**From:** Allan Gillespie – Senior Engineer - Operations

**Approved:** Erin Moogan - Group Manager - Infrastructure Services

**Approved Date:** Wednesday 21 June 2023

**Open Agenda:** Yes

**Public Excluded Agenda:** No

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### Purpose and Summary

The action sheet has been updated to show the response to the issues raised in the inspection.

### Recommendations

That the Report Bluff Action Sheet be received.

### Background

The Bluff action sheet was developed following an inspection by the Bluff Community Board and Council staff. The action sheet looks to update the actions identified during that inspection.

Where any actions have already been closed out they are removed from the list.

### Issues

N/A

### Next Steps

Ongoing review of the Action Sheet.

### Attachments

Bluff Action Sheet (A4598221)

Bluff Community Board - Public Agenda - Bluff Action Sheet (A4598222)

APPENDIX 1						
Bluff Inspection Action Sheet						A4598221
Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
3	2019	Project Management Office	Boat Ramp	A report was included in the agenda from the Project Management Office.	Lee Butcher	East and West pontoons (FY 23)
4	2019	Strategic Asset Planning	Stirling Point	Footpath is still awaiting decisions. No further decisions have been made to advance a solution. The number of alternative options has not really changed and car parking remains to be a significant problem. No further progress has been made on this project. Footpath funding has also been cut but solutions are still being considered. No further action has occurred but future workshops with the board should consider options and direction. No funding has been allocated for development works.	Russell Pearson	Hold
7	2019	Parks and Recreation/ Rooding (erosion)	Bluff War Memorial	Onsite held Engineer 02/02/21 to understand options. Organise meeting with Bluff RSA, date to be confirmed. There is a section of land west of the memorial that is beginning to erode as a result of tidal impacts which is making it difficult to maintain. Parks and Recreation are looking into a solution to manage this. Infrastructure have resolved this issue in the short term by filling in the holes.	Caroline Rain	Under Action - Investigation on long term plan for memorial site Contract 807 Downer has filled the subsidence on 14/09/2022
22	2020	Strategic Asset Planning	Shannon / Blackwater Streets intersection for pedestrians	Design is in the completion stages for approval by Waka Kotahi. Project timeline is to complete by end of 2023.	Russell Pearson	Dec-23
23	2020	Strategic Asset Planning	Maritime Museum intersection footpath	Footpath would be planned with the Boat Ramp works. Met with Ray and Tammi 01/09/2022. Identified drop kerb needs to be installed Shannon St. crossing Foreshore Rd. <b>21/06/2023 - Drop kerb to be installed at end of footpath opposite Museum Entrance. Contractor advised and programmed to be actioned.</b>	Allan Gillespie	<b>Under Action</b>
34	2020	Strategic Asset Planning	Barrow Street footpath behind Eagle Hotel	Works still pending and on future programme. Level of available funding has been reduced and will need evaluated. Works will be considered when forward programmes are developed.	Russell Pearson	
38	2020	Strategic Asset Planning	Stirling Point	Replacement for tyres has been costed and it is being considered where funding for this can be obtained. Agreed that the area needs further attention. No further action since last meeting Met with Ray and Tammi 01/09/2022. ICC to confirm private boundary by 09/09/2022. The property boundary does cross the wall and about half the wall is inside the property. No funding is currently allocated for new works.	Russell Pearson	On Hold
39	2021	Parks and Recreation	Access Restriction to the Beach from Stirling Point Pilot Station Esplanade Reserve	Further consultation on this paper has been undertaken by Te Ao Marama. ICC staff have met on site with Tammi Topi to look at the issues and potential alternatives. An onsite workshop is being planned.	Caroline Rain - Parks and Recreation	Under Action to arrange date/time
42	2022	Parks and Recreation	Not an Issue - Bluff Hill Motupohue Active Recreation Precinct	ICC has successfully tendered for a Project Manager to manage the design and construction contracts for car parking, toilet facility and mountain biking and walking trail development at Motupohue/Bluff Hill. The Project Manager Logic Group Limited will be working close with ICC and Southland Mountain Bike Club to ensure the Tourism Infrastructure Fund and Long Term Plan funding is spent within 18 months as per the contract set by the Ministry of Business, Innovation and Employment. Work continues to plan. Contracts signed by consultants to design the car park and toilet and consultants to design and build the trails. Currently planning for consultation with partners and stakeholders on the concepts for when they are ready - anticipating for June. Will be arranging time with BCB separately to go over concept drafts. The programme is on track.	Caroline Rain - Parks and Recreation	2023/24
48	2022	Infrastructure Operations	Sumps	02/09/2022 - 2 x sump issues identified. Slaney/Foyle & Barrow/Suir. 14/11/2022 - Slaney/Foyle sump has been excavated and camera investigation. Looks like a power pole installation may of damaged the sump connection near the main. Further excavation now required and waiting Power Permits to dig near power pole. Barrow/Suir Sump requires a full kerb re-shape and will be programmed in the new year. TBA., 14/03/2023 - Barrow/Suir sump completed December 2022. Slaney/Foyle still to be addressed. Abandoning sump connection and installing new. <b>Programmed for June '23</b>	Allan Gillespie	Under Action
50	2022	Infrastructure Operations	Rubbish bins	02/09/2022 - Some maintenance issues identified. Engaging WasteNet to review maintenance plan 14/03/2023 - Review as part of Bluff Community Board LTP workshop 20/03/2023. <b>21/06/2023 - Litter bin audit completed. 21 Litter bins in total, 13 in good to reasonable condition. 8 bins need urgent attention. 3 bins to be removed as they are not used, 3 bins (Marine Parade) need new lids, and 2 bins need complete replacement (Town Hall, Bluff Service centre). These are to be actioned over the next couple of weeks.</b>	Allan Gillespie	<b>Under Action</b>
57	2023	Infrastructure Operations	Reinstate drive-arounds with ICC	05/04/2023 - Allan Gillespie, Senior engineer - Operations, is organising drive-arounds with Community Board Chair and Deputy Chair	Allan Gillespie	Ongoing

**Bluff Community Board - Public Agenda - Bluff Action Sheet (A4598222)**

Item	Year	Responsibility Area	Issues	Actions	ICC Contact	Timeframe
58	2023	Infrastructure Operations	Bank has slipped out front of 96 Bann Street	19/05/2023 We have issued a work order to Downer to investigate and locate the spring/city water leak. They are arranging for the stormwater main to be CCTV'd and samples to be taken of the water leaking from the bank. 21/06/2023 - Water confirmed as city water, emanating from the stormwater mains. Stormwater mains to be repaired, and then bank to be rebuilt. Downer's retaining wall team to complete once they complete their current works at Homer Tunnel.	Allan Gillespie	Under Action
59	2023	Parks and Recreation	Not an Issue - Pop up Pump Track	ICC working in partnership with Healthy Families, Cycling Southland to install a regional pop up pump track at various locations, beginning with the launch at Argyle Park .	Caroline Rain Parks and Recreation	Installation anticipated 21 June and will remain for approx. 2 months before being re-located
60	2023	Infrastructure Operations	Raymond St/Walker St - Sight Distance, cut back vegetation. Consider mirror for cars coming around the corner.	Vegetation cleared. Mirror to be installed at corner. Potential to use existing power pole. Allan G to review and action.	Allan Gillespie	In Progress
61	2023	Infrastructure Operations	Parret St (back of 8 Tone st) – North side -> Overhanging trees, grass growing into footpath. Check mowing maps -> AG	Ongoing issue with residents trees overhanging boundary fence. First letter issued to resident. Mowing maps have been updated to include grass berm along Parret St backing properties facing Tone St. Contractor to trim footpath edges once off, then add to spraying schedule to control overgrowth into footpath.	Allan Gillespie	Under Action
62	2023	Infrastructure Operations	Elizabeth St/Burrow St – Vegetation	Cut-back vegetation on steep bank encroaching into roadway.	Allan Gillespie	Complete
63	2023	Infrastructure Operations	Footpath renewals programme	AG to check if any are programmed for Bluff.	Allan Gillespie	In Progress
64	2023	Infrastructure Operations	Barrow St, back of town hall – Concrete footpath reinstatement	Previous reinstatement by Powernet. Allan to contact Powernet to renew. Downer notified to rectify.	Allan Gillespie	In Progress
65	2023	Infrastructure Operations	30 Barrow St, footpath too narrow, 0.8m	AG to investigate renewals programme. Potential trim and tidy up as interim measure. Property owner to be notified to trim and maintain their boundary hedge.	Allan Gillespie	In Progress
66	2023	Infrastructure Operations	Foyle St/Palmer St – Pedestrian scoop	Needs concrete surfacing. Contractor advised and programmed to be actioned.	Allan Gillespie	Under Action
67	2023	Infrastructure Operations	Foyle St/Lee St - Pedestrian scoop	Needs concrete surfacing – Powernet reinstatement? AG to investigate with Powernet. Contractor advised and programmed to be actioned.	Allan Gillespie	Under Action
68	2023	Infrastructure Operations	Bann St – Vegetation clearance + street sweeping	Vegetation cleared Contractor advised and programmed to be actioned.	Allan Gillespie	Under Action
69	2023	Infrastructure Operations	Bann St/Slaney St – vegetation clearance	Vegetation cleared Contractor advised and programmed to be actioned.	Allan Gillespie	In Progress
70	2023	Infrastructure Operations	Slaney St – Steep berms overgrown grass, footpath trimming	Steep berms added to mowing maps. Contractor to trim footpath edges once off, then add to spraying schedule to control overgrowth into footpath. Contractor currently actioning.	Allan Gillespie	Under Action
71	2023	Infrastructure Operations	Gore St (between Onslow/Henderson) – Hedge trimming along fence line.	Currently encroaching into parking bays opposite 2-20 Gore St. Allan to action with contractor.	Allan Gillespie	In Progress
72	2023	Infrastructure Operations	Gore St – Kerb spraying along green belt	Allan to follow up with Contractor. Contractor advised and will action.	Allan Gillespie	Under Action
74	2023	Infrastructure Operations	170 Liffey St – Yellow no-parking lines along Bluff Swimming pool	Makes children run across the road where parking is available. Allan to review. Yellow N.P. lines were installed in 1973 when the Bluff swimming pool was built, this would have been to negate parking on both sides of the road. After multiple discussions at ICC, it is still unclear as to the rationale for prohibiting parking alongside the south (pool) side. One possibility is the school in Foyle St where parents could collect children by parking in Liffey St. Afternoon collection to be surveyed. If no parents park on Liffey St, then there appears to be no issues to relocating the N.P. lines to the north side of Liffey St.	Allan Gillespie	In Progress
75	2023	Infrastructure Operations	Shannon St/Foreshore Rd – vegetation clearance - Southport	Encroaching into footpath. ICC to notify Southport to action maintenance. Contractor advised and will action.	Allan Gillespie	Under Action
76	2023	Infrastructure Operations	Foreshore Rd – vegetation clearance – encroaching into road – Southport	Encroaching into footpath. ICC to notify Southport to action maintenance. Contractor advised and will action.	Allan Gillespie	Under Action
77	2023	Infrastructure Operations	Foreshore Rd/Murihuku Rd – Sight distance reduced by plantings – Southport	ICC to notify Southport to action maintenance. Contractor advised and will action.	Allan Gillespie	Under Action
78	2023	Strategic Asset Planning	Foreshore Rd – May need speed advisory at corner	Potential new signage required. Allan to review.	Russell Pearson	In Progress
79	2023	Strategic Asset Planning	Foreshore Rd – Unsealed footpath along Foreshore rd adjacent marina	Opportunity to renew footpath with sealed footpath. – Allan to propose with Asset team.	Russell Pearson	In Progress
80	2023	Strategic Asset Planning	Long Term Plan – any opportunities specific for Bluff input?	Allan to review with Russell.	Russell Pearson	In Progress
81	2023	Strategic Asset Planning	Ferry terminal – any opportunities to upgrade roads and footpaths?	Poor condition, majority tourists use this location. Allan to review with Russell.	Russell Pearson	In Progress

## BLUFF HILL MOTUPŌHUE ACTIVE RECREATION PRECINCT – CAR PARK/TOILET AND TRAILS CONCEPT DESIGNS

**To:** Bluff Community Board

**Meeting Date:** Monday 26 June 2023

**From:** Caroline Rain – Manager – Parks and Recreation

**Approved:** Steve Gibling - Group Manager - Leisure and Recreation

**Approved Date:** Tuesday 20 June 2023

**Open Agenda:** Yes

**Public Excluded Agenda:** No

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### Purpose and Summary

This report is to advise the Bluff Community Board that two concepts have been developed and will be consulted on during the period from 3 July to 4 August 2023.

### Recommendations

That the Bluff Community Board:

1. Receives the report "Bluff Hill Motupōhue Active Recreation Precinct – Car Park/Toilet and Trails Concept Designs".
2. Provides feedback on the concept designs – car park/toilet and trails.
3. Endorse consultation with the public on the concept designs to take place between 3 July and 4 August 2023.

### Background

The Bluff Hill Motupōhue Active Recreation Precinct is a key concept of the 2020 Tourism Master Plan.

The Bluff Hill Motupōhue Active Recreation precinct plans to:

1. Increase the car parking capacity and beautify the site as a destination recreation facility with a rest area and the installation of a unisex all-accessible toilet block.
2. Enhance and upgrade the existing trail infrastructure to improve sustainability, signage to improve wayfinding, quality cycling experiences and event hosting, along with the installation of trail counters.
3. Build a new walking trail and develop a dual trail to create a loop, creating a connection with existing trails.

With the assistance of Tourism Infrastructure Funding received in July 2022 and funding set aside through the 22/23 Annual Plan, Council has a total of \$1.5 million and 18 months to complete the project. Logic Group Ltd has been appointed to deliver the project as two key milestones:

1. Extend the car park and provide toilets.
2. Design and build mountain biking and walking trails.

Logic Group, Invercargill City Council (ICC) and Southland Mountain Bike Club have been working for many months now with Design Base Architecture and EngCo (Civil Engineers) on the car parking and toilet options. Southern Land and Dirt Dynamics have also prepared a concept design option for the mountain bike and walking trails.

This project will be undertaken within the ICC boundaries.

## Engagement

We would now like to share these designs beginning Monday 3 July and invite the public to make any comments by 5 pm, Friday 4 August 2023.

A public drop-in session will be held between 7 pm – 8 pm on Thursday 13 July 2023 at the Bluff Senior Citizens Centre where members of the public can come along and ask any questions or provide comments on these drafts.

A partner/stakeholder group Hui was held on Thursday 15 June with the goal of sharing the preliminary concepts which included:

- Awarua Runaka.
- Invercargill City Council.
- Southland Mountain Bike Club.
- Bluff Hill Motupohue Environment Trust.
- Great South.
- Apologies were received from Te Ao Marama, Bluff Community Board Chair and Department of Conservation.

Other types of engagement (in collaboration with the communications team) will include:

- Council staff have been requested to share concepts for feedback with Youth Council.
- Councillors will be updated as part of the LTP briefing updates on projects.
- Media releases will be put out by the communications team. Feedback can be collated through Let's Talk, hard copies left at Council buildings (Bluff Service Centre, Library and Te Hinaki Civic Administration building) and noted on Bluff Community Facebook Page. It will be noted on ICC's social media platforms.
- Mountain Bike Club Members will be contacted through Donald Heslip and Marcus Roy.
- Disability group is intended to be part of the engagement.
- Activity Report to Council Meeting on 11 July 2023.

Once the consultation is closed, all comments will be considered as part of finalised concept designs and construction will begin.

## Attachments

1. Bluff Active Recreation Precinct car park and toilet concept (A4690529)
2. Bluff Active Recreation Precinct trails concept (A4690531)

## Bluff Community Board - Financial Statement Reporting Year 2022/2023

**ICC Performance Report (GL)**

Reporting Year: 2022/23 YTD Period: 12 (June)

Cost Centre: 1030

	Full Year (\$'000)			
	Actual	Forecast	Remaining	Plan
<b>REVENUE</b>				
Targeted rates	89	89	0	89
Finance Revenue	-	2	2	-
<b>TOTAL REVENUE</b>	<b>89</b>	<b>91</b>	<b>2</b>	<b>89</b>
<b>EXPENSES</b>				
Salaries & Wages Expenses	-	-	-	25
ACC expenses	0	-	(0)	-
Other Staff expenses	-	1	1	1
Administration expenses	-	1	1	2
Operational expenses	1	1	0	3
Grants & subsidies expenses	33	38	5	38
Elected reps & Mana Whenua expenses	25	27	2	-
<b>TOTAL EXPENSES</b>	<b>59</b>	<b>68</b>	<b>9</b>	<b>69</b>
<b>SURPLUS / (DEFICIT)</b>	<b>30</b>	<b>23</b>	<b>(7)</b>	<b>20</b>

Bluff Community Board has completed the 2022-2023 year with a surplus of 30k. Note only up until 16/06/2023

Targeted Rate revenue of 89k was received.

Total expenses for the year was 59k against a forecast budget of 68k.

Elected Reps were paid less than forecast by 2k

All other budgets were underspent for the year.

The surplus funds will be transferred to Net Debt Account for use in the future by the Board



A4690531

