

Community Wellbeing Fund Subcommittee

Terms of Reference

Effective from 1 January 2023

Type of Committee	Subcommittee
Responsible to	Community Wellbeing Committee
Legislative Basis	<p>Committee constituted by Council as per Clause 30 (1) (a) Schedule 7 of the Local Government Act 2002.</p> <p>Committee delegated powers by Council as per Clause 32 Schedule 7 of the Local Government Act 2002.</p>
Membership	<p>Five members to be elected representatives, with the Mayor also able to join in his role on all committees.</p> <p>Up to four additional members to be nominated from the community, via recognised community groups, including a youth representative.</p> <p>Chair to be an elected member of Invercargill City Council.</p> <p>Membership will be determined in line with the Standing Orders of Council.</p>
Quorum	<p>A quorum shall be half of the members (including vacancies) if the number of members is even, and a majority (including vacancies) if the number of members is odd. In either case, an equal or majority of members present must be Invercargill City Councillors.</p> <p>In the event of an elected member being unable to attend, they may appoint another elected member to attend in their place in order to achieve quorum.</p> <p>In the case of an equal vote, the Chair shall have a casting vote.</p>
Frequency of Meetings	Every two months
Administration	The Strategy and Policy team will provide analysis of project applications and advice, and the Governance and Legal team will provide secretarial support.
Scope of Activities	<ul style="list-style-type: none"> • Responsible for considering applications, determining and approving funding for projects promoting community wellbeing within the Invercargill City District. • Responsible for considering applications, determining and approving funding for the applications in line with Council's Community Wellbeing Fund Framework.
Delegation	<ul style="list-style-type: none"> • The Committee to consider and approve applications for funding of projects promoting community wellbeing within the Invercargill City District in accordance with the Community Wellbeing Fund framework.